



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MARCH 26, 2021 – 9:00 AM**

DUE TO COVID-19, THE MARCH 26, 2021 SANTA CRUZ METRO BOARD OF DIRECTORS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDERS N-25-20 AND N-210-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON

The public may participate remotely via the Zoom website [at this link](#) and following the instructions or by calling 1-669-900-6833 Meeting ID 828 3461 7755

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board’s correspondence that is posted online at the board meeting packet link.

The Board of Directors Meeting Agenda Packet can be found online at www.SCMTD.com.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Jimmy Dutra	City of Watsonville
Director Aurelio Gonzalez	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Kristen Petersen	City of Capitola
Director Dan Rothwell	County of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Alex Clifford	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 RECESS TO SCCIC MEETING**
- 4 RECONVENE TO BOARD OF DIRECTORS MEETING**
- 5 ANNOUNCEMENTS**
5-1 Community Television of Santa Cruz County is broadcasting today's meeting.
- 6 BOARD OF DIRECTORS COMMENTS**
- 7 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**
7-1 Buzz Anderson March 9, 2021 email regarding bus stop service
7-3 Multiple video links were received from Buzz Anderson, Bill Cook & Debby Molina (sent separately to the METRO Board Members)
- 8 LABOR ORGANIZATION COMMENTS**
- 9 WRITTEN COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE (MAC)**
9-1 James Von Hendy March 3, 2021 email regarding Bus Stop Sign Improvements
- 10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2021**
Chuck Farmer, CFO
- 11.2 ACCEPT AND FILE: MINUTES OF THE FEBRUARY 17, 2021 METRO ADVISORY COMMITTEE (MAC) MEETING, THE FEBRUARY 26, 2021 BOARD OF DIRECTORS MEETING AND THE MARCH 12, 2021 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING**
Alex Clifford, CEO/General Manager
- 11.3 ACCEPT AND FILE: YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2021**
Chuck Farmer, CFO
- 11.4 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**
Chuck Farmer, CFO

- 11.5 ACCEPT AND FILE: QUARTERLY PROCUREMENT REPORT FOR 4th QUARTER OF FY21**
Greg Willis, Purchasing Manager
- 11.6 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY21 LOW CARBON TRANSIT OPERATIONS PROGRAM**
Wondimu Mengistu, Grants/Legislative Analyst
- 11.7 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO EXECUTE A MASTER AGREEMENT AND SUPPLEMENTAL AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR GRANT AWARDS**
Wondimu Mengistu, Grants/Legislative Analyst
- 11.8 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO ATHENS ADMINISTRATORS FOR THIRD PARTY ADMINISTRATION OF WORKERS' COMPENSATION CLAIMS**
Dawn Crummié, Human Resources Director
- 11.9 APPROVE: CONSIDERATION OF DESIGNATION OF SAFETY, SECURITY AND RISK MANAGEMENT DIRECTOR TO THE CALIFORNIA TRANSIT INDEMNITY POOL (CALTIP) BOARD OF DIRECTORS**
Alex Clifford, CEO/General Manager
- 11.10 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT FOR ONE YEAR WITH CLEAN ENERGY FOR MAINTENANCE SERVICES FOR THE LCNG FUELING STATION, INCREASING THE CONTRACT TOTAL BY \$215,000**
Freddy Rocha, Facilities Maintenance Manager
- 11.11 APPROVE: RATIFICATION OF CHANGE IN FUNDING SOURCE FOR CENTER FOR TRANSPORTATION AND THE ENVIRONMENT'S (CTE) WORK ON METRO'S ZERO EMISSION BUS TRANSITION PLAN**
Margo Ross, COO
- 11.12 ACCEPT AND FILE: RECEIVE AN UPDATE ON THE LONG-RANGE BUS REPLACEMENT PLAN**
John Uργο, Planning & Development Director

REGULAR AGENDA

- 12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: JASON LoGIUDICE (20 YEARS)**
Donna Lind, Board Chair
- 13 RETIREE RESOLUTIONS OF APPRECIATION: RUFUS FRANCIS, DEBBIE KINSLOW AND GILBERTO LIMAS**
Donna Lind, Board Chair

- 14 SANTA CRUZ COUNTY OPERATIONAL PLAN UPDATE**
Matt Machado, Deputy County Administrative Officer, Public Works Director
- 15 CEO ORAL REPORT / COVID-19 UPDATE**
Alex Clifford, CEO/General Manager
- 16 APPROVAL OF FY22 AND FY23 PRELIMINARY OPERATING BUDGETS AND FY22 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES**
Chuck Farmer, CFO
- 17 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, APRIL 23, 2021 AT 9:00 AM, VENUE (TELECONFERENCE OR PHYSICAL) TO BE DETERMINED**
Donna Lind, Board Chair
- 18 ADJOURNMENT**
Donna Lind, Board Chair

Accessibility for Individuals with Disabilities

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmted.com. Upon request, Santa Cruz METRO will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmted.com or submitted by phone to the Executive Assistant at 831.426.6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Public Comment

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: jennifer.harris-anderson
To: [Gina Pye](mailto:Gina.Pye)
Cc: [Alex Clifford](mailto:Alex.Clifford)
Subject: Public Commentary
Date: Tuesday, March 09, 2021 8:30:07 AM

Hi Gina,

See below a commentary on public transportation in the county. Can you include it in the next board packet? It is my oral communication. I'm hoping to attend the 3/25 meeting and make a few comments. If it is too late to get it in can you forward the commentary to the Board/.
Thanks

Best Regards,

Buzz Anderson
212 16th Ave
Santa Cruz, Ca 95062
831-566-2100

To the Santa Cruz Metro Board,

Id like you to consider the following commentary regarding bus service in Santa Cruz County. The information in the fourth paragraph is from an article by Garrett and Taylor in the Berkeley Planning Journal entitled, "Public Transit Planning and Social Equity". Also, the figure quoted for the average salary of a SMART Train user comes from SMART's own demographic study. Thank you for your time.

[Buzz Anderson](mailto:Buzz.Anderson)
831-566-2100

How to Improve Public Transit in Santa Cruz County

Most everyone agrees that Santa Cruz County needs to improve its public transportation. We've all observed large, virtually empty buses, the lack of a safe bike network, and a rail corridor that has sat unused for decades. All the while, thousands of cars clog our streets and highway. Why? For one, people from all walks of life like cars and rely on them, and our system of roads has been constructed to accommodate the convenience, mobility and privacy that an automobile provides. Ninety-five percent of households own cars. Eighty-five percent of people get to work by car. No one seems to want to ride the bus, unless they have to out of necessity.

The bottom line is this—the more public transportation mimics the advantages of cars the more successful it will be. We can access our cars in our driveways and drive them anywhere in the county where there is a road. A train fails miserably in this regard. One needs to get to the train station, park a car, then take a fixed-rail ride to another station where further transport is needed to get to one's final destination. A bus can do a better job of getting from a departure point to an end point because it travels on existing roads. And bus fares in the USA typically are a third less than train fares.

COMMUNICATIONS TO THE BOARD OF DIRECTORS

So how does a community get people to take the bus? How do we improve this vital public transit resource that can provide access to jobs, school, medical care, food and other necessities? For starters, we cannot continue to cut routes and lengthen the time between stops. Routes need to be expanded and frequency increased. The only way to increase bus ridership is to invest in them. Stop spending vital public and Measure D funds on train studies, track maintenance, rail crossings and staff time. We need to go “all in” on our buses! Only then can we begin to see the benefits of improved public transit.

Social equity is a big concern for any public transportation system. Policy should always strive for greater geographical mobility and improved accessibility. It is a fact that trains fall short when it comes to social equity. Middle and upper class people ride trains. The average income of a SMART train rider in Sonoma and Marin is \$97,000 per year. The typical Southern California rail commuter is a white male earning \$65,000 with a monthly parking subsidy from his employer and ready access to alternative transportation for his first mile/last mile journey. Where commuter train lines are installed, housing costs go up, suburbs are created, and lower income residents are displaced. And, bus service deteriorates. Recent planners with an objective of social equity have started to oppose rail transit options serving suburban communities. They now argue for lower bus fares and expanded service. New fixed rail systems do not increase accessibility and draw resources away from suitable bus services. Rail funding decreases social equity.

Social equity is gained when people of all demographics ride the bus. And the only way to accomplish this is to make bus use more attractive. Some steps are now being taken in Santa Cruz County to help. Bus on Shoulder, basically a dedicated Highway One lane for buses only, has been approved and will cut commute times between Watsonville and Santa Cruz. Adaptive Signal Control has also been approved, enabling buses to avoid traffic congestion at lights. Another strategy for increasing bus usage is remote ticket purchasing, which allows for quick entry into either the front or rear of a bus. Free Wi-Fi, improved seating and less operating noise is achievable. We can make riding the bus a better experience.

Of course, it really comes down to how well a bus can compete with an automobile. The more a bus does the things a car can do, the more riders it will attract. We must prioritize bus service for the people who need it most. Neighborhoods need to be serviced on a frequent basis. Bus stops need to be near jobs and services. Fares need to be cheap, or free. Travel times need to be as short as possible. Public outreach through civic organizations and community engagement must be optimized. Let’s decide as a community to put our public investment into improving our bus system, rather than spending resources on an unfunded billion-dollar train system that would benefit the privileged few.

COMMUNICATIONS TO THE BOARD OF DIRECTORS

(sent separately to the METRO Board Members)

Multiple video links were received from Buzz Anderson, Bill Cook & Debby Molina

- THIS PAGE INTENTIONALLY LEFT BLANK -

WRITTEN CORRESPONDENCE TO THE BOARD FROM THE METRO ADVISORY COMMITTEE (MAC)

From: MAC Chair, James Von Hendy

To: **Santa Cruz Metropolitan Transit District, Board of Directors**
110 Vernon Street
Santa Cruz, CA 95060

March 3, 2021

Dear Board members,

At the February 17, 2021 MAC meeting during a discussion of agenda item 8.b.i: Bus Stop Sign Improvement, discussion included adding Braille route numbers and the Stop ID number to the bottom of the sign. Director Urgo said he would look into the possibility. Subsequently, a motion was made and passed to bring this to the Board of Directors' attention for consideration. Please consider this email the formal request to the SCMTD Board of Directors from the MAC in this regard.

Respectfully,

James Von Hendy, MAC Chair

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021
TO: Board of Directors
FROM: Chuck Farmer, CFO
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF FEBRUARY 2021**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of February 2021

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the month of February 2021.
- The Finance Department is submitting the check journals for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of February 2021 have been processed, the checks have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The check journals present the invoices paid in February 2021 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of February 2021

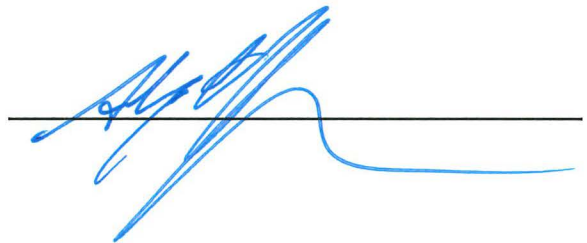
Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 1

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70910	02/01/21	-31.16	CAVATAIO, PASQUALE		9001870	MEDICAL SUPPLIMENTAL	-31.16	**VOID
70911	02/01/21	627.13	ABC BUS INC		105378	INV ORDER 3156953	537.20	
70912	02/01/21	660.00	ACHIEVEMENT ENGINEERING CORP		105441	INV ORDER 3160550	89.93	
70913	02/01/21	462.96	ALLIED ELECTRONICS		105432	12/31 FIRE EGRESS	660.00	
70914	02/01/21	4,938.48	AT&T		105375	PARTS VEHL209 7613	32.12	
70915	02/01/21	201.02	CALTRONICS BUSINESS SYSTEMS		105377	INV ORDER 9013730745	430.84	
70916	02/01/21	106.00	CHRISTOPHER S CRAIG		105350	12/19-1/18 DAVENPORT	166.16	
70917	02/01/21	55.00	CITY OF SCOTT'S VALLEY		105351	12/19-1/18 OCEAN LG	283.26	
70918	02/01/21	56.53	CITY OF WATSONVILLE UTILITIES		105383	12/19-1/18 OPS ELEV	161.76	
70919	02/01/21	1,948.57	CLASSIC GRAPHICS		105384	12/19-1/18 MAIN	4,327.30	
70920	02/01/21	28,666.42	CLEAN ENERGY		105426	OFFICE SUPPLIES	201.02	
70921	02/01/21	2,610.00	COIT SERVICES, INC.		105409	DOOR LOCK RPR	106.00	
70922	02/01/21	286,782.32	COMPLETE COACH WORKS INC		105409	2021 FIRE ALARM REG	55.00	
70923	02/01/21	66.36	CRUMMIE, DAWN		105356	12/7-1/12 WTC	56.53	
70924	02/01/21	245.81	CUMMINS PACIFIC LLP		105413	REPAIRS VEH# 2812	1,948.57	
70925	02/01/21	1,080.00	DEANE INDUSTRIAL MACHINING		105460	1/5 LNG CHARGES	7,862.97	
70926	02/01/21	2,354.28	EAST BAY TIRE CO.		105440	1/15 LNG CHARGES	5,659.02	
70927	02/01/21	1,920.20	EMPLOYNET INC		105460	1/8 LNG CHARGES	7,536.91	
70928	02/01/21	295.00	ENDEAVOR BUSINESS MEDIA LLC		105462	1/12 LNG CHARGES	7,607.52	
70929	02/01/21	2,125.00	ERNESTOS CLEANING SERVICES		105464	ANNUAL HVAC SVC WTC	2,610.00	
70930	02/01/21	379.62	FASTENAL COMPANY INC		105464	RPR VEH# 2218	286,782.32	
70931	02/01/21	6,458.69	FLYERS ENERGY LLC		105371	INV ORDER Y9-19660	66.36	
70932	02/01/21	57.79	FRONTIER COMMUNICATIONS - 3025		105449	INVENTORY ORDER	203.58	
70933	02/01/21	337.30	GARDA CL WEST, INC.		105459	EXHAUST MANIFOLDS	42.23	
70934	02/01/21	4,920.88	GILLIG LLC		105438	REVENUE TIRES 5476	1,080.00	
70935	02/01/21	2,125.00			105439	REVENUE TIRES 5363	216.02	
70936	02/01/21	1,920.20			105379	TEMP W/E 1/17	2,138.26	
70937	02/01/21	295.00			105385	TEMP W/E 1/17	435.20	
70938	02/01/21	2,125.00			105385	JOB PLACEMENT AD	1,485.00	
70939	02/01/21	379.62			105393	DEEP CLEANING SMC	295.00	
70940	02/01/21	379.62			105376	NON INV ORDER 8258	2,125.00	
70941	02/01/21	6,458.69			105408	INV ORDER CASAT58394	30.91	
70942	02/01/21	57.79			105408	INV ORDER CASAT58394	76.30	
70943	02/01/21	337.30			105448	INV/NON INV 8399	125.58	
70944	02/01/21	4,920.88			105463	NON INV ORDER 8371	146.83	
70945	02/01/21	2,125.00			105428	12/16-12/31 FUEL PC	1,698.52	
70946	02/01/21	1,920.20			105429	12/16-12/31 FUEL	4,760.17	
70947	02/01/21	295.00			105360	1/16-2/15 SKY/RIVER	57.79	
70948	02/01/21	2,125.00			105465	JAN 21 SERVICES	377.30	
70949	02/01/21	379.62			105368	INV ORDER 40765826	2,275.98	
70950	02/01/21	6,458.69			105369	INV ORDER 40767991	768.61	
70951	02/01/21	57.79			105370	PARTS VEH4209 2881	35.66	
70952	02/01/21	337.30			105411	INV ORDER 40767102	476.79	
70953	02/01/21	4,920.88			105412	INV ORDER 40766280	534.01	
70954	02/01/21	2,125.00			105431	CREDIT INV 6545/9733	-600.88	
70955	02/01/21	379.62			105437	INV ORDER 40769823	165.51	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 2

