



AGENDA

BOARD OF DIRECTORS REGULAR MEETING

MAY 23, 2014 – 9:00 AM

CAPITOLA CITY COUNCIL CHAMBERS
CAPITOLA CA , CA 95010

MISSION STATEMENT: *“To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.”*

THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO’S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA


| | | |
|--------------------------|---|-------------------------------------|
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <u><i>City of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director Dene Bustichi, Chair</i> | <u><i>City of Scotts Valley</i></u> |
| <input type="checkbox"/> | <i>Director Karina Cervantez</i> | <u><i>City of Watsonville</i></u> |
| <input type="checkbox"/> | <i>Director Daniel Dodge</i> | <u><i>City of Watsonville</i></u> |
| <input type="checkbox"/> | <i>Director Zach Friend</i> | <u><i>County of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <u><i>City of Capitola</i></u> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <u><i>County of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <u><i>County of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <u><i>County of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director Bruce McPherson</i> | <u><i>County of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Director Lynn Robinson, Vice Chair</i> | <u><i>City of Santa Cruz</i></u> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <u><i>UC Santa Cruz</i></u> |

Alex Clifford, CEO/General Manager
Leslyn K. Syren, District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Administrative Services Coordinator at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 *The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*



MEETING LOCATION:
CAPITOLA CITY COUNCIL CHAMBERS
420 CAPITOLA AVEUE, CAPITOLA, CA 95010

9:00 AM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. CALL TO ORDER

2. ROLL CALL

3. ANNOUNCEMENTS

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

4-1. Email from Dustin Mulvaney Regarding Highway 17 Express

5. LABOR ORGANIZATION COMMUNICATIONS

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

SECTION II: CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE
(Pursuant to Government Code Section 54957)

a) Agency Negotiator: Leslyn K. Syren, District Counsel

SECTION III: RECONVENE TO OPEN SESSION

7. REPORT OF CLOSED SESSION



Leslyn K. Syren, District Counsel

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 8-1. ACCEPT AND FILE MONTHLY ACCESSIBLE SERVICES REPORT FOR MARCH 2014**
- 8-2. ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
- 8-3. ACCEPT AND FILE METROBASE STATUS REPORT FOR MAY 2014**
- 8-4. APPROVE MINUTES OF BOARD OF DIRECTORS MEETING OF MAY 9, 2014**
- 8-5. CONSIDERATION OF TORT CLAIM: REJECT THE CLAIM OF CHARLENE LEGG #14-0008**
- 8-6. CONSIDERATION OF FUNDING THE CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR INSURANCE BROKER SERVICES AND PAYMENT OF THE PREMIUM FOR EXCESS WORKERS' COMPENSATION INSURANCE THROUGH THE CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC EIA)**
- 8-7. CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 90-DAY CONTRACT EXTENSION WITH CLEVER DEVICES LTD., FORMERLY GREYHAWK TECHNOLOGIES, INC., FOR PURCHASE AND IMPLEMENTATION OF A MOBILE DATA SYSTEM**
- 8-8. CONSIDERATION OF AWARD OF CONTRACT WITH KCEI CONSTRUCTION, INC. FOR THE APPLICATION OF CHIP SEAL ON UNPAVED PARKING LOT AND RELATED SITE WORK IN AN AMOUNT NOT TO EXCEED \$47,200**
- 8-9. A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS ESTABLISHING AMENDMENT TO THE BYLAWS RELATED TO DIRECTOR COMPENSATION AND REIMBURSEMENT**
- 8-10. CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR HAZARDOUS MATERIALS ABATEMENT AT 1200 RIVER STREET**



REGULAR AGENDA

- 9. EMPLOYEE LONGEVITY AWARDS**
Presented by Dene Bustichi, Board Chair

- 10. CONSIDERATION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF KATHLEEN A. REED AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**
Presented by Dene Bustichi, Board Chair

- 11. PUBLIC HEARING ON FY15 AND FY16 DRAFT FINAL OPERATING AND CAPITAL BUDGET**
Angela Aitken, Finance Manager

- 12. ANNOUNCEMENT OF NEXT MEETING: FRIDAY, JUNE 13, 8:30 AM, SANTA CRUZ METRO ADMINISTRATIVE OFFICES, 110 VERNON STREET, SANTA CRUZ**
Dene Bustichi, Board Chair

- 13. ADJOURNMENT**
Adjourn to the next Board of Directors meeting.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmttd.com subject to staff's ability to post the document before the meeting.

From: Dustin Mulvaney [<mailto:dustin.mulvaney@gmail.com>]
Sent: Saturday, May 17, 2014 10:28 PM
To:
Subject: please fix 17 express

Hi Metro board members. I'd like to raise a few points about the 17 express that need to be addressed before you start losing customers. In all, the 17 express is very poorly managed. I've taken better managed buses in Africa. There is no way that the revenues the bus generates are being properly reinvested in service.

First, every bus I've been on lately has been **unsafely overloaded** with standing passengers. It would be a good experience for each of you to "surf" the 17 express one day to witness the harrowing experience for yourself. This is particularly true on weekends.

Second, **more buses should serve Scotts Valley during the very limited weekend and weekday afternoon service.** One Metro bus from San Jose Saturday left 2 minutes early, so not only did I have to wait 1h 20 min until the next bus, but that bus did not go to Scotts Valley, so I had 40 minutes of extra bus ride, had to wait another 40 minutes with the meth addicts at the metro for the 35 to show up. In all this added 3.5 hours to my trip tonight, and a most unpleasant experience.

Third, why does a bus with #17 have so many alternative routes? Please **create a 17A, 17B, etc. to distinguish the routes that do and do not serve SV.** This is particularly problematic when your scheduling is affected by traffic. I cannot tell you how many times I thought I was boarding a scheduled bus headed to SV, but instead got on a late bus, that skips over SV. A bus route should have the same stops. The current 17 route numbering scheme is asinine; only someone with no transit planning would design it this way.

Fourth, please better **coordinate some of the route schedules with Caltrain.** I recognize that the Amtrak service needs to take priority. But there are opportunities to adjust the schedule by a few minutes here and there to better accommodate passengers trying to connect.

Finally, How many on the board actually ride the bus? And those who ride it, how frequently?

I'm writing you because when I speak with scmted about any of these issues, they all point at you. So please do something. Please do your job.

Thank you.

Dustin Mulvaney, Ph.D.
Assistant Professor of Sustainable Energy Resources
Department of Environmental Studies
San Jose State University

Principal, EcoShift Consulting
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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR MARCH 2014

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: “Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12.”

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A: Accessible Services Coordinator (ASC) Activity Tracking Report for March 2014

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: May 15, 2014

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for March 2014

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During March 2014 there was progress with 17 trainees:

- **Ongoing training for eight persons progressed:** The ASC met one trainee for her Assessment and then checked the safe paths of travel for bus stops near her home. Another trainee met with the ASC and assisted outreach. Another trainee met with the ASC to ask service animal questions. The ASC spoke with two other trainees regarding their next Route Training sessions. Another trainee texted his questions to share his progress. Another trainee cancelled Boarding/Disembarking Training due to emergency surgery. Another trainee did not follow up ASC emails to set her next Route Training.
- **The ASC began to close three trainees' files:** The ASC watched one trainee handle one bus ride well alone. Two other trainees had not requested further assistance.

Attachment A

- Training with six persons is almost complete: March activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Training Overview for March 2014:

- Amount of time dedicated to training sessions and follow up activity: At least 60 hours
- Tracking of scheduled appointments vs. cancelled:
Three appointments scheduled, one appointment cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- March 7 Farmers' Market outreach, Watsonville
- March 18 La Posada outreach, Santa Cruz
- March 24 Life Skills Class orientation, Soquel High School

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for March outreach/orientation was at least 47 persons. The ASC provided information during meetings and follow up phone calls and emails.

Requests from the community and METRO staff:

- There were at least 32 individual contacts in person and/or over the phone. Most contacts regarded training and outreach.
- The ASC conducted the March 11 Americans with Disabilities Act (ADA) Introduction class. The class included ten new operators and community participants Felipa de Leon, Veronica Elsea, Norm Hagen and Niconia Keesaw.
- When class began the ASC noted that longtime METRO advisor and volunteer bus operator trainer Lesley Wright had died on March 9. The ASC worked with General Manager Les White to draft and finish METRO's Certificate of Appreciation and Remembrance and also helped to prepare and follow up the March 28 METRO Board meeting.

Attachment A

- Board Chair Dene Bustichi presented The Certificate of Appreciation and Remembrance to Ms. Wright's beloved aunt Nancy Hardy on March 28. Tributes were shared by Ms. Hardy, the ASC and other METRO staff, Board Directors Michelle Hinkle and Deborah Lane and community members including Bruce Gabriel and Ernestina Saldana.

The Certificate of Appreciation and Remembrance for Lesley A. Wright declares:

"... **WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring guidance and assistance from an individual with expertise and dedication was privileged to receive the services of Lesley A. Wright as a Member of the Metro Accessible Services Transit Forum (MASTF), a founding Board appointed Member of the METRO Advisory Committee (MAC), and a volunteer to provide training for fixed route bus operators to assist people with disabilities, as well as all passengers, and

WHEREAS, Lesley A. Wright served the Santa Cruz Metropolitan Transit District from 1994 to 2014, and

WHEREAS, Lesley A. Wright provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment as an advisor and volunteer, and...

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Lesley A. Wright, and...

NOW, THEREFORE, BE IT RESOLVED, that in recognition of service and commitment, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby posthumously commend Lesley A. Wright for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the citizens of Santa Cruz County..."

- Ms. Hardy sent the ASC an April 7 letter of thanks:

"...I want to thank you for letting me know of the Resolution that was created to honor Lesley. Just knowing that the Metro was going to recognize her in some way added a lift to the sadness I felt at her passing. I was really struck by the true caring that you and the Board showed at the Board meeting. I see why Lesley was so invested in her part of making Metro successful..."

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

Attachment A: Minutes of the April 3, 2014 Regular SCCRTC Meeting

Prepared By: Eriko K Dreyer, Pro Tem Administrative Services Coordinator
Date Prepared: May 16, 2014

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Attachment A



Santa Cruz County Regional Transportation Commission

MINUTES

Thursday, April 3, 2014

**County Board of Supervisors
701 Ocean St.
Santa Cruz CA 95060**

1. Roll call

The meeting was called to order at 9:04 a.m.

Members present:

Aileen Loe (ex-officio)
Don Lane
Andy Schiffrin (alt.)
John Leopold
Dene Bustichi
Lynn Robinson

Dennis Norton
Greg Caput
Zach Friend
Bruce McPherson
Ron Graves (alt.)

Staff present:

George Dondero
Yesenia Parra
Rachel Moriconi

Luis Mendez
Jason Laning
Kim Shultz

2. Oral communications

None

3. Additions or deletions to consent and regular agendas

Replacement pages for Item 15, and replacement and add-on pages for Item 16, were distributed.

CONSENT AGENDA

Commissioner Schiffrin moved and Commissioner McPherson seconded the consent agenda. The motion passed unanimously, with Commissioners Lane,

Caput, Schiffrin, Friend, Leopold, McPherson, Bustichi, Graves, and Robinson voting "aye."

MINUTES

4. Approved draft minutes of the March 6, 2014 Regional Transportation Commission meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

5. Accepted status report on Transportation Development Act (TDA) revenues

ADMINISTRATION ITEMS

6. Approved Bicycle Committee membership appointments

INFORMATION/OTHER ITEMS

7. Accepted monthly meeting schedule
8. Accepted correspondence log
9. Accept letters from RTC committees and staff to other agencies - *none*
10. Accepted miscellaneous written comments from the public on RTC projects and transportation issues
11. Accepted information items
 - a. February 7, 2014 letter from the Special District Management Authority regarding a longevity distribution

REGULAR AGENDA

12. Commissioner reports – oral reports

None

13. Director's report – oral report

Executive Director George Dondero discussed: the RTC board retreat on August 21; the consultant selection process for a passenger rail study; attendance with Chair Montesino at the annual CalCOG Regional Leadership Forum in Monterey, from March 12-14; the RTC's participation at the annual Santa Cruz Area Business Fair on March 19; and the passing of Carolyn Chaney.

Commissioner Norton arrived to the meeting.

14. Caltrans report and consider action items

Aileen Loe, Caltrans, said that Caltrans' new mission is to provide a safe, sustainable, integrated and efficient transportation system that enhances California's economy and vitality. She said that applications for the Active Transportation Program are due at the end of May.

15. 2014 Regional Transportation Improvement Program (RTIP) amendments

Senior Transportation Planner Rachel Moriconi presented her report. She said that a replacement page for page 15-7 was distributed that reflects revisions requested by the County of Santa Cruz Public Works Department.

Commissioners discussed: the condition of state highways; a county-by-county breakdown of highway conditions; and clarification regarding the Freedom Boulevard Cape Seal project being shifted from FY 14/15 to FY 15/16.

Commission Alternate Schiffrin moved and Commissioner Norton seconded to: amend the 2014 Regional Transportation Improvement Program (RTIP) to reflect the 2014 State Transportation Improvement Program (STIP), as approved by the California Transportation Commission (CTC), and to reflect updates to other RTC-funded projects, as requested by project sponsors; and amend the RTC Budget and Work Program to reflect these updates, as applicable. The motion passed unanimously (**Resolution 21-14**), with Commissioners Norton, Lane, Caput, Schiffrin, Friend, Leopold, McPherson, Bustichi, Graves, and Robinson voting "aye."

16. Amendment to the Regional Transportation Commission's (RTC) Rules and Regulations

Deputy Director Luis Pavel Mendez presented his report. He said that replacement pages were distributed, which include changes recommended by the recently completed draft triennial performance audit of the RTC.

Commissioner Leopold noted that the replacement page numbered "16-21" should instead have been numbered "16-22."

Commissioners discussed: clarification of the changes made on replacement page 16-22; concerns regarding the use of Robert's Rules of Order; the apportionment of TDA funds according to page 16-19; the language on page 16-52 regarding the frequency of Bicycle Committee meetings; and Item G(3) on page 16-15 regarding the minimum number of Commissioners needed for voting.

Commissioner Schiffrin moved and Commissioner Lane seconded to: amend the RTC's Rules and Regulations as shown on Exhibit A, as amended by replacement pages; direct staff to reconsider whether a more simplified set of parliamentary procedures can be adopted to replace the use of Robert's Rules of Order; and clarify the language on page 16-52 to reflect that the Bicycle Committee can choose to meet more than 6 times per year.

The motion passed unanimously (**Resolution 22-14**), with Commissioners Norton, Lane, Caput, Schiffrin, Friend, Leopold, McPherson, Bustichi, Graves, and Robinson voting "aye."

17. Review of items to be discussed in closed session

Chair Leopold said that issues related to anticipated litigation and real property negotiation would be discussed in closed session.

Commissioners adjourned to closed session at 9:37 a.m.

CLOSED SESSION

18. Conference with legal counsel—anticipated litigation. Significant Exposure to Litigation to be considered for two cases pursuant to Government Code Section 54956.9 (d)(2).
19. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8. Property: 1523 Pacific Ave. and 1101 Pacific Ave. Suite 320, Santa Cruz, CA.

Agency Negotiator: George Dondero, Luis Mendez, Yesenia Parra
Negotiation Parties: Louis Rittenhouse and Steven Sheldon
Under Negotiation: Lease Price and Terms

OPEN SESSION

20. Report on closed session

Commissioners reconvened to open session at 10:32 a.m. and there was no closed session report.

21. Adjourn to special meeting of the Service Authority for Freeway Emergencies

No agenda items this month

22. Meeting adjourned at 10:32 a.m. Next meetings

The next RTC meeting is scheduled for Thursday, May 1, 2014 at 9:00 a.m. at the Capitola City Council Chambers, 420 Capitola Avenue, Capitola, CA.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 17, 2014 at 9:00 a.m. at the RTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Jason Laning, Staff

Attendees:

| | |
|-----------------|------------------|
| Les White | Santa Cruz METRO |
| Heather Adamson | AMBAG |

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager & I.T. Manager
SUBJECT: ACCEPT AND FILE METROBASE STATUS REPORT FOR MAY 2014

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report for May 2014.

II. SUMMARY OF ISSUES

- Judy K. Souza Operations Building
 - Lewis C. Nelson is completed the parking deck.
 - Lewis C. Nelson is working on the first floor.
- Second LNG tank Installation Project
 - GP Strategies finalizing close out items.

III. DISCUSSION

Judy K. Souza Operations Building

Lewis C. Nelson (LCN) has completed the parking deck and continuing with the columns and first floor of the building. Extensive amounts of scaffolds are used to place form work and rebar before the concrete pour.

TRC Solutions has continued inspections on the job site to verify compliance with the specifications. Construction meetings are held to coordinate all the subcontractors for efficiency on the project.

Second LNG tank Installation Project

GP Strategies finalizing close out items. GP is continuing to work on the last close out item.

Previous project status:

- Judy K. Souza Operations Building
 - Lewis C. Nelson is working on the parking deck.
- Second LNG tank Installation Project

- GP Strategies finalizing close out items.

IV. FINANCIAL CONSIDERATIONS

Funds for the Judy K. Souza Operations Building component and the Second LNG tank Installation component of the MetroBase Project are available with the funds METRO has secured for the Project.

| | | |
|--|------------------------|-------------------|
| Judy K. Souza Operations Construction Budget | <u>\$17,600,000.00</u> | |
| Prime Contractor – Lewis C. Nelson & Sons | \$13,572,000.00 | 668 calendar days |
| Current Change Order Total | \$360,475.00 | 49 calendar days |
| | <u>\$13,932,475.00</u> | 717 calendar days |
| | | |
| LNG Installation Budget | <u>\$1,110,802.00</u> | |
| Engineering – Raymundo Engineering | \$62,462.40 | |
| LNG Tank – United Industries | \$311,731.00 | |
| LNG Installation – GP Strategies | \$576,336.00 | |
| Current Change Order Total | \$87,977.56 | |
| | <u>\$1,038,506.96</u> | |

V. ATTACHMENTS

Attachment A: None

Prepared By: Frank L. Cheng, Project Manager & I.T. Manager

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on Friday, May 9, 2014 at the Santa Cruz METRO Administrative Offices, located at 110 Vernon Street, in Santa Cruz, California.

SECTION I: OPEN SESSION

1. CALL TO ORDER

Vice Chair Robinson called the meeting to order at 8:37 a.m.

2. ROLL CALL

The following Directors were present:

- | | |
|-----------------------------------|-------------------------------------|
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Karina Cervantez | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Zach Friend | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input type="checkbox"/> |
| Director John Leopold | <input checked="" type="checkbox"/> |
| Director Bruce McPherson | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |

STAFF PRESENT

| | |
|------------------------------------|--|
| Alex Clifford, CEO/General Manager | Angela Aitken, Finance Manager/DBE Liaison Officer |
| Leslyn Syren, District Counsel | Erron Alvey, Purchasing Manager |
| Ciro Aguirre, Operations Manager | |

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

| | |
|--|--|
| Carolyn Derwing, SEA President/Schedule Analyst/Acting Planner | Will Regan, VMU Prsident, SEIU |
| Liseth Guizar, Security and Risk Administrator | April Warnock, Paratransit Superintendent |
| Debbie Kinslow, Assistant Finance Manager | Jim Russell, Social Security District Manager in Watsonville |
| Philip Kramer, Project Director of the 180/180 Project | Daniel Zaragoza, Assistant Paratransit Superintendent |
| Manny Martinez, PSA President, SEIU | |

3. ANNOUNCEMENTS

Vice Chair Robinson announced the Board of Directors' decision to pull Agenda Item 8 due to lack of information. This decision was backed by Chair Bustichi and Director Leopold.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Vice Chair Robinson opened the room for announcements.

Liseth Guizar reminded both the Board and the public audience of the Highway 17 Celebration which included a 50 person marching band. Chair Bustichi officially thanked Ms. Guizar for all of her hard work not only with the Highway 17 Celebration but also on the planning of Les White's retirement event.

5. LABOR ORGANIZATION COMMUNICATIONS

Carolyn Derwing, SEA Union President, officially welcomed Alex Clifford as the new CEO/General Manager and looks forward to working with Mr. Clifford for many years to come.

Will Regan, VMU President, welcomed Alex to a very unique and special establishment. Stating "we have a very dedicated work force and look forward to working with Mr. Clifford in keeping a safe and reliable service on the street."

Manny Martinez, PSA President, echoed his associates' statements and welcomed Mr. Clifford into the METRO family stating he is looking forward to working with Mr. Clifford.

Eduardo Montesino welcomed Mr. Clifford to the METRO family.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Vice Chair Robinson acknowledged that the Board had addressed this item previously in Announcements that Item 8 will be pulled from the day's agenda.

7. CONSENT AGENDA

Vice Chair Robinson acknowledged that this is her first occurrence of not having a Consent agenda item. Chair Bustichi gave approval to proceed to the next item.

8. ITEM PULLED

9. CONSIDER OPENING A 45-DAY PUBLIC COMMENT PERIOD FROM 5/13/14 – 6/26/14 WITH A PUBLIC HEARING ON 6/27/14 TO OBTAIN PUBLIC INPUT ON SANTA CRUZ METRO’S PROPOSED FFY15-FFY17 DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL

Presented by Angela Aitken, Finance Manager/DBE Liaison Officer.

Ms. Aitken stated that once every 3 years, Santa Cruz METRO has to formulate a goal for DBE participation percentage; the current ask is for 1.5%. She stated that as the recipients of an FTA funds, this is a yearly goal we are required to set. The coming year we expect to receive approximately \$5 million. The goal is measured based on the Federal Fiscal Year from October through September. Ms. Aitken referenced the English and Spanish Public Announcements that are scheduled to appear in the Santa Cruz Sentinel and the Pajaronian; both of which can be found in the agenda packet. She also requested a 45 Day comment period on May 13th and runs through June 27th.

Director McPherson questioned the time period for which goal of 1.5% was established. Ms. Aitken answered that over the past 5 years the average has been between 1.3% and 1.7% and that last year the average was 1.54%. She stated that the 1.5% for this year is considered to be a reasonable goal.

Chair Bustichi inquired into combining this goal with the state program, Small Business Entity Preference, which reaches out to the smaller and local businesses.

District Counsel Syren responded that this is a new program and we will bring that to the Board at a later date.

Vice Chair Robinson opened the issue to the public for comment. No comments or questions from the public were posed.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR LEOPOLD

APPROVE 45-DAY PUBLIC COMMENT PERIOD FROM 5/13/14 – 6/26/14 WITH A PUBLIC HEARING ON 6/27/14 TO OBTAIN PUBLIC INPUT ON SANTA CRUZ METRO’S PROPOSED FFY15-FFY17 DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LANE BEING ABSENT.

10. CONSIDERATION OF PROVISION OF A BUS AND OPERATOR TO SUPPORT THE UNITED TRANSPORTATION UNION LOCAL 23 SENIOR DINNER SCHEDULED TO BE HELD JUNE 21, 2014

Presented by Ciro Aguirre, Operations Manager.

Mr. Aguirre requested \$800 in funding for the sponsorship of the UTU Senior Dinner to provide transportation to and from the event; the amount includes the use of a bus and driver to account for a possible overflow due to high attendance.

Director Leopold questioned if Sara Shifrain and La Posada were invited or if there have been any contact to with local senior programs. Eduardo Montesino responded that we are reaching out to senior centers and residences in the area and they will put forward a route later.

Chair Bustichi requested confirmation on location of the event and Mr. Aguirre answered that it will be located at Santa Cruz Senior Center on Market Street.

Vice Chair Robinson spoke to how wonderful the event is. District Counsel Syren also spoke in support of sponsoring the event in providing bus and driver. Vice

Chair Robinson opened the issue to the public for comment. No comments or questions from the public were posed.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HINKLE

APPROVE PROVISION OF A BUS AND OPERATOR TO SUPPORT THE UNITED TRANSPORTATION UNION LOCAL 23 SENIOR DINNER SCHEDULED TO BE HELD JUNE 21, 2014

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LANE BEING ABSENT.

11. FROM DOWNTOWN STREETS TO PERMANENT HOUSING

Presented by Philip Kramer, Project Director of the 180/180 Project

Mr. Kramer presented his 180/180 program which addresses homelessness in Santa Cruz County. This effort is based on a concept that makes both a 180° change in housing the homeless but also a 180° system change in the services, programs, etc who are working with the problems surrounding the issue. He had a specific ask for the help with move-in kits which run approximately \$3,000 each. He asked for five (5) kits and tickets for the program participants. He tied it into Santa Cruz METRO stating that program participants' only mode of transportation is what METRO provides.

Vice Chair Robinson requested a break at 9:06 a.m. for a formal welcome and swearing in ceremony for the new CEO/General Manager, Alex Clifford. Vice Chair Robinson introduced presiding judge of the Superior Court of Santa Cruz County, Judge Paul Marigonda.

Judge Marigonda acknowledged the Board and gave a special thanks to Chair Bustichi for requesting his presence to the meeting. He then asked for Mr. Clifford to stand and performed the oath. Judge Marigonda then presented Mr. Clifford the signed oath with an official the seal of Santa Cruz County Superior Court.

Vice Chair Robinson presented a large bouquet of flowers in a vase to Mr. Clifford and presents it to him with a welcome to his first Board of Directors' meeting.

