



**SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AGENDA
ANNUAL BOARD OF DIRECTORS MEETING**

April 24, 2020

9:15 AM OR AS SOON THEREAFTER AS POSSIBLE

DUE TO COVID-19, THE APRIL 24, 2020 SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely via the Zoom website [at this link](#) or by calling 1-669-900-6833

Public comment may be submitted via email to boardinquiries@scmtd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at board meeting packet link.

BOARD OF DIRECTORS APPOINTEES:

President	Director Ed Bottorff
Vice President	Director John Leopold
Secretary	Director Bruce McPherson
Treasurer	Director Trina Coffman-Gomez
Director	Director Aurelio Gonzalez

1. Call to Order
2. Roll Call
3. Consideration of Appointing Director Coffman-Gomez to Serve as an SCCIC Board Officer (See Attachment A, 2020-2021 SCCIC Roster)
4. Oral and Written Communications
5. Additions and Deletions to the Agenda
6. Approve Prior Year Minutes of March 22, 2019 (Attachment B)
7. Acceptance of Financial Statements for FY19 (Attachment C)
8. Adjourn to the next SCCIC Board of Directors meeting

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Attachment A



SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC)

BOARD OF DIRECTORS 2020 - 2021

	YEAR TERM BEGAN	YEAR TERM ENDS
Ed Bottorff, President	2019	2021
John Leopold, Vice President	2019	2021
Bruce McPherson, Secretary	2019	2021
Trina Coffman-Gomez, Treasurer	2020	2022
Aurelio Gonzalez, Director	2019	2021

Alex Clifford, Chief Executive Officer

Each Director holds office for a term of two (2) years from the date of appointment. The Board of Directors holds an annual meeting for the purpose of organization, selection of Directors and officers, and the transaction of other business. Annual meetings of the Board are held on the fourth Friday of March. The meetings are held in the same venue as the Santa Cruz METRO Board of Directors meeting.

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Attachment B



SANTA CRUZ CIVIC IMPROVEMENT CORPORATION BOARD OF DIRECTORS MEETING MINUTES*

Minutes - Board of Directors Annual Meeting

March 22, 2019

A meeting of the Board of Directors of the Santa Cruz Civic Improvement Corporation (SCCIC) was convened on the above date. The meeting was held at the METRO Admin Offices, 110 Vernon Street, Santa Cruz, California. *Minutes are “summary” minutes, not verbatim minutes.

CALL TO ORDER

Chief Financial Officer, Angela Aitken, called the meeting to order at 9:05 AM.

CONSIDERATION OF APPOINTING ED BOTTORFF, JOHN LEOPOLD, BRUCE McPHERSON AND AURELIO GONZALEZ, METRO DIRECTORS, TO SERVE AS SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BOARD OFFICERS

Due to four Directors having termed-out or vacated their position(s) in the past year, Director Bottorff read aloud the names of the following Board Members appointed to serve on the SCCIC Board of Directors for a two-year term (2019 – 2021). (See Attachment A, 2019-2020 SCCIC Roster)

Director Ed Bottorff
Director John Leopold

Director Aurelio Gonzalez
Director Bruce McPherson

The Appointees were approved by the voting members present.

ROLL CALL

The following members indicated they were present:

Director Ed Bottorff, President	<input checked="" type="checkbox"/>
Director John Leopold, Vice President	<input type="checkbox"/>
Director Bruce McPherson, Secretary	<input type="checkbox"/>
Director Trina Coffman-Gomez, Treasurer	<input checked="" type="checkbox"/>
Director Aurelio Gonzalez	<input checked="" type="checkbox"/>

Support Staff Present:
Angela Aitken, CFO

ORAL AND WRITTEN COMMUNICATIONS

None.

ADDITIONS AND DELETIONS TO THE AGENDA

None.

Attachment B

SCCIC Minutes
March 22, 2019
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APPROVE PRIOR YEAR MINUTES OF MARCH 23, 2018

Action: Motion to approve the minutes of March 23, 2018 as presented.

Motion: Director Gonzalez Second: Director Coffman-Gomez

The voting members present unanimously approved the prior year minutes.

ACCEPTANCE OF FINANCIAL STATEMENTS FOR FY18

CFO Aitken presented the financial statements for FY18. The voting members present unanimously approved the statements as presented.

ADJOURNMENT

There being no further business, SCCIC President Bottorff adjourned the meeting at 9:07 AM.

Respectfully submitted,

Donna Bauer
Administrative Assistant

DRAFT

Attachment C

SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF FINANCIAL POSITION

June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
TOTAL ASSETS	<u>\$ -</u>	<u>\$ -</u>
TOTAL LIABILITIES	<u>-</u>	<u>-</u>
NET ASSETS		
Invested in Capital Assets, Net of Related Debt	-	-
Restricted Net Assets	-	-
Unrestricted Net Assets	<u>-</u>	<u>-</u>
Total Net Assets	<u>-</u>	<u>-</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ -</u>	<u>\$ -</u>

SANTA CRUZ CIVIC IMPROVEMENT CORPORATION STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

June 30, 2019 and 2018

	<u>2019</u>	<u>2018</u>
OPERATING REVENUES		
Interest Income	\$ -	\$ -
Other Revenue	<u>270.00</u>	<u>250.00</u>
Total Operating Revenues	\$ 270.00	\$ 250.00
OPERATING EXPENSES		
Accounting & Audit Fees	\$ 250.00	\$ 250.00
Administrative & Bank Fees		
SI-100 Statement of Information Filing Fee	20.00	-
CA Form 199 Filing Fee	-	-
RRF-1 Registry of Charitable Trusts Renewal Fee	-	-
Postage	<u>-</u>	<u>-</u>
Total Operating Expenses	<u>\$ 270.00</u>	<u>\$ 250.00</u>
Net Operating Loss/Decrease in Net Assets	-	-
Total Net Assets, Beginning of Year	<u>-</u>	<u>-</u>
Total Net Assets, End of Year	<u>\$ -</u>	<u>\$ -</u>

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