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70934	02/01/21	1,133.42	GRAINGER		105458	INV ORDER 40766281	1,265.20	
		282			105358	EXIT SIGNS MMF	147.86	
					105359	ARCHITECT SCALE	13.14	
					105367	RUBBER BUMPER 5016	2.96	
					105374	SHOP TOOLS 8993	518.94	
					105401	INV/NON INV 6714	96.95	
					105407	COVID/NON INV 6557	121.14	
					105410	NON INV ORDER 6448	35.07	
					105447	SHOP TOOL 9764036522	71.94	
					105450	NON INV ORDER 3425	83.41	
					105457	SHOP TOOL 9775243257	42.01	
					105395	NON INV ORDER 431199	581.21	
					105400	SHOP ITEMS 431226	17.32	
					105443	REPAIRS VEH# FC1107	497.39	
			IO, RODNEY H		105362	ANNU GENERATOR TEST	3,495.56	
			JOHNSON & CODY ELECTRIC, INC.		105392	2/1-4/30 ALARM MMF	602.54	
			JOHNSON CONTROLS INC		105397	BATTERY CABLE 8008	181.36	
			KELLEY'S SERVICE INC.		105398	INV ORDER 1118088	31.33	
					105399	PARTS VEH#803 9687	126.79	
					105433	PARTS VEH#504 9080	54.42	
					105435	PARTS VEH# 806 8676	207.74	
					105436	JUMPER CABLE 1118038	150.49	
					105456	VEH#806 PARTS/CREDIT	-20.20	
70940	02/01/21	10,625.00	KL2 CONNECTS LLC		105387	RECRUITMENT FOR CFO	10,625.00	
70941	02/01/21	1,325.00	LAW OFFICES OF MARIE F. SANG	7	105469	CL#15007787	798.00	
					105470	CL#20000365	340.00	
					105471	CL#2010226708	187.00	
70942	02/01/21	5,009.44	MARK THOMAS & COMPANY INC		105468	ENGINEERING SVC PC	5,009.44	
70943	02/01/21	593.19	MISSION UNIFORM		105353	TOWELS/MATS PC	10.50	
					105354	TOWELS/MATS PC	10.50	
					105380	TOWELS/MOP/MAT	41.75	
					105402	LAUNDRY/CUSTODIAL	19.75	
					105442	LAUNDRY/CUSTODIAL	19.75	
					105451	UNIFORMS/COVID SUPP	334.94	
					105452	FUEL STA/COVID TOWEL	156.00	
70944	02/01/21	1,855.69	MONTEREY SANITARY SUPPLY, INC.		105355	COVID 19 SUPPLIES	1,855.69	
70945	02/01/21	83.92	NORTH BAY FORD LINC-MERCURY		105454	RPR VEH# PC 1708	122.50	
					105455	CREDIT RETURN 279400	-38.58	
70946	02/01/21	3,286.49	OCEAN HONDA		105434	REPAIRS VEH# 1213	3,286.49	
70947	02/01/21	418.38	PALACE ART & OFFICE SUPPLY		105352	OFFICE SUPPLIES	39.57	
					105389	OFFICE SUPPLIES	269.53	
70948	02/01/21	110.49	PROBUILD COMPANY LLC		105394	FENCE REPAIR SMC	109.28	
					105381	FENCE REPAIR SMC	36.23	
70949	02/01/21	76.82	RICOH USA, INC CA		105382	MISC ELECTRICAL MMF	74.26	
70950	02/01/21	671.72	ROMAINE ELECTRIC CORP		105414	1/12-2/11 RIVER	76.82	
					105406	INV ORDER 6-066274	671.72	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70951	02/01/21	395.84	SANTA CRUZ AUTO PARTS, INC.		105404	INV ORDER 393981	179.67	
					105405	INV ORDER 393691	43.70	
					105453	PARTS PC1501 4407	172.47	
70952	02/01/21	8,594.92	SANTA CRUZ MUNICIPAL UTILITIES		105415	12/8-1/6 CEDAR/WALNUT	1,050.60	
					105416	12/8-1/6 IRRIG MMF	24.86	
					105417	12/8-1/6 SMC/BETTYS	50.55	
					105418	12/8-1/6 PACIFIC ISL	58.87	
					105419	12/8-1/6 SMC	2,476.51	
					105420	12/8-1/6 VERNON	481.34	
					105421	12/8-1/6 MMF	1,357.20	
					105422	12/8-1/6 SBF	2,770.84	
					105423	12/8-1/6 OPS	324.15	
70953	02/01/21	320.00	SANTA CRUZ RECORDS MNGMT INC		105361	SHREDDING SVC MULTI	320.00	
70954	02/01/21	3,956.94	SJB GLOBALNET, INC.		105388	MAINT XRCOM PHONE	3,956.94	
70955	02/01/21	2,310.40	SLINGSHOT CONNECTIONS LLP		105467	TEMP W/E 1/10	1,155.20	
					105472	TEMP W/E 1/17	1,155.20	
70956	02/01/21	808.39	THE AFTERMARKET PARTS CO LLC		105372	HYD HOSES 82282269	41.08	
					105373	HYD HOSES 82271995	28.57	
					105396	INV ORDER 82280353	18.11	
					105427	PARTS VEH#2221 3633	720.63	
70957	02/01/21	177.00	TORRES, HECTOR		105386	COVID TEST REIMB	177.00	
70958	02/01/21	430.86	TOYOTA MATERIAL HANDLING	7	105444	PM SVC VEH#704 1Y68	130.01	
					105445	PM SVC VEH#701 1Y85	148.64	
					105446	PM SVC V3H#700 1Y72	152.21	
70959	02/01/21	511.95	VALLEY POWER SYSTEMS, INC.		105365	INV ORDER K 88449	360.08	
					105366	PARTS VEH2215 K88141	151.87	
70960	02/01/21	110.00	VASQUEZ, CATALINO		105425	REIMB MEDICAL EXAM	110.00	
70961	02/01/21	1,704.30	VEHICLE MAINTENANCE PROG INC		105430	INVENTORY ORDER	1,704.30	
70962	02/01/21	2,822.48	VISION COMMUNICATIONS		105403	INSTALL EQUIPMENT	2,822.48	
70963	02/01/21	163.96	ZEE MEDICAL SERVICE CO.		105390	INVENTORY ORDER	97.57	
					105391	INVENTORY ORDER MMF	66.39	
70964	02/08/21	33.07	AMERICAN MESSAGING SVCS, LLC		105594	FEB 21 PAGER SERVICE	33.07	
70965	02/08/21	5,221.08	ATHENS INSURANCE SERVICE, INC.		105549	FEB 21 TPA FEES	5,221.08	
70966	02/08/21	92.98	CITY OF SCOTT'S VALLEY		105533	11/16-1/15 SVT	92.98	
70967	02/08/21	1,318.06	CITY OF WATSONVILLE UTILITIES		105566	12/14-1/14 WTC	54.81	
					105567	12/14-1/14 WTC	87.30	
					105568	12/14-1/14 WTC	164.73	
					105569	1/21 WASTE WTC	1,011.22	
70968	02/08/21	1,377.51	CLEAN ENERGY		105480	JAN 21 MAINT	1,377.51	
70969	02/08/21	4,495.00	COIT SERVICES, INC.		105542	ANNUAL HVAC CLEANING	2,320.00	
					105595	HVAC CLEANING SBF	2,175.00	
70970	02/08/21	1,400.65	CREATIVE BUS SALES, INC.		105546	INV ORDER 5211660	1,400.65	
70971	02/08/21	32,325.46	CUMMINS PACIFIC LLP		105550	INV ORDER Y9-17529	2,515.85	
					105552	INSITE REGISTRATION	2,447.20	
					105559	RPR VEH# 4203	2,034.92	
					105560	RPR ENGINE VEH# 1304	15,193.55	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 4

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70972	02/08/21	775.66	DEPARTMENT OF TOXIC SUBSTANCE		105561	VEH# 4206 WARRANTY	2,095.92	
70973	02/08/21	14,282.35	DYNAMIC SECURITY TECH INC		105588	INV ORDER Y9-22751	228.51	
70974	02/08/21	1,080.00	EMPLOYNET INC		105589	INV ORDER Y9-22292	56.27	
70975	02/08/21	512.67	FIS		105591	PARTS VEH# 4209 3557	33.43	
70976	02/08/21	9,782.50	FLEET MAINTENANCE SPECIALIST		105592	INV ORDER Y9-21988	5,523.41	
70977	02/08/21	7,126.87	FLYERS ENERGY LLC		105593	RPR VEH# 4201	2,196.40	
					105574	7/1-9/30 425 FRONT	775.66	
					105541	ACCESS CNTRL MAINT	14,282.35	
					105482	TEMP W/E 1/24	1,080.00	
					105602	DEC 20 MERCHANT FEES	512.67	
					105601	4 PROTEREA BUS INSP	9,782.50	
					105534	11/1-11/15NONREVFUEL	1,809.46	
					105535	11/1-11/15 REV FUEL	5,317.41	
70978	02/08/21	280.00	GARY KENVILLE LOCKSMITH	7	105514	LOCK CYLINDER CHANGE	280.00	
70979	02/08/21	1,557.56	GENFARE A DIV OF SPX CORP		105520	TVM COMPUTER RPR 450	884.93	
					105521	TVM COMPUTER RPR 657	672.63	
70980	02/08/21	1,244.10	GRAINGER		105478	PRESSURE GAUGE MMF	12.19	
					105479	BULBS WTC	138.18	
					105510	COVID 19 SUPPLIES	569.81	
					105511	COVID 19 SUPPLIES	74.47	
					105512	ICE PACKS VERNON	13.66	
					105581	COVID 19 SUPPL	84.07	
					105590	SAFETY SUPPLIES	65.61	
					105596	INVENTORY ORDER MMF	102.99	
					105597	INVENTORY ORDER MMF	183.12	
					105558	INVENTORY ORDER	1,173.38	
70981	02/08/21	1,173.38	HOSE SHOP, THE INC		105587	INVENTORY ORDER	1,173.38	
70982	02/08/21	628.91	IO, RODNEY H		105587	BRAKE RPR VEH PC1116	628.91	
70983	02/08/21	54.72	KELLEY'S SERVICE INC.		105585	NON INV ORDER 5794	43.78	
					105586	NON INV ORDER 5813	10.94	
70984	02/08/21	136.00	LAW OFFICES OF MARIE F. SANG	7	105517	CL# 20000365	136.00	
70985	02/08/21	2,191.24	MID VALLEY SUPPLY INC.		105579	INVENTORY ORDER MMF	2,191.24	
70986	02/08/21	532.69	MISSION UNIFORM		105501	COVID 19/FUEL TOWELS	156.00	
					105502	UNIFORMS/COVID SUPPL	334.94	
					105543	TOWELS/MOP/MAT MMF	41.75	
70987	02/08/21	255.66	NIDAL HALABI & NADA ALGHARIB		105516	NAME PLATES BOARD	174.80	
					105530	NAME PLATES C/S	80.86	
70988	02/08/21	3,185.65	OCEAN HONDA		105554	REPAIR VEH# 1213	3,185.65	VOIDED
70988	02/15/21	-3,185.65	OCEAN HONDA		105554	REPAIR VEH# 1213	-3,185.65	**VOID
70989	02/08/21	15,685.69	PACIFIC GAS & ELECTRIC		105481	12/23-1/24 RIVER ST	2,563.49	
					105481	12/24-1/25 MMF	7,144.18	
					105564	12/24-01/25 RIVER ST	325.06	
					105565	12/23-1/24 VERNON	5,652.96	
70990	02/08/21	1,419.67	PACIFIC TRUCK PARTS, INC.		105504	INV ORDER 1835714	1,419.67	
70991	02/08/21	1,996.85	PALACE ART & OFFICE SUPPLY		105503	FLEET OFFICE SUPPL	12.21	
					105528	OFFICE SUPPLIES	484.45	
					105529	OFFICE SUPPLIES	16.82	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 5

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
70992	02/08/21	416.00	PIED PIPER EXTERMINATORS, INC.		105531	OFFICE SUPPLIES HR	24.95	
					105532	OFFICE SUPPLIES HR	608.26	
					105540	OFFICE FURNITURE	696.40	
					105547	SPACE HEATER	71.91	
					105580	OFFICE SUPPLIES	81.85	
					105473	JAN 21 PEST VERNON	260.50	
					105474	JAN 21 PEST SMC MKT	55.50	
					105475	JAN 21 PEST SMCKIOSK	40.00	
					105476	JAN21 PESTSMC/BETTYS	60.00	
70993	02/08/21	267.94	PLATT ELECTRIC SUPPLY		105562	LED EXIT SIGN MMF	267.94	
70994	02/08/21	410.08	PROBUILD COMPANY LLC		105477	CAULK SMC	68.73	
					105513	SANDBAGS FOR MMF	249.64	
					105523	SANDBAGS MMF	554.20	
					105524	SINKHOLE REFILL MMF	37.34	
					105525	TOILET REPAIR WTC	12.66	
					105526	MISC HARDWARE SMC	37.79	
					105527	NAILS FOR BUS STOPS	3.92	
					105598	CREDIT FOR SANDBAGS	-554.20	
					105545	1/28-2/27 LEASE	157.62	
70995	02/08/21	157.62	QUADIENIT LEASING USA, INC.		105548	REFLECTIVE VESTS	220.79	
70996	02/08/21	220.79	REFLECTIVE APPAREL FACTORY INC		105522	2/3-3/2 LEASE C/S	267.66	
70997	02/08/21	267.66	RICOH USA, INC. TX		105536	ELEC CONNECTORS MMF	11.19	
70998	02/08/21	11.19	RIVERSIDE LIGHTING & ELECTRIC		105575	EMP REIMB XMAS SUPP	60.00	
70999	02/08/21	60.00	SANCHEZ, VICKIE		105498	INV ORDER 4878	50.11	
71000	02/08/21	292.62	SANTA CRUZ AUTO PARTS, INC.		105499	INV ORDER 5223	208.12	
					105500	PARTS VEH#2050 4877	34.39	
71001	02/08/21	22,669.96	SANTA CRUZ METRO TRANSIT W/C		105577	JAN 21 REPLENISH W/C	22,669.96	
71002	02/08/21	2,500.00	SHAW YODER ANTWH		105515	JAN 21 LEGISLATE SVC	2,500.00	
71003	02/08/21	2,075.00	SUB GLOBALNET, INC.		105539	FEB 21 IT SUPPORT	2,075.00	
71004	02/08/21	13,015.20	SLINGSHOT CONNECTIONS LLP		105483	TEMP W/E 1/17 425300	897.60	
					105484	TEMP W/E 1/17 425298	448.80	
					105485	TEMP W/E 1/17 425292	448.80	
					105486	TEMP W/E 1/17 425293	448.80	
					105487	TEMP W/E 1/17 425291	1,122.00	
					105488	TEMP W/E 1/17 425290	1,122.00	
					105489	TEMP W/E 1/17 425289	1,122.00	
					105490	TEMP W/E 1/17 425287	897.60	
					105491	TEMP W/E 1/17 425301	1,122.00	
					105492	TEMP W/E 1/17 425286	1,122.00	
					105493	TEMP W/E 1/17	1,122.00	
					105494	TEMP W/E 1/17 425296	1,122.00	
					105495	TEMP W/E 1/17 425288	448.80	
					105496	TEMP W/E 1/17 425295	1,122.00	
					105497	TEMP W/E 1/17 425299	448.80	
71005	02/08/21	55.70	SNAP-ON INDUSTRIAL		105537	NON INV ORDER	274.20	
					105538	CREDIT RETURN 9886	-218.50	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 6

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71006	02/08/21	324.00	SOUTHWEST COMMERCIAL PROD INC.		105551	INVENTORY ORDER	324.00	
71007	02/08/21	7,555.11	THE AFTERMARKET PARTS CO LLC		105505	PARTS VEH#2809 7448	75.55	
					105506	INV ORDER 82291236	3,917.08	
					105507	INV ORDER 82291574	1,928.31	
					105508	INV ORDER 82291392	281.28	
					105509	INV ORDER 82287808	223.08	
					105555	INV ORDER 82287812	57.75	
					105556	CREDIT RETURN 6945	-57.75	
					105557	INV ORDER 82284473	142.11	
					105582	INV ORDER 82291607	294.66	
					105583	INV ORDER 82291117	47.06	
					105584	PARTS VEH# 2215	645.98	
71008	02/08/21	15,185.02	U.S. BANK		105578	***-***-****-4338	15,185.02	
71009	02/08/21	434.96	UNITED PARCEL SERVICE		105570	FREIGHT	32.35	
					105571	FREIGHT	234.25	
					105572	FREIGHT	78.37	
					105573	FREIGHT	89.99	
71010	02/08/21	2,562.86	URGO, JOHN		105600	EMP REIMB RELOC EXP	2,562.86	
71011	02/08/21	916.99	VALLEY POWER SYSTEMS, INC.		105518	INV ORDER K 88338	274.62	
					105519	PARTS VEH#2215 7390	642.37	
					105553	INV ORDER 387940	54.73	
71012	02/08/21	54.73	VEHICLE MAINTENANCE PROG INC		105604	REIMBURSEMENT	137.40	
71013	02/08/21	350.57	ZORO TOOLS, INC.		105544	WATER DISPENSER MMF	350.57	
71014	02/08/21	137.40	SCMTD PETTY CASH - CUST SVC		105604	REIMBURSEMENT	137.40	
71015	02/10/21	430.00	DEPARTMENT OF MOTOR VEHICLES		105734	REG VEH 2051	430.00	
71016	02/15/21	807.35	ACCO-WILSON INC		105735	BACKFLOW REPAIR SBF	807.35	
71017	02/15/21	578.55	AT&T		105736	1/1-1/31 WTC/VER	578.55	
71018	02/15/21	709.52	AT&T MOBILITY		105668	12/24-01/23 BUS WIF1	709.52	
71019	02/15/21	342.00	AUTO CARE TOWING		105647	VEH# 1213 TOW	54.00	
					105714	VEH# 1209 TOW	288.00	
71020	02/15/21	3,001.08	BATTERY SYSTEMS INC.		105666	INV ORDER 6307837	3,001.08	
71021	02/15/21	917.64	BRASS KEY LOCKSMITH INC		105745	DOOR REPAIR SMC	917.64	
71022	02/15/21	5,367.91	BRENCO OPERATING-TEXAS, LP		105652	INV ORDER# 021000	4,555.79	
					105653	INV ORDER# 021020	812.12	
71023	02/15/21	1,028.50	CALTIP		105717	JAN 21 CODE=5100	1,028.50	
71024	02/15/21	1,022.58	CATTO'S GRAPHICS, INC.		105723	ALUMINUM SIGNS MULTI	1,022.58	
71025	02/15/21	5,000.00	CENTER FOR TRANSPORTATION AND		105732	21 ANNUAL MEMBERSHIP	5,000.00	
71026	02/15/21	675.00	CLAREMONT EAP		105731	FEB 21 EAP PREMIUM	675.00	
71027	02/15/21	1,886.90	CLASSIC GRAPHICS		105670	VEH#2811 REPAIRS	1,886.90	
71028	02/15/21	38,964.86	CLEAN ENERGY		105726	1/26 LNG CHARGES	7,907.41	
					105727	1/19 LNG CHARGES	5,099.71	
					105728	1/29 LNG CHARGES	7,911.37	
					105729	1/22 LNG CHARGES	3,204.37	
					105739	JAN 21 MAINT	14,842.00	
71029	02/15/21	2,890.00	COASTAL LANDSCAPING INC. DBA		105658	FEB 21 LANDSCAPING	2,890.00	
71030	02/15/21	600.00	***DON'T USE*** CPS- HR		105775	1/26 TRAINING	150.00	
					105776	1/26 TRAINING	150.00	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 7

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71031	02/15/21	5,102.02	CUMMINS PACIFIC LLP		105777	1/26 TRAINING	150.00	
					105778	1/26 TRAINING	150.00	
					105673	VEH#2602 COOLING SYS	1,127.19	
					105674	VEH#4209 PARTS ORDER	3.63	
					105713	PARTS VEH# 4205	4,597.69	
					105746	INV ORDER Y9-24855	192.89	
					105809	CREDIT INV Y9-86598	-273.12	
					105810	CREDIT INV Y9-80805	-273.13	
					105811	CREDIT INV Y9-81155	-273.13	
					105742	JAN WASH STATION SVT	279.90	
					105743	JAN WASH STATION SMC	279.90	
					105744	JAN WASH STATION WTC	280.18	
					105754	COVID 19 TESTS OPS	9,165.00	
					105769	FIRE EGRESS INSTALL	59,612.50	
					105644	RPR LIGHTING SMC	916.38	
					105705	REVENUE TIRES	276.95	
					105706	REVENUE TIRES	204.00	
					105707	REVENUE TIRES	432.02	
					105708	REVENUE TIRES	1,609.43	
					105709	REVENUE TIRES	1,083.22	
					105710	REVENUE TIRES	1,588.52	
					105711	REVENUE TIRES	258.49	
					105712	REVENUE TIRES	567.97	
					105638	TEMP W/E 1/10 779243	184.88	
					105639	TEMP W/E 1/10	49.30	
					105703	TEMP W/E 1/24	454.24	
					105704	TEMP W/E 1/17	567.80	
					105702	NON INV/COVID SUPPL	389.92	
					105730	NON INVENTORY ORDER	512.90	
					105748	BATTERY CHARGER EVAL	1,200.00	
					105700	1/16-1/31 FUEL	1,970.40	
					105701	1/16-1/31 REV FUEL	5,101.98	
					105733	FEB 21 VAULT SERVICE	5,139.07	
					105715	RPR CC READER AT TVM	300.00	
					105716	FAREBOX MODIFICATION	300.00	
					105659	INV ORDER 40773055	9.29	
					105660	VEH#4207 PARTS ORDER	4.69	
					105665	V#1903 WINSHIELD/INV	858.12	
					105669	INV ORDER 40763802	13.71	
					105721	INV ORDER 40762882	506.05	
					105766	CREDIT INV 40759885	-506.05	
					105640	CUSTODIAL SUPPL MMF	273.47	
					105641	HAMMER DRILL MMF	272.03	
					105654	BULBS OPS	32.87	
					105802	JAN 21 HWY 1/BOULDER	183.84	
					105803	JAN 21 AIRPORT/FREED	61.28	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 8