Director Bustichi welcomed Mr. Clifford, acknowledging that this is a new time for Santa Cruz METRO and although sad at the departure of the former General Manager, Mr. Les White, he and the Board

are equally excited to see where they are going to go in the future. Chair Bustichi further commented that the Board is very grateful that Mr. Clifford is here and that the Board is behind him 110%. Chair Bustichi then acknowledged and thanked Judge Marigonda for his presence and for his participation in swearing in Mr. Clifford.

Vice Chair Robinson then addressed the Board for further comment and each Director extended a welcome to Mr. Clifford in turn, starting with Director Leopold, then Director Bryant, Director Dodge, Ex-Officio Blitzler on behalf of UC Santa Cruz, Director Hinkle, Director Cervantez, Director Graves, Director Friend, Director McPherson, and District Counsel Syren.

Vice Chair Robinson welcomed public comments.

Manny Martinez, Eduardo Montesino and Carolyn Derwing reiterated their welcome to Mr. Clifford.

Mr. Clifford addressed the Board and public, stating that it is with a great deal of pride that he accepts this position. He acknowledged the responsiveness of the staff and stated that he is just starting the process of reaching out. Have couple of opportunities to be at Operations and met some of the bus operators and supervisors and ParaCruz folks and looks forward to getting to know them even better. He stated he looks forward to working with the policy makers especially meeting with you in the coming days and weeks one on one as promised I really want to meet with you and know you better and understand your thoughts on the agency and where we are going as I move forward in this position. He mentioned specifically wanting to ride the lines, being there for morning pullouts to encourage a safe day, and bonding further with the operators. He is ready to get down to business and looks forward to getting to know and work with all of Santa Cruz METRO, members of the community, and the stake holders.

Vice Chair Robinson thanked all who commented and gave a special thanks to Judge Marigonda again for being a part of a very special day.

Vice Chair Robinson extended her thanks to members of the Board, the presenters, and the public for the understanding the need to take the break and resumes the agenda at 9:18a.m.

Vice Chair Robinson opens the discussion of the 180/180 program to the Board.

Director Leopold asks Mr. Kramer if he is requesting regular bus passes, if the Board is being asked to provide 180 passes.

Mr. Kramer responded by saying that he would need to work with Santa Cruz METRO staff before coming up with a specific number of passes.

Director Leopold acknowledged a need for involvement in ending homelessness. He stated that he hopes that METRO can play a part that is impactful while staying modest on the budget.

Director Dodge commented that as a representative of the city of Watsonville, wondered if there was a specific plan for outreach to the non-English speaking communities. Mr. Kramer said that his program

is trying to establish relationships of trust and has a number of employees who are Spanish speaking. He also acknowledged his program is looking to further the outreach support for the city of Watsonville but noticed a decline in outreach with undocumented individuals.

Director McPherson congratulated Mr. Kramer of being close to his goal and looks forward to seeing where he can take the program. Director McPherson expressed concern over programs like these encouraging more homeless to the area. Two points stuck out for Director McPherson: the high % of Santa Cruz Residents; and the high % of disabled in our area.

Director Friend thanked Mr. Kramer for the presentation and breaking down this problem into puzzle pieces. He appreciates the complexity of the issue. He said he is looking for a specific piece of the puzzle in which METRO can help. He went further to explain that he feels it is a minor ask of tickets or passes and would like to see a more specific proposal or suite of proposals.

Director Bustichi also thanked Mr. Kramer for his presentation; he has noticed an uptick in homelessness in Scotts Valley. Director Bustichi acknowledged that this is one of many worthwhile companies who petition for help from Santa Cruz METRO. He expressed concern with the request of monetary involvement. He is ok with METRO providing passes but has issue with awarding a dollar amount. He welcomed a bus pass plan, working with staff as this is one of many worthwhile groups.

Director Leopold reiterated that he would like for Mr. Kramer to work with METRO's staff and bring that plan back to the Board.

Mr. Clifford, stated he wanted to take this under advisement and meet with Mr. Kramer to bring a plan back to the Board.

12. PUBLIC HEARING TO ACCEPT PROPOSED SUMMER 2014 SERVICE CHANGES

Carolyn Derwing, Schedule Analyst/Acting Planner

Ms. Derwing presented the Summer Bid that begins June 19, 2014 which included the rerouting of 74, the introduction of 74S, and the re-route of 77 which addresses the route's underutilization by including shopping areas to the route. Ms. Derwing posed that the changes are cost neutral and fit within the current schedule framework.

Director Dodge appreciated the change to 77 and 74 and asks to examine these changes with Pajaro Valley High School and making sure the adjustments take traffic into account. Ms. Derwing stated there will be further outreach and the hope is that through the experience there will be increased ridership from the students instead of them riding with parents. This also may address the traffic issue. Director Dodge appreciated the effort and said the key is in getting the information out.

Vice Chair Lynn opened the discussion to the public.

Jim Russell, Social Security District Manager in Watsonville, spoke to having concerns upon seeing a change to route 74 passing the Social Security Office in Watsonville, at Westgate and Technology. Ms.

Derwing stated that only two changes to the route are school trips. The first is at 7:00 a.m. and the 3:10 p.m. trip but that there will still be 11 trips a day by his office. Mr. Russell thanked Santa Cruz METRO for their time and for their service. He acknowledged and expressed his thanks for METRO's effort in adjusting the schedule and in working with Ciro Aguirre in adding the bus stop near his office. Vice Chair Robinson thanked the presenter and her thanks to Jim Russell in appreciation and opened the request for voting.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: CHAIR BUSTICHI

APPROVED SUMMER 2014 SERVICE CHANGES

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LANE BEING ABSENT.

- 13. ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MAY 23, 9:00 AM, CAPITOLA CITY COUNCIL CHAMBERS, 420 CAPITOLA AVENUE, CAPITOLA**
Lynn Robinson, Board Vice Chair

- 14. ADJOURNMENT**
There being no further business, Vice Chair Robinson adjourned at 9:47a.m.

Respectfully submitted,

Eriko K. Dreyer
Pro Tem Administrative Services Coordinator

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GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Legg, Charlene
Date of Incident: 11/19/2013

Received: 4/21/14 Claim #: 14-0008
Occurrence Report No.: MISC 13-08

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By _____

Liseth Guizar
Security and Risk Administrator

Date: _____

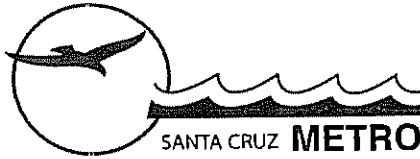
5/15/14

I, _____, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of May 23, 2014.

By _____
ADMINISTRATIVE SERVICES COORDINATOR

Date: _____

Attachment(s)



Rec'd 4/21/14
[Signature]

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 14-0008
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Charlene K. LEGG

Claimant's Legal Last Name: LEGG

Address to which notices are to be sent:

Telephone (Home): _____

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

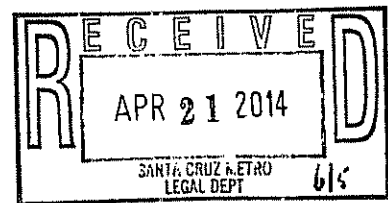
IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

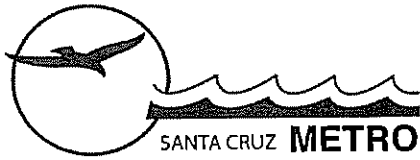
Social Security Number: _____

Gender: M or F



jcmt-01494

8-5.2



Claimant Name: LEGG Charlene

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 11-19-13

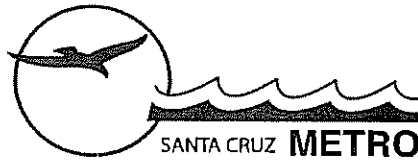
Time of Incident/Accident: 9 AM PM

Location of Incident/Accident

Street/City: Green Valley Bus stop Route 71 to
Freedom Center

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

I entered the Bus Route 71 at 9 AM
11-19-13 and had a Folded (small) stroller
and a small purse. I walked to the back
of the Bus, as I like to see out the windows.
I was 5 ft from the Back seat of the Bus
when the Bus driver punched on the gas
and I flew and landed on my left hand and
also Bruised my Rib cage I was in a lot of
PAIN for 2 mo. also I went to the Emergency Rm
and I have seen 2 Doctors. my tendon in my left thumb
and Fore arm was Damaged I was given shots, I
also a Brace to wear. I don't see my
all



Claimant Name: _____

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

Bus Driver on 11-19-13 9 AM Route 71
Black woman driver,

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$ 7,000

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant: Charlene K. Legg
Signature/Print Name

Date: April 14 - 2014

Attorney or Representative: _____
Signature/Print Name

Date: _____

DATE: May 23, 2014

TO: Board of Directors

FROM: Robyn Slater, Manager of Human Resources

SUBJECT: CONSIDERATION OF FUNDING THE CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR INSURANCE BROKER SERVICES AND PAYMENT OF THE PREMIUM FOR EXCESS WORKERS' COMPENSATION INSURANCE THROUGH THE CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC EIA).

I. RECOMMENDED ACTION

That the Board of Directors authorize funding to pay for the excess workers' compensation insurance premium and the broker fee for fiscal year 2015.

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a contract with Alliant Insurance Services, Inc. for Licensed Broker Services for Excess Workers' Compensation Coverage.
- In order to access the joint powers agreement with the California State Association of Counties Excess Insurance Authority (CSAC EIA) for low rates for excess workers' compensation insurance, Santa Cruz METRO must contract with the services of Alliant Insurance Services.
- The Board authorized a contract for two years with three additional one year terms at the time the original board report was presented on June 24, 2011.
- The original board report did not provide information on the cost of the premium for fiscal year 2015.
- There is a projected increase of \$61,053 due to a reported increase in payroll costs from fiscal year 2014 and updated claims information.
- Payment for the insurance premium fees are included in the fiscal year 2015 budget.
- Staff is recommending that the Board of Directors authorize funding the premium and brokerage costs for fiscal year 2015 in an amount not to exceed \$182,500.

III. DISCUSSION

Santa Cruz METRO currently has an insurance policy for individual workers compensation claims exceeding \$350,000 from the California State Association of Counties Excess Insurance Authority (CSAC EIA) through Alliant Insurance Services, Inc. Coverage is provided above

various self-insured retentions or the Primary Workers' Compensation Program is pooled with excess reinsurance purchased to \$50,000,000 in limits. Forty-eight counties and one hundred and thirteen public agencies currently participate in the Excess Workers' Compensation Program. Santa Cruz METRO must use a broker, Alliant Insurance Services, Inc., to access the lower premium fees of the CSAC EIA.

When Santa Cruz METRO initially awarded the contract to Alliant Insurance Services, Inc. and the CSAC EIA in June 2011, information regarding future costs was not included. As a result a staff report has been prepared annually to provide the Board with information regarding the premium and broker costs for excess workers' compensation insurance for the upcoming fiscal year.

Santa Cruz METRO's insurance premium for excess workers' compensation insurance coverage for the new fiscal year is estimated to be \$175,000. The required broker cost is \$7,500. The final cost for the premium will be provided by August or September 2014 and will not exceed \$182,500 when combined.

Staff is recommending that the Board of Directors authorize funding the premium and brokerage costs for fiscal year 2015 in an amount not to exceed \$182,500.

IV. FINANCIAL CONSIDERATIONS

This contract is budgeted in all departments' FY15 Worker's Comp Ins account, within the Fringe Benefits area of their operating budgets, for approximately \$182,500. Funding will come from anticipated Operating Revenue sources. This is an increase of approximately \$61,000 over the FY14 expense.

V. ATTACHMENTS

Attachment A: CSAC Excess Insurance Authority slides

Prepared By: Robyn D. Slater, Manager of Human Resources
Date Prepared: May 13, 2014

APPROVED:

Department Manager

Alex Clifford, CEO/General Manager

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Attachment A
**2013 Member Annual Report - Santa Cruz Metropolitan
Transit District**



The CSAC Excess Insurance Authority is a member-directed risk sharing pool of counties and public entities committed to providing risk coverage programs and risk management services which are set forth in our mission to be competitive, available, responsive, equitable, and stable.

- One of the largest insurance pools in the U.S.
- In just the last 5 years, we've saved our members \$385 million
- Stability is achieved through long-term member involvement
- Most California public entities obtain coverage through the EIA
- The EIA is truly member driven

Benefits of Membership

- Save Money Through Volume Discounts
- Flexible & Responsive to Your Needs
- Shield from Insurance Market Swings
- Minimize Risk & Uncertainty
- Legislative Advocacy

Success Attributable to Stability & Longevity

- 80% of county members have been participants for more than 30 years
- Since 2001, when membership was expanded to include non-counties, participation has grown almost 500%
- The additional volume has reduced costs and increased stability for all members

8-6a.1

Santa Cruz Metropolitan Transit District - Excess Workers' Compensation Program

Member Since - 10/24/2003



| Year | EIA Premium | Estimated Stand-Alone Premium | Savings |
|---------------|------------------|-------------------------------|------------------|
| 2009/10 | \$55,874 | \$77,518 | \$21,644 |
| 2010/11 | \$61,659 | \$76,982 | \$15,323 |
| 2011/12 | \$87,743 | \$97,347 | \$9,604 |
| 2012/13 | \$92,652 | \$125,080 | \$32,428 |
| 2013/14 | \$113,947 | \$153,828 | \$39,881 |
| Totals | \$411,875 | \$530,755 | \$118,880 |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014

TO: Board of Directors

FROM: Erron Alvey, Purchasing Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE A 90-DAY CONTRACT EXTENSION WITH CLEVER DEVICES LTD., FORMERLY GREYHAWK TECHNOLOGIES, INC., FOR PURCHASE AND IMPLEMENTATION OF A MOBILE DATA SYSTEM

I. RECOMMENDED ACTION

Authorize the CEO/General Manager to execute a 90-day contract extension with Clever Devices Ltd., formerly GreyHawk Technologies, Inc., for Purchase and Implementation of a Mobile Data System.

II. SUMMARY OF ISSUES

- ParaCruz requires a mobile data system to consolidate daily functions and improve the efficiency of overall operations.
- Santa Cruz METRO entered into a contract with GreyHawk Technologies, Inc. on June 17, 2013 for Purchase and Implementation of a Mobile Data System for ParaCruz.
- GreyHawk Technologies, Inc. formally merged into Clever Devices Ltd. on December 31, 2013, with Clever Devices Ltd. assuming all of GreyHawk Technologies, Inc.'s obligations and benefits.
- This contract was established for a one-year period, with the option to extend upon mutual written consent.
- This contract will expire on June 16, 2014.
- Clever Devices Ltd. requires additional time to complete the Scope of Work. Staff recommends extending the contract by 90 days under the existing terms and conditions.

III. DISCUSSION

Santa Cruz METRO's ParaCruz division requires a mobile data system to improve the overall efficiency of operations by consolidating such functions as schedule changes, vehicle tracking for on-time performance rating, and various data reporting requirements. Santa Cruz METRO entered into a contract with Greyhawk Technologies, Inc., for Purchase and Implementation of a

Mobile Data System, on June 17, 2013. GreyHawk Technologies, Inc. formally merged into its parent company, Clever Devices Ltd., on December 31, 2013, with Clever Devices Ltd. assuming all of GreyHawk Technologies, Inc.'s obligations and benefits. This contract is due to expire on June 16, 2014; however, Clever Devices Ltd. requires additional time to complete the contracted Scope of Work.

Staff recommends that the Board of Directors authorize the CEO/General Manager to execute a 90-day contract extension with Clever Devices Ltd., with April Warnock, Paratransit Superintendent, continuing to serve as the Contract Administrator. This will be a time extension only and there will be no additional contract compensation.

IV. FINANCIAL CONSIDERATIONS

No additional funds are required at this time.

V. ATTACHMENTS

Attachment A: Renewal letter from Clever Devices Ltd.

Attachment B: First Amendment to the Contract with Clever Devices Ltd., formerly GreyHawk Technologies, Inc.

Prepared By: Erron Alvey, Purchasing Manager
Date Prepared: May 15, 2014

APPROVED:

Department Manager

Alex Clifford, CEO/General Manager

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Attachment A



300 Crossways Park Drive
Woodbury, NY 11797
Phone: 516-433-6100

May 14, 2014

Erron Alvey
Purchasing Manager
Santa Cruz METRO
110 Vernon Street
Santa Cruz, CA 95060

Re: EXTENSION - Santa Cruz METRO Contract No. 13-13 for Purchase and Implementation of a Mobile Data System

Dear Mr. Alvey,

Please be advised that as of December 31, 2013, GreyHawk Technologies, Inc. was formally merged into Clever Devices Ltd., and the parties have agreed that any and all obligations and benefits belonging to GreyHawk Technologies may be assigned to Clever Devices and Clever Devices has agreed to assume said obligations and benefits. According, please amend Contract No. 13-13 and official change the Contract obligee to Clever Devices Ltd..

Upon executing the amended change to the contract obligee, please issue the agreed upon Contract Extension, for ninety days from June 17, 2014 until September 15, 2014, for the above mentioned Contract under the same terms and conditions. Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Francis J. Ingrassia", with a long horizontal flourish extending to the right.

Francis J. Ingrassia
Chief Executive Officer

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Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FIRST AMENDMENT TO CONTRACT NO. 13-13 FOR PURCHASE AND IMPLEMENTATION OF A MOBILE DATA SYSTEM

This First Amendment to Contract No. 13-13 for Purchase and Implementation of a Mobile Data System is made effective June 17, 2014 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Clever Devices Ltd., formerly GreyHawk Technologies, Inc. (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and GreyHawk Technologies, Inc. entered into a Contract for Purchase and Implementation of a Mobile Data System (“Contract”) on June 17, 2013.
- 1.2 On December 31, 2013, GreyHawk Technologies, Inc. formally merged into its parent company, Clever Devices Ltd., with Clever Devices Ltd. assuming all of GreyHawk Technologies, Inc.’s obligations and benefits.
- 1.3 The Contract allows for the extension upon mutual written consent.
- 1.4 Santa Cruz METRO and Contractor desire to extend the Contract for a period of 90 days to allow additional time for Contractor to complete the Scope of Work.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. CHANGE OF CONTRACTOR DUE TO MERGER

- 2.1 The Contract is amended by substituting “Clever Devices Ltd.” for “GreyHawk Technologies, Inc.” wherever it appears in the Contract.

III. TERM

- 3.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from June 17, 2013 to September 15, 2014.

Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

Attachment B

V. AUTHORITY

5.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Alex Clifford
CEO/General Manager

Contractor –
CLEVER DEVICES LTD., formerly GREYHAWK TECHNOLOGIES, INC.

By _____
Andrew Stanton
Chief Operating Officer

Approved as to Form:

Leslyn Syren
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014

TO: Board of Directors

FROM: Erron Alvey, Purchasing Manager

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH KCEI CONSTRUCTION, INC. FOR THE APPLICATION OF CHIP SEAL ON UNPAVED PARKING LOT AND RELATED SITE WORK IN AN AMOUNT NOT TO EXCEED \$47,200

I. RECOMMENDED ACTION

Authorize the CEO/General Manager to execute a contract with KCEI Construction, Inc. for the Application of Chip Seal on Unpaved Parking Lot and Related Site Work in an amount not to exceed \$47,200, and designate Frank Cheng, Project Manager and IT Manager, as Contract Administrator.

II. SUMMARY OF ISSUES

- The parking lot next to the temporary Operations Facility has had ongoing issues related to the large amount of dust that the cooling fans on Santa Cruz METRO's buses are blowing around when driving on the lot.
- An application of chip seal was recommended to remedy the issues, and on February 28, 2014, Santa Cruz METRO's Board of Directors authorized the issuance of a formal Invitation for Bids ("IFB").
- A competitive procurement was then conducted to solicit bids from qualified firms.
- Four (4) firms submitted bids for Santa Cruz METRO's review.
- Staff has reviewed all submitted bids and is recommending that the Board of Directors authorize a contract with KCEI Construction, Inc.

III. DISCUSSION

The parking lot next to the temporary Operations Facility on Dubois Street is comprised of rock aggregate and dirt. Santa Cruz METRO has received ongoing air quality complaints from neighbors and staff related to the large amount of dust that the cooling fans on Santa Cruz METRO's buses are blowing around when driving on the lot. The composition and slope of the lot is also difficult for staff to traverse when walking in the lot.

Previous methods employed to remedy the situation have not proved to be effective. A semi-permanent chip seal application was recommended to remedy the issues, and on February 28, 2014, Santa Cruz METRO's Board of Directors authorized the issuance of a formal IFB.

On March 21, 2014, Santa Cruz METRO legally advertised and distributed IFB No. 14-13 to twenty-three (23) firms and nine (9) builders' exchanges, posted notice on its website, and sent email notices to all GovDelivery subscribers. On April 11, 2014, bids were received and opened from four (4) firms. A list of firms and a summary of the bids received are provided in Attachment A. Staff has reviewed all submitted bids. KCEI Construction, Inc. has been determined to be the lowest responsible bidder, whose bid is responsive to all the requirements of the IFB.

Staff recommends that the Board of Directors authorize the CEO/General Manager to execute a contract with KCEI Construction, Inc. for the Application of Chip Seal on Unpaved Parking Lot and Related Site Work in an amount not to exceed \$47,200 on behalf of Santa Cruz METRO. Contractor will provide all equipment and materials meeting all Santa Cruz METRO's specifications and requirements of the contract. Frank Cheng, Project Manager and IT Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract are included in the MetroBase FY14 Capital Budget, and planned for the FY15 Capital Budget.

V. ATTACHMENTS

Attachment A: Bid Results from Public Bid Opening on April 11, 2014

Attachment B: Contract with KCEI Construction, Inc.

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO.

Prepared By: Erron Alvey, Purchasing Manager
Date Prepared: May 15, 2014

APPROVED:

Department Manager

Alex Clifford, CEO/General Manager

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Attachment A



Bid Results for IFB No. 14-13
Application of Chip Seal on Unpaved Parking Lot and
Related Site Work
Opened April 11, 2014 at 2:00 PM

| BIDDER | AMOUNT BID |
|---|-------------------|
| Earthworks Paving Contractors, Inc., Capitola, California | \$63,200 |
| KC Paving, Inc., Redwood City, California | \$90,536 |
| KCEI Construction, Inc., El Cajon, California | \$47,200 |
| Windsor Fuel Company, Pittsburg, California | \$72,058 |

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Attachment B

CONTRACT FOR APPLICATION OF CHIP SEAL ON UNPAVED PARKING LOT AND RELATED SITE WORK (14-13)

THIS CONTRACT is made effective on May 26, 2014 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and KCEI CONSTRUCTION, INC. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for Application of Chip Seal on Unpaved Parking Lot and Related Site Work

Santa Cruz METRO requires the Application of Chip Seal on Unpaved Parking Lot and Related Site Work. In order to obtain said Application of Chip Seal on Unpaved Parking Lot and Related Site Work, Santa Cruz METRO issued an Invitation for Bids, dated March 21, 2014, setting forth specifications for such Application of Chip Seal on Unpaved Parking Lot and Related Site Work. The Invitation for Bids is attached hereto and incorporated herein by reference as Exhibit A.

1.03 Contractor's Bid Form

Contractor is a supplier of Application of Chip Seal on Unpaved Parking Lot and Related Site Work desired by Santa Cruz METRO, whose principal place of business is 413 S. Magnolia Avenue, El Cajon, California 92020. Pursuant to the Invitation for Bids issued by Santa Cruz METRO, Contractor submitted a bid for Provision of said Application of Chip Seal on Unpaved Parking Lot and Related Site Work, which is attached hereto and incorporated herein by reference as Exhibit B.

1.04 Selection of Contractor and Intent of Contract

On May 13, 2014, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said Application of Chip Seal on Unpaved Parking Lot and Related Site Work. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a

complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions to the Contract.

a) Exhibit A

Santa Cruz Metropolitan Transit District's "Invitation for Bids" dated March 21, 2014, including Addendum No. 1 dated March 31, 2014.

b) Exhibit B (Bid Form)

Contractor's Bid Form to Santa Cruz METRO for Application of Chip Seal on Unpaved Parking Lot and Related Site Work, signed by Contractor and dated April 11, 2014.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01 General

Contractor shall perform work under this Contract at such times to enable it to meet the time schedules specified in the Specifications Section of the IFB. The Contractor shall not be responsible for delays caused by force majeure events described in Section 3 of the General Conditions of the Contract.

3.02 Term

The term of this Contract commences on the execution of the contract and shall remain in force for a one (1) year period thereafter. Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

3.03 Project Completion

The Project must be completed, inspected and accepted no later than July 18, 2014.

4. COMPENSATION

4.01 Terms of Payment

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor the amount of \$47,200 as identified in the Bid Form, Exhibit B, for satisfactory completion of all Work under the terms and provisions of this Contract within thirty (30) days thereof. Contractor understands and agrees that if he/she exceeds the \$47,200 maximum amount payable under this contract, that it does so at its own risk.

4.02 Invoices

Contractor shall submit an invoice with a purchase order number provided by Santa Cruz METRO upon completion of the Work. Contractor's invoice shall include detailed records showing actual time devoted, work accomplished, date work accomplished, personnel used, weekly certified payroll records, and amount billed per hour.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this contract; and (4) necessary for performance of the services. No expenses shall be paid by Santa Cruz METRO unless specifically allowed by this contract.

5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

KCEI Construction, Inc.
413 S. Magnolia Avenue
El Cajon, CA 92020

Attention: Kevin Casey
kc@kei.us
(619) 443-9730

SIGNATURES ON NEXT PAGE

6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Alex Clifford
CEO/General Manager

Contractor –
KCEI CONSTRUCTION, INC.

