



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MAY 13, 2016 – 8:30 AM
SANTA CRUZ CITY CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA 95060**

MISSION STATEMENT: “To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.”

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BOARD ROSTER

Director Ed Bottorff	City of Capitola
Director Dene Bustichi	City of Scotts Valley
Director Karina Cervantez	City of Watsonville
Director Cynthia Chase	City of Santa Cruz
Director Jimmy Dutra, Vice Chair	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director Norm Hagen	County of Santa Cruz
Director Don Lane	City of Santa Cruz
Director John Leopold	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz
Director Mike Rotkin, Chair	County of Santa Cruz
Ex-Officio Director Donna Blitzer	UC Santa Cruz

Alex Clifford
Leslyn K. Syren

METRO CEO/General Manager
METRO District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the

agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact the Executive Assistant, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 ROLL CALL

3 ANNOUNCEMENTS

- 3-1. Spanish language interpretation will be available during "Oral Communications" and for any other agenda item for which these services are needed.
- 3-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.

4 BOARD OF DIRECTORS COMMENTS

5 COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Communications to the Board of Directors on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

6 WRITTEN COMMUNICATIONS FROM MAC (if applicable)

7 LABOR ORGANIZATION COMMUNICATIONS

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9-01 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF APRIL 2016**
Angela Aitken, Finance Manager
- 9-02 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS REGULAR MEETING OF APRIL 22, 2016**
Alex Clifford, CEO/General Manager
- 9-03 ACCEPT AND FILE: MINUTES FOR THE MAC MEETING OF MARCH 16, 2016**
Alex Clifford, CEO/General Manager
- 9-04 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4th CONTRACT AMENDMENT WITH HILL INTERNATIONAL, INC. TO INCREASE THE CONTRACT TOTAL BY \$285,000 FOR PROJECT MANAGEMENT CONSULTANT SERVICES**
Alex Clifford, CEO/General Manager
- 9-05 APPROVE: CONSIDER ADOPTING A RESOLUTION AUTHORIZING APPLICATIONS TO THE FEDERAL TRANSIT ADMINISTRATION BUS AND BUS FACILITIES PROGRAM AND TO COMMIT FUNDS TO PROVIDE THE LOCAL MATCH FOR THESE GRANTS**
Thomas Hiltner, Grants/Legislative Analyst
- 9-06 APPROVE: CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING SANTA CRUZ METRO'S SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S 11th ANNUAL "DUMP THE PUMP DAY" ON JUNE 16, 2016 AND RELATED PROMOTIONAL ACTIVITIES**
Alex Clifford, CEO/General Manager

REGULAR AGENDA

- 10 APPROVE: CONSIDERATION OF SANTA CRUZ METRO'S REVISED FY17 AND FY18 OPERATING BUDGET, FY17 CAPITAL BUDGET AND A RESOLUTION SETTING A PUBLIC HEARING ON JUNE 24, 2016**
Angela Aitken, Finance Manager
- 11 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE REDUCTION IN FORCE NOTICES TO SEIU LOCAL 521 (SEA, VMU AND PSA), UTU LOCAL 23 – PARACRUZ OPERATION, AND UTU LOCAL 23 – FIXED ROUTE OPERATION**
Angela Aitken, Finance Manager
- 12 CEO TO GIVE ORAL REPORT**
Alex Clifford, CEO/General Manager

- 13 **ORAL REPORT FROM DISTRICT COUNSEL ON PEPRA AND 13c ISSUES**
[Leslyn K. Syren, District Counsel](#)
- 14 **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
[Leslyn K. Syren, District Counsel](#)
- 15 **ANNOUNCEMENT OF NEXT MEETING: THURSDAY, MAY 26, 2016 AT 5:00PM, WATSONVILLE CITY COUNCIL CHAMBERS, 275 MAIN STREET, WATSONVILLE CONTINUING TO FRIDAY, MAY 27, 2016 AT 8:30AM, SANTA CRUZ CITY COUNCIL, 809 CENTER STREET, SANTA CRUZ**
[Chair Mike Rotkin](#)
- 16 **RECESS TO CLOSED SESSION**

SECTION II: CLOSED SESSION

- 17 **CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**
(Government Code Section 54956.9(d)) – one case
- 18 **PERSONNEL MATTER – CEO/GENERAL MANAGER PERFORMANCE REVIEW**
(Government Code Section 54957(b))
- 19 **CONFERENCE WITH LABOR NEGOTIATOR**
(Government Code Section 54957.6)

Agency Negotiators:	Alex Clifford, CEO/General Manager Leslyn K. Syren, District Counsel Robyn Slater, Human Resources Manager
Employee Organization:	United Transportation Union (UTU) Local 23, Fixed Route United Transportation Union (UTU) Local 23, ParaCruz Service Employees International Union (SEIU), Local 521

SECTION III: RECONVENE TO OPEN SESSION

- 20 **REPORT OF CLOSED SESSION ITEMS**
[Leslyn K. Syren, District Counsel](#)
- 21 **ADJOURNMENT**
[Chair Mike Rotkin](#)



DATE: May 13, 2016
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF APRIL 2016**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of April 2016.

II. SUMMARY

- This staff report provides the Board with a preliminary approved Check Journal Detail for the month of April 2016.
- The Finance Department is submitting the check journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of April 2016 have been processed, checks issued and signed by the Finance Manager.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None. The check journal is a presentation of invoices paid in April 2016 for purposes of Board review, agency disclosure, accountability and transparency.

V. ALTERNATIVES CONSIDERED

N/A

VI. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of April 2016


Prepared By: Holly Riley, Senior Accounting Technician

VII. APPROVALS:

Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55579	04/04/16	3,396.92 003151	ABC BUS INC	70909			INVENTORY ORDER	3,396.92	
55580	04/04/16	3,332.63 382	AIRTEC SERVICE INC.	70947			HVAC RPR PC	242.00	
				70985			HVAC QTR MAINT 1200B	203.00	
				70986			HVAC QTR MAINT PACIF	409.33	
				70987			HVAC QTR MAINT GOLF	900.00	
				70988			HVAC QTR MAINT Verno	931.12	
				70989			HVAC QTR MAINT SVT	237.00	
				70990			HVAC QTR MAINT WTC	410.18	
55581	04/04/16	259.97 294	ANDY'S AUTO SUPPLY	70973	0		INVENTORY ORDER	96.71	
				70974			INVENTORY ORDER	102.08	
				70975			INVENTORY ORDER	61.18	
55582	04/04/16	4,511.91 001348	ATHENS INSURANCE SERVICE, INC.	70944			APR 16 TPA FEES	4,511.91	
55583	04/04/16	14.13 002363	BATTERIES PLUS #314	70912			BATTERIES	14.13	
55584	04/04/16	244.45 002034	CARLON'S FIRE EXTINGUISHER	70911			FIRE EXTINGUISHER WT	244.45	
55585	04/04/16	187.77 002627	CDW GOVERNMENT, INC.	70913			OFFICE SUPPLIES	187.77	
55586	04/04/16	49.40 130	CITY OF WATSONVILLE UTILITIES	70910			2/9-3/14 WATER WTC	49.40	
55587	04/04/16	6,057.60 909	CLASSIC GRAPHICS	70924			RPR VEH #2808	4,856.52	
				70925			RPR VEH #2808	1,201.08	
55588	04/04/16	69,582.64 001124	CLEAN ENERGY	70900			FEB 16 MAINT SERVICE	14,842.00	
				70934			LNG 3/4/16	7,197.75	
				70935			LNG 3/7/16	8,228.08	
				70979			LNG 3/2/16	7,881.12	
				70980			LNG 2/29/16	8,417.36	
				70981			LNG 2/26/16	8,174.33	
				70995			MAR 16 MAINTENANCE	14,842.00	
55589	04/04/16	369.08 E957	CLIFFORD, ALEX	70889			EXPENSE REIMBURSEMENT	158.32	
				70890			EXPENSE REIMBURSEMENT	119.59	
				70891			EXPENSE REIMBURSEMENT	91.17	
55590	04/04/16	1,316.96 075	COAST PAPER & SUPPLY INC.	70915			CUSTODIAL SUPPLIES	1,316.96	
55591	04/04/16	45.00 003269	COMMUNITY FOUNDATION	70939			5/2/16 ROOM RENTAL	45.00	
55592	04/04/16	150.00 367	COMMUNITY TELEVISION OF	70932			2/26/16 BOD MEETING	150.00	
55593	04/04/16	91.41 002063	COSTCO	70899			3/25/16 BOD MEETING	91.41	
55594	04/04/16	508.68 002814	CREATIVE BUS SALES, INC.	70940			INVENTORY ORDER	508.68	
55595	04/04/16	5,620.88 003116	CUMMINS PACIFIC LLP	70902			RPR VEH #2809	1,652.30	
				70903			RPR VEH #2809	14.51	
				70918			RPR VEH #1203	890.09	
				70953			INVENTORY ORDER	290.83	
55596	04/04/16	145.00 002949	DEANE INDUSTRIAL MACHINING	70954			INVENTORY ORDER	2,773.15	
55597	04/04/16	2,267.98 001329	DOC AUTO LLC	70922			RPR VEH #9820	145.00	
				70923			RPR VEH #206	870.96	
				70972			RPR VEH #805	1,397.02	
55598	04/04/16	535.50 001172	FERGUSON ENTERPRISES INC. #795	70928			SMC RPR KIT	76.02	
				70984			RPR MEN'S ROOM	459.48	
55599	04/04/16	150.00 002295	FIRST ALARM	70952			FEB 16 DISPATCH PC	150.00	
55600	04/04/16	1,445.02 002962	FIS	70901			FEB 16 MERCHANT FEES	1,445.02	
55601	04/04/16	10,024.00 002952	FLYERS ENERGY LLC	70898			3/1-3/15 FUEL PC	7,268.51	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55602	04/04/16	3,278.25 002954	GCR TIRES & SERVICE	7	70906	3/1-3/15 FUEL	2,755.49		
					70905	TIRES	1,022.91		
					70926	TIRES	1,003.56		
					70927	TIRES	1,251.78		
55603	04/04/16	1,213.76 647	GENFARE A DIV OF SPX CORP		70907	RPR BILL VALIDATOR	156.88		
					70908	RPR PRINTER	1,056.88		
55604	04/04/16	1,259.32 282	GRAINGER		70977	NON INVENTORY ORDER	409.15		
					70978	DRAIN CLEANING MACHI	847.83		
					70982	NON INVENTORY ORDER	1.37		
					70983	NON INVENTORY ORDER	0.97		
55605	04/04/16	240.78 001097	GREENWASTE RECOVERY, INC.		70949	FEB 16 WASTE PC	240.78		
55606	04/04/16	14.24 166	HOSE SHOP, THE INC		70956	NON INVENTORY ORDER	14.24		
55607	04/04/16	90.75 003264	KAADY CHEMICAL CORP		70921	BUS FLOOR CLEANER	90.75		
55608	04/04/16	3,539.51 216	LABOR READY, INC.		70966	TEMP W/E 3/18/16	232.26		
					70967	TEMP W/E 3/18/16	940.80		
					70968	TEMP W/E 3/11/16	227.85		
					70969	TEMP W/E 3/11/16	937.86		
					70970	TEMP W/E 3/4/16	235.20		
					70971	TEMP W/E 2/26/16	235.20		
					70996	TEMP W/E 3/18/16	730.34		
55609	04/04/16	53.88 511	LUMINATOR HOLDING LP		70919	INVENTORY ORDER	53.88		
55610	04/04/16	10,000.00 R670	MARIA ELENA HERNANDEZ AND		71000	SETTLEMENT	10,000.00		
55611	04/04/16	115.00 001342	MCW ASSOCIATES, INC.		70941	FEB 16 SERVICE	115.00		
55612	04/04/16	1,304.25 001063	NEW FLYER IND. CANADA ULC DBA		70998	INVENTORY ORDER	1,304.25		
55613	04/04/16	2,382.60 003115	OFFICE TEAM		70942	TEMP W/E 3/18/16	990.00		
					70965	TEMP W/E 3/11/16	224.40		
					70994	TEMP W/E 3/18/16	1,168.20		
55614	04/04/16	712.51 009	PACIFIC GAS & ELECTRIC		70950	2/8-3/8 RESEARCH PK	712.51		
55615	04/04/16	1,776.15 043	PALACE ART & OFFICE SUPPLY		70897	OFFICE SUPPLIES	1,689.43		
					70916	OFFICE SUPPLIES	86.72		
55616	04/04/16	299.96 358	POWR-FLITE		70957	VACUUM FOR JKS BLDG	299.96		
55617	04/04/16	225.91 019	RAYNE OF SANTA CRUZ, INC.		70963	QUARTERLY MAINT	225.91		
55618	04/04/16	958.82 003266	REFLECTIVE APPAREL FACTORY INC		70955	RAIN GEAR FLEET/FACI	958.82		
55619	04/04/16	62.03 107A	SAN LORENZO LUMBER & HOME CTR		70929	RAKE FOR RPM'S	9.78		
					70930	WIRING WTC	3.32		
					70931	TORCH KIT	48.93		
55620	04/04/16	24.48 135	SANTA CRUZ AUTO PARTS, INC.		70976	INVENTORY ORDER	24.48		
55621	04/04/16	203.44 001351	SANTA CRUZ COUNTY PARKS DEPT		70917	5/12/16 OPEN HOUSE	203.44		
55622	04/04/16	3,445.75 079	SANTA CRUZ MUNICIPAL UTILITIES		70914	2/6-3/7 W/S/G PACIFI	2,977.00		
					70997	2/12-3/11 WATER PC	468.75		
55623	04/04/16	160.00 001292	SANTA CRUZ RECORDS MNGMT INC		70960	MAR 16 SHREDDING	160.00		
55624	04/04/16	430.26 149	SANTA CRUZ SENTINEL	0	70896	LEGAL ADS IFB 16-05	430.26		
55625	04/04/16	189.00 122	SCMTD PETTY CASH - OPS		70964	REPLENISHMENT	189.00		
55626	04/04/16	345.64 003085	SCMTD WFB CD		70999	2016 INFLATION FACTO	345.64		
55627	04/04/16	227.32 E967	SILVA, SUZANNE		70991	TRAVEL REIMBURSEMENT	227.32		
55628	04/04/16	1,226.55 E239	SLATER, ROBYN		70992	TRAVEL REIMBURSEMENT	1,226.55		

Attachment A

DATE 05/02/16 13:27

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55629	04/04/16	003152	82.27	UNIFIRST CORPORATION		70948	LAUNDRY SERVICE PC	6.99	
						70958	LAUNDRY SERVICE	14.19	
						70959	LAUNDRY SERVICE	14.19	
						70961	LAUNDRY SERVICE	40.42	
						70962	LAUNDRY SERVICE	6.48	
55630	04/04/16	007	254.98	UNITED PARCEL SERVICE		70888	FREIGHT	254.98	
55631	04/04/16	002829	815.25	VALLEY POWER SYSTEMS, INC.		70895	CREDIT	-135.94	
						70920	JOHN DEERE SOFTWARE	190.31	
						70936	INVENTORY ORDER	483.46	
						70937	INVENTORY ORDER	31.74	
						70938	INVENTORY ORDER	245.68	
55632	04/04/16	434B	57.85	VERIZON CALIFORNIA		70946	3/16-4/15 SKY-RIVER	57.85	
55633	04/04/16	434	1,752.95	VERIZON WIRELESS	0	70892	2/13-3/12 WIFI BUSES	950.25	
						70943	2/2-3/1 PUSH2TALK PC	486.65	
						70951	2/2-3/1 TELECOM PC	316.05	
55634	04/04/16	001043	10,672.00	VISION SERVICE PLAN		70993	APR 16 VISION	10,672.00	
55635	04/04/16	148	574.63	ZEP SALES & SERVICE INC.		70933	INVENTORY ORDER	574.63	
55636	04/11/16	002941	881.01	AA SAFE & SECURITY CO		71036	PADLOCKS OPS GATES	881.01	
55637	04/11/16	003151	7.56	ABC BUS INC		71014	INVENTORY ORDER	7.56	
55638	04/11/16	294	362.16	ANDY'S AUTO SUPPLY	0	71056	INVENTORY ORDER	23.47	
						71057	INVENTORY ORDER	156.36	
						71122	INVENTORY ORDER	182.33	
55639	04/11/16	001D	5,236.11	AT&T		71007	2/19-3/18 CALNET3	3,726.12	
						71031	2/19-3/18 OPS ELEVAT	936.25	
						71049	2/19-3/18 LINE FEE	124.92	
						71078	2/19-3/18 CALNET3	282.87	
						71079	2/19-3/18 CEMENT	165.95	
						71008	OFFICE SUPPLIES	236.08	
55640	04/11/16	003199	236.08	B & H FOTO & ELECTRONICS CORP	7	71107	NAME PLATE	21.75	
55641	04/11/16	001112	21.75	BRINKS AWARDS & SIGNS		71150	APR 16 LEGISLATE SVC	5,250.00	
55642	04/11/16	001324	5,250.00	CAPITALEGE ADVOCACY, INC.		71131	OFFICE SUPPLIES	63.44	
55643	04/11/16	002627	63.44	CDW GOVERNMENT, INC.		71039	CONCEPT DESIGN METRO	16,665.00	
55644	04/11/16	001272	16,665.00	CITY OF SANTA CRUZ - PLANNING		71050	2/16-3/21 WATER WTC	29.36	
55645	04/11/16	130	1,117.49	CITY OF WATSONVILLE UTILITIES		71051	2/16-3/21 SEWER WTC	331.01	
						71052	3/23 SOLID WASTE WTC	757.12	
55646	04/11/16	909	2,965.31	CLASSIC GRAPHICS		71129	RPR VEH #9830	2,965.31	
55647	04/11/16	001124	24,146.01	CLEAN ENERGY		71020	LNG 3/11/16	7,822.49	
						71021	LNG 3/14/16	8,367.44	
						71022	LNG 3/9/16	7,956.08	
55648	04/11/16	E957	343.11	CLIFFORD, ALEX		71003	TRAVEL REIMBURSEMENT	343.11	
55649	04/11/16	075	2,009.18	COAST PAPER & SUPPLY INC.		71035	CUSTODIAL SUPPLIES	56.55	
						71037	CUSTODIAL SUPPLIES	108.71	
						71111	CUSTODIAL SUPPLIES	50.02	
						71132	INVENTORY ORDER	1,546.82	
						71160	CUSTODIAL SUPP OPS	191.40	
						71161	CUSTODIAL SUPP OPS	55.68	

Attachment A

DATE 05/02/16 13:27

PAGE 4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55650	04/11/16	2,890.00 003034		COASTAL LANDSCAPING INC. DBA		71097	MAR 16 LANDSCAPING	2,890.00	
55651	04/11/16	1,283.87 003116		CUMMINS PACIFIC LLP		71015	RPR VEH #2810	1,340.42	
						71088	CREDIT	-56.55	
55652	04/11/16	630.64 001329		DOC AUTO LLC		71115	RPR VEH #1121 PC	630.64	
55653	04/11/16	375.74 001172		FERGUSON ENTERPRISES INC. #795		71105	CREDIT	-50.02	
						71106	RPR MENS RESTROOM	425.76	
55654	04/11/16	2,060.90 447		FERRIS HOIST & REPAIR, INC.		71041	RPR BOARD BAY 4	2,060.90	
55655	04/11/16	13,831.47 002295		FIRST ALARM		71165	FEB 16 SECURITY OPS	10,660.20	
						71166	FEB 16 SECURITY HW	3,171.27	
						71084	PROPANE	47.62	
55656	04/11/16	47.62 002952		FLYERS ENERGY LLC		71084	PROPANE	47.62	
55657	04/11/16	253.96 001302		GARDA CL WEST, INC.		71134	APR 16 SERVICES	253.96	
55658	04/11/16	3,270.76 002954		GCR TIRES & SERVICE	7	71089	TIRES	1,186.26	
						71090	TIRES	431.46	
						71091	TIRES PC	312.26	
						71092	TIRES	1,340.78	
55659	04/11/16	318.60 647		GENFARE A DIV OF SPX CORP		71058	RPR COIL VALIDATOR	318.60	
55660	04/11/16	1,621.41 282		GRAINGER		71033	GROMMETS DESK OPS	149.22	
						71034	REFLECTIVE TAPE OPS	356.28	
						71042	INVENTORY ORDER	89.12	
						71043	INVENTORY ORDER	141.29	
						71044	INVENTORY ORDER	11.57	
						71123	INVENTORY ORDER	16.67	
						71124	RECYCLING CONTAINERS	30.66	
						71125	STOCK ITEMS	5.96	
						71126	NON INVENTORY ITEMS	268.22	
						71128	NON INVENTORY ORDER	13.86	
						71145	INVENTORY ORDER	150.40	
						71146	INVENTORY ORDER	322.89	
						71147	KNEE BOOTS	65.27	
55661	04/11/16	3,200.50 003109		HANSON BRIDGETT LLP		71010	M 032117.000002	409.50	
						71040	M 032117.000003	2,791.00	
55662	04/11/16	15,734.46 001745		HARTFORD LIFE AND ACCIDENT INS		71004	APR 16 LTD	11,340.94	
						71005	APR 16 LIFE AD&D	4,393.52	
55663	04/11/16	130,343.09 003178		HILL INTERNATIONAL INC		71149	FEB 16 MB PROJ MGMT	130,343.09	
55664	04/11/16	52.85 166		HOSE SHOP, THE INC		71095	NON INVENTORY ORDER	52.85	
55665	04/11/16	1,028.62 R612		HOWIE & SMITH, L.L.P.		71101	SC 07-14-17	1,028.62	
55666	04/11/16	200.00 001196		JOHN A. DASH & ASSOCIATES		71047	MECHANICS WAGE RPT	200.00	
55667	04/11/16	51.00 001233		KIMBALL MIDWEST		71083	NON INVENTORY ORDER	51.00	
55668	04/11/16	163.08 E635		KINSLOW, DEBBIE		71059	TRAVEL REIMBURSEMENT	163.08	
55669	04/11/16	1,176.00 216		LABOR READY, INC.		71163	TEMP W/E 3/25/16	940.80	
						71164	TEMP W/E 3/18/16	235.20	
55670	04/11/16	676.50 852		LAW OFFICES OF MARIE F. SANG	7	71154	CL# 2009218396	99.00	
						71155	CL#11000452 11001281	99.00	
						71156	CL# 14005515	313.50	
						71158	CL# 1989102352	165.00	
55671	04/11/16	50.00 880		LEXISNEXIS RISK SOLUTIONS		71148	FEB 16 SERVICE	50.00	

Attachment A

DATE 05/02/16 13:27

PAGE 5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55672	04/11/16	4,750.00 001235	LOCATELLI MOVING & STORAGE INC	71162			RELOCATION SVC OPS	4,750.00	
55673	04/11/16	157.10 003059	MAILFINANCE INC	71009			3/28-4/27 LEASE ADM	157.10	
55674	04/11/16	235.00 003249	MAXIMUM OIL SERVICE LLC	71098			USED WASTE OIL	235.00	
55675	04/11/16	109.00 002688	NCC-IPMA HR	71006			5/18 HR CLASS	109.00	
55676	04/11/16	8,304.37 001063	NEW FLYER IND. CANADA ULC DBA	71011			INVENTORY ORDER	4,302.94	
				71012			INVENTORY ORDER	44.64	
				71013			INVENTORY ORDER	222.57	
				71016			INVENTORY ORDER	42.29	
				71117			INVENTORY ORDER	3,140.18	
				71118			INVENTORY ORDER	430.65	
				71119			INVENTORY ORDER	121.10	
55677	04/11/16	830.94 004	NORTH BAY FORD LINC-MERCURY	71023			INVENTORY ORDER PC	102.64	
				71024			CREDIT	-113.80	
				71025			INVENTORY ORDER	113.80	
				71026			INVENTORY ORDER	113.80	
				71027			INVENTORY ORDER	614.50	
55678	04/11/16	6,209.48 003115	OFFICE TEAM	71064			TEMP W/E 3/25/16	902.63	
				71074			TEMP W/E 03/04/16	996.00	
				71075			TEMP W/E 3/11/16	958.65	
				71076			TEMP W/E 3/18/16	996.00	
				71102			TEMP W/E 3/25/16	990.00	
				71151			TEMP W/E 3/25/16	1,366.20	
55679	04/11/16	4,388.98 002940	OJO TECHNOLOGY, INC.	71168			JAN 16 MAINTENANCE	3,966.67	
				71169			RPR PIVOT3 SYSTEM WT	196.78	
				71170			RPR FUEL STATION DVR	225.53	
55680	04/11/16	11,942.69 009	PACIFIC GAS & ELECTRIC	71028			2/24-3/23 GOLF	5,732.67	
				71029			2/25-3/24 1200B RIV	90.38	
				71030			2/24-3/23 1200B RIV	2,041.20	
				71139			2/24-3/23 VERNON	4,078.44	
55681	04/11/16	3,811.27 043	PALACE ART & OFFICE SUPPLY	71038			OFFICE SUPPLIES	714.49	
				71096			OFFICE SUPPLIES	19.40	
				71103			OFFICE SUPPLIES	2.70	
				71104			OFFICE SUPPLIES	162.78	
				71112			OFFICE SUPPLIES	93.64	
				71113			OFFICE SUPPLIES	16.57	
				71130			OFFICE SUPPLIES	84.50	
				71167			OFFICE SUPPLIES	2,717.19	
55682	04/11/16	1,058.00 002947	PEDALERS EXPRESS	71152	7		MAR 16 COURIER SVC	1,058.00	
55683	04/11/16	64.04 E314	PETERSON, ELLYN	71001			TRAVEL REIMBURSEMENT	64.04	
55684	04/11/16	75.50 481	PIED PIPER EXTERMINATORS, INC.	71143			MAR 16 PEST WTC	75.50	
55685	04/11/16	40,161.80 002939	PREFERRED BENEFIT	71060			APR 16 DENTAL	40,161.80	
55686	04/11/16	721.94 018	SALINAS VALLEY FORD SALES INC	71114			INVENTORY ORDER	721.94	
55687	04/11/16	407.41 107A	SAN LORENZO LUMBER & HOME CTR	71048			CABLE OPS	6.44	
				71108			OPS SUPPLIES	382.76	
				71109			CREDIT	-183.65	
				71110			OPS SUPPLIES	20.34	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 6

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						71133	RPR VACUUMS	6.24	
						71135	FIRE ALARM SPRINKLER	58.05	
						71136	FLUORESCENT LIGHTS	16.23	
						71137	FIRE SPRINKLERS	53.68	
						71140	MISC HARDWARE	23.03	
						71141	WATER COOLER OPS	17.16	
						71142	WOODGLUE	7.13	
55688	04/11/16	135	194.81	SANTA CRUZ AUTO PARTS, INC.		71054	INVENTORY ORDER	13.84	
						71055	INVENTORY ORDER	68.53	
						71087	NON INVENTORY ORDER	112.44	
55689	04/11/16	848	162.27	SANTA CRUZ ELECTRONICS, INC.		71061	OFFICE SUPPLIES	81.03	
						71062	CREDIT	-54.02	
						71063	OFFICE SUPPLIES	135.26	
						71159	3/16-3/31 W/C REPLEN	21,160.61	
55690	04/11/16	002917	21,160.61	SANTA CRUZ METRO TRANSIT W/C		71116	INVENTORY ORDER	974.07	
55691	04/11/16	003108	974.07	SOUND WAVES INSULATION INC		71094	RPR VEH #2403 PC	1,097.35	
55692	04/11/16	001232	1,097.35	SPECIALIZED AUTO AND		71002	TRAVEL REIMBURSEMENT	80.14	
55693	04/11/16	E983	80.14	SZESTOWICKI, THOMAS		71045	LAUNDRY SERVICE	40.42	
55694	04/11/16	003152	671.95	UNIFIRST CORPORATION		71046	LAUNDRY SERVICE	6.48	
						71053	LAUNDRY SERVICE	6.99	
						71085	LAUNDRY SERVICE	69.01	
						71086	LAUNDRY SERVICE	205.98	
						71099	LAUNDRY SERVICE	6.48	
						71100	LAUNDRY SERVICE	40.42	
						71120	LAUNDRY SERVICE	205.98	
						71121	LAUNDRY SERVICE	69.01	
						71127	LAUNDRY SERVICE	14.19	
						71144	LAUNDRY SERVICE	6.99	
55695	04/11/16	007	162.11	UNITED PARCEL SERVICE		71017	FREIGHT	162.11	
55696	04/11/16	946	58.74	UNITED SITE SERVICES OF CA INC		71080	2/24-3/22 FENCE RENT	29.37	
						71081	3/23-4/19 FENCE RENT	29.37	
55697	04/11/16	003200	32.00	UPS STORE #1128		71157	FINGERPRINTING	32.00	
55698	04/11/16	002829	408.47	VALLEY POWER SYSTEMS, INC.		71018	INVENTORY ORDER	284.32	
						71019	INVENTORY ORDER	124.15	
55699	04/11/16	434B	57.85	VERIZON CALIFORNIA		71077	3/13-4/12 SKY-OCEAN	57.85	
55700	04/11/16	001165	675.00	VU, THANH DR. MD	7	71065	DMV EXAM	75.00	
						71066	DMV EXAM	75.00	
						71067	DMV EXAM	75.00	
						71068	DMV EXAM	75.00	
						71069	DMV EXAM	75.00	
						71070	DMV EXAM	75.00	
						71071	DMV EXAM	75.00	
						71072	DMV EXAM	75.00	
						71073	DMV EXAM	75.00	
55701	04/11/16	003074	3,500.00	WAVE CREST DEVELOPMENT INC.		71153	APR 16 RENT	3,500.00	
55702	04/11/16	001506	3,621.86	WESTERN STATES OIL CO.		71082	INVENTORY ORDER	1,611.41	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 7

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55703	04/11/16	267.51 147	ZEE MEDICAL SERVICE CO.	71093			BULK OIL	2,010.45	
55704	04/18/16	118.50 002941	AA SAFE & SECURITY CO	71138			FIRST AID KIT 1200RI	267.51	
				71198			LOCKS OPS	24.47	
				71209			REKEY OPS	34.78	
				71254			LOCKS OPS	59.25	
55705	04/18/16	850.00 003272	ARTHUR N GAUDET & ASSOC INC	71204			RUNCUTTER COURSE	850.00	
55706	04/18/16	958.23 003105	AT&T MOBILITY	71173			2/24-3/23 WIFI BUSRS	958.23	
55707	04/18/16	373.54 003257	AXLE TECH LLC	71208			CALIBRATE BRAKE TEST	373.54	
55708	04/18/16	39.09 002689	B & B SMALL ENGINE CORP	71199			FILTERS FOR VACUUM	39.09	
55709	04/18/16	2,022.75 059	BATTERIES USA, INC.	71228			BATTERIES	2,022.75	
55710	04/18/16	81.34 002929	CHEVROLET OF WATSONVILLE LLC	71191	7		SUN VISOR VEH#2800PC	81.34	
55711	04/18/16	765.00 001346	CITY OF SANTA CRUZ-FINANCE	71246			QTRLY PARKING FEES	191.25	
				71247			QTRLY PARKING FEES	573.75	
55712	04/18/16	81.84 667	CITY OF SCOTT'S VALLEY	71226			1/15-3/15 SEWER SVT	81.84	
55713	04/18/16	60.90 075	COAST PAPER & SUPPLY INC.	71252			JANITORIAL SUPPLIES	60.90	
55714	04/18/16	2,034.87 003256	COMCAST HOLDINGS CORPORATION	71210			180 PSA SPOTS	2,034.87	
55715	04/18/16	122.15 002814	CREATIVE BUS SALES, INC.	71232			RPR VEH #1127 PC	122.15	
55716	04/18/16	2,126.25 002946	DAY WIRELESS SYSTEMS	71197			MAR 16 MAINTENANCE	2,126.25	
55717	04/18/16	2,199.03 002949	DEANE INDUSTRIAL MACHINING	71196			RPR VEH #2802	1,239.19	
				71215			RPR VEH #2220	959.84	
55718	04/18/16	7,785.21 003153	ENVIRONMENTAL LOGISTICS INC	71190			NON HAZARDOUS WASTE	7,785.21	
55719	04/18/16	581.43 001172	FERGUSON ENTERPRISES INC. #795	71200			BACKFLOW VERNON	581.43	
55720	04/18/16	2,343.48 002952	FLYERS ENERGY LLC	71216			2/16-2/29 FUEL	2,343.48	
55721	04/18/16	3,154.87 002954	GCR TIRES & SERVICE	71229	7		TIRES	199.66	
				71230			TIRES	1,186.26	
				71231			TIRES PC	428.17	
				71234			TIRES	1,340.78	
55722	04/18/16	1,182.15 001921	GLOBAL EQUIPMENT COMPANY	71175			SAFETY SUPPLIES	338.07	
55723	04/18/16	268.73 001097	GREENWASTE RECOVERY, INC.	71186			CLEARANCE BAR OPSJKS	844.08	
				71219			MAR 16 WASTE SVTC	248.99	
				71220			MAR 16 WASTE SVTC	19.74	
55724	04/18/16	1,642.00 E530	GUIZAR, LISETH	71205			TUITION REIMBURSEMENT	1,642.00	
55725	04/18/16	152.22 E984	HILL, CAYLA	71255			REIMBURSEMENT	152.22	
55726	04/18/16	284.65 166	HOSE SHOP, THE INC	71218			NON INVENTORY PARTS	284.65	
55727	04/18/16	365.57 001233	KIMBALL MIDWEST	71211			CREDIT	-130.78	
				71217			NON INVENTORY ORDER	496.35	
55728	04/18/16	2,171.50 039	KINKO'S INC.	71176			ROUTE MAPS	227.07	
				71177			HWY17 LEAFLETS	317.52	
				71178			HWY17 LEAFLETS	430.62	
				71179			MAPS FOR COA	163.21	
55729	04/18/16	3,794.20 216	LABOR READY, INC.	71180			METRO FORWARD ADVERT	1,033.08	
				71203			TEMP W/E 3/25/16	785.46	
				71221			TEMP W/E 3/25/16	523.64	
				71222			TEMP W/E 4/1/16	1,309.10	
				71249			TEMP W/E 4/1/16	940.80	
				71250			TEMP W/E 3/25/16	235.20	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 8