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71047	02/15/21	15,265.99	HARTFORD LIFE AND ACCIDENT INS		105804	JAN 21 FREED/BOWKER	61.28	
71048	02/15/21	358.12	HOSE SHOP, THE INC		105805	JAN 21 2400 FREEDOM	61.28	
71049	02/15/21	328.73	JASPER WELLER LLC		105806	JAN 21 KINGS VILLAGE	247.20	
					105807	JAN 21 PRC	376.84	
					105808	JAN 21 GREEN VALLEY	61.28	
					105812	FEB 21 LIFE AD&D	4,199.78	
					105813	FEB 21 LTD	11,066.21	
					105648	HOSE ASSY MMF	156.01	
					105699	NON INVENTORY ORDER	202.11	
					105749	VEH 1201 PARTS ORDER	328.73	
					105750	VEH2809 TRANSMISSION	10,461.21	
					105751	CREDIT INV 402217968	-5,114.37	
					105752	CREDIT INV 402217968	-5,346.84	
					105774	ANNUAL GEN TEST SMC	1,650.00	
					105772	CLASS/COMP STUDY	2,437.50	
					105697	INVENTORY ORDER	34.87	
					105698	PARTS VEH#603	106.28	
					105759	JAN 21 TRANSLATE SVC	100.00	
					105740	POST INSPECTION RPRS	4,136.87	
					105747	QTLY LIFT INSPECT	3,680.00	
					105787	WATER SAMPLING MMF	721.00	
					105788	WATER SAMPLING SBF	721.00	
					105651	TOWELS/MOP/MAT MMF	41.75	
					105696	TOWELS AND MATS PC	334.94	
					105718	COVID/UNIFORM SUPPL	10.50	
					105720	12/26-1/25 OPS	76.66	
					105722	BATTERY OP INTERCOM	1,293.28	
					105691	INV ORDER 279449	31.60	
					105692	PARTS VEH# PC2405	139.99	
					105724	VEH# 1213 INSP & RPR	1,627.19	
					105757	1/31 FIRE EGRESS MMF	795.44	
					105642	12/30-1/28 RIVER ST	26.74	
					105655	12/29-1/27 OPS	4,768.59	
					105667	01/05-02/02 SVT	64.31	
					105737	12/29-1/27 SMC	3,148.41	
					105646	INV ORDER #1835849	238.34	
					105689	INVENTORY ORDER	1,130.37	
					105690	INVENTORY ORDER	109.01	
					105760	CREDIT INV# 1835714	-9.20	
					105761	CREDIT INV 4218/5849	-525.04	
					105656	OFFICE SUPPLIES FAC	59.54	
					105661	OFFICE SUPPLIES ADM	1,081.25	
					105662	OFFICE SUPPLIES HR	75.16	
					105663	OFFICE SUPPLIES HR	174.61	
					105664	OFFICE SUPPLIES	268.79	
71065	02/15/21	920.00	PIED PIPER EXTERMINATORS, INC.		105779	SEPT 20 PEST SBF CR	105.00	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71066	02/15/21	44.08	PROBUILD COMPANY LLC		105780	SEPT 20 PEST SBF/PARK	62.50	
					105781	SEPT 20 PEST MMF	67.50	
					105782	FEB 21 PEST SBF CR	255.00	
					105783	FEB 21 PEST OPS PARK	212.50	
					105784	FEB 21 PEST MMF	217.50	
					105675	CAULK VERNON	6.87	
					105676	JOINT COMPOUND SMC	16.50	
					105677	DOOR STOP MMF	12.36	
					105678	SILICONE FOR OPS	8.35	
					105758	****-****-****-1598	800.00	
					105741	1/26 DOT DRUG TESTS	306.60	
					105688	PARTS REQ FORMS	672.98	
					105773	1/14-2/13 PARACRUZ	66.76	
					105649	LIGHTING REPAIR WTC	50.95	
					105643	INV ORDER 6-065566	650.04	
					105645	INV ORDER 6-066274-1	650.04	
					105687	INV ORDER 6-066849	3,464.32	
					105680	INV ORDER# 395451	26.91	
					105681	INV ORDER# 396178	55.08	
					105685	INV ORDER 396379	4.64	
					105686	INV ORDER 396336	19.49	
					105762	CREDIT 14508-394407	-21.85	
					105763	CREDIT 14508-395223	-21.85	
					105756	HEALTH PERMIT GOLF	1,685.00	
					105719	1/19 SHREDDING PC	40.00	
					105771	1/31 LEGAL ADS	193.60	
					105755	1/1-1/31 SVT	424.30	
					105605	TEMP W/E 1/31 425509	448.80	
					105606	TEMP W/E 1/31 425513	1,122.00	
					105607	TEMP W/E 1/31 425512	897.60	
					105608	TEMP W/E 1/31 425510	1,051.88	
					105609	TEMP W/E 1/31 425511	1,122.00	
					105610	TEMP W/E 1/31 425502	897.60	
					105611	TEMP W/E 1/31 425501	673.20	
					105612	TEMP W/E 1/31 425500	1,051.88	
					105613	TEMP W/E 1/31 425499	1,114.99	
					105614	TEMP W/E 1/31 425497	1,114.99	
					105615	TEMP W/E 1/31 425498	673.20	
					105616	TEMP W/E 1/31 425507	1,122.00	
					105617	TEMP W/E 1/31 425506	1,122.00	
					105618	TEMP W/E 1/31 425504	448.80	
					105619	TEMP W/E 1/31 425505	1,122.00	
					105620	TEMP W/E 1/31 425503	448.80	
					105621	TEMP W/E 1/24 425399	448.80	
					105622	TEMP W/E 1/24 425401	1,122.00	
					105623	TEMP W/E 1/24 425400	448.80	
71073	02/15/21	62.42	SANTA CRUZ AUTO PARTS, INC.					
71074	02/15/21	1,685.00	SANTA CRUZ COUNTY ENVIROMENTAL					
71075	02/15/21	40.00	SANTA CRUZ RECORDS MNGMT INC					
71076	02/15/21	193.60	SANTA CRUZ SENTINEL					
71077	02/15/21	424.30	SCOTT'S VALLEY WATER DISTRICT					
71079	02/15/21	29,529.62	SLINGSHOT CONNECTIONS LLP					

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 10

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
					105624	TEMP W/E 1/24 425402	897.60	
					105625	TEMP W/E 1/24 425403	1,122.00	
					105626	TEMP W/E 1/24 425394	224.40	
					105628	TEMP W/E 1/24 425393	897.60	
					105629	TEMP W/E 1/24 425395	1,122.00	
					105630	TEMP W/E 1/24 425396	897.60	
					105631	TEMP W/E 1/24 425397	1,122.00	
					105632	TEMP W/E 1/24 425398	1,122.00	
					105633	TEMP W/E 1/24 425407	897.60	
					105634	TEMP W/E 1/24 425406	1,009.80	
					105635	TEMP W/E 1/24 425408	897.60	
					105636	TEMP W/E 1/24 425409	224.40	
					105637	TEMP W/E 1/24 425405	448.80	
					105671	TEMP W/E 1/31	1,155.20	
					105672	TEMP W/E 1/24	1,039.68	
			SOQUEL III ASSOCIATES	7	105738	DIC INSURANCE	4,759.77	
71080	02/15/21	001075	SPECTOR CORBETT ARCHITECTS, INC		105770	PARATRANSIT FAC PROT	13,455.00	
71081	02/15/21	003548	**DO NOT USE**USE 3553		105684	INV ORDER 84659	646.10	
71082	02/15/21	001008	TENNANT COMPANY		105725	SERVICE CALL	307.49	
71083	02/15/21	366	TESSCO TECHNOLOGIES, INC.		105683	INV ORDER 437016	413.43	
71084	02/15/21	614	THE AFTERMARKET PARTS CO LLC		105693	PARTS VEH#1209 0354	138.49	
71085	02/15/21	003285			105694	PARTS VEH# 1001 8869	298.10	
					105695	PARTS VEH 2215/2229	185.12	
					105767	PARTS VEH# PC203	452.52	
			TOYOTA OF SANTA CRUZ		105768	FREIGHT	158.72	
			UNITED PARCEL SERVICE		105650	INV ORDER# K 88726	60.09	
			VALLEY POWER SYSTEMS, INC.		105657	INV ORDER# K 88266	7.89	
					105679	INV ORDER# 395451	134.84	
					105682	PARTS VEH#9824 88834	491.79	
					105764	CREDIT INV K 87810	-177.53	
					105765	CREDIT INV K 88244	-177.53	
				0	105627	12/13-1/12 BUS WIFI	5,759.84	
71089	02/15/21	434	VERIZON WIRELESS		105753	DMV RENEWAL EXAM	75.00	
71090	02/15/21	001165	VU, THANH DR. MD	7	105789	DMV RENEWAL EXAM	75.00	
					105790	DMV RENEWAL EXAM	75.00	
					105791	DMV RENEWAL EXAM	75.00	
					105792	DMV RENEWAL EXAM	75.00	
					105793	DMV RENEWAL EXAM	75.00	
					105794	DMV RENEWAL EXAM	75.00	
					105795	DMV RENEWAL EXAM	75.00	
					105796	DMV RENEWAL EXAM	75.00	
					105797	DMV RENEWAL EXAM	75.00	
					105798	DMV RENEWAL EXAM	75.00	
					105799	DMV RENEWAL EXAM	75.00	
					105800	DMV RENEWAL EXAM	75.00	
					105801	DMV RENEWAL EXAM	75.00	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 11

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71091	02/15/21	459.48	ZORO TOOLS, INC.		105785	STEEL KEY CABINET	108.91	
71092	02/17/21	31.16	CAVATAIO, PASUALE		105786	WATER COOLER MMF	350.57	
71093	02/22/21	4,000.00	ARNONE, MICHAEL		105862	MEDICAL SUPPLEMENTAL	31.16	
71094	02/22/21	2,765.10	AT&T		105943	2/15LANDSCAPE SVC PC	4,000.00	
71095	02/22/21	720.00	AUTO CARE TOWING		105870	1/10-2/9 INTERNET	933.35	
71096	02/22/21	1,805.71	B & H FOTO & ELECTRONICS CORP		105887	1/13-2/12 VER/SMC	1,831.75	
71097	02/22/21	934.81	BATTERY SYSTEMS INC.		105814	COVID 19 WFH LAPTOPS	1,346.88	
71098	02/22/21	1,033.50	BOWMAN & WILLIAMS INC		105815	OPTICAL CABLE	234.88	
71099	02/22/21	2,623.42	BRENCO OPERATING-TEXAS, LP		105816	REPLACE POWER SUPPL	223.95	
71100	02/22/21	338.68	CALTRONICS BUSINESS SYSTEMS		105848	INV ORDER# 6370010	934.81	
71101	02/22/21	715.00	CITY OF SANTA CRUZ/PARKING		105892	1/31 FIRE EGRESS MMF	1,033.50	
71102	02/22/21	78.71	CITY OF SANTA CRUZ FINANCE RRF		105926	INV ORDER 021057	2,623.42	
71103	02/22/21	2,653.19	CLASSIC GRAPHICS		105850	OFFICE SUPPLIES	338.68	
71104	02/22/21	2,295.56	COAST PAPER & SUPPLY INC.		105880	MAR21 PARKING PERMIT	715.00	
71105	02/22/21	936.25	COMMUNITY PRINTERS, INC.		105838	JAN 21 LANDFILL	78.71	
71106	02/22/21	32.46	CUMMINS PACIFIC LLP		105849	VEH# 1611 REPAIRS	2,653.19	
71107	02/22/21	64.00	DEPARTMENT OF JUSTICE		105819	INVENTORY ORDER	275.53	
71108	02/22/21	567.97	EAST BAY TIRE CO.		105888	COVID 19 SUPPLIES	2,020.03	
71109	02/22/21	394.40	EMPLOYNET INC		105830	BUS CAR SIGNS	936.25	
71110	02/22/21	560.00	FAST RESPONSE ON-SITE		105842	VEH# 4210 PARTS 5742	32.46	
71111	02/22/21	337.30	GARDA CL WEST, INC.		105859	JAN 21 FINGERPRINTS	64.00	
71112	02/22/21	286.56	GARY KENVILLE LOCKSMITH	7	105827	REVENUE TIRES	567.97	
71113	02/22/21	74.15	GENFARE A DIV OF SPX CORP		105878	TEMP W/E 2/7	394.40	
71114	02/22/21	681.80	GILLIG LLC		105865	RESPIRATOR FIT TEST	560.00	
71115	02/22/21	175.55	GRAINGER		105879	FEB 21 SERVICES	337.30	
71116	02/22/21	32,621.40	HANSON BRIDGETT LLP		105834	LOCK REPAIR SBF	286.56	
71117	02/22/21	31.19	HOSE SHOP, THE INC		105826	INV ORDER 90171115	74.15	
71118	02/22/21	2,025.00	JOHNSON & CODY ELECTRIC, INC.		105821	VEH#1902 PARTS 5086	91.61	
71119	02/22/21	816.76	JOHNSON CONTROLS INC		105822	INV ORDER 40775085	183.21	
71120	02/22/21	721.47	KELLEY'S SERVICE INC.		105828	INV ORDER 40747841	707.42	
					105829	CREDIT RET 40747841	-300.44	
					105847	INV/NON INV ORDER	97.10	
					105875	EMERGENCY LIGHT OPS	78.45	
					105852	M#032117.001001	767.50	
					105853	M#032117.006001	1,394.80	
					105854	M#032117.006003	294.30	
					105855	M#032117.006014	3,051.60	
					105856	M#032117.006024	3,113.20	
					105857	JAN 21 RETAINER	24,000.00	
					105876	HOSE ASSY SBF	31.19	
					105900	ANNUAL LOAD TEST OPS	2,025.00	
					105889	3/1-5/31 ALARM SBF	816.76	
					105936	INV ORD KSI-1153354	100.18	
					105937	VEH# 1950 PARTS 2171	29.13	
					105938	INV ORDER 3277	656.73	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 12

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71121	02/22/21	23,627.38	KEY GOVERNMENT FINANCE INC		105939	CREDIT FOR INV 9687	-17.48	
71122	02/22/21	10,625.00	KL2 CONNECTS LLC		105940	CREDIT FOR INV 8690	-32.78	
71123	02/22/21	192.65	LAW OFFICES OF MARIE F. SANG	7	105941	CREDIT FOR INV 3354	-14.31	
71124	02/22/21	2,206.03	MGP XI REIT LLC		105818	FEB 21 LEASE PAYMENT	23,627.38	
71125	02/22/21	729.01	MID VALLEY SUPPLY INC.		105860	RECRUITMENT OF CFO	10,625.00	
71126	02/22/21	780.44	MISSION UNIFORM		105858	CL#19004440	192.65	
					105881	MAR 21 RENT CAPITOLA	2,206.03	
					105871	INVENTORY ORDER	729.01	
					105833	LAUNDRY/CUSTODIAL	19.75	
					105839	TOWELS/MATS PC	10.50	
					105840	COVID 19/UNIFORM SUP	334.94	
					105841	FUEL STA/COVID TOWEL	156.00	
					105843	COVID/FUEL STA TOWEL	156.00	
					105845	LAUNDRY/CUSTODIAL	19.75	
					105846	REPLACEMENT PANTS	22.00	
					105867	TOWELS/MOP/MAT	41.75	
					105885	LAUNDRY/CUSTODIAL	19.75	
71127	02/22/21	4,081.14	MONTEREY SANITARY SUPPLY, INC.		105823	INVENTORY ORDER	2,040.57	
71128	02/22/21	1,100.00	NATALIE NIEMAN		105872	INVENTORY ORDER	2,040.57	
71129	02/22/21	436.14	OVERHEAD DOOR CO. OF SALINAS		105934	3 FOLD BROCHURE	550.00	
71130	02/22/21	2,266.84	PACIFIC GAS & ELECTRIC		105935	SPLASH PASS BROCHURE	550.00	
71131	02/22/21	1,376.09	PALACE ART & OFFICE SUPPLY		105877	DOOR REPAIR-BAY2 MMF	436.14	
					105869	1/5-2/2 SVT/WTC/PS	2,037.35	
					105895	1/9-2/8 PARACRUZ	229.49	
					105868	COVID 19 SUPPLIES	1,414.79	
					105896	OFFICE SUPPLIES HR	15.03	
					105897	CREDIT FOR RETURN	-15.03	
					105898	OFFICE SUPPLIES	88.45	
					105942	CREDIT FOR RETURN	-127.15	
71132	02/22/21	79.50	PIED PIPER EXTERMINATORS, INC.		105835	FEB 21 PEST WTC	79.50	
71133	02/22/21	1,280.00	PRAXAIR DISTRIBUTION, INC.		105928	2/21-2/22 LEASE RNWL	1,280.00	
71134	02/22/21	43,862.70	PREFERRED BENEFIT		105893	FEB 21 DENTAL	35,402.70	
					105894	FEB 21 VSP	8,460.00	
71135	02/22/21	323.68	PROBUILD COMPANY LLC		105836	MISC HARDWARE SMC	5.18	
					105837	PART GENERATOR VER	2.74	
					105844	SAWZALL FLD	216.91	
					105873	MISC HARDWARE SMC	26.51	
					105874	CONST ADHESIVE MMF	17.67	
					105891	COVID 19 SUPPLIES	54.67	
					105863	BUSINESS CARDS CS	96.14	
					105899	BUSINESS CARDS	74.29	
					105901	#10 ENVELOPES	194.47	
71137	02/22/21	233.84	RICOH USA, INC CA		105861	FEB 21 LEASE OPS	110.17	
71138	02/22/21	26.46	RIVERSIDE LIGHTING & ELECTRIC		105882	11/1-1/31 COPIES C/S	123.67	
71139	02/22/21	577.62	SANTA CRUZ MUNICIPAL UTILITIES		105890	RECEPTACLE/COVER OPS	26.46	
					105932	1/1-1/31 IRRIG SBF	434.28	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 13