By _____
Kevin Casey
President

Approved as to Form:

Leslyn Syren
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014
TO: Board of Directors
FROM: Leslyn K. Syren, District Counsel
SUBJECT: CONSIDERATION OF AMENDMENTS TO THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS

I. RECOMMENDED ACTION

Adopt a Resolution Amending METRO's Bylaws.

II. SUMMARY OF ISSUES

- This revision to the Bylaws follows the Board of Directors April 25, 2014 meeting. This amendment will permit the Board Chair or Vice-Chair to appoint an alternate member of the Board of Directors to attend select conferences of APTA or CTA.
- This matter is brought back as a follow up wherein the Board requested a change in the proposed language.

III. DISCUSSION

The current Santa Cruz METRO Bylaws limit attendance of its members at meetings of the American Public Transit Association (APTA) and the California Transit Association to the Board Chair and Vice-Chair. This revision would allow the Chair or Vice-Chair to select another member of the Board of Directors to replace them at these meetings. The revision was suggested by the Board at its meeting held on April 25, 2014, and is brought back to the Board for review and acceptance of the proposed language to be included in this Bylaw amendment.

Staff recommends adopting the language in a Resolution set forth in Attachment A.

IV. FINANCIAL CONSIDERATIONS

NONE.

V. ATTACHMENTS

Attachment A: Bylaws Resolution showing the proposed addition of section 5.07.

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Attachment A

RESOLUTION NO. 69-2-1
Amended 1-21-83, 6-16-89, 8-21-92,
4-15-94, 4-21-95, 4-27-97, 9-18-98,
4-16-99, 11-19-99, 6-16-00, 6-08-01,
6-15-01, 9-21-01, 02-15-02, 06-21-02,
09-27-02, 10-10-03, 12-19-03, 09-24-04,
12-17-04; 02-24-06; 02-23-07; 05-25-07;
05-23-08; 08-28-09; 01-22-10, 6-25-10,
11-19-10, 05-13-11, 01-11-13, 2-28-14 and
3-14-14

On the Motion of Director: _____
Duly Seconded by Director: _____

A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS ESTABLISHING AMENDMENT TO THE BYLAWS RELATED TO DIRECTOR COMPENSATION AND REIMBURSEMENT

The following amendments are made to section 5.06 of the Santa Cruz Metropolitan Transit District Board of Directors Bylaws:

V. DIRECTORS

5.06 Director Compensation and Reimbursement

- (a) Each Director shall receive compensation of \$50, up to a maximum of \$200 per month and their actual and necessary expenses, for performance of official METRO duties which shall include the following activities:
- i) Attendance at meetings of the Board of Directors;
 - ii) Attendance at meetings, as a District committee member, of a committee appointed by the Chair of the Board or the Board itself;
 - iii) Attendance at Advisory Committee meetings, as a METRO Director;
 - iv) Attendance at meetings, as a METRO Director, of the American Public Transit Association; and
 - v) Attendance at meetings, as a METRO Director, of the California Transit Association.
- (b) Unless authorized by the Board of Directors in advance, attendance at meetings of the American Public Transit Association and the California Transit Association shall be limited to the Board Chair and Vice-Chair, or an alternate designee, as approved by the Board Chair or Vice-Chair.

Attachment A

- (c) In addition to the meetings set forth above, each Director may receive reimbursement for the actual and necessary expenses incurred for the following METRO Official Duties:
 - i) Attendance at meetings with State and Federal legislators and/or government officials re METRO business;
 - ii) Attendance at meetings with official METRO visitors and/or perspective METRO employees; and/or
 - iii) Participation at required educational and training meetings or seminars.
- (d) Each Director shall be reimbursed for actual and necessary expenses incurred in the performance of official METRO duties. Reimbursement rates for travel, meals, and other actual and necessary expenses shall be in accordance with the reasonable reimbursement rates set forth in Exhibit B. Notwithstanding the foregoing, Directors shall not receive reimbursement for any costs incurred for lodging accommodations or for airline flights as those expenses shall only be booked and directly paid by METRO.
- (e) A Director may receive a travel advance, when approved by either the Board Chair or the Vice-Chair, up to \$100.00 per each full day of travel or attendance at any of the events listed in section (a) above. Verification of the actual use of these funds shall comply with Section 5.07 below. A reduced advance may be permitted for partial days, as determined by the Board Chair or Vice-Chair.
- (f) The Board of Directors in a public meeting shall approve all expenses that do not fall within the reimbursable rates set forth in Exhibit B before the expense is incurred.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014

TO: Board of Directors

FROM: Erron Alvey, Purchasing Manager

SUBJECT: CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR HAZARDOUS MATERIALS ABATEMENT AT 1200 RIVER STREET

I. RECOMMENDED ACTION

Authorize the Purchasing Manager to issue a formal Invitation for Bids for Hazardous Materials Abatement at 1200 River Street.

II. SUMMARY OF ISSUES

- The old Operations Building located at 1200 River Street was surveyed by TRC Environmental Corporation and hazardous materials were reported.
- Hazardous Materials Abatement was not included in the construction contract with Lewis C. Nelson and is the responsibility of Santa Cruz METRO.
- Santa Cruz METRO requires the services of a licensed firm to remove the hazardous materials found before the building can be demolished.

III. DISCUSSION

Santa Cruz METRO's previous Operations Building, located at 1200 River Street, was surveyed in July of 2013 by TRC Environmental Corporation for hazardous materials such as asbestos, lead, PCB and mercury. Hazardous materials were identified and reported. Abatement was not included in the construction award and is the responsibility of Santa Cruz METRO. Santa Cruz METRO requires licensed abatement contractor to contain and remove the hazardous materials as this cannot be handled by internal staff.

Staff is recommending the issuance of a formal Invitation for Bids obtain the services of a licensed professional for hazardous materials abatement.

IV. FINANCIAL CONSIDERATIONS

Funds for the Judy K. Souza Operations Building component of the MetroBase Project are available with the funds Santa Cruz METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared By: Erron Alvey, Purchasing Manager
Date Prepared: May 19, 2014

APPROVED:

Department Manager

Alex Clifford, CEO/General Manager

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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

RESOLUTION AUTHORIZING THE PURCHASING MANAGER TO SOLICIT BIDS FOR HAZARDOUS MATERIALS ABATEMENT AT 1200 RIVER STREET

WHEREAS, the Santa Cruz Metropolitan Transit District has a need for the services of a licensed contractor to perform hazardous materials abatement;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AS FOLLOWS:

THAT, the Purchasing Manager is authorized to issue an Invitation for Bids for the services described above; and

THAT, the IFB is approved for release pursuant to the provisions of the Santa Cruz Metropolitan Transit District's Procurement Policy.

PASSED AND ADOPTED this 23rd day of May, 2014, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED: _____

.....89B9'6I GH7< ='
Board Chair

ATTEST: _____

..... 5 @9L '7 @= : CF8
..... 79C /General Manager

APPROVED AS TO FORM:

LESLYN K. SYREN
District Counsel

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those Santa Cruz METRO employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

- None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

Prepared By: Eriko K. Dreyer, Pro Tem Administrative Services Coordinator

Date Prepared: May 16, 2014

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Attachment A



EMPLOYEE LONGEVITY AWARDS

CERTIFICATE OF APPRECIATION – 10 YEARS

The Board of Directors proudly presents this Certificate of Appreciation and 10 year Service Pin for the completion of 10 years of service between 2004 and 2014 to:

Federico Rocha
Catalino Vasquez

Fleet Maintenance Supervisor
Fleet Maintenance Mechanic

CERTIFICATE OF APPRECIATION – 30 YEARS

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 15 years of service between 1984 and 2014 to:

George Felder

Bus Operator

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**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF
KATHLEEN A. REED AS BUS OPERATOR
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Kathleen A. Reed to serve in the position of Bus Operator, and

WHEREAS, Kathleen A. Reed served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of July 12, 2007 to May 12, 2014, and

WHEREAS, Kathleen A. Reed provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

WHEREAS, Kathleen A. Reed served the Santa Cruz Metropolitan Transit District with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Kathleen A. Reed resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Kathleen A. Reed's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Kathleen A. Reed.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Bus Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Kathleen A. Reed for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Kathleen A. Reed, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 23rd day of May 2014 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
DENE BUSTICHI
Board Chair

ATTEST _____
ALEXANDER CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

LESLYN K. SYREN
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 23, 2014

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: PUBLIC HEARING ON FY15 AND FY16 DRAFT FINAL OPERATING AND CAPITAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors take input on the Draft Final Operating and Capital Budget for FY15 and FY16 at the public hearing and provide additional direction to staff as necessary regarding the contents of the Draft Final Operating and Capital Budgets.

II. SUMMARY OF ISSUES

- The FY15 and FY16 Draft Final Operating and Capital Budgets are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, May 23, 2014 in the Capitola City Council Chambers.
- The FY15 and FY16 Draft Final Operating and Capital Budgets are new two-year budgets. The Board of Directors adopted the last two-year budget in June 2012 for FY13 and FY14. A one-year FY14 Revised Budget as of February 2014 was adopted on February 14, 2014.
- A budget workshop with Union representatives was held on May 6, 2014 at 10:00 am in the Santa Cruz Conference Room to answer questions about the two-year FY15 and FY16 Draft Final Operating and Capital Budget and to obtain input from the employee organizations.
- The proposed two-year FY15 and FY16 Draft Final **Operating Budgets** – **Attachment A** total \$48,527,422 and \$50,650,281, respectively.
- Major **Operating Revenue** assumptions in the Draft Final FY15 budget over the FY14 Revised budget and in the Draft Final FY16 budget over the Draft Final FY15 budget include:
 - 3% increase in Fare Revenue accounts (Passenger Fares, Special Transit Fares, Paratransit Fares, and Highway 17 Fares and Payments) in both FY15 and FY16
 - 6.3% decrease in Advertising Income in FY15 with no increase in FY16
 - 40% decrease in Interest Income in FY15 and a 22.2% decrease in FY16
 - 6.5% increase in Sales Tax in FY15 and a 7% increase in FY16
 - 2.1% increase in Transp Dev Act (TDA) in FY15, and a 3% increase in FY16

- 1.6% increase in FTA Sec 5307 – Op Assistance in FY15 and a 6.5% increase in FY16
- 83.1% decrease in AMBAG/CTC/Misc. Grants Funding in FY15 with no increase in FY16
- 6.9% decrease in Small Transit Intensive Cities (STIC) Funds in FY15 and a 6.5% increase in FY16
- 2.3% decrease in State Transit Assistance (STA) – Operating (current year) funds in FY15 and a 4.1% increase in FY16
- 100% decrease in Fuel Tax Credit, with no dollars budgeted in FY16
- 100% decrease in Carryover from Previous Years, with no dollars budgeted in FY16
- 225.5% increase in Transfers (to)/from Operating Reserves in FY15 and a 6.1% decrease in FY16
- Major **Operating Expenses** assumption in the Draft Final FY15 budget over the FY14 Revised budget and in the Draft Final FY16 budget over the Draft Final FY15 budget include:
 - 6% increase in Personnel Expenses (Labor and Fringe Benefits) in FY15 and a 5.1% increase in FY16
 - 1.6% increase in Non-Personnel Expenses in FY15 and a 1.3% increase in FY16
- The Draft Final FY15 **Capital Budget – Attachment B** totals \$22,849,399.
- Staff recommends that the Board of Directors take input on the Draft Final Operating and Capital Budget for FY15 and FY16 at the public hearing and provide additional direction to staff as necessary regarding the contents of the Draft Final Operating and Capital Budgets.

III. DISCUSSION

The Board of Directors must adopt a FY15 and FY16 Final Operating and Capital Budget by June of 2014. The FY15 and FY16 Draft Final Operating and Capital Budgets are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, May 23, 2014 in the Capitola City Council Chambers.

The FY15 and FY16 Draft Final Operating and Capital Budgets are new two-year budgets. The Board of Directors adopted the last two-year budget in June 2012 for FY13 and FY14. A one-year FY14 Revised Budget as of February 2014 was adopted on February 14, 2014.

A budget workshop with Union representatives was held on May 6, 2014 at 10:00 am in the Santa Cruz Conference Room to answer questions about the two-year FY15 and FY16 Draft Final Operating and Capital Budget and to obtain input from the employee organizations.

A. Operating Revenues

Operating Revenues total \$48,527,422 in FY15 and \$50,650,281 in FY16.

The increase of 3% in all Fare Revenue accounts in FY15 and FY16 is an estimate, based on actual ridership and revenue data for the first six months of FY14.

The projected 6.3% decrease in Advertising Income in FY15, with no increase in FY16 is due to the continuing trend of collecting lower than anticipated Advertising Income year to date, as of December 2013, coupled with the unpredictability in the Advertising market.

Interest Income is projected to decrease by 40% in FY15 and by 22.2% in FY16 due to reduced cash balance at the County Treasury due to spending of capital construction dollars.

Sales Tax Revenue is projected to increase 6.5% in FY15 and 7% in FY16 due to the continuing improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first eight (8) months of FY14 exceeding last year actuals for the same period by 7%.

TDA funding in FY15 is budgeted to increase 2.1% in FY15 as per Auditor Controller's estimates as of January 2014; 3% increase is projected in FY16 (the latter projection will be revised in the future as information from RTC for FY16 becomes available.)

The projected 1.6% increase in FTA Sec 5307 – Op Assistance in FY15, and the 6.9% decrease in STIC in FY15 are consistent with the recently published allocations for FY15 from FTA. The 6.5% increase in FY16 for both, FTA Sec 5307 – Op Assistance and STIC, are estimates based on historical funding trends for the past seven years. Estimates will be updated as more information becomes available.

AMBAG/CTC/Misc. Grant Funding is projected to decrease significantly in FY15 (83.1%) as information regarding future awarded grants is not yet available. There is no projected increase in FY16. When information regarding grant awards becomes available budget projections in both FY15 and FY16 will be revised accordingly. In addition, unused funds from the AMBAG FY14 FTA 5304 Transit Planning Student Internship (that was awarded for \$40,281) will be rolled over into FY15 at the end of FY14.

STA – Operating (current year) funds are projected to decrease by 2.3% in FY15, as per January 2014 estimates from the State Controller's Office; 4.1% increase is projected in FY16 (the latter projection will be revised in the future as information from the State Controller for FY16 becomes available.)

Due to the expiration of the IRS American Taxpayer Relief Act of 2012 on December 31, 2013, the (Alternative) Fuel Tax Credit will decrease by 100% in FY15, with no dollars budgeted in FY16.

Due to the anticipated use of all funds in Carryover from Previous Year to balance FY14, no carryover funds will be available in FY15 and FY16.

The use of funds from Operating Reserves is projected to increase by 225.5% in FY15 due to overall expenses increasing by \$3.6M over FY14, with no significant corresponding increase in revenues and the need to bridge the budget gap; use of operating reserves is budgeted to decrease by 6.1% in FY16 primarily due to the 7% projected increase in Sales Tax of \$1.3M.

B. Operating Expenses

Operating Expenses total \$48,527,422 in FY15 and \$50,650,281 in FY16.

The 5% and 5.1% increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY15 and FY16 respectively is primarily due to the following:

- Anticipated contractual items allotted for in FY15 and FY16 budget (COLA, Step and Longevity Increases, Promotions)
- Funding for Authorized Positions in FY15 – 5.5 Full Time Equivalents (FTEs):
 - Administrative Assistant in the Operations Department: 1 FTE
 - Claims Investigator I in the Risk Management Department: 0.5 FTE (position will be funded effective January 2015)
 - Custodial Service Worker I in the Facilities Maintenance Department: 1 FTE
 - FM Mechanic II in the Fleet Maintenance Department: 3 FTEs
 - Additional costs for New CEO/GM in the Administration Department.
- Per the October 2013 CalPERS Annual Valuation Report, the retirement employer contribution rates in FY15 and FY16 will be 20.651% (actual) and 21.9% (projected) respectively. This is an increase of 1.38%.
- An anticipated 8% increase in Medical Insurance premiums and a 3% increase in other insurance premiums, such as Dental, Life, State Disability, as well as Workers Compensation Insurance, effective in January of each year. The increase in insurance premiums is only an estimate and is based on historical trends, as well as current market conditions.

Budget savings in Personnel Expenses (Labor and Fringe Benefits) due to vacant funded positions and employees on extended unpaid leaves of absence are anticipated in both FY15 and FY16. Due to significant fluctuations between estimated and actual savings from Labor and Fringe Benefits in prior years, actual variances for FY15 and FY16 will be presented in the monthly budget status reports rather than as a line item on the Revenue Sources page used to bridge the budget gap.

The 1.6% and 1.3% increase in **Non-Personnel Expenses** in FY15 and FY16 respectively is primarily due to the following:

- **Services** decrease by 4.2% in FY15 and 2.8% in FY16 primarily due to:

- 44.8% decrease in Prof & Tech Fees in FY15; 20.6% decrease in FY16 due to the completion of the Short Range Transit Plan (budgeted in the Administration Department in FY14), the General Manager recruitment process (budgeted in the Human Resources Department in FY14), and the Payroll process evaluation (budgeted in the Finance Department in FY15).
- 56% decrease in Legal Services in FY16, as contracts for outside legal services will be completed in FY15.
- The increases in **Mobile Materials & Supplies**, 3.6% in FY15 and 2.8% in FY16, are due to increases in Fuels & Lubricants – Rev Vehicles (anticipated increase in fuel prices); Tires & Tubes (restocking inventory), and Rev. Vehicle Parts (adding more in-house repairs to vehicles that are coming out of warranty).
- **Other Materials & Supplies** increase by 16.3% in FY15 and by 2.7% in FY16. The increase in FY15 is primarily due to the following:
 - 28.6% increase in Office Supplies due to purchases of minor office equipment and furniture (carts in the Purchasing Department; chairs in the Customer Service Department)
 - 28.5% increase in Safety Supplies due to anticipated additional costs in the Facilities Maintenance Department.
 - 100% increase in Tenant Repairs (new account) this new account was established in FY14 for tracking purposes; tenant and kiosk repairs were previously charged to Repair Bldg. & Impr.
 - 158.4% increase in Non-Inventory Parts due to the increased need for parts in the Facilities and Fleet Maintenance departments.
- **Utilities** increase by 19.9% in FY15 and by 3.2% in FY16, primarily due to the significant increase in Telecommunications, 75.1 % in FY15 (Highway 17 Express-WiFi costs in the Fleet Maintenance Department increased due to new communications contracts with AT&T and Verizon that provide redundancy and prevent service interruptions; and leasing of repeater sites in the Operations Department).
- The 6% decrease in **Casualty & Liability** in FY15, is due to lower Insurance – Property costs, achieved by consolidating all covered properties with one carrier. The projected 6.7% increase in Insurance – Property costs in FY16 is due to the expected completion of the new Operations building, and the resulting increase in value.
- **Misc Expenses** decrease by 8.4% in FY15 and by 1.1% in FY16 primarily due to an anticipated decrease in Training and Travel.

Significant departmental changes in FY15 and FY16 include:

- 15.6% increase in **Administration** in FY15 is primarily due to the transfer of two Schedule Analyst positions from Operations, as well as the additional costs for the new CEO in FY15.
- 5.5% decrease in **Human Resources** in FY15 is due to recruitment expenses in FY14 for a new CEO/GM.
- 8% increase in **Information Technology** in FY15 is due to increased non-personnel expense: Repair-Equipment (maintenance and support agreements and contracts) and Office Supplies (minor miscellaneous hardware replacements)
- 20.3% decrease **District Counsel** in FY15 is due to the transfer of the Security & Risk Administrator position and related expenses to the Risk Management department.
- 243.5% increase in **Risk Management** is due to the Security & Risk Administrator position and related expenses being transferred from District Counsel in FY15; a new Claims Investigator I position for ½ of the year, as well as the transfer of the Security Services budget from Operations.
- 6.5% increase in **Facilities Maintenance** is primarily due to a new Custodial Service Worker I position.
- 7.7% increase in **Paratransit** program is due to COLA, Step and Longevity Adjustments in FY15, as some of the original Paracruz employees will be entitled to a contractual 5% increase after ten (10) years of continuous service.
- 20% decrease in **Operations** is due to the transfer of two Schedule Analyst positions to Administration and the transfer of the Security Services to Risk Management.
- 7.5% increase in **Fleet Maintenance** is due to 3 new FM Mechanic IIs, and projected increases in the price of fuel and parts.

C. Capital Budget

The Draft Final FY15 Capital Budget as shown in **Attachment B** totals \$22,849,399. The FY15 Capital Budget is funded by a variety of Federal, State, and Local funds, as well as Reserves. The **Unfunded Capital Needs** list is presented in **Attachment C** and totals \$29,086,300 in FY15 and \$43,478,780 in FY16.

Staff recommends that the Board of Directors take input on the Draft Final Operating and Capital Budget for FY15 and FY16 at the public hearing and provide additional direction

to staff as necessary regarding the contents of the Draft Final Operating and Capital Budgets.

IV. FINANCIAL CONSIDERATIONS.

The Draft Final FY15 and FY16 Operating Budgets are balanced budgets with the use of funds from the Operating and Capital Reserves account. However, the Draft Final FY15 and FY16 Operating Budgets are not structurally balanced budgets. This means that recurring expenses exceed recurring revenues. For a variety of reasons, true structural balance may not be possible at a given time. In such a case, using reserves to balance the budget may be considered, but only in the context of a plan to return to structural balance, replenish fund balances, and ultimately remediate the negative impacts of any other short-term balancing actions that may be taken.

The Government Finance Officers Association (GFOA) recommends adopting policies aimed at achieving and maintaining a structurally balanced budget and reserve accounts. The policies should include parameters for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in adopted budgets. Further, the plan should be clear about the time period over which returning to structural balance, replenishing reserves, and remediating the negative impacts of balancing action are to occur.

Finance is working on draft financial policies to address the Operating and Capital Budget as well as the Operating and Capital Reserve accounts for the Board to consider in the future.