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55730	04/18/16	880	50.00	LEXISNEXIS RISK SOLUTIONS		71174	MAR 16 SERVICE	50.00	
55731	04/18/16	11,635.39	11,635.39	MANSFIELD OIL CO OF GAINSVILLE		71248	DIESEL 3/14/16	11,635.39	
55732	04/18/16	400.00	400.00	NEOFUNDS BY NEOPOST DBA		71207	*****-***-1598	400.00	
55733	04/18/16	2,079.00	2,079.00	OFFICE TEAM		71239	TEMP W/E 4/1/16	990.00	
						71242	TEMP W/E 4/1/16	1,089.00	
55734	04/18/16	9,064.12	9,064.12	PACIFIC GAS & ELECTRIC		71224	2/24-3/23 DUBOIS	1,659.38	
						71225	2/29-3/23 PACIFIC	2,097.53	
						71243	2/29-3/28 OPS JKS	2,652.08	
						71244	3/4-4/3 SVTC TENANT	54.27	
						71245	3/4-4/3 SVT PNR WTC	2,600.86	
55735	04/18/16	1,584.40	1,584.40	PALACE ART & OFFICE SUPPLY		71181	OFFICE SUPPLIES	20.05	
						71185	OFFICE SUPPLIES	24.53	
						71187	OFFICE SUPPLIES	39.82	
						71251	OFFICE SUPPLIES OPS	1,500.00	
55736	04/18/16	140.09	140.09	PYE, GINA		71206	REIMBURSEMENT	140.09	
55737	04/18/16	250.50	250.50	QUEST DIAGNOSTIC INC.		71188	DOT DRUG TESTS	250.50	
55738	04/18/16	998.65	998.65	RICOH USA, INC CA		71192	3/24-3/23/17 LEASE	998.65	
55739	04/18/16	266.43	266.43	RICOH USA, INC. TX		71223	3/26-4/25 IMAGES C/S	266.43	
55740	04/18/16	30.54	30.54	RIVERSIDE LIGHTING & ELECTRIC		71201	LIGHTS MMF	45.81	
						71202	CREDIT	-15.27	
55741	04/18/16	1,865.44	1,865.44	SALINAS VALLEY FORD SALES INC		71235	INVENTORY ORDER	877.42	
						71236	INVENTORY ORDER	309.73	
						71237	INVENTORY ORDER	160.88	
55742	04/18/16	343.44	343.44	SANTA CRUZ AUTO PARTS, INC.		71238	INVENTORY ORDER	517.41	
						71193	INVENTORY ORDER	26.64	
						71194	INVENTORY ORDER	170.72	
						71195	INVENTORY ORDER	146.08	
55743	04/18/16	15.00	15.00	SANTA CRUZ COUNTY LAW LIBRARY		71240	OTRLY COPY CHARGE	15.00	
55744	04/18/16	1.12	1.12	SCOTT'S VALLEY WATER DISTRICT		71227	MAR 16 REC WATER SVT	1.12	
55745	04/18/16	756.00	756.00	SUB GLOBALNET, INC.		71253	POWER SUPPLIES OPS	756.00	
55746	04/18/16	299.90	299.90	STAPLES CONTRACT & COMM INC		71241	OFFICE SUPPLIES	299.90	
55747	04/18/16	10,706.26	10,706.26	U.S. BANK		71256	*****-***-5056	7,042.67	
						71257	*****-***-6490	537.54	
						71258	*****-***-0811	3,126.05	
55748	04/18/16	36.72	36.72	UNIFIRST CORPORATION		71183	LAUNDRY SERVICE	14.64	
						71184	LAUNDRY SERVICE	15.09	
						71189	LAUNDRY SERVICE	6.99	
55749	04/18/16	32.00	32.00	UPS STORE #1128		71182	FINGERPRINTING	32.00	
55750	04/18/16	3,741.51	3,741.51	VALLEY POWER SYSTEMS, INC.		71233	INVENTORY ORDER	3,741.51	
55751	04/18/16	225.00	225.00	VU, THANH DR. MD	7	71212	DMV EXAM	75.00	
						71213	DMV EXAM	75.00	
						71214	DMV EXAM	75.00	
55752	04/18/16	0.00	0.00	WAVE CREST DEVELOPMENT INC.		71171	CORRECT DATE	-3,500.00	VOIDED
55753	04/25/16	3,380.46	3,380.46	AA SAFE & SECURITY CO		71172	CORRECT DATE	3,500.00	
						71283	PADLOCKS FOR LOCKERS	407.81	
						71284	RPLC MAILBOX OPS	2,406.08	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 9

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55754	04/25/16	003151	1,671.92	ABC BUS INC		71327	DOOR LOCK RPR PACIFI	566.57	
						71327	INVENTORY ORDER	221.59	
						71328	INVENTORY ORDER	163.13	
						71329	INVENTORY ORDER	871.04	
						71330	INVENTORY ORDER	285.66	
						71331	INVENTORY ORDER	261.00	
						71332	CREDIT	-130.50	
55755	04/25/16	0382	2,900.00	AIRTEC SERVICE INC.		71358	HVAC MAINTENANCE	2,900.00	
55756	04/25/16	001128	1,181.25	ALWAYS TOWING & RECOVERY, INC		71296	TOW VEH #2403	525.00	
						71324	TOWING VEH #1004	656.25	
						71325	APR 16 PAGER RENTAL	30.61	
55757	04/25/16	002861	30.61	AMERICAN MESSAGING SVCS, LLC		71359	BATTERIES	2,022.75	
55758	04/25/16	0059	2,022.75	BATTERIES USA, INC.		71289	INVENTORY ORDER	1,767.17	
55759	04/25/16	001356	1,767.17	BRENCO OPERATING-TEXAS, LP		71259	MAY 16 MEDICAL	809,989.16	
55760	04/25/16	502	809,989.16	CA PUBLIC EMPLOYEES'		71295	INVENTORY ORDER	257.72	
55761	04/25/16	542	257.72	CAIG LABORATORIES INC.		71275	OFFICE SUPPLIES	966.18	
55762	04/25/16	914	966.18	CALTRONICS BUSINESS SYSTEMS		71275	OFFICE SUPPLIES	966.18	
55763	04/25/16	M022	101.62	CAPELLA, KATHLEEN	0	71312	MAY 16 RETIREE SUPP	101.62	
55764	04/25/16	002034	525.00	CARLON'S FIRE EXTINGUISHER		71366	RPR SPRINKLER BETTYS	525.00	
55765	04/25/16	001346	424.24	CITY OF SANTA CRUZ-FINANCE		71263	LANDFILL	424.24	
55766	04/25/16	909	2,018.86	CLASSIC GRAPHICS		71326	RPR VEH #2206	2,018.86	
55767	04/25/16	001124	46,980.25	CLEAN ENERGY		71363	NOZZLE SHEREX BREAKA	2,196.83	
						71364	CENTRIFUGAL PUMP LNG	21,176.62	
						71379	LNG 3/21/16	8,223.26	
						71380	LNG 3/18/16	7,016.10	
						71381	LNG 3/16/16	8,367.44	
55768	04/25/16	075	41.32	COAST PAPER & SUPPLY INC.		71264	INVENTORY ORDER	41.32	
55769	04/25/16	002814	572.99	CREATIVE BUS SALES, INC.		71293	INVENTORY ORDER	450.84	
						71294	INVENTORY ORDER	122.15	
55770	04/25/16	003116	6,966.67	CUMMINS PACIFIC LLP		71291	INVENTORY ORDER	1,598.75	
						71292	INVENTORY ORDER	253.20	
						71362	INVENTORY ORDER	5,114.72	
55771	04/25/16	M039	50.91	DAVILA, ANA MARIA	0	71306	MAY 16 RETIREE SUPP	50.91	
55772	04/25/16	002946	150.00	DAY WIRELESS SYSTEMS		71375	RPR RADIO DISPATCH	150.00	
55773	04/25/16	480	3,491.67	DIESEL MARINE ELECTRIC, INC.		71370	RPR VEH #1209	892.54	
						71371	INVENTORY ORDER	924.38	
						71372	RPR ALTERNATOR SVC	810.19	
55774	04/25/16	001329	1,950.11	DOC AUTO LLC		71373	INVENTORY ORDER	864.56	
						71344	BALANCE REVISED INV	90.00	
						71345	RPR VEH #317	1,242.05	
						71377	RPR VEH #317	555.56	
55775	04/25/16	002295	45.00	FIRST ALARM		71378	RPR VEH #1113 PC	62.50	
55776	04/25/16	002952	10,443.86	FLYERS ENERGY LLC		71285	MAR 16 DISPATCH PC	45.00	
						71342	3/16-3/31 FUEL	2,300.40	
						71343	3/16-3/31 FUEL PC	8,143.46	
55777	04/25/16	647	118.03	GENFARE A DIV OF SPX CORP		71271	PARTS LABOR RPR OCU	118.03	
55778	04/25/16	117	185.65	GILLIG LLC		71265	INVENTORY ORDER	185.65	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 10

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55779	04/25/16	101.62 M041	GOUVEIA, ROBERT	0	71307	MAY 16 RETIREE SUPP	101.62	
55780	04/25/16	1,017.90 001097	GREENWASTE RECOVERY, INC.		71315	4/1-6/30 WASTE GRN	59.79	
					71316	4/1-6/30 AIRP-FREED	119.58	
					71317	4/1-6/30 BIGB-HWY9	59.79	
					71318	4/1-6/30 BLOM-HWY9	59.79	
					71320	MAR 16 WASTE PC	240.78	
					71335	4/1-6/30 HWY17-BC	179.37	
					71336	4/1-6/30 FREEDOMBLVD	59.79	
					71337	4/1-6/30 FREEDOM-BOW	59.79	
					71338	4/1-6/30 SOQ-COTTON	119.43	
					71339	4/1-6/30 SOQ-COTTON	59.79	
55781	04/25/16	12,495.00 003106	GROUP 4 ARCHITECTURE, RESEARCH		71384	MAR 16 PROF SVC REIM	12,495.00	
55782	04/25/16	485.81 E061	HOLLY, ISAAC		71301	TRAVEL REIMBURSEMENT	485.81	
55783	04/25/16	424.51 166	HOSE SHOP, THE INC		71266	NON INVENTORY ORDER	243.07	
					71267	NON INVENTORY ORDER	18.01	
					71268	NON INVENTORY ORDER	25.87	
					71269	NON INVENTORY ORDER	41.35	
					71270	NON INVENTORY ORDER	96.21	
55784	04/25/16	3.90 003047	INTEGRITY DOCUMENT SOLUTIONS		71340	RECORDS REQUEST	3.90	
55785	04/25/16	2,066.61 878	KELLY SERVICES, INC.		71333	TEMP W/E 4/3/16	1,108.40	
					71334	TEMP W/E 3/27/16	958.21	
					71367	PAINT SAMPLE WTC	5.76	
55786	04/25/16	5.76 036	KELLY-MOORE PAINT CO., INC.		71341	DIESEL 3/30/16	11,414.98	
55787	04/25/16	11,414.98 003017	MANSFIELD OIL CO OF GAINSVILLE		71319	MAR 16 SERVICE	40.00	
55788	04/25/16	40.00 001342	MCW ASSOCIATES, INC.		71322	MAY 16 RENT	1,943.59	
55789	04/25/16	1,943.59 003273	MGP XI REIT LLC		71282	PHOTOS JKS OPS	866.00	
55790	04/25/16	866.00 003263	NEIL SIMMONS PHOTOGRAPHY INC.		71313	TEMP W/E 4/8/16	871.20	
55791	04/25/16	1,861.20 003115	OFFICE TEAM		71314	TEMP W/E 4/8/16	990.00	
					71305	APR 16 MAINTENANCE	3,966.67	
55792	04/25/16	3,966.67 002940	OJO TECHNOLOGY, INC.		71369	1/1-3/31 SERVICE	41.70	
55793	04/25/16	41.70 002822	PACER SERVICE CENTER		71262	3/9-4/6 PARACRUZ	671.88	
55794	04/25/16	671.88 009	PACIFIC GAS & ELECTRIC		71308	MAY 16 RETIREE SUPP	50.91	
55795	04/25/16	50.91 M109	PEREZ, CHERYL		71279	TRAVEL REIMBURSEMENT	228.23	
55796	04/25/16	228.23 E962	PIERCE, AL		71374	NON INVENTORY ORDER	212.26	
55797	04/25/16	212.26 002927	PRAXAIR DISTRIBUTION, INC.		71287	SC 03-15-10	843.50	
55798	04/25/16	843.50 R659	RANKIN STOCK HEABERLIN		71365	APR16 ELEVATOR MAINT	444.94	
55799	04/25/16	444.94 001153	REPUBLIC ELEVATOR COMPANY INC		71298	TRAVEL REIMBURSEMENT	12.45	
55800	04/25/16	12.45 E524	ROCHA, FEDERICO G.		71309	MAY 16 RETIREE SUPP	101.62	
55801	04/25/16	101.62 M085	ROSSI, DENISE	0	71310	MAY 16 RETIREE SUPP	50.91	
55802	04/25/16	50.91 M030	ROME, RUBY		71321	OFFICE SUPPLIES	513.96	
55803	04/25/16	513.96 001286	SAFE-CARD ID SERVICES, INC		71376	RPR VEH #317	15.93	
55804	04/25/16	15.93 135	SANTA CRUZ AUTO PARTS, INC.		71346	3/8-4/5 IRRIG RIVER	26.99	
					71347	3/8-4/5 SOO&FREDERIC	907.53	
55805	04/25/16	8,841.46 079	SANTA CRUZ MUNICIPAL UTILITIES		71348	3/8-4/5 GOLF IRRIG	71.10	
					71349	3/8-4/5 PACIFIC	64.77	
					71350	3/8-4/5 PACIFIC	2,478.24	

Attachment A

DATE 05/02/16 13:27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 11

DATE: 04/01/16 THRU 04/30/16

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
55806	04/25/16	66.06 E967		SILVA, SUZANNE		71351	3/8-4/5 1200B RIVER	2,604.15	
55807	04/25/16	1,500.00 001277		SUB GLOBALNET, INC.		71352	3/8-4/5 GOLF	1,289.21	
55808	04/25/16	316.38 E239		SLATER, ROBYN		71353	3/8-4/5 VERNON	532.03	
						71354	3/8-4/5 VERNON IRRIG	71.10	
						71355	3/8-4/5 DUBOIS	796.34	
						71278	TRAVEL REIMBURSEMENT	54.50	
						71300	TRAVEL REIMBURSEMENT	11.56	
						71276	APR 16 VOIP MAINT	1,500.00	
						71302	SUPERV ACADEMY REIMB	160.31	
						71303	SUPERV ACADEMY REIMB	67.77	
						71304	MISC EXP REIMBURSEME	88.30	
						71323	MAY 16 RENT	13,904.12	
						71273	JAN-MAR 16 SALES TAX	514.00	
						71297	JAN-MAR16 DIESEL TAX	449.58	
						71290	FORTIGATE 100D RENEW	1,019.00	
						71288	MAR 16 SERVICE	415.95	
						71281	DISPATCH GLASS OPS	3,715.00	
						71286	MAR 16 COA	14,573.08	
						71356	5/1-7/31 1200A RIVER	740.83	
						71357	5/1-7/31 GOLF	382.53	
						71274	LAUNDRY SERVICE	6.99	
						71360	LAUNDRY SERVICE	206.88	
						71361	LAUNDRY SERVICE	69.01	
						71382	LAUNDRY SERVICE	40.42	
						71383	LAUNDRY SERVICE	6.48	
						71260	3/2-4/1 PUSH 2 TALK	122.48	
						71261	3/2-4/1 PUSH2TALK PC	494.57	
						71272	3/2-4/1 TELECOM PC	315.90	
						71299	DMV EXAM REIMBURSEME	75.00	
						71311	MAY 16 RETIREE SUPP	50.91	
						71277	TRAVEL REIMBURSEMENT	1,247.41	
						71385	TRAVEL REIMBURSEMENT	44.71	
						71386	PROF SVC THRU 12/31	42,741.84	
TOTAL		1,623,271.40		ACCOUNTS PAYABLE			TOTAL CHECKS 245	1,623,271.40	

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DATE: May 13, 2016
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
**SUBJECT: ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD
OF DIRECTORS MEETING OF APRIL 22, 2016**

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes for the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of April 22, 2016

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) Board of Directors Meeting of April 22, 2016.
- Each meeting, staff will provide minutes from the previous METRO Board of Directors meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes for previous METRO Board of Directors meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS/IMPACT

None

V. ALTERNATIVES CONSIDERED

None

VI. ATTACHMENTS

Attachment A: Draft minutes for the Board of Directors Meeting of April 22, 2016

Prepared by: Gina Pye, Executive Assistant

VII. APPROVALS:

Alex Clifford, CEO/General Manager





**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA MEETING MINUTES
APRIL 22, 2016 – 8:30 AM
WATSONVILLE CITY CHAMBERS
275 MAIN STREET
WATSONVILLE, CA 95076**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, April 22, 2016 at the Watsonville City Chambers, 275 Main Street, Watsonville, CA.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz Metro's Administrative offices at 110 Vernon Street, Santa Cruz, California.

This document has been created with accessibility in mind. With the exception certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

SECTION I: OPEN SESSION

1 CALL TO ORDER at 8:38 AM by Chair Rotkin.

2 ROLL CALL: The following Directors were present, representing quorum:

Director Ed Bottorff	City of Capitola
Director Dene Bustichi	City of Scotts Valley
Director Karina Cervantez	City of Watsonville
Director Cynthia Chase	City of Santa Cruz
Director Jimmy Dutra, Vice Chair	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director Norm Hagen	County of Santa Cruz
Director John Leopold	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz <i>Arrived @ 9:12AM</i>
Director Mike Rotkin, Chair	County of Santa Cruz
Ex-Officio Director Donna Blitzer	UC Santa Cruz <i>Arrived @ 8:45AM</i>

The following Director was absent:
Director Don Lane

City of Santa Cruz

STAFF PRESENT:

Alex Clifford
Leslyn K. Syren

METRO CEO/General Manager
METRO District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Heather Adamson, AMBAG
Roberto Atilano
Elise Casby, Self/Riders/Community
Ce___, Castro, Self
Juan Corona
Nick Danty, Self
William C. Davis, Self, Cabrillo
Zachary Davis, Self, Cabrillo
Felipa de Leon
Jinx Derulsa
Veronica Elsea
Nancy Faulstich
Jennifer Figueroa
M. Fitzpatrick, Ops
Patricia Fohrman, Watsonville resident
Tom Fordman
Jose Luis Gadoy
Jane Gallagher
Mrs. Gomez, Self, Seniors, Disabled
Magdalena Gonzalez
Pauline J. Gringo
Lupe, G _____
Maria R. G___mon
Helen Hinorosa
Mary Jennings
Teresa Jimenez
Debbie Kinslow, SCMTD
Roxanne Kirkland
Maura Leonor, Community Life Svcs
Fabian Leonor
Noe Lona
Rick Longinotti
Deanna D. Lopez, Self
Louise
Juana Magana, JM
Sebastian Magana, Self
Miles Mancinelli, UCSC
Joseph Martinez, MAC
Mary Jane
Ignacio Mata, Self
Christopher Michael, Self, Cabrillo
Cynthia Molina, Self, Cabrillo

Eduardo Montesino
Maria L. Moron
Clint Nabor, Self
Nancy, Self
Irma Nolasco
Christina Oak___, Self
Ofelia Gomez
Brian Peoples, Train Now
Yolanda Perez
Aaron Quaday
Eduardo R.
Magdalena R.
Juan Ramirez
Paul Reese, Self
MW Regan, VMU SEIU
Bruce Rhodes
Tiffany Rodriguez, SJSU
Roy Rogers, Self
Michelle Saucedo
Ernestina Saldana
Susan Sanford
Rebecca Schiffrin
Peter Scott
Ayari Soto
Sharon Stanton, Community, Self
Nina Stratton
Estebarria Virairro Sedovia
Becky Taylor
Kathleen Taylor, Son
Melissa Tracy
Simone Valasco
Romeo Vidal, Self
Nahara Villalobos
Miriam Villalobos, Community Life Svcs
Edward F. Walker, Self
Watsonville Brown Berets, Community
Watsonville HS Special Needs Class
Andrew Wood, Self, SJSU
Daniel Zaragoza, METRO
Andrew Zuniga

SECTION I: OPEN SESSION

3 ANNOUNCEMENTS

Chair Rotkin reminded the assembly that there would be three meetings in May:

- May 13, 8:30AM Santa Cruz Chambers, 809 Center Street, Santa Cruz
- May 26, 5:00PM Watsonville City Chambers, 275 Main Street, Watsonville
CONTINUING TO
- May 27, 8:30AM Santa Cruz Chambers, 809 Center Street, Santa Cruz

Chair Rotkin introduced Carlos Landaverry and his Spanish Language Interpretation services. He then announced this meeting is being televised by Community Television of Santa Cruz County on Channel 26. Our technician today is Alex Saidi and our Watsonville City technician today is Tamara Vidas.

4 BOARD OF DIRECTORS COMMENTS

None.

5 COMMUNICATIONS TO THE BOARD OF DIRECTORS

In response to requests for public comment:

Brian Peoples referred everyone to his organization's website: TrailNow.org to educate themselves regarding the proposed tax measure.

Chair Rotkin clarified that SCCRTC is the author of the proposed tax measure, not METRO.

Unnamed woman, representing the Santa Cruz Chamber Players and the general public, had several comments regarding her experience with trains helping traffic congestion, etc. in the Los Angeles area.

6 WRITTEN COMMUNICATIONS FROM MAC (if applicable)

Having none, the meeting proceeded to the next agenda item.

7 LABOR ORGANIZATION COMMUNICATIONS

Ex-Officio Director Blitzer arrived at 8:45AM

Eduardo Montesino, UTU representative, shared an article entitled, "Orange County's Bus Ridership Declines are Worst in SoCal" and a flyer currently being distributed at Cabrillo. (See attached.) He also asked to see any "numbers" related to furlough. The Union and management are discussing the merger of two positions to provide better customer service in Watsonville. This item will be brought to the Board in the near future.

Chair Rotkin thanked the Unions for their assistance.

Director Bustichi requested that Regular Agenda Item 14, Update on the Comprehensive Operational Analysis and Resolution Opening a 30-day Public comment Period Setting a Public Hearing for May 26, 2016 and May 27, 2016 be moved to the front of the agenda to accommodate the numerous attendees interested in speaking to this particular topic.

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Chair Rotkin announced the following items were distributed to Board Members and are available at the back of the room for public viewing:

- San Jose State Associated Students Letter
- News Clips: Media articles of interest

ACTION: MOTION TO BRING FORWARD ON THE AGENDA REGULAR AGENDA ITEM 14, UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS AND RESOLUTION OPENING A 30-DAY PUBLIC COMMENT PERIOD SETTING A PUBLIC HEARING FOR MAY 26, 2016 AND MAY 27, 2016, TO ALLOW ADEQUATE PUBLIC COMMENT TIME FOR THE NUMEROUS PUBLIC IN ATTENDANCE WHO ARE INTERESTED IN ADDRESSING THIS PARTICULAR TOPIC.

MOTION: DIRECTOR BUSTICHI

SECOND: DIRECTOR LEOPOLD

MOTION PASSED WITH 10 AYES (Directors Bottorff, Bustichi, Cervantez, Chase, Dutra, Friend, Hagen, Leopold, McPherson and Rotkin.) Director Lane was absent.

14 ACCEPT AND APPROVE: UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS AND RESOLUTION OPENING A 30-DAY PUBLIC COMMENT PERIOD AND SET PUBLIC HEARINGS FOR MAY 26, 2016 AND MAY 27, 2016

Chair Rotkin asked the assembly for their patience while listening to the proposals being presented today; METRO has been hard at work listening and incorporating requested changes.

Comment cards were displayed, explained and distributed by Barrow Emerson, Planning and Development Manager. He also reminded everyone that all updates and documents are available 24/7 on the website: SCmetroforward.com

Today METRO is requesting the Board adopt a resolution to open the 30-day public review period and set public hearing dates for May 26 and 27, 2016.

Director McPherson arrived at 9:12AM

Kristina Svensk, TMD, provided commentary to the presentation noting that specific cuts will not be addressed today as METRO and TMD are continuing to collect input and make revisions where possible.

District Counsel, Leslyn Syren, added that a more thorough Title VI analysis will be provided at the next board meeting.

Referring to page 14.3 of the board report, CEO Clifford informed the assembly that METRO is facing financial challenges on both the capital and operating sides of the business; e.g., a capital challenge over the next decade of over \$200M to maintain facilities, buses, etc. in a state of good repair, in addition to the \$6.4M structural deficit. This is not a one-year fix; but, an ongoing challenge. Today there are 70 buses which must be purchased incrementally to achieve a state of good repair. We will need to keep our STA and STIC funds in the operating plan until there is another plan to phase in these funds.

Chair Rotkin added that gas, sales tax and fare revenues have not kept up with increased costs. METRO's management expenses are lower than our industry peers. He stressed that no decisions will be made today; the final decision will be made in June.

Director Leopold inquired regarding service to the Freedom area health centers, noting that they didn't seem to be reflected in the current proposal. Mr. Emerson responded he would get back to Director Leopold with the requested information.

Based on the number of comment cards submitted and the number of speaker requests, Chair Rotkin asked that each speaker keep his/her comments to two minutes.

Chair Rotkin opened the floor to public comment:

Teresa Jimenez does not want to eliminate bus service; she uses the bus to go to the hospital, social security office, every where. The bus drivers help those in wheelchairs. (Spanish translation provided by Carlos Landaverry)

Nina Stratton asked the Board to consider how the proposed cuts to routes 4 and 91 would impact the low income community. The 91 is a vital corridor with a lot of affordable/Section 8 housing along the route. The 4 to Emeline services is vital.

Ofelia Gomez requested more education/information about the proposal and its affect to Cabrillo and the unincorporated areas. She takes route 91 to get from Santa Cruz to Watsonville and to the community hospitals.

Nick Danty, San Jose State Student, expressed concerns regarding Highway 17 "thinning". Chair Rotkin eased his concerns noting that this has been removed from the proposal based on input from METRO's transit partners.

Roxanne Kirkland expressed concern for the disabled along route 74 who may not be able to walk as far as the Transit Center to get to the hospital, social security office, Cabrillo, etc. She's observed full buses on route 69A. The proposed cuts to route 35 are too drastic.

Sharon Stanton understands the need for increased fares but expressed concern for the disabled, seniors, students and METRO employees.

Juan Corona expressed concern over proposed changes to route 4 to get to Emeline. He also took offense to the implication that the bus riding public can afford to utilize Uber when bus service is cut.

Director Bottorff clarified that the present proposal cuts one hour of service on route 4.

Mr. Emerson added, at the current time, there is no intent to eliminate service to Emeline; route 4 is currently under review.

CEO Clifford provided a more accurate definition of the 'uber-izing' reference to mean that METRO is investigating an on-demand type of service in those areas where fixed routes may be eliminated.

Jinx Derulsa supports a way to get out of the traffic which means more people in buses and not in cars.

Juan Ramirez takes route 75 to see his daughters and attend AA meetings. The current schedule allows him only 15 minutes for grocery shopping. He supports a small fare increase and suggested re-routing the 75 or 72 to go through Corralitos, Mesa Verde and Green Valley. (Spanish translation provided by Carlos Landaverry)

Yolanda Perez said cutting route 69A would result in economic impacts to the businesses in Santa Cruz; e.g., she would take the MST to Monterey to shop if that were to happen. Field workers use 71, 72, 75 and 74. Riders also use 4, 69A and 74 to get to medical clinics.

Jane Gallagher, spoke on behalf of Edward F. Walker, takes route 55 to work; rides 7 buses per week/13 routes per month. She cited Oakland as an example that charges double for their express routes.

Melissa Tracy spoke about service cuts in general and its effect on those who need the service most. She spends most of her day on the bus (71 to Highway 17) to get to school. She cited VTA's Measure A as an example to increase frequency and efficiency.

Louise, former METRO employee, rides route 74. Her disabled brother depends on the bus to get to the VA in Palo Alto from his home in Boulder Creek.

Rebecca Schiffrin, Watsonville resident, sees the riders on 69A and 69W enroute to the hospital. She is impressed by METRO's breadth of service.

Roberto Atilano suggested implementing commercial advertising at bus stops to increase revenue to METRO.

Elise Casby expressed skepticism as she hasn't seen any information on the pop-ups and has more questions. Combining routes 4 and 35 is not feasible.

Veronica Elsea, MAC Chair, expressed concerns about the May 26 Public Hearing and access via evening bus service.

Nancy Faulstich, Watsonville Climate Action Network, suggested METRO ask Santa Cruz's wealthy to donate money to continue service. Reducing service is the opposite of what we should do. She called on everyone to make a donation.

Felipa de Leon, Watsonville Independent Square resident, spoke regarding her experiences with routes 69A, 71 and 77 to the health center and other locations. The 74 needs a shelter. The sidewalks are not always suitable for wheelchairs; cars don't always look both ways and some have been struck.

Ernestina Saldana, Live Oak resident, has spoken with Mr. Emerson about her experience with full buses. The bus operators have no option but to skip those in wheelchairs; they cannot ask people to get off the bus to make room for the wheelchairs. More accidents may happen if they are on the street. Section 8 recipients live in rural areas and may be one of the first without service. (Spanish translation provided by Carlos Landaverry)

Maura Leonor has done bus training on METRO and experienced the challenges of riding the bus through her work with clients. The 79 weekend service will hamper their independence and remove access to a social life for those living along this route.

Miriam Villalobos needs the bus. The sidewalks along route 79 need to be repaired; they are dangerous.

Noe Lona hasn't seen any numbers and would like to know how many hours are represented in terms of drivers. The drivers deserve every penny and benefit they receive; they have an important job. He has gathered together a community which is ready to vote for non-support.

Rick Longinotti is ready to make transit a local priority through voting and taxes. On June 2nd, the RTC will make a decision. He encouraged the attendees to vote to repurpose the funds designated to widen Highway 1.

William Davis, Cabrillo student, opposes cutting route 91X cut as this would limit his class options. Many are reliant on the 74 and 69A to get to the hospital.

Simone Valasco has used the bus for the past 40 years. Her concern is for the disabled. The bus drivers provide a public service and do two jobs: assisting the disabled as well as driving the bus. Long term care providers and their patients depend on this service. (Spanish translation provided by Carlos Landaverry)

Becky Taylor takes routes 54/55 from Capitola to Cabrillo then to UCSC. Occasionally her housing decisions have been based on bus availability.

Eduardo Montesino, representing the bus operators, disagreed with the statement that ParaCruz will not be affected. He said there will be consequences to the Paratransit community: 3 operators will be affected; taxis are not reliable as a fill-in; riders will wait up to two hours to reach their destinations; and, Fixed Route will be less reliable and will leave wheelchair passengers behind because there will not be enough room to take them.

Christopher Michael, Cabrillo student, spoke of his experience with route 91: It's 1.5 to 2 times faster than the 71. He suggested METRO raise the fare 50 cents or \$5 more per month. Additionally requested advance notice of changes be posted.

Michelle Saucedo takes route 69W to 69A to her doctor in Watsonville, using a disability pass. She asked that Board members ride the bus to listen to the riders, observe the operators assist the passengers with their carts, etc.

Susan Sanford suggested METRO look for other funding sources; i.e., get involved with legislators at state and federal levels. She asked that the 79 not be cut on weekends.

Patricia Fohrman, Watsonville resident, rides buses all day every day. She perceives a lack of public input and thinks the Watsonville statistics are wrong. She hasn't heard of any Watsonville pop-ups. The proposed cuts will have an economic affect to businesses, riders, etc.

Mary Jennings called on the board to set an example for the rest of the country to think creatively and heroically find other funds so as not to make irrational cuts.