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71140	02/22/21	1,320.26	SCHINDLER ELEVATOR CORPORATION		105933	1/1-1/31 IRRIG VER	143.34	
					105883	JAN 21 MAINT MULTI	660.13	
					105884	FEB 21 MAINT MULTI	660.13	
71141	02/22/21	14,321.18	SLINGSHOT CONNECTIONS LLP		105851	TEMP W/E 2/7	1,155.20	
					105902	TEMP W/E 2/7 425612	1,122.00	
					105903	TEMP W/E 2/7 425614	448.80	
					105904	TEMP W/E 2/7 425608	441.79	
					105905	TEMP W/E 2/7 425610	1,122.00	
					105906	TEMP W/E 2/7 425609	441.79	
					105907	TEMP W/E 2/7 425611	1,065.90	
					105908	TEMP W/E 2/7 425603	897.60	
					105909	TEMP W/E 2/7 425602	869.55	
					105910	TEMP W/E 2/7 425604	571.52	
					105911	TEMP W/E 2/7 425605	715.28	
					105912	TEMP W/E 2/7 425607	448.80	
					105913	TEMP W/E 2/7 425616	1,122.00	
					105914	TEMP W/E 2/7 425615	1,122.00	
					105915	TEMP W/E 2/7 425617	1,009.80	
					105916	TEMP W/E 2/7 425618	645.15	
					105917	TEMP W/E 2/7 425606	1,122.00	
71142	02/22/21	653.36	SNAP-ON INDUSTRIAL		105918	TQ MULTPLR TOOL	653.36	
71143	02/22/21	19,792.70	SOQUEL III ASSOCIATES	7	105929	2020 REC CAM CHARGES	2,058.98	
71144	02/22/21	2,800.00	SPECIALTY FIELD SERVICES INC		105930	RESEARCH PARK RENT	17,733.72	
71145	02/22/21	3,754.17	THE AFTERMARKET PARTS CO LLC		105927	VEH#4203 PARTS/LABOR	2,800.00	
					105820	INV ORDER 82235548	19.29	
					105824	HYD HOSES 82301316	136.32	
					105920	INV ORDER 82300396	3,143.75	
					105921	INV ORDER 82291583	138.10	
					105922	INV ORDER 82304814	35.94	
					105923	VEH#9811 PARTS 4954	209.95	
					105924	INV ORDER 82300119	63.07	
					105925	INV ORDER 82300395	7.75	
71146	02/22/21	26.85	UNITED PARCEL SERVICE		105825	FREIGHT	26.85	
71147	02/22/21	2,631.48	VERIZON WIRELESS	0	105864	1/2-2/1 CUST SERV	51.08	
					105886	1/2-2/1 PAGERS MMF	65.50	
					105919	1/2-2/1 PARACRUZ	2,206.02	
					105931	1/2-2/1 PARACRUZ	308.88	
71148	02/22/21	167.16	VU, THANH DR. MD	7	105831	DMV RENEWAL EXAM	75.00	
					105832	DMV RENEWAL EXAM	92.16	
71149	02/22/21	222.55	WORKIN.COM, INC.		105866	JOB PLACEMENT AD	222.55	
71150	02/22/21	5,228.76	YORKE ENGINEERING, LLC		105944	2020 AIR/ENVIRO SVC	5,228.76	
71151	02/23/21	84.56	ABACHERLI, ARLETTE		9002064	MEDICAL SUPPLIMENTAL	84.56	
71152	02/23/21	19.06	ADAMS, ELLEN		9002065	MEDICAL SUPPLIMENTAL	19.06	
71153	02/23/21	15.58	ALLEN, ROBERT		9002066	MEDICAL SUPPLIMENTAL	15.58	
71154	02/23/21	17.50	ANDERSON, WILLIAM		9002245	MEDICAL SUPPLIMENTAL	17.50	
71155	02/23/21	84.56	ANDRADE, GERALD		9002067	MEDICAL SUPPLIMENTAL	84.56	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 14

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71156	02/23/21	19.06	M334	ANDRADE, OSCAR	9002246	MEDICAL SUPPLIMENTAL	19.06	
71157	02/23/21	19.17	M152	ANN, DORICE	9002068	MEDICAL SUPPLIMENTAL	19.17	
71158	02/23/21	15.58	M153	ARCHIBEQUE, ELEANOR	9002069	MEDICAL SUPPLIMENTAL	15.58	
71159	02/23/21	38.12	M154	ARCHIBEQUE, JUANITA	9002070	MEDICAL SUPPLIMENTAL	38.12	
71160	02/23/21	35.00	M155	ASPESI, JOHN	9002071	MEDICAL SUPPLIMENTAL	35.00	
71161	02/23/21	35.00	M156	BAILEY, EDWIN	9002072	MEDICAL SUPPLIMENTAL	35.00	
71162	02/23/21	17.50	M157	BAKER, DALE	9002073	MEDICAL SUPPLIMENTAL	17.50	
71163	02/23/21	38.34	M158	BAN, MARK	9002074	MEDICAL SUPPLIMENTAL	38.34	
71164	02/23/21	121.66	M159	BARNES, SCOTT	9002075	MEDICAL SUPPLIMENTAL	121.66	
71165	02/23/21	15.58	M335	BARRY, BARTHOLOMEW	9002247	MEDICAL SUPPLIMENTAL	15.58	
71166	02/23/21	17.50	M336	BARTZ, GLENN	9002248	MEDICAL SUPPLIMENTAL	17.50	
71167	02/23/21	17.50	M160	BASS, BETTY	9002076	MEDICAL SUPPLIMENTAL	17.50	
71168	02/23/21	103.36	M161	BAUER, FRANK	9002077	MEDICAL SUPPLIMENTAL	103.36	
71169	02/23/21	15.58	M162	BLAIR, GARY	9002078	MEDICAL SUPPLIMENTAL	15.58	
71170	02/23/21	19.06	M163	BLAIR-ALWARD, GREGORY	9002079	MEDICAL SUPPLIMENTAL	19.06	
71171	02/23/21	17.50	M164	BLAKE, GENEVA	9002080	MEDICAL SUPPLIMENTAL	17.50	
71172	02/23/21	35.00	M165	BLIGHT, KAREN	9002081	MEDICAL SUPPLIMENTAL	35.00	
71173	02/23/21	46.79	M166	BOOTON, EMMA	9002082	MEDICAL SUPPLIMENTAL	46.79	
71174	02/23/21	38.12	M167	BOYD, MICHAEL	9002083	MEDICAL SUPPLIMENTAL	38.12	
71175	02/23/21	76.02	M168	BRADFORD, THOMAS	9002084	MEDICAL SUPPLIMENTAL	76.02	
71176	02/23/21	15.58	M169	BREGANTE, BATTISTA	9002085	MEDICAL SUPPLIMENTAL	15.58	
71177	02/23/21	19.06	M337	BRONSTATTER, CHERYL	9002249	MEDICAL SUPPLIMENTAL	19.06	
71178	02/23/21	64.29	M170	BROWN, ERNEST	9002086	MEDICAL SUPPLIMENTAL	64.29	
71179	02/23/21	64.29	M171	BROWN, KENNETH	9002087	MEDICAL SUPPLIMENTAL	64.29	
71180	02/23/21	17.50	M338	BRYANT, KATHLEEN	9002250	MEDICAL SUPPLIMENTAL	17.50	
71181	02/23/21	19.06	M172	BURKET, JANET	9002088	MEDICAL SUPPLIMENTAL	19.06	
71182	02/23/21	15.58	M173	BYTHEWAY, MARY	9002089	MEDICAL SUPPLIMENTAL	15.58	
71183	02/23/21	32.45	M339	CANALES, DONNA	9002251	MEDICAL SUPPLIMENTAL	32.45	
71184	02/23/21	84.56	M174	CAPELLA, KATHLEEN	9002090	MEDICAL SUPPLIMENTAL	84.56	
71185	02/23/21	15.58	M175	CARLSON, MERRYL	9002091	MEDICAL SUPPLIMENTAL	15.58	
71186	02/23/21	17.50	M176	CARR, DALE	9002092	MEDICAL SUPPLIMENTAL	17.50	
71187	02/23/21	15.58	M177	CASANEGA, RICHARD	9002093	MEDICAL SUPPLIMENTAL	15.58	
71188	02/23/21	31.16	M178	CAVATAIO, PASQUALE	9002094	MEDICAL SUPPLIMENTAL	31.16	
71189	02/23/21	15.58	M340	CENTER, DOUGLAS	9002252	MEDICAL SUPPLIMENTAL	15.58	
71190	02/23/21	15.58	M179	CERVANTES, GLORIA	9002095	MEDICAL SUPPLIMENTAL	15.58	
71191	02/23/21	15.58	M341	CHAVARRIA, JOHNNY	9002253	MEDICAL SUPPLIMENTAL	15.58	
71192	02/23/21	35.00	M342	CILIBERTO, ANTHONY	9002254	MEDICAL SUPPLIMENTAL	35.00	
71193	02/23/21	17.50	M343	CLARKE, PATRICIA	9002255	MEDICAL SUPPLIMENTAL	17.50	
71194	02/23/21	15.58	M180	CLAYTON, MICHAEL	9002096	MEDICAL SUPPLIMENTAL	15.58	
71195	02/23/21	32.45	M344	CODD, FREDERICK	9002256	MEDICAL SUPPLIMENTAL	32.45	
71196	02/23/21	100.81	M181	COLWELL, ARLAN	9002097	MEDICAL SUPPLIMENTAL	100.81	
71197	02/23/21	35.00	M345	CONKLIN, CAROLYN	9002257	MEDICAL SUPPLIMENTAL	35.00	
71198	02/23/21	17.50	M182	CONTRERAS-NAVARRO, FRANCISCO	9002098	MEDICAL SUPPLIMENTAL	17.50	
71199	02/23/21	38.01	M183	COON, RICHARD	9002099	MEDICAL SUPPLIMENTAL	38.01	
71200	02/23/21	46.28	M184	COTRONEO, MICHAEL	9002100	MEDICAL SUPPLIMENTAL	46.28	
71201	02/23/21	17.50	M346	COUSINS, DOROTHY	9002258	MEDICAL SUPPLIMENTAL	17.50	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 15

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71202	02/23/21	46.95	M185	COWELL, RICHARD	9002101	MEDICAL SUPPLIMENTAL	46.95	
71203	02/23/21	58.50	M347	CRAIG, CRAIG	9002259	MEDICAL SUPPLIMENTAL	58.50	
71204	02/23/21	19.06	M186	CRAMBLETT, LAWRENCE	9002102	MEDICAL SUPPLIMENTAL	19.06	
71205	02/23/21	17.50	M187	CRAWFORD, FLOYD	9002103	MEDICAL SUPPLIMENTAL	17.50	
71206	02/23/21	13.09	M348	CRAWFORD, TERRI	9002260	MEDICAL SUPPLIMENTAL	13.09	
71207	02/23/21	19.06	M188	CRUISE, RICHARD	9002104	MEDICAL SUPPLIMENTAL	19.06	
71208	02/23/21	15.58	M189	CRUSER, SHIRLEY	9002105	MEDICAL SUPPLIMENTAL	15.58	
71209	02/23/21	35.00	M190	CRUTCH, SHELTON	9002106	MEDICAL SUPPLIMENTAL	35.00	
71210	02/23/21	15.58	M349	CUMMINGS, CYNTHIA	9002261	MEDICAL SUPPLIMENTAL	15.58	
71211	02/23/21	38.34	M191	CUMMINGS, PATRICIA	9002107	MEDICAL SUPPLIMENTAL	38.34	
71212	02/23/21	35.00	M192	CUMMINS, MAJOR	9002108	MEDICAL SUPPLIMENTAL	35.00	
71213	02/23/21	46.79	M193	DAKIWAG, FRED	9002109	MEDICAL SUPPLIMENTAL	46.79	
71214	02/23/21	46.79	M194	DANIEL, REBECCA	9002110	MEDICAL SUPPLIMENTAL	46.79	
71215	02/23/21	92.56	M195	DAVIDOSKI, PATTI	9002111	MEDICAL SUPPLIMENTAL	92.56	
71216	02/23/21	15.58	M196	DAVILLA, ANA	9002112	MEDICAL SUPPLIMENTAL	15.58	
71217	02/23/21	15.58	M350	DAY, LONI	9002262	MEDICAL SUPPLIMENTAL	15.58	
71218	02/23/21	13.09	M351	DEAN, RONALD	9002263	MEDICAL SUPPLIMENTAL	13.09	
71219	02/23/21	15.58	M373	DEL PO, CAROLYN	9002285	RETIREE SUPPLEMENTAL	15.58	
71220	02/23/21	46.95	M197	DEVIVO, WILLIAM	9002113	MEDICAL SUPPLIMENTAL	46.95	
71221	02/23/21	31.16	M198	DOBBS, GLENN	9002114	MEDICAL SUPPLIMENTAL	31.16	
71222	02/23/21	15.58	M199	DRAKE, JUDITH	9002115	MEDICAL SUPPLIMENTAL	15.58	
71223	02/23/21	15.58	M200	ELIA, LARRY	9002116	MEDICAL SUPPLIMENTAL	15.58	
71224	02/23/21	35.00	M201	ESCARCEGA, MIGUEL	9002117	MEDICAL SUPPLIMENTAL	35.00	
71225	02/23/21	40.68	M202	FALLAU, NICHOLAS	9002118	MEDICAL SUPPLIMENTAL	40.68	
71226	02/23/21	40.68	M203	FLAGG, PAULA	9002119	MEDICAL SUPPLIMENTAL	40.68	
71227	02/23/21	15.58	M352	FLOREZ, ROSIE	9002264	MEDICAL SUPPLIMENTAL	15.58	
71228	02/23/21	13.09	M353	FLYNN, CHRISTINA	9002265	MEDICAL SUPPLIMENTAL	13.09	
71229	02/23/21	17.50	M204	FREEMAN, MARY	9002120	MEDICAL SUPPLIMENTAL	17.50	
71230	02/23/21	46.79	M205	GABRIEL, RICHARD	9002121	MEDICAL SUPPLIMENTAL	46.79	
71231	02/23/21	15.87	M354	GABRIELE, BERNARD	9002266	MEDICAL SUPPLIMENTAL	15.87	
71232	02/23/21	15.87	M355	GABRIELE, CATHLEEN	9002267	MEDICAL SUPPLIMENTAL	15.87	
71233	02/23/21	15.58	M206	GARBEZ, LINDA	9002122	MEDICAL SUPPLIMENTAL	15.58	
71234	02/23/21	15.58	M207	GARBEZ, MANNY	9002123	MEDICAL SUPPLIMENTAL	15.58	
71235	02/23/21	38.01	M208	GARCIA, DANIEL	9002124	MEDICAL SUPPLIMENTAL	38.01	
71236	02/23/21	15.58	M209	GARCIA, HELEN	9002125	MEDICAL SUPPLIMENTAL	15.58	
71237	02/23/21	103.36	M210	GARCIA, SAMUEL	9002126	MEDICAL SUPPLIMENTAL	103.36	
71238	02/23/21	15.58	M211	GOSE, JOHN	9002127	MEDICAL SUPPLIMENTAL	15.58	
71239	02/23/21	58.50	M041	GOUVEIA, ROBERT	9002062	MEDICAL SUPPLIMENTAL	58.50	
71240	02/23/21	84.56	M213	GRANADOS-BOYCE, MARIA	9002128	MEDICAL SUPPLIMENTAL	84.56	
71241	02/23/21	15.58	M214	GROBMAN, BRUCE	9002129	MEDICAL SUPPLIMENTAL	15.58	
71242	02/23/21	31.16	M215	GROSTEAN, DOUGLAS	9002130	MEDICAL SUPPLIMENTAL	31.16	
71243	02/23/21	15.58	M216	HALL, SHIRLEY	9002131	MEDICAL SUPPLIMENTAL	15.58	
71244	02/23/21	15.58	M217	HAMM, CAROLYN	9002132	MEDICAL SUPPLIMENTAL	15.58	
71245	02/23/21	19.06	M218	HAMMER, ALLYNE	9002133	MEDICAL SUPPLIMENTAL	19.06	
71246	02/23/21	38.34	M219	HERNANDEZ, JUAN	9002134	MEDICAL SUPPLIMENTAL	38.34	
71247	02/23/21	15.58	M220	HERNANDEZ, MARGARITO	9002135	MEDICAL SUPPLIMENTAL	15.58	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 16

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71248	02/23/21	46.95 M221	HERSHEY, ANDREA		9002136	MEDICAL SUPPLIMENTAL	46.95	
71249	02/23/21	17.50 M222	HILL, ANDREW		9002137	MEDICAL SUPPLIMENTAL	17.50	
71250	02/23/21	15.58 M223	HINDIN, LENORE		9002138	MEDICAL SUPPLIMENTAL	15.58	
71251	02/23/21	35.00 M224	HOBBS, JAMES		9002139	MEDICAL SUPPLIMENTAL	35.00	
71252	02/23/21	55.51 M225	HOLCOMB, MICHAEL		9002140	MEDICAL SUPPLIMENTAL	55.51	
71253	02/23/21	99.71 M226	HOLONICK, JAMES		9002141	MEDICAL SUPPLIMENTAL	99.71	
71254	02/23/21	38.12 M227	HORTON, JOE		9002142	MEDICAL SUPPLIMENTAL	38.12	
71255	02/23/21	17.50 M356	HOWARD, CAROL		9002268	MEDICAL SUPPLIMENTAL	17.50	
71256	02/23/21	93.58 M228	HOWARD, WARD		9002143	MEDICAL SUPPLIMENTAL	93.58	
71257	02/23/21	64.29 M229	HYMAN, JOE		9002144	MEDICAL SUPPLIMENTAL	64.29	
71258	02/23/21	38.34 M230	JACINTO, FRANK		9002145	MEDICAL SUPPLIMENTAL	38.34	
71259	02/23/21	19.06 M231	JAHNKE, EILEEN		9002146	MEDICAL SUPPLIMENTAL	19.06	
71260	02/23/21	31.16 M232	JENSEN, MERAL		9002147	MEDICAL SUPPLIMENTAL	31.16	
71261	02/23/21	15.58 M357	JUSSEL, PETE		9002269	MEDICAL SUPPLIMENTAL	15.58	
71262	02/23/21	38.12 M233	KALE, RICKY		9002148	MEDICAL SUPPLIMENTAL	38.12	
71263	02/23/21	47.38 M234	KANE, CHRIS		9002149	MEDICAL SUPPLIMENTAL	47.38	
71264	02/23/21	15.58 M235	KELLY, ELOISE		9002150	MEDICAL SUPPLIMENTAL	15.58	
71265	02/23/21	35.00 M236	KORBA, PATRICIA		9002151	MEDICAL SUPPLIMENTAL	35.00	
71266	02/23/21	19.06 M237	LANTHIER, BURT		9002152	MEDICAL SUPPLIMENTAL	19.06	
71267	02/23/21	17.50 M238	LAWSON, JACK		9002153	MEDICAL SUPPLIMENTAL	17.50	
71268	02/23/21	19.06 M239	LAWSON, LOIS		9002154	MEDICAL SUPPLIMENTAL	19.06	
71269	02/23/21	64.29 M240	LEE, HENRY		9002155	MEDICAL SUPPLIMENTAL	64.29	
71270	02/23/21	19.06 M241	LEFFLER, JEAN		9002156	MEDICAL SUPPLIMENTAL	19.06	
71271	02/23/21	81.36 M242	LEGORRETA, PETE		9002157	MEDICAL SUPPLIMENTAL	81.36	
71272	02/23/21	19.06 M243	LOGIUDICE, FRED		9002158	MEDICAL SUPPLIMENTAL	19.06	
71273	02/23/21	38.12 M244	LONGNECKER, LLOYD		9002159	MEDICAL SUPPLIMENTAL	38.12	
71274	02/23/21	15.58 M245	LUCIER, MARILYN		9002160	MEDICAL SUPPLIMENTAL	15.58	
71275	02/23/21	38.12 M246	LYNCH, GLENN		9002161	MEDICAL SUPPLIMENTAL	38.12	
71276	02/23/21	52.01 M247	MAHAN, DAVID		9002162	MEDICAL SUPPLIMENTAL	52.01	
71277	02/23/21	19.17 M248	MALPHRUS, BRENDA		9002163	MEDICAL SUPPLIMENTAL	19.17	
71278	02/23/21	38.01 M249	MARCUS, STEVEN		9002164	MEDICAL SUPPLIMENTAL	38.01	
71279	02/23/21	64.29 M250	MARTIN, DAWN		9002165	MEDICAL SUPPLIMENTAL	64.29	
71280	02/23/21	123.80 M251	MARTINEZ, MANUEL		9002166	MEDICAL SUPPLIMENTAL	123.80	
71281	02/23/21	65.45 M252	MARTINEZ, MARK		9002167	MEDICAL SUPPLIMENTAL	65.45	
71282	02/23/21	46.79 M253	MATTOS, JOYCE		9002168	MEDICAL SUPPLIMENTAL	46.79	
71283	02/23/21	28.33 M254	MCDONALD, JANIE		9002169	MEDICAL SUPPLIMENTAL	28.33	
71284	02/23/21	15.58 M255	MCDONALD, KEVIN		9002170	MEDICAL SUPPLIMENTAL	15.58	
71285	02/23/21	38.01 M358	MCFADDEN, IAN		9002270	MEDICAL SUPPLIMENTAL	38.01	
71286	02/23/21	31.16 M359	MCINNIS, POLLY		9002271	MEDICAL SUPPLIMENTAL	31.16	
71287	02/23/21	128.58 M374	MCHALE, BRIAN		9002286	MEDICAL SUPPLEMENTAL	128.58	
71288	02/23/21	17.50 M360	MEJIA, INDELISA		9002272	MEDICAL SUPPLIMENTAL	17.50	
71289	02/23/21	15.58 M361	MELTON, JOHN		9002273	MEDICAL SUPPLIMENTAL	15.58	
71290	02/23/21	15.58 M256	MESECK, MARGARITA		9002171	MEDICAL SUPPLIMENTAL	15.58	
71291	02/23/21	15.58 M362	MILLER, FOREST		9002274	MEDICAL SUPPLIMENTAL	15.58	
71292	02/23/21	46.28 M257	MILLER, MARY		9002172	MEDICAL SUPPLIMENTAL	46.28	
71293	02/23/21	52.01 M258	MITCHELL, LISA		9002173	MEDICAL SUPPLIMENTAL	52.01	