- Attachment A:** FY15 and FY16 Draft Final Operating Budget
- Attachment B:** FY15 Draft Final Capital Budget
- Attachment C:** FY15 Unfunded Capital Needs List
- Attachment D:** FY15 & FY16 Draft Final Authorized and Funded Personnel
- Attachment E:** Schedule of Reserve Account Balances
- Attachment F:** Powerpoint Presentation – FY15 & FY16 Draft Final Budget

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: May 13, 2014

Department Manager

CEO / General Manager

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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET REVENUE SOURCES

| REVENUE SOURCE | REVISED | % CHANGE | | % CHANGE | | % CHANGE |
|--|----------------|----------------|-----------------------|----------------|----------------|------------------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDGET FY14 | BUDGET FY15 | BUDG FY15 BUDG FY16 |
| 1 Passenger Fares | 4,126,659 | 4,250,459 | 3.0% | 3.0% | 4,377,973 | 3.0% |
| 2 Special Transit Fares | 3,308,391 | 3,407,643 | 3.0% | 3.0% | 3,509,872 | 3.0% |
| 3 Paratransit Fares | 314,364 | 323,795 | 3.0% | 3.0% | 333,509 | 3.0% |
| 4 Highway 17 Fares | 1,592,430 | 1,640,203 | 3.0% | 3.0% | 1,689,409 | 3.0% |
| 5 Highway 17 Payments | 442,000 | 455,260 | 3.0% | 3.0% | 468,918 | 3.0% |
| 6 Commissions | 5,600 | 5,768 | 3.0% | 3.0% | 5,941 | 3.0% |
| 7 Advertising Income | 240,225 | 225,000 | -6.3% | -6.3% | 225,000 | 0.0% |
| 8 Rent Income | 160,935 | 165,763 | 3.0% | 3.0% | 170,736 | 3.0% |
| 9 Interest Income | 75,000 | 45,000 | -40.0% | -40.0% | 35,000 | -22.2% |
| 10 Other Non-Transp Revenue | 18,000 | 18,000 | 0.0% | 0.0% | 18,000 | 0.0% |
| 11 Sales Tax (1/2 cent) | 18,474,890 | 19,675,758 | 6.5% | 6.5% | 21,053,061 | 7.0% |
| 12 SLPP Backfill for Metro Base | (2,800,000) | (3,012,000) | 7.6% | 7.6% | - | -100.0% |
| 13 Transp Dev Act (TDA) Funds | 6,114,316 | 6,377,610 | 4.3% | 4.3% | 6,568,938 | 3.0% |
| 14 Anticipated RTC Route 6 Receival | 130,000 | - | -100.0% | -100.0% | - | 0.0% |
| 15 Total Transp Dev Act (TDA) Funds | 6,244,316 | 6,377,610 | 2.1% | 2.1% | 6,568,938 | 3.0% |
| 16* FTA Sec 5307 - Op Assistance | 4,068,224 | 4,133,984 | 1.6% | 1.6% | 4,401,049 | 6.5% |
| 17 Prop 84 - TOD | - | - | 0.0% | 0.0% | - | 0.0% |
| 18 FTA Sec 5311 - Rural Op Asst | 207,574 | 225,469 | 8.6% | 8.6% | 229,157 | 1.6% |
| 19 AMBAG/CTC/Misc. Grant Funding | 59,281 | 10,000 | -83.1% | -83.1% | 10,000 | 0.0% |
| 20 STIC | 1,443,685 | 1,344,113 | -6.9% | -6.9% | 1,430,946 | 6.5% |
| 21 STA - SLPP Backfill for Metro Base | 2,800,000 | 3,012,000 | 7.6% | 7.6% | - | -100.0% |
| 22 STA - Operating (Current Year) | 2,754,365 | 2,689,917 | -2.3% | -2.3% | 2,800,000 | 4.1% |
| 23 Fuel Tax Credit | 270,000 | - | -100.0% | -100.0% | - | 0.0% |
| 24 Carryover from Previous Years | 309,859 | - | -100.0% | -100.0% | - | 0.0% |
| 25 Medicare Subsidy | 75,000 | 75,000 | 0.0% | 0.0% | 75,000 | 0.0% |
| 26 Transfer (to)/from Operating Reserves | 1,062,525 | 3,458,681 | 225.5% | 225.5% | 3,247,773 | -6.1% |

| | | | | | | |
|----------------------|-------------------|-------------------|-------------|-------------|-------------------|-------------|
| TOTAL REVENUE | 45,253,322 | 48,527,422 | 7.2% | 7.2% | 50,650,281 | 4.4% |
|----------------------|-------------------|-------------------|-------------|-------------|-------------------|-------------|

* FTA funding is used solely to fund labor expense

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Consolidated Expenses

| ACCOUNT | REVISED | BUDGET | % CHANGE | | BUDGET | % CHANGE | |
|-------------------------------------|------------|------------|---------------|-----------|------------|-----------|-----------|
| | FY14 | FY15 | REV BUDG FY14 | BUDG FY15 | FY16 | BUDG FY15 | BUDG FY16 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | 9,069,147 | 9,378,428 | 3.4% | | 9,761,937 | 4.1% | |
| 501013 Bus Operator OT | 2,050,601 | 2,105,529 | 2.7% | | 2,191,418 | 4.1% | |
| 501021 Other Salaries | 7,521,718 | 7,748,334 | 3.0% | | 7,939,699 | 2.5% | |
| 501023 Other OT | 460,869 | 473,197 | 2.7% | | 488,470 | 3.2% | |
| Totals | 19,102,334 | 19,705,489 | 3.2% | | 20,381,523 | 3.4% | |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 330,825 | 342,772 | 3.6% | | 353,385 | 3.1% | |
| 502021 Retirement | 3,844,367 | 4,333,972 | 12.7% | | 4,750,432 | 9.6% | |
| 502031 Medical Ins | 7,980,488 | 8,475,197 | 6.2% | | 9,180,889 | 8.3% | |
| 502041 Dental Ins | 535,022 | 537,457 | 0.5% | | 554,288 | 3.1% | |
| 502045 Vision Ins | 132,991 | 129,498 | -2.6% | | 133,383 | 3.0% | |
| 502051 Life Ins/AD&D | 46,993 | 50,443 | 7.3% | | 51,833 | 2.8% | |
| 502060 State Disability Ins (SDI) | 220,290 | 238,577 | 8.3% | | 293,289 | 22.9% | |
| 502061 Long Term Disability Ins | 141,432 | 148,562 | 5.0% | | 150,345 | 1.2% | |
| 502071 State Unemployment Ins (SUI) | 78,638 | 84,712 | 7.7% | | 112,712 | 33.1% | |
| 502081 Worker's Comp Ins | 1,325,000 | 1,364,750 | 3.0% | | 1,405,693 | 3.0% | |
| 502101 Holiday Pay | 610,201 | 643,075 | 5.4% | | 664,771 | 3.4% | |
| 502103 Floating Holiday | 83,737 | 94,595 | 13.0% | | 89,277 | -5.6% | |
| 502109 Sick Leave | 966,051 | 1,031,292 | 6.8% | | 1,020,199 | -1.1% | |
| 502111 Annual Leave | 1,910,272 | 2,014,456 | 5.5% | | 2,059,947 | 2.3% | |
| 502121 Other Paid Absence | 142,954 | 150,561 | 5.3% | | 155,643 | 3.4% | |
| 502251 Phys. Exams | 14,110 | 14,110 | 0.0% | | 14,110 | 0.0% | |
| 502253 Driver Lic Renewal | 4,656 | 4,656 | 0.0% | | 4,656 | 0.0% | |
| 502999 Other Fringe Benefits | 75,654 | 66,648 | -11.9% | | 61,680 | -7.5% | |
| Totals | 18,443,683 | 19,725,332 | 6.9% | | 21,056,533 | 6.7% | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY14 | BUDGET | | % CHANGE | | % CHANGE | |
|---|---------------------------|------------------|------------------|------------------|--------------|------------------|--------------|
| | | FY15 | FY16 | REV BUDG FY14 | BUDG FY15 | BUDG FY15 | BUDG FY16 |
| SERVICES | | | | | | | |
| 503011 Acting/Audit Fees | 80,250 | 82,250 | 83,250 | 2.5% | | 83,250 | 1.2% |
| 503012 Admin/Bank Fees | 330,050 | 343,050 | 353,050 | 3.9% | | 353,050 | 2.9% |
| 503031 Prof/Technical Fees | 398,604 | 219,950 | 174,542 | -44.8% | | 174,542 | -20.6% |
| 503032 Legislative Services | 105,000 | 105,000 | 105,000 | 0.0% | | 105,000 | 0.0% |
| 503033 Legal Services | 125,000 | 125,000 | 55,000 | 0.0% | | 55,000 | -56.0% |
| 503034 Pre-Employment Exams | 10,475 | 10,300 | 8,700 | -1.7% | | 8,700 | -15.5% |
| 503041 Temp Help | - | - | - | 0.0% | | - | 0.0% |
| 503161 Custodial Services | 76,500 | 79,510 | 81,580 | 3.9% | | 81,580 | 2.6% |
| 503162 Uniforms/Laundry | 23,700 | 23,450 | 23,850 | -1.1% | | 23,850 | 1.7% |
| 503171 Security Services | 534,272 | 534,550 | 534,837 | 0.1% | | 534,837 | 0.1% |
| 503221 Classified/Legal Ads | 16,100 | 13,100 | 13,100 | -18.6% | | 13,100 | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | | - | 0.0% |
| 503225 Graphic Services | 5,000 | 5,500 | 5,500 | 10.0% | | 5,500 | 0.0% |
| 503351 Repair - Bldg & Impr | 58,000 | 59,740 | 61,532 | 3.0% | | 61,532 | 3.0% |
| 503352 Repair - Equipment | 527,945 | 562,095 | 577,367 | 6.5% | | 577,367 | 2.7% |
| 503353 Repair - Rev Vehicle | 354,000 | 364,500 | 375,315 | 3.0% | | 375,315 | 3.0% |
| 503354 Repair - Non Rev Vehicle | 17,000 | 18,020 | 19,101 | 6.0% | | 19,101 | 6.0% |
| 503363 Haz Mat Disposal | 41,000 | 42,230 | 43,497 | 3.0% | | 43,497 | 3.0% |
| Totals | 2,702,896 | 2,588,245 | 2,515,222 | -4.2% | | 2,515,222 | -2.8% |
| MOBILE MATERIALS & SUPPLIES | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | 88,100 | 90,743 | 93,465 | 3.0% | | 93,465 | 3.0% |
| 504012 Fuels & Lubricants - Rev Veh | 2,448,076 | 2,521,518 | 2,597,163 | 3.0% | | 2,597,163 | 3.0% |
| 504021 Tires & Tubes | 245,000 | 279,000 | 287,370 | 13.9% | | 287,370 | 3.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | | - | 0.0% |
| 504191 Rev Vehicle Parts | 924,017 | 949,000 | 968,000 | 2.7% | | 968,000 | 2.0% |
| Totals | 3,705,193 | 3,840,261 | 3,945,999 | 3.6% | | 3,945,999 | 2.8% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Consolidated Expenses

| ACCOUNT | REVISED | BUDGET | | % CHANGE | | BUDGET | | % CHANGE | |
|---------------------------------------|---------|---------|---------|---------------|-----------|---------|-----------|-----------|--|
| | FY14 | FY15 | FY16 | REV BUDG FY14 | BUDG FY15 | FY16 | BUDG FY15 | BUDG FY16 | |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | |
| 504205 Freight Out | 2,601 | 413 | 425 | -84.1% | | 425 | | 3.0% | |
| 504211 Postage & Mailing | 13,250 | 14,430 | 14,615 | 8.9% | | 14,615 | | 1.3% | |
| 504214 Promotional Items | 1,200 | 1,200 | 1,200 | 0.0% | | 1,200 | | 0.0% | |
| 504215 Printing | 82,450 | 83,380 | 87,338 | 1.1% | | 87,338 | | 4.7% | |
| 504217 Photo Supp/Process | 3,600 | 4,600 | 4,600 | 27.8% | | 4,600 | | 0.0% | |
| 504311 Office Supplies | 68,944 | 88,669 | 87,628 | 28.6% | | 87,628 | | -1.2% | |
| 504315 Safety Supplies | 19,400 | 24,936 | 26,785 | 28.5% | | 26,785 | | 7.4% | |
| 504317 Cleaning Supplies | 52,270 | 61,900 | 64,200 | 18.4% | | 64,200 | | 3.7% | |
| 504409 Repair/Maint Supplies | 123,300 | 126,000 | 130,000 | 2.2% | | 130,000 | | 3.2% | |
| 504417 Tenant Repairs | 10,000 | 20,000 | 20,000 | 100.0% | | 20,000 | | 0.0% | |
| 504421 Non-Inventory Parts | 10,100 | 26,103 | 27,106 | 158.4% | | 27,106 | | 3.8% | |
| 504511 Small Tools | 9,000 | 9,600 | 9,800 | 6.7% | | 9,800 | | 2.1% | |
| 504515 Employee Tool Replacement | 3,000 | 3,000 | 3,000 | 0.0% | | 3,000 | | 0.0% | |
| Totals | 399,115 | 464,231 | 476,698 | 16.3% | | 476,698 | | 2.7% | |
| UTILITIES | | | | | | | | | |
| 505011 Gas & Electric | 304,000 | 319,420 | 334,853 | 5.1% | | 334,853 | | 4.8% | |
| 505021 Water & Garbage | 155,200 | 158,386 | 161,578 | 2.1% | | 161,578 | | 2.0% | |
| 505031 Telecommunications | 132,100 | 231,340 | 235,750 | 75.1% | | 235,750 | | 1.9% | |
| Totals | 591,300 | 709,146 | 732,180 | 19.9% | | 732,180 | | 3.2% | |
| CASUALTY & LIABILITY | | | | | | | | | |
| 506011 Insurance - Property | 100,000 | 63,167 | 75,172 | -36.8% | | 75,172 | | 19.0% | |
| 506015 Insurance - PL/PD | 450,000 | 445,484 | 477,626 | -1.0% | | 477,626 | | 7.2% | |
| 506021 Insurance - Other | 750 | - | - | -100.0% | | - | | 0.0% | |
| 506123 Settlement Costs | 150,000 | 150,000 | 150,000 | 0.0% | | 150,000 | | 0.0% | |
| 506127 Repairs - District Prop | - | - | - | 0.0% | | - | | 0.0% | |
| Totals | 700,750 | 658,651 | 702,798 | -6.0% | | 702,798 | | 6.7% | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Consolidated Expenses

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|-------------------|--|-------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | 14,000 | 14,420 | 3.0% | 14,853 | 3.0% |
| 507201 Licenses & Permits | 17,600 | 18,050 | 2.6% | 18,514 | 2.6% |
| 507999 Other Taxes | 18,000 | 18,540 | 3.0% | 19,096 | 3.0% |
| Totals | 49,600 | 51,010 | 2.8% | 52,462 | 2.8% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | 250,000 | 250,000 | 0.0% | 250,000 | 0.0% |
| Totals | 250,000 | 250,000 | 0.0% | 250,000 | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 68,285 | 70,552 | 3.3% | 71,777 | 1.7% |
| 509081 Advertising - District Promo | 14,000 | 16,000 | 14.3% | 16,000 | 0.0% |
| 509101 Employee Incentive Program | 13,500 | 20,500 | 51.9% | 20,500 | 0.0% |
| 509121 Employee Training | 128,100 | 82,900 | -35.3% | 80,500 | -2.9% |
| 509122 BOD Travel | 15,700 | 16,000 | 1.9% | 16,000 | 0.0% |
| 509123 Travel | 91,866 | 96,066 | 4.6% | 94,066 | -2.1% |
| 509125 Local Meeting Expense | 5,100 | 5,200 | 2.0% | 5,000 | -3.8% |
| 509127 Board Director Fees | 12,600 | 12,600 | 0.0% | 12,600 | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 349,151 | 319,818 | -8.4% | 316,443 | -1.1% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 185,000 | 189,740 | 2.6% | 194,622 | 2.6% |
| 512061 Equipment Rental | 24,300 | 25,500 | 4.9% | 25,800 | 1.2% |
| Totals | 209,300 | 215,240 | 2.8% | 220,422 | 2.4% |
| PERSONNEL TOTAL | | | | | |
| <i>Savings from Labor and Fringe Benefits</i> | 37,546,017 | 39,430,820 | 5.0% | 41,438,056 | 5.1% |
| NON-PERSONNEL TOTAL | (1,250,000) | 8,957,304 | 1.6% | 9,212,225 | 1.3% |
| TOTAL OPERATING EXPENSES | 45,253,322 | 48,527,422 | 7.2% | 50,650,281 | 4.4% |

Consolidated

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Departmental Expenses

| DEPARTMENT | REVISED | % CHANGE | | % CHANGE | | % CHANGE |
|---|--------------------|-------------------|------------------|-------------------|-------------------|--------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG FY14 | BUDG FY15 | BUDGET FY16 | BUDG FY16 |
| 1100 Administration | 1,841,817 | 2,128,356 | 15.6% | 1,996,056 | 1,996,056 | -6.2% |
| 1200 Finance | 1,835,634 | 1,825,435 | -0.6% | 1,869,381 | 1,869,381 | 2.4% |
| 1300 Customer Service | 696,735 | 698,124 | 0.2% | 723,433 | 723,433 | 3.6% |
| 1400 Human Resources | 713,746 | 674,486 | -5.5% | 676,992 | 676,992 | 0.4% |
| 1500 Information Technology | 842,572 | 909,968 | 8.0% | 944,357 | 944,357 | 3.8% |
| 1700 District Counsel | 609,978 | 486,106 | -20.3% | 512,377 | 512,377 | 5.4% |
| 1800 Risk Management | 300,000 | 1,030,417 | 243.5% | 1,025,684 | 1,025,684 | -0.5% |
| 1900 Purchasing | 761,557 | 770,998 | 1.2% | 809,972 | 809,972 | 5.1% |
| 2200 Facilities Maintenance | 2,666,522 | 2,840,083 | 6.5% | 2,971,332 | 2,971,332 | 4.6% |
| 3100 Paratransit Program | 5,092,991 | 5,483,244 | 7.7% | 5,783,165 | 5,783,165 | 5.5% |
| 3200 Operations | 3,071,642 | 2,458,374 | -20.0% | 2,578,528 | 2,578,528 | 4.9% |
| 3300 Bus Operators | 17,357,280 | 18,032,729 | 3.9% | 19,028,889 | 19,028,889 | 5.5% |
| 4100 Fleet Maintenance | 8,222,678 | 8,839,943 | 7.5% | 9,192,486 | 9,192,486 | 4.0% |
| 5100 Capital Funded Labor | - | - | 0.0% | - | - | - |
| 9001 Cobra Benefits | - | - | 0.0% | - | - | 0.0% |
| 9005 Retired Employee Benefits | 2,489,869 | 2,348,858 | -5.7% | 2,537,326 | 2,537,326 | 8.0% |
| 700 SCCIC | 300 | 300 | 0.0% | 300 | 300 | 0.0% |
| <i>Savings from Labor and Fringe Benefits</i> | <i>(1,250,000)</i> | | <i>-100.0%</i> | | | <i>0.0%</i> |
| TOTAL OPERATING EXPENSES | 45,253,322 | 48,527,422 | 7.2% | 50,650,281 | 50,650,281 | 4.4% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Administration - 1100

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|-------------------------------------|----------------|----------------|----------------|--------------|----------------|---------------|
| | BUDGET FY14 | FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 705,339 | 850,024 | 806,396 | 20.5% | 806,396 | -5.1% |
| 501023 Other OT | 15,000 | 25,462 | 25,810 | 69.7% | 25,810 | 1.4% |
| Totals | 720,339 | 875,486 | 832,206 | 21.5% | 832,206 | -4.9% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 13,476 | 16,843 | 14,852 | 25.0% | 14,852 | -11.8% |
| 502021 Retirement | 163,274 | 219,340 | 218,661 | 34.3% | 218,661 | -0.3% |
| 502031 Medical Ins | 132,706 | 226,540 | 239,947 | 70.7% | 239,947 | 5.9% |
| 502041 Dental Ins | 10,009 | 16,595 | 16,753 | 65.8% | 16,753 | 1.0% |
| 502045 Vision Ins | 2,881 | 3,682 | 3,627 | 27.8% | 3,627 | -1.5% |
| 502051 Life Ins/AD&D | 1,225 | 3,932 | 3,867 | 221.1% | 3,867 | -1.7% |
| 502060 State Disability Ins (SDI) | 7,055 | 9,906 | 10,832 | 40.4% | 10,832 | 9.3% |
| 502061 Long Term Disability Ins | 4,995 | 6,834 | 5,934 | 36.8% | 5,934 | -13.2% |
| 502071 State Unemployment Ins (SUI) | 2,142 | 2,904 | 3,695 | 35.6% | 3,695 | 27.3% |
| 502081 Worker's Comp Ins | 34,643 | 42,396 | 43,668 | 22.4% | 43,668 | 3.0% |
| 502101 Holiday Pay | 25,614 | 33,311 | 31,370 | 30.0% | 31,370 | -5.8% |
| 502103 Floating Holiday | 14,883 | 22,992 | 14,909 | 54.5% | 14,909 | -35.2% |
| 502109 Sick Leave | 67,003 | 93,509 | 46,010 | 39.6% | 46,010 | -50.8% |
| 502111 Annual Leave | 95,701 | 128,646 | 92,578 | 34.4% | 92,578 | -28.0% |
| 502121 Other Paid Absence | 5,846 | 7,647 | 7,189 | 30.8% | 7,189 | -6.0% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 2,189 | 14,989 | 9,009 | 584.8% | 9,009 | -39.9% |
| Totals | 583,641 | 850,065 | 762,902 | 45.6% | 762,902 | -10.3% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Administration - 1100

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|---|----------------|----------------|----------------|---------------|----------------|-------------|
| | BUDGET | FY14 | FY15 | REV BUDG | FY14 | BUDG FY15 |
| | FY14 | FY14 | FY15 | BUDG FY15 | FY16 | BUDG FY16 |
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 118,700 | 19,261 | 19,839 | -83.8% | 19,839 | 3.0% |
| 503032 Legislative Services | 105,000 | 105,000 | 105,000 | 0.0% | 105,000 | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | 5,000 | 5,000 | 5,000 | 0.0% | 5,000 | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 7,145 | 7,145 | 7,145 | 0.0% | 7,145 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 235,845 | 136,406 | 136,984 | -42.2% | 136,984 | 0.4% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Administration - 1100

| ACCOUNT | REVISED | BUDGET | % CHANGE | BUDGET | % CHANGE | BUDGET | % CHANGE |
|---------------------------------------|----------------|---------------|-----------------------|---------------|--------------|---------------|-------------|
| | BUDGET FY14 | FY15 | REV BUDG BUDG FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 6,000 | 6,180 | 3.0% | 6,365 | 3.0% | 6,365 | 3.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504215 Printing | 1,000 | 1,030 | 3.0% | 1,061 | 3.0% | 1,061 | 3.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 17,000 | 14,710 | -13.5% | 14,926 | -1.5% | 14,926 | 1.5% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | 24,000 | 21,920 | -8.7% | 22,353 | -2.0% | 22,353 | 2.0% |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Administration - 1100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|--|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 52,425 | 51,112 | -2.5% | 52,646 | 3.0% |
| 509081 Advertising - District Promo | - | 2,000 | 100.0% | 2,000 | 0.0% |
| 509101 Employee Incentive Program | 10,000 | 17,000 | 70.0% | 17,000 | 0.0% |
| 509121 Employee Training | 91,100 | 45,900 | -49.6% | 43,500 | -5.2% |
| 509122 BOD Travel | 15,700 | 16,000 | 1.9% | 16,000 | 0.0% |
| 509123 Travel | 89,866 | 93,566 | 4.1% | 91,566 | -2.1% |
| 509125 Local Meeting Expense | 5,000 | 5,000 | 0.0% | 5,000 | 0.0% |
| 509127 Board Director Fees | 12,600 | 12,600 | 0.0% | 12,600 | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 276,691 | 243,178 | -12.1% | 240,312 | -1.2% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 1,300 | 1,300 | 0.0% | 1,300 | 0.0% |
| Totals | 1,300 | 1,300 | 0.0% | 1,300 | 0.0% |
| PERSONNEL TOTAL | 1,303,981 | 1,725,551 | 32.3% | 1,595,108 | -7.6% |
| NON-PERSONNEL TOTAL | 537,836 | 402,804 | -25.1% | 400,948 | -0.5% |
| DEPARTMENT TOTALS | 1,841,817 | 2,128,356 | 15.6% | 1,996,056 | -6.2% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Finance - 1200

| ACCOUNT | REVISED | BUDGET | % CHANGE | BUDGET | % CHANGE | BUDGET | % CHANGE |
|-------------------------------------|----------------|----------------|----------------------------|----------------|----------------------------|----------------|------------------------|
| | FY14 | FY15 | REV BUDG FY14 BUDG FY15 | FY16 | REV BUDG FY15 BUDG FY16 | FY16 | BUDG FY15 BUDG FY16 |
| LABOR | | | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 487,452 | 489,403 | 0.4% | 499,254 | 2.0% | 499,254 | 2.0% |
| 501023 Other OT | 2,000 | 2,251 | 12.6% | 2,297 | 2.0% | 2,297 | 2.0% |
| Totals | 489,452 | 491,654 | 0.5% | 501,551 | 2.0% | 501,551 | 2.0% |
| FRINGE BENEFITS | | | | | | | |
| 502011 Medicare/Soc. Sec. | 8,665 | 8,743 | 0.9% | 8,919 | 2.0% | 8,919 | 2.0% |
| 502021 Retirement | 112,347 | 124,050 | 10.4% | 134,200 | 8.2% | 134,200 | 8.2% |
| 502031 Medical Ins | 138,683 | 149,510 | 7.8% | 161,471 | 8.0% | 161,471 | 8.0% |
| 502041 Dental Ins | 11,135 | 10,988 | -1.3% | 11,317 | 3.0% | 11,317 | 3.0% |
| 502045 Vision Ins | 2,241 | 2,241 | 0.0% | 2,308 | 3.0% | 2,308 | 3.0% |
| 502051 Life Ins/AD&D | 997 | 1,027 | 3.0% | 1,058 | 3.0% | 1,058 | 3.0% |
| 502060 State Disability Ins (SDI) | 5,328 | 5,681 | 6.6% | 6,884 | 21.2% | 6,884 | 21.2% |
| 502061 Long Term Disability Ins | 3,999 | 4,051 | 1.3% | 4,079 | 0.7% | 4,079 | 0.7% |
| 502071 State Unemployment Ins (SUI) | 1,666 | 1,767 | 6.1% | 2,352 | 33.1% | 2,352 | 33.1% |
| 502081 Worker's Comp Ins | 28,530 | 28,264 | -0.9% | 29,112 | 3.0% | 29,112 | 3.0% |
| 502101 Holiday Pay | 17,651 | 18,187 | 3.0% | 18,553 | 2.0% | 18,553 | 2.0% |
| 502103 Floating Holiday | 10,376 | 10,585 | 2.0% | 10,798 | 2.0% | 10,798 | 2.0% |
| 502109 Sick Leave | 26,476 | 27,280 | 3.0% | 27,829 | 2.0% | 27,829 | 2.0% |
| 502111 Annual Leave | 49,485 | 50,979 | 3.0% | 52,005 | 2.0% | 52,005 | 2.0% |
| 502121 Other Paid Absence | 4,137 | 4,263 | 3.0% | 4,348 | 2.0% | 4,348 | 2.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,086 | 4,091 | 0.1% | 4,097 | 0.1% | 4,097 | 0.1% |
| Totals | 425,801 | 451,706 | 6.1% | 479,331 | 6.1% | 479,331 | 6.1% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Finance - 1200

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | | |
|---|----------------|----------------|-----------------------|----------------|--------------|--|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY14 | BUDG FY15 | BUDG FY16 | |
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | 80,000 | 82,000 | 2.5% | 83,000 | 1.2% | |
| 503012 Admin/Bank Fees | 330,000 | 343,000 | 3.9% | 353,000 | 2.9% | |
| 503031 Prof/Technical Fees | 72,000 | 60,000 | -16.7% | 15,000 | -75.0% | |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% | |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% | |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% | |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% | |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% | |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% | |
| 503171 Security Services | - | - | 0.0% | - | 0.0% | |
| 503221 Classified/Legal Ads | 100 | 100 | 0.0% | 100 | 0.0% | |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% | |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% | |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% | |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% | |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% | |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% | |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% | |
| Totals | 482,100 | 485,100 | 0.6% | 451,100 | -7.0% | |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% | |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% | |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% | |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% | |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% | |
| Totals | - | - | 0.0% | - | 0.0% | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Finance - 1200