Peter Scott put in a word for summer weekend bus service to Big Basin and Waddell Creek beach. He urged METRO to do better with marketing and selling of its service to increase ridership.

Jennifer Figueroa, UCSC student, suggested using resource utilization to create a mobile app for private revenue to raise \$6.5M

Eduardo R. wants answers to a number of questions; e.g., what is the Board doing to personally communicate this information to the community, where can they give public input, etc.

Director Bustichi departed at 11:25AM

Before he departed, Director Bustichi asked the assembly to attend RTC's June 2nd meeting in Watsonville to voice any concerns regarding funding and allocated percentages.

Paul Reese wants to increase the routes to increase ridership; running longer and more service could result in increased ridership. Route 71 should run 24/7. The 55 doesn't run on weekends. He suggested installing WiFi on all buses and advertising via PSAs on radio and television.

Ray Rogers, Cabrillo student, rides route 91X to get to his morning classes. The 71 or 69W takes longer.

Nahara Villalobos wants to be a police officer but can't if she can't get to Cabrillo to further her education. Currently rides route 91X.

Ayari Soto, Watsonville High School Life Skills Program representative, asked that routes 69A and 74 not be cut. 69A provides them with the ability to live in Independent Square and 74 provides transport to the Social Security office and the hospital. They need the ability to get to the Boardwalk and into the community to learn and grow. Placing 200 adults in an environment without transportation doesn't make sense. (See attached)

Mario Torres directed his comments to Chair Rotkin: You need to listen to the public. People are stressed and your mind is already set.

General Counsel Syren reminded the assembly that the purpose behind this agenda item is to open the public comment period and adopt a resolution setting the public hearing dates.

Chair Rotkin opened the floor for Board comments:

Director Dutra said he has met with a number of the public and held special meetings to relay their concerns to METRO. He agrees that route 91X is important and passing the Cabrillo student self-imposed \$40 fee would help. Shelters will need to be added, particularly if the wait time is increased. A number of riders noted that a shelter needs to be added at the Social Security office. Jimmy thanked the assembly and welcomed comments to his email: jimmy.dutra@cityofwatsonville.org

Director Friend departed at 11:51AM

Director Bottorff thanked the bus operators for their efforts at Cabrillo and assistance in passing out flyers. The Cabrillo fee will add revenue.

Director Leopold uses his newsletter and Facebook page to disseminate and receive information. He is pleased to see staff will continue to use STA and STIC funds for operating costs. The proposed RTC tax measure reflects a broad cross-section of transportation needs across the county; it is not reasonable to think that the funds received from this measure alone will solve METRO's structural deficit. Recommends little impact/change to routes 74, 1, 4, 69A, 71 and 91X. He asked that staff examine furloughs and other available options; e.g., UCSC may buy back some routes.

Director Chase reminded the assembly that today's staff report incorporates some changes which were suggested by the public. Route 4 to Emeline will be explored. Difficult decisions have to be made to meet the \$6.5M structural deficit challenge.

Director Hagen added that the METRO board functions on behalf of the public and the community.

Director Cervantez would like to prioritize access to education, health care, social services and jobs. She reiterated that route 69A provides access to Watsonville High School, Salud Para La Gente, the Freedom Boulevard corridor, the County Clinic and the hospital. The 91X provides access to education and the proposed changes would not travel before 6:00AM. Weekend service cuts could affect shopping and working hours for many.

Chair Rotkin said he wasn't trying to insult anyone and apologized for any unintentional slights. He requested that staff respond to the furlough inquiries, looking at each position to determine any savings which can be associated with furloughed positions keeping in mind that METRO has more essential positions than the City of Santa Cruz; e.g., services that keep buses and Paratransit on the road continue 24/7. METRO's fare recovery is better than the national average (23-25% vs 20%) which means that every ride is subsidized 80%. Cutting transit service is irrational; it's bad for environment and the public. The METRO Board cannot fix the problem alone; we need significant partners in the legislature and in the public.

Director Dutra departed at 12:02PM

ACTION: MOTION TO ACCEPT AND APPROVE THE UPDATE ON THE COMPREHENSIVE OPERATIONAL ANALYSIS AND ADOPT A RESOLUTION OPENING A 30-DAY PUBLIC COMMENT PERIOD AND SET PUBLIC HEARINGS MAY 26, 2016 AND MAY 27, 2016 AS PRESENTED

MOTION: DIRECTOR HAGEN

SECOND: DIRECTOR LEOPOLD

DRAFT

9-02A.8

MOTION PASSED WITH 7 AYES (Directors Bottorff, Cervantez, Chase, Hagen, Leopold, McPherson and Rotkin.) Director Bustichi, Dutra, Friend and Lane were absent.

CONSENT AGENDA

- 9-01 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MARCH 2016
- 9-02 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORTS AS OF DECEMBER 31, 2015 AND JANUARY 31, 2016
- 9-03 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF MARCH 25, 2016
- 9-04 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF ACTIVE GRANTS, GRANT APPLICATIONS AND OPPORTUNITIES FOR JANUARY – MARCH 2016
- 9-05 ACCEPT AND APPROVE: CONSIDERATION OF COMPLIMENTARY BUS PASSES BEING ISSUED AS A COMPONENT OF A MARKETING PROGRAM INTENDED TO ATTRACT NEW CUSTOMERS TO THE METRO SYSTEM
- 9-06 ACCEPT AND APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION REGARDING PARTICIPATION IN A USER-ORIENTED TRANSIT TRAVEL PLANNING PROJECT
- 9-07 ACCEPT AND FILE: CONSIDERATION OF METROBASE MONTHLY CHANGE ORDER REPORT
- 9-08 ACCEPT AND APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO CONTRACT WEST ROOFING, INC. FOR SANTA CRUZ METRO ADMINISTRATION BUILDING ROOF REPLACEMENT NOT TO EXCEED \$102,400
- 9-09 ACCEPT AND APPROVE: TRANSFER AUTHORIZATION AND FUNDING FROM A FACILITIES MAINTENANCE WORKER I POSITION TO A CUSTODIAL SERVICE WORKER I POSITION IN THE FY16 BUDGET
- 9-10 ACCEPT AND APPROVE: CONSIDERATION OF DECLARING THREE (3) NEW FLYER BUSES AND ONE (1) FORD FOCUS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

Chair Rotkin opened the floor to public comment regarding the Consent Agenda:

Elise Casby, regarding Agenda Item 9-04, said in her discussions with bus drivers, they appear to be unclear on some issues; e.g., grants. As a community, we need to be more proactive and aware of things.

Chair Rotkin clarified that many grants require federal matching funds which METRO doesn't have.

Unidentified woman suggested that Board Members and management accompany the public to meetings with legislative representatives. Chair Rotkin responded that METRO cannot use public funds to organize this type of function. Our local representatives are very supportive of transit.

ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 7 AYES (Directors Bottorff, Cervantez, Chase, Hagen, Leopold, McPherson and Rotkin.) Director Bustichi, Dutra, Friend and Lane were absent.

REGULAR AGENDA

10 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR MICHELLE FITZPATRICK, BRUCE RHODES AND DAVID VALDEZ

As he introduced Michelle Fitzpatrick, Bus Operator with 20 years of service with METRO, he echoed the comments from many of the public who said our operators are extraordinary. Ms. Fitzpatrick thanked the Board and METRO administration. She said the drivers work hard to ensure the public gets to and from their destinations safely.

Bruce Rhodes, Fleet Maintenance Supervisor Mechanic, 15 years of service with METRO, thanked the Board and said he's enjoyed his challenges over his time with METRO.

David Valdez was not in attendance.

11 ACCEPT AND APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO EAST BAY TIRE COMPANY FOR PURCHASE, DELIVERY AND SERVICES OF METRO'S REVENUE AND NON-REVENUE TIRES NOT TO EXCEED \$272,023

Al Pierce, Maintenance Manager provided background.

ACTION: MOTION TO ACCEPT AND APPROVE THE AWARD OF CONTRACT TO EAST BAY TIRE COMPANY FOR PURCHASE, DELIVERY AND SERVICING OF METRO'S REVENUE AND NON-REVENUE TIRES NOT TO EXCEED \$272,023 AS PRESENTED

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 7 AYES (Directors Bottorff, Cervantez, Chase, Hagen, Leopold, McPherson and Rotkin.) Director Bustichi, Dutra, Friend and Lane were absent.

12 ACCEPT AND FILE: CONSIDERATION OF APPROVAL OF A RESOLUTION SETTING FORTH THE CONDITIONS OF OFFERING A RETIREMENT AND SEPARATION INCENTIVE PROGRAM TO EMPLOYEES OF METRO

CEO Clifford explained that the program has been amended to include a cap. Staff has met with the unions and they have approved the changes.

Chair Rotkin added that we believe this incentive will be revenue positive.

ACTION: MOTION TO ACCEPT AND FILE: CONSIDERATION OF APPROVAL OF A RESOLUTION SETTING FORTH THE CONDITIONS OF OFFERING A RETIREMENT AND SEPARATION INCENTIVE PROGRAM TO EMPLOYEES OF METRO AS PRESENTED.

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 7 AYES (Directors Bottorff, Cervantez, Chase, Hagen, Leopold, McPherson and Rotkin.) Director Bustichi, Dutra, Friend and Lane were absent.

13 APPROVE AND ADOPT: CONSIDERATION OF ADOPTION OF A RESOLUTION DECLARING A FISCAL EMERGENCY PURSUANT TO CEQA

District Counsel Syren reminded the Board that METRO did this last year. The effect is to exclude any fare or service changes from the CEQA process. This statute is specific to transit; METRO will obtain an exception due to inability to sustain a specific level of service.

ACTION: MOTION TO APPROVE AND ADOPT: CONSIDERATION OF ADOPTION OF A RESOLUTION DECLARING A FISCAL EMERGENCY PURSUANT TO CEQA AS PRESENTED

MOTION: DIRECTOR LEOPOLD

SECOND: DIRECTOR BOTTORFF

MOTION PASSED WITH 7 AYES (Directors Bottorff, Cervantez, Chase, Hagen, Leopold, McPherson and Rotkin.) Director Bustichi, Dutra, Friend and Lane were absent.

15 ACCEPT: ORAL QUARTERLY REPORT OF STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES

Chair Rotkin granted Alex Clifford, CEO/General Manager, approval to combine agenda items 15 and 16.

16 CEO TO GIVE ORAL REPORT

AB090 (Alejo) bill would permit METRO (and other transit agencies) to use LCTOP funds to sustain operations rather than expansion projects once a fiscal emergency has been declared. The bill will next move to the assembly appropriations, assembly floor, assembly committee and then to Governor Brown for approval.

SB844 (Beall) would provide relief from the region-by-region requirement currently in place.

Special Session Legislation X11 (Beall) is being re-introduced. It may result in additional STA funds if the proposal to increase diesel fuel sales tax is successful.

STA program: Due to the recent formula change, METRO received fewer funds, a \$1.1M decrease. \$275K is related to new formula. A budget trailer bill is moving through the process to go back to prior year's allocation so that next 2 quarter allotments would be higher due to reversion to older formula. It has a lot of support and would allow for proper vetting.

AB2222 (Holden) proposes repurposing \$50M annually from the existing cap and trade program to fund free or reduced student passes. California Transit Association (CTA) is watching carefully as this doesn't provide any new funding, but takes from existing funds. The true intent of the bill is not clear at this time.

CEO Clifford will provide the Board with a written update.

CEO Clifford invited the board to attend the Judy K. Souza Operations Facility ribbon cutting on May 6, 2016 at 10:00AM.

He thanked staff, Board and members of the public for their assistance with the Cabrillo College self-imposed fee.

16 ORAL ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MAY 13, 2016 AT 8:30 AM, SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ

18 ADJOURNMENT

Chair Rotkin announced the next meeting as above.

Meeting adjourned at 12:41PM by Chair Rotkin.

Respectfully submitted,

Gina Pye
Executive Assistant

Orange County's Bus Ridership Declines Are Worst in Socal



Kaitlin Washburn for Voice of OC

An Orange County Transportation Authority bus in Santa Ana.

By Thy Vo January 25

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While the number of people riding public buses took a hit nationwide after the Great Recession, bus ridership is falling faster in Orange County than other Southern California counties, dropping by nearly 30 percent since 2008.

One of the biggest factors driving that decline? Service cuts.

When the Orange County Transportation Authority made its cuts, the agency focused on spreading them out relatively equally across the county, rather than cutting based on ridership.

This approach turned out to be a mistake. While transit agencies throughout the nation had to cut services due to declining revenues in the wake of the Great Recession, few saw ridership drop like it did in Orange County.

November 2015 marked 36 straight months of declining bus ridership for the Transportation Authority, with 20 million fewer boardings a year since 2008.

Over the same time period, bus ridership fell by 11 percent in Los Angeles Metropolitan Transportation Authority and 3 percent for Omnitrans, the bus system serving San Bernardino County.

Meanwhile, ridership increased by 6 percent for the San Diego Metropolitan Transportation System and by 16 percent for the Riverside Transit Agency.

Click on image to view an interactive graph in a new window.

Now the agency is proposing changes that would cut low-performing routes concentrated in south county and shift those resources toward improving services along more frequented routes in denser, central county cities.

"What we've heard from our riders is they really want more frequent service and service that gets them to go where they need to quickly," said Transportation Authority spokesman Joel Zlotnik. "What OCTA is proposing...would put limited resources where they're most needed, create a more efficient and cost-effective transit system."

A 'Vicious Cycle'

Cutting bus service can be a "vicious cycle," says Jacob Anbinder, communications assistant for the New York-based nonprofit TransitCenter who has studied falling bus ridership nationwide.

As agencies cut bus services to relieve their budgets, fewer people ride the bus, further exacerbating revenue woes, Anbinder said. This scenario certainly played out in Orange County.

The number of buses operating at peak hours in went from 541 in 2008 to 428 in 2013, a 21 percent decrease, according to data from the National Transit Database. Over that same period, hours of service were cut by 21 percent.

The Transportation Authority also increased fares by 50 cents, from \$1.50 to \$2.00 a ride, in 2013.

"What that basically says to me is you will have as many riders as your provision of good service can reach. The cuts and the decline in ridership seems directly related to the cuts in service," Anbinder said.

	Change in Vehicle Revenue Hours	Change in Vehicles Operated During Peak
Orange County	-21.07%	-20.89%
Riverside	-12.92%	-17.61%
San Diego	-8.79%	0.24%
San Bernardino	-3.11%	3.60%
Los Angeles	-11.93%	-16.74%

Table: Cuts to Bus Service between 2008 and 2013

This played out in other Southern California counties as well. In Los Angeles County, where ridership has fallen by 11 percent, the agency has cut bus hours by nearly 12 percent.

In San Bernardino, a 3 percent cut in bus service since 2008 is about on par with the 3 percent decline in ridership. Omnitrans spokeswoman Wendy Williams attributed the decline in part to a 25-cent fare increase that went into effect in Sept. 2014.

In Riverside County, although the transportation agency has cut bus service hours by nearly 13 percent since 2008, ridership fell by just 2.6 percent in 2010 and has since increased by more than 18 percent above pre-recession levels.

Brad Weaver, a spokesman for the Riverside Transit Agency, attributed this steady increase in bus boardings to the success of an unlimited bus pass for college students paid for through their college tuition.

Although a number of conditions factor into ridership numbers -- like population density, demographics and gas prices -- many in the transit world see the quality of service as the number one factor. And that has been a problem in Orange County.

The Transportation Authority has handed over an increasing number of routes to contractors in recent years, leading to a big spike in complaints about busses that don't show up. Between August and Oct. 21, the Transportation Authority recorded 42 "missed trips."

Researchers at San Jose State University's Mineta Transportation Institute found in a May 2015 study that, when you control for those other factors, service levels are the strongest predictor of bus ridership.

"If buses don't run as frequently...and they cut back service in terms of length of routes, people simply aren't going to ride," Anbinder said.

But balancing the level of service with the needs of the population is difficult.

"Every agency faces this trade-off: we have a limited pot of money, do we spread it around evenly and send a bus an hour to every neighborhood...or should we concentrate on a few routes in some areas?" said Anbinder.

While the right answer depends on each city, Anbinder said the new route changes appear to move toward industry best practices -- away from a "social services" model of transportation focused on serving as many neighborhoods as possible.

"A bus that runs every hour is, at a certain point, not useful. There's a recognition [in the transit world] that if you spread service so thin, it becomes virtually unusable," Anbinder said. "Even for people who are desperate, if it's not usable, they'll find another way."

The Transportation Authority official hopes the new changes -- which, if approved, will go into effect starting in June -- will boost ridership by 1.6 million boardings over the next three years.

The proposed changes cut routes largely located in Southern Orange County, as well as two routes that service Santa Ana, which has the highest boarding density in Orange County.

The plan increases the frequency of service along several busy routes and adds two Bravo! express buses.

The Transportation Authority is also launching a small marketing campaign to boost ridership, including new branding on buses themselves, promotional videos aimed at young people, direct mailers, and a new mobile ticketing app that would allow riders to buy fares on their smartphones.

While time will tell whether these efforts improve ridership, Anbinder said bus service still takes a back seat in Orange County when it comes transit priorities.

"Cities and regions are investing heavily in car infrastructure, publicly and privately. In Orange County, the transportation priority for spending is widening the freeway," Anbinder said. "You're paying people to drive. People who have a choice choose to drive, because that's what the transportation investment has prioritized."

What is the Transportation Initiative?

The Initiative proposes that a transportation fee of \$40 per student per semester (\$20 for the summer semester) be collected from all students to provide students with 7-days per week, semester-long bus pass valid for travel on METRO buses throughout Santa Cruz County.

Important Points:

- The fee will be assessed on all students, except Stroke Center students.
- The Bus Pass allows 7-days per week travel on METRO buses throughout Santa Cruz County and transfers to designated Monterey-Salinas Transit services. The Highway 17 Express to San Jose is excluded.
- The fee would be implemented in the Fall 2016.
- The fee doesnot cover the cost of the optional campus parking permit.
- METRO will provide the Student Senate with two-per-semester, internal bus advertising placement on all buses for no cost, for sanctioned student events.

What happens if I vote YES?

- You could potentially save upto \$200-\$285 a semester and \$476-\$680 a year.
- The Student Senate will work with METRO to develop a recommendation regarding service priorities, and for use of the fee in implementing additional bus service to corridors providing students' access to Cabrillo College. The recommendation will be subject to the METRO Board's approval.
- You will benefit the community by helping reduce traffic congestion and production of greenhouse gases, and support METRO efforts to evolve its fleet to sustainable fuels, including electric buses.
- You would be helping fellow students who are dependent on public transit for their mobility.
- You could reduce traffic congestion and parking problems by switching to the bus instead of driving to school.



What happens if I vote NO?

- METRO will face more severe service reductions, leading to job cuts, unemployment and reduced frequency of bus service.
- Students who rely on public transportation will have to pay upto \$325 per semester to be able to get to and from school.
- Students who rely on public transportation to get to school may have a considerable hardship when scheduling classes around a reduced bus service schedule.
- Reduced frequency of buses will cause more students to drive to school, causing increased parking and traffic congestion.

Where and How to Vote:

Please follow the ASCC Student Senate website below get information on the polling locations and times:

<https://www.cabrillo.edu/associations/studentssenate/>

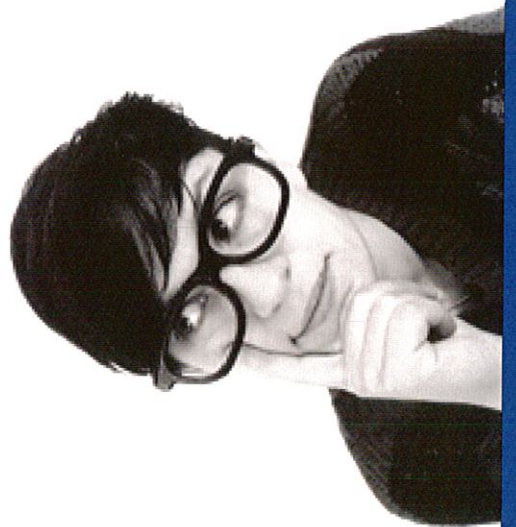


What is this about?

Students are currently paying \$240-\$325 per semester buying monthly bus passes. METRO, the Santa Cruz County public bus service, is facing major service reductions due to funding shortfalls.

Your vote for a transportation fee of \$40 per student* per semester (\$20 for the summer semester) -- similar to the Student Health Fee -- would give students* a semester-long METRO bus pass valid for travel on all local METRO routes throughout the Santa Cruz County. It would also provide additional funding to METRO, which would help lessen service reductions in the Fall.

*except Stroke Center Students



Cabrillo College Spring Ballot 2016

Vote YES! to SAVE The Environment to SAVE Money

The Transportation Initiative



April 18, 2016

Dear S.C. Metro,

Please do not cut the 69A.

We use it for class trips.

We use it for work/especially at the b walk

We will not be able to get on the bus at
W.H.S.

Wheelchair students/special needs
students will have to go to the Metro
station. Some students won't be able to go
that far to catch other buses.

Handwritten scribble

*Stella
Laukallason*

Special Needs Students @ W.H.S

Danny Lopez *Mena Vasquez*

Ayari Soto

Ernie

Misulchen

Chris Martinez

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DATE: May 13, 2016
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF MARCH 16, 2016

I. RECOMMENDED ACTION

That the Board of Directors accept and file the minutes for the METRO Advisory Committee (MAC) meeting of March 16, 2016.

II. SUMMARY

- Staff is providing minutes from the MAC meeting on March 16, 2016.
- Each month staff will provide the minutes from the previous MAC meeting.

III. DISCUSSION/BACKGROUND

The Board requested that staff include in the Board Packet minutes from previous MAC meetings. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

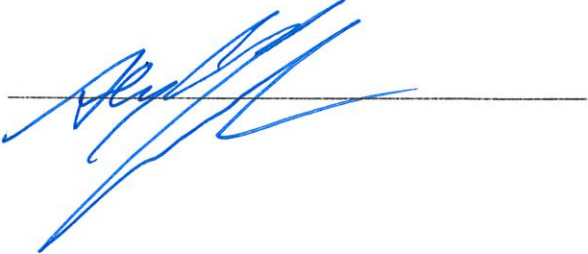
IV. ATTACHMENTS

Attachment A: Approved Minutes for the MAC meeting of March 16, 2016

Prepared By: Dawn Martin, Administrative Assistant

V. APPROVALS:

Alex Clifford, CEO/General Manager



MINUTES

MAC MEETING OF MARCH 16, 2016



The METRO Advisory Committee (MAC) met on Wednesday, March 16, 2016 in the Pacific Station Conference Room located at 920 Pacific Avenue in Santa Cruz, California.

1 CALL TO ORDER

Meeting was called to order at 6:06 p.m.

ROLL CALL

MEMBERS PRESENT

Veronica Elsea, Chair

Donald Peattie

Naomi Gunther, Vice Chair

Michael Pisano

Joseph Martinez

Becky Taylor

MEMBERS ABSENT

Nicona Keesaw

Ernestina Saldana

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ciro Aguirre, METRO

April Warnock, METRO

Barrow Emerson, METRO

2 ORAL/WRITTEN COMMUNICATION

None

3 ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING:

MOTION: ACCEPT & FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF JANUARY 20, 2016

MOTION: CARRIED

ABSTENTION: GUNTHER

4 COMMUNICATIONS FROM METRO ADVISORY COMMITTEE

None

5 RECEIVE AND FILE TITLE VI PROGRAM REPORT 2016

Received and filed Title VI Program 2016 Report, Public Hearing Notice and memo from Alex Clifford regarding METRO's Title VI Program Submittal – 2016 Report

Chair Elsea observed in the Title VI Report it indicated METRO's Board of Directors met twice a month. Ms. Martin took note and will bring to the attention of the Legal department.

Attachment A

Minutes – METRO Advisory Committee

March 16, 2016

Page 2 of 3

6 DISCUSS COMMENTS REGARDING COMPREHENSIVE OPERATIONAL ANALYSIS (COA)

Mr. Barrow Emerson, Planning and Development Manager, provided a review of the past four months; going over the requests presented to the MAC and reiterating these items are still maintained on METRO's list. He explained that the information being gathered will be placed into theme categories.

Mr. Emerson addressed the question of vans vs. large buses. He explained this is complicated for a long-term situation. A big bus lasts approximately 12-15 years, whereas a van lasts approximately four years.

Mr. Harlan Glatt, Senior Database Administrator, is working on the bus stop signage. The goal is to have less detailed information; therefore, less risk of becoming outdated.

METRO just won a grant to study bus on shoulder. This is a relatively low-cost way of bypassing traffic. MST and METRO will work together to establish feasibility.

Mr. Emerson provided a business card for METRO Forward and handouts explaining the financial situation, the article written in the Good Times, a listing of ways to reduce bus service and dates for the METRO Board of Directors decision making process.

Mr. Emerson announced that at the March 25, 2016 Board of Directors meeting, METRO will provide a presentation showing information route by route.

Chair Elsea inquired if information being presented to the Board will include maps. She asked if there would be a possibility of Mr. Emerson meeting with Chair Elsea and other blind or visually impaired riders to discuss the information. Mr. Emerson stated that he and Ms. Andrea Eusse-Gil, Schedule Analyst, would be available to accommodate this request.

Mr. Emerson explained that METRO would be attempting to unlink routes which touch the Highway 1 corridor in order to improve on-time performance. He pointed out that if busy routes are decreased in frequency, METRO may need to use "tripper buses" to pick up remaining passengers.

Chair Elsea pointed out that reducing the number of bus stops, along with decreasing the frequency of bus arrivals, may result in the need to upgrade or add bus shelters. Mr. Emerson stated that this would be noted in capital expenses.

Mr. Donald Peattie asked about the Highway 17 bus with respect to service cuts. Mr. Emerson explained METRO is part of a Joint Powers Authority and we have a hierarchy of obligations; i.e., VTA, Amtrak and CalTrains

Chair Elsea inquired about the proposed ballot initiative measure. Ms. April Warnock, ParaCruz Superintendent, wanted to be clear: the COA Ad Hoc has recommended that ParaCruz remain whole.

Attachment A

Minutes – METRO Advisory Committee

March 16, 2016

Page 3 of 3

Mr. Emerson shared that METRO is working with Cabrillo College to obtain bus passes similar to UCSC. Mr. Emerson shared some of the comments from Cabrillo students and has developed a slogan, 'Lend a Hand and Do Yourself a Favor'. In Mr. Emerson's original presentation he stated:

- Bus for a semester - \$40
- Parking pass - \$40
- Parking ticket - \$40; and it just takes one

Chair Elsea asked MAC members and Mr. Emerson to be prepared to attend a special MAC meeting on Wednesday, May 18, 2016.

7 RECEIVE AND FILE PARACRUZ ROUTE RIDERSHIP REPORT

Received and filed reports for October, November and December 2015

8 RECEIVE AND FILE FIXED ROUTE RIDERSHIP REPORT

Received and filed reports for the Second Quarter of FY16

9 COMMUNICATIONS TO THE SANTA CRUZ METRO CEO

None

10 COMMUNICATIONS TO THE SANTA CRUZ METRO BOARD OF DIRECTORS

None

11 ITEMS FOR NEXT MEETING

1. COA
2. Discuss development of MAC working group – complaint form
3. Name tags and comment cards - update

12 DISTRIBUTION OF VOUCHERS

Ciro Aguirre, COO

13 ADJOURNMENT

Meeting adjourned at 7:13 p.m.

Respectfully submitted,
Dawn Martin
Administrative Assistant

9-03A.3

Attachment A

Why is Santa Cruz METRO undergoing a Comprehensive Operational Analysis (COA) and proposing a Service Reduction

- ❖ Santa Cruz METRO has a structural deficit and insufficient Reserves to balance the budget in FY17:
 - What is a structural deficit? A fiscal imbalance in which recurring expenses exceed recurring revenues.
 - For several years now, annual balanced budgets have been achieved by using non-recurring revenues (Reserves) and non-traditional capital eligible State Transit Assistance (STA) and Federal Small Transit Intensive Cities (STIC) funds.
 - In FY17 this will amount to \$6.5 million in Reserves and \$5 million in STIC and STA.
 - METRO estimates a need of \$200 million for capital investments over the next ten years.
 - All capital eligible funds need to be redirected back to the capital program.
 - The Capital Program includes mission critical capital investments in bus and paratransit vehicle replacement, mid-life overhauls, facilities, non-revenue vehicles, Information Technology (IT) upgrades, customer facing capital investments, security projects and bus stop improvements.

- ❖ Major Contributing Factors to the Structural Deficit:
 - Too many consecutive years in which METRO has experienced an increase in the recurring costs of personnel, goods and services and in which the growth in recurring revenues have not kept pace.
 - Annual year-over-year operating expense growth significantly exceeding the annual Consumer Price Index (CPI) for the region: FY12 – FY15
 - Increasing costs associated with health benefits and retirement exceeding the year-over-year growth in revenues
 - Relatively flat ridership
 - Estimated Sales Tax Loss (FY08 – FY14) - \$26M
 - Relatively flat sales tax growth
 - If sales tax growth year-over-year had instead continued to grow at a modest 3% in the years following the 2008 economic downturn, METRO would have received \$26 million more revenue over the period FY08 – FY14.
 - As a result of the economic downturn, METRO had to subsidize its Operating Fund with \$21.8 million in non-recurring revenue (Reserves) and capital eligible state and federal funds over this same period of time.
 - Uncontrollable outside forces contributing to the structural deficit
 - 2008 Economic downturn - Prolonged Recession
 - Sluggish economic recovery since 2011
 - Continued high rate of local unemployment
 - Sales Tax Decline (FY08 – FY10)
 - Marginal Sales Tax Growth since 2011
 - State and federal transportation funds not keeping pace with the increasing cost of goods and services

Attachment A

Why is Santa Cruz METRO undergoing a Comprehensive Operational Analysis (COA) and proposing a Service Reduction

- Unwillingness on the part of State and Federal elected officials to increase the gasoline and diesel fuel tax
 - Federal gas tax has been unchanged since 1993 at 18.4 cents/gallon
 - Federal diesel fuel tax has been unchanged since 1993 at 20.1 cents/gallon
 - These federal gas and diesel taxes provide revenues to the federal Highway Trust Fund (HTF). 2.86 cents of each of these two fuel taxes go to the Mass Transit Account
 - The State provides State Transit Assistance (STA) funds to METRO, which is derived from the sales tax on diesel fuel
 - STA revenues are beginning to decline because diesel fuel prices and consumption are not increasing as projected
 - Increasing STA will require that the State increase the rate of State sales tax on diesel fuel and dedicating the new revenues to the STA program

- ❖ What has Santa Cruz METRO done recently to mitigate the Structural Deficit?
 - Increase revenues and decrease operating costs by:
 - Realigning the paratransit service to mirror the fixed-route
 - Restructuring paratransit fares and Highway 17 commuter express fares
 - Identifying operating and overhead efficiencies
 - Delaying filling vacant positions, and in some cases unfunded vacant positions

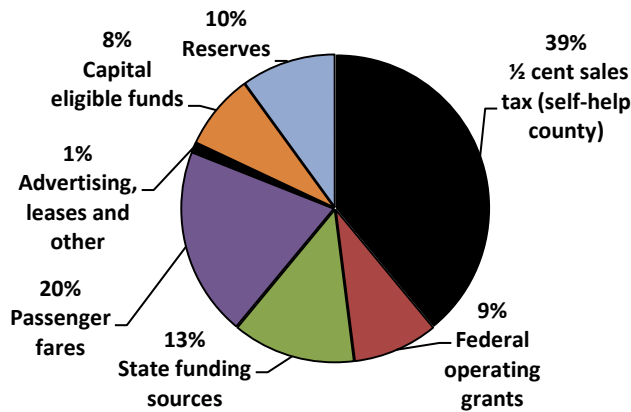
- ❖ Service Snapshot
 - Service area population – 250,000
 - Fixed-Route Service hours – 225,000
 - Annual passenger trips – 5.7 million
 - Fixed-Route Revenue Miles – 3.3 million
 - 110 buses (27 diesel and 83 CNG)
 - 41 paratransit vehicles (ParaCruz)
 - Fixed-Route Directional route miles – 479
 - Fixed-Route Number of bus stops – 935
 - Fixed-Route Number of routes - 35

- ❖ Service Distribution Measures
 - Service distribution by Revenue Service Hours
 - Geographic – 17%
 - Productivity – 89%
 - Source of ridership
 - Geographic – 7%
 - Productivity – 93%

Attachment A

Why is Santa Cruz METRO undergoing a Comprehensive Operational Analysis (COA) and proposing a Service Reduction

❖ Operations Funding Snapshot



Key Performance Indicators (KPIs)

- Fixed-Route passengers per Revenue Service Hour – 24.7
 - Cost per Revenue Service Hour (RSH)
 - FY15 - \$175.41
 - FY14 - \$178.05
 - FY13 – \$166.18
 - FY12 – \$161.34
 - FY11 – \$146.72
 - FY10 – \$139.07
 - Fixed-Route Farebox Recovery Ratio
 - 23.04% - Indicates how much of the fixed-route operating costs are covered by passenger fares
 - Also, indicates amount of non-passenger revenue (subsidy) needed to cover operating costs = 76.96%
 - Paratransit Cost per Trip - \$56.93/trip
 - *NOTE: Paratransit efficiency measure is Cost per Trip, unlike fixed-route, which is measured as cost per Revenue Service Hour (RSH)*
 - Paratransit Farebox Recover Ratio
 - 3.34% - Indicates how much of the paratransit operating costs are covered by passenger fares
-
- ❖ State-of-Good-Repair (SOGR)
 - In a basic sense, a system is in a SOGR when all maintenance is performed at scheduled intervals, all facilities are properly maintained (there is no deferred maintenance) and all vehicles receive mid-life overhauls on-time and are later replaced as scheduled.