Attachment A

DATE 03/01/21 08:03

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 17

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71294	02/23/21	52.01	MITCHELL, TODD		9002174	MEDICAL SUPPLIMENTAL	52.01	
71295	02/23/21	17.50	MORGAN, JEANETTE		9002175	MEDICAL SUPPLIMENTAL	17.50	
71296	02/23/21	38.34	MORR, BONNIE		9002176	MEDICAL SUPPLIMENTAL	38.34	
71297	02/23/21	122.64	MULLIS, MICHAEL		9002177	MEDICAL SUPPLIMENTAL	122.64	
71298	02/23/21	19.06	MUNGOLI, LARRY		9002178	MEDICAL SUPPLIMENTAL	19.06	
71299	02/23/21	31.16	MUNGUJA, GUSTAVO		9002179	MEDICAL SUPPLIMENTAL	31.16	
71300	02/23/21	17.50	NAUKKARINEN, JUKKA		9002180	MEDICAL SUPPLIMENTAL	17.50	
71301	02/23/21	15.58	NELSON, EDWARD		9002181	MEDICAL SUPPLIMENTAL	15.58	
71302	02/23/21	35.00	NELSON, RICHARD		9002182	MEDICAL SUPPLIMENTAL	35.00	
71303	02/23/21	31.16	NIETO, MANUEL		9002183	MEDICAL SUPPLIMENTAL	31.16	
71304	02/23/21	93.58	NJAA, N		9002184	MEDICAL SUPPLIMENTAL	93.58	
71305	02/23/21	84.56	NORTH, JEFFREY		9002185	MEDICAL SUPPLIMENTAL	84.56	
71306	02/23/21	52.01	NORTHON, M		9002186	MEDICAL SUPPLIMENTAL	52.01	
71307	02/23/21	38.12	O'DONNELL, SHAWN		9002187	MEDICAL SUPPLIMENTAL	38.12	
71308	02/23/21	19.06	O'HAGIN, JUSTINA		9002188	MEDICAL SUPPLIMENTAL	19.06	
71309	02/23/21	19.06	O'MARA, KATHLEEN		9002191	MEDICAL SUPPLIMENTAL	19.06	
71310	02/23/21	35.00	OJEDA, ROBERTO		9002189	MEDICAL SUPPLIMENTAL	35.00	
71311	02/23/21	47.38	OLANDER, MARTIN		9002190	MEDICAL SUPPLIMENTAL	47.38	
71312	02/23/21	17.50	ORTEGA, MANUELA		9002192	MEDICAL SUPPLIMENTAL	17.50	
71313	02/23/21	84.56	OWENS, ROLAND		9002193	MEDICAL SUPPLIMENTAL	84.56	
71314	02/23/21	19.06	PARHAM, WALLACE		9002194	MEDICAL SUPPLIMENTAL	19.06	
71315	02/23/21	35.00	PENDRAGON, LINDA		9002195	MEDICAL SUPPLIMENTAL	35.00	
71316	02/23/21	31.16	PEREZ, ANTONIO		9002196	MEDICAL SUPPLIMENTAL	31.16	
71317	02/23/21	58.50	PEREZ, CHERYL		9002063	MEDICAL SUPPLIMENTAL	58.50	
71318	02/23/21	38.01	PETERS, TERRIE		9002197	MEDICAL SUPPLIMENTAL	38.01	
71319	02/23/21	15.58	PHILLIPS, THOMAS		9002198	MEDICAL SUPPLIMENTAL	15.58	
71320	02/23/21	15.58	PICARELLA, FRANCIS		9002199	MEDICAL SUPPLIMENTAL	15.58	
71321	02/23/21	56.91	POLANCO, JOSE		9002200	MEDICAL SUPPLIMENTAL	56.91	
71322	02/23/21	50.40	PONS, JUAN		9002201	MEDICAL SUPPLIMENTAL	50.40	
71323	02/23/21	50.40	POTEETE, BEVERLY		9002202	MEDICAL SUPPLIMENTAL	50.40	
71324	02/23/21	15.58	PRECIADO, MARY LOU		9002275	MEDICAL SUPPLIMENTAL	15.58	
71325	02/23/21	38.12	PRICE, HARRY		9002203	MEDICAL SUPPLIMENTAL	38.12	
71326	02/23/21	19.06	PRINCE, DEBRA		9002204	MEDICAL SUPPLIMENTAL	19.06	
71327	02/23/21	84.56	PRINCE, PETER		9002205	MEDICAL SUPPLIMENTAL	84.56	
71328	02/23/21	35.00	PRUDDEN, RICHARD		9002206	MEDICAL SUPPLIMENTAL	35.00	
71329	02/23/21	19.06	RACKLEY, BOBBIE		9002207	MEDICAL SUPPLIMENTAL	19.06	
71330	02/23/21	16.22	RAMIREZ, MANUEL		9002208	MEDICAL SUPPLIMENTAL	16.22	
71331	02/23/21	131.05	RAMOS, ROSALIO		9002209	MEDICAL SUPPLIMENTAL	131.05	
71332	02/23/21	15.58	READ, TIMON		9002276	MEDICAL SUPPLIMENTAL	15.58	
71333	02/23/21	123.80	REGAN, MICHAEL		9002210	MEDICAL SUPPLIMENTAL	123.80	
71334	02/23/21	38.12	RHODES, BRUCE		9002211	MEDICAL SUPPLIMENTAL	38.12	
71335	02/23/21	10.56	ROCHA, SHERRI		9002212	MEDICAL SUPPLIMENTAL	10.56	
71336	02/23/21	17.50	RODGERS, MARYLYN		9002213	MEDICAL SUPPLIMENTAL	17.50	
71337	02/23/21	19.06	ROGERS, SYLVIA		9002277	MEDICAL SUPPLIMENTAL	19.06	
71338	02/23/21	38.34	ROSSI, DENISE		9002214	MEDICAL SUPPLIMENTAL	38.34	
71339	02/23/21	64.73	ROWE, RUBY		9002215	MEDICAL SUPPLIMENTAL	64.73	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/21 THRU 02/28/21

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
71340	02/23/21	19.06	M303		MEDICAL SUPPLIMENTAL	19.06	
71341	02/23/21	84.56	M304	ROY, ARLEN	MEDICAL SUPPLIMENTAL	84.56	
71342	02/23/21	31.16	M305	RUIZ, ESTEVAN	MEDICAL SUPPLIMENTAL	31.16	
71343	02/23/21	38.34	M306	RYLANDER, REED	MEDICAL SUPPLIMENTAL	38.34	
71344	02/23/21	17.50	M366	SALGUEIRO, MICHAEL	MEDICAL SUPPLIMENTAL	17.50	
71345	02/23/21	92.56	M307	SANDOVAL, ANGEL	MEDICAL SUPPLIMENTAL	92.56	
71346	02/23/21	17.50	M308	SCARGILL, RAYMOND	MEDICAL SUPPLIMENTAL	17.50	
71347	02/23/21	84.56	M309	SCILLIA, JOSEPH	MEDICAL SUPPLIMENTAL	84.56	
71348	02/23/21	15.58	M367	SERRATO, JUAN	MEDICAL SUPPLIMENTAL	15.58	
71349	02/23/21	15.58	M310	SILVIA, EDUARDO	MEDICAL SUPPLIMENTAL	15.58	
71350	02/23/21	39.16	M311	SLOAN, SUZANNE	MEDICAL SUPPLIMENTAL	39.16	
71351	02/23/21	35.00	M368	SMITH, DONNA	MEDICAL SUPPLIMENTAL	35.00	
71352	02/23/21	31.16	M369	STRICKLAND, JAMES	MEDICAL SUPPLIMENTAL	31.16	
71353	02/23/21	35.00	M312	SWART, RANDY	MEDICAL SUPPLIMENTAL	35.00	
71354	02/23/21	15.58	M370	TAYLOR, JAMES	MEDICAL SUPPLIMENTAL	15.58	
71355	02/23/21	26.18	M371	TAYLOR, THOMAS	MEDICAL SUPPLIMENTAL	26.18	
71356	02/23/21	35.00	M313	TERESI, JAMES	MEDICAL SUPPLIMENTAL	35.00	
71357	02/23/21	77.57	M314	THOMAS, RUSSELL	MEDICAL SUPPLIMENTAL	77.57	
71358	02/23/21	15.58	M315	TICHENOR, KENNETH	MEDICAL SUPPLIMENTAL	15.58	
71359	02/23/21	17.50	M316	TOLINE, DONALD	MEDICAL SUPPLIMENTAL	17.50	
71360	02/23/21	19.17	M317	TOVAR, SERENA	MEDICAL SUPPLIMENTAL	19.17	
71361	02/23/21	64.29	M318	TRENT, VICKI	MEDICAL SUPPLIMENTAL	64.29	
71362	02/23/21	38.34	M319	TUTTLE CALLIS, CHERI	MEDICAL SUPPLIMENTAL	38.34	
71363	02/23/21	92.37	M320	VALDEZ, JOSE	MEDICAL SUPPLIMENTAL	92.37	
71364	02/23/21	38.01	M321	VAN DEER VEER, JOHN	MEDICAL SUPPLIMENTAL	38.01	
71365	02/23/21	19.06	M323	VAN DYKE, CURTIS	MEDICAL SUPPLIMENTAL	19.06	
71366	02/23/21	15.58	M324	VONWAL, YVETTE	MEDICAL SUPPLIMENTAL	15.58	
71367	02/23/21	31.16	M325	WADSWORTH, RITA	MEDICAL SUPPLIMENTAL	31.16	
71368	02/23/21	35.00	M326	WALTER, KEVIN	MEDICAL SUPPLIMENTAL	35.00	
71369	02/23/21	17.50	M327	WHITNEY, LUCERE	MEDICAL SUPPLIMENTAL	17.50	
71370	02/23/21	35.00	M372	WILLIAMS, CHRISTOPHER	MEDICAL SUPPLIMENTAL	35.00	
71371	02/23/21	84.56	M328	WILSON, BONNIE	MEDICAL SUPPLIMENTAL	84.56	
71372	02/23/21	46.28	M329	WOODBIDGE, ELIZABETH	MEDICAL SUPPLIMENTAL	46.28	
71373	02/23/21	15.58	M330	WU, PETER	MEDICAL SUPPLIMENTAL	15.58	
71374	02/23/21	17.50	M331	YAGI, RANDY	MEDICAL SUPPLIMENTAL	17.50	
71375	02/23/21	40.68	M332	YANCY, TERRY	MEDICAL SUPPLIMENTAL	40.68	
				ZENKER, JEFFREY	MEDICAL SUPPLIMENTAL		
TOTAL		1,068,466.08		ACCOUNTS PAYABLE	TOTAL CHECKS	467	1,068,466.08



DATE: March 26, 2021
TO: Board of Directors
FROM: Alex Clifford, CEO/General Manager
SUBJECT: ACCEPT AND FILE MINUTES OF THE FEBRUARY 17, 2021 METRO ADVISORY COMMITTEE (MAC) MEETING, THE FEBRUARY 26, 2021 BOARD OF DIRECTORS MEETING AND THE MARCH 12, 2021 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING

I. RECOMMENDED ACTION

That the Board of Directors Accept and File the Minutes of the February 17, 2021 METRO Advisory Committee (MAC) Meeting, the February 26, 2021 Board of Directors Meeting and the March 12, 2021 Finance, Budget & Audit Standing Committee Meeting

II. SUMMARY

- Staff is providing minutes from the Santa Cruz Metropolitan Transit District (METRO) February 17, 2021 METRO Advisory Committee (MAC) meeting, the February 26, 2021 Board of Directors Meeting and the March 12, 2021 Finance, Budget & Audit Standing Committee Meeting.
- Each meeting staff will provide minutes from the previous METRO Board and Committee meetings.

III. DISCUSSION/BACKGROUND

The Board requested that staff include, in the Board Packet, minutes from previous METRO Board and Committee meetings. Staff is enclosing the minutes from these meetings.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Stewardship and Accountability responsibility.

V. FINANCIAL CONSIDERATIONS/IMPACT

None.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Draft minutes for the METRO Advisory Committee (MAC) Meeting of February 17, 2021

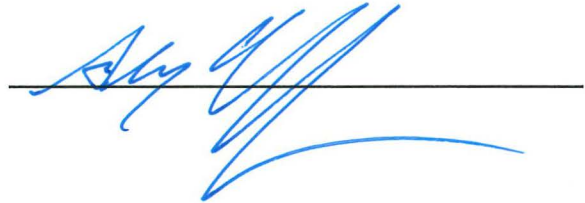
Attachment B: Draft minutes for the Board of Directors Meeting of February 26, 2021

Attachment C: Draft minutes for the Finance, Budget & Audit Standing Committee Meeting of March 12, 2021

Prepared by: Gina Pye, Executive Assistant

IX. APPROVALS

Alex Clifford, CEO/General Manager

A handwritten signature in blue ink, appearing to read "Alex Clifford", is written over a solid black horizontal line. The signature is stylized and extends slightly below the line.

- THIS PAGE INTENTIONALLY LEFT BLANK -



MINUTES*

MAC MEETING OF FEBRUARY 17, 2021

The METRO Advisory Committee (MAC) met on Wednesday, February 17, 2021. The meeting was held via teleconference. *Minutes are "summary" minutes, not verbatim minutes.

- 1. CALL TO ORDER** at 6:02 PM. Chair Von Hendy welcomed MAC's newest member, James Cruse.
- 2. ROLL CALL** - The following MAC Members were present via teleconference, representing a quorum:

James Von Hendy, Chair	Veronica Elsea
Joseph Martinez, Vice Chair	Michael Pisano
James Cruse	Becky Taylor
Jessica de Wit	

Additional METRO staff and presenters:

Alex Clifford, CEO/General Manager	John Urgo, Planning & Development Director
Margo Ross, Chief Operations Officer	Brandon Freeman, Bus Operator
Danielle Glagola, Marketing, Communications, & Customer Service Director	Pete Rasmussen, Transportation Planner II
Isaac Holly, IT and ITS Director	Donna Bauer, Administrative Specialist
	Keith Otto, Public

- 3. COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Chair Von Hendy announced an email was received after the agenda was posted from Rick Hyman regarding the bus stop signs redesign. This item was deferred to Agenda Item 8b – Bus Stops.

Ms. Elsea asked if the agreement between METRO and Greyhound will be covered under Item 8 - Service Planning Updates. John Urgo, Planning and Development Director, confirmed it would.

Vice Chair Martinez informed METRO that a trash can by the bus stop at Main Street and Pacifica Boulevard in Watsonville is being used by several people for personal use. Margo Ross, Chief Operations Officer, said she'd have METRO's Facilities Department review the situation.

Mr. Pisano expressed gratitude for the Bus Operators' perseverance during the recent storms.

- 4. RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 21, 2020**

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 21, 2020

MOTION: ELSEA

SECOND: PISANO

MOTION PASSED WITH 7 AYES: Von Hendy, Martinez, Cruse, de Wit, Elsea, Pisano, and Taylor

- 5. COMMUNICATIONS FROM METRO ADVISORY COMMITTEE (MAC)**

Ms. Elsea reported on her last semi-annual report to the Board of Directors on November 20, 2020. She focused on items MAC had been working on (e.g., attendance, COVID-19, Customer Service Booths, closed restrooms at the transit centers, ridership survey, safety event, on-demand microtransit, SMART phone apps, and marketing outreach).

Attachment A

Minutes – METRO Advisory Committee

February 17, 2021

Page 2 of 4

6. COVID-19 UPDATE

Alex Clifford, CEO/General Manager, updated the Committee on several items related to COVID-19 and METRO's response:

- METRO is adhering to the CDC face covering guidelines.
- Current capacity restrictions are meeting the demand for service. METRO will monitor the limits as more people are vaccinated and ridership increases.
- METRO does not publicize test or case information due to HIPAA regulations and to protect our Bus Operators.
- Since February 1, 2021, METRO has not had any employees test positive.

Discussion ensued on the agreement between ParaCruz and Sutter Health to transport riders to/from COVID-19 vaccination appointments and other services being offered within Santa Cruz County by Community Bridges, Lift Line, Uber and Lyft.

7. UPDATE ON INFORMATION TECHNOLOGY SYSTEMS (ITS)

Isaac Holly, IT and ITS Director, gave a brief snapshot of the software challenges experienced and the software update that is addressing most of those issues. The system is more stable; but we continue to monitor the situation. Discussion followed on accessibility testing and possible beta testing of other programs.

8. SERVICE PLANNING UPDATE

John Urgo, Planning & Development Director, gave an overview of the new agreement between METRO and Greyhound. Effective February 1, 2021 METRO will offer transit service on Highway 17 to Greyhound ticketed customers. Greyhound will reimburse METRO the Highway 17 fare. Ms. Elsea asked if the new agreement allowed the buses to stop in Los Gatos. Director Urgo responded that service will not deviate from Highway 17.

Mr. Pisano inquired about FlixBus service. Margo Ross, Chief Operations Officer, said FlixBus has advised METRO they are not going to start the service.