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|---------------------------------------|----------------|----------------|--------------|----------------|--------------|--------------|
| | BUDGET FY14 | FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% | 0.0% |
| 504211 Postage & Mailing | 500 | 500 | 0.0% | 500 | 0.0% | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% | 0.0% |
| 504215 Printing | 1,000 | 1,000 | 0.0% | 1,000 | 0.0% | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% | 0.0% |
| Totals | 1,500 | 1,500 | 0.0% | 1,500 | 1,500 | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | 99,833 | 63,000 | -36.9% | 75,000 | 19.0% | 19.0% |
| 506015 Insurance - PL/PD | 325,299 | 321,575 | -1.1% | 350,000 | 8.8% | 8.8% |
| 506021 Insurance - Other | 750 | - | -100.0% | - | 0.0% | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% | 0.0% |
| Totals | 425,882 | 384,575 | -9.7% | 425,000 | 10.5% | 10.5% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Finance - 1200

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|-------------------------------------|----------------|-----------|--------|-----------|-----------|-----------|
| | BUDGET FY14 | FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| TAXES | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |
| PURCHASED TRANS. | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |
| MISC EXPENSE | | | | | | |
| 509011 Dues/Subscriptions | 900 | 900 | 0.0% | 900 | 900 | 0.0% |
| 509081 Advertising - District Promo | 10,000 | 10,000 | 0.0% | 10,000 | 10,000 | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | - | 0.0% |
| Totals | 10,900 | 10,900 | 0.0% | 10,900 | 10,900 | 0.0% |
| LEASES & RENTALS | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | - | - | 0.0% |
| PERSONNEL TOTAL | 915,252 | 943,360 | 3.1% | 980,881 | 980,881 | 4.0% |
| NON-PERSONNEL TOTAL | 920,382 | 882,075 | -4.2% | 888,500 | 888,500 | 0.7% |
| DEPARTMENT TOTALS | 1,835,634 | 1,825,435 | -0.6% | 1,869,381 | 1,869,381 | 2.4% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Customer Service - 1300

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|-------------------------------------|----------------|----------------|----------------|--------------|----------------|-------------|
| | FY14 | FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| LABOR | | | | | | |
| 501011 Bus Operator Pay | - | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 309,297 | 290,821 | 296,511 | -6.0% | 296,511 | 2.0% |
| 501023 Other OT | 9,500 | 6,369 | 6,494 | -33.0% | 6,494 | 2.0% |
| Totals | 318,797 | 297,190 | 303,004 | -6.8% | 303,004 | 2.0% |
| FRINGE BENEFITS | | | | | | |
| 502011 Medicare/Soc. Sec. | 5,659 | 5,367 | 5,472 | -5.2% | 5,472 | 2.0% |
| 502021 Retirement | 68,749 | 75,118 | 81,228 | 9.3% | 81,228 | 8.1% |
| 502031 Medical Ins | 103,167 | 117,213 | 126,590 | 13.6% | 126,590 | 8.0% |
| 502041 Dental Ins | 9,385 | 9,260 | 9,538 | -1.3% | 9,538 | 3.0% |
| 502045 Vision Ins | 1,921 | 1,921 | 1,978 | 0.0% | 1,978 | 3.0% |
| 502051 Life Ins/AD&D | 683 | 703 | 724 | 3.0% | 724 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,663 | 3,812 | 4,626 | 4.1% | 4,626 | 21.3% |
| 502061 Long Term Disability Ins | 2,564 | 2,606 | 2,640 | 1.6% | 2,640 | 1.3% |
| 502071 State Unemployment Ins (SUI) | 1,428 | 1,515 | 2,016 | 6.1% | 2,016 | 33.1% |
| 502081 Worker's Comp Ins | 24,454 | 24,226 | 24,953 | -0.9% | 24,953 | 3.0% |
| 502101 Holiday Pay | 10,739 | 10,952 | 11,172 | 2.0% | 11,172 | 2.0% |
| 502103 Floating Holiday | - | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 16,108 | 16,428 | 16,759 | 2.0% | 16,759 | 2.0% |
| 502111 Annual Leave | 42,143 | 42,981 | 43,845 | 2.0% | 43,845 | 2.0% |
| 502121 Other Paid Absence | 2,517 | 2,567 | 2,619 | 2.0% | 2,619 | 2.0% |
| 502251 Phys. Exams | - | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 159 | 164 | 169 | 3.0% | 169 | 3.0% |
| Totals | 293,338 | 314,834 | 334,329 | 7.3% | 334,329 | 6.2% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET Customer Service - 1300

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|---|---------------|---------------|---------------|-------------|---------------|-------------|
| | BUDGET | FY14 | FY15 | REV BUDG | FY14 | BUDG |
| | FY14 | FY14 | FY15 | FY15 | FY16 | FY16 |
| | | | | | | |
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 13,500 | 13,500 | 13,500 | 0.0% | 13,500 | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | 5,000 | 5,500 | 5,500 | 10.0% | 5,500 | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 1,000 | 1,000 | 1,000 | 0.0% | 1,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 19,500 | 20,000 | 20,000 | 2.6% | 20,000 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | 4,000 | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% |
| Totals | 4,000 | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Customer Service - 1300

| ACCOUNT | REVISED | BUDGET | BUDGET | REV BUDG | % CHANGE | BUDGET | % CHANGE |
|---------------------------------------|--------------|--------|--------|--------------|--------------|--------|--------------|
| | BUDG FY14 | FY15 | FY15 | BUDG FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | - | 0.0% |
| 504211 Postage & Mailing | 2,500 | 3,500 | 3,500 | 40.0% | 3,500 | 3,500 | 0.0% |
| 504214 Promotional Items | 1,000 | 1,000 | 1,000 | 0.0% | 1,000 | 1,000 | 0.0% |
| 504215 Printing | 41,500 | 41,500 | 41,500 | 0.0% | 41,500 | 41,500 | 0.0% |
| 504217 Photo Supp/Process | 2,000 | 2,000 | 2,000 | 0.0% | 2,000 | 2,000 | 0.0% |
| 504311 Office Supplies | 3,500 | 3,500 | 3,500 | 0.0% | 3,500 | 3,500 | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | - | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | - | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | - | 0.0% |
| 504417 Tenant Repairs | - | - | - | 0.0% | - | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | - | 0.0% |
| Totals | 50,500 | 51,500 | 51,500 | 2.0% | 51,500 | 51,500 | 0.0% |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | - | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | - | - | 0.0% |
| 505031 Telecommunications | - | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | - | 0.0% | - | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | - | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | - | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | - | 0.0% |
| Totals | - | - | - | 0.0% | - | - | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Customer Service - 1300

| ACCOUNT | REVISED | BUDGET | % CHANGE | BUDGET | % CHANGE | BUDGET | % CHANGE |
|-------------------------------------|----------------|----------------|-----------------------|----------------|-------------|--------------|-------------|
| | BUDGET FY14 | FY15 | REV BUDG BUDG FY15 | FY14 | BUDG FY15 | FY16 | BUDG FY16 |
| TAXES | | | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 2,100 | 2,100 | 0.0% | 2,100 | 0.0% | 2,100 | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | 2,100 | 2,100 | 0.0% | 2,100 | 0.0% | 2,100 | 0.0% |
| PURCHASED TRANS. | | | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% | 4,000 | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% | - | 0.0% |
| Totals | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% | 4,000 | 0.0% |
| LEASES & RENTALS | | | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 4,500 | 4,500 | 0.0% | 4,500 | 0.0% | 4,500 | 0.0% |
| Totals | 4,500 | 4,500 | 0.0% | 4,500 | 0.0% | 4,500 | 0.0% |
| PERSONNEL TOTAL | 612,135 | 612,024 | 0.0% | 637,333 | 4.1% | | |
| NON-PERSONNEL TOTAL | 84,600 | 86,100 | 1.8% | 86,100 | 0.0% | | |
| DEPARTMENT TOTALS | 696,735 | 698,124 | 0.2% | 723,433 | 3.6% | | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 344,650 | 337,484 | -2.1% | 328,180 | -2.8% |
| 501023 Other OT | 1,618 | 1,721 | 6.4% | 1,674 | -2.8% |
| Totals | 346,268 | 339,205 | -2.0% | 329,854 | -2.8% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 6,234 | 6,083 | -2.4% | 5,974 | -1.8% |
| 502021 Retirement | 81,085 | 86,282 | 6.4% | 89,864 | 4.2% |
| 502031 Medical Ins | 64,539 | 74,128 | 14.9% | 80,059 | 8.0% |
| 502041 Dental Ins | 5,344 | 6,139 | 14.9% | 6,323 | 3.0% |
| 502045 Vision Ins | 1,601 | 1,601 | 0.0% | 1,649 | 3.0% |
| 502051 Life Ins/AD&D | 770 | 793 | 3.0% | 817 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,836 | 3,923 | 2.3% | 4,561 | 16.3% |
| 502061 Long Term Disability Ins | 3,048 | 2,983 | -2.2% | 3,062 | 2.6% |
| 502071 State Unemployment Ins (SUI) | 1,190 | 1,262 | 6.1% | 1,680 | 33.1% |
| 502081 Worker's Comp Ins | 18,748 | 24,226 | 29.2% | 24,953 | 3.0% |
| 502101 Holiday Pay | 12,948 | 12,856 | -0.7% | 12,626 | -1.8% |
| 502103 Floating Holiday | 10,165 | 9,779 | -3.8% | 10,166 | 4.0% |
| 502109 Sick Leave | 19,423 | 19,284 | -0.7% | 18,939 | -1.8% |
| 502111 Annual Leave | 38,105 | 35,395 | -7.1% | 37,468 | 5.9% |
| 502121 Other Paid Absence | 3,035 | 3,013 | -0.7% | 2,959 | -1.8% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,033 | 4,037 | 0.1% | 4,041 | 0.1% |
| Totals | 274,103 | 291,783 | 6.5% | 305,139 | 4.6% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE | | BUDGET FY16 | % CHANGE | |
|---|---------------------------|----------------|-----------------------|---------------|----------------|--------------|--------------|
| | | | REV BUDG BUDG FY15 | BUDG FY14 | | BUDG FY15 | BUDG FY16 |
| SERVICES | | | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503031 Prof/Technical Fees | 75,000 | 26,000 | -65.3% | -65.3% | 24,000 | -7.7% | -7.7% |
| 503032 Legislative Services | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503033 Legal Services | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503034 Pre-Employment Exams | 10,475 | 10,300 | -1.7% | -1.7% | 8,700 | -15.5% | -15.5% |
| 503041 Temp Help | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503171 Security Services | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503221 Classified/Legal Ads | 7,000 | 4,000 | -42.9% | -42.9% | 4,000 | 0.0% | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| Totals | 92,475 | 40,300 | -56.4% | -56.4% | 36,700 | -8.9% | -8.9% |
| MOBILE MATERIALS & SUPPLIES | | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Human Resources - 1400

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | | | |
|---------------------------------------|----------------|----------------|------------------|------------------------|--------------|--------------|------------------------------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG FY15 | BUDG FY14 BUDG FY15 | BUDG FY15 | BUDG FY16 | % CHANGE BUDG FY15 BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504211 Postage & Mailing | 500 | 500 | 0.0% | 0.0% | 500 | 500 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504215 Printing | - | - | 0.0% | 0.0% | 3,000 | 3,000 | 100.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | - | 0.0% |
| Totals | 500 | 500 | 0.0% | 0.0% | 3,500 | 3,500 | 600.0% |
| UTILITIES | | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Human Resources - 1400

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 300 | 2,500 | 733.3% | 1,800 | -28.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | 100 | 200 | 100.0% | - | -100.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 400 | 2,700 | 575.0% | 1,800 | -33.3% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 620,371 | 630,987 | 1.7% | 634,993 | 0.6% |
| NON-PERSONNEL TOTAL | 93,375 | 43,500 | -53.4% | 42,000 | -3.4% |
| DEPARTMENT TOTALS | <u>713,746</u> | <u>674,486</u> | <u>-5.5%</u> | <u>676,992</u> | <u>0.4%</u> |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 343,192 | 348,626 | 1.6% | 358,298 | 2.8% |
| 501023 Other OT | 1,423 | 1,395 | -2.0% | 1,433 | 2.8% |
| Totals | 344,614 | 350,020 | 1.6% | 359,731 | 2.8% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 6,267 | 6,381 | 1.8% | 6,556 | 2.7% |
| 502021 Retirement | 82,139 | 90,590 | 10.3% | 98,702 | 9.0% |
| 502031 Medical Ins | 72,518 | 77,076 | 6.3% | 83,183 | 7.9% |
| 502041 Dental Ins | 5,540 | 5,466 | -1.3% | 5,630 | 3.0% |
| 502045 Vision Ins | 1,281 | 1,441 | 12.5% | 1,484 | 3.0% |
| 502051 Life Ins/AD&D | 763 | 786 | 3.0% | 810 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,992 | 4,257 | 6.6% | 5,196 | 22.0% |
| 502061 Long Term Disability Ins | 3,501 | 3,566 | 1.9% | 3,355 | -5.9% |
| 502071 State Unemployment Ins (SUI) | 1,071 | 1,136 | 6.1% | 1,512 | 33.1% |
| 502081 Worker's Comp Ins | 20,378 | 20,189 | -0.9% | 20,794 | 3.0% |
| 502101 Holiday Pay | 13,117 | 13,498 | 2.9% | 13,868 | 2.7% |
| 502103 Floating Holiday | 12,687 | 12,977 | 2.3% | 13,238 | 2.0% |
| 502109 Sick Leave | 19,675 | 20,246 | 2.9% | 20,801 | 2.7% |
| 502111 Annual Leave | 39,051 | 40,161 | 2.8% | 41,240 | 2.7% |
| 502121 Other Paid Absence | 3,074 | 3,164 | 2.9% | 3,250 | 2.7% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,994 | 4,998 | 0.1% | 5,002 | 0.1% |
| Totals | 290,048 | 305,933 | 5.5% | 324,619 | 6.1% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------|----------------|----------------------------------|----------------|------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 14,910 | 16,185 | 8.6% | 16,675 | 3.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 175,000 | 200,450 | 14.5% | 205,952 | 2.7% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 189,910 | 216,635 | 14.1% | 222,627 | 2.8% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Information Technology - 1500

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | | |
|---------------------------------------|----------------|----------------|-----------------------|---------------|-------------------|--|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDG FY14 | BUDG BUDG FY16 | |
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% | |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% | |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% | |
| 504215 Printing | - | - | 0.0% | - | 0.0% | |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% | |
| 504311 Office Supplies | 18,000 | 37,380 | 107.7% | 37,380 | 0.0% | |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% | |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% | |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% | |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% | |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% | |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% | |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% | |
| Totals | 18,000 | 37,380 | 107.7% | 37,380 | 0.0% | |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% | |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% | |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% | |
| Totals | - | - | 0.0% | - | 0.0% | |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% | |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% | |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% | |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% | |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% | |
| Totals | - | - | 0.0% | - | 0.0% | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Information Technology - 1500

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|--|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 634,662 | 655,953 | 3.4% | 684,350 | 4.3% |
| NON-PERSONNEL TOTAL | 207,910 | 254,015 | 22.2% | 260,007 | 2.4% |
| DEPARTMENT TOTALS | 842,572 | 909,968 | 8.0% | 944,357 | 3.8% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 306,401 | 244,631 | -20.2% | 256,082 | 4.7% |
| 501023 Other OT | 119 | 73 | -38.5% | 77 | 4.7% |
| Totals | 306,520 | 244,705 | -20.2% | 256,158 | 4.7% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 5,524 | 4,472 | -19.0% | 4,684 | 4.7% |
| 502021 Retirement | 71,841 | 63,679 | -11.4% | 70,729 | 11.1% |
| 502031 Medical Ins | 41,828 | 35,148 | -16.0% | 37,838 | 7.7% |
| 502041 Dental Ins | 3,251 | 2,538 | -21.9% | 2,614 | 3.0% |
| 502045 Vision Ins | 1,281 | 960 | -25.0% | 989 | 3.0% |
| 502051 Life Ins/AD&D | 666 | 455 | -30.6% | 469 | 3.0% |
| 502060 State Disability Ins (SDI) | 3,209 | 2,560 | -20.2% | 3,102 | 21.2% |
| 502061 Long Term Disability Ins | 2,409 | 1,872 | -22.3% | 1,872 | 0.0% |
| 502071 State Unemployment Ins (SUI) | 952 | 757 | -20.4% | 1,008 | 33.1% |
| 502081 Worker's Comp Ins | 16,303 | 12,113 | -25.7% | 12,477 | 3.0% |
| 502101 Holiday Pay | 11,457 | 9,488 | -17.2% | 9,937 | 4.7% |
| 502103 Floating Holiday | 9,106 | 6,961 | -23.6% | 7,456 | 7.1% |
| 502109 Sick Leave | 17,186 | 14,232 | -17.2% | 14,906 | 4.7% |
| 502111 Annual Leave | 34,014 | 30,824 | -9.4% | 32,251 | 4.6% |
| 502121 Other Paid Absence | 2,685 | 2,224 | -17.2% | 2,329 | 4.7% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 3,597 | 2,032 | -43.5% | 2,034 | 0.1% |
| Totals | 225,298 | 190,317 | -15.5% | 204,696 | 7.6% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | 25,000 | 25,000 | 0.0% | 25,000 | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 25,000 | 25,000 | 0.0% | 25,000 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 1,500 | 1,545 | 3.0% | 1,591 | 3.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 1,500 | 1,545 | 3.0% | 1,591 | 3.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

District Counsel - 1700

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 12,660 | 13,040 | 3.0% | 13,431 | 3.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | 37,000 | 9,000 | -75.7% | 9,000 | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | 2,000 | 2,500 | 25.0% | 2,500 | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 51,660 | 24,540 | -52.5% | 24,931 | 1.6% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 531,818 | 435,022 | -18.2% | 460,854 | 5.9% |
| NON-PERSONNEL TOTAL | 78,160 | 51,085 | -34.6% | 51,522 | 0.9% |
| DEPARTMENT TOTALS | 609,978 | 486,106 | -20.3% | 512,377 | 5.4% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | 89,983 | 100.0% | 120,517 | 33.9% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | 89,983 | 100.0% | 120,517 | 33.9% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | 1,667 | 100.0% | 2,207 | 32.4% |
| 502021 Retirement | - | 23,747 | 100.0% | 33,340 | 40.4% |
| 502031 Medical Ins | - | 23,831 | 100.0% | 39,127 | 64.2% |
| 502041 Dental Ins | - | 1,717 | 100.0% | 2,816 | 64.0% |
| 502045 Vision Ins | - | 480 | 100.0% | 660 | 37.3% |
| 502051 Life Ins/AD&D | - | 279 | 100.0% | 348 | 24.6% |
| 502060 State Disability Ins (SDI) | - | 1,184 | 100.0% | 1,866 | 57.5% |
| 502061 Long Term Disability Ins | - | 1,094 | 100.0% | 1,172 | 7.1% |
| 502071 State Unemployment Ins (SUI) | - | 379 | 100.0% | 672 | 77.4% |
| 502081 Worker's Comp Ins | - | 6,054 | 100.0% | 6,235 | 3.0% |
| 502101 Holiday Pay | - | 3,477 | 100.0% | 4,623 | 33.0% |
| 502103 Floating Holiday | - | 3,629 | 100.0% | 3,888 | 7.1% |
| 502109 Sick Leave | - | 5,216 | 100.0% | 6,935 | 33.0% |
| 502111 Annual Leave | - | 11,872 | 100.0% | 15,188 | 27.9% |
| 502121 Other Paid Absence | - | 815 | 100.0% | 1,084 | 33.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | 1,991 | 100.0% | 2,006 | 0.8% |
| Totals | - | 87,434 | 100.0% | 122,167 | 39.7% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

| ACCOUNT | REVISED | BUDGET | % CHANGE | BUDGET | % CHANGE | BUDGET | % CHANGE |
|--|----------------|----------------|---------------|----------------|----------------|---------------|-----------|
| | BUDGET | FY15 | REV BUDG | FY14 | REV BUDG | FY15 | BUDG FY16 |
| | FY14 | | BUDG FY15 | | BUDG FY16 | | |
| SERVICES | | | | | | | |
| 503011 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503012 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503031 | 50,000 | 50,000 | 0.0% | 50,000 | 50,000 | 0.0% | 0.0% |
| 503032 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503033 | 100,000 | 100,000 | 0.0% | 100,000 | 30,000 | -70.0% | 0.0% |
| 503034 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503041 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503161 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503162 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503171 | - | 525,000 | 100.0% | - | 525,000 | 0.0% | 0.0% |
| 503221 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503222 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503225 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503351 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503352 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503353 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503354 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 503363 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| Totals | 150,000 | 675,000 | 350.0% | 350,000 | 605,000 | -10.4% | |
| MOBILE MATERIALS & SUPPLIES | | | | | | | |
| 504011 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 504012 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 504021 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 504161 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| 504191 | - | - | 0.0% | - | - | 0.0% | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% | |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | % CHANGE BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------|-----------------------|----------------|-----------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | 0.0% |
| 506123 Settlement Costs | 150,000 | 150,000 | 0.0% | 0.0% | 150,000 | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | 150,000 | 150,000 | 0.0% | 0.0% | 150,000 | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Risk Management - 1800

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | 28,000 | 100.0% | 28,000 | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | 28,000 | 100.0% | 28,000 | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | - | 177,417 | 100.0% | 242,684 | 36.8% |
| NON-PERSONNEL TOTAL | 300,000 | 853,000 | 184.3% | 783,000 | -8.2% |
| DEPARTMENT TOTALS | 300,000 | 1,030,417 | 243.5% | 1,025,684 | -0.5% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
 Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 387,662 | 378,470 | -2.4% | 392,198 | 3.6% |
| 501023 Other OT | 10,529 | 1,703 | -83.8% | 1,765 | 3.6% |
| Totals | 398,191 | 380,173 | -4.5% | 393,963 | 3.6% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 7,036 | 6,889 | -2.1% | 7,140 | 3.7% |
| 502021 Retirement | 87,521 | 97,755 | 11.7% | 107,457 | 9.9% |
| 502031 Medical Ins | 116,621 | 124,915 | 7.1% | 134,908 | 8.0% |
| 502041 Dental Ins | 9,529 | 9,402 | -1.3% | 9,684 | 3.0% |
| 502045 Vision Ins | 2,241 | 2,241 | 0.0% | 2,308 | 3.0% |
| 502051 Life Ins/AD&D | 897 | 924 | 3.0% | 951 | 3.0% |
| 502060 State Disability Ins (SDI) | 4,648 | 4,893 | 5.3% | 6,012 | 22.9% |
| 502061 Long Term Disability Ins | 3,324 | 3,449 | 3.8% | 3,554 | 3.0% |
| 502071 State Unemployment Ins (SUI) | 1,666 | 1,767 | 6.1% | 2,352 | 33.1% |
| 502081 Worker's Comp Ins | 28,530 | 32,302 | 13.2% | 33,271 | 3.0% |
| 502101 Holiday Pay | 13,976 | 14,565 | 4.2% | 15,098 | 3.7% |
| 502103 Floating Holiday | 3,980 | 4,262 | 7.1% | 4,565 | 7.1% |
| 502109 Sick Leave | 20,964 | 21,848 | 4.2% | 22,646 | 3.7% |
| 502111 Annual Leave | 44,872 | 50,808 | 13.2% | 52,627 | 3.6% |
| 502121 Other Paid Absence | 3,276 | 3,414 | 4.2% | 3,539 | 3.7% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 2,136 | 2,141 | 0.3% | 2,147 | 0.3% |
| Totals | 351,216 | 381,574 | 8.6% | 408,259 | 7.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET Purchasing - 1900

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|--|--------------|--------------|--------------|----------------------------|--------------|------------------------|
| | BUDGET | FY14 | FY15 | REV BUDG FY14 BUDG FY15 | FY16 | BUDG FY15 BUDG FY16 |
| SERVICES | | | | | | |
| 503011 | - | - | - | 0.0% | - | 0.0% |
| 503012 | - | - | - | 0.0% | - | 0.0% |
| 503031 | - | - | - | 0.0% | - | 0.0% |
| 503032 | - | - | - | 0.0% | - | 0.0% |
| 503033 | - | - | - | 0.0% | - | 0.0% |
| 503034 | - | - | - | 0.0% | - | 0.0% |
| 503041 | - | - | - | 0.0% | - | 0.0% |
| 503161 | - | - | - | 0.0% | - | 0.0% |
| 503162 | 850 | 850 | 850 | 0.0% | 850 | 0.0% |
| 503171 | - | - | - | 0.0% | - | 0.0% |
| 503221 | 4,000 | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% |
| 503222 | - | - | - | 0.0% | - | 0.0% |
| 503225 | - | - | - | 0.0% | - | 0.0% |
| 503351 | - | - | - | 0.0% | - | 0.0% |
| 503352 | 1,800 | - | - | -100.0% | - | 0.0% |
| 503353 | - | - | - | 0.0% | - | 0.0% |
| 503354 | - | - | - | 0.0% | - | 0.0% |
| 503363 | - | - | - | 0.0% | - | 0.0% |
| Totals | 6,650 | 4,850 | 4,850 | -27.1% | 4,850 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 | - | - | - | 0.0% | - | 0.0% |
| 504012 | - | - | - | 0.0% | - | 0.0% |
| 504021 | - | - | - | 0.0% | - | 0.0% |
| 504161 | - | - | - | 0.0% | - | 0.0% |
| 504191 | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---------------------------------------|---------------------------|----------------|--|----------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | 2,200 | - | -100.0% | - | 0.0% |
| 504211 Postage & Mailing | 500 | 500 | 0.0% | 500 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 1,600 | 3,500 | 118.8% | 2,000 | -42.9% |
| 504315 Safety Supplies | 200 | 200 | 0.0% | 200 | 0.0% |
| 504317 Cleaning Supplies | 200 | 200 | 0.0% | 200 | 0.0% |
| 504409 Repair/Maint Supplies | 300 | - | -100.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 5,000 | 4,400 | -12.0% | 2,900 | -34.1% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
 Purchasing - 1900