Attachment A

Why is Santa Cruz METRO undergoing a Comprehensive Operational Analysis (COA) and proposing a Service Reduction

- Santa Cruz METRO is not in a SOGR; METRO has identified a need for \$200 million in capital investments over the next ten years, and the backlog is growing due to the shortage of capital resources.

- ❖ METRO is overdue to replace much of its fixed-route bus fleet
 - METRO's average age of the fixed-route bus fleet is 12 years
 - The target average age of the fleet should be 6.5 years
 - Buses reach the end of their life between 12 – 15 years, or, 500,000 miles

- ❖ Why not plan to continue to help offset the \$11 million total operating structural deficit by continuing to use STIC and STA (non-traditional capital eligible funds) as operating revenue indefinitely?
 - STIC and STA should be used for capital programs
 - METRO is rapidly falling further and further behind in capital investments
 - METRO needs about \$20 million/year over the next ten years to address its capital needs
 - Capital revenue sources are increasingly more difficult to come by these days
 - In the past, METRO benefitted by generous federal “earmarks”
 - Federal “earmarks” are a funding source of the past, and likely never to return
 - METRO was the recipient of significant state capital revenues which resulted from the 2006 California Proposition 1B, which funded many capital projects
 - Proposition 1B revenues have been exhausted and a new state capital bond measure is nowhere in sight
 - The new state Cap and Trade program will provide limited funding relief to METRO's Capital Program due to the strict limitations placed on the dollars by the State
 - Redirecting STIC and STA back to the Capital Program will provide about \$5 million/year for capital investments and help to begin reducing the \$200 million unfunded capital backlog

- ❖ Financial Stabilization Plan - How do we resolve the structural deficit, replenish our reserves, address the unfunded capital needs and establish a stable financial foundation?
 - Reduce operating expenses - Continue to identify operating and overhead efficiencies
 - Strive to bring the fixed-route cost per Revenue Service Hour and the paratransit Cost per Trip in better alignment with our peer transit properties
 - Implement a Fixed-Route service restructuring that will provide a level of bus service that matches the level of available operating revenues
 - Work with Cabrillo College to see if the students will support a student pass
 - Work with UCSC to see if the students will support an increase in transit and parking fees to support the level of service provided to UCSC and to help better address morning peak-hour demand
 - Possible voter approval of a 2016 Santa Cruz County sales tax initiative that will provide much needed investments in local streets and roads, highway improvements, rail/trail and bus transit

Attachment A

Why is Santa Cruz METRO undergoing a Comprehensive Operational Analysis (COA) and proposing a Service Reduction

- Increase marketing efforts to attract more riders to the system
- Increase advertising and lease revenues
- Continue to strongly advocate at a state and federal level for increased operating and capital grants

- ❖ Adding Value/New Initiatives
 - Migrate cash and magnetic-stripe fare media customers to the Cruz Card to help expedite fare payment and facilitate better on-time performance
 - Seek funding for a Highway 1 feasibility study to look at the feasibility of adding “bus on shoulder” to Highway 1
 - Seek grants to add electric buses to the METRO fleet
 - Investigate adding electric over-the-road coaches to the Highway 17 commuter service
 - Identify funding for an automatic vehicle location (AVL) system that will provide stop-level on-time performance data and a customer facing smart phone application for customers to use to determine when their next bus will arrive.

Attachment A

Bus system will slash \$6.5 million worth of bus routes

Drastic reductions are coming to Santa Cruz County's public bus system this fall, and transit authorities are seeking public input on which routes should be spared.

Since the 2008 recession, Santa Cruz METRO's expenses have exceeded revenues, forcing the bus system to dip into its reserves. Rising operating costs, stagnant funding, flat ticket sales, and a growing backlog of repairs and capital needs have pushed the transit system against the wall.

In March, METRO officials will present an initial plan to cut its bus system costs by \$6.5 million—the system's largest cutback to date, says Barrow Emerson, the transit system's new planning and development manager.

The way he explains it, METRO has three choices, in order of least to most painful: cut the bus routes' frequency, cut the hours and days that buses operate, or cut routes entirely.

"In the third and most painful tier, the route is completely eliminated and someone in that vicinity can no longer walk to a bus," Emerson says. "We are trying to accomplish the impact in the first two (tiers), but the scale of our problem will include the elimination of routes."

Which Routes Will Go?

After the initial plan of cuts is presented to the METRO board in March, a 30-day public comment period follows in April and May. The board votes on the amended plan in June and cuts take effect in September.

Emerson said his team has not yet decided which routes will be targeted. Some routes draw more income, such as the Highway 17 Express, which shuttles riders to San Jose. But that's not the only factor—planners must take the entire system into account, he says.

"In a bus network of 35 routes, if we just cut X number of the poor-performing routes, we would no longer have a network where people could get from point A to point B," he says.

Plus, federal regulations require that low-income and minority neighborhoods are not disproportionately affected by cuts, Emerson says.

"We can't cut Watsonville 50 percent and cut Santa Cruz 10 percent. The law doesn't let us do that," Emerson says.

During the school year, around half of riders are UC Santa Cruz students, who pay for bus passes with their tuition and fees.

By far, the most popular bus routes (with the highest annual number of riders) are No. 16, UCSC via Laurel East, serving the campus and the Westside, and No. 71, serving Cabrillo College and Watsonville. Both routes serve around 900,000 riders each year.

Attachment A

By the same measure, the five least popular bus routes are: No. 34 (South Felton), No. 8 (Emeline in Santa Cruz), No. 33 (Lompico in Felton), No. 54 (Capitola, Aptos and La Selva) and No. 42 (Davenport and Bonny Doon), according to 2013 data.

But those least-popular routes are not necessarily at risk, since they only have a few trips each day compared to dozens each day for the popular routes, says Emerson.

“This is a very complicated, nuanced thing,” he says.

ParaCruz, METRO’s door-to-door service for people with disabilities, is not a direct target of cuts, but will likely see reductions. Federal regulations only obligate METRO to provide paratransit service within three-quarter miles of its system, and only during the system’s hours of operation. So if the bus system’s boundaries or hours shrink, then so will ParaCruz’s, says Emerson.

What Causes a Deficit?

Since the 2008 recession, METRO’s county sales tax income stopped growing like it had previously, resulting in \$26 million less income than forecasted from 2008 to 2014. The sales tax is the system’s largest source of income, accounting for 39 percent.

Passenger fares account for 20 percent of income, and state and federal funding account for 22 percent. Those income sources have also stayed flat since 2008.

“No public bus company makes a profit,” says Emerson, who notes that even popular routes with full busloads still need a subsidy to operate.

Meanwhile, the operating budget has continued to grow, from \$40 million in 2012 to \$50.7 million in 2016. METRO has been able to balance its operating budget only by dipping into its reserves (taking around \$22 million since 2008) and state and federal funds intended for capital improvements (around \$14 million since 2011).

Around \$200 million in capital needs are expected over the next 20 years, says Emerson. For example, METRO has delayed replacing its aging bus fleet, which is about 12 years old and at the end of its life span.

In September, METRO increased fares for the Highway 17 Express route and ParaCruz, but the effects of those rate increases remain to be seen, says Alex Clifford, METRO’s CEO. The Highway 17 route has since had a minor drop in the number of riders, but that may be due to low gas prices and increased traffic, he says.

Further rate increases are not part of the immediate plan, Clifford says.

“We really would like to have the public stay engaged and aware of this process that we’re going through,” says Clifford. “We would like for them to understand the challenge that we’re faced with, and that is [that] we’re delivering more service today than we can afford to pay for. We have to balance our budget.”

To provide input and get updates on the transit cuts, visit scmetroforward.com.

Attachment A

Santa Cruz METRO is spending more every year to run its bus operations than it takes in federal, state, and local funding and passenger fares. Therefore METRO needs to reduce its annual operating budget by \$6.5 million for the next fiscal year.

METRO will reduce its bus service by changing:

- Frequency (more time between trips on routes)
- Span of service (starting later and ending earlier)
- Less days of week (elimination of Saturday and/or Sunday)
- Elimination of routes (in some cases other routes may be re-routed to cover some of the lost service areas)

Dates for METRO Board of Directors decision making process: for the service reduction is below:

March 25 8:30 AM	809 Center St., Santa Cruz	Initial service reduction proposal to Board
April 22 8:30 AM	275 Main St., Watsonville	Revised service reduction proposal to Board. ➤ Start of 30-day public comment period (dates and locations to be announced in April)
May 26 5:00 PM	809 Center St., Santa Cruz	Final service reduction proposal to Board ➤ Public Hearing
May 27 8:30 AM	809 Center St., Santa Cruz	Final service reduction proposal to Board ➤ Public Hearing
June 24 8:30 AM	809 Center St., Santa Cruz	Board adopts reduced service network
September 8		Reduced service network starts

Go to scmetroforward.com for more information

Attachment A

Santa Cruz METRO esta gastando más cada año para ejecutar sus operaciones de autobús de lo que recibe en financiamiento federal, estatal, y local, y en tarifas de pasajeros. Por lo tanto METRO necesita reducir su presupuesto anual operativo por \$6.5 millones para el próximo año fiscal.

METRO reducirá su servicio de autobuses cambiando:

- Frecuencia (más tiempo entre los viajes en las rutas)
- Duración de servicio (empezando más tarde y terminando más temprano)
- Menos días de la semana (eliminación de servicios el sábado y/o el domingo)
- Eliminación de rutas (en algunos casos otras rutas pueden ser desviadas para cubrir algunas áreas perdidas)

Fechas para el proceso decisivo de la Junta Directiva de METRO para la reducción de servicios está a continuación:

25 de marzo 8:30 AM	809 Center St., Santa Cruz	Propuesta inicial sobre la reducción de servicio a la Junta Directiva
22 de abril 8:30 AM	275 Main St., Watsonville	Propuesta revisada sobre la reducción de servicio a la Junta Directiva <ul style="list-style-type: none">➤ Comienzo del periodo de comentario público de 30-días (fechas y lugares serán anunciadas en abril)
26 de mayo 5:00 PM	809 Center St., Santa Cruz	Propuesta final sobre la reducción de servicio a la Junta Directiva <ul style="list-style-type: none">➤ Audiencia Pública
27 de mayo 8:30 AM	809 Center St., Santa Cruz	Propuesta final sobre la reducción de servicio a la Junta Directiva <ul style="list-style-type: none">➤ Audiencia Pública
24 de junio 8:30 AM	809 Center St., Santa Cruz	Junta Directiva adopta red de servicio reducido
8 de septiembre		Red de servicio reducido comienza

Vaya a scmetroforward.com para más información

9-03A.12



DATE: May 13, 2016
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4TH CONTRACT AMENDMENT WITH HILL INTERNATIONAL, INC. TO INCREASE THE CONTRACT TOTAL BY \$285,000 FOR PROJECT MANAGEMENT CONSULTANT SERVICES

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO to execute a 4th contract amendment with Hill International, Inc. to increase the contract total by \$285,000 for Project Management Consultant Services, thereby increasing the total contract authority from \$3,075,382 to \$3,360,382.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Hill International, Inc. for Project Management Consultant Services that is due to expire on June 30, 2016.
- Construction of the building is nearing completion; however, there are items that were removed from the General Contractor's contract that will need to be accomplished through new contracts. These items will take approximately six to nine months to finish and completely close out the Project.
- Staff will bring a revised LOP Budget to the BOD on May 27, 2016 to adjust the budget for this line item, as well as updating other line items as the Project is approaching the close-out phase.
- Staff recommends increasing the contract not-to-exceed amount by \$285,000.

III. DISCUSSION/BACKGROUND

METRO entered into a contract with Hill International, Inc. for Project Management Consultant Services for the new Judy K. Souza Operations Facility (Project) on September 15, 2014. This contract is due to expire on June 30, 2016; the Project completion date has been extended.

In order to maintain continuity of services with the Project Management Consultant through Project completion, staff recommends that the Board of Directors authorize the CEO to execute a Fourth Amendment to the Contract with Hill International, Inc. to increase the contract total by \$285,000. During the final

phase of this Project, Hill International, Inc. has proposed a staffing plan that will reduce the number of assigned personnel as milestones are reached. Erron Alvey, Purchasing Manager, will continue to serve as the Contract Administrator and ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS/IMPACT

This contract has a total not to exceed of \$3,075,382. Additional funds in an amount of \$285,000 are requested for approval at this time. The new contract total not to exceed would be \$3,360,382.

Funds to support this contract amendment are included in the overall MetroBase Phase II Project Budget. Staff will return to the BOD May 27th with a proposed revised LOP budget to capture this amendment action within its line item.

V. ALTERNATIVES CONSIDERED

- Do not increase the contract not to exceed total. Staff does not recommend this option, as the continued services of the Project Management Consultant are critical to ensuring the timely and successful completion of the Project.

VI. ATTACHMENTS

Attachment A: Amendment to the Contract with Hill International, Inc.

Prepared By: Joan Jeffries, Administrative Assistant
Erron Alvey, Purchasing Manager

VII. APPROVALS:


Erron Alvey, Purchasing Manager
and Contract Administrator




Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FOURTH AMENDMENT TO CONTRACT NO. 15-04 FOR PROJECT MANAGEMENT CONSULTANT SERVICES

This Fourth Amendment to Contract No. 15-04 for Project Management Consultant Services is made effective May 18, 2016 between the Santa Cruz Metropolitan Transit District ("Santa Cruz METRO"), a political subdivision of the State of California, and Hill International, Inc. ("Consultant").

I. RECITALS

- 1.1 Santa Cruz METRO and Consultant entered into a Contract for Project Management Consultant Services ("Contract") on September 15, 2014.
- 1.2 The Contract allows for amendment upon mutual written consent.
- 1.3 Santa Cruz METRO and Consultant desire to amend the Contract to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Consultant amend the Contract as follows:

II. COMPENSATION

- 2.1 Article 6.01 is amended to include the following language:

Under the terms of the Fourth Amendment, the Contract total not-to-exceed amount is increased by \$285,000.

The new Contract total not-to-exceed amount is \$3,360,382. Consultant understands and agrees that if they exceed the \$3,360,382 maximum amount payable under this Contract, they do so at their own risk.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

IV. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

- 4.1 The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by scanned image as an attachment to electronic mail. Such scanned signature must be treated in all respects as having the same effect as an

Attachment A

original signature. Each party further agrees that this Contract may be executed in two or more counterparts, all of which constitute one and the same instrument.

V. AUTHORITY

5.1 Article 8 is amended to include the following language:

Each party has full power to enter into and perform this Fourth Amendment to the Contract and the person signing this Fourth Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Fourth Amendment to the Contract, understands it, and agrees to be bound by it.

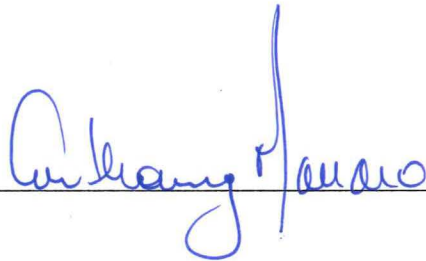
Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager


Consultant –
HILL INTERNATIONAL, INC.

Anthony Marraro, PMP, DBIA, SVP



Approved as to Form:

Leslyn Syren, District Counsel





DATE: May 13, 2016

TO: Board of Directors

FROM: Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: CONSIDER ADOPTING A RESOLUTION AUTHORIZING APPLICATIONS TO THE FEDERAL TRANSIT ADMINISTRATION BUS AND BUS FACILITIES PROGRAM AND TO COMMIT FUNDS TO PROVIDE THE LOCAL MATCH FOR THESE GRANTS

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution authorizing grant applications to the Federal Transit Administration Bus and Bus Facilities Program and commit the necessary funds from alternative fuel tax credits and Proposition 1B funds to pay the local matching share for the grants.

II. SUMMARY

- The Federal Transit Administration (FTA) announced funding availability for a discretionary Buses and Bus Facilities Competitive Grant Program (§5339) on 3/29/16.
- The discretionary §5339 grant program includes one solicitation for Low and No Emission Competitive Program (LoNo) and another one for conventional Buses and Bus Facilities Competitive Program (§5339B).
- Santa Cruz Metropolitan Transit District (METRO) is an eligible recipient of grant funds from these programs.
- METRO needs replacement revenue vehicles and staff recommends submitting two grant applications, one for each program.
- A third grant solicitation, the §5339 formula program, will open in June.
- METRO staff developed a scope of work and budgets for all three grant programs and determined that alternative fuel tax credits and Proposition 1B funds were available to pay the grants' local match requirements.
- A separate item on today's agenda requests approval to transfer the alternative fuel tax credits to the FY17 capital budget.
- Staff recommends that the Board adopt a resolution (Attachment A) authorizing grant applications to all three FTA §5339 programs and committing funds for the local match as shown in Attachment B.

III. BACKGROUND/DISCUSSION

The Federal Transit Administration (FTA) published a Notice of Funding Availability on 3/29/16 for merit-based grant awards in its Buses and Bus Facilities Program under Title 49 United States Code §5339 (§5339) capital improvement program. This is a new program established by the latest surface transportation act, the 2015 Fixing America's Surface Transportation Act (FAST Act) which President Obama signed on 12/4/15. Under the prior surface transportation act, §5339 was a strictly formula-based funding allocation which provided federal funds to maintain rolling stock and facilities in a state of good repair. METRO received approximately \$455,000 in each of two years, FY13 and FY14 to rehabilitate buses, upgrade facilities and purchase non-revenue vehicles. The FAST Act expanded the §5339 program to include discretionary competitive grant awards to qualifying projects based on merit.

This year's §5339 discretionary program includes solicitations for two distinct components, the Low and No Emission Competitive Program (LoNo) and the conventional Buses and Bus Facilities Competitive Program (§5339B) for capital improvements. Staff proposes to submit one application under each program component. The proposed LoNo project would request federal funds for three battery-electric buses and charging infrastructure to implement METRO's *Electric Bus Strategic Implementation Plan*. The proposed §5339B project would request federal funds to buy three CNG replacement buses and three paratransit van replacements.

Staff anticipates that the FTA will solicit applications for a §5339 *formula* program (§5339 Formula) allocation in June. Because these funds are allocated by formula, grants will be awarded for applications which meet the program guidelines. Staff proposes to submit an application for three more paratransit vans and other projects to be determined up to the available allocation for this solicitation.

METRO has limited funding available in its reserves to pay the local match for new capital projects if these grant applications are awarded. In order to take advantage of this grant opportunity for federal assistance to purchase replacement revenue vehicles, staff proposes to transfer incoming revenue from the alternative fuel tax credit into the capital budget to provide the local match. A separate item on today's agenda on the FY17 operating budget will document this revenue transfer to the capital budget and thereby commit the funds as local match for these specific projects as required by the FTA. Approving the budget action and adopting a resolution will document that METRO has "secured" local match for all three §5339 federal funds requests.

In addition to securing local match for the current discretionary §5339 grant projects, METRO needs to secure local match for the upcoming formula allocation of §5339 funds. Staff proposes that the alternative fuel tax credit

revenue accruing to the FY17 operating budget be transferred to the capital budget for the majority of required local match to these capital projects. Pending Board approval, the remaining required local match would come from the Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) funds currently designated for Pacific Station expansion and renovation. Attachment B, Table 2 shows the local match source amounts.

METRO's applications will show secured funds for the local match for all projects submitted for §5339 funding. If the three LoNo battery electric buses are awarded, then staff will apply to the California Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) for three \$101,000 vouchers to offset part of the local match. In the event that the voucher funds are exhausted at the time METRO lets a purchase contract for the LoNo buses, then METRO will spend all of the alternative fuel tax credit revenue and \$445,623 in PTMISEA funds if all three §5339 projects are awarded.

The budget structure in the applications will show alternative fuel tax credits and PTMISEA funds to pay the required local share. The PTMISEA local share would be withdrawn from the \$5,967,432 currently designated for Pacific Station expansion and renovation. With the previously approved transfers from PTMISEA to MetroBase and to the required local match for funds requested in the Low Carbon Transit Operations Program, the PTMISEA balance would then be reduced to \$4,619,809 as shown in Attachment B, Table 3.

Table 4 in Attachment B lists the possible outcomes from applications to the three §5339 programs with their relative impact on METRO's reserves. If all three grants are awarded, METRO will acquire three battery-electric buses and charging infrastructure, three CNG buses, six paratransit vans and facilities upgrades with a total outlay of up to \$1,733,623 in local match. If only the §5339 formula grant is awarded, METRO's obligation for local match will be \$101,060 in alternative fuel tax credits. Please see Table 4 in Attachment B.

Staff recommends that the Board adopt a resolution (Attachment A) and approve the local match strategy in Attachment B to authorize grant applications and document a commitment of local matching funds for the grants.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Alternative fuel tax credit revenue in the amount of \$1,288,000 will be transferred to the capital improvement budget and \$445,623 in PTMISEA funds currently designated for Pacific Station expansion and renovation will be designated instead as the local match for the FTA §5339 projects. The FY17 capital budget will be amended if the grants are awarded.

V. ALTERNATIVES CONSIDERED

Alternative 1: Do not submit an application for the §5339 Low or No Emission Competitive Program. The METRO Board adopted a strategy to implement an electric bus fleet and not submitting an application would result in a missed opportunity for federal financial assistance to acquire new battery-electric replacement buses. This option is not recommended.

Alternative 2: Do not submit an application for the §5339 Buses and Bus Facilities Competitive Program. This option is also not recommended because it would deprive METRO of an opportunity to acquire much-needed capital funding to replace buses and vans which are beyond their useful life.

VI. ATTACHMENTS

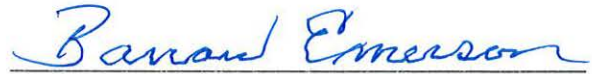
Attachment A: Resolution authorizing applications to the FTA's §5339 grant programs for Bus and Bus Facility projects

Attachment B: Local match funding strategy

Prepared by: Thomas Hiltner, Grants/Legislative Analyst

VII. APPROVALS:

Barrow Emerson, Planning
And Development Manager



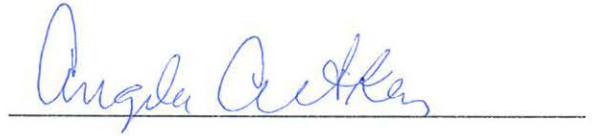
A handwritten signature in blue ink, reading "Barrow Emerson", written over a horizontal line.

Approved as to form:
Leslyn K. Syren, District Counsel



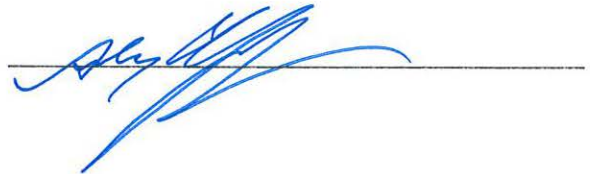
A handwritten signature in blue ink, reading "Leslyn K. Syren", written over a horizontal line.

Approved as to fiscal impact:
Angela Aitken, Finance Manager



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Alex Clifford, CEO/General Manager



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Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND EXECUTE AGREEMENTS TO RECEIVE FUNDS FROM THE FEDERAL TRANSIT ADMINISTRATION'S SECTION 5339 BUS AND BUS FACILITIES PROGRAM AND APPROVE A STRATEGY COMMITTING FUNDS NECESSARY FOR THE LOCAL MATCH

WHEREAS, the Federal Transit Administration (FTA) is soliciting grant applications for \$266 million available nationwide for its competitive grants program under Chapter 49 of the United States Code Section 5339 (§5339); and

WHEREAS, §5339 creates distinct funding opportunities for the discretionary Low or No Emission Bus Competitive Grant program (LoNo); a Bus and Bus Facilities Competitive Grant Program; and a formula Buses and Bus Facilities Grant Program

WHEREAS, Santa Cruz METRO is an eligible direct recipient of 49 USC §5339 funds and has a need to replace CNG buses for fixed-route service and vans for mandatory ADA Complementary Paratransit service; and

WHEREAS, the Santa Cruz Metropolitan Transit District adopted an *Electric Bus Strategic Implementation Plan* and desires federal funding assistance to purchase new battery-electric buses in accordance with that strategy; and,

WHEREAS, the Santa Cruz Metropolitan Transit District has committed the necessary qualifying local funds to meet at least the minimum required local match for all three of these grant programs,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby authorizes Alex Clifford, CEO/General Manager, or his designee, to submit grant applications and execute all agreements necessary to receive funds from the FTA's 5339 grant programs for battery-electric and CNG replacement buses, replacement paratransit vans and capital improvements for the Santa Cruz Metropolitan Transit District.

Attachment A

Resolution No. _____

Page 2

PASSED AND ADOPTED this 13th Day of May, 2016 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

MIKE ROTKIN
Board Chair

ATTEST _____

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

Attachment B

§5339 Local Match Source; PTMISEA Allocations; and Alternative Outcomes

Table 1. §5339 Projects, Grant Share and Local Match

Grant	Project	\$ Match	\$ 5339	Total
§5339 Formula	3 ParaCruz Vans; Facilities and Vehicle Upgrades	\$ 101,060	506,238	607,298
§5339B	3 CNG Buses; 3 Paratransit Vans	506,400	1,317,600	1,824,000
§5339 LoNo	3 Battery-Electric Buses + Charging Infrastructure	\$ 1,126,164	3,810,348	4,936,512
	Maximum Local Share	\$ 1,733,623	5,634,187	7,367,810

Table 2. §5339 Local Match Source

Source	\$
	1,733,623
FY14 Alternative Fuel Tax Credit	\$ 650,000
FY15 Alternative Fuel Tax Credit	\$ 638,000
PTMISEA	\$ 445,623
	\$ 1,733,623

Table 3. PTMISEA Fund Designations and Balance

FY14 Pacific Station PTMISEA	\$
	5,967,432
MetroBase	\$ 545,000
LCTOP Local Match	\$ 357,000
§5339 Local Match	\$ 445,623
Balance	\$ 4,619,809

Table 4. Alternative Outcomes

Grant Awards	Required Match	Local Funds	Source
§5339 Formula	\$ 101,060	\$ 101,060	FY14 Alternative Fuel Tax Credit (part)
LoNo Award + §5339 Formula	\$ 1,227,223	\$ 650,000	FY14 Alt Fuel Tax Credit
		\$ 577,223	FY15 Alternative Fuel Tax Credit (part)
§5339B Award + §5339 Formula	\$ 607,460	\$ 607,460	FY14 Alternative Fuel Tax Credit (part)
LoNo + §5339B + §5339 Formula	\$ 1,733,623	\$ 650,000	FY14 Alt Fuel Tax Credit
		\$ 638,000	FY15 Alternative Fuel Tax Credit
		\$ 445,623	PTMISEA

1,733,623

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DATE: May 13, 2016

TO: Board of Directors

FROM: Alex Clifford, CEO/General Manager

SUBJECT: CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING SANTA CRUZ METRO'S SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S 11TH ANNUAL "DUMP THE PUMP DAY" ON JUNE 16, 2016 AND RELATED PROMOTIONAL ACTIVITIES

I. RECOMMENDED ACTION

That the Board of Directors consider approving a resolution regarding Santa Cruz METRO's support of and participation in the American Public Transportation Association 11th Annual "Dump the Pump Day" on June 16, 2016 and related promotional activities

II. SUMMARY

- The American Public Transportation Association (APTA), of which Santa Cruz Metropolitan Transit District (METRO) is an active member, marks the 11th annual national "Dump the Pump Day" on June 16, 2016.
- This day encourages people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for all Americans.
- Using public transportation is the quickest way to beat rising gas prices. According to APTA's Transit Saving Report, a two-person household can save, on average, more than \$9,394 a year by downsizing to one car.
- This event helps introduce new riders to the METRO system as public transportation provides an affordable, and for many, necessary, alternative to driving.
- For every \$1 invested in public transportation, \$4 is generated in economic returns. Every \$1 billion invested in public transportation supports and creates more than 50,000 jobs.
- Public transportation has a proven record of reducing congestion. The latest research shows that in 2011, U.S. public transportation use saved 865 million hours in travel time and 450 million gallons of fuel in 498 urban areas. Without public transportation, congestion costs in 2011 would have risen by nearly \$21 billion from \$121 billion to \$142 billion in 498 urban areas.
- As gas prices continue to fluctuate, people need to save money. This is a time to increase public transportation service, not decrease it. However,

Congress has yet to pass a well funded, long-term, multi-modal surface transportation bill that will increase public transportation investment.

- Participating in a nationwide campaign to focus the public's attention on the advantages and essential necessity for robust public transportation infrastructure and systems is particularly important at this time.

III. DISCUSSION/BACKGROUND

The American Public Transportation Association (APTA), of which Santa Cruz METRO is an active member, marks the 11th annual national “Dump the Pump Day” on June 16, 2016 as a day that encourages people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for all Americans. METRO participated in 2010, 2012, 2015 and is ready to participate again in a more comprehensive way in 2016.

Most people don't know that current public transportation use in the U.S. reduces our nation's carbon emissions by 37 million metric tons annually. In addition, public transportation has a proven track record of reducing congestion. The latest research shows that in 2011, US public transportation use saved 856 million hours in travel time, 450 million gallons of fuel and \$21 billion in congestion costs in 498 urban areas. Or that a single commuter switching his or her commute to public transportation can reduce a household's carbon emissions by 10 percent and up to 30 percent if he or she eliminates a second car. Using public transportation is the quickest way to beat fluctuating gas prices.

Public transportation provides personal mobility and freedom for people from every walk of life. Access to public transportation provides options to commute to work, go to school, visit friends or travel to a doctor's office. Public transportation provides access to job opportunities for millions of Americans.

On Dump the Pump Day, METRO will be promoting the fact that people can save money and help the environment. We want to educate the public and promote using our bus system as an alternative and/or in conjunction with driving.

Public service announcements, press releases, local newspaper articles and ads are being planned. Several information kiosks around the County will be staffed to provide information; print and other “Dump the Pump” media.

Finally, turning the public's attention to the advantages and essential necessity for a robust public transportation infrastructure and systems is particularly important at this time.

IV. FINANCIAL CONSIDERATIONS/IMPACT

Approximate investment of the Admin Department's FY16 advertising budget funds for 2016 "Dump the Pump Day" activities will not exceed \$3,000 for items such as bus signage and newspaper advertising.

V. ALTERNATIVES CONSIDERED

- Do not approve the Resolution supporting this outreach. This is not recommended as METRO benefits from all opportunities connecting with our community and promoting ridership.

VI. ATTACHMENTS

Attachment A: Resolution in Support of and Participation in the APTA 11th Annual Dump the Pump Day and Related Promotional Activities

Prepared By: Gina Pye, Executive Assistant

VII. APPROVALS:

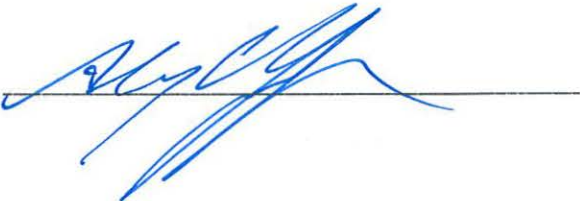
Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT IN SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S 11TH ANNUAL NATIONAL "DUMP THE PUMP DAY" ON JUNE 16, 2016 AND RELATED OUTREACH ACTIVITIES

WHEREAS, June 16, 2016 marks the 11th Annual National American Public Transportation Association's "Dump the Pump Day" as a day encouraging people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for all Americans; and

WHEREAS, for every \$1 invested in public transportation, \$4 is generated in economic returns and people who use public transportation can save upwards of \$9,400 annually; and

WHEREAS, public transportation is used in 498 urban areas in the U.S. and has saved 865 million hours of travel time, 450 million gallons of fuel, and has reduced the nation's carbon emissions by 37 million metric tons annually; and

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz Metropolitan Transit District supports and will participate in the American Public Transportation Association's seventh annual National "Dump the Pump Day" on June 16, 2016 via various related promotional activities.

PASSED AND ADOPTED this 13th day of May 2016 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment A

Resolution No. _____
Page 2

ABSENT: Directors -

Approved:
Mike Rotkin, Chair

Attest:
Alex Clifford, CEO/General Manager

Approved as to form:
Leslyn K. Syren, District Counsel



DATE: May 13, 2016
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: CONSIDERATION OF SANTA CRUZ METRO'S REVISED FY17 AND
FY18 OPERATING BUDGET, FY17 CAPITAL BUDGET AND A
RESOLUTION SETTING A PUBLIC HEARING ON JUNE 24, 2016**

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution setting a public hearing on June 24, 2016 to commence at the Santa Cruz City Council Chambers at 8:30 am, or as soon as thereafter the matter can be heard, for final adoption of the Final FY17 and FY18 Operating Budgets, and FY17 Capital Budget.