Director Urgo added that a temporary six-month fare reduction will be on the February Board of Directors agenda. The idea is to increase ridership and help people financially. The proposal represents a 50% reduction on adult and youth regular fares; riders with an eligible discount card would ride free.

a. Quarterly Ridership Report

Director Urgo reported that METRO is averaging an 85% reduction in ridership year-over-year or pre-COVID. Since the beginning of February, ridership has picked up due to the regional stay-at-home order being lifted and businesses being able to reopen.

b. Bus Stops

Mr. Pisano requested review of the bus route near the Capitola Library. The nearest bus stop is several blocks away. Director Urgo said his department will look at it.

Mr. Pisano asked if there is any more information on adding fitness exercises to the bus stops and if there is anything MAC can do to help. Director Urgo said METRO would need funding in order to implement that program and emphasized that METRO does not control the right-of-way, sidewalks, streets, etc.

Attachment A

Minutes – METRO Advisory Committee

February 17, 2021

Page 3 of 4

b.i. Bus Stop Sign Improvement

Director Urgo said this item went to MAC and the Board of Directors in October 2020. The Board did approve the project as proposed.

Rick Hyman's email (attached) was discussed at length with the proposed upgrades and criteria being reviewed (e.g., cell phone connectivity, destinations like hospitals, senior centers and community centers, infrequent service routes, and high activity stops).

Discussion continued on adding Braille route numbers and the Stop ID number to the bottom of the sign. Director Urgo said he would look into this. A motion was made to bring this to the Board of Directors' attention.

MOTION: ADD BRAILLE ROUTE NUMBERS AND THE STOP ID NUMBER TO THE BOTTOM OF THE NEW BUS STOP SIGNS

MOTION: ELSEA

SECOND: CRUSE

MOTION PASSED WITH 7 AYES: Von Hendy, Martinez, Cruse, de Wit, Elsea, Pisano, and Taylor

c. Other Projects

c.i. Transit Corridor Alternatives Analysis

The Santa Cruz County Regional Transportation Commission (SCCRTC) did approve the locally preferred alternative of electric passenger rail.

c.ii. March Service Changes

The biggest service change for the March bid will be providing bi-directional service on Scotts Valley Drive.

c.iii. ParaCruz and On-Demand Microtransit Trips

Director Urgo said an agreement had been reached with SMART to operate microtransit trips as part of ParaCruz. The service will operate in zones and will be shorter trips connecting to neighborhood destinations or connect to Fixed Route for longer trips. One of the zones will include the Enterprise Technology Center in Scotts Valley. These trips will be available on-demand starting 24 hours prior to departure. This will allow METRO to maintain priority for ParaCruz customers.

c.iv. Mobile Ticketing App

Director Urgo reported that the mobile Flash Pass is about 1.5% of ticket sales. We expect that to go up as ridership returns and the validators are added to the Highway 17 buses. COO Ross added that the validators are currently being installed on the buses.

Discussion ensued on using the mobile ticketing app and issues that have risen in purchasing passes and the activation time limit. Director Urgo urged riders to reach out to METRO when these circumstances happen.

9. MARKETING OF THE METRO PASSENGER CODE OF CONDUCT POLICY

Danielle Glagola, Marketing, Communications and Customer Service Director, shared the layout for the new Code of Conduct Policy brochure (attached). The brochure highlights the main points of the policy and provides the link for the full policy which is posted on METRO's website. The brochures will be printed in English and Spanish and available on the METRO buses and at the transit centers.

Attachment A

Minutes – METRO Advisory Committee

February 17, 2021

Page 4 of 4

Background was provided on MAC's involvement in the policy wording and ideas for marketing the policy in a friendly manner so that riders felt welcomed. Director Glagola described some examples of animated messaging slogans that are currently being used on the buses and at the transit centers but offered to look at additional marketing.

Chair Von Hendy commented on the smoking limitation and how that is a challenge at the bus stop at Diridon Station in San Jose. He thinks the smoking areas do not adhere to the policy. Ms. Elsea said this is Caltrain's property and they are bound to the smoking laws if there is a violation.

10. COMMUNICATIONS TO THE METRO CEO

Hearing none, Chair Von Hendy moved to the next item.

11. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

Hearing none, Chair Von Hendy moved to the next item.

12. ITEMS FOR NEXT MEETING AGENDA

- COVID-19
- Information Technology Systems
- ParaCruz and On-Demand Microtransit Trips
- Bus Stop Sign Improvement
- New Marketing Ideas for Code of Conduct Policy
- Fitness at Bus Stops

13. DISTRIBUTION OF VOUCHERS

Donna Bauer, Administrative Specialist, will mail out the vouchers on Thursday, February 18, 2021 to all members in attendance.

Chair Von Hendy gave a quick overview to MAC's newest member on how to use the vouchers.

14. ADJOURNMENT

The next MAC meeting is scheduled for Wednesday, April 21, 2021 at 6:00 PM.

Meeting adjourned at 7:42 PM.

Respectfully submitted,

Donna Bauer
Administrative Specialist

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

11.2A.4

Attachment A

From: Richard Hyman [REDACTED]
Sent: Monday, February 15, 2021 5:28 PM
To: boardinquiries@scmttd.com; mac@scmttd.com
Subject: new bus stop signs (MAC 2/17/21 Item 8b)

Dear Board Members and Committee Members: I urge you to retain maps on the METRO bus stop signs. I just saw a copy of the redesigned bus stop sign presentation in the MAC packet. Eliminating maps on 85% of the signs, as proposed, would not be helpful to infrequent METRO riders.

Please consider the experiences and needs of infrequent users, potential new users, and visitors. These riders and potential riders are not going to be familiar with the system and maybe not even the area. The largest component of the proposed sign -- the Route number -- is of least help. Destinations are helpful and hence that wording should be larger. Times and maps are important and hence should be on all signs. The alternative of carrying a paper schedule is unlikely and the alternative of having to look up the information on line on one's cell phone (assuming one has one handy) is cumbersome.

For example, when I travel, I often take a local bus, or if walking around an unfamiliar town, think of taking a bus. To me, these new signs, especially the ones lacking maps, would be perplexing to visitors, and I probably would forego waiting for the bus for using some other easier mode. Similarly, for those in town who might not normally take the bus, but may find themselves on the street with their own vehicle (say, for example, they just left their car at a repair shop and want to get back to town or home), if they walked over to a bus stop and tried to figure out if and when a bus might come to take them close to their destination, the new signs would prove lacking.

I find that the current signs are helpful. Often, when waiting for a bus, I consult them, and notice many others also consulting them. I actually like the design that allows METRO to simply print new stickers with changed schedules to overlay on the relevant parts of the signs without having to change the whole sign. While the staff report mentions that this is an expense, it seems worthwhile to me.

I appreciate the attempt to make the signs look and read better, and some of the new design is an improvement. But, is it really worth the expense to change all of the signs, especially when the result will be less information? I'm not that familiar with emerging technology, but eventually bus stop signs will probably be replaced with electric displays; or voiced information; or simpler, one-step ways to find bus stops on one's phone. Perhaps, it's best to pause changing signs until they can be replaced with either similar (or even more) informative signs or an entirely different system.

Thanks for your consideration,
Rick Hyman

We ask for all METRO customers and Transit Center visitors to follow METRO's Code of Conduct Policy.

The Santa Cruz Metropolitan Transit District ("Santa Cruz METRO") is committed to providing quality and non-discriminatory public transportation within Santa Cruz METRO's service area. There are occasions, however, when customer behavior seriously disrupts or endangers the health and safety of our employees and members of the public who use our services. When this occurs, it may be necessary to deny Santa Cruz METRO services and/or access to Santa Cruz METRO facilities to those customers in accordance with the criteria and procedures specified in this Policy.

The rules contained herein are intended to regulate conduct occurring on Santa Cruz METRO vehicles, within or upon Santa Cruz METRO facilities and properties, and in connection with Santa Cruz METRO's provision of public transportation services. The Policy is enacted pursuant to the authority granted to Santa Cruz METRO by the California Penal Code Section 640 and the California Public Utilities Code Sections 98112 and 99170.

This Policy applies to any member of the public utilizing Santa Cruz METRO's fixed-route service and ParaCruz service, or while on Santa Cruz METRO's property or facilities.

11.2A.6 Please note that this is a partial list of Santa Cruz METRO's Code of Conduct Policy, to view the entire Fixed-Route Policy visit scmtd.com/Code-of-Conduct or to view the entire ParaCruz Policy visit scmtd.com/PC-Code-of-Conduct.



PROCEDURES FOR SUSPENSION AND/OR EXCLUSION

A person who violates this Policy is subject to a notice of violation and imposition of any and all remedies, fines, criminal sanctions, damages, and penalties available by law based on California Penal Code section 640 (b) and (c), shall be pursuant to the authority and according to the procedures, herein and as set forth in the California Public Utilities Code including section 99580 et seq. Parents or guardians shall also be responsible for minors.

Suspendable Conduct will subject a Santa Cruz METRO customer to removal, including immediate removal where appropriate, and/or exclusion from buses and vehicles and/or transit facilities.

Failure to comply with an exclusion determination may result in fines, a citation for criminal trespass, and any other applicable criminal and civil remedies.

For the complete Santa Cruz METRO Fixed-Route Code of Conduct Policy including procedures for suspension and/or exclusion visit scmtd.com/Code-of-Conduct or to view the complete ParaCruz Policy visit scmtd.com/PC-Code-of-Conduct.



Customer Service

920 Pacific Avenue
Santa Cruz, CA 95060
(831) 425-8600
Daily 8am - 5pm

Administrative Offices



110 Vernon Street
Santa Cruz, CA 95060
(831) 426-6080
Mon-Fri 8am-5pm

Accessible Services

Coordinator
(831) 423-3868

METRO ParaCruz

2880 Research Park Dr.
Suite 160
Soquel, CA 95073
(831) 425-4664
Daily 8am-5pm

scmtd.com  



Attachment A

CODE OF CONDUCT POLICY

for

METRO Transit Centers,
Facilities, and Vehicles



ONBOARD BUSES/VEHICLES

- Splash Pass, CRUZ Card, Discount Fare ID Card, or exact fare should be ready prior to boarding. Cash or proof of fare is required to board the bus. If a discount is requested, proof of qualifying discount must be provided.
- Animals are not permitted in Santa Cruz METRO facilities or vehicles, unless the animal is: (1) in a secure animal carrier, (2) a certified police dog accompanied by a peace officer, (3) service animal, as defined by the Americans with Disabilities Act (ADA).
- Sealed food and drink are permitted on Santa Cruz METRO buses, but eating and drinking onboard a vehicle is prohibited.
- Drinking or carrying alcohol in an open container is strictly prohibited.
- All passengers must wear soled foot coverings (shoes, flip flops, high heels, etc.).
- Placing one's feet or shoes on seats or furnishings is prohibited within buses and Transit Centers.
- Blocking an aisle, door, or stairway with one's body or an object, in a way that poses a danger, unreasonably impedes a patron's movement, or displaces a person is not permitted.
- Occupying more than one seat is not permitted. Personal items should be stored under rider's seat.
- Carrying any flammable liquids, explosives, acid, battery, or other article or material likely to cause harm to others is strictly prohibited including firearms, fireworks and hoverboards.
- Sticking or affixing chewing gum onto any surfaces in a vehicle or Santa Cruz METRO facility is prohibited.
- Extending an object or a portion of one's body through the door or window of a transit vehicle while it is in motion is strictly prohibited.
- Hanging or swinging on bars or stanchions, with feet off the floor, inside a transit vehicle or other transit property; hanging onto or otherwise attaching oneself at any time to the exterior of a transit vehicle or other transit property is prohibited.



TRANSIT CENTERS/METRO PROPERTY

- Bicycles, skates, skateboards, kick scooters and other wheeled devices, except wheelchairs and mobility aid devices, may not be ridden on Santa Cruz METRO property or buses.
- No person shall conduct or participate in assemblies or demonstrations or commercial activity, display or post signs or banners, solicit funds, or distribute written pamphlets, flyers, petitions or other materials in or on any of the following areas:
 - (1) any bus or van operated by or for Santa Cruz METRO,
 - (2) Santa Cruz METRO owned or occupied workshops, offices, maintenance facilities or garages.
- No person, other than Santa Cruz METRO personnel or agents, shall post flyers, pamphlets, posters or any other materials in Santa Cruz METRO buses or bus shelters.
- Intentionally obstructing or impeding the flow of transit vehicles, passenger traffic, hindering or preventing access to transit vehicles or Transit Centers is strictly prohibited.
- Defacing, destroying, tampering, removing or otherwise damaging Santa Cruz METRO property or any signs, notices or advertisements on transit property, or vehicles, including graffiti of any kind is strictly prohibited.
- Discarding litter, other than in designated trash receptacles, is not permitted.
- Loitering, camping, laying down or sleeping in or on Santa Cruz METRO transit property, including bus stops and bus shelters is strictly prohibited.
- Smoking or carrying a lighted or smoldering pipe, cigar, cigarette, electronic cigarette, "vaping" device or using any tobacco, cannabis or other products on Santa Cruz METRO properties or buses is strictly prohibited. Smoking is also prohibited within 50 feet of any bus stop or 25 feet of any Santa Cruz METRO facility and on or in any transit vehicle.



DISORDERLY CONDUCT

- Harassing or abusing a Santa Cruz METRO employee or customer because of that person's race, nationality, sexual orientation or other protected classifications is strictly prohibited.
- Sexually harassing any Santa Cruz METRO employee or customer is strictly prohibited.
- Verbal, threatening, violent or physical abuse of Santa Cruz METRO employees or customers is strictly prohibited. This includes engaging in or soliciting another person to engage in lewd conduct.
- Behavior that presents a danger to the health, safety or welfare of the offending customer, other customers or a Santa Cruz METRO employee is strictly prohibited. Such behavior includes conduct which is violently, seriously disruptive or illegal as defined by the California Penal Code.
- Urinating, defecating, vomiting, spitting or inappropriately discharging of bodily fluids on transit property is strictly prohibited.
- Possession of alcohol, controlled or hazardous substances, guns, knives or devices that are weapons or appear to be capable of being used as a weapon are strictly prohibited. This provision does not apply to law enforcement or security personnel.
- Disregard of, or failure to follow, a reasonable request made by METRO Security or a METRO employee (Operator, Supervisor) is strictly prohibited.
- Intentionally disturbing others by engaging in loud, boisterous, raucous, unruly, or harassing behavior that is harmful and intimidating to others, including gum popping, whistling and drumming or pounding is prohibited.
- Playing an audio device, audible game device, cell phone on speaker, musical instrument or any other sound producing equipment, except when the equipment is connected to earphones is prohibited. When using earphones, the volume must be lowered such that passengers sitting in adjacent seats will not be bothered by the sounds emanating from the earphones.
- Failing to maintain acceptable standards of personal hygiene, which could expose Santa Cruz METRO customers or employees to health and safety risks is prohibited.
- Engaging in or soliciting another person to engage in prostitution or other illicit activity is strictly prohibited.

Attachment A

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment B



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) BOARD OF DIRECTORS MEETING MINUTES* FEBRUARY 26, 2021 – 9:00AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, February 26, 2021, via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com.

- 1 **CALL TO ORDER** at 9:02AM by Board Chair Rotkin.
- 2 **SWEAR IN NEW DIRECTOR: CEO Clifford swore in Director Pageler**
- 3 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Jimmy Dutra	City of Watsonville
Director Aurelio Gonzalez	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley

Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Kristen Petersen	City of Capitola
Director Dan Rothwell	County of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College

Additional METRO staff:	
Alex Clifford	CEO/General Manager
Julie Sherman	General Counsel

- 4 **APPROVE BOARD OFFICERS AND COMMITTEE ASSIGNMENTS**
Chair Rotkin provided a brief explanation of the process and introduced the slate herein. Director Dutra regrettably declined the position on the Finance, Budget & Audit Standing Committee, as his schedule would not permit him to meet at the appointed time. As a

Attachment B

result, incoming Chair, Director Lind, will select a fourth member to the Finance Committee.

Outgoing Chair Rotkin said it has been a pleasure serving as the Chair for the past year and expressed his appreciation to the other Board members.

Chair Lind thanked Director Rotkin for his service to METRO and the community.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE AS PRESENTED IN THE REPORT WITH THE INCOMING CHAIR TO APPOINT A FOURTH MEMBER TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE IN PLACE OF NOMINEE DIRECTOR DUTRA.

**MOTION: DIRECTOR MEYERS
PAGELER**

SECOND: DIRECTOR

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

5 ANNOUNCEMENTS

Today's meeting is being broadcast by Community Television of Santa Cruz County.

6 BOARD OF DIRECTORS COMMENTS

Having none, Chair Lind moved to the next agenda item.

7 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD

7-1 New Bus Stop Signs (MAC 2/17/21 Item 8b) email from Richard Hyman

7-2 Benjamin Donlach Memorial Harbor Trail Bridge 2/21/2021 email from Brian Peoples

Brian Peoples, TrailNow, brought the assembly's attention to his communication to the Board. He also spoke briefly of the vaccination efforts for transit operators, who they feel are essential workers.

Barry Scott, Aptos resident, thanked Directors Lind and Rotkin for their support of a network that would serve the community.

7-3 Provision of Accessible Services Coordinator Position Services 2/11/2021 letter form Santa Cruz Commission on Disabilities

Having nothing further, Chair Lind moved to the next agenda item.

8 LABOR ORGANIZATION COMMUNICATIONS

James Sandoval, SMART 0023 General Chairperson, spoke about the transit corridor. He is standing by the Union's previous no position vote. He also congratulated Chair Lind on her appointment and thanked Director Rotkin for his open door policy.

Having nothing further, Chair Lind moved to the next agenda item.

9 WRITTEN COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE (MAC)

Having none, Chair Lind moved to the next agenda item.

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having nothing further, Chair Lind moved to the next agenda item.

Attachment B

CONSENT AGENDA

- 11-1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF JANUARY 2021
- 11-2 ACCEPT AND FILE: MINUTES OF THE JANUARY 22, 2021 BOARD OF DIRECTORS MEETING, THE FEBRUARY 12, 2021 CAPITAL PROJECTS STANDING COMMITTEE MEETING, FEBRUARY 12, 2021 PERSONNEL/HR STANDING COMMITTEE MEETING AND THE FEBRUARY 12, 2021 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING
- 11-3 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF DECEMBER 31, 2020
- 11-4 APPROVE: CONSIDERATION OF RESOLUTION APPROVING THE FY21 REVISED CAPITAL BUDGET
- 11-5 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE & PENDING GRANTS FOR THE 2ND QUARTER OF FY21
- 11-6 ACCEPT AND FILE: METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2020
- 11-7 ACCEPT AND FILE: METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY21
- 11-8 APPROVE: ADOPTION OF AN AMENDED CHAPTER 4 TO TITLE I OF THE SANTA CRUZ METRO ADMINISTRATIVE CODE POLICY FOR LOST AND FOUND ITEMS
- 11-9 ACCEPT AND FILE: RECEIVE A REPORT REGARDING THE EXTENDED PROJECT SCHEDULE FOR THE PROTERRA ZERO EMISSIONS BUS PROJECT
- 11-10 ACCEPT AND FILE: METRO MARKETING STATUS REPORT
- 11-11 APPROVE: REQUEST FOR EXTENSION OF THE EMERGENCY PAID SICK LEAVE (EPSL) FOR COVID-19 IMPACTS
- 11-12 ACCEPT AND FILE: UPDATE ON LAUNCH OF CRUZ ON-DEMAND MICROTRANSIT SERVICE

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR GONZALEZ

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

Attachment B

REGULAR AGENDA

12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: EULALIO ABREGO, 20 YEARS:

Director Rotkin read a short bio and thanked Mr. Abrego in absentia.