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 BUDG FY14 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|--|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 500 | - | -100.0% | - | 0.0% |
| Totals | 500 | - | -100.0% | - | 0.0% |
| PERSONNEL TOTAL | 749,407 | 761,748 | 1.6% | 802,222 | 5.3% |
| NON-PERSONNEL TOTAL | 12,150 | 9,250 | -23.9% | 7,750 | -16.2% |
| DEPARTMENT TOTALS | 761,557 | 770,998 | 1.2% | 809,972 | 5.1% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY16 |
|-------------------------------------|---------------------|----------------|--------------------|----------------|--------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 652,630 | 661,472 | 1.4% | 685,170 | 3.6% |
| 501023 Other OT | 43,200 | 46,303 | 7.2% | 47,962 | 3.6% |
| Totals | 695,829 | 707,775 | 1.7% | 733,132 | 3.6% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 12,231 | 12,484 | 2.1% | 12,993 | 4.1% |
| 502021 Retirement | 146,691 | 168,230 | 14.7% | 185,743 | 10.4% |
| 502031 Medical Ins | 291,084 | 342,215 | 17.6% | 369,512 | 8.0% |
| 502041 Dental Ins | 23,491 | 26,638 | 13.4% | 27,437 | 3.0% |
| 502045 Vision Ins | 4,482 | 4,802 | 7.1% | 4,946 | 3.0% |
| 502051 Life Ins/AD&D | 1,593 | 1,758 | 10.4% | 1,810 | 3.0% |
| 502060 State Disability Ins (SDI) | 8,045 | 8,868 | 10.2% | 10,984 | 23.9% |
| 502061 Long Term Disability Ins | 5,736 | 6,111 | 6.5% | 6,311 | 3.3% |
| 502071 State Unemployment Ins (SUI) | 3,332 | 3,787 | 13.7% | 5,039 | 33.1% |
| 502081 Worker's Comp Ins | 57,059 | 60,566 | 6.1% | 62,383 | 3.0% |
| 502101 Holiday Pay | 23,425 | 25,066 | 7.0% | 26,097 | 4.1% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 35,138 | 37,598 | 7.0% | 39,145 | 4.1% |
| 502111 Annual Leave | 83,638 | 84,622 | 1.2% | 91,613 | 8.3% |
| 502121 Other Paid Absence | 5,490 | 5,875 | 7.0% | 6,116 | 4.1% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 371 | 422 | 13.7% | 435 | 3.0% |
| Totals | 701,807 | 789,040 | 12.4% | 850,564 | 7.8% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE | | % CHANGE | |
|---|---------------------------|----------------|------------------|-------------|----------------|-------------|
| | | | REV BUDG FY15 | BUDG FY14 | BUDG FY15 | BUDG FY16 |
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 16,994 | 17,504 | 18,029 | 3.0% | 18,029 | 3.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | 67,000 | 69,010 | 71,080 | 3.0% | 71,080 | 3.0% |
| 503162 Uniforms/Laundry | 3,200 | 2,500 | 2,500 | -21.9% | 2,500 | 0.0% |
| 503171 Security Services | 9,272 | 9,550 | 9,837 | 3.0% | 9,837 | 3.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | 58,000 | 59,740 | 61,532 | 3.0% | 61,532 | 3.0% |
| 503352 Repair - Equipment | 300,000 | 309,000 | 318,270 | 3.0% | 318,270 | 3.0% |
| 503353 Repair - Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | 41,000 | 42,230 | 43,497 | 3.0% | 43,497 | 3.0% |
| Totals | 495,466 | 509,534 | 524,745 | 2.8% | 524,745 | 3.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | - | 0.0% | - | 0.0% |
| Totals | - | - | - | 0.0% | - | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------------------|----------------|-------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 30,000 | 30,900 | 3.0% | 31,827 | 3.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 1,850 | 1,906 | 3.0% | 1,963 | 3.0% |
| 504315 Safety Supplies | 8,400 | 8,736 | 4.0% | 9,085 | 4.0% |
| 504317 Cleaning Supplies | 44,770 | 53,700 | 19.9% | 56,000 | 4.3% |
| 504409 Repair/Maint Supplies | 123,000 | 126,000 | 2.4% | 130,000 | 3.2% |
| 504417 Tenant Repairs | 10,000 | 20,000 | 100.0% | 20,000 | 0.0% |
| 504421 Non-Inventory Parts | 100 | 103 | 3.0% | 106 | 3.0% |
| 504511 Small Tools | 2,300 | 2,900 | 26.1% | 3,100 | 6.9% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | 220,420 | 244,245 | 10.8% | 252,081 | 3.2% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | 290,000 | 305,000 | 5.2% | 320,000 | 4.9% |
| 505021 Water & Garbage | 149,000 | 152,000 | 2.0% | 155,000 | 2.0% |
| 505031 Telecommunications | 70,000 | 86,000 | 22.9% | 88,000 | 2.3% |
| Totals | 509,000 | 543,000 | 6.7% | 563,000 | 3.7% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Facilities Maintenance - 2200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------|------------------|------------------------------|------------------|------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 15,000 | 15,450 | 3.0% | 15,914 | 3.0% |
| 507999 Other Taxes | 18,000 | 18,540 | 3.0% | 19,096 | 3.0% |
| Totals | 33,000 | 33,990 | 3.0% | 35,010 | 3.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 5,000 | 5,000 | 0.0% | 5,000 | 0.0% |
| 512061 Equipment Rental | 6,000 | 7,500 | 25.0% | 7,800 | 4.0% |
| Totals | 11,000 | 12,500 | 13.6% | 12,800 | 2.4% |
| PERSONNEL TOTAL | | | | | |
| | 1,397,636 | 1,496,815 | 7.1% | 1,583,696 | 5.8% |
| NON-PERSONNEL TOTAL | | | | | |
| | 1,268,886 | 1,343,268 | 5.9% | 1,387,636 | 3.3% |
| DEPARTMENT TOTALS | | | | | |
| | <u>2,666,522</u> | <u>2,840,083</u> | <u>6.5%</u> | <u>2,971,332</u> | <u>4.6%</u> |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | 1,162,555 | 1,213,445 | 4.4% | 1,271,918 | 4.8% |
| 501013 Bus Operator OT | 232,084 | 247,179 | 6.5% | 259,090 | 4.8% |
| 501021 Other Salaries | 809,368 | 885,780 | 9.4% | 919,803 | 3.8% |
| 501023 Other OT | 87,420 | 96,019 | 9.8% | 99,707 | 3.8% |
| Totals | 2,291,428 | 2,442,421 | 6.6% | 2,550,517 | 4.4% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 38,892 | 41,507 | 6.7% | 43,343 | 4.4% |
| 502021 Retirement | 453,894 | 520,273 | 14.6% | 576,051 | 10.7% |
| 502031 Medical Ins | 940,144 | 1,058,985 | 12.6% | 1,143,704 | 8.0% |
| 502041 Dental Ins | 64,820 | 66,750 | 3.0% | 68,753 | 3.0% |
| 502045 Vision Ins | 17,181 | 17,608 | 2.5% | 18,136 | 3.0% |
| 502051 Life Ins/AD&D | 6,307 | 6,652 | 5.5% | 6,852 | 3.0% |
| 502060 State Disability Ins (SDI) | 26,567 | 29,362 | 10.5% | 36,484 | 24.3% |
| 502061 Long Term Disability Ins | 15,394 | 17,159 | 11.5% | 17,882 | 4.2% |
| 502071 State Unemployment Ins (SUI) | 12,852 | 13,887 | 8.1% | 18,477 | 33.1% |
| 502081 Worker's Comp Ins | 216,011 | 218,037 | 0.9% | 224,578 | 3.0% |
| 502101 Holiday Pay | 71,744 | 76,780 | 7.0% | 80,195 | 4.4% |
| 502103 Floating Holiday | 7,595 | 7,981 | 5.1% | 8,318 | 4.2% |
| 502109 Sick Leave | 111,495 | 119,341 | 7.0% | 124,658 | 4.5% |
| 502111 Annual Leave | 183,117 | 198,038 | 8.1% | 206,681 | 4.4% |
| 502121 Other Paid Absence | 16,815 | 17,995 | 7.0% | 18,796 | 4.4% |
| 502251 Phys. Exams | 3,183 | 3,183 | 0.0% | 3,183 | 0.0% |
| 502253 Driver Lic Renewal | 1,061 | 1,061 | 0.0% | 1,061 | 0.0% |
| 502999 Other Fringe Benefits | 5,323 | 5,402 | 1.5% | 5,447 | 0.8% |
| Totals | 2,192,395 | 2,420,001 | 10.4% | 2,602,598 | 7.5% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Paratransit - 3100

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE |
|--|----------------------------------|--------|--------|----------|--------|----------|
| | BUDGET | FY14 | FY15 | REV BUDG | FY14 | BUDG |
| | FY14 | FY15 | FY16 | BUDG | FY15 | FY16 |
| | | | | | | |
| SERVICES | | | | | | |
| 503011 | Acting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 | Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 | Prof/Technical Fees | 8,000 | 8,000 | 0.0% | 8,000 | 0.0% |
| 503032 | Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 | Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 | Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 | Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 | Custodial Services | 9,500 | 10,500 | 10.5% | 10,500 | 0.0% |
| 503162 | Uniforms/Laundry | 1,000 | 1,000 | 0.0% | 1,000 | 0.0% |
| 503171 | Security Services | - | - | 0.0% | - | 0.0% |
| 503221 | Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 | Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 | Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 | Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 | Repair - Equipment | 2,000 | 3,000 | 50.0% | 3,000 | 0.0% |
| 503353 | Repair - Rev Vehicle | 4,000 | 4,000 | 0.0% | 4,000 | 0.0% |
| 503354 | Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 | Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | | 24,500 | 26,500 | 8.2% | 26,500 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 | Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 | Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 | Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 | Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 | Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Paratransit - 3100

| ACCOUNT | REVISED | BUDGET | BUDGET | % CHANGE | BUDGET | % CHANGE | | | | | | |
|---------------------------------------|---------|---------|---------|----------|---------|----------|---------|---------|------|---------|---------|------|
| | BUDGET | FY14 | FY15 | REV BUDG | FY14 | BUDG | FY15 | FY16 | BUDG | FY15 | BUDG | FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | | | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | - | 0.0% | - | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | 2,800 | 2,800 | 2,800 | 0.0% | 2,800 | 0.0% | 2,800 | 2,800 | 0.0% | 2,800 | 2,800 | 0.0% |
| 504214 Promotional Items | 200 | 200 | 200 | 0.0% | 200 | 0.0% | 200 | 200 | 0.0% | 200 | 200 | 0.0% |
| 504215 Printing | 4,300 | 4,300 | 4,300 | 0.0% | 4,300 | 0.0% | 4,300 | 4,300 | 0.0% | 4,300 | 4,300 | 0.0% |
| 504217 Photo Supp/Process | 1,000 | 2,000 | 2,000 | 100.0% | 2,000 | 100.0% | 2,000 | 2,000 | 0.0% | 2,000 | 2,000 | 0.0% |
| 504311 Office Supplies | 9,000 | 9,500 | 9,500 | 5.6% | 9,500 | 5.6% | 9,500 | 9,500 | 0.0% | 9,500 | 9,500 | 0.0% |
| 504315 Safety Supplies | 1,000 | 1,000 | 1,000 | 0.0% | 1,000 | 0.0% | 1,000 | 1,000 | 0.0% | 1,000 | 1,000 | 0.0% |
| 504317 Cleaning Supplies | 500 | 1,200 | 1,200 | 140.0% | 1,200 | 140.0% | 1,200 | 1,200 | 0.0% | 1,200 | 1,200 | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 504417 Tenant Repairs | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| Totals | 18,800 | 21,000 | 21,000 | 11.7% | 21,000 | 11.7% | 21,000 | 21,000 | 0.0% | 21,000 | 21,000 | 0.0% |
| UTILITIES | | | | | | | | | | | | |
| 505011 Gas & Electric | 14,000 | 14,420 | 14,420 | 3.0% | 14,420 | 3.0% | 14,420 | 14,853 | 3.0% | 14,853 | 14,853 | 3.0% |
| 505021 Water & Garbage | 6,200 | 6,386 | 6,386 | 3.0% | 6,386 | 3.0% | 6,386 | 6,578 | 3.0% | 6,578 | 6,578 | 3.0% |
| 505031 Telecommunications | 7,100 | 10,000 | 10,000 | 40.8% | 10,000 | 40.8% | 10,000 | 10,000 | 0.0% | 10,000 | 10,000 | 0.0% |
| Totals | 27,300 | 30,806 | 30,806 | 12.8% | 30,806 | 12.8% | 30,806 | 31,430 | 2.0% | 31,430 | 31,430 | 2.0% |
| CASUALTY & LIABILITY | | | | | | | | | | | | |
| 506011 Insurance - Property | 167 | 167 | 167 | 0.0% | 167 | 0.0% | 167 | 172 | 3.0% | 172 | 172 | 3.0% |
| 506015 Insurance - PL/PD | 124,701 | 123,909 | 123,909 | -0.6% | 123,909 | -0.6% | 123,909 | 127,626 | 3.0% | 127,626 | 127,626 | 3.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | - | 0.0% | - | - | 0.0% | - | - | 0.0% |
| Totals | 124,868 | 124,076 | 124,076 | -0.6% | 124,076 | -0.6% | 124,076 | 127,798 | 3.0% | 127,798 | 127,798 | 3.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Paratransit - 3100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | 500 | 500 | 0.0% | 500 | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | 500 | 500 | 0.0% | 500 | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | 250,000 | 250,000 | 0.0% | 250,000 | 0.0% |
| Totals | 250,000 | 250,000 | 0.0% | 250,000 | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 158,000 | 162,740 | 3.0% | 167,622 | 3.0% |
| 512061 Equipment Rental | 5,200 | 5,200 | 0.0% | 5,200 | 0.0% |
| Totals | 163,200 | 167,940 | 2.9% | 172,822 | 2.9% |
| PERSONNEL TOTAL | | | | | |
| | 4,483,823 | 4,862,422 | 8.4% | 5,153,115 | 6.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | 609,168 | 620,822 | 1.9% | 630,051 | 1.5% |
| DEPARTMENT TOTALS | | | | | |
| | 5,092,991 | 5,483,244 | 7.7% | 5,783,165 | 5.5% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Operations - 3200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|--|------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 1,202,396 | 1,086,187 | -9.7% | 1,119,543 | 3.1% |
| 501023 Other OT | 204,210 | 193,884 | -5.1% | 199,838 | 3.1% |
| Totals | 1,406,606 | 1,280,072 | -9.0% | 1,319,381 | 3.1% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 24,628 | 22,528 | -8.5% | 23,323 | 3.5% |
| 502021 Retirement | 276,550 | 280,808 | 1.5% | 308,492 | 9.9% |
| 502031 Medical Ins | 329,897 | 359,644 | 9.0% | 388,416 | 8.0% |
| 502041 Dental Ins | 25,136 | 25,526 | 1.6% | 26,291 | 3.0% |
| 502045 Vision Ins | 5,762 | 5,442 | -5.6% | 5,606 | 3.0% |
| 502051 Life Ins/AD&D | 2,249 | 2,199 | -2.2% | 2,265 | 3.0% |
| 502060 State Disability Ins (SDI) | 15,886 | 15,468 | -2.6% | 18,994 | 22.8% |
| 502061 Long Term Disability Ins | 9,086 | 8,654 | -4.8% | 8,731 | 0.9% |
| 502071 State Unemployment Ins (SUI) | 4,284 | 4,292 | 0.2% | 5,711 | 33.1% |
| 502081 Worker's Comp Ins | 73,362 | 68,641 | -6.4% | 70,701 | 3.0% |
| 502101 Holiday Pay | 43,958 | 41,635 | -5.3% | 43,138 | 3.6% |
| 502103 Floating Holiday | 9,305 | 9,677 | 4.0% | 10,072 | 4.1% |
| 502109 Sick Leave | 65,937 | 62,452 | -5.3% | 64,707 | 3.6% |
| 502111 Annual Leave | 162,385 | 150,070 | -7.6% | 161,068 | 7.3% |
| 502121 Other Paid Absence | 10,303 | 9,758 | -5.3% | 10,110 | 3.6% |
| 502251 Phys. Exams | 530 | 530 | 0.0% | 530 | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 4,377 | 4,377 | 0.0% | 4,391 | 0.3% |
| Totals | 1,063,635 | 1,071,702 | 0.8% | 1,152,547 | 7.5% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Operations - 3200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 23,000 | 3,000 | -87.0% | 3,000 | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | 500 | 500 | 0.0% | 500 | 0.0% |
| 503171 Security Services | 525,000 | - | -100.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 3,000 | 3,000 | 0.0% | 3,000 | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 551,500 | 6,500 | -98.8% | 6,500 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Operations - 3200

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | | BUDG FY15 | BUDG FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---------------------------------------|----------------|----------------|-----------------------|-----------|-----------|-----------|-----------|------------------------------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDG FY14 | BUDG FY15 | | | |
| OTHER MATERIALS & SUPPLIES | | | | | | | | |
| 504205 Freight Out | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504211 Postage & Mailing | 200 | 200 | 200 | 0.0% | 0.0% | 200 | 200 | 0.0% |
| 504214 Promotional Items | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504215 Printing | 4,500 | 4,500 | 4,500 | 0.0% | 0.0% | 4,500 | 4,500 | 0.0% |
| 504217 Photo Supp/Process | 600 | 600 | 600 | 0.0% | 0.0% | 600 | 600 | 0.0% |
| 504311 Office Supplies | 12,000 | 12,000 | 12,000 | 0.0% | 0.0% | 12,000 | 12,000 | 0.0% |
| 504315 Safety Supplies | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504317 Cleaning Supplies | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504417 Tenant Repairs | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504511 Small Tools | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| Totals | 17,300 | 17,300 | 17,300 | 0.0% | 0.0% | 17,300 | 17,300 | 0.0% |
| UTILITIES | | | | | | | | |
| 505011 Gas & Electric | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 505021 Water & Garbage | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 505031 Telecommunications | 5,000 | 55,000 | 55,000 | 1000.0% | 1000.0% | 55,000 | 55,000 | 0.0% |
| Totals | 5,000 | 55,000 | 55,000 | 1000.0% | 1000.0% | 55,000 | 55,000 | 0.0% |
| CASUALTY & LIABILITY | | | | | | | | |
| 506011 Insurance - Property | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506021 Insurance - Other | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506123 Settlement Costs | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| 506127 Repairs - District Prop | - | - | - | 0.0% | 0.0% | - | - | 0.0% |
| Totals | - | - | - | 0.0% | 0.0% | - | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Operations - 3200

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | 22,000 | 22,000 | 0.0% | 22,000 | 0.0% |
| 512061 Equipment Rental | 5,600 | 5,800 | 3.6% | 5,800 | 0.0% |
| Totals | 27,600 | 27,800 | 0.7% | 27,800 | 0.0% |
| PERSONNEL TOTAL | 2,470,242 | 2,351,774 | -4.8% | 2,471,928 | 5.1% |
| NON-PERSONNEL TOTAL | 601,400 | 106,600 | -82.3% | 106,600 | 0.0% |
| DEPARTMENT TOTALS | 3,071,642 | 2,458,374 | -20.0% | 2,578,528 | 4.9% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|-------------------|-----------------------------------|-------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | 7,906,593 | 8,164,984 | 3.3% | 8,490,019 | 4.0% |
| 501013 Bus Operator OT | 1,818,516 | 1,858,350 | 2.2% | 1,932,328 | 4.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | 9,725,109 | 10,023,334 | 3.1% | 10,422,347 | 4.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 165,648 | 170,777 | 3.1% | 177,550 | 4.0% |
| 502021 Retirement | 1,850,791 | 2,048,446 | 10.7% | 2,258,441 | 10.3% |
| 502031 Medical Ins | 2,704,634 | 2,823,150 | 4.4% | 3,063,059 | 8.5% |
| 502041 Dental Ins | 226,505 | 220,696 | -2.6% | 227,316 | 3.0% |
| 502045 Vision Ins | 52,743 | 52,183 | -1.1% | 53,748 | 3.0% |
| 502051 Life Ins/AD&D | 18,744 | 19,101 | 1.9% | 19,674 | 3.0% |
| 502060 State Disability Ins (SDI) | 114,240 | 121,310 | 6.2% | 150,085 | 23.7% |
| 502061 Long Term Disability Ins | 70,893 | 71,935 | 1.5% | 73,263 | 1.8% |
| 502071 State Unemployment Ins (SUI) | 39,249 | 41,157 | 4.9% | 54,760 | 33.1% |
| 502081 Worker's Comp Ins | 660,259 | 658,149 | -0.3% | 677,893 | 3.0% |
| 502101 Holiday Pay | 293,794 | 303,451 | 3.3% | 315,548 | 4.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | 458,978 | 474,142 | 3.3% | 493,044 | 4.0% |
| 502111 Annual Leave | 877,200 | 905,656 | 3.2% | 939,947 | 3.8% |
| 502121 Other Paid Absence | 68,952 | 71,121 | 3.1% | 73,957 | 4.0% |
| 502251 Phys. Exams | 8,487 | 8,487 | 0.0% | 8,487 | 0.0% |
| 502253 Driver Lic Renewal | 3,183 | 3,183 | 0.0% | 3,183 | 0.0% |
| 502999 Other Fringe Benefits | 10,369 | 10,452 | 0.8% | 10,586 | 1.3% |
| Totals | 7,624,671 | 8,003,394 | 5.0% | 8,600,542 | 7.5% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | -37.5% | 2,500 | 0.0% |
| 503171 Security Services | 4,000 | 2,500 | -37.5% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | 4,000 | 2,500 | -37.5% | 2,500 | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Bus Operators - 3300

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|-------------------|-----------------------------------|-------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | 3,500 | 3,500 | 0.0% | 3,500 | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 3,500 | 3,500 | 0.0% | 3,500 | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 17,349,780 | 18,026,729 | 3.9% | 19,022,889 | 5.5% |
| NON-PERSONNEL TOTAL | 7,500 | 6,000 | -20.0% | 6,000 | 0.0% |
| DEPARTMENT TOTALS | <u>17,357,280</u> | <u>18,032,729</u> | <u>3.9%</u> | <u>19,028,889</u> | <u>5.5%</u> |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|-------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | 1,973,332 | 2,085,454 | 5.7% | 2,157,747 | 3.5% |
| 501023 Other OT | 85,848 | 98,016 | 14.2% | 101,414 | 3.5% |
| Totals | 2,059,181 | 2,183,470 | 6.0% | 2,259,161 | 3.5% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | 36,564 | 39,032 | 6.7% | 40,371 | 3.4% |
| 502021 Retirement | 449,485 | 535,655 | 19.2% | 587,525 | 9.7% |
| 502031 Medical Ins | 705,621 | 825,370 | 17.0% | 891,043 | 8.0% |
| 502041 Dental Ins | 53,478 | 58,962 | 10.3% | 60,731 | 3.0% |
| 502045 Vision Ins | 11,845 | 12,806 | 8.1% | 13,190 | 3.0% |
| 502051 Life Ins/AD&D | 4,310 | 4,791 | 11.2% | 4,934 | 3.0% |
| 502060 State Disability Ins (SDI) | 23,821 | 27,351 | 14.8% | 33,664 | 23.1% |
| 502061 Long Term Disability Ins | 16,484 | 18,247 | 10.7% | 18,491 | 1.3% |
| 502071 State Unemployment Ins (SUI) | 8,806 | 10,100 | 14.7% | 13,438 | 33.1% |
| 502081 Worker's Comp Ins | 146,723 | 169,587 | 15.6% | 174,675 | 3.0% |
| 502101 Holiday Pay | 71,779 | 79,811 | 11.2% | 82,547 | 3.4% |
| 502103 Floating Holiday | 5,640 | 5,753 | 2.0% | 5,868 | 2.0% |
| 502109 Sick Leave | 107,668 | 119,716 | 11.2% | 123,820 | 3.4% |
| 502111 Annual Leave | 260,561 | 284,405 | 9.2% | 293,435 | 3.2% |
| 502121 Other Paid Absence | 16,823 | 18,706 | 11.2% | 19,347 | 3.4% |
| 502251 Phys. Exams | 1,910 | 1,910 | 0.0% | 1,910 | 0.0% |
| 502253 Driver Lic Renewal | 412 | 412 | 0.0% | 412 | 0.0% |
| 502999 Other Fringe Benefits | 5,931 | 6,080 | 2.5% | 6,114 | 0.6% |
| Totals | 1,927,860 | 2,218,690 | 15.1% | 2,371,514 | 6.9% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE | | % CHANGE | |
|---|---------------------------|------------------|------------------|-------------|------------------|-------------|
| | | | REV BUDG FY15 | BUDG FY14 | BUDG FY16 | BUDG FY15 |
| SERVICES | | | | | | |
| 503011 Accting/Audit Fees | - | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | 6,500 | 6,500 | 6,500 | 0.0% | 6,500 | 0.0% |
| 503032 Legislative Services | - | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | 14,150 | 16,100 | 16,100 | 13.8% | 16,500 | 2.5% |
| 503171 Security Services | - | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | 38,000 | 38,500 | 38,500 | 1.3% | 39,000 | 1.3% |
| 503353 Repair - Rev Vehicle | 350,000 | 360,500 | 360,500 | 3.0% | 371,315 | 3.0% |
| 503354 Repair - Non Rev Vehicle | 17,000 | 18,020 | 18,020 | 6.0% | 19,101 | 6.0% |
| 503363 Haz Mat Disposal | - | - | - | 0.0% | - | 0.0% |
| Totals | 425,650 | 439,620 | 439,620 | 3.3% | 452,416 | 2.9% |
| MOBILE MATERIALS & SUPPLIES | | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | 88,100 | 90,743 | 90,743 | 3.0% | 93,465 | 3.0% |
| 504012 Fuels & Lubricants - Rev Veh | 2,448,076 | 2,521,518 | 2,521,518 | 3.0% | 2,597,163 | 3.0% |
| 504021 Tires & Tubes | 245,000 | 279,000 | 279,000 | 13.9% | 287,370 | 3.0% |
| 504161 Other Mobile Supplies | - | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | 920,017 | 945,000 | 945,000 | 2.7% | 964,000 | 2.0% |
| Totals | 3,701,193 | 3,836,261 | 3,836,261 | 3.6% | 3,941,999 | 2.8% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Fleet Maintenance - 4100