II. SUMMARY

- The FY17 Revised and FY18 Operating Budget, and FY17 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 8:30 am, June 24, 2016 in the Santa Cruz City Council Chambers.
- The proposed two-year **FY17 Revised and FY18 line item Operating Budget – Attachment B** total **\$44,790,590** and **\$45,861,984**, respectively. This is a Draft budget, which reflects the latest data regarding revenues and expenses. The Final two-year budget will be presented to the Board of Directors on June 24, 2016.
- On June 26, 2015 the Board adopted the FY16 and FY17 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2015 FY17 Budget and presents a new FY18 Operating Budget.
- Budget Workshop with the Unions was held on May 4, 2016 to answer questions about the two-year FY17 Revised and FY18 Operating Budget and the FY17 Capital Budget and to obtain input from our union partners.
- The **Authorized and Funded Personnel** lists are presented in **Attachment C**.
- The **FY17 Capital Budget – Attachment D** totals **\$5,082,709**.
- The **Unfunded Capital Projects** list, as of 04-23-2016, presented in **Attachment E**, totals approximately \$200M over the next ten years to get Santa Cruz METRO to a State of Good Repair.
- Staff recommends that the Board of Directors receive input on the FY17 Revised and FY18 Operating Budgets and FY17 Capital Budget and provide

additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, for final adoption on June 24, 2016.

- A Resolution was prepared to reflect the above recommendation, and the Board is asked to adopt the resolution to set the public hearing.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt the FY17 Revised Final and FY18 Final Operating Budgets and FY17 Capital Budget by June 30, 2016. The FY17 Revised and FY18 Operating Budgets and the FY17 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 8:30 am, June 24, 2016 in the Santa Cruz City Council Chambers.

On June 26, 2015 the Board adopted the FY16 and FY17 Final Operating Budgets. Santa Cruz METRO produces a 2-year rolling budget. This budget revises the June 2015 FY17 Budget and presents a new FY18 Operating Budget.

Budget Workshop with the Unions was held on May 4, 2016 to answer questions about the two-year FY17 Revised and FY18 Operating Budgets and the FY17 Capital Budget and to obtain input from our union partners.

A. FY17 Operating Revenues

Operating Revenues total \$44,574,000 in FY17. Major Operating Revenue assumptions in the FY17 Revised Budget over the June 2015 FY16 Final Budget, include:

- Passenger Fares – decrease of -3.1%. The estimate is based on the trend in actual Passenger Fares year-to-date as of February 2016.
- Special Transit Fares – increase of 13.9%. The estimate is based on the trend in actual Special Transit Fares year-to-date as of February 2016.
- Paratransit Fares – decrease of -4.2%. The estimate is based on the trend in actual Paratransit Fares year-to-date as of February 2016.
- Highway 17 Fares – increase of 4.2%. The estimate is based on the trend in actual Highway 17 Fares year-to-date as of February 2016.
- Highway 17 Payments – decrease of -20.5%. The estimate is based on the trend in actual Highway 17 Payments year-to-date as of February 2016.
- Decrease in Fares due to Service Reduction is estimated to be (\$500,000). Breakdown of the estimated decrease by account will be included in the Final Budget document presented in June 2016.
- Sales Tax – increase of 2.5%. Sluggish economy does not support much of an increase.

- Transportation Development Act (TDA) – increase of 5.1% in accordance with information from the Santa Cruz Regional Transportation Commission (SCCRTC).
- FTA Sec 5307 – Operating Assistance – increase of 2.0%, as per FAST Act.
- AMBAG/Misc. Grant Funding – decrease of 87.5%. No additional grants are anticipated at this time.
- FTA Sec 5307 – STIC – increase of 60.6% due to meeting all 11 out of 12 performance thresholds per the two UZAs (Urbanized Areas) – Watsonville and Santa Cruz. At this time, STIC funds will not be transferred to the Capital Budget.
- STA – decrease of -29.5%. Significant reduction in STA funding from the State in FY17 due to redistribution of funding and lower fuel prices. Approximately 19% or \$370K of the STA funds will be transferred to the Capital Budget as per the Structural Deficit Presentation to the Board on January 23, 2015 and recommended by the Board COA Ad Hoc Committee Meeting on April 13, 2016.
 - Low Carbon Transit Operations Program (LCTOP) – decrease of 100%. Grant was not funded last year as expected.
 - Transfer (to)/from Operations Sustainability Reserve – decrease of -94% due to the significant reduction in the budget deficit as a result of implemented budget efficiencies and service reductions.

B. FY17 Operating Expenses

Operating Expenses total \$44,875,590 in FY17. Major Operating Expense assumptions in the FY17 Revised Budget over the June FY16 Budget, include:

- **Personnel Expenses** (Labor and Fringe Benefits) decreased by - 9.1%.
- **Non-Personnel Expenses** decreased by -11.3%.

Personnel Expenses:

The significant reduction in Personnel Expenses is due to:

- **Budget Efficiencies - Unfunded Vacant Positions:** 4.5 FTEs: (\$585K)
 - Assistant Superintendent: 1 FTE
 - Assistant Safety & Training Coordinator: 1 FTE

- Schedule Analyst: 1 FTE
- Transit Supervisor: 1 FTE
- Transit Surveyor: 0.5 FTE (the position was funded part-time)
- **Budget Savings resulting from retirements**, when new employees incur less operating expenses (\$90K):
 - Facilities Maintenance Worker II: 1 FTE
 - Sr. IT Technician: 1 FTE
 - Ticket & Pass Program Specialist: 1 FTE
 - Transit Supervisor: 1 FTE
 - Vehicle Service Worker II: 1 FTE
- **Budget Savings from eliminated positions due to service reductions** 49 FTEs: (\$3,793K):
 - FM Mechanics I-II: 3 FTEs (currently vacant). Total savings from unfunding the positions, effective July 2016 are approximately (\$307K).
 - Bus Operators: 43 FTEs (7 FTEs currently vacant, unfunded effective July 2016, resulting in total savings of (\$652K) and 36 additional FTEs will be unfunded effective September 2016, resulting in total savings of (\$2,672).
 - Van Operators: 3 FTEs will be unfunded, effective September 2016, resulting in total savings of (\$162K).

Savings are offset by severance pay and benefits for anticipated layoffs, as per Union Contracts, as well as by the retirement and separation incentive (as approved on April 22, 2016). As of April 20, 2016 (when the FY17 Revised Budget was prepared), there are 5 employees that qualified to receive the retirement and separation incentive, for a total amount of \$85K budgeted in the respective department. As additional information becomes available, it will be incorporated in the budget and presented on June 24, 2016.

As presented on March 25, 2016, other budget assumptions include the following:

- 0% COLA (cost of living adjustment) for all Bargaining Units and Management, as per negotiated contract extensions in 2015.
- Increase in CalPERS retirement employer contribution from 21.0% to 22.6% in FY17, as per CalPERS actuarial information from 2015.
- Anticipated average increase of 8% in Medical Insurance Premiums.

- Increased number of retirees.
- Customer Service Representative: 1 FTE for the new Customer Service Office at the Watsonville Transit Center. The position is funded, but currently vacant.

Non – Personnel Expenses:

To narrow the budget gap and promote operational efficiencies, Staff took the approach to align the FY17 Revised Budget projections in Non-Personnel to the FY16 Final Budget, adopted in June 2015, and implement further budget reductions, when possible. Significant budget savings, greater than (\$50K), are depicted in the table below:

Category:	FY16 Final Budget June 2015	FY17 Revised Budget March 2016	(Favorable)/Unfavorable
PROF/TECHNICAL FEES	\$615,558	\$365,815	(\$249,743)
MOBILE MATERIALS & SUPPLIES	\$3,745,084	\$2,363,886	(\$1,381,198)
PURCHASED TRANS.	\$200,000	\$150,000	(\$50,000)

Anticipated budget savings from service reductions are estimated at approximately (\$930K). Savings will be offset by an increase in maintenance costs (approximately \$350K), due to aging fleet and inability to replace buses due to limited funding in the Capital Budget.

Utilities and Casualty and Liability are two areas, where significant (greater than \$50K) budget increases are anticipated due to:

- The addition of the new JKS Operations Building
- An anticipated increase in physical liability insurance due to adverse development of losses in the insurance pool.

Utilities are projected to increase by 15.1% or \$79K, and Casualty and Liability by 14.2% or \$102K.

C. FY18 Operating Revenues

Operating Revenues total \$45,861,984 in FY18. **Operating Revenue** assumptions in the **FY18 Budget** over the FY17 Revised Budget include:

- Sales Tax – increase of 2.5%.
- Transportation Development Act (TDA) - increase of 2.0%.

- FTA Sec 5307 – Operating Assistance - increase of 2.0%.
- STIC – increase of 2.0%.

D. FY18 Operating Expenses

Operating Expenses total \$45,861,984 in FY18. Major **Operating Expense** assumptions in the **FY18** Budget over the FY17 Revised Budget include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 2.3% or \$834K due to:
 - Anticipated contractual items allotted for in FY18
 - Projected increase in Retirement as per CalPERS Annual Valuation Report from October 2015.
 - Anticipated increase in Medical insurance premiums based on historical trends, as well as current market conditions.
- **Non-Personnel Expenses** increased by 1.9% or \$152K primarily due to anticipated increases in Services (Prof/Technical Fees and Security Services), as well as Casualty and Liability (Insurance – PL/PD)

E. FY17 Capital Budget

The **FY17 Capital Budget** as shown in **Attachment D** totals **\$5,082,709**.

The current FY17 Capital budget consists of ongoing projects rolled forward from FY16, with no new projects at this time. These capital projects are funded by a variety of sources and are detailed on Attachment D.

Several of the projects that were submitted in the preliminary budget in March have been removed, due to budget constraints. These projects were funded with FY17 FTA-STIC based on the Structural Deficit Workshop presentation dated 1/23/16. This presentation discussed the development of a plan to phase out the use of STIC and STA in the operating budget over a five year period, and return those funding sources to the capital budget. At this time, 100% of the STIC is utilized in the operating budget, while \$370K of STA is needed as the local match for ongoing FTA 5339 projects.

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- **Ongoing** - Judy K. Souza Operations Facility – The facility opened for business on Friday, March 18, 2016. The official ribbon cutting event will be Friday, May 6, 2016. However, the Project is not yet closed-out since there are remaining punch-list items for the contractor to complete and disputed claims by both the contractor and the Agency that must be resolved. In addition, there are several items that

were de-scoped from the contractor's scope of work and that will require METRO to independently put out for bid.

- Ongoing - Transit Security Projects – Approximately 40% of the FY17 budgeted Cal-OES project funds have been programmed to the Judy K. Souza Operations Facility for security measures. Projects include an electronic security gate, security cameras, a radio tower and property line fencing.
- Ongoing - Pacific Station Conceptual Design Project – It is anticipated that the conceptual design aspect of this project will end in early FY16 with the environmental process to follow.
- Ongoing – Finance Software Replacement – this placeholder provides for partial funding for new comprehensive financial software to replace existing antiquated software. This project budget is estimated at \$250,000, although the additional funding does not exist at this time.
- Ongoing – Paracruz Van Replacement (4) – Two of the four Paratransit vehicles were received last fiscal year and are currently in service. The two remaining vehicles have been received and will be in service later this fiscal year. The first two vehicles were paid entirely with grant funds, therefore the amount remaining in the budget represents grant funding for the other two vehicles plus 100% of the local match required for this grant.
- Ongoing – Mid-Life Bus Engine Overhauls Campaign – Mid-life overhaul increases bus reliability and reduces maintenance cost during years 7 to 12, usually enabling an additional 2 years of lower maintenance cost operation through 14 years. Meets the FTA State of Good Repair (SGR) requirements and yields partial savings in the operating fund in Fleet Maintenance.
- Ongoing – Bus Repaint Campaign - Bus exterior paint deteriorates through bus washing and sun UV fading. Repainting provides a protective seal for body seams, a good public image and enables ease of cleaning.
- Ongoing – Non-Revenue Vehicle Replacements – New Bus and Bus Facilities FTA Section 5339 Program funds (replaces the FTA Section 5309 Bus and Bus Facilities Program) that will be used to purchase eleven non-revenue vehicles.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY17 Revised and FY18 line item Operating Budget total \$44,875,590 and \$45,861,984, respectively. The operating budgets, as presented,

are balanced budgets with the use of funds from the Operations Sustainability Reserve account. The Capital Budget totals \$5,082,709. This Capital Budget is funded with multiple sources.

V. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Board of Directors take input on the FY17 Revised and FY18 Operating Budgets and FY17 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

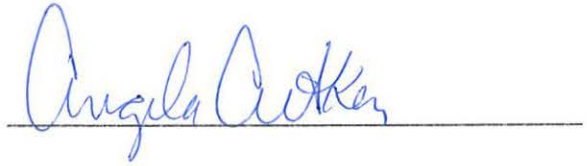
VI. ATTACHMENTS

- Attachment A:** Presentation on FY17 & FY18 Operating Budgets and FY17 Capital Budget
- Attachment B:** FY17 Revised and FY18 line item Operating Budgets
- Attachment C:** Authorized and Funded Personnel
- Attachment D:** FY17 Capital Budget
- Attachment E:** Unfunded Capital Projects as of 04-23-2016
- Attachment F:** Resolution to Set a Public Hearing

Prepared By: Kristina Mihaylova, Sr. Financial Analyst
Debbie Kinslow, Assistant Finance Manager

VII. APPROVALS:

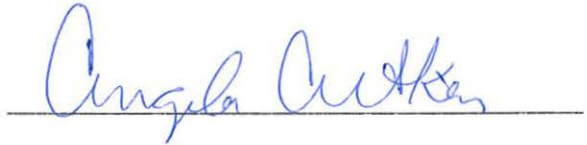
Angela Aitken, Finance Manager



Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



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FY17 & FY18 Operating Budget and FY17 Capital Budget

Santa Cruz METRO Board of Directors

May 13, 2016

Angela Aitken, Finance Manager

Overview of Today's Presentation

- **The Journey of Fixing the Structural Deficit**
 - Year-to-date (as of February 2016)
- **FY17 & FY18 Operating Budget Changes**
 - March 25, 2016 to May 13, 2016
- **Projected Reserve Balances**
 - As of June 30, 2016 (estimate)
- **FY17 & FY18 Non-Controllable Operating Budget Risks**

The Journey of Fixing the Structural Deficit

10A.3



Definition of a Structural Deficit:

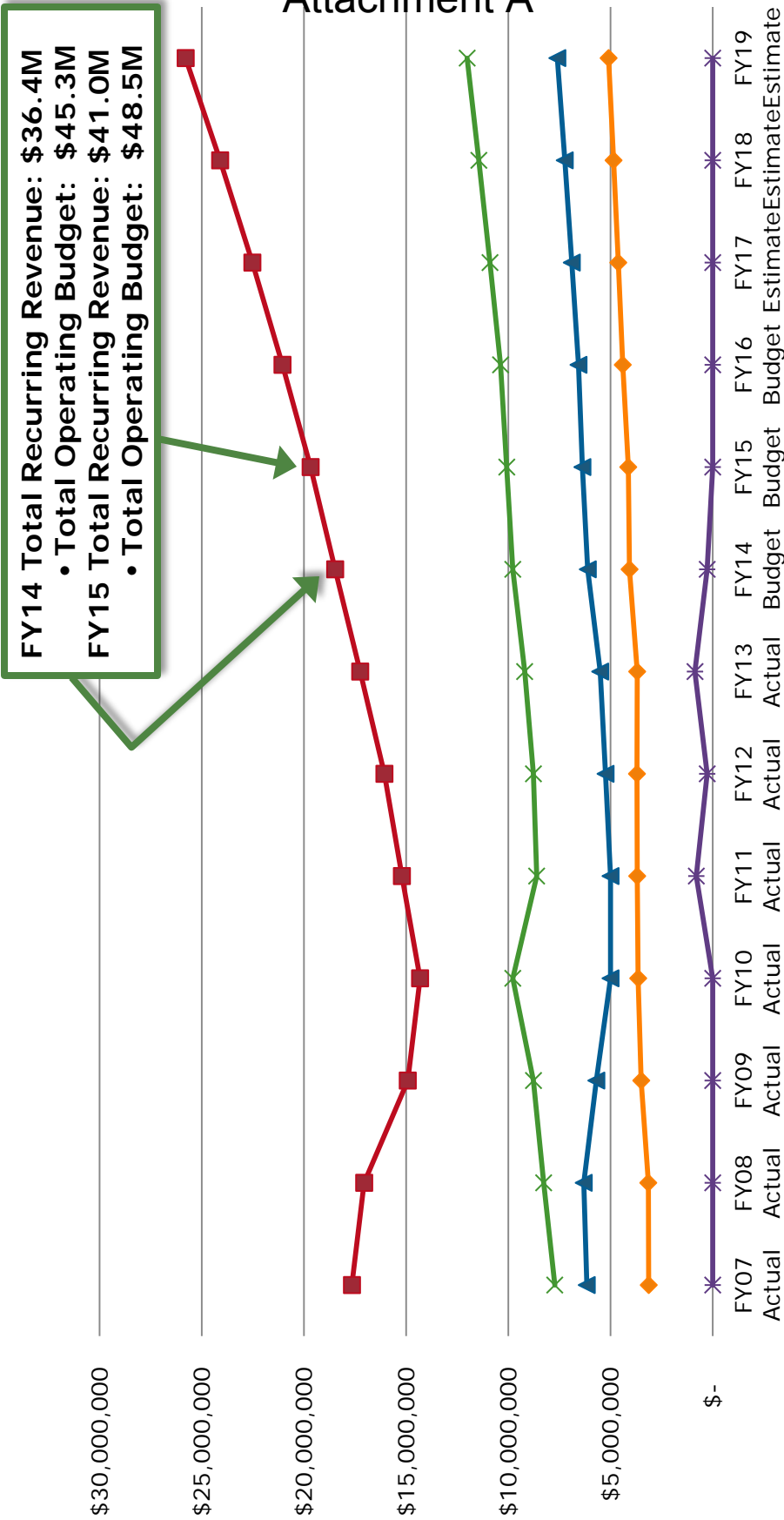
-Recurring Expenses Exceed Recurring Revenues

10A.4

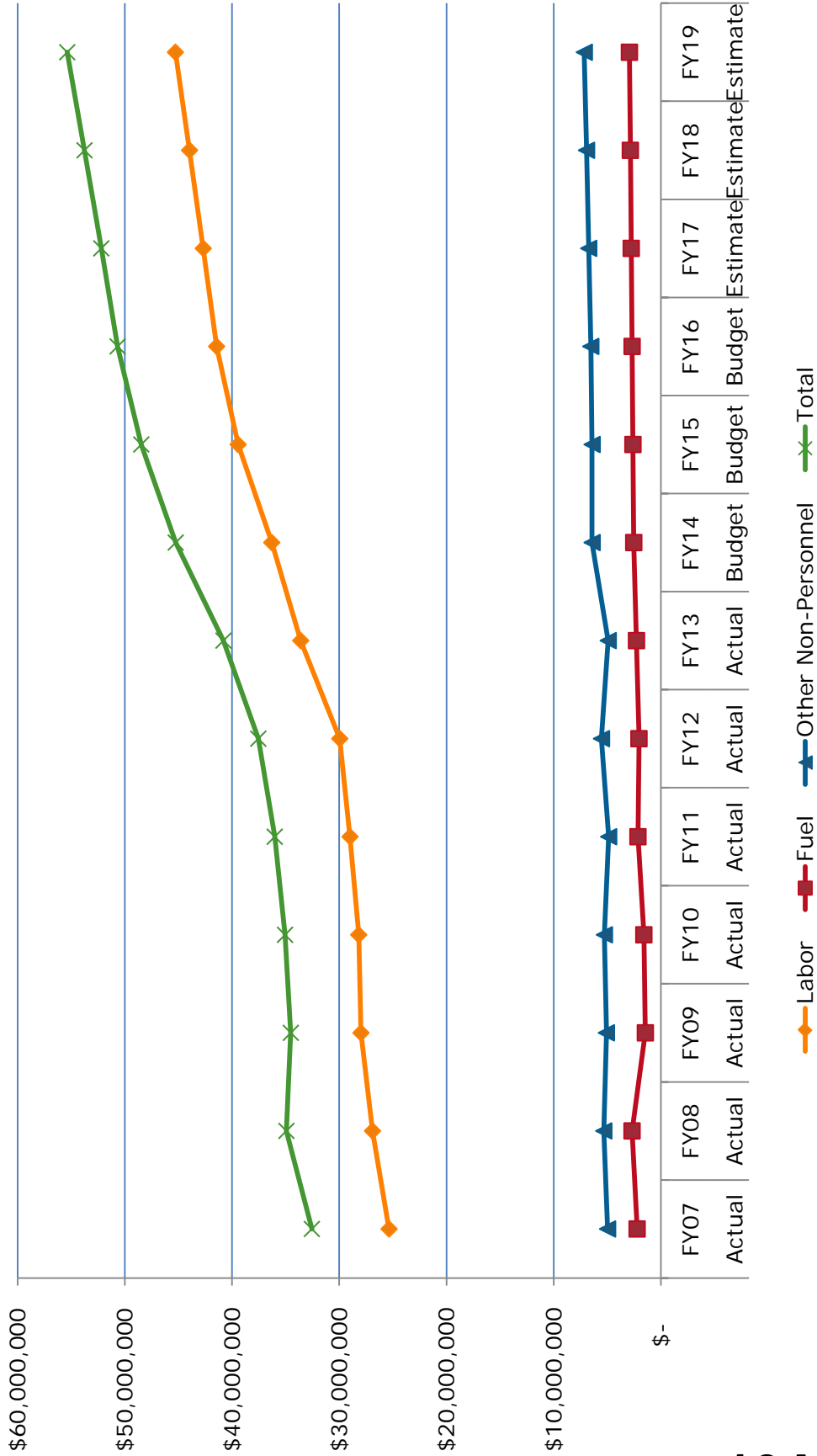


Traditional Recurring Operating Revenue Components

As of August 2014



Major Budget Drivers As of August 2014



10A.6



How Did We Get Here...

and Where We Are Going

- History of Contributing Factors
 - Prolonged Recession
 - Continued Higher Rate of Local Unemployment
 - Contributing to Sales Tax decline (FY08 – FY10)
 - Marginal Sales Tax Growth (FY11 – Current FY)
 - Growth in Revenues not Keeping Up with Expenses

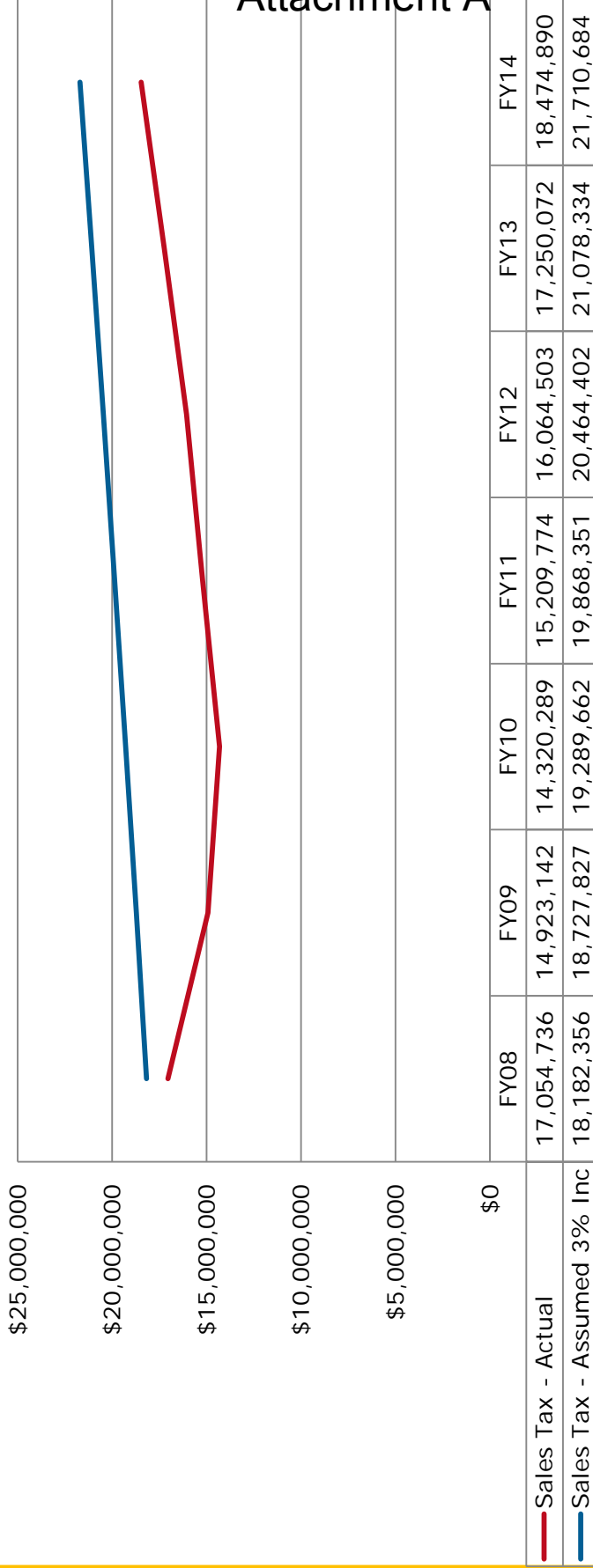
10A.7



Estimated Sales Tax Loss

(FY08 – FY14) as of Aug 2014

Actual Sales Tax Received vs. Assumed 3% Increase

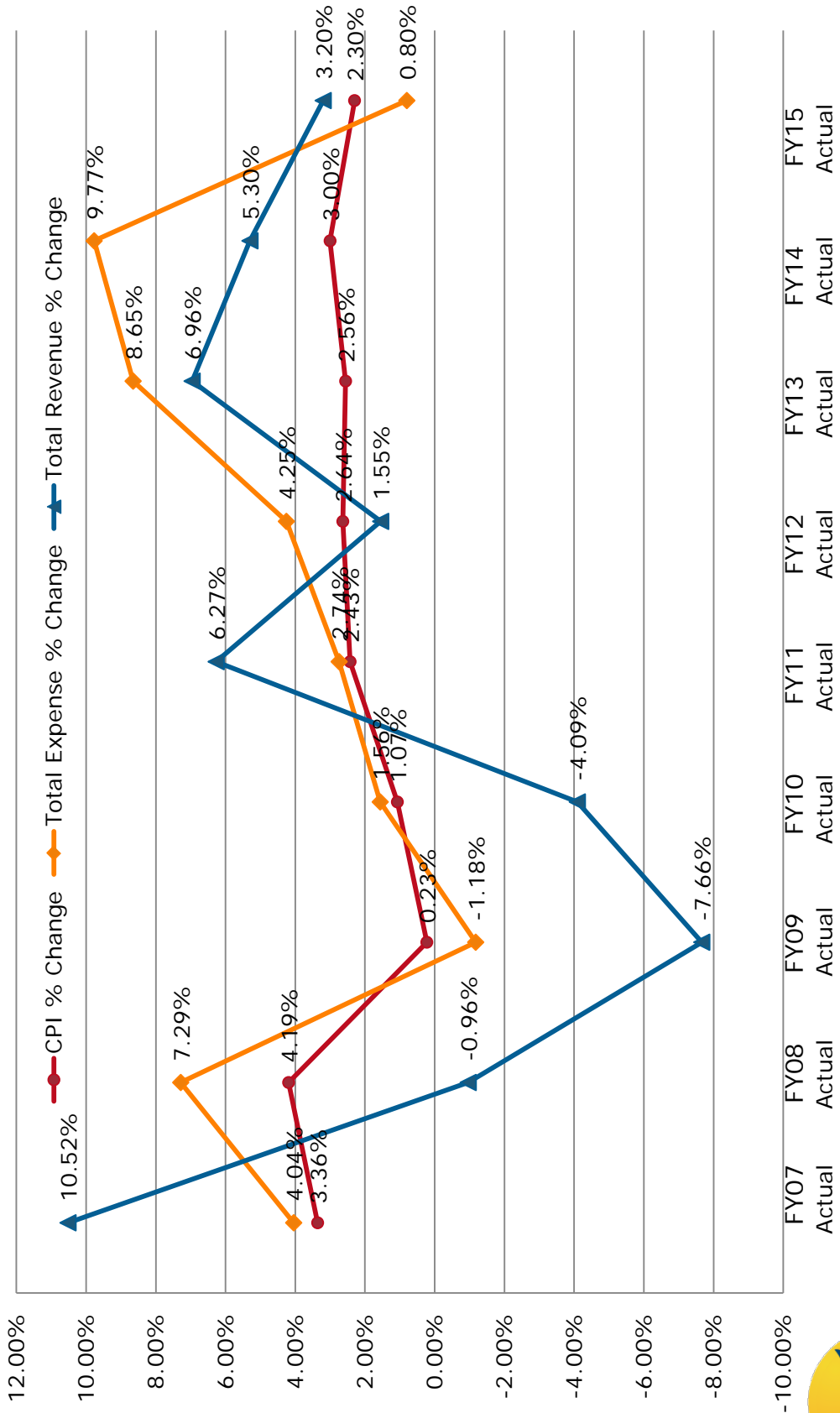


FY08 – FY14 Assumed Total Loss - \$26M

FY08 – FY14 Non-Recurring Revenue Used – \$21.8M
- Reserves, STIC, STA



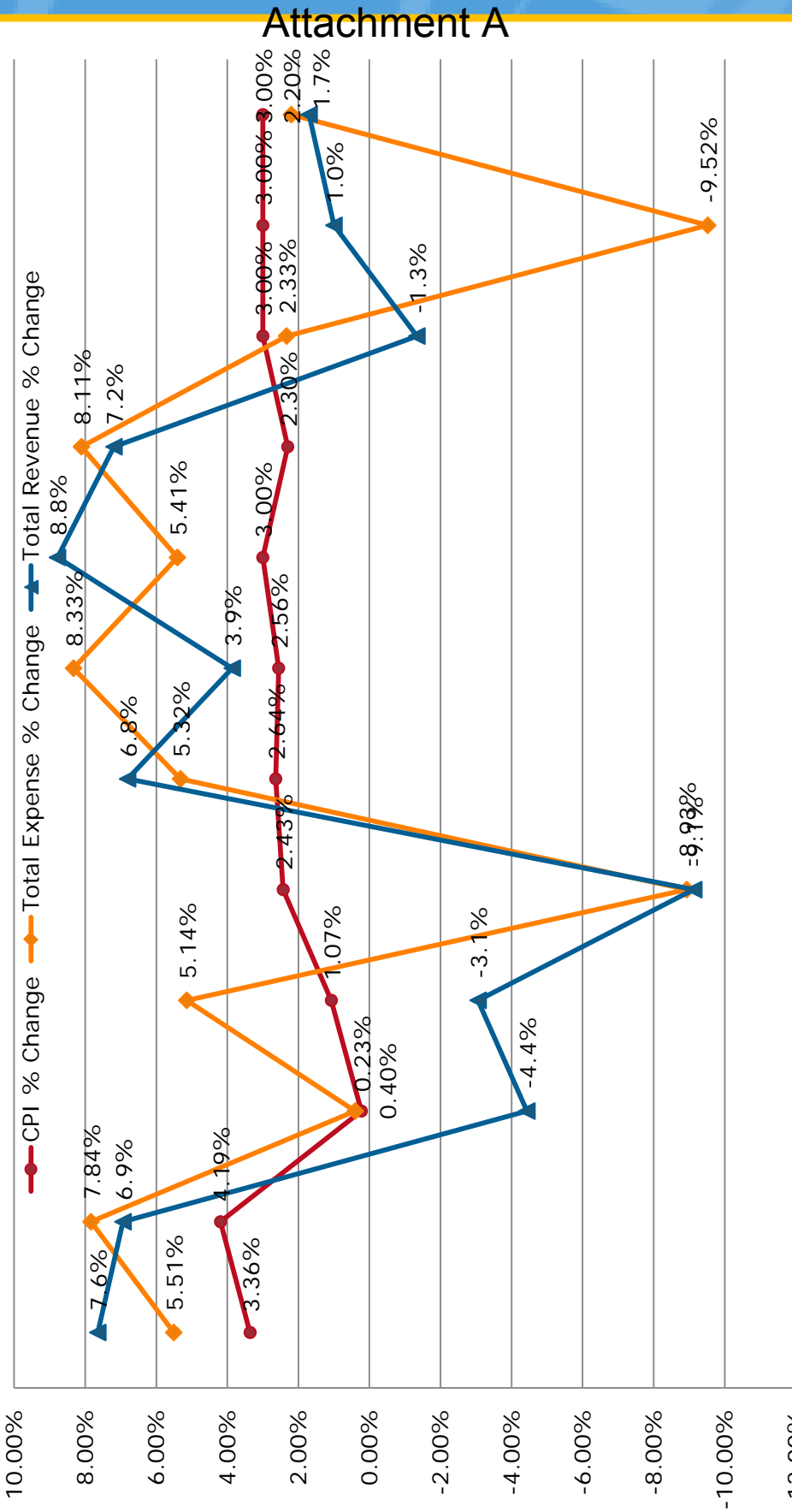
Total Actual Revenue* and Expense % Change vs. CPI % Change As of June 2015



* Total Revenue does not include STA, STIC and Reserves.