Public Comment:

Nate Abrego expressed his appreciation for his father and all of his work through the years, devoting his life to public service and his family. He was Pastor of a church in Washington, a school bus driver before working for METRO and a union representative.

13 & 14 CEO ORAL REPORT – COMBINED WITH AGENDA ITEM 14, COVID-19 TRANSIT FISCAL CRISIS ORAL REPORT

CEO Clifford announced the hiring of Greg Woolever, Parts and Materials Clerk.

He went on to provide the following:

- Updates from the various legislative bodies to supply funding to the transportation industry.
- A new tenant will soon be occupying the Scotts Valley Transit Center.
- SPLASHPass Program and credit card validator update.
- METRO is encouraging all employees who qualify to get the vaccine, which currently is age 65 and above.
- Additional air purifiers in restrooms and breakrooms have been installed.
- Contactless faucets & soap dispensers have been installed.
- Quotes to upgrade the Operator area to Plexiglas are being obtained.
- Maintenance is investigating air ionizers to install in the building and buses' HVAC systems.
- ParaCruz has partnered with Sutter Health to provide transportation to their vaccine sites.
- Pacific Station and the Watsonville Transit Center Customer Service booths are now open from 8 – 12 Monday – Friday.
- Beginning today, METRO is offering free rides to Fixed Route and ParaCruz passengers to get their vaccine.
- METRO has not had a positive COVID test since February 1, 2021. However, we continue weekly mandatory testing.
- SMART and METRO leadership continue to advocate for the inclusion of transit workers into the first sub-tier of the vaccination program as essential workers.
- The first Proterra zero emission bus (one of four) has arrived; it will serve as the new Watsonville circulator in the fall.

There was no public comment.

15 ACCEPT AND FILE: CY21 STATE AND FEDERAL LEGISLATIVE AGENDA

CEO Clifford spoke to the staff report, highlighting the advocacy for continued transit funding through various legislative bodies, transit associations, funding programs, etc. He thanked the FTA for providing face coverings to our customers.

There was no public comment

Attachment B

Board of Directors
February 26, 2021
Page 5 of 6

ACTION: MOTION TO APPROVE THE CY21 STATE AND FEDERAL LEGISLATIVE AGENDA AS PRESENTED

**MOTION: DIRECTOR ROTKIN
PAGELER**

SECOND: DIRECTOR

MOTION PASSED WITH 11 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Petersen, Rothwell and Rotkin)

16 ACCEPT AND FILE: STATE LEGISLATIVE UPDATE FROM SHAW, YODER, ANTWIH, SCHMELZER & LANGE

Josh Shaw and Michael Pimentel spoke to the presentation, highlighting the legislative funding efforts and pandemic relief in California.

Director Rotkin asked how moving the transit workers higher in vaccine priority could be accomplished without displacing another group. Mr. Shaw replied the state has provided guidance to permit the vaccination of bus drivers under the public school opening umbrella. However, each county health department interprets the general state guidance. Mr. Pimentel added the state wants to implement an equitable distribution. The emergency worker category can be interpreted in many different ways. CEO Clifford provided examples of California counties that have interpreted the emergency worker category to include transit operators. Chair Lind suggested that Board members reach out to their various legislative bodies to advocate on behalf of METRO operators getting prioritized for vaccines.

There were no public comments:

17 ACCEPT AND FILE: FEDERAL LEGISLATIVE UPDATE FROM CAPITAL EDGE

Chris Giglio spoke to the presentation, highlighting potential transit funding and the new administration focus.

Mr. Giglio explained the formula used for a flexible implementation of funds provided for revenue losses due to COVID-19. He also provided allocation amounts issued to various bodies; e.g., the state of California, Santa Cruz, Watsonville, Scotts Valley, Capitola, etc. He will communicate offline with Director Kalantari-Johnson regarding local funding opportunities.

There were no public comments:

18 ACCEPT AND FILE: THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER TWO AS OF DECEMBER 31, 2020

Kristina Mihaylova, Finance Deputy Director, and the respective METRO Director(s) spoke to the presentation.

An educational brochure was developed in English and Spanish to provide guidance to our customers while alighting or departing. Rufus Francis, Safety, Security & Risk Management Director, will work with Danielle Glagola, Marketing, Communications & Customer Service Director, on further marketing efforts.

Margo Ross, COO, addressed the mean miles reliability metrics. She also announced that METRO would be receiving seven new ParaCruz vans in the next several months.

Peer Comparison, the last category, is a new addition. It is challenging to locate peer agency information. METRO will share this information when available. Monterey-Salinas

Attachment B

Board of Directors
February 26, 2021
Page 6 of 6

Transit and Golden Empire Transit Districts are being presented this month. Director Rotkin noted the cost of living in the various regions affects the data.

There were no public comments:

Director Meyers departed at 11:03AM

19 APPROVE: CONSIDERATION OF TEMPORARY FARE REDUCTION

John Urgo, Planning and Development Director, added commentary to the staff report, which recommends a hybrid approach for a period of six months for discount eligible riders. An estimate of \$200K revenue loss over the trial period is anticipated, which is minimal in the overall budget picture and an investment in the community and ridership increase. There is no Title VI equity analysis required at this time.

Several Directors cautioned it is critical the public understands this is a temporary measure. Mr. Urgo will work with Marketing to ensure this message is understood. The intent is to increase ridership.

Director Rothwell asked if there was any concern about exceeding capacity through this action. Mr. Urgo replied, other than the "joy riders", this was not the experience during the summer.

In response to Director Gonzalez's question, Mr. Urgo and Ms. Rina Solorio, Customer Service Manager, explained the process to obtain a photo ID for a discount fare through the Customer Service Department.

There were no public comments

ACTION: MOTION TO APPROVE THE TEMPORARY FARE REDUCTION AS PRESENTED

**MOTION: DIRECTOR GONZALEZ
McPHERSON**

SECOND: DIRECTOR

MOTION PASSED WITH 10 AYES (Directors Dutra, Gonzalez, Kalantari-Johnson, Koenig, Lind, McPherson, Pageler, Petersen, Rothwell and Rotkin) Director Meyers was absent.

20 ANNOUNCEMENT OF NEXT MEETING: MARCH 26, 2021

Chair Lind announced the next meeting on March 26, 2021 and reminded the assembly to check the SCMTD website for venue updates, as we remain dependent upon the public health orders in place at the time.

21 ADJOURNMENT

Chair Lind adjourned the meeting at 11:15AM

Respectfully submitted,

Gina Pye
Executive Assistant

11.2B.6

Attachment C



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING MINUTES* MARCH 12, 2021 – 8:00AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Finance, Budget and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 12, 2021, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

- 1 **CALL TO ORDER** at 8:03AM by Director Rotkin.
- 2 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Board Chair Donna Lind	City of Scotts Valley
Director Mike Rotkin	County of Santa Cruz

Alex Clifford	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Chuck Farmer	METRO CFO
Kristina Mihaylova	METRO Finance Deputy Director

- 3 **ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE**

Hearing none, Director Rotkin moved to the next agenda item.

- 4 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

CEO Clifford introduced Chuck Farmer, new CFO, and Curtis Moses, new Safety, Security & Risk Management Director and provided short bios on both. The gentlemen expressed their appreciation and eagerness to work at METRO.

Having nothing further, Director Rotkin moved to the next agenda item.

- 5 **MONTHLY FINANCIAL UPDATE**

Kristina Mihaylova, Deputy Finance Director, provided brief commentary to the presentation.

Attachment C

Referring to page 5.5, FY21 Operating Expenses by Major Expense Category, Director Rotkin observed the fringe benefits cost exceeds the labor costs at a level higher than he recalled. Ms. Mihaylova responded Director Rotkin's observation is correct; the fringe benefits amount represents current and retired employees as well as additional COVID-related leaves/absences.

Director Rotkin asked if METRO is on target with the plan for total electrification of the fleet. CEO Clifford said we are on target with the board-adopted plan as a small transit agency under the California Air Resources Board (CARB) mandated classification. The first mandate will take effect in 2026, which requires 25% of the METRO fleet to be zero emission in 2026. After the next threshold in 2029, every acquired bus must be zero emission. METRO continues to purchase CNG buses as we wait for improved battery energy capacity, which translates to more range. METRO service requires buses that will achieve 300 miles per day after the battery degrades by 20%. We will thoroughly test the Proterra buses once received. Unlike typical construction projects that utilize financial drawdowns, bus purchases are not incrementally paid for. Bus purchases are paid for only after they have been received, thoroughly tested and accepted. Under the Biden-Harris administration, there may be changes to the regulations and funding thereof.

If available, the March 26, 2021 board presentation will include updated state and county unemployment rates.

John Urgo, Planning and Development Director, will provide the requested ridership by route information to Director Koenig.

There was no public comment.

- 6** **FY22 & FY23 PRELIMINARY OPERATIONS BUDGET ASSUMPTIONS**
- 6A** **FY22 & FY23 PRELIMINARY OPERATING AND FY22 PRELIMINARY CAPITAL BUDGET PRESENTATION**
- 6B** **FY22 & FY23 PRELIMINARY OPERATING BUDGET DETAIL**
- 6C** **FY22 PRELIMINARY CAPITAL BUDGET DETAIL FOR REVIEW AND TDA/STA CLAIMS PURPOSES**

Director Rotkin provided a brief explanation of METRO's budget process, noting that there is a range of unknown factors that could affect the final budget.

Kristina Mihaylova, Deputy Finance Director, provided commentary to the presentation (Agenda Item 6A), stressing that today's presentation represents a preliminary budget. One of the main goals of this preliminary budget is to submit a claim in March to the Santa Cruz County Regional Transportation Commission (RTC) for METRO's share of the TDA/STA funding.

Director Kalantari-Johnson asked about UCSC and/or Cabrillo student ridership. CEO Clifford and Director Rotkin responded that both institutions anticipate students returning in the fall semester at 2/3 of their respective enrollment level. To meet this anticipated service demand, METRO is preparing for a class of 10 Bus Operators. Director Rotkin reminded the assembly that Cabrillo and UCSC students pay a fee that provides them with a bus pass. CEO Clifford thanked the public for their support through the sales tax and Measure D passage, which pays for nearly 50% of METRO's operating expenses.

In response to Director Rotkin's inquiry regarding the six criteria essential to obtaining the Small Transit Intensive Cities' (STIC) funding, Wondimu Mengistu, Grants/Legislative Analyst, replied the FY18/19 data would support the same funding amount(s). CEO Clifford added although the federal government committed to benchmarking against 2018 or the year prior to COVID, lobbying efforts continue to increase the STIC allocation from 2.5 to 3%.

Attachment C

CEO Clifford and Director Kalantari-Johnson will continue the discussion regarding the City of Santa Cruz GoPass contract.

After discussion among the assembly, the CalPERS UAL and OPEB unfunded liability will be added to the April Finance, Budget & Audit Standing Committee agenda.

Through the CARES Act funding, METRO has been able to avoid layoffs and/or furloughs to date. CEO Clifford noted Santa Cruz County and cities did not receive funding under the CARES Act, which may have contributed to their respective furloughs.

However, METRO is heading towards a fiscal cliff, similar to that experienced in 2014 (\$6.5M shortfall). CEO Clifford then briefly described the fiscal actions taken from 2008 to 2014; maintaining service while funding METRO through the reserves bucket. Since 2015, through the efforts of many, METRO adjusted service levels, Measure D was passed, SB1 went into effect, Cabrillo College students passed their bus pass program, etc. And as the economy recovers, there may be some revenue, sales tax and other funding source increases. However, METRO needs to address the underlying structural deficit with measures in place to minimize or avoid it by 2026. If we can successfully defease the CalPERS UAL, we can realize an additional \$5M savings. One last resort is to change service levels. It is a complicated issue for the industry.

Director Rotkin advised the assembly to provide input to METRO during the month of May, rather than waiting until June when the budget is adopted.

There was no public comment.

7 COVID-19 TRANSIT FISCAL CRISIS ORAL UPDATE

Alex Clifford, CEO/General Manager, provided a brief update on the following:

- METRO has had no COVID positive tests since February 1, 2021
- On March 11, 2021, Governor Newsom announced transit workers would be eligible for COVID vaccines effective March 15. He thanked SMART, CTA and other contributing agencies who worked together to make this happen.
- METRO continues to test Operators on a weekly basis at an approximate cost of \$30-\$40 per test. We remain hopeful the state will cover this expense.
- Kudos to COO Ross and the team for their attempts to arrange service that would have run hourly from the Watsonville Transit Center to the Watsonville Fairgrounds' mass vaccination site providing in-vehicle vaccines. Unfortunately, the County Health Department did not accept our program.

There were no public comments.

8 ADJOURNMENT

Director Rotkin adjourned the meeting at 10:04AM.

Respectfully submitted,

Gina Pye

Executive Assistant

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2021

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Monthly Financial Report as of January 31, 2021

II. SUMMARY OF ISSUES

- An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of January 31, 2021."
- Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of January 31, 2021. The fiscal year has elapsed 58%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of January 31, 2021

Slide 2

FY21 Operating Revenue and Expenses for the Month-to-Date January 31, 2021

- Operating Revenues for the month are unfavorable by \$329K
- Operating Expenses
 - Labor Regular - favorable by \$319K
 - Labor OT - favorable by \$61K
 - Fringe Benefits – favorable by \$75K
 - Non-Personnel - favorable by \$95K
- Total Operating Expenses – favorable by \$550K

- Transfers – favorable by \$19K
- Operating Balance – favorable by \$201K

Slide 3

FY21 Operating Revenue and Expenses for the Year-to-Date January 31, 2021

- Operating Revenues for the month are unfavorable by \$1,589K
- Operating Expenses
 - Labor Regular - favorable by \$1,750K
 - Labor OT - favorable by \$332K
 - Fringe Benefits – favorable by \$913K
 - Non-Personnel - favorable by \$658K
- Total Operating Expenses – favorable by \$3,653K
- Transfers – favorable by \$130K
- Operating Balance – favorable by \$1,934K

Slide 4

FY21 Operating Revenue by Major Funding Source - Year to Date as of January 31, 2021

- Passenger Fares – actual is \$2,738K while budget is \$5,999K; variance to budget is unfavorable by \$3,260K primarily due to reduced ridership across all categories as a result of COVID-19
- Sales Tax Revenue (including Measure D) – actual is \$16,134K while budget is \$15,588K; variance to budget is favorable by \$545K primarily due to higher than anticipated receipts
- Other Revenue – actual is \$426K while budget is \$681K; variance to budget is unfavorable by \$255K primarily due to reduced advertising and rental revenue as a result of COVID-19
- Federal OP Assistance – actual is \$4,580K while budget is \$4,583K; variance to budget is unfavorable by \$3K
- CARES Act FTA 5307/5311 – actual is \$2,250K related to the final reimbursements for operating expenses incurred in July and August 2021 which was not budgeted in FY21
- STIC OP Assistance – actual and budget are both \$2,703K, there is no variance
- TDA OP Assistance – actual is \$3,152K while budget is \$3,814K; variance to budget is unfavorable by \$662K. The TDA allocation for METRO is based on the budget and TDA claim, adopted at the end of June 2020, which reflected a significant decline in sales tax based revenues. Actual cash receipts for the

first five months (July – November) exceeded budget projections, which could result in revised apportionments to TDA recipients at year-end.

- STA – OP Assistance – actual is \$919K, while budget is \$1,124K; variance to budget is unfavorable by \$204 primarily due to reduced diesel fuel tax received at the state level

Slide 5

FY21 Operating Expenses by Major Expense Category Year to Date as of January 31, 2021

- Labor – Regular – actual is \$9,188K while budget is \$10,938K; variance to budget is favorable by \$1,750K, primarily due to vacant funded positions along with extended unpaid leaves of absence
- Labor – OT – actual is \$577K while budget is \$909K; variance to budget is favorable by \$331K, primarily due to significant reduction of OT across the agency.
- Fringe Benefits – actual is \$15,551K (*of which \$4,782K is the total Retirement Expense YTD which includes the prepayment of the CalPERS UAL of \$4,434K in FY21, which resulted in savings of \$153K*) while budget is \$16,464K, overall variance is favorable by \$912K
- Services – actual is \$2,138K while budget is \$2,223K; variance to budget is favorable by \$85K due to lower than anticipated spending for Professional & Tech fees, Admin & Bank fees, and Repairs to Revenue Vehicles, partially offset by increased spending on Temporary Help
- Mobile Materials & Supplies – actual is \$1,169K while budget is \$1,666K; variance to budget is favorable by \$497K primarily due to lower spending on Fuels & Lube Revenue Vehicles
- Other Expenses – actual is \$1,654K while budget is \$1,730K; variance to budget is favorable by \$77K, primarily due to decreased interest expense, employee training, telecommunications, and travel, partially offset by unanticipated expenses related to COVID-19.