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | |
|---------------------------------------|----------------|----------------|-----------------------|----------------|-------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDGET FY16 | BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | 401 | 413 | 3.0% | 425 | 3.0% |
| 504211 Postage & Mailing | 250 | 250 | 0.0% | 250 | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | 150 | 150 | 0.0% | 150 | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | 4,494 | 4,629 | 3.0% | 4,768 | 3.0% |
| 504315 Safety Supplies | 9,800 | 15,000 | 53.1% | 16,500 | 10.0% |
| 504317 Cleaning Supplies | 6,800 | 6,800 | 0.0% | 6,800 | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | 10,000 | 26,000 | 160.0% | 27,000 | 3.8% |
| 504511 Small Tools | 6,700 | 6,700 | 0.0% | 6,700 | 0.0% |
| 504515 Employee Tool Replacement | 3,000 | 3,000 | 0.0% | 3,000 | 0.0% |
| Totals | 41,595 | 62,942 | 51.3% | 65,593 | 4.2% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | 50,000 | 80,340 | 60.7% | 82,750 | 3.0% |
| Totals | 50,000 | 80,340 | 60.7% | 82,750 | 3.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Fleet Maintenance - 4100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-----------------------------------|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | 14,000 | 14,420 | 3.0% | 14,853 | 3.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | 14,000 | 14,420 | 3.0% | 14,853 | 3.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | 2,000 | 3,000 | 50.0% | 3,000 | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | 2,000 | 3,000 | 50.0% | 3,000 | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | 1,200 | 1,200 | 0.0% | 1,200 | 0.0% |
| Totals | 1,200 | 1,200 | 0.0% | 1,200 | 0.0% |
| PERSONNEL TOTAL | 3,987,040 | 4,402,161 | 10.4% | 4,630,675 | 5.2% |
| NON-PERSONNEL TOTAL | 4,235,638 | 4,437,783 | 4.8% | 4,561,811 | 2.8% |
| DEPARTMENT TOTALS | 8,222,678 | 8,839,943 | 7.5% | 9,192,486 | 4.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|--|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG FY14 BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|--|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Capital Funded Labor - 5100

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | % CHANGE BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------|-----------------------|----------------|-----------------------|
| OTHER MATERIALS & SUPPLIES | | | | | | |
| 504205 Freight Out | - | - | 0.0% | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| UTILITIES | | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Capital Funded Labor - 5100

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | |
|-------------------------------------|----------------|----------------|-----------------------|-----------|-----------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDG FY14 | BUDG FY16 |
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|-------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

COBRA Benefits - 9001

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | |
|---------------------------------------|----------------|----------------|-----------------------|-----------|-------------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG BUDG FY15 | BUDG FY14 | BUDG BUDG FY16 |
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

COBRA Benefits - 9001

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE :V BUDG FY BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-------------------------------------|------------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | 2,339,047 | 2,237,472 | -4.3% | 2,422,032 | 8.2% |
| 502041 Dental Ins | 87,400 | 76,780 | -12.2% | 79,084 | 3.0% |
| 502045 Vision Ins | 27,532 | 22,091 | -19.8% | 22,754 | 3.0% |
| 502051 Life Ins/AD&D | 7,801 | 7,043 | -9.7% | 7,255 | 3.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | 28,089 | 5,471 | -80.5% | 6,202 | 13.4% |
| Totals | 2,489,869 | 2,348,858 | -5.7% | 2,537,326 | 8.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE :V BUDG FY BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---|---------------------------|----------------|-------------------------------------|----------------|------------------------------------|
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | - | - | 0.0% | - | 0.0% |
| 503012 Admin/Bank Fees | - | - | 0.0% | - | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | - | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | - | 0.0% |
| 503033 Legal Services | - | - | 0.0% | - | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | - | 0.0% |
| 503041 Temp Help | - | - | 0.0% | - | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | - | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | - | 0.0% |
| 503171 Security Services | - | - | 0.0% | - | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | - | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | - | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | - | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | - | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | - | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | - | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | - | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | - | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | - | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | - | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 & FY16 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE : \ BUDG FY BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY16 BUDG FY15 |
|---------------------------------------|---------------------------|----------------|--------------------------------------|----------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**

Retired Employee Benefits - 9005

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE :V BUDG FY BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|------------------|-------------------------------------|------------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | 2,489,869 | 2,348,858 | -5.7% | 2,537,326 | 8.0% |
| NON-PERSONNEL TOTAL | - | - | 0.0% | - | 0.0% |
| DEPARTMENT TOTALS | 2,489,869 | 2,348,858 | -5.7% | 2,537,326 | 8.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 SCCIC - 700**

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| LABOR | | | | | |
| 501011 Bus Operator Pay | - | - | 0.0% | - | 0.0% |
| 501013 Bus Operator OT | - | - | 0.0% | - | 0.0% |
| 501021 Other Salaries | - | - | 0.0% | - | 0.0% |
| 501023 Other OT | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| FRINGE BENEFITS | | | | | |
| 502011 Medicare/Soc. Sec. | - | - | 0.0% | - | 0.0% |
| 502021 Retirement | - | - | 0.0% | - | 0.0% |
| 502031 Medical Ins | - | - | 0.0% | - | 0.0% |
| 502041 Dental Ins | - | - | 0.0% | - | 0.0% |
| 502045 Vision Ins | - | - | 0.0% | - | 0.0% |
| 502051 Life Ins/AD&D | - | - | 0.0% | - | 0.0% |
| 502060 State Disability Ins (SDI) | - | - | 0.0% | - | 0.0% |
| 502061 Long Term Disability Ins | - | - | 0.0% | - | 0.0% |
| 502071 State Unemployment Ins (SUI) | - | - | 0.0% | - | 0.0% |
| 502081 Worker's Comp Ins | - | - | 0.0% | - | 0.0% |
| 502101 Holiday Pay | - | - | 0.0% | - | 0.0% |
| 502103 Floating Holiday | - | - | 0.0% | - | 0.0% |
| 502109 Sick Leave | - | - | 0.0% | - | 0.0% |
| 502111 Annual Leave | - | - | 0.0% | - | 0.0% |
| 502121 Other Paid Absence | - | - | 0.0% | - | 0.0% |
| 502251 Phys. Exams | - | - | 0.0% | - | 0.0% |
| 502253 Driver Lic Renewal | - | - | 0.0% | - | 0.0% |
| 502999 Other Fringe Benefits | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 SCCIC - 700**

| ACCOUNT | REVISED | % CHANGE | | % CHANGE | |
|---|----------------|----------------|------------------|-------------|-------------|
| | BUDGET FY14 | BUDGET FY15 | REV BUDG FY15 | BUDG FY14 | BUDG FY15 |
| SERVICES | | | | | |
| 503011 Accting/Audit Fees | 250 | 250 | 0.0% | 0.0% | 0.0% |
| 503012 Admin/Bank Fees | 50 | 50 | 0.0% | 0.0% | 0.0% |
| 503031 Prof/Technical Fees | - | - | 0.0% | 0.0% | 0.0% |
| 503032 Legislative Services | - | - | 0.0% | 0.0% | 0.0% |
| 503033 Legal Services | - | - | 0.0% | 0.0% | 0.0% |
| 503034 Pre-Employment Exams | - | - | 0.0% | 0.0% | 0.0% |
| 503041 Temp Help | - | - | 0.0% | 0.0% | 0.0% |
| 503161 Custodial Services | - | - | 0.0% | 0.0% | 0.0% |
| 503162 Uniforms/Laundry | - | - | 0.0% | 0.0% | 0.0% |
| 503171 Security Services | - | - | 0.0% | 0.0% | 0.0% |
| 503221 Classified/Legal Ads | - | - | 0.0% | 0.0% | 0.0% |
| 503222 Legal Ads | - | - | 0.0% | 0.0% | 0.0% |
| 503225 Graphic Services | - | - | 0.0% | 0.0% | 0.0% |
| 503351 Repair - Bldg & Impr | - | - | 0.0% | 0.0% | 0.0% |
| 503352 Repair - Equipment | - | - | 0.0% | 0.0% | 0.0% |
| 503353 Repair - Rev Vehicle | - | - | 0.0% | 0.0% | 0.0% |
| 503354 Repair - Non Rev Vehicle | - | - | 0.0% | 0.0% | 0.0% |
| 503363 Haz Mat Disposal | - | - | 0.0% | 0.0% | 0.0% |
| Totals | 300 | 300 | 0.0% | 0.0% | 0.0% |
| MOBILE MATERIALS & SUPPLIES | | | | | |
| 504011 Fuels & Lubricants - Non Rev Veh | - | - | 0.0% | 0.0% | 0.0% |
| 504012 Fuels & Lubricants - Rev Veh | - | - | 0.0% | 0.0% | 0.0% |
| 504021 Tires & Tubes | - | - | 0.0% | 0.0% | 0.0% |
| 504161 Other Mobile Supplies | - | - | 0.0% | 0.0% | 0.0% |
| 504191 Rev Vehicle Parts | - | - | 0.0% | 0.0% | 0.0% |
| Totals | - | - | 0.0% | 0.0% | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY15 & FY16 DRAFT FINAL OPERATING BUDGET**
SCCIC - 700

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|---------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| OTHER MATERIALS & SUPPLIES | | | | | |
| 504205 Freight Out | - | - | 0.0% | - | 0.0% |
| 504211 Postage & Mailing | - | - | 0.0% | - | 0.0% |
| 504214 Promotional Items | - | - | 0.0% | - | 0.0% |
| 504215 Printing | - | - | 0.0% | - | 0.0% |
| 504217 Photo Supp/Process | - | - | 0.0% | - | 0.0% |
| 504311 Office Supplies | - | - | 0.0% | - | 0.0% |
| 504315 Safety Supplies | - | - | 0.0% | - | 0.0% |
| 504317 Cleaning Supplies | - | - | 0.0% | - | 0.0% |
| 504409 Repair/Maint Supplies | - | - | 0.0% | - | 0.0% |
| 504417 Tenant Repairs | - | - | 0.0% | - | 0.0% |
| 504421 Non-Inventory Parts | - | - | 0.0% | - | 0.0% |
| 504511 Small Tools | - | - | 0.0% | - | 0.0% |
| 504515 Employee Tool Replacement | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| UTILITIES | | | | | |
| 505011 Gas & Electric | - | - | 0.0% | - | 0.0% |
| 505021 Water & Garbage | - | - | 0.0% | - | 0.0% |
| 505031 Telecommunications | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| CASUALTY & LIABILITY | | | | | |
| 506011 Insurance - Property | - | - | 0.0% | - | 0.0% |
| 506015 Insurance - PL/PD | - | - | 0.0% | - | 0.0% |
| 506021 Insurance - Other | - | - | 0.0% | - | 0.0% |
| 506123 Settlement Costs | - | - | 0.0% | - | 0.0% |
| 506127 Repairs - District Prop | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 & FY16 DRAFT FINAL OPERATING BUDGET
 SCCIC - 700**

| ACCOUNT | REVISED BUDGET FY14 | BUDGET FY15 | % CHANGE REV BUDG BUDG FY15 | BUDGET FY16 | % CHANGE BUDG FY15 BUDG FY16 |
|-------------------------------------|---------------------------|----------------|-----------------------------------|----------------|------------------------------------|
| TAXES | | | | | |
| 507051 Fuel Tax | - | - | 0.0% | - | 0.0% |
| 507201 Licenses & Permits | - | - | 0.0% | - | 0.0% |
| 507999 Other Taxes | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PURCHASED TRANS. | | | | | |
| 503406 Contract/Paratransit | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| MISC EXPENSE | | | | | |
| 509011 Dues/Subscriptions | - | - | 0.0% | - | 0.0% |
| 509081 Advertising - District Promo | - | - | 0.0% | - | 0.0% |
| 509101 Employee Incentive Program | - | - | 0.0% | - | 0.0% |
| 509121 Employee Training | - | - | 0.0% | - | 0.0% |
| 509122 BOD Travel | - | - | 0.0% | - | 0.0% |
| 509123 Travel | - | - | 0.0% | - | 0.0% |
| 509125 Local Meeting Expense | - | - | 0.0% | - | 0.0% |
| 509127 Board Director Fees | - | - | 0.0% | - | 0.0% |
| 509150 Contributions | - | - | 0.0% | - | 0.0% |
| 509198 Cash Over/Short | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| LEASES & RENTALS | | | | | |
| 512011 Facility Lease | - | - | 0.0% | - | 0.0% |
| 512061 Equipment Rental | - | - | 0.0% | - | 0.0% |
| Totals | - | - | 0.0% | - | 0.0% |
| PERSONNEL TOTAL | | | | | |
| | - | - | 0.0% | - | 0.0% |
| NON-PERSONNEL TOTAL | | | | | |
| | 300 | 300 | 0.0% | 300 | 0.0% |
| DEPARTMENT TOTALS | | | | | |
| | 300 | 300 | 0.0% | 300 | 0.0% |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 DRAFT FINAL CAPITAL BUDGET 05/23/14

| PROJECT/ACTIVITY | NON-RESTRICTED - RETAINED EARNINGS | PLEDGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT PROCEEDS | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY11 PTMISEA (1B) | TOTAL |
|---|------------------------------------|-----------------------------------|---------------------------------------|------------------|--|--------------------------------|---------------|
| Estimated Balance @ December 31, 2013: | \$ 11,000,000 | \$ 4,015,000 | \$ 1,335,000 | \$ 575,000 | \$ 930,000 | \$ 10,400,000 | \$ 28,255,000 |
| Grant-Funded Projects | | | | | | | |
| MetroBase Project - Operations Bldg. (STA, SLPP, SAKATA, FY11 PTMISEA) | \$ 4,015,000 | \$ 4,015,000 | \$ 1,335,000 | \$ - | \$ - | \$ 8,400,000 | \$ 17,765,000 |
| MetroBase Project - Phase II - Real Estate Acquisition (FY11 N PTMISEA, SAKATA) | | | | | | \$ 2,000,000 | \$ 2,000,000 |
| Video Surveillance Project - CCTV (STATE-1B) | | | \$ 489,495 | | \$ 489,495 | | \$ 489,495 |
| Land Mobile Radio Project - LMR (STATE-1B) | | | \$ 440,505 | | \$ 440,505 | | \$ 440,505 |
| Pacific Station/Metro Center - Conceptual Design (FTA, RES.RET. EARN) | \$ 293,823 | | | | | \$ 293,823 | \$ 293,823 |
| Pacific Station/Metro Center - Conceptual Design / MOU w/ City of SC (FTA, RES. RET. EARN.) | \$ 220,500 | | | | | \$ 220,500 | \$ 220,500 |
| State of Good Repair #2 - 6 Buses, 42 MDC's (FTA, RES. RET. EARN.) | \$ 231,790 | | | | | \$ 231,790 | \$ 231,790 |
| Watsonville Transit Center - Conceptual Design (RES. RET. EARN., STA) | \$ 130,000 | | | \$ 30,000 | | \$ 160,000 | \$ 160,000 |
| Subtotal | \$ 4,891,113 | \$ 4,015,000 | \$ 1,335,000 | \$ 30,000 | \$ 930,000 | \$ 10,400,000 | \$ 21,601,113 |
| IT Projects | | | | | | | |
| Automated Purchasing System Software - Puridiom (STA) | | | | \$ 40,000 | | \$ 40,000 | \$ 40,000 |
| Replacement Computers / Laptops (STA) | | | | \$ 10,000 | | \$ 10,000 | \$ 10,000 |
| Subtotal | \$ - | \$ - | \$ - | \$ 50,000 | \$ - | \$ - | \$ 50,000 |
| Facilities Repair & Improvements | | | | | | | |
| Metro Center Repairs (RES. RET. EARN., STA) | \$ 260,000 | | | \$ 26,000 | | \$ 286,000 | \$ 286,000 |
| Repaint SVT (STA) | | | | \$ 44,300 | | \$ 44,300 | \$ 44,300 |
| Bus Stop Repairs / Improvements (RES. RET. EARN.) | \$ 43,436 | | | | | \$ 43,436 | \$ 43,436 |
| WTC Renovations & Repairs (STA) | | | | \$ 39,000 | | \$ 39,000 | \$ 39,000 |
| Interactive White Board - ParaCruz (STA) | | | | \$ 3,500 | | \$ 3,500 | \$ 3,500 |
| Subtotal | \$ 303,436 | \$ - | \$ - | \$ 112,800 | \$ - | \$ - | \$ 416,236 |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 DRAFT FINAL CAPITAL BUDGET 05/23/14

| PROJECT/ACTIVITY | NON-RESTRICTED - RESERVED EARNINGS | PLEDGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT PROCEEDS | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY11 PTMISEA (1B) | TOTAL |
|--|------------------------------------|-----------------------------------|---------------------------------------|-------------------|--|--------------------------------|----------------------|
| Revenue Vehicle Replacement | | | | | | | |
| N Paracruz Van Replacement (STIP, RES. RET. EARN) | \$ 431,250 | | | | | | \$ 431,250 |
| Subtotal | \$ 431,250 | | | | | | \$ 431,250 |
| Non-Revenue Vehicle Replacement | | | | | | | |
| N Replace 2 Custodial Vans (STA) | | | | \$ 75,000 | | | \$ 75,000 |
| Replace 3 Relief Vehicles (STA) | | | | \$ 66,000 | | | \$ 66,000 |
| Replace Supervisor Vehicles-2 SUV's (STA) | | | | \$ 21,000 | | | \$ 21,000 |
| Subtotal | | | | \$ 162,000 | | | \$ 162,000 |
| Fleet & Maint Equipment | | | | | | | |
| Small Vehicle Lift - Fleet (STA) | | | | \$ 25,000 | | | \$ 25,000 |
| N Refrigerant Recovery Recycle Recharge Machine (STA) | | | | \$ 6,800 | | | \$ 6,800 |
| Torque Wrench Calibration Tool (STA) | | | | \$ 3,000 | | | \$ 3,000 |
| Subtotal | | | | \$ 34,800 | | | \$ 34,800 |
| Office Equipment | | | | | | | |
| Replace two (2) Photocopier / Scanners (STA) | | | | \$ 52,000 | | | \$ 52,000 |
| N Furniture Suites for new GM & AGM (STA) | | | | \$ 10,000 | | | \$ 10,000 |
| N Modular Drawer Cabinets (4) for Facilities Maint Parts (STA) | | | | \$ 8,500 | | | \$ 8,500 |
| Subtotal | | | | \$ 70,500 | | | \$ 70,500 |
| Misc. | | | | | | | |
| Ticket Vending Machine-SLV (1) (STA, RES. RET. EARN.) | \$ 80,000 | | | \$ 22,000 | | | \$ 102,000 |
| Subtotal | \$ 80,000 | | | \$ 22,000 | | | \$ 102,000 |
| TOTAL CAPITAL PROJECTS | \$ 5,705,799 | \$ 4,015,000 | \$ 1,335,000 | \$ 463,600 | \$ 930,000 | \$ 10,400,000 | \$ 22,849,399 |
| Estimated Ending Balance @ June 30, 2015: | \$ 5,294,201 | \$ - | \$ - | \$ 111,400 | \$ - | \$ - | \$ 5,405,601 |
| N = New project for FY15 | | | | | | | |

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY15 DRAFT FINAL CAPITAL BUDGET 05/23/14

| PROJECT/ACTIVITY | NON-RESTRICTED - RETAINED EARNINGS | PLEDGED - STA - SLPP BACKFILL (1) | RESTRICTED - SAKATA/LAW SUIT PROCEEDS | RESTRICTED - STA | RESTRICTED - STATE BOND FUNDS (1B) (2) | RESTRICTED - FY11 PTMISEA (1B) | TOTAL |
|--|------------------------------------|-----------------------------------|---------------------------------------|-------------------|--|--------------------------------|----------------------|
| CAPITAL PROGRAM FUNDING | | | | | | | |
| PTMISEA (1B) | | | | | | | |
| State Transit Assistance (STA) | | \$ 4,015,000 | | \$ 463,600 | | \$ 10,400,000 | \$ 10,400,000 |
| Sakata / Lawsuit Proceeds | | | \$ 1,335,000 | | | | \$ 4,478,600 |
| State Security Bond Funds (1B) | | | | | \$ 930,000 | | \$ 1,335,000 |
| State-Local Partnership program (SLPP) | \$ 4,015,000 (3) | | | | | | \$ 930,000 |
| Federal Grants (FTA) | \$ 538,225 (3) | | | | | | \$ 4,015,000 |
| Statewide Transportation Improvement Program (STIP) | \$ 345,000 (3) | | | | | | \$ 538,225 |
| Reserved Retained Earnings | \$ 807,574 | | | | | | \$ 345,000 |
| TOTAL CAPITAL FUNDING BY FUNDING SOURCE | \$ 5,705,799 | \$ 4,015,000 | \$ 1,335,000 | \$ 463,600 | \$ 930,000 | \$ 10,400,000 | \$ 22,849,399 |
| Non-Restricted Funds | \$ 807,574 | | | | | | \$ 807,574 |
| Restricted Funds | \$ 4,898,225 (3) | \$ 4,015,000 | \$ 1,335,000 | \$ 463,600 | \$ 930,000 | \$ 10,400,000 | \$ 22,041,825 |
| TOTAL CAPITAL FUNDING | \$ 5,705,799 | \$ 4,015,000 | \$ 1,335,000 | \$ 463,600 | \$ 930,000 | \$ 10,400,000 | \$ 22,849,399 |
| (1) Approximate amount of STA funds on hand 12/31/13 - funds are being used to backfill the local sales tax match for the SLPP grant | | | | | | | |
| (2) Original PTMISEA (1B) Program Allocation Request: | | | | | | | |
| FY08 PTMISEA Allocation Received | | | | | | \$ 26,262,877 | |
| FY09 PTMISEA Allocation Received | | | | | | \$ 4,404,019 | |
| FY10 PTMISEA Allocation Received | | | | \$ 5,812 | | \$ 2,480,910 | |
| FY11 PTMISEA Allocation Received | | | | \$ 5,812 | | \$ 2,491,923 | |
| Subtotal PTMISEA Cash Receipts thru 2/10/12 | | | | \$ 11,624 | | \$ 11,010,047 | |
| Unpaid balance of remaining PTMISEA funds requested | | | | | | \$ 20,386,899 | |
| (3) Funds to be reimbursed at a later date | #REF! | | | | | \$ 5,875,978 | |

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Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 UNFUNDED CAPITAL NEEDS LIST

| PROJECT/ACTIVITY | 2015 | 2016 | TOTAL |
|--|---------------|----------------|---------------|
| Revenue Vehicles | | | |
| Replace (29) 1998 Diesel Buses (~\$525K each) | \$ 7,875,000 | \$ 7,497,000 * | \$ 15,372,000 |
| Replace (8) 2002 CNG Buses (~\$525K each) | \$ 2,100,000 | \$ 2,142,000 * | \$ 4,242,000 |
| Replace (29) 2002 CNG Buses (~\$525K each) | \$ 7,875,000 | \$ 7,497,000 * | \$ 15,372,000 |
| Replace (11) 2003 CNG Buses-Hwy 17 (~\$525K each) | \$ 2,625,000 | \$ 3,213,000 * | \$ 5,838,000 |
| Signal Priority/Pre-emption for Buses | \$ 2,000,000 | | \$ 2,000,000 |
| Automated Vehicle Locator (AVL) /Automated Passenger Count (APC) | \$ 3,000,000 | | \$ 3,000,000 |
| Replace (1) 2004 Fixed Route Goshen with a 30 Foot Bus (used on Route 33 & 34) | \$ 300,000 | | \$ 300,000 |
| Add (1) Fixed Route 30 Foot Bus | \$ 300,000 | | \$ 300,000 |
| Replace (4) Paracruz Vans-(3 2003 Goshens/1 2006 Aerotech) (~\$145K each) | \$ 580,000 | | \$ 580,000 |
| Add (2) Paracruz Cutaway Vans (~\$141K each) | \$ 141,000 | \$ 143,820 * | \$ 284,820 |
| Replace (9) Paracruz 2011 Raised Tops (~\$62,000 each) | \$ 310,000 | \$ 252,960 | \$ 562,960 |
| Replace (1) Paracruz 2007 Transporter | \$ 145,000 | | \$ 145,000 |
| Subtotal | \$ 27,251,000 | \$ 20,745,780 | \$ 47,996,780 |
| Facilities | | | |
| Pacific Station Renovation (Transit Share) | | \$ 12,000,000 | \$ 12,000,000 |
| Watsonville Transit Center Renovation / Replacement | | \$ 10,000,000 | \$ 10,000,000 |
| Subtotal | \$ - | \$ 22,000,000 | \$ 22,000,000 |
| Facilities Repair & Improvements, etc. | | | |
| Repairs & Improvements-Routine Replacements | \$ 150,000 | \$ 150,000 | \$ 300,000 |
| Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc. | \$ 25,000 | \$ 25,000 | \$ 50,000 |
| Subtotal | \$ 175,000 | \$ 175,000 | \$ 350,000 |