Total Budget Revenue* and Expense % Change vs. CPI % Change



*Total Revenue does not include STA, STIC and Reserves.



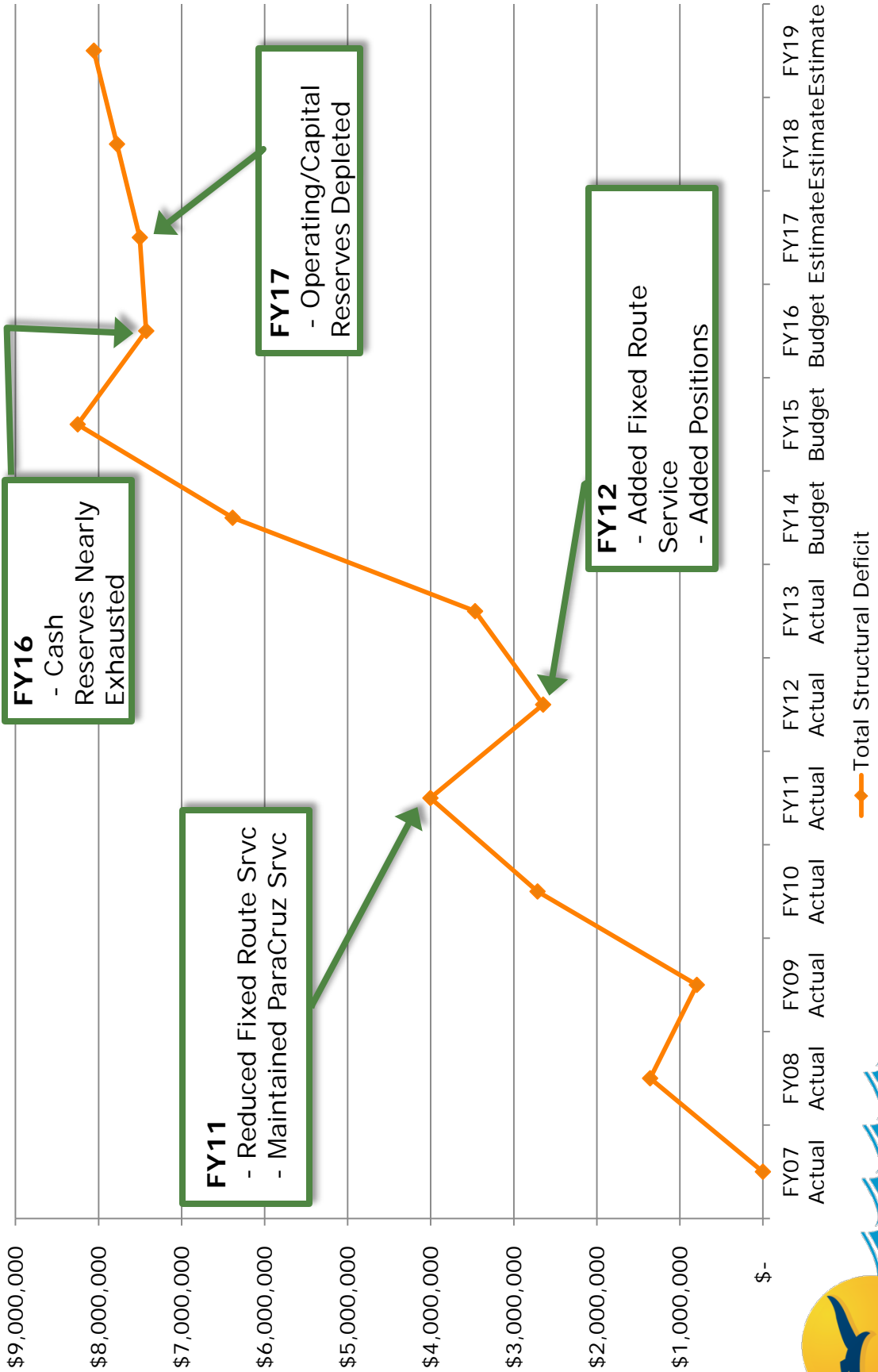
**How Bad is
the Structural Deficit ...**

**How Bad Can
the Structural Deficit Get?**

Structural Deficit Components

(STA, STIC, Carryover, Reserves)

As of August 2014

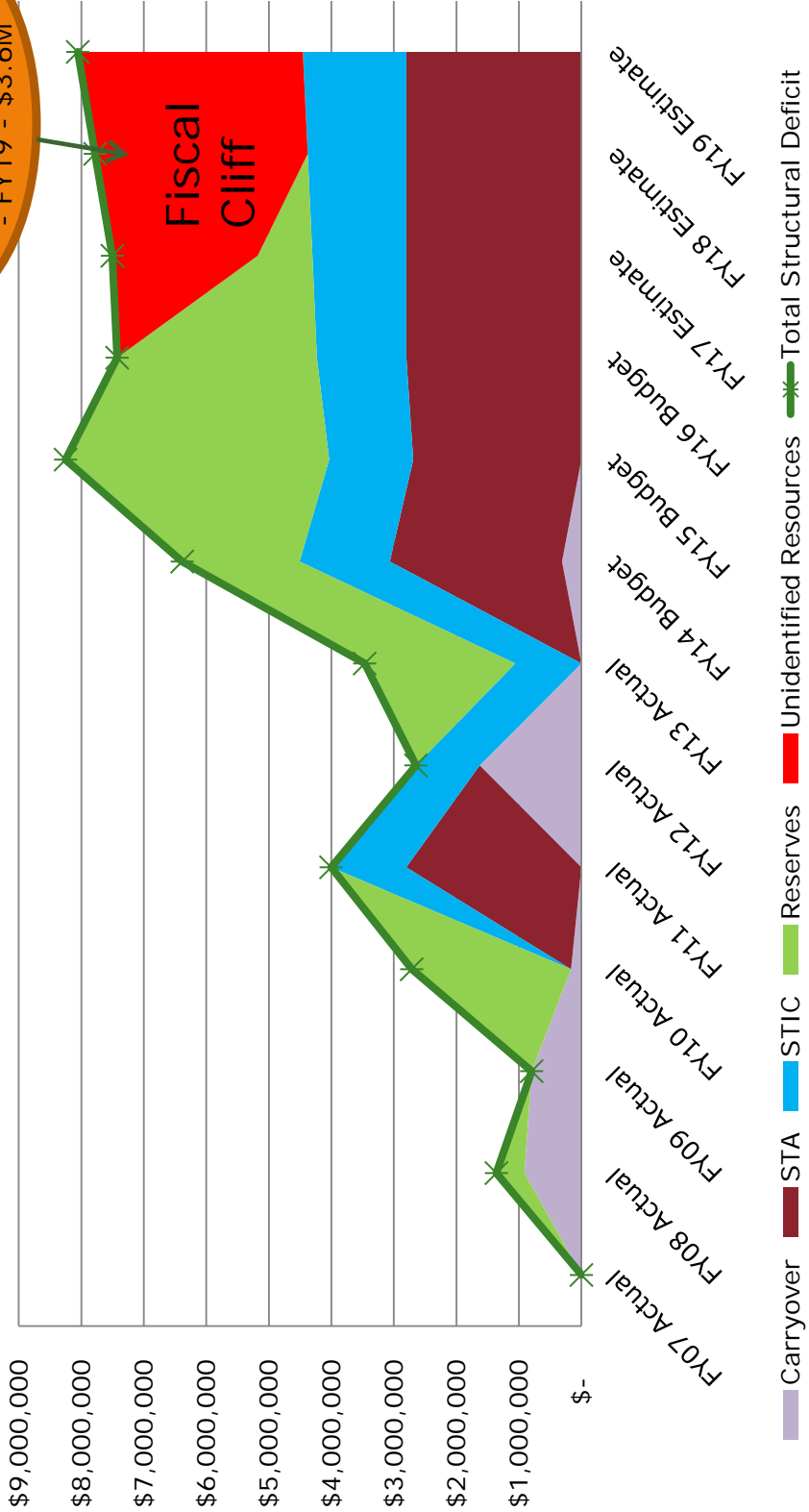


Capital Eligible Funds

As of August 2014

Used to Backfill the Structural Deficit

Unidentified Resources
 - FY17 - \$2.3M
 - FY18 - \$3.4M
 - FY19 - \$3.6M



What Santa Cruz METRO Has Done:

FY07 – FY14

- Reduction of Service
- Fare Restructuring
- Reduced Budget Expenditures by Department
- Delay in Filling Funded Personnel Vacancies
- Increased Use of Capital Eligible Funds in the Operating Budget such as:

- STA
- STIC
- Reserves
- Carryover
- ARRA

What Santa Cruz METRO Has Done: FY15 and FY16 year-to-date actuals as of February 2016

- **FY15 Substantial Budget Savings:**
 - **Personnel (\$2.4M)**
 - Averaged 14 vacant funded positions
 - **Non-Personnel Expenses (\$0.9M)**
 - Savings in Mobile Materials and Supplies
- **FY16 Substantial Budget Savings:**
 - **Personnel (\$1.7M)**
 - Averaged 17.5 Vacant Funded Positions
 - Savings from the rollback of the 2% COLA
 - **Non-Personnel Expenses (\$0.5M)**
 - Savings in Mobile Materials and Supplies
- **Highway 17 Fare Restructuring:**
 - \$121K increase in revenue, year over year
- **Paratransit Fare Increase:**
 - \$5K increase in revenue, year-over-year

-
- **Realigning Paratransit Service to the Fixed Route Service:**
 - no increase in expenses, year – over- year in FY16
 - in FY15 expenses had increased 3.4% or \$113K over FY14

FY17 & FY18 Operating Budget Changes

March 25, 2016 to May 13, 2016

10A.16



Operating Budget Changes March 25, 2016 to May 13, 2016

- **FY17 & FY18 Operating Revenues**
 - Revised Budget Projections in all Fares Accounts based on actual collections in FY16 (year-to-date as of February 2016)
 - Estimated Budget decrease in Fares due to Service Reduction: (\$500K/Fiscal Year)
 - 100% of the STIC is used in the Operating Budget instead of in the Capital Budget.
 - Significant decrease in the Transfer (to)/from Operations Sustainability Reserve Account as a result of implemented budget efficiencies and service reductions.

Operating Budget Changes March 25, 2016 to May 13, 2016

- **FY17 & FY18 Operating Expenses**
 - **Unfunded Vacant Positions: 4.5 FTEs.** (Assistant Superintendent, Assistant Safety & Training Coordinator, Schedule Analyst, Transit Supervisor, Transit Surveyor): **(\$585K)**
 - **Budget Savings from Retirements** (new employees incur less operating expenses).
 - **Eliminated positions due to Service Reductions** (FM Mechanics I-II, Van Operators, Bus Operators): **(\$3,793K)**
 - **Retirement/Separation Incentive \$85K**, currently budgeted in FY17, will be revised as information becomes available).
 - **Conversion of FM Worker to Custodial Service Worker I: (\$15K)**
 - **Budget Savings from Consumables (Mobile Supplies) due to Service Reductions: (\$930K)**
 - **Increase in Fleet Maintenance Costs due to aging fleet** (budget constraints in the Capital Budget leading to inability to replace buses): **\$350K**



Projected Reserve Balances

As of June 30, 2016 (estimate)



Operating Reserves as of 06/30/2016

Target: \$3.5M



\$1.4M Deficient

Target: \$668K



Fully Funded

Target: \$7.1M



\$0.6M Deficient

Target: \$3.0M



Fully Funded



No Minimum Balance

* Committed against FTA 5339 Bus Grant Application



FY17 & FY18 Non-Controllable Operating Budget Risks

10A.21



FY17 & FY18 Non-Controllable Operating Budget Risks

- Revenues
 - Passenger Fares and Paratransit Fares
 - Fares will fluctuate with Service Reductions
 - STA
 - Use of majority of funding in Operating Budget, instead of Capital Budget
 - STIC
 - Service reductions place some STIC factors at risk
 - Alternative Fuel Tax Credit
 - Must be renewed every year; historically been significantly delayed; based on CNG use
 - May decrease with Service Reductions
 - FY16 & FY17 allocations are guarantees as per FAST ACT; Future allocations are subject to annual authorization
 - Federal FTA 5307, STIC, 5311
 - Subject to appropriation
 - Sales Tax
 - Consumer spending may stall
 - PEPR
 - Potential impacts to Cash Flow (Department of Transportation Challenge)



FY17 & FY18 Non-Controllable Operating Budget Risks

- Expenses
 - CNG and Diesel Engine Failures
 - Fuel Costs Volatility
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Utility, Maintenance and Insurance for New Ops Building
 - No History
 - Aging Fleet
 - Increased Maintenance Costs
 - Changes in Unfunded Mandates



FY17 & FY18 Summary

	Revised Budget FY17	Budget FY18
Recurring Revenues	\$40,823,035	\$41,498,068
STIC	\$2,125,425	\$2,167,934
STA	\$1,625,540	\$1,625,540
Transfer (to)/from Operations Sustainability Reserve	\$301,590	\$570,442
Total Revenues	\$44,875,590	\$45,861,984
Recurring Expenses: <u>Personnel</u>	\$36,965,763	\$37,799,789
Recurring Expenses: <u>Non - Personnel</u>	\$7,909,827	\$8,062,195
Total Expenses	\$44,875,590	\$45,861,984

FY17 Capital Budget: \$5,082,709



Questions

10A.25



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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	FINAL	REVISED	% CHANGE		% CHANGE	
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16 BUDG FY17	BUDG FY16 BUDG FY17	BUDGET FY18	BUDG FY18 BUDG FY17
1 Passenger Fares	3,800,000	3,681,471	-3.1%	-3.1%	3,681,471	0.0%
2 Special Transit Fares	3,400,000	3,874,017	13.9%	13.9%	3,874,017	0.0%
3 Paratransit Fares	354,000	339,141	-4.2%	-4.2%	339,141	0.0%
4 Highway 17 Fares	1,775,000	1,849,404	4.2%	4.2%	1,849,404	0.0%
5 Highway 17 Payments	500,000	397,314	-20.5%	-20.5%	397,314	0.0%
<i>Estimated Reduction in Fares due to Service Cuts</i>						
6 Commissions	-	(500,000)	100.0%	100.0%	(500,000)	0.0%
7 Advertising Income	3,500	3,500	0.0%	0.0%	3,500	0.0%
8 Rent Income	225,000	275,000	22.2%	22.2%	275,000	0.0%
9 Interest Income	144,344	150,000	3.9%	3.9%	154,500	3.0%
10 Other Non-Transp Revenue	65,000	45,000	-30.8%	-30.8%	30,000	-33.3%
11 Sales Tax (1/2 cent)	13,000	13,000	0.0%	0.0%	13,000	0.0%
12 Additional Sales Tax (RTC)	19,095,116	19,572,494	2.5%	2.5%	20,061,806	2.5%
13 SLPP Backfill for Metro Base	-	-	0.0%	0.0%	-	0.0%
14 Transp Dev Act (TDA) Funds	(2,000,000)	-	-100.0%	-100.0%	-	0.0%
15** FTA Sec 5307 - Op Assistance	6,377,491	6,701,163	5.1%	5.1%	6,835,186	2.0%
16 FTA Sec 5311 - Rural Op Asst	4,163,523	4,246,793	2.0%	2.0%	4,331,729	2.0%
17 AMBAG/Misc. Grant Funding	177,787	166,738	-6.2%	-6.2%	152,000	-8.8%
18 STIC	64,000	8,000	-87.5%	-87.5%	-	-100.0%
19 STIC (Transfer to Capital Budget)	1,323,588	2,125,425	60.6%	60.6%	2,167,934	2.0%
20 STA - SLPP Backfill for Metro Base	-	-	0.0%	0.0%	-	0.0%
21 STA - Operating (Current Year)	2,000,000	-	-100.0%	-100.0%	-	0.0%
22 STA - Operating (Current Year) (1/5)	2,832,152	1,995,540	-29.5%	-29.5%	1,995,540	0.0%
23 Low Carbon Transit Operations Program	-	(370,000)	100.0%	100.0%	(370,000)	0.0%
24 Fuel Tax Credit	100,694	-	-100.0%	-100.0%	-	0.0%
25 Fuel Tax Credit (Transfer to Reserves)	638,208	638,208	0.0%	0.0%	657,354	3.0%
26 Medicare Subsidy	(638,208)	(638,208)	0.0%	0.0%	(657,354)	3.0%
27 Transfer (to)/from Operations	141,743	-	-100.0%	-100.0%	-	0.0%
Sustainability Reserve	5,038,761	301,590	-94.0%	-94.0%	570,442	89.1%
UNREALIZED REVENUE	-	-	0.0%	0.0%	-	0.0%
TOTAL REVENUE	49,594,699	44,875,590	-9.5%	-9.5%	45,861,984	2.2%

** FTA funding is used solely to fund labor expense

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	9,550,366	7,719,826	-19.2%	7,629,822	-1.2%
501013 Bus Operator OT	1,904,774	1,567,454	-17.7%	1,512,331	-3.5%
501021 Other Salaries	8,114,801	7,708,581	-5.0%	7,908,385	2.6%
501023 Other OT	513,937	444,756	-13.5%	460,726	3.6%
Totals	20,083,878	17,440,618	-13.2%	17,511,265	0.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	348,447	302,277	-13.3%	305,670	1.1%
502021 Retirement	4,538,548	4,256,586	-6.2%	4,547,615	6.8%
502031 Medical Ins	9,658,090	9,527,933	-1.3%	9,887,756	3.8%
502041 Dental Ins	554,034	464,639	-16.1%	449,984	-3.2%
502045 Vision Ins	128,734	111,410	-13.5%	114,752	3.0%
502051 Life Ins/AD&D	52,358	46,025	-12.1%	47,336	2.8%
502060 State Disability Ins (SDI)	219,218	195,333	-10.9%	203,176	4.0%
502061 Long Term Disability Ins	143,298	135,053	-5.8%	138,588	2.6%
502071 State Unemployment Ins (SUI)	75,080	67,125	-10.6%	71,464	6.5%
502081 Worker's Comp Ins	850,000	850,000	0.0%	875,500	3.0%
502101 Holiday Pay	660,541	573,429	-13.2%	583,721	1.8%
502103 Floating Holiday	96,241	94,099	-2.2%	98,128	4.3%
502109 Sick Leave	1,013,417	879,432	-13.2%	894,858	1.8%
502111 Annual Leave	1,981,314	1,777,336	-10.3%	1,823,733	2.6%
502121 Other Paid Absence	195,454	166,746	-14.7%	168,978	1.3%
502251 Phys. Exams	14,110	14,110	0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,656	4,656	0.0%	4,656	0.0%
502999 Other Fringe Benefits	63,453	58,955	-7.1%	58,500	-0.8%
Totals	20,596,993	19,525,144	-5.2%	20,288,524	3.9%

Consolidated

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
			BUDG FY16	BUDG FY17		
SERVICES						
503011 Accting/Audit Fees	83,250	95,250	14.4%	14.4%	95,250	0.0%
503012 Admin/Bank Fees	360,003	370,500	2.9%	2.9%	376,060	1.5%
503031 Prof/Technical Fees	615,558	365,815	-40.6%	-40.6%	426,208	16.5%
503032 Legislative Services	94,000	101,000	7.4%	7.4%	101,000	0.0%
503033 Legal Services	106,396	106,396	0.0%	0.0%	106,396	0.0%
503034 Pre-Employment Exams	8,720	5,800	-33.5%	-33.5%	5,800	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	34,642	6,468	-81.3%	-81.3%	8,468	30.9%
503162 Uniforms/Laundry	28,368	24,280	-14.4%	-14.4%	24,280	0.0%
503171 Security Services	468,500	505,323	7.9%	7.9%	515,323	2.0%
503221 Classified/Legal Ads	13,048	12,200	-6.5%	-6.5%	12,200	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	5,500	100.0%	100.0%	-	-100.0%
503351 Repair - Bldg & Impr	55,342	48,590	-12.2%	-12.2%	48,590	0.0%
503352 Repair - Equipment	581,233	651,768	12.1%	12.1%	650,446	-0.2%
503353 Repair - Rev Vehicle	327,233	652,000	99.2%	99.2%	689,500	5.8%
503354 Repair - Non Rev Vehicle	30,000	30,000	0.0%	0.0%	30,000	0.0%
503363 Haz Mat Disposal	48,000	40,452	-15.7%	-15.7%	40,452	0.0%
Totals	2,854,293	3,021,342	5.9%	5.9%	3,129,973	3.6%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,000	5.9%	5.9%	90,000	0.0%
504012 Fuels & Lubricants - Rev Veh	2,400,000	1,352,000	-43.7%	-43.7%	1,352,000	0.0%
504021 Tires & Tubes	272,023	300,000	10.3%	10.3%	300,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	988,109	621,886	-37.1%	-37.1%	621,886	0.0%
Totals	3,745,084	2,363,886	-36.9%	-36.9%	2,363,886	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	136	136	0.0%	136	0.0%
504211 Postage & Mailing	12,575	13,550	7.8%	11,550	-14.8%
504214 Promotional Items	800	1,400	75.0%	1,400	0.0%
504215 Printing	36,184	50,805	40.4%	40,805	-19.7%
504217 Photo Supp/Process	2,686	2,500	-6.9%	2,500	0.0%
504311 Office Supplies	71,537	71,062	-0.7%	68,562	-3.5%
504315 Safety Supplies	22,039	16,860	-23.5%	16,860	0.0%
504317 Cleaning Supplies	54,480	53,830	-1.2%	53,830	0.0%
504409 Repair/Maint Supplies	117,000	114,983	-1.7%	114,983	0.0%
504417 Tenant Repairs	10,000	9,000	-10.0%	9,000	0.0%
504421 Non-Inventory Parts	20,000	39,730	98.7%	39,730	0.0%
504511 Small Tools	4,269	7,736	81.2%	4,236	-45.2%
504515 Employee Tool Replacement	783	2,180	178.4%	2,180	0.0%
Totals	352,489	383,772	8.9%	365,772	-4.7%
UTILITIES					
505011 Gas & Electric	269,200	297,000	10.3%	297,000	0.0%
505021 Water & Garbage	111,000	147,240	32.6%	147,240	0.0%
505031 Telecommunications	144,989	160,434	10.7%	160,734	0.2%
Totals	525,189	604,674	15.1%	604,974	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	61,615	61,904	0.5%	63,138	2.0%
506015 Insurance - PL/PD	507,311	609,254	20.1%	670,180	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	718,926	821,158	14.2%	883,318	7.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	15,000	14,280	-4.8%	14,280	0.0%
507201 Licenses & Permits	14,701	19,296	31.3%	19,296	0.0%
507999 Other Taxes	15,548	14,400	-7.4%	14,400	0.0%
Totals	45,249	47,976	6.0%	47,976	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	200,000	150,000	-25.0%	150,000	0.0%
Totals	200,000	150,000	-25.0%	150,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	76,295	86,860	13.8%	86,860	0.0%
509081 Advertising - District Promo	30,000	30,500	1.7%	30,500	0.0%
509101 Employee Incentive Program	20,300	15,200	-25.1%	15,200	0.0%
509121 Employee Training	39,266	69,160	76.1%	74,337	7.5%
509122 BOD Travel	3,000	3,000	0.0%	3,000	0.0%
509123 Travel	65,755	74,435	13.2%	67,835	-8.9%
509125 Local Meeting Expense	6,521	6,520	0.0%	6,520	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	253,737	298,275	17.6%	296,852	-0.5%
LEASES & RENTALS					
512011 Facility Lease	195,322	201,350	3.1%	202,050	0.3%
512061 Equipment Rental	23,539	17,394	-26.1%	17,394	0.0%
Totals	218,861	218,744	-0.1%	219,444	0.3%
PERSONNEL TOTAL					
	40,680,871	36,965,763	-9.1%	37,799,789	2.3%
NON-PERSONNEL TOTAL					
	8,913,828	7,909,827	-11.3%	8,062,195	1.9%
TOTAL OPERATING EXPENSES	49,594,699	44,875,590	-9.5%	45,861,984	2.2%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Departmental Expenses

DEPARTMENT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
1100 Administration	1,225,745	1,242,577	1.4%	1,365,704	9.9%
1200 Finance	1,916,116	2,020,215	5.4%	2,104,692	4.2%
1300 Customer Service	812,870	874,446	7.6%	887,955	1.5%
1400 Human Resources	690,054	685,987	-0.6%	712,012	3.8%
1500 Information Technology Planning, Grants,	1,076,163	1,063,735	-1.2%	1,073,001	0.9%
1600 Governmental Affairs	1,025,571	756,982	-26.2%	806,227	6.5%
1700 District Counsel	606,155	619,225	2.2%	650,633	5.1%
1800 Risk Management	966,705	973,366	0.7%	996,013	2.3%
1900 Purchasing	863,775	894,698	3.6%	948,720	6.0%
2200 Facilities Maintenance	2,757,986	2,793,762	1.3%	2,865,108	2.6%
3100 Paratransit Program	5,086,077	5,014,653	-1.4%	5,168,907	3.1%
3200 Operations	2,470,922	2,076,115	-16.0%	2,187,828	5.4%
3300 Bus Operators	18,488,078	15,304,109	-17.2%	15,075,451	-1.5%
4100 Fleet Maintenance	8,787,544	7,524,192	-14.4%	7,750,503	3.0%
5100 Capital Funded Labor	-	-	0.0%	-	-
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	2,820,685	3,031,276	7.5%	3,268,978	7.8%
700 SCCIC	250	250	0.0%	250	0.0%
TOTAL OPERATING EXPENSES	49,594,699	44,875,590	-9.5%	45,861,984	2.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	413,060	395,756	-4.2%	417,627	5.5%
501023 Other OT	11,900	10,000	-16.0%	10,000	0.0%
Totals	424,960	405,756	-4.5%	427,627	5.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,583	7,308	-3.6%	7,701	5.4%
502021 Retirement	107,322	111,649	4.0%	124,027	11.1%
502031 Medical Ins	70,027	94,839	35.4%	101,437	7.0%
502041 Dental Ins	5,602	5,245	-6.4%	5,402	3.0%
502045 Vision Ins	1,281	1,281	0.0%	1,319	3.0%
502051 Life Ins/AD&D	5,339	5,339	0.0%	5,430	1.7%
502060 State Disability Ins (SDI)	3,520	3,415	-3.0%	3,677	7.7%
502061 Long Term Disability Ins	2,883	3,000	4.1%	3,159	5.3%
502071 State Unemployment Ins (SUI)	891	945	6.1%	1,003	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	14,765	15,201	3.0%	16,035	5.5%
502103 Floating Holiday	17,955	18,484	3.0%	19,459	5.3%
502109 Sick Leave	22,147	22,801	3.0%	24,052	5.5%
502111 Annual Leave	39,669	38,216	-3.7%	40,193	5.2%
502121 Other Paid Absence	3,461	3,563	3.0%	3,758	5.5%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	11,959	10,761	-10.0%	10,765	0.0%
Totals	326,939	354,585	8.5%	380,329	7.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Acting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	225,561	226,580	0.5%	301,973	33.3%
503032 Legislative Services	94,000	101,000	7.4%	101,000	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,150	5,000	20.5%	5,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	6,025	3,357	-44.3%	3,475	3.5%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	329,736	335,937	1.9%	411,448	22.5%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	6,365	4,200	-34.0%	4,200	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	1,009	1,050	4.1%	1,050	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	14,926	15,500	3.8%	15,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	22,300	20,750	-7.0%	20,750	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Administration - 1100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	56,010	64,350	14.9%	64,350	0.0%
509081 Advertising - District Promo	-	500	100.0%	500	0.0%
509101 Employee Incentive Program	20,100	15,000	-25.4%	15,000	0.0%
509121 Employee Training	1,600	1,600	0.0%	1,600	0.0%
509122 BOD Travel	3,000	3,000	0.0%	3,000	0.0%
509123 Travel	20,000	20,000	0.0%	20,000	0.0%
509125 Local Meeting Expense	6,500	6,500	0.0%	6,500	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	119,810	123,550	3.1%	123,550	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	2,000	2,000	0.0%	2,000	0.0%
Totals	2,000	2,000	0.0%	2,000	0.0%
PERSONNEL TOTAL	751,899	760,340	1.1%	807,956	6.3%
NON-PERSONNEL TOTAL	473,846	482,237	1.8%	557,748	15.7%
DEPARTMENT TOTALS	1,225,745	1,242,577	1.4%	1,365,704	9.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	498,924	501,838	0.6%	511,863	2.0%
501023 Other OT	5,000	5,000	0.0%	5,000	0.0%
Totals	503,924	506,838	0.6%	516,863	2.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,992	9,059	0.8%	9,239	2.0%
502021 Retirement	129,177	140,073	8.4%	150,457	7.4%
502031 Medical Ins	157,757	158,751	0.6%	170,646	7.5%
502041 Dental Ins	11,729	10,981	-6.4%	11,311	3.0%
502045 Vision Ins	2,241	2,241	0.0%	2,308	3.0%
502051 Life Ins/AD&D	1,027	1,027	0.0%	1,058	3.0%
502060 State Disability Ins (SDI)	5,383	5,580	3.6%	5,883	5.4%
502061 Long Term Disability Ins	4,090	4,234	3.5%	4,382	3.5%
502071 State Unemployment Ins (SUI)	1,560	1,654	6.1%	1,755	6.1%
502081 Worker's Comp Ins	17,552	17,552	0.0%	18,078	3.0%
502101 Holiday Pay	18,639	18,774	0.7%	19,149	2.0%
502103 Floating Holiday	10,282	10,585	2.9%	10,796	2.0%
502109 Sick Leave	27,959	28,162	0.7%	28,724	2.0%
502111 Annual Leave	54,954	56,031	2.0%	57,151	2.0%
502121 Other Paid Absence	4,369	4,400	0.7%	4,488	2.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,091	4,095	0.1%	4,101	0.1%
Totals	459,802	473,200	2.9%	499,527	5.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Finance - 1200