Slide 6

FY21 Transfers to Capital Budget: Measure D Year to Date as of January 31, 2021

- FY21 Transfer to Capital Budget Commitment is \$2.3M (Measure D and STA) “Bus Replacement Program”; actual is \$1,349K while budget is \$1,219K; variance to budget is favorable by \$130K primarily due to higher than anticipated receipts

Slide 7

FY21 Capital Budget Spending Year to Date (by Funding Source) as of January 31, 2021

- Total Capital Spending year to date is \$1,152K; FY21 budget is \$27,629K
 - Federal Capital Grants spending is \$635K
 - Operating and Capital Reserve Fund spending is \$297K
 - Transfers from Operating Budget (Measure D) spending is \$158K
 - State Transportation Improvement Plan (STIP) spending is \$58K
 - Transfers from Operating Budget (STA-SB1) spending is \$0.2K
 - Low Carbon Transit Operations Program (LCTOP) spending is \$5K

Slide 8

FY21 Capital Budget Spending Year to Date as of January 31, 2021

- Total Capital Projects spending year to date is \$1,152K; FY21 budget is \$27,629K
 - Construction Related Projects spending is \$55K for the following projects:
 - New METRO-owned ParaCruz facility
 - Pacific Station/METRO Center redevelopment, conceptual design
 - Facilities Repair & Improvements spending is \$703K for the following projects:
 - Maintenance facility roof replacement
 - Maintenance yard security/expanded parking/access control
 - Fuel management system
 - Bus stop improvements
 - Golf Club Drive fire egress
 - Awning at fueling station
 - Asphalt Repair – Pacific Station
 - Watsonville Bus Shelter
 - Revenue Vehicle Replacement & Campaigns spending is \$223K for the following projects:
 - Principal lease payment on three new Flyer replacement buses
 - AVL/ITS
 - Completion of cameras on six buses
 - Revenue Vehicle Replacement Electrification Projects spending is \$86K for the following projects:

- ZEB deployment and fleet planning
- FY18 STIP – 2 ZEBs, 2 Electric Buses (Watsonville Circulator & Service)
- Non-Revenue vehicle replacement spending is \$1K
 - Replace custodial support vehicle
 - Bus yard scrubber/sweeper
- Fleet & Maintenance Equipment spending is \$8K for the following project:
 - Transmission Jack – VTA Gillig buses
- Miscellaneous spending is \$77K for the following projects:
 - Laptops for Marketing
 - WTC Server and security cameras (3 new, 3 replacement)
 - Four folding machines
 - Four METRO ParaCruz cameras
 - Furniture for Customer Service

Slide 9 & Slide 10

FY21 Top Nine Capital Projects Status Report Year to Date as of January 31, 2021

A list of the top Capital Projects with budgets of at least \$1,000K, current Year-to-Date spending and status of projects

- Electric Bus (3) + Infra & Project Mgmt. (FTA 5339c Low-No FY16) - nothing has been spent against a budget of \$4,655K
 - Reviewing Santa Barbara draft RFP. Discussing Charging Infrastructure options for MCI buses.
- Replace Six (6) CNG Buses (PTMISEA) - nothing has been spent against a budget of \$4,136K.
 - Purchase placed on Dec 10, 2021; no further update

- FY18 STIP – 2 ZEBs (STIP, LPP, HVIP = \$300K) & 2 Electric Buses (Watsonville Circulator & Service) (FY15/16 & 17/18 LCTOP) - \$10K has been spent against a budget of \$4,371K.
 - One bus arrived on Feb 19, 2021. Performing evaluation and corrections. Scheduling training for mechanics and bus operators.
 - Other buses to arrive throughout March.
- Metro owned ParaCruz Facility FY20 LPP, Grant Match for 5339(b) - \$54K has been spent against a budget of \$2,286K.
 - Finalizing design plans and documentation for county permit application, to apply early March 2021.
 - Developing reports for required for Grant application.
- Pacific Station/METRO Center Redevelopment with the City of Santa Cruz (Bus Replacement Funds – Board Commitment: \$4M (\$1M/year: FY20 – FY23) - \$1K has been spent against a budget of \$2,148K.
 - Ongoing discussions with the City/Consultant.
 - Identifying METRO needs for administrative space and bus tarmac logistics.
 - Grant application delayed to spring 2021.
- 14 CNG Buses, Lease to Buy; Capital Lease - Year 1 of 6 Principle Only - (Bus Replacement Fund: SGR; Measure D) - nothing has been spent against a budget of \$1,500K.
 - Project is on hold pending re-evaluation after the pandemic.
- Two 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339, Bus Replacement Fund) - nothing has been spent against a budget of \$1,360K.
 - Obtaining quotes for Bus Inspector services, to perform required Pre-Award Buy America Audit prior to making purchase.
 - CalAct Funding to be released shortly.
- Maintenance Yard-Security Hardening/Expanded Parking/Access Control - \$37K has been spent against a budget of \$974K.
 - Editing Technical Specifications for IFB with Civil Engineer.
 - IFB to be posted on Bonfire in March.

- 7 Replacement Paracruz Vans (FY19 LLP, Measure D); 3 Paracruz Vans (STBG FY19 via RTC) - nothing has been spent against a budget of \$863K.
 - Procurement placed January 15, 2021

The top nine projects have spent a total of \$117K against a budget of \$22,293K, or 0.5%. All other smaller projects have spent \$1,035K against a budget of \$5,336K, or 19.4%, for a total spend of \$1,152K against a total budget of \$27,629K or 4.2%.

Slide 11

(Cover Sheet) - Additional Information

Slide 12

Additional Information for the month of January 2021

- Unemployment Rate %
 - Santa Cruz County is 6.7%
 - State of California is 7.9%
 - National is 6.3%
- \$ Gasoline per Gallon for the San Francisco-Oakland-San Jose area is \$3.41;
\$ Diesel is \$3.43
- Ridership YTD as of January 2021 changed as follows, year-over-year (FY20 – FY21):
 - 83.8% decrease in Total ridership
 - 86.5% decrease in Highway 17 ridership
 - 83.6% decrease in Local ridership
 - 96.4% decrease in UCSC ridership - 2021 – 2021 school year is primarily online due to COVID-19
 - 98.2% decrease in Cabrillo ridership - 2021 – 2021 school year is primarily online due to COVID-19
 - 63.7% decrease in Non-Student ridership
- Ridership recovery is 60,179 total passengers in January 2021 compared to 36,113 total passengers at the start of the COVID-19 pandemic in April 2020

Slide 13

FY21 Operating Revenue, Expenses, and Transfers Year to Date as of February 28, 2021: Preliminary

- Revenue – unfavorable by \$1,720K
- Operating Expenses:
 - Personnel Expenses - favorable by \$3,394K
 - Non-Personnel - favorable by \$744K
- Total Operating Expenses - favorable by \$4,138K
- Transfers to Capital Budget – favorable by \$184K
- Transfers from COVID Reserves – none
 - COVID Reserve balance remains \$18M, as the Operating Balance remains positive
- Operating Balance – favorable by \$2,234K

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Unfavorable budget variances in Operating Revenues, offset by favorable Expenses contributed to higher than anticipated Transfer to Capital Budget and favorable budget variance in Operating Balance, Year to Date as of January 31, 2021.

VI. CHANGES FROM COMMITTEE

Addition of State of CA and Santa Cruz County unemployment rates for January were added.

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

VIII. ATTACHMENTS

Attachment A: Year to Date Monthly Financial Report as of January 31, 2021 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

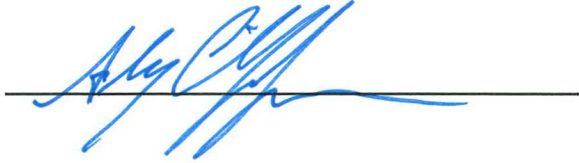
IX. APPROVALS

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -



Year to Date Monthly Financial Report as of January 31, 2021

Board of Directors

March 26, 2021

Chuck Farmer, Chief Financial Officer
Kristina Mihaylova, Deputy Finance Director

FY21 Operating Revenue and Expenses For the Month Ending January 31, 2021

58% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$2,791	\$3,120	(\$329)
Operating Expenses:			
Labor - Regular	\$1,244	\$1,563	\$319
Labor - Overtime	\$69	\$130	\$61
Fringe Benefits	\$1,644	\$1,719	\$75
Non-Personnel Expenses	\$708	\$803	\$95
Total Operating Expenses:	\$3,665	\$4,214	\$550
Transfers:	(\$194)	(\$174)	(\$19)
Operating Balance:			\$201

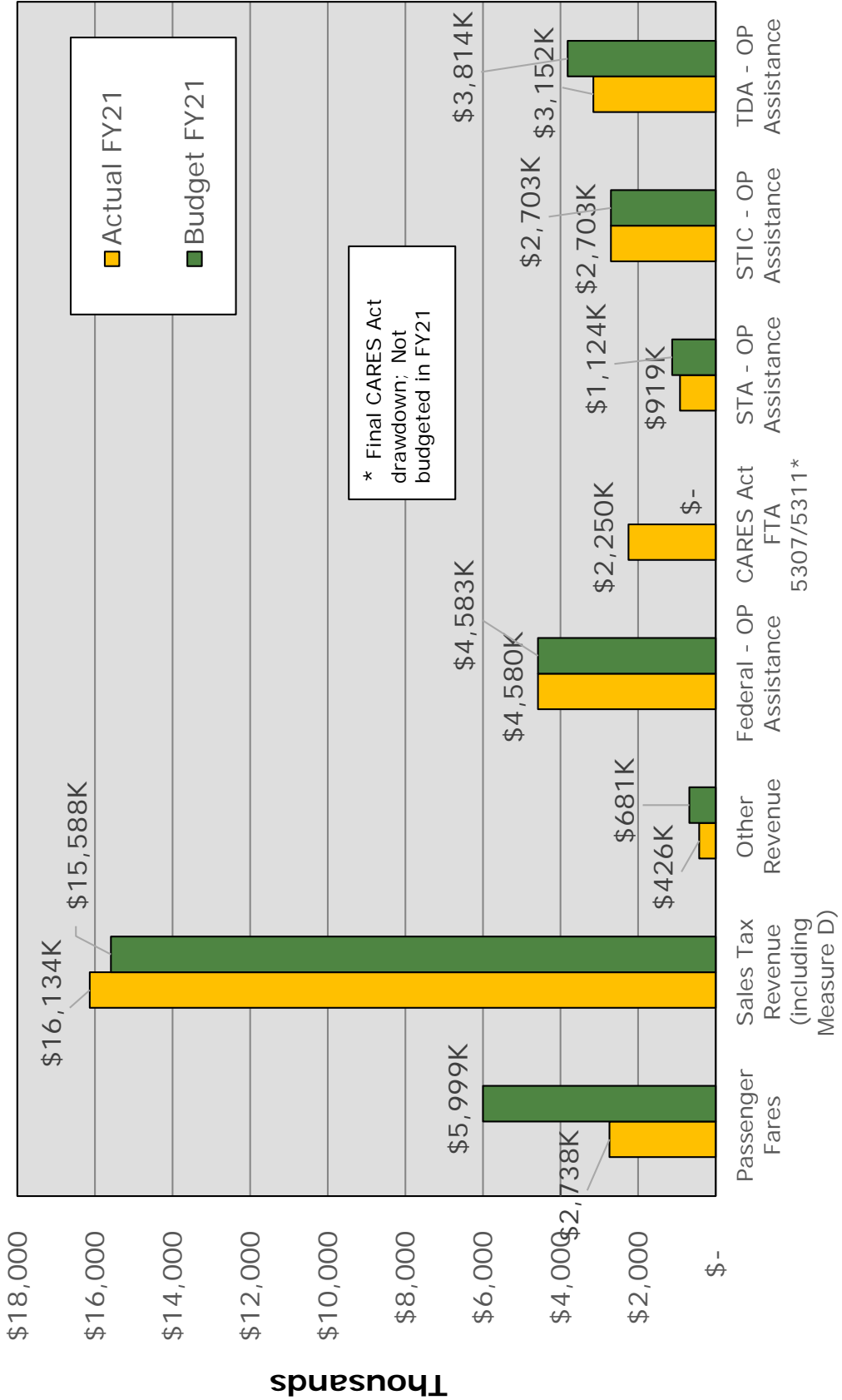
FY21 Operating Revenue and Expenses

Year to Date as of January 31, 2021

58% of Fiscal Year Elapsed

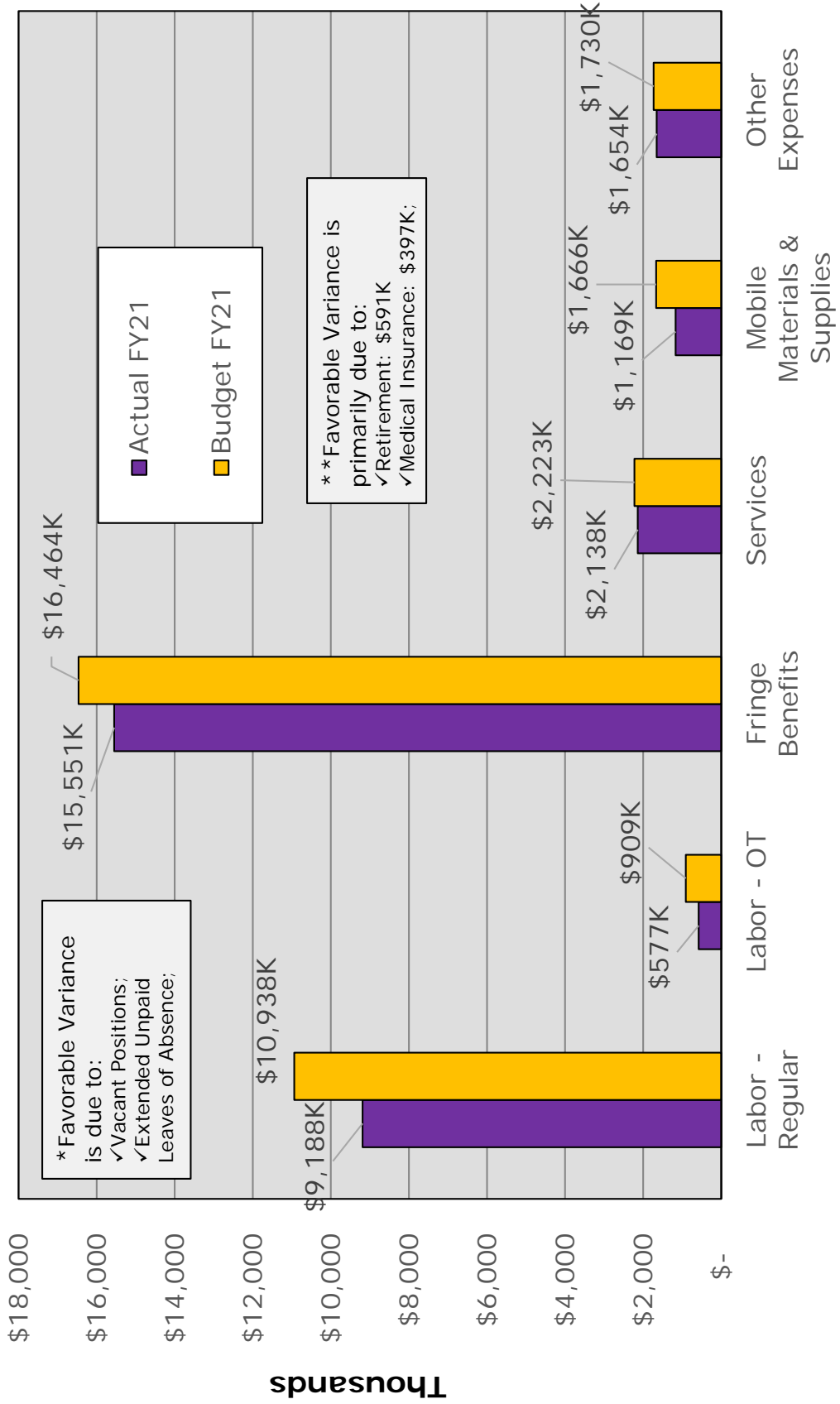
\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$32,903	\$34,492	(\$1,589)
Operating Expenses:			
Labor - Regular	\$9,188	\$10,938	\$1,750
Labor - Overtime	\$577	\$909	\$332
Fringe Benefits	\$15,551	\$16,464	\$913
Non-Personnel Expenses	\$4,961	\$5,619	\$658
Total Operating Expenses:	\$30,277	\$33,930	\$3,653
Transfers:	(\$1,349)	(\$1,219)	(\$130)
Operating Balance:	\$1,277	(\$657)	\$1,934

FY21 Operating Revenue by Major Funding Source
Year to Date as of January 31, 2021:
58% of Fiscal Year Elapsed

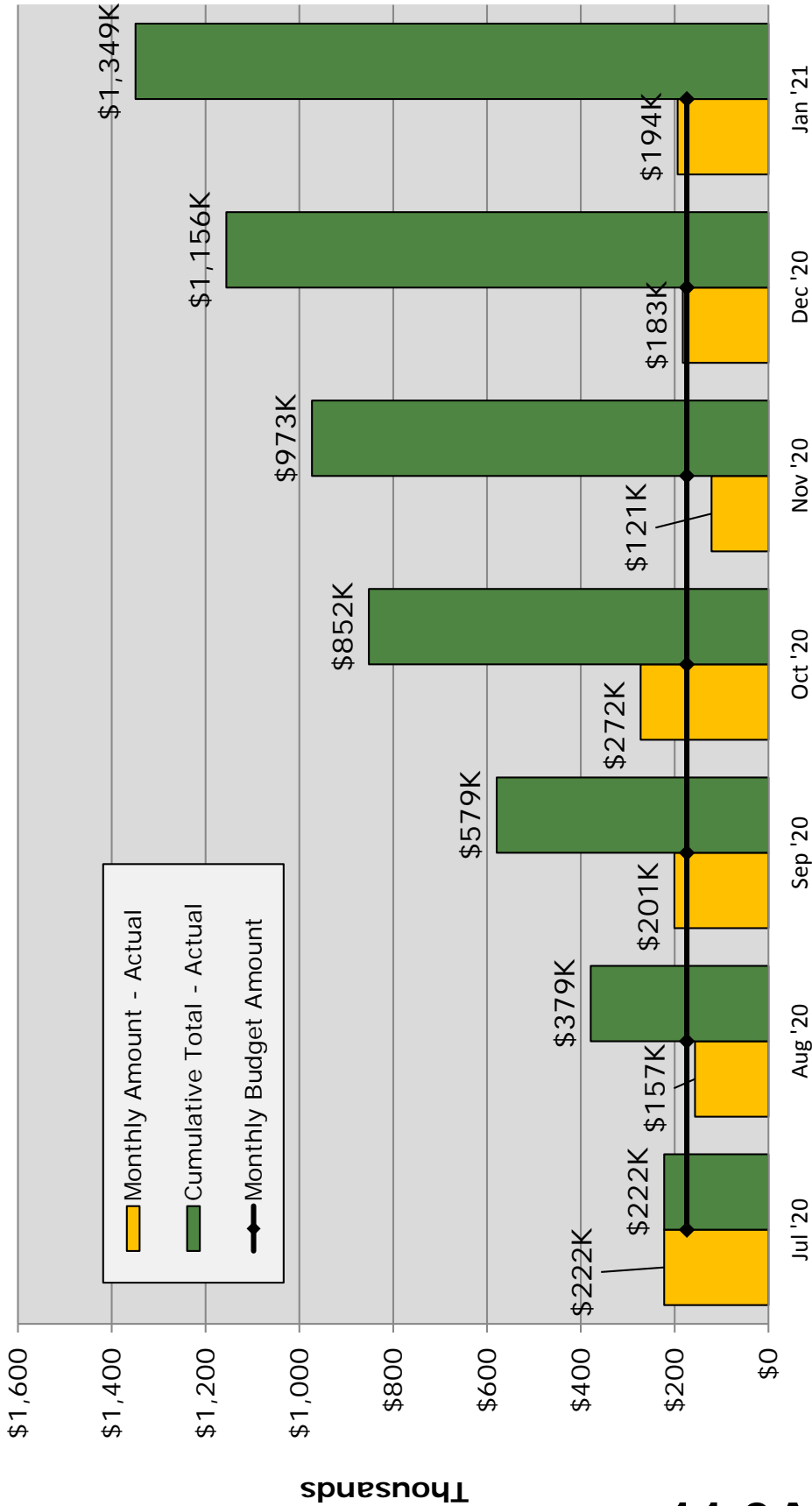


FY21 Operating Expenses by Major Expense Category Year to Date as of January 31, 2021

58% of Fiscal Year Elapsed



FY21 Transfers to Capital Budget: Measure D
Year to Date as of January 31, 2021
58% of Fiscal Year Elapsed