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY15 UNFUNDED CAPITAL NEEDS LIST

| PROJECT/ACTIVITY | 2015 | 2016 | TOTAL |
|---|----------------------|----------------------|----------------------|
| <u>Non-Revenue Vehicle Replacement</u> | | | |
| Replace (15) Staff Cars - w/ Honda CNG (~ \$30K each) | \$ 240,000 | \$ 214,200 | \$ 454,200 |
| Replace (4) Vans (~ \$35K each) | \$ 70,000 | \$ 71,400 | \$ 141,400 |
| Replace (4) Pickups (~\$30K each) | \$ 60,000 | \$ 61,200 | \$ 121,200 |
| Replace (4) Ford Explorers (~ \$30K each) | \$ 60,000 | \$ 61,200 | \$ 121,200 |
| Replace (1) F350 Flat Bed | \$ 40,000 | | \$ 40,000 |
| Replace (1) Escape Hybrid | \$ 30,000 | | \$ 30,000 |
| Subtotal | \$ 500,000 | \$ 408,000 | \$ 908,000 |
| <u>Fleet & Facilities Maintenance Equipment</u> | | | |
| Routine Replacements | \$ 50,000 | \$ 50,000 | \$ 100,000 |
| Replace TIG Welder - Fleet | \$ 6,000 | | \$ 6,000 |
| Replace ARC Welder - Fac. Maint. | \$ 1,300 | | \$ 1,300 |
| Subtotal | \$ 57,300 | \$ 50,000 | \$ 107,300 |
| <u>IT</u> | | | |
| Hastus (Fixed Route Software) Upgrade | \$ 800,000 | | \$ 800,000 |
| Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.) | \$ 100,000 | \$ 100,000 | \$ 200,000 |
| Replace Accounting Software | \$ 150,000 | | \$ 150,000 |
| Upgrade Databases - IT | \$ 30,000 | - | \$ 30,000 |
| Server Virtualization Project - IT | \$ 23,000 | | \$ 23,000 |
| Subtotal | \$ 1,103,000 | \$ 100,000 | \$ 1,203,000 |
| <u>MISC</u> | | | |
| None | \$ - | | \$ - |
| <u>Notes:</u> | | | |
| All amounts listed above are estimates | | | |
| * Indicates a 2% inflation factor was applied to the estimated cost per vehicle used for FY15 | | | |
| TOTAL FY15 & FY16 UNFUNDED CAPITAL NEEDS LIST | \$ 29,086,300 | \$ 43,478,780 | \$ 72,565,080 |

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary

| Department | Authorized | | Funded | | Authorized | | Funded | |
|---|---------------|---------------|---------------|---------------|---------------|---------------|--------|--|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 | | |
| Administration - 1100 | 12.00 | 9.50 | 14.00 | 11.50 | 14.00 | 11.50 | | |
| Finance - 1200 | 9.50 | 7.00 | 9.50 | 7.00 | 9.50 | 7.00 | | |
| Customer Service - 1300 | 10.25 | 6.00 | 10.25 | 6.00 | 10.25 | 6.00 | | |
| Human Resources - 1400 | 6.00 | 5.00 | 6.00 | 5.00 | 6.00 | 5.00 | | |
| Information Technology - 1500 | 6.00 | 5.00 | 6.00 | 5.00 | 6.00 | 5.00 | | |
| District Counsel - 1700 | 5.00 | 4.00 | 4.00 | 3.00 | 4.00 | 3.00 | | |
| Risk Management - 1800 | 0.00 | 0.00 | 1.50 | 1.50 | 2.00 | 2.00 | | |
| Purchasing - 1900 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | | |
| Facilities Maintenance - 2200 | 19.00 | 14.00 | 19.00 | 15.00 | 19.00 | 15.00 | | |
| Paratransit - 3100 | 61.00 | 54.00 | 61.00 | 54.00 | 61.00 | 54.00 | | |
| Operations - 3200 | 22.00 | 18.00 | 20.00 | 17.00 | 20.00 | 17.00 | | |
| Bus Operators - 3300 | 182.00 | 164.00 | 182.00 | 164.00 | 182.00 | 164.00 | | |
| Fleet Maintenance - 4100 | 57.00 | 41.00 | 59.00 | 44.00 | 59.00 | 44.00 | | |
| Total Full-Time Equivalents (FTEs) | 396.75 | 334.50 | 399.25 | 340.00 | 399.75 | 340.50 | | |

FY15 & FY16 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Administration - 1100

| Position Title | Authorized | | Funded | | Authorized | | Funded | |
|---|---------------|---------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 | FY 15 | FY 16 |
| General Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant General Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 2.00 | 1.00 | 2.00 | 1.00 | 2.00 | 2.00 | 1.00 | 1.00 |
| Administrative Specialist * | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Grants/Legislative Analyst | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Transportation Planning Supervisor | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 1.00 | 0.00 | 0.00 |
| Jr. Transportation Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Transportation Planner | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Transit Surveyor | 1.00 | 0.50 | 1.00 | 0.50 | 1.00 | 1.00 | 0.50 | 0.50 |
| Schedule Analyst ** | 0.00 | 0.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 12.00 | 9.50 | 14.00 | 11.50 | 14.00 | 14.00 | 11.50 | 11.50 |

* Expenses for Administrative Specialist position will be incurred in Capital Funded Labor, in order to facilitate financial/grant reporting.

** Two Schedule Analyst positions are transferred to Administration from Operations in FY15 and FY16.

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|-------------|-------------|-------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Finance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Accountant | 0.50 | 0.00 | 0.50 | 0.00 | 0.50 | 0.00 |
| Accountant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Tech | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll and Accounting Support Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Analyst/Sr. Financial Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Vault Room Coordinator | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Revenue Specialist | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Total Full-Time Equivalents (FTEs) | 9.50 | 7.00 | 9.50 | 7.00 | 9.50 | 7.00 |

Attachment D

FY15 & FY16 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Customer Service - 1300

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|--------------|-------------|--------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Planning & Marketing Manager | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Transit Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Customer Service Coordinator | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| CSR | 5.00 | 3.00 | 5.00 | 3.00 | 5.00 | 3.00 |
| Ticket & Pass Program Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.25 | 1.00 | 1.25 | 1.00 | 1.25 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 10.25 | 6.00 | 10.25 | 6.00 | 10.25 | 6.00 |

Attachment D

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|-------------|-------------|-------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Personnel Technician | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Benefits Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Specialist | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Human Resources Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 6.00 | 5.00 | 6.00 | 5.00 | 6.00 | 5.00 |

**FY15 & FY16 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Information Technology - 1500**

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|-------------|-------------|-------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Information Technology/Project Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Asst Manager of Information Technology | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Database Administrator/Sr | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Systems Administrator/Sr | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| IT Technician/Sr IT Tech | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 6.00 | 5.00 | 6.00 | 5.00 | 6.00 | 5.00 |

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|-------------|-------------|-------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| District Counsel | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Claims Investigator II | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Paralegal | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Security and Risk Administrator * | 1.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Full-Time Equivalents (FTEs) | 5.00 | 4.00 | 4.00 | 3.00 | 4.00 | 3.00 |

* The Security and Risk Administrator position is transferred from District Counsel to Risk Management in FY15 and FY16.

**FY15 & FY16 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Risk Management - 1800**

| Position Title | Authorized FY 14 Revised | Funded FY 14 Revised | Authorized FY 15 | Funded FY 15 | Authorized FY 16 | Funded FY 16 |
|---|--------------------------------|----------------------------|---------------------|-----------------|---------------------|-----------------|
| Claims Investigator I * | 0.00 | 0.00 | 0.50 | 0.50 | 1.00 | 1.00 |
| Security and Risk Administrator ** | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 0.00 | 0.00 | 1.50 | 1.50 | 2.00 | 2.00 |

* The Claims Investigator I is a new position, funded for six months in FY15, effective January 2015.

** The Security and Risk Administrator position is transferred to Risk Management from District Counsel in FY15 and FY16.

Attachment D

FY15 & FY16 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Purchasing - 1900

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|-------------|-------------|-------------|-------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Purchasing Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Purchasing Agent | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Purchasing Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervisor of Parts & Materials | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| FM Lead Parts Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Parts Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Receiving Parts Clerk | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Facilities Maintenance Manager | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sr. Facilities Maint Worker | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maint Worker II | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 |
| Facilities Maint Worker I | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 |
| Lead Custodian | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Custodial Service Worker I | 5.00 | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 |
| Administrative Assistant | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Total Full-Time Equivalents (FTEs) | 19.00 | 14.00 | 19.00 | 15.00 | 19.00 | 15.00 |

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Paratransit Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Paratransit Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accessible Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Paratransit Eligibility Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Reservation & Scheduling Coord | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Safety/Road Response Coord | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Dispatcher/Scheduler | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Dispatcher | 5.00 | 4.00 | 5.00 | 4.00 | 5.00 | 4.00 |
| Clerk I-II-III | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Van Operator | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 | 34.00 |
| Reservationist | 7.00 | 5.00 | 7.00 | 5.00 | 7.00 | 5.00 |
| Mechanic I-II | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 |
| Paratransit Supervisor | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Full-Time Equivalents (FTEs) | 61.00 | 54.00 | 61.00 | 54.00 | 61.00 | 54.00 |

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Operations Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fixed Route Superintendent | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Transit Supervisor | 14.00 | 11.00 | 14.00 | 11.00 | 14.00 | 11.00 |
| Schedule Analyst * | 2.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Safety & Training Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Assistant/Supervisor | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Clerk I | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Payroll Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full-Time Equivalents (FTEs) | 22.00 | 18.00 | 20.00 | 17.00 | 20.00 | 17.00 |

* Two Schedule Analyst positions are transferred from Operations to Administration in FY15 and FY16.

FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

| Position Title | Authorized FY 14 Revised | Funded FY 14 Revised | Authorized FY 15 | Funded FY 15 | Authorized FY 16 | Funded FY 16 |
|---|--------------------------------|----------------------------|---------------------|-----------------|---------------------|-----------------|
| Bus Operators | 182.00 | 164.00 | 182.00 | 164.00 | 182.00 | 164.00 |
| Total Full-Time Equivalents (FTEs) | 182.00 | 164.00 | 182.00 | 164.00 | 182.00 | 164.00 |

**FY15 & FY16 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100**

| Position Title | Authorized | Funded | Authorized | Funded | Authorized | Funded |
|---|---------------|---------------|--------------|--------------|--------------|--------------|
| | FY 14 Revised | FY 14 Revised | FY 15 | FY 15 | FY 16 | FY 16 |
| Maintenance Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Fleet Maint Supervisor | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| FM Lead Mechanic | 6.00 | 4.00 | 6.00 | 4.00 | 6.00 | 4.00 |
| FM Mechanic III | 4.00 | 1.00 | 4.00 | 1.00 | 4.00 | 1.00 |
| FM Mechanic I - II | 16.00 | 15.00 | 18.00 | 18.00 | 18.00 | 18.00 |
| Body Repair Mechanic | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Upholsterer I - II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Assistant/Supervisor | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Admin Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Tech/Sr Acctng Tech | 2.00 | 0.00 | 2.00 | 0.00 | 2.00 | 0.00 |
| Administrative Clerk I | 1.00 | 0.00 | 1.00 | 0.00 | 1.00 | 0.00 |
| Vehicle Service Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Vehicle Service Detailer | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Vehicle Service Worker I - II * | 16.00 | 11.00 | 16.00 | 11.00 | 16.00 | 11.00 |
| Total Full-Time Equivalents (FTEs) | 57.00 | 41.00 | 59.00 | 44.00 | 59.00 | 44.00 |

* Expenses for 4 FTEs (Vehicle Service Worker I - II) will be incurred in Capital Funded Labor , in order to facilitate financial/grant reporting.

Attachment E

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SCHEDULE OF RESERVE ACCOUNT BALANCES FY13 6/30/13-FINAL

| Description / Use | Reason / Board Adopted Minimum Balance | Balance at 6/30/12 | Addition/ (Withdrawal) | Balance at 6/30/13 | % Funded | Add'l. Comments: |
|---|--|----------------------|------------------------|----------------------|----------|--|
| Operating / Capital - Reserve (Non-Restricted Reserved Retained Earnings) | Capital projects require METRO to advance funds, for which reimbursement may not be received for months at a time, depending upon what agency is funding the project / N/A. This fund is also used for operating shortfalls when "Operating - Carryover" has been depleted | \$ 11,500,000 | \$ (36,216) | \$ 11,463,784 | N/A | This is what remains of "Cash In Treasury" after all other reserves are deducted; it is currently estimated between ~ \$10 and \$11 million. Used \$36K in the FY13 capital budget |
| Operating - GASB 45 - OPEB Liability | Net OPEB obligation - per Actuarial Study from Barrell Assoc. LLC dated 9/28/12 / \$0 | \$ - | \$ - | \$ - | 0% | GASB 45 - Other Post Employment Benefits (OPEB) actuarial accrued liability (AAL) = \$59,164,000 |
| Operating - Cash Flow Reserve | To cover two month's cash flow (A/P and payroll) for fiscal, natural disaster or emergency / \$6,100,000 as of June 2013 * | \$ 2,511,102 | \$ - | \$ 2,511,102 | 41% | Amount remaining after the Board approved use of \$2.5M to balance the FY11 operating budget. See note below * |
| Operating - Workers Compensation Reserve | Long term portion of workers compensation liability as of 6/30/13 / \$3,160,618 | \$ 2,091,581 | \$ - | \$ 2,091,581 | 66% | Minimum balance updated for FY13 per workers' compensation audit dated 5/15/13 |
| Operating - Liability Insurance Reserve | \$250,000 Self Insured Retention (SIR) plus \$411,607 - average liability on outstanding claims for last 5 years / \$661,607 | \$ 700,757 | \$ - | \$ 700,757 | 106% | To minimize volatility - effective 6/30/13 - minimum balance = SIR + the 5-year rolling average of outstanding claims at year end |
| Operating - Carryover from Previous Year | Net excess revenue to support operating expenses in subsequent year(s) | \$ 2,718,580 | \$ (2,408,721) | \$ 309,859 | N/A | Used \$2.4M net excess revenue from prior years to balance FY13 operating budget |
| Operating - FTA STIC | Effective in FY11 - FTA STIC allocations have been re-directed from the capital budget to the operating budget / N/A | \$ - | \$ - | \$ - | N/A | FTA STIC payment(s) will be used to balance future operating budget(s) |
| | | \$ 19,522,019 | \$ (2,444,937) | \$ 17,077,082 | | |
| | * Benchmark - Gov't. Finance Officers of America (GFOA) recommends a minimum reserve equal to 15% of operating expenses be held in operating reserves. Based on the current FY14 Operating Budget of \$44,943,226 - 15% = \$6,741,484 | | | | | |

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FY15 & FY16 Draft Final Operating Budget Plan Proposal for Public Comment

Santa Cruz METRO Board of Directors

May 23, 2014

Presented by Angela Aitken, Finance Manager

FY15 & FY16 Budget Timeline

- November 2013 –
 - Distribute Operating and Capital Budget packages to Department Managers for FY14 review
- December 2013 –
 - Receive Operating and Capital budgets packages back from Department Managers revising FY14
- January 2014 –
 - Distribute Operating and Capital Budget packages to Department Managers for FY15 & FY16
 - Review revised FY14 Operating and Capital Budgets with CEO
- February 2014 –
 - Submit revised FY14 Operating and Capital budgets to BOD for approval
 - Prepare Operating and Capital Budget packages FY15 & FY16 and review with CEO

FY15 & FY16 Budget Timeline

- March 2014 –
 - Submit FY15 & FY16 Preliminary line item Operating and Capital budgets to BOD for review and TDA claim purposes
- April 2014 –
 - Prepare recommended FY15 & FY16 Operating and Capital budgets
- May 2014 –
 - Meet with union Representatives to review recommended Operating and Capital budgets
 - Public Hearing on Staff recommended FY15 & FY16 Operating and Capital budgets at BOD meeting
- June 2014 –
 - Submission and Adoption of Final FY15 & FY16 Operating and Capital Budgets by BOD
- July 2014 –
 - Prepare and publish Final FY15 & FY16 Operating and Capital Budget documents

11f.3



FY15 & FY16 Draft Final Budget Highlights

- A balanced budget is required by June 30, 2014
- Contains a 5% - 6% increase in Personnel expenses and a 1.3% - 1.6% increase in Non-Personnel expenses over the FY14 budget
- Has some significant risks and exposures
- Assumes no service changes
- Assumes no fare increases

11f.4



FY15 & FY16 Draft Final Budget

Revenue Funding Assumptions

| | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|---|----------------|----------------|----------------|
| • Passenger Fares | \$9.8M | \$10.1M | \$10.4M |
| ◦ Assumption: 3% growth | | | |
| • Interest Income | \$75K | \$45K | \$35K |
| ◦ Assumption: cash reduced with Capital Expenditures | | | |
| • Sales Tax | \$18.5M | \$19.7M | \$21.1M |
| ◦ Assumption: 6.5% - 7% increase based on FY14 actual receipts | | | |
| • Transportation Development Act (TDA) | \$6.1M | \$6.4M | \$6.6M |
| ◦ Assumption: 2.1% - 3.0% increase based on Audit Controllers estimates | | | |
| • FTA Sec 5307 | \$4.1M | \$4.1M | \$4.4M |
| ◦ Assumption: based on seven year historical funding | | | |
| • Association of Monterey Bay Area Govts (AMBAG)/California Transportation Commission (CTC)/Misc. | \$59K | \$10K | \$10K |
| ◦ Assumption: did not budget \$40K planning intern grant in FY15 & FY16 | | | |
| • Small Transit Intensive Cities (STIC) | \$1.5M | \$1.4M | \$1.4M |
| ◦ Assumption: published allocations from FTA | | | |
| • State Transit Assistance (STA) | \$2.8M | \$2.7M | \$2.8M |
| ◦ Assumption: per State Controller's Office estimates as of January 2014 | | | |
| • Fuel Tax Credit | \$270K | \$0 | \$0 |
| ◦ Assumption: expiration of IRS American Taxpayer Relief Act on 12/31/13 | | | |
| • Carryover from Previous Years | \$310K | \$0 | \$0 |
| ◦ Assumption: All Carryover will be used in FY14 | | | |
| • Transfer from Operating Reserves | \$1.1M | \$3.5M | \$3.3M |
| ◦ Assumption: overall expenses increasing \$3.6M over FY14 | | | |
| • Other Revenue | \$600K | \$600K | \$700K |
| | \$45.3M | \$48.5M | \$50.7M |
| | | TOTAL | |

11f.5



FY15 & FY16 Draft Final Budget Operating Expenses & Assumptions

| | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|--------------------|-------------|-------------|-------------|
| Personnel Expenses | \$37.6M | \$39.4M | \$41.4M |

- Personnel Expenses
 - Assumption: 5% - 6% increase due to:
 - Contractual Items – COLA, Step and Longevity increases, promotions
 - Funding for Authorized Positions – Admin Asst, Claims Investigator (.5), Custodial Srv Worker, Mechanic (3)
 - Retirement Employer Contribution – increased 1.38% to 20.6% in FY15 and increased 1.25% to 21.9% in FY16
 - Medical Insurance – 8% increase
 - Dental, Life, State Disability, Workers Comp 3rd Party Ins – 3% increase

• Non-Personnel Expenses \$9M \$9.1M \$9.2M

- Assumption: 1.3% - 1.6% increase due to:
 - Consulting Services – decreased (generally down overall by \$XXXXXXXXXX)
 - Mobile Materials and Supplies - increased (Anticipated 3% increase in fuel prices, 14% increase in restocking of tires in FY15)
 - Other Materials and Supplies – increased (Office and Safety Supplies, Tenant Repairs, Non-Inventory Parts)
 - Utilities – increased (Telecommunications contract for redundant Wi-Fi on buses and leasing of repeater sites)
 - Casualty & Liability – decreased (Consolidated insurance carriers, addition of new Ops Building in FY16)
 - Misc Exp – decreased (Reduced travel and training)

FY15 & FY16 Draft Final Budget Potential Operating Dollar Sources

FY14 STA

- With the May Revision, California Transit Association (CTA) recalculated the anticipated revenue, and that amount should increase
- If their projection holds up, the statewide allocation increases to \$400M from \$389M
- Santa Cruz METRO's FY14 STA revenue will increase by approximately \$63,000

Fuel Tax Credit

- In each year from 2009 through June 2013, the bill with alternative fuel tax credits eventually passed
- FY13 bill was approved on December 2012
- The Federal tax credits for alternative fuel fleets could continue Santa Cruz METRO's Compressed Natural Gas (CNG) fuel credit for 2014 and 2015
- This could add:
 - Approx. \$270,000 to the current FY14 budget (received \$270K Dec 2013)
 - \$540,000 to the FY15 budget
 - \$270,000 to the FY16 operating budget (through Dec 2015)
- However, on May 15, 2014, the Senate refused to bring the "Tax Extenders" bill to a vote, and the debate continues



FY15 Draft Final Capital Budget

FY15 Capital Budget

| | | <u>Funding Sources</u> |
|--------------------------------------|---------|--------------------------------------|
| • Grant Funded Projects | \$21.6M | STA, SLPP, SAKATA, FY11PTMISEA |
| • IT Projects | \$50K | STA |
| • Facilities Repair and Improvements | \$416K | RES.RET.EARN, STA |
| • Revenue Vehicle Replacement | \$431K | STIP, RES.RET.EARN |
| • Non-Revenue Vehicle Replacement | \$162K | STA |
| • Fleet & Maint Equipment | \$25K | STA |
| • Office Equipment | \$71K | STA |
| • Misc. | \$102K | STA, RES.RET.EARN |

TOTAL FUNDED \$22.9M

Unfunded Capital Needs

| | | |
|-----------------------|--------------------|--------------------|
| <u>\$29M</u> | <u>FY15</u> | <u>FY16</u> |
| <u>\$43.5M</u> | | |

11f.8



Reserve Account Balances

| | June 2011 | June 2012 | June 2013 | Est. June 2014 | Budget FY15 | Budget FY16 |
|---|--------------|--------------|--------------|-------------------|----------------|----------------|
| • Operating/Capital Reserves | \$11.5M | \$11.5M | \$11.5M | \$10.5M | \$6.7M | \$3.1M |
| • Preferred Bal 20% of Total Exp - \$10.2M | | | | | | |
| • Operating GASB45 | - | - | - | - | - | - |
| • BOD Adopted Minimum Bal Accrued Liability - \$59.2M | | | | | | |
| • Operating Cash Flow | \$2.5M | \$2.5M | \$2.5M | \$2.5M | \$2.5M | \$2.5M |
| • BOD Adopted Minimum Bal 2 Months - \$6.1M | | | | | | |
| • Operating Workers' Comp | \$2.1M | \$2.1M | \$2.1M | \$2.1M | \$2.1M | \$2.1M |
| • BOD Adopted Minimum Bal Long Term Portion - \$3.2M | | | | | | |
| • Operating Liability Ins. | \$700K | \$700K | \$700K | \$700K | \$700K | \$700K |
| • BOD Adopted Average Liability Outstanding - \$661K | | | | | | |
| • Operating Carryover | \$4.3M | \$2.7M | \$300K | - | - | - |

FY15 & FY16 Draft Final Budget Risks

- Sales Tax
 - The State Does Not Pay the Monies Owed
 - Less Sales Tax Generated Than Predicted
- Farebox Revenue
 - Actual Ridership Not Meeting Budget Due to Economy or Other Factors Negatively Impacting Revenues
- Expenses
 - Covering the Cost of New Unfunded Mandates
- Extreme Weather or Earthquakes Causing an Increase in Operating Expenses
- Unknown Security Threats or Obligations
- Insurance
 - Premium Rates Come in Higher Than Anticipated
- Unanticipated Losses
 - Deductibles Vary for Losses to Property/Personal Injury/Workers' Compensation
- Fuel, Lubes and Tires

FY15 & FY16 Draft Final Budget Next Actions

- Santa Cruz METRO Board takes input on the FY15 & FY16 Draft Final Budget at the public hearing today, and provides additional direction to staff as necessary
- After Board consideration of public comments and other analysis, the Board will direct staff to prepare the FY15 & FY16 Final Budget for the June 27, 2014 Board meeting
- Approve FY15 & FY16 Final Budget at the June 27, 2014 Board meeting

QUESTIONS

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