ACCOUNT	FINAL	REVISED	% CHANGE		% CHANGE	
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
SERVICES						
503011 Accting/Audit Fees	83,000	95,000	14.5%		95,000	0.0%
503012 Admin/Bank Fees	360,003	370,500	2.9%		376,060	1.5%
503031 Prof/Technical Fees	30,500	17,500	-42.6%		12,500	-28.6%
503032 Legislative Services	-	-	0.0%		-	0.0%
503033 Legal Services	-	-	0.0%		-	0.0%
503034 Pre-Employment Exams	-	-	0.0%		-	0.0%
503041 Temp Help	-	-	0.0%		-	0.0%
503161 Custodial Services	-	-	0.0%		-	0.0%
503162 Uniforms/Laundry	-	-	0.0%		-	0.0%
503171 Security Services	-	-	0.0%		-	0.0%
503221 Classified/Legal Ads	-	-	0.0%		-	0.0%
503222 Legal Ads	-	-	0.0%		-	0.0%
503225 Graphic Services	-	-	0.0%		-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%		-	0.0%
503352 Repair - Equipment	-	-	0.0%		-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%		-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%		-	0.0%
503363 Haz Mat Disposal	-	-	0.0%		-	0.0%
Totals	473,503	483,000	2.0%		483,560	0.1%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%		-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%		-	0.0%
504021 Tires & Tubes	-	-	0.0%		-	0.0%
504161 Other Mobile Supplies	-	-	0.0%		-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	725	750	3.4%	750	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	725	750	3.4%	750	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	61,448	61,737	0.5%	62,971	2.0%
506015 Insurance - PL/PD	406,854	481,310	18.3%	529,442	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	468,302	543,047	16.0%	592,413	9.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Finance - 1200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	960	980	2.1%	980	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	1,400	2,900	107.1%	3,100	6.9%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	7,500	9,500	26.7%	7,500	-21.1%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	9,860	13,380	35.7%	11,580	-13.5%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	963,726	980,038	1.7%	1,016,389	3.7%
NON-PERSONNEL TOTAL	952,390	1,040,177	9.2%	1,088,303	4.6%
DEPARTMENT TOTALS	1,916,116	2,020,215	5.4%	2,104,692	4.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	338,960	355,934	5.0%	350,382	-1.6%
501023 Other OT	10,000	9,402	-6.0%	9,862	4.9%
Totals	348,960	365,336	4.7%	360,244	-1.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,271	6,118	-2.4%	6,420	4.9%
502021 Retirement	88,718	93,226	5.1%	103,028	10.5%
502031 Medical Ins	170,355	190,801	12.0%	204,874	7.4%
502041 Dental Ins	10,371	13,045	25.8%	13,437	3.0%
502045 Vision Ins	2,241	2,561	14.3%	2,638	3.0%
502051 Life Ins/AD&D	820	937	14.3%	966	3.0%
502060 State Disability Ins (SDI)	4,009	4,028	0.5%	4,354	8.1%
502061 Long Term Disability Ins	2,639	3,255	23.3%	3,473	6.7%
502071 State Unemployment Ins (SUI)	1,560	1,891	21.2%	2,006	6.1%
502081 Worker's Comp Ins	17,552	17,552	0.0%	18,078	3.0%
502101 Holiday Pay	12,759	12,596	-1.3%	13,224	5.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	19,139	18,895	-1.3%	19,836	5.0%
502111 Annual Leave	48,621	39,128	-19.5%	46,350	18.5%
502121 Other Paid Absence	2,990	2,952	-1.3%	3,099	5.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	191	223	16.6%	230	3.0%
Totals	388,236	407,210	4.9%	442,011	8.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	8,000	0.0%	8,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	200	100.0%	200	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	5,500	100.0%	-	-100.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,117	3,400	204.4%	3,200	-5.9%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	9,117	17,100	87.6%	11,400	-33.3%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,565	1,600	2.2%	1,600	0.0%
Totals	1,565	1,600	2.2%	1,600	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL	REVISED	% CHANGE		% CHANGE	
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	2,000	3,500	75.0%		3,000	-14.3%
504214 Promotional Items	600	1,200	100.0%		1,200	0.0%
504215 Printing	23,000	35,000	52.2%		25,000	-28.6%
504217 Photo Supp/Process	767	1,000	30.4%		1,000	0.0%
504311 Office Supplies	2,300	3,000	30.4%		3,000	0.0%
504315 Safety Supplies	-	-	0.0%		-	0.0%
504317 Cleaning Supplies	-	-	0.0%		-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%		-	0.0%
504417 Tenant Repairs	-	-	0.0%		-	0.0%
504421 Non-Inventory Parts	-	-	0.0%		-	0.0%
504511 Small Tools	-	-	0.0%		-	0.0%
504515 Employee Tool Replacement	-	-	0.0%		-	0.0%
Totals	28,667	43,700	52.4%		33,200	-24.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%		-	0.0%
505021 Water & Garbage	-	-	0.0%		-	0.0%
505031 Telecommunications	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%		-	0.0%
506015 Insurance - PL/PD	-	-	0.0%		-	0.0%
506021 Insurance - Other	-	-	0.0%		-	0.0%
506123 Settlement Costs	-	-	0.0%		-	0.0%
506127 Repairs - District Prop	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	2,500	2,500	0.0%	2,500	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	2,500	2,500	0.0%	2,500	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	30,000	30,000	0.0%	30,000	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	1,000	100.0%	1,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	1,500	100.0%	1,500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	30,000	32,500	8.3%	32,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	3,825	4,500	17.6%	4,500	0.0%
Totals	3,825	4,500	17.6%	4,500	0.0%
PERSONNEL TOTAL	737,196	772,546	4.8%	802,255	3.8%
NON-PERSONNEL TOTAL	75,674	101,900	34.7%	85,700	-15.9%
DEPARTMENT TOTALS	812,870	874,446	7.6%	887,955	1.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	344,757	336,041	-2.5%	345,377	2.8%
501023 Other OT	2,000	4,000	100.0%	4,000	0.0%
Totals	346,757	340,041	-1.9%	349,377	2.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	6,243	6,127	-1.9%	6,294	2.7%
502021 Retirement	89,998	94,594	5.1%	102,359	8.2%
502031 Medical Ins	74,040	67,530	-8.8%	72,671	7.6%
502041 Dental Ins	4,720	4,883	3.4%	5,029	3.0%
502045 Vision Ins	1,601	1,601	0.0%	1,649	3.0%
502051 Life Ins/AD&D	796	796	0.0%	820	3.0%
502060 State Disability Ins (SDI)	3,767	3,853	2.3%	4,089	6.1%
502061 Long Term Disability Ins	3,137	3,206	2.2%	3,329	3.8%
502071 State Unemployment Ins (SUI)	1,114	1,182	6.1%	1,254	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	13,187	12,831	-2.7%	13,185	2.8%
502103 Floating Holiday	9,962	9,767	-2.0%	9,962	2.0%
502109 Sick Leave	19,780	19,246	-2.7%	19,778	2.8%
502111 Annual Leave	37,786	37,666	-0.3%	38,688	2.7%
502121 Other Paid Absence	3,091	3,007	-2.7%	3,090	2.8%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,037	5,240	29.8%	5,244	0.1%
Totals	285,797	284,066	-0.6%	300,356	5.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	29,700	21,800	-26.6%	21,800	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	8,720	5,000	-42.7%	5,000	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	7,000	6,000	-14.3%	6,000	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	45,420	32,800	-27.8%	32,800	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	1,800	1,800	0.0%	1,800	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	4,500	21,500	377.8%	26,500	23.3%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,760	5,760	0.0%	1,160	-79.9%
509125 Local Meeting Expense	21	20	-4.8%	20	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	12,081	29,080	140.7%	29,480	1.4%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	632,554	624,108	-1.3%	649,733	4.1%
NON-PERSONNEL TOTAL	57,501	61,880	7.6%	62,280	0.6%
DEPARTMENT TOTALS	690,054	685,987	-0.6%	712,012	3.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	395,134	390,452	-1.2%	385,262	-1.3%
501023 Other OT	1,500	1,466	-2.3%	1,469	0.2%
Totals	396,634	391,917	-1.2%	386,731	-1.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,196	6,754	-6.1%	6,997	3.6%
502021 Retirement	103,897	104,941	1.0%	114,498	9.1%
502031 Medical Ins	103,673	115,819	11.7%	124,567	7.6%
502041 Dental Ins	7,142	6,666	-6.7%	6,866	3.0%
502045 Vision Ins	1,601	1,601	0.0%	1,649	3.0%
502051 Life Ins/AD&D	896	896	0.0%	923	3.0%
502060 State Disability Ins (SDI)	4,304	4,171	-3.1%	4,478	7.3%
502061 Long Term Disability Ins	2,786	3,539	27.0%	3,717	5.0%
502071 State Unemployment Ins (SUI)	1,114	1,182	6.1%	1,254	6.1%
502081 Worker's Comp Ins	12,537	12,537	0.0%	12,913	3.0%
502101 Holiday Pay	15,223	14,287	-6.1%	14,803	3.6%
502103 Floating Holiday	14,950	14,190	-5.1%	14,660	3.3%
502109 Sick Leave	22,835	21,431	-6.1%	22,204	3.6%
502111 Annual Leave	43,039	37,631	-12.6%	40,686	8.1%
502121 Other Paid Absence	3,568	3,349	-6.1%	3,469	3.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,987	5,989	0.0%	5,993	0.1%
Totals	350,749	354,983	1.2%	379,676	7.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,375	16,375	0.0%	6,375	-61.1%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	281,606	266,660	-5.3%	266,420	-0.1%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	297,981	283,035	-5.0%	272,795	-3.6%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	30,800	30,800	0.0%	30,800	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	30,800	30,800	0.0%	30,800	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	2,000	100.0%	2,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	1,000	100.0%	1,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	3,000	100.0%	3,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	747,382	746,900	-0.1%	766,406	2.6%
NON-PERSONNEL TOTAL	328,781	316,835	-3.6%	306,595	-3.2%
DEPARTMENT TOTALS	<u>1,076,163</u>	<u>1,063,735</u>	<u>-1.2%</u>	<u>1,073,001</u>	<u>0.9%</u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	426,196	373,413	-12.4%	393,927	5.5%
501023 Other OT	14,518	10,006	-31.1%	9,980	-0.3%
Totals	440,714	383,419	-13.0%	403,907	5.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,857	6,761	-13.9%	7,129	5.4%
502021 Retirement	110,740	103,117	-6.9%	114,636	11.2%
502031 Medical Ins	174,528	133,887	-23.3%	144,536	8.0%
502041 Dental Ins	12,150	8,974	-26.1%	9,243	3.0%
502045 Vision Ins	2,241	1,601	-28.6%	1,649	3.0%
502051 Life Ins/AD&D	924	689	-25.4%	710	3.0%
502060 State Disability Ins (SDI)	4,879	4,246	-13.0%	4,565	7.5%
502061 Long Term Disability Ins	1,404	2,863	103.9%	2,979	4.1%
502071 State Unemployment Ins (SUI)	1,560	1,182	-24.2%	1,254	6.1%
502081 Worker's Comp Ins	16,298	16,298	0.0%	16,787	3.0%
502101 Holiday Pay	16,827	13,018	-22.6%	13,800	6.0%
502103 Floating Holiday	5,069	5,479	8.1%	5,869	7.1%
502109 Sick Leave	24,338	19,527	-19.8%	20,700	6.0%
502111 Annual Leave	51,099	41,780	-18.2%	44,136	5.6%
502121 Other Paid Absence	3,803	3,051	-19.8%	3,234	6.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,141	2,089	-2.4%	2,093	0.2%
Totals	435,857	364,563	-16.4%	393,320	7.9%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	140,000	-	-100.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	140,000	-	-100.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	3,000	100.0%	3,000	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	1,000	-50.0%	1,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	7,000	5,000	-28.6%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	9,000	9,000	0.0%	9,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	876,571	747,982	-14.7%	797,227	6.6%
NON-PERSONNEL TOTAL	149,000	9,000	-94.0%	9,000	0.0%
DEPARTMENT TOTALS	1,025,571	756,982	-26.2%	806,227	6.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	245,255	253,960	3.5%	269,121	6.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	245,255	253,960	3.5%	269,121	6.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	4,359	4,514	3.5%	4,782	6.0%
502021 Retirement	63,131	70,352	11.4%	78,498	11.6%
502031 Medical Ins	46,132	41,680	-9.7%	45,519	9.2%
502041 Dental Ins	3,035	2,351	-22.6%	2,421	3.0%
502045 Vision Ins	960	960	0.0%	989	3.0%
502051 Life Ins/AD&D	455	455	0.0%	469	3.0%
502060 State Disability Ins (SDI)	2,150	2,222	3.4%	2,371	6.7%
502061 Long Term Disability Ins	1,816	1,862	2.5%	1,949	4.6%
502071 State Unemployment Ins (SUI)	668	709	6.1%	752	6.1%
502081 Worker's Comp Ins	7,522	7,522	0.0%	7,748	3.0%
502101 Holiday Pay	9,250	9,578	3.5%	10,148	6.0%
502103 Floating Holiday	7,456	8,011	7.4%	8,580	7.1%
502109 Sick Leave	13,875	14,367	3.5%	15,223	6.0%
502111 Annual Leave	22,619	23,131	2.3%	24,375	5.4%
502121 Other Paid Absence	2,168	2,245	3.5%	2,379	6.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,032	2,034	0.1%	2,036	0.1%
Totals	187,628	191,993	2.3%	208,239	8.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	50,000	50,000	0.0%	50,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	100,000	100,000	0.0%	100,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	150,000	150,000	0.0%	150,000	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,262	1,262	0.0%	1,262	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,262	1,262	0.0%	1,262	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	12,010	12,010	0.0%	12,010	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	5,000	5,000	0.0%	5,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,000	5,000	0.0%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	22,010	22,010	0.0%	22,010	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	432,883	445,953	3.0%	477,361	7.0%
NON-PERSONNEL TOTAL	173,272	173,272	0.0%	173,272	0.0%
DEPARTMENT TOTALS	606,155	619,225	2.2%	650,633	5.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	142,774	139,585	-2.2%	145,514	4.2%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	142,774	139,585	-2.2%	145,514	4.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	2,572	2,521	-2.0%	2,627	4.2%
502021 Retirement	37,250	39,300	5.5%	43,113	9.7%
502031 Medical Ins	40,225	12,682	-68.5%	13,696	8.0%
502041 Dental Ins	2,727	2,532	-7.1%	2,608	3.0%
502045 Vision Ins	640	640	0.0%	660	3.0%
502051 Life Ins/AD&D	338	338	0.0%	348	3.0%
502060 State Disability Ins (SDI)	1,644	1,660	1.0%	1,781	7.3%
502061 Long Term Disability Ins	790	1,280	62.0%	1,335	4.3%
502071 State Unemployment Ins (SUI)	446	473	6.1%	502	6.1%
502081 Worker's Comp Ins	5,012	5,012	0.0%	5,162	3.0%
502101 Holiday Pay	5,458	5,351	-2.0%	5,574	4.2%
502103 Floating Holiday	4,286	4,201	-2.0%	4,286	2.0%
502109 Sick Leave	8,187	8,026	-2.0%	8,361	4.2%
502111 Annual Leave	15,399	15,478	0.5%	16,107	4.1%
502121 Other Paid Absence	1,279	1,254	-2.0%	1,306	4.2%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,005	3,206	59.9%	3,207	0.1%
Totals	128,258	103,954	-18.9%	110,672	6.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	65,898	7,898	-88.0%	7,898	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	6,396	6,396	0.0%	6,396	0.0%
503034 Pre-Employment Exams	-	600	100.0%	600	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	460,000	495,833	7.8%	505,833	2.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	60,000	100.0%	60,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	532,294	570,727	7.2%	580,727	1.8%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	500	500	0.0%	500	0.0%
504217 Photo Supp/Process	100	100	0.0%	100	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	1,000	1,000	0.0%	1,000	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,600	1,600	0.0%	1,600	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	150,000	150,000	0.0%	150,000	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Risk Management - 1800

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	500	500	0.0%	500	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	9,769	4,000	-59.1%	4,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	1,510	3,000	98.7%	3,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	11,779	7,500	-36.3%	7,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	271,032	243,539	-10.1%	256,186	5.2%
NON-PERSONNEL TOTAL	695,673	729,827	4.9%	739,827	1.4%
DEPARTMENT TOTALS	966,705	973,366	0.7%	996,013	2.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	419,261	419,396	0.0%	441,185	5.2%
501023 Other OT	1,765	1,765	0.0%	1,765	0.0%
Totals	421,026	421,161	0.0%	442,950	5.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,545	7,595	0.7%	7,989	5.2%
502021 Retirement	108,899	117,981	8.3%	130,710	10.8%
502031 Medical Ins	167,058	187,703	12.4%	199,691	6.4%
502041 Dental Ins	11,450	11,111	-3.0%	11,444	3.0%
502045 Vision Ins	2,561	2,561	0.0%	2,638	3.0%
502051 Life Ins/AD&D	1,044	1,044	0.0%	1,076	3.0%
502060 State Disability Ins (SDI)	4,766	4,941	3.7%	5,308	7.4%
502061 Long Term Disability Ins	3,499	4,007	14.5%	4,244	5.9%
502071 State Unemployment Ins (SUI)	1,782	1,891	6.1%	2,006	6.1%
502081 Worker's Comp Ins	20,059	20,059	0.0%	20,661	3.0%
502101 Holiday Pay	15,956	16,063	0.7%	16,899	5.2%
502103 Floating Holiday	4,793	4,935	3.0%	5,284	7.1%
502109 Sick Leave	23,934	24,094	0.7%	25,348	5.2%
502111 Annual Leave	50,881	53,786	5.7%	56,526	5.1%
502121 Other Paid Absence	3,740	3,765	0.7%	3,961	5.2%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,169	2,174	0.2%	2,180	0.3%
Totals	430,137	463,709	7.8%	495,965	7.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	FINAL	REVISED	% CHANGE		% CHANGE	
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	850	850	0.0%	-	850	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	1,898	1,000	-47.3%	-	1,000	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	2,748	1,850	-32.7%		1,850	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	500	300	-40.0%	300	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	300	100.0%	300	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	2,497	1,500	-39.9%	1,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	2,997	2,100	-29.9%	2,100	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**
Purchasing - 1900

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	315	320	1.6%	320	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,747	2,308	-38.4%	2,285	-1.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	2,805	3,250	15.9%	3,250	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	6,867	5,878	-14.4%	5,855	-0.4%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	851,163	884,870	4.0%	938,915	6.1%
NON-PERSONNEL TOTAL	12,612	9,828	-22.1%	9,805	-0.2%
DEPARTMENT TOTALS	863,775	894,698	3.6%	948,720	6.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	745,866	739,949	-0.8%	750,177	1.4%
501023 Other OT	41,470	40,452	-2.5%	40,425	-0.1%
Totals	787,336	780,401	-0.9%	790,601	1.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	13,948	13,478	-3.4%	14,002	3.9%
502021 Retirement	193,293	200,922	3.9%	220,209	9.6%
502031 Medical Ins	385,613	393,079	1.9%	419,834	6.8%
502041 Dental Ins	27,394	26,012	-5.0%	26,792	3.0%
502045 Vision Ins	5,442	5,442	0.0%	5,606	3.0%
502051 Life Ins/AD&D	1,992	1,992	0.0%	2,052	3.0%
502060 State Disability Ins (SDI)	8,917	8,875	-0.5%	9,497	7.0%
502061 Long Term Disability Ins	6,119	6,984	14.1%	7,414	6.2%
502071 State Unemployment Ins (SUI)	3,787	4,018	6.1%	4,263	6.1%
502081 Worker's Comp Ins	42,625	42,625	0.0%	43,904	3.0%
502101 Holiday Pay	28,321	27,355	-3.4%	28,469	4.1%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	42,482	41,032	-3.4%	42,704	4.1%
502111 Annual Leave	97,134	91,286	-6.0%	97,224	6.5%
502121 Other Paid Absence	6,638	6,411	-3.4%	6,672	4.1%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	464	474	2.0%	488	3.0%
Totals	864,169	869,984	0.7%	929,130	6.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	41,550	13,688	-67.1%	13,688	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	33,642	5,468	-83.7%	7,468	36.6%
503162 Uniforms/Laundry	2,200	4,330	96.8%	4,330	0.0%
503171 Security Services	8,500	9,490	11.6%	9,490	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	55,342	48,590	-12.2%	48,590	0.0%
503352 Repair - Equipment	251,811	278,846	10.7%	278,846	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	48,000	40,452	-15.7%	40,452	0.0%
Totals	441,045	400,864	-9.1%	402,864	0.5%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	7,000	6,005	-14.2%	6,005	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,000	2,000	100.0%	2,000	0.0%
504315 Safety Supplies	6,191	6,220	0.5%	6,220	0.0%
504317 Cleaning Supplies	48,560	47,600	-2.0%	47,600	0.0%
504409 Repair/Maint Supplies	117,000	114,983	-1.7%	114,983	0.0%
504417 Tenant Repairs	10,000	9,000	-10.0%	9,000	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	1,236	1,236	0.0%	1,236	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	190,987	187,044	-2.1%	187,044	0.0%
UTILITIES					
505011 Gas & Electric	258,200	285,000	10.4%	285,000	0.0%
505021 Water & Garbage	105,800	140,840	33.1%	140,840	0.0%
505031 Telecommunications	68,000	83,808	23.2%	83,808	0.0%
Totals	432,000	509,648	18.0%	509,648	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	12,201	16,796	37.7%	16,796	0.0%
507999 Other Taxes	15,548	14,400	-7.4%	14,400	0.0%
Totals	27,749	31,196	12.4%	31,196	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,000	3,000	0.0%	3,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	500	100.0%	500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	3,000	3,500	16.7%	3,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	5,000	5,000	0.0%	5,000	0.0%
512061 Equipment Rental	6,700	6,125	-8.6%	6,125	0.0%
Totals	11,700	11,125	-4.9%	11,125	0.0%
PERSONNEL TOTAL	1,651,505	1,650,385	-0.1%	1,719,731	4.2%
NON-PERSONNEL TOTAL	1,106,481	1,143,377	3.3%	1,145,377	0.2%
DEPARTMENT TOTALS	2,757,986	2,793,762	1.3%	2,865,108	2.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	1,096,922	1,016,914	-7.3%	1,027,255	1.0%
501013 Bus Operator OT	156,250	145,435	-6.9%	142,254	-2.2%
501021 Other Salaries	913,289	920,998	0.8%	933,341	1.3%
501023 Other OT	80,000	80,000	0.0%	80,000	0.0%
Totals	2,246,461	2,163,347	-3.7%	2,182,850	0.9%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	38,632	37,065	-4.1%	37,743	1.8%
502021 Retirement	509,885	526,750	3.3%	566,613	7.6%
502031 Medical Ins	1,067,336	1,098,220	2.9%	1,167,160	6.3%
502041 Dental Ins	63,204	57,268	-9.4%	57,387	0.2%
502045 Vision Ins	16,327	15,367	-5.9%	15,828	3.0%
502051 Life Ins/AD&D	6,131	5,779	-5.7%	5,953	3.0%
502060 State Disability Ins (SDI)	24,609	24,368	-1.0%	25,571	4.9%
502061 Long Term Disability Ins	16,463	16,292	-1.0%	17,141	5.2%
502071 State Unemployment Ins (SUI)	11,362	11,345	-0.2%	12,036	6.1%
502081 Worker's Comp Ins	121,607	121,607	0.0%	125,256	3.0%
502101 Holiday Pay	73,899	70,852	-4.1%	72,479	2.3%
502103 Floating Holiday	8,149	8,161	0.2%	8,509	4.3%
502109 Sick Leave	114,820	110,064	-4.1%	112,585	2.3%
502111 Annual Leave	203,626	204,157	0.3%	209,571	2.7%
502121 Other Paid Absence	17,320	16,606	-4.1%	16,987	2.3%
502251 Phys. Exams	3,183	3,183	0.0%	3,183	0.0%
502253 Driver Lic Renewal	1,061	1,061	0.0%	1,061	0.0%
502999 Other Fringe Benefits	5,293	5,237	-1.1%	5,277	0.8%
Totals	2,302,908	2,333,382	1.3%	2,460,340	5.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	3,474	3,474	0.0%	3,474	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	1,000	1,000	0.0%	1,000	0.0%
503162 Uniforms/Laundry	2,164	1,000	-53.8%	1,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	3,737	4,000	7.0%	3,000	-25.0%
503353 Repair - Rev Vehicle	2,233	1,500	-32.8%	1,500	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	12,608	10,974	-13.0%	9,974	-9.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	3,500	5,000	42.9%	3,500	-30.0%
504214 Promotional Items	200	200	0.0%	200	0.0%
504215 Printing	3,221	3,200	-0.7%	3,200	0.0%
504217 Photo Supp/Process	1,219	1,000	-18.0%	1,000	0.0%
504311 Office Supplies	5,500	5,500	0.0%	3,000	-45.5%
504315 Safety Supplies	120	120	0.0%	120	0.0%
504317 Cleaning Supplies	420	500	19.0%	500	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	14,180	15,520	9.4%	11,520	-25.8%
UTILITIES					
505011 Gas & Electric	11,000	12,000	9.1%	12,000	0.0%
505021 Water & Garbage	5,200	6,400	23.1%	6,400	0.0%
505031 Telecommunications	10,800	9,600	-11.1%	9,600	0.0%
Totals	27,000	28,000	3.7%	28,000	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	167	167	0.0%	167	0.0%
506015 Insurance - PL/PD	100,457	127,944	27.4%	140,738	10.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	100,624	128,111	27.3%	140,905	10.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	200,000	150,000	-25.0%	150,000	0.0%
Totals	200,000	150,000	-25.0%	150,000	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	3,750	2,700	-28.0%	2,700	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	6,880	4,925	-28.4%	4,925	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	10,630	7,625	-28.3%	7,625	0.0%
LEASES & RENTALS					
512011 Facility Lease	167,622	173,650	3.6%	173,650	0.0%
512061 Equipment Rental	4,044	4,044	0.0%	4,044	0.0%
Totals	171,666	177,694	3.5%	177,694	0.0%
PERSONNEL TOTAL	4,549,369	4,496,729	-1.2%	4,643,189	3.3%
NON-PERSONNEL TOTAL	536,708	517,924	-3.5%	525,718	1.5%
DEPARTMENT TOTALS	5,086,077	5,014,653	-1.4%	5,168,907	3.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,091,752	897,054	-17.8%	931,258	3.8%
501023 Other OT	220,000	166,721	-24.2%	182,588	9.5%
Totals	1,311,752	1,063,775	-18.9%	1,113,847	4.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	23,088	18,769	-18.7%	19,623	4.5%
502021 Retirement	288,183	254,863	-11.6%	278,633	9.3%
502031 Medical Ins	391,045	343,315	-12.2%	366,953	6.9%
502041 Dental Ins	27,386	19,519	-28.7%	20,104	3.0%
502045 Vision Ins	5,763	4,802	-16.7%	4,946	3.0%
502051 Life Ins/AD&D	2,316	1,861	-19.6%	1,917	3.0%
502060 State Disability Ins (SDI)	14,640	12,245	-16.4%	13,129	7.2%
502061 Long Term Disability Ins	6,858	7,529	9.8%	7,847	4.2%
502071 State Unemployment Ins (SUI)	4,010	3,545	-11.6%	3,761	6.1%
502081 Worker's Comp Ins	45,133	45,133	0.0%	46,487	3.0%
502101 Holiday Pay	41,972	34,494	-17.8%	35,818	3.8%
502103 Floating Holiday	7,750	4,534	-41.5%	4,856	7.1%
502109 Sick Leave	62,958	51,741	-17.8%	53,726	3.8%
502111 Annual Leave	158,032	131,806	-16.6%	136,675	3.7%
502121 Other Paid Absence	9,837	8,085	-17.8%	8,395	3.8%
502251 Phys. Exams	530	530	0.0%	530	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,392	2,368	-46.1%	2,380	0.5%
Totals	1,093,893	945,140	-13.6%	1,005,781	6.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,000	500	-87.5%	500	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	200	100.0%	200	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	654	600	-8.3%	600	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	937	1,000	6.7%	1,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	5,591	2,300	-58.9%	2,300	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	210	300	42.9%	300	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	365	3,500	858.9%	3,500	0.0%
504217 Photo Supp/Process	600	400	-33.3%	400	0.0%
504311 Office Supplies	10,252	10,000	-2.5%	10,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	11,427	14,200	24.3%	14,200	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	13,189	16,500	25.1%	16,800	1.8%
Totals	13,189	16,500	25.1%	16,800	1.8%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Operations - 3200

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	6,000	200.0%	6,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,000	5,000	0.0%	5,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	7,000	11,000	57.1%	11,000	0.0%
LEASES & RENTALS					
512011 Facility Lease	22,700	22,700	0.0%	23,400	3.1%
512061 Equipment Rental	5,370	500	-90.7%	500	0.0%
Totals	28,070	23,200	-17.3%	23,900	3.0%
PERSONNEL TOTAL	2,405,645	2,008,915	-16.5%	2,119,628	5.5%
NON-PERSONNEL TOTAL	65,277	67,200	2.9%	68,200	1.5%
DEPARTMENT TOTALS	2,470,922	2,076,115	-16.0%	2,187,828	5.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	8,453,443	6,702,912	-20.7%	6,602,568	-1.5%
501013 Bus Operator OT	1,748,524	1,422,019	-18.7%	1,370,078	-3.7%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	10,201,967	8,124,932	-20.4%	7,972,645	-1.9%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	173,831	139,178	-19.9%	136,886	-1.6%
502021 Retirement	2,150,366	1,847,885	-14.1%	1,920,745	3.9%
502031 Medical Ins	3,234,315	2,882,574	-10.9%	2,747,630	-4.7%
502041 Dental Ins	219,467	175,056	-20.2%	153,312	-12.4%
502045 Vision Ins	52,183	38,417	-26.4%	39,569	3.0%
502051 Life Ins/AD&D	19,047	14,009	-26.5%	14,429	3.0%
502060 State Disability Ins (SDI)	111,132	91,647	-17.5%	92,842	1.3%
502061 Long Term Disability Ins	73,134	59,664	-18.4%	59,534	-0.2%
502071 State Unemployment Ins (SUI)	36,315	28,363	-21.9%	30,090	6.1%
502081 Worker's Comp Ins	408,702	408,702	0.0%	420,963	3.0%
502101 Holiday Pay	312,573	248,021	-20.7%	246,559	-0.6%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	488,395	387,533	-20.7%	385,248	-0.6%
502111 Annual Leave	871,389	747,537	-14.2%	746,029	-0.2%
502121 Other Paid Absence	114,040	90,479	-20.7%	89,955	-0.6%
502251 Phys. Exams	8,487	8,487	0.0%	8,487	0.0%
502253 Driver Lic Renewal	3,183	3,183	0.0%	3,183	0.0%
502999 Other Fringe Benefits	6,852	5,743	-16.2%	4,644	-19.1%
Totals	8,283,411	7,176,477	-13.4%	7,100,106	-1.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,500	2,500	0.0%	2,500	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	2,500	2,500	0.0%	2,500	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	200	200	0.0%	200	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	200	200	0.0%	200	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	18,485,378	15,301,409	-17.2%	15,072,751	-1.5%
NON-PERSONNEL TOTAL	2,700	2,700	0.0%	2,700	0.0%
DEPARTMENT TOTALS	18,488,078	15,304,109	-17.2%	15,075,451	-1.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	2,139,575	1,984,206	-7.3%	2,033,351	2.5%
501023 Other OT	125,783	115,944	-7.8%	115,637	-0.3%
Totals	2,265,358	2,100,150	-7.3%	2,148,988	2.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	40,331	37,029	-8.2%	38,237	3.3%
502021 Retirement	557,689	550,934	-1.2%	600,087	8.9%
502031 Medical Ins	876,878	878,135	0.1%	945,310	7.6%
502041 Dental Ins	59,265	51,994	-12.3%	53,554	3.0%
502045 Vision Ins	12,806	11,845	-7.5%	12,201	3.0%
502051 Life Ins/AD&D	4,687	4,335	-7.5%	4,465	3.0%
502060 State Disability Ins (SDI)	25,498	24,081	-5.6%	25,629	6.4%
502061 Long Term Disability Ins	17,680	17,340	-1.9%	18,087	4.3%
502071 State Unemployment Ins (SUI)	8,912	8,745	-1.9%	9,529	9.0%
502081 Worker's Comp Ins	110,327	110,327	0.0%	113,637	3.0%
502101 Holiday Pay	81,713	75,008	-8.2%	77,581	3.4%
502103 Floating Holiday	5,589	5,753	2.9%	5,868	2.0%
502109 Sick Leave	122,569	112,512	-8.2%	116,371	3.4%
502111 Annual Leave	287,064	259,702	-9.5%	270,022	4.0%
502121 Other Paid Absence	19,151	17,580	-8.2%	18,183	3.4%
502251 Phys. Exams	1,910	1,910	0.0%	1,910	0.0%
502253 Driver Lic Renewal	412	412	0.0%	412	0.0%
502999 Other Fringe Benefits	6,043	2,981	-50.7%	3,012	1.0%
Totals	2,238,523	2,170,622	-3.0%	2,314,095	6.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	500	-	-100.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	20,000	15,000	-25.0%	15,000	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	36,000	34,505	-4.2%	34,505	0.0%
503353 Repair - Rev Vehicle	325,000	650,500	100.2%	688,000	5.8%
503354 Repair - Non Rev Vehicle	30,000	30,000	0.0%	30,000	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	411,500	730,005	77.4%	767,505	5.1%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	84,952	90,000	5.9%	90,000	0.0%
504012 Fuels & Lubricants - Rev Veh	2,400,000	1,352,000	-43.7%	1,352,000	0.0%
504021 Tires & Tubes	272,023	300,000	10.3%	300,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	986,544	620,286	-37.1%	620,286	0.0%
Totals	3,743,519	2,362,286	-36.9%	2,362,286	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	136	136	0.0%	136	0.0%
504211 Postage & Mailing	-	250	100.0%	250	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	364	500	37.4%	500	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	3,000	1,500	-50.0%	1,500	0.0%
504315 Safety Supplies	14,728	9,520	-35.4%	9,520	0.0%
504317 Cleaning Supplies	5,500	5,730	4.2%	5,730	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	20,000	39,730	98.7%	39,730	0.0%
504511 Small Tools	3,033	6,500	114.3%	3,000	-53.8%
504515 Employee Tool Replacement	783	2,180	178.4%	2,180	0.0%
Totals	47,544	66,046	38.9%	62,546	-5.3%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	53,000	50,526	-4.7%	50,526	0.0%
Totals	53,000	50,526	-4.7%	50,526	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	15,000	14,280	-4.8%	14,280	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	15,000	14,280	-4.8%	14,280	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	4,700	3,900	-17.0%	3,900	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	2,500	16,152	546.1%	16,152	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	4,300	10,000	132.6%	10,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	11,500	30,052	161.3%	30,052	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,600	225	-85.9%	225	0.0%
Totals	1,600	225	-85.9%	225	0.0%
PERSONNEL TOTAL	4,503,881	4,270,772	-5.2%	4,463,083	4.5%
NON-PERSONNEL TOTAL	4,283,663	3,253,420	-24.1%	3,287,420	1.0%
DEPARTMENT TOTALS	8,787,544	7,524,192	-14.4%	7,750,503	3.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
 Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Capital Funded Labor - 5100

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS					
	-	-	0.0%	-	0.0%
	-	-	0.0%	-	0.0%
	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE		% CHANGE	
			BUDG FY16	BUDG FY17	BUDG FY17	BUDG FY18
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**
COBRA Benefits - 9001

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS					
	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	2,699,107	2,928,918	8.5%	3,163,232	8.0%
502041 Dental Ins	88,391	69,002	-21.9%	71,072	3.0%
502045 Vision Ins	20,847	20,490	-1.7%	21,105	3.0%
502051 Life Ins/AD&D	6,545	6,525	-0.3%	6,721	3.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,796	6,341	9.4%	6,848	8.0%
Totals	2,820,685	3,031,276	7.5%	3,268,978	7.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,820,685	3,031,276	7.5%	3,268,978	7.8%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	<u>2,820,685</u>	<u>3,031,276</u>	<u>7.5%</u>	<u>3,268,978</u>	<u>7.8%</u>

Retirees- 9005

5/2/2016

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY17 & FY18 OPERATING BUDGET SCCIC - 700

ACCOUNT	FINAL	REVISED	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE
	BUDGET FY16 June 2015	BUDGET FY17	BUDG FY16 BUDG FY17	FY18	BUDG FY17 BUDG FY18	BUDG FY17 BUDG FY18	
SERVICES							
503011 Accting/Audit Fees	250	250	0.0%	250	0.0%	250	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%	-	0.0%
Totals	250	250	0.0%	250	0.0%	250	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 & FY18 OPERATING BUDGET
SCCIC - 700**

ACCOUNT	FINAL BUDGET FY16 June 2015	REVISED BUDGET FY17	% CHANGE BUDG FY16 BUDG FY17	BUDGET FY18	% CHANGE BUDG FY17 BUDG FY18
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	250	250	0.0%	250	0.0%
DEPARTMENT TOTALS					
	250	250	0.0%	250	0.0%

FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Summary

Position Title	Authorized		Funded		Authorized		Funded	
	Revised FY 16 June 2015	Revised FY 16 June 2015	Revised FY 17 June 2016	Revised FY 17 June 2016	Authorized FY 18 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016	Funded FY 18 June 2016
Administration - 1100	5.00	4.00	5.00	4.00	5.00	5.00	4.00	4.00
Finance - 1200	8.50	7.00	8.50	7.00	8.50	8.50	7.00	7.00
Customer Service - 1300	10.25	7.00	10.25	8.00	10.25	10.25	8.00	8.00
Human Resources - 1400	6.00	5.00	6.00	5.00	6.00	6.00	5.00	5.00
Information Technology - 1500	7.00	5.00	7.00	5.00	7.00	7.00	5.00	5.00
Planning, Grants, Governmental Affairs - 1600	9.00	6.50	9.00	5.00	9.00	9.00	5.00	5.00
District Counsel - 1700	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Risk Management - 1800	3.00	2.00	3.00	2.00	3.00	3.00	2.00	2.00
Purchasing - 1900	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00
Facilities Maintenance - 2200	21.00	17.00	22.00	17.00	22.00	22.00	17.00	17.00
Paratransit - 3100	61.00	50.00	61.00	47.00	61.00	61.00	47.00	47.00
Operations - 3200	21.00	18.00	21.00	15.00	21.00	21.00	15.00	15.00
Bus Operators - 3300	171.00	163.00	171.00	120.00	171.00	171.00	120.00	120.00
Fleet Maintenance - 4100	56.00	40.00	56.00	37.00	56.00	56.00	37.00	37.00
Total Full-Time Equivalents (FTEs)	389.75	335.50	390.75	283.00	390.75	390.75	283.00	283.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00	5.00	4.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Payroll and Accounting Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	8.50	7.00	8.50	7.00	8.50	7.00

FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Customer Service - 1300

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Marketing, Communications and Customer Service Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
CSR	5.00	3.00	5.00	4.00	5.00	4.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	7.00	10.25	8.00	10.25	8.00

**FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Human Resources - 1400**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	0.00	1.00	1.00	1.00	1.00
Benefits Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	6.00	5.00	6.00	5.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Information Technology Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	0.00	1.00	0.00
Sr. Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	0.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	0.00	1.00	0.00	1.00	0.00
IT Technician/Sr IT Tech	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	7.00	5.00	7.00	5.00	7.00	5.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Planning and Development Manager	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	1.00	2.00	1.00	2.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Transportation Planner	1.00	1.00	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	0.50	1.00	0.00	1.00	0.00
Schedule Analyst	2.00	2.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	9.00	6.50	9.00	5.00	9.00	5.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	3.00	3.00	3.00	3.00	3.00

**FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Risk Management - 1800**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Claims Investigator I	1.00	1.00	0.00	0.00	0.00	0.00
Claims Investigator II	1.00	0.00	1.00	0.00	1.00	0.00
Safety Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Safety, Security and Risk Manager	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	2.00	3.00	2.00	3.00	2.00

**FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Purchasing - 1900**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Admin Clerk I	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	8.00	8.00	8.00	8.00	8.00	8.00

Attachment C

FY17 & FY18 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Facilities Maintenance - 2200

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	1.00	1.00	1.00	1.00	1.00	1.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	7.00	6.00	7.00	6.00	7.00	6.00
Facilities Maint Worker I	2.00	1.00	2.00	0.00	2.00	0.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	6.00	6.00	7.00	7.00	7.00	7.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	21.00	17.00	22.00	17.00	22.00	17.00

FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Paratransit - 3100

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler	3.00	3.00	3.00	3.00	3.00	3.00
Dispatcher	5.00	4.00	5.00	4.00	5.00	4.00
Clerk I-II-III	2.00	1.00	2.00	1.00	2.00	1.00
Van Operator	34.00	30.00	34.00	27.00	34.00	27.00
Reservationist	7.00	6.00	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	0.00	2.00	0.00	2.00	0.00
Paratransit Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	61.00	50.00	61.00	47.00	61.00	47.00

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Assistant Superintendent	1.00	1.00	1.00	0.00	1.00	0.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	11.00	14.00	10.00	14.00	10.00
Assistant Safety Coordinator	1.00	1.00	1.00	0.00	1.00	0.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	21.00	18.00	21.00	15.00	21.00	15.00

* Two Schedule Analyst positions are transferred from Operations to Administration in FY15 and FY16.

FY17 & FY18 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	Revised FY 16 June 2015	Revised FY 16 June 2015	Revised FY 17 June 2016	Revised FY 17 June 2016	FY 18 June 2016	FY 18 June 2016
Bus Operators	171.00	163.00	171.00	120.00	171.00	120.00
Total Full-Time Equivalents (FTEs)	171.00	163.00	171.00	120.00	171.00	120.00

Attachment C

FY17 & FY18 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	3.00	3.00	3.00	3.00	3.00	3.00
FM Lead Mechanic	6.00	4.00	6.00	4.00	6.00	4.00
FM Mechanic III	4.00	2.00	4.00	2.00	4.00	2.00
FM Mechanic I - II	18.00	16.00	18.00	13.00	18.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	0.00	2.00	0.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	7.00
Electronic Technician	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	56.00	40.00	56.00	37.00	56.00	37.00

**FY17 & FY18 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Capital Funded Labor - 5100**

Position Title	Authorized Revised FY 16 June 2015	Funded Revised FY 16 June 2015	Authorized Revised FY 17 June 2016	Funded Revised FY 17 June 2016	Authorized FY 18 June 2016	Funded FY 18 June 2016
*Vehicle Service Worker I - II	2.00	2.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	2.00	2.00	0.00	0.00	0.00	0.00

* 4 VSWs funded for 6 months in FY16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 CAPITAL BUDGET
AS OF MAY 13, 2016

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED - PTMISEA (1B) - PACIFIC STATION PLACEHOLDER	RESTRICTED - CAL-OES PROP 1B - SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	UNRESTRICTED FY17 STA (1/5)	TOTAL
Estimated Cash Balance on Hand (if applicable)	N/A	\$ 460,000	\$ 2,500,000	\$ 5,949,126	\$ 1,090,000	N/A	\$ 165,000	\$ -	\$ 10,164,126
Amount Available	\$ 878,408					\$ 247,950		\$ 370,000	\$ 1,496,358
Construction Related Projects									
1 Metrobase Project - Judy K.Souza - Operations Bldg.	\$ -	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 445,000	\$ -	\$ -	\$ -	\$ 2,870,000
2 Transit Security Projects					\$ 630,000				\$ 630,000
3 Pacific Station/Metro Center - Conceptual Design / MOU	\$ 168,822							\$ 42,205	\$ 211,027
4 Fire Egress (Design, Eng., Bid Docs. only)	\$ 168,822	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ -	\$ 33,361	\$ 42,205	\$ 3,744,388
Subtotal									
IT Projects									
5 Financial Management Software Replacement							\$ 35,000		\$ 35,000
6 HR Software Upgrade (cont.)							\$ 18,000		\$ 18,000
Subtotal							\$ 53,000		\$ 53,000
Facilities Repair & Improvements									
7 Maintenance Bldg. Structural Upgrade (per Alex 2/10)							\$ 50,000		\$ 50,000
8 Relocate Mechanics Sink-Golf Club (FTA 5339)-ON HOLD *	\$ 7,638						\$ 1,910		\$ 9,548
9 Upgrade Exhaust Evac.-Golf Club (FTA 5339)-ON HOLD *	\$ 6,400						\$ 1,600		\$ 8,000
Subtotal	\$ 14,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,510	\$ -	\$ 67,548
Revenue Vehicle Replacement & Campaigns									
10 Paracruz Van Replacements (4)								\$ 86,250	\$ 86,250
11 Mid-Life Bus Engine Overhaul (6) (FTA 5339)-ON HOLD *	\$ 189,666					\$ 247,950		\$ 47,416	\$ 237,082
12 Bus Repair Campaign (56) (FTA 5339)-ON HOLD *	\$ 162,539							\$ 40,635	\$ 203,174
13 FTA Section 5310-(1) Paratransit Vehicle TBD	\$ 50,400							\$ 12,600	\$ 63,000
Subtotal	\$ 402,605	\$ -	\$ -	\$ -	\$ -	\$ 247,950	\$ -	\$ 186,901	\$ 637,456
Non-Revenue Vehicle Replacement									
14 Replace 11 Non-Revenue Vehicles (FTA 5339)-ON HOLD *	\$ 171,023							\$ 42,756	\$ 213,779
15 Replace High Lift Bucket Truck (FTA 5339)-ON HOLD *	\$ 75,318							\$ 18,830	\$ 94,148
16 Propane Fueled Tow Motor (FTA 5339)-ON HOLD *	\$ 46,602							\$ 11,651	\$ 58,253
Subtotal	\$ 292,943	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,237	\$ 366,180
Fleet & Maint Equipment									
17 None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Office Equipment									
18 None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc.									
19 TMM Audible Improvements - Firmware, Braille Placards, and Key Pads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,137	\$ 14,137
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,137	\$ 14,137

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY17 CAPITAL BUDGET
AS OF MAY 13, 2016**

PROJECT/ACTIVITY	RESTRICTED FEDERAL FUNDS	RESTRICTED - SAKATA/LAW SUIT PROCEEDS	RESTRICTED - PTMISEA (1B)	RESTRICTED - PTMISEA (1B) - PACIFIC STATION PLACEHOLDER	RESTRICTED - CAL-OES PROP 1B - TRANSIT SECURITY	RESTRICTED - STIP	RESTRICTED - CAPITAL STA	UNRESTRICTED FY17 STA (1/5)	TOTAL
TOTAL CAPITAL PROJECTS	\$ 878,408	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ 247,950	\$ 86,361	\$ 369,990	\$ 5,082,709
CAPITAL PROGRAM FUNDING									
Federal Sources of Funds:									
Federal Grants (FTA)	\$ 878,408								\$ 878,408
Sakata / Lawsuit Proceeds		\$ 460,000							\$ 460,000
State Sources of Funds:									
PTMISEA (1B)			\$ 1,420,000	\$ 545,000	\$ 1,075,000				\$ 1,965,000
Cal-OES Prop 1B Transit Security Grant Funds (CTSGBP)					\$ 1,075,000				\$ 1,075,000
Statewide Transportation Improvement Program (STIP)						\$ 247,950			\$ 247,950
Capital Restricted - State Transit Assistance (STA)							\$ 86,361		\$ 86,361
State Transit Assistance (STA) - (1/5 of FY17 Allocation)								\$ 369,990	\$ 369,990
Local Sources of Funds:									
Operating and Capital Reserve Fund									\$ -
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 878,408	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ 247,950	\$ 86,361	\$ 369,990	\$ 5,082,709
Restricted Funds	\$ 878,408	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ 247,950	\$ 86,361		\$ 4,712,719
Unrestricted Funds								\$ 369,990	\$ 369,990
TOTAL CAPITAL FUNDING	\$ 878,408	\$ 460,000	\$ 1,420,000	\$ 545,000	\$ 1,075,000	\$ 247,950	\$ 86,361	\$ 369,990	\$ 5,082,709
* All FTA 5339 funded projects are currently on hold - with the exception of four (4) projects with pre-award authority. It is expected that the grant will be awarded in February 2016 or later.									

Attachment E

UNFUNDED CAPITAL PROJECTS (000s)													DEPT.			
#	Project	Construction	Cost (000s)	Potential Funding Source	Required Local Match	17	18	19	20	21	22	23	24	25	26	
1	River Street overflow parking lot.	Demolition of 1211/1217 River Street houses; environmental report; design engineering and construction for bus parking.	\$ 300	Unfunded	TBD	\$ 300										
2	ADA-Access Bus Stops	Remedial ADA Access at all bus stops; pending COA and bus stop audit	\$ 879	Unfunded	TBD	\$	\$ 175	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	Planning Facilities
3	ADA Access at all Facilities	Remedial ADA Access at all facilities. Access needs will be identified by future Accessibility Study	\$ 879	Unfunded	TBD	\$	\$ 175	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	\$ 88	Planning Facilities
4	Vernon Street Bus Stop	Move (Route 4) bus stop to lower Administration parking lot (fronts River Street) . Install base and concrete to bus stop pad and maneuvering apron	\$ 300	Unfunded	TBD	\$ 300										Facilities Const.
5	Felton Fair Bus Stop	Either relocate or improve path of travel for 2 stops	\$ 200	Unfunded	TBD	\$ 200										Planning Facilities
6	1231 River St. Property Acquisition	Maintenance Facility Expansion	\$ 850	Unfunded	TBD			\$ 850								Const. Legal
7	Fire Suppression for IT Server Room	1110 Vernon	\$ 100	Unfunded	TBD			\$ 100								IT Facilities Const.
8	Roof Reconstruction, Golf Club	Reconstruct built-up roof on first-half of Maintenance Building	\$ 100	Unfunded	TBD			\$ 100								Facilities
9	ParaCruz Operating Facility (Mobility Management Center)	Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility	\$ 12,000	Unfunded	TBD			\$ 12,000								Paracruz Const. Ops.
10	Maintenance Facility Wing 2	Property Acquisition, Design, Right-of-Way and Construction for second wing of Maintenance Facility	\$ 15,000	Unfunded	TBD			\$ 15,000								Maint. Const. Ops.
11	Pacific Station Renovation	Consider mixed-use or transit only renovations	\$ 25,000	PTMISEA; AHSC; Developer; City of SC	TBD		\$ 25,000									Grants Facilities Const.
12	Park and Ride Lots for Bus Commuters	Fund purchase and construction of parking areas for commuter bus patrons at 17th ave & 41st Ave.	\$ 2,000	Unfunded	TBD			\$ 2,000								Const. Facilities
13	Solar Panels	Energy reduction through installation of roof mounted solar panels at the Judy K. Souza Operations	\$ 2,000	Unfunded	TBD			\$ 2,000								Const. Facilities
14	Remove Diesel Tank	Remove tank after replacement of last diesel bus fleet	\$ 100	Unfunded	TBD			\$ 100								Const. Facilities

10E.1

Attachment E

UNFUNDED CAPITAL PROJECTS (000s)																		
#	Project	Construction Description	Cost (000s)	Potential Funding Source	Required Local Match	Year					DEPT.							
						17	18	19	20	21		22	23	24	25	26		
15	Signal Priority/Pre-Empion for Buses	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time	\$ 2,000	Public Works in affected jurisdiction	TBD					\$ 2,000								Planning Ops
16	South County Ops. & Maint. Facility	Auxiliary Operating & Maintenance Facility in Watsonville.	\$ 50,000	Unfunded	TBD											\$ 50,000		Grants Facilities Const.
17	Watsonville Transit Center Renovation	Fascia replacement or repair	\$ 1,000	Unfunded	TBD			\$ 1,000										Const. Facilities
18	Watsonville Park and Ride Lot	South County P&R to support Hwy 1 commuters	\$ -	Unfunded	TBD													Const. Facilities
19	Cavallaro Transit Center Parking Structure	Parking Structure to support Hwy 17 Express commuters	\$ 26,400	Unfunded	TBD											\$ 26,400		Const. Facilities
20	Bike Station at Pacific Station	Bike Station to provide secure, convenient bicycle parking for METRO riders, reducing bikes onboard demand	\$ 1,000	Unfunded	TBD											\$ 1,000		Const. Facilities
21	Bike Stations at Pacific Station and Capitola Mall TC	Bike Station to provide secure, convenient bicycle parking for METRO riders, reducing bikes onboard demand	\$ 1,000	Unfunded	TBD											\$ 1,000		Const. Facilities
Unfunded Capital Costs thru 2026			\$ 141,108			\$ 300	\$ 850	\$ 39,226	\$ 176	\$ 19,276	\$ 30,576	\$ 176	\$ 176	\$ 176	\$ 176	\$ 50,176		\$ 141,108

Attachment E

UNFUNDED CAPITAL PROJECTS (000s)																	
#	Project	Vehicle SGR	Description	Cost (000s)	Potential Funding Source	Required Local Match	17	18	19	20	21	22	23	24	25	26	DEPT.
1	Bus Mid-Life Overhaul, 2017-2026		Bus Mid-Life Overhaul (25% reduction) Bus Replacements @ Replace (14) 35' 9800s (D35LF) Replace (12) 40' 9800s (D40LF) Replace (8) 40' CNG buses (tanks expire '16)	\$ 2,713	STIP	TBD	\$ 188	\$ 225	\$ 250	\$ 250	\$ 275	\$ 300	\$ 300	\$ 300	\$ 325	\$ 325	Fleet
2	Bus Replacements 2017		Replace (8) 40' CNG buses (tanks expire '16)	\$ 21,450	FTA 5339/STIP	TBD	\$ 10,725	\$ 10,725									Fleet
3	ParaCruz Adds & Replacement Vans 2018		Replace (8) ParaCruz cutaways	\$ 2,760	Unfunded	TBD	\$ 1,320						\$ 1,440				ParaCruz
4	Bus Replacements 2019		Bus Replacements Replace (13) 2200s	\$ 8,710	FTA 5339/STIP	TBD	\$ 4,355	\$ 4,355									Fleet
5	ParaCruz Adds & Replacement Vans 2019		Replace (21) ParaCruz E350 Versals	\$ 4,085	Unfunded	TBD	\$ 945	\$ 945					\$ 1,103	\$ 1,103			ParaCruz
6	ParaCruz Adds & Replacement Vans 2020		Replace (5) ParaCruz Light Duty Amerivans	\$ 625	Unfunded	TBD			\$ 300						\$ 325		ParaCruz
7	Bus Replacements 2021		Bus Replacements Over-the-Road Coaches for Hwy 17 - consider Electric Bus	\$ 13,500	FTA 5339/STIP	TBD			\$ 13,500								Fleet
8	Bus Replacements 2023		Bus Replacements Replace (13) 2800s CNG Buses	\$ 10,075	FTA 5339/STIP	TBD					\$ 10,075						Fleet
9	Bus Replacements 2024		Bus Replacements Replace (5) 1000s CNG Buses	\$ 3,875	FTA 5339/STIP	TBD							\$ 3,875				Fleet
10	Bus Replacements 2025		Bus Replacements Replace (11) 1200s CNG Buses	\$ 8,800	FTA 5339/STIP	TBD								\$ 8,800			Fleet
11	Bus Replacements 2026		Bus Replacements Replace (6) 1300s CNG Buses	\$ 4,800	FTA 5339/STIP	TBD									\$ 4,800		Fleet
12	Non-revenue Vehicle Replacements		Non-revenue trucks and cars	\$ 1,660		TBD	\$ 490	\$ 490	\$ 20	\$ 205	\$ 70	\$ 25	\$ 25	\$ 490	\$ 20		Fleet
Unfunded Capital Costs thru 2026				\$ 83,063			\$ 188	\$ 18,060	\$ 16,295	\$ 890	\$ 13,980	\$ 345	\$ 10,375	\$ 6,743	\$ 10,718	\$ 5,470	\$ 83,063
Rolling Stock Replacements				\$ 78,690			\$ -	\$ 17,345	\$ 16,025	\$ 300	\$ 13,500	\$ -	\$ 10,075	\$ 6,418	\$ 9,903	\$ 5,125	\$ 78,690

10E.3

Attachment E

Facilities Maintenance		UNFUNDED CAPITAL PROJECTS (000s)										Required Local Match	Potential Funding Source	Cost (000s)	DEPT.		
		17	18	19	20	21	22	23	24	25	26						
#	Project	Description															
1	Capital upgrade of existing transit facilities	Capital upgrade of bus stops, parking lots, transit centers, buildings	\$ 585	Continuous	TBD	\$ 50	\$ 55	\$ 55	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 70		Facilities
2	Upgrade HVAC Systems, all sites	Heating Ventilation Air Conditioning	\$ 430	Unfunded	TBD	\$	\$ 160	\$ 60	\$ 50	\$ 120	\$ 40	\$	\$	\$	\$		Facilities
3	Custodial Equipment Replacement	Vacuums, Buffers, Scrubbers	\$	Unfunded	TBD	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Facilities
4	Landscaping/Irrigation	Re-landscape & irrigate all sites	\$	Unfunded	TBD	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Facilities
5	Administration Remodel	Office remodel of 110 Vernon St.; upgrade HVAC and move/add office space (Planning relocated downstairs)	\$ 450	Unfunded	TBD	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50							Facilities
6	Bird Abatement	All Facilities	\$ 10	Unfunded	TBD	\$ 10											Facilities
7	Furniture	All Facilities	\$ 150	Unfunded	TBD	\$ 50	\$ 50	\$ 50	\$ 50								Admin Const.
8	Fire Proof File Cabinets	Administrative Building	\$ 5	Unfunded	TBD	\$ 5											Facilities
9	Emergency Operations Centers	Purchase of equipment for EOC at OPS and Admin	\$ 15	Unfunded	TBD	\$ 15											Facilities
10	Bus Washer	Replace N/S Wash System purchased 2009 & upgrade water recycling system	\$ 80	Unfunded	TBD	\$ 80											Facilities Fleet
11	Bus Lifts	Remove and Replace lifts	\$ 1,000	Unfunded	TBD		\$ 1,000										Const. Fleet Facilities
12	Exterior/Interior Painting	Exterior: Vernon, 138 Golf Club, Fueling Station interior/exterior	\$ 345	Unfunded	TBD	\$ 100	\$ 100	\$ 125	\$ 120								Facilities
13	Parts Washers (3)	Replace the JRI units purchased 2010	\$ 100	Unfunded	TBD									\$ 100			Fleet
14	Fuel Management System	Purchase and installation of fuel management system	\$ 265	Unfunded	TBD	\$ 265											Facilities
15	Roof Replacement, Fueling Station	Replace Roof	\$ 150	Unfunded	TBD									\$ 150			Facilities
16	Roof Replacement, Scotts Valley	Replace Roof	\$ 100	Unfunded	TBD												Facilities
Unfunded Capital Costs thru 2025			\$ 3,385			\$ 100	\$ 685	\$ 1,315	\$ 280	\$ 295	\$ 100	\$ 60	\$ 70	\$ 420	\$ 3,385		

10E.4

Attachment E

UNFUNDED CAPITAL PROJECTS (000s)												DEPT				
#	Project	Description	Cost (000s)	Potential Funding Source	Required Local Match	Year						Total	DEPT			
						17	18	19	20	21	22			23	24	25
1	Financial Management Software	Financial, Payroll, Timekeeping Software	\$ 125	Unfunded	TBD	\$ 125										IT
2	Offsite SCMTD Servers	At Ops	\$ 15	Unfunded	TBD	\$ 15										IT
3	Backup system	Backup system to meet growing disaster recovery needs	\$ 20	Unfunded	TBD	\$ 20										Const.
4	Highway 17 Express WiFi upgrade	Add Simms cards to routers for additional functionality. Bus AVL implementation may negate the need for this.	\$ 10	Unfunded	TBD	\$ 10										Fleet Ops
5	Fare System Integration and Upgrade	Upgrade GFI Farebox system to enable fare media loading, tracking, registration, interoperability via internet. Necessary IT upgrades. System integrator to analyze and propose integrated fare media strategy (includes \$50k for vaulting)	\$ 1,300	Unfunded	TBD	\$ 1,300										IT Planning Fleet
6	Phone System	Replacement phone system due to the existing system reaching end-of-life for parts and support. (waiting for budget estimate)	\$ -	Unfunded	TBD											IT
7	MaintStar Expansion Software and Mobile Equipment	Asset and Maintenance Managing software and equipment with onsite training and installation. Work field orders.	\$ 150	Unfunded	TBD	\$ 150										IT Ops
8	Bus APC	Automatic Passenger Counter systems on all METRO buses.	\$ 1,200	Unfunded	TBD	\$ 1,200										Planning Fleet
9	WiFi expansion	Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses. Bus AVL implementation may negate the need for this.	\$ 1,000	Unfunded	TBD				\$ 1,000							Fleet Ops
10	Cameras on buses	Cameras on buses	\$ 700	CalOES	TBD	\$ 700										Fleet Ops
11	Camera security system for ParaCruz facility	Camera security system for ParaCruz facility	\$ -	Unfunded	TBD											IT ParaCruz Facilities
12	ParaCruz MDC replacements	ParaCruz MDC replacements (two per year)	\$ 15	Unfunded	TBD	\$ 15										IT ParaCruz
13	Additional TVMs	2nd TVM at Pacific Station and Watsonville Transit Center	\$ 210	Unfunded	TBD				\$ 210							IT Cust Svc
Unfunded Capital Costs thru 2025			\$ 4,745			\$ 160	\$ 3,210	\$ 165	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,745

10E.5

Attachment E

		UNFUNDED CAPITAL PROJECTS (000s)										DEPT.					
		Communications															
#	Project	Description	Cost (000s)	Potential Funding Source	Required Local Match	17	18	19	20	21	22	23	24	25	26		
1	Metro Rebranding	Establish consistent brand with uniform signage, letterhead, ads	\$ 500	Unfunded	TBD				\$ 500								Planning Ops
		Unfunded Capital Costs thru 2025	\$ 500			\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 500

Attachment E

UNFUNDED CAPITAL PROJECTS (000s)											
	17	18	19	20	21	22	23	24	25	26	TOTAL
Construction	\$ 300	\$ 850	\$ 39,226	\$ 176	\$ 19,276	\$ 30,576	\$ 176	\$ 176	\$ 176	\$ 50,176	\$ 141,108
Vehicle SGR	\$ 188	\$ 18,060	\$ 16,295	\$ 890	\$ 13,980	\$ 345	\$ 10,375	\$ 6,743	\$ 10,718	\$ 5,470	\$ 83,063
Facilities Maintenance	\$ 100	\$ 685	\$ 1,315	\$ 280	\$ 295	\$ 100	\$ 60	\$ 60	\$ 70	\$ 420	\$ 3,385
IT	\$ 160	\$ 3,210	\$ 165	\$ 1,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,745
Communications	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
	\$ 748	\$ 22,805	\$ 57,001	\$ 3,056	\$ 33,551	\$ 31,021	\$ 10,611	\$ 6,979	\$ 10,964	\$ 56,066	\$ 232,801

Rolling Stock Replacements

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Attachment F



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION TO SET A PUBLIC HEARING ON JUNE 24, 2016 TO ADOPT THE FINAL FY17 AND FY18 OPERATING BUDGET AND FY17 CAPITAL BUDGET

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year;

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2017 and 2018;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, that:

A Public Hearing shall be held on June 24, 2016, at 8:30am or as soon thereafter as possible in the Santa Cruz City Council Chambers at: 809 Center Street, Santa Cruz, CA for purposes of discussing the adoption of the Final FY17 & FY18 Operating Budget and FY17 Capital Budget. Public comments shall be solicited prior to the hearing as directed by the CEO/General Manager.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on May 13, 2016, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

Mike Rotkin
Board Chair

Attachment F

Resolution No. _____

Page 2

ATTEST _____

Alex Clifford
CEO/General Manager

APPROVED AS TO FORM:

Leslyn Syren
District Counsel



DATE: May 13, 2016

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO EXECUTE REDUCTION IN FORCE NOTICES TO SEIU LOCAL 521 (SEA, VMU AND PSA), UTU LOCAL 23 – PARACRUZ OPERATION, AND UTU LOCAL 23 – FIXED ROUTE OPERATION

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute reduction in force notices to SEIU Local 521 (SEA, VMU and PSA), UTU Local 23 – ParaCruz Operation, and UTU Local 23 – Fixed Route Operation, effective September 8, 2016.

II. SUMMARY

- Currently, the Santa Cruz Metropolitan Transit District (METRO) Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public.
- The current sluggish economy, higher costs of goods and services, escalating cost of fringe benefits and lack of significant financial help from the State and Federal government, has resulted in a \$6.3M structural deficit in FY17, even with the continued use of Reserves, STA and STIC in the operating budget.
- As a result of these fiscal conditions, the current levels of service and operating expenses are unsustainable.
- The Unions and Management have all agreed to wage cuts for FY16 and FY17 to assist in the short term with the structural deficit.
- Additionally, cutbacks in spending and positions have been implemented.
- This staff report outlines the proposed Reduction in Force (RIF) positions for SEIU Local 521 (SEA, VMU and PSA), UTU Local 23 – ParaCruz Operations, and UTU Local 23 -Fixed Route.
- Staff recommends authorizing the CEO/General Manager to execute RIF notices to SEIU Local 521 (SEA, VMU and PSA), UTU Local 23 – ParaCruz Operation, and UTU Local 23 – Fixed Route Operation, effective Thursday, September 8, 2016.

III. DISCUSSION/BACKGROUND

Currently, METRO Board of Directors is facing difficult decisions regarding budget stability and the service levels provided to the public. The current sluggish economy, higher costs of goods and services, escalating cost of fringe benefits and lack of significant financial help from the State and Federal government, has

resulted in a \$6.3M structural deficit in FY17, even with the continued use of Reserves, STA and STIC in the operating budget.

Due to budgetary shortfalls related to the Federal, State and Local economic conditions, current levels of service and operating expenses are unsustainable.

The unions and Management have all agreed to wage cuts for FY16 and FY17 to assist in the short term with the structural deficit. Additionally, cutbacks in spending and positions have been implemented over the past few years.

The Board is currently moving through the public process of outlining the proposed Fall 2016 service reductions that would equate to unfunding the following positions:

- SEIU
 - 3 - FM Mechanic I-II
- UTU-Paratransit
 - 3 - Van Operator
- UTU-Fixed Route
 - 43 - Bus Operators

To close the proposed \$6.3M Operating Budget deficit for FY17, in addition to the proposed service reductions and RIF's effective September 8, 2016, approximately \$1M in savings from unfunded positions, and non-personnel savings and other cost reduction measures have been included in the proposed budget.

Staff recommends that the Board of Directors authorize the CEO/General Manager to execute RIF notices to SEIU Local 521 (SEA, VMU and PSA), UTU Local 23 – ParaCruz Operation, and UTU Local 23 – Fixed Route Operation with the last day worked being September 7, 2016; the lay-off effective date is September 8, 2016.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The above listed unfunded positions, along with the proposed service reductions, and other non-personnel expense reductions, will contribute to eliminating the proposed \$6.3M Operating Budget deficit in FY17 in the following way:

- Service Reductions - \$5.1M
- Unfunding of vacant positions and reduction of other non-personnel expenses - \$1.2M

V. ALTERNATIVES CONSIDERED

Direct the CEO not to execute RIF notices to SEIU Local 521 (SEA, VMU and PSA), UTU Local 23 – ParaCruz Operation, and UTU Local 23 – Fixed Route Operation, effective September 8, 2016 for the above detailed positions.

Staff does not recommend this as funding will run out within the next fiscal year if these RIF's do not occur.

VI. ATTACHMENTS

None

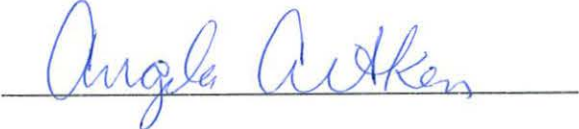
Prepared By: Angela Aitken, Finance Manager
Robyn D. Slater, Human Resources Manager

VII. APPROVALS:

Approved as to form:
Leslyn K. Syren, District Counsel



Approved as to fiscal impact:
Angela Aitken, Finance Manager



Alex Clifford, CEO/General Manager



VERBAL PRESENTATION ONLY

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VERBAL PRESENTATION ONLY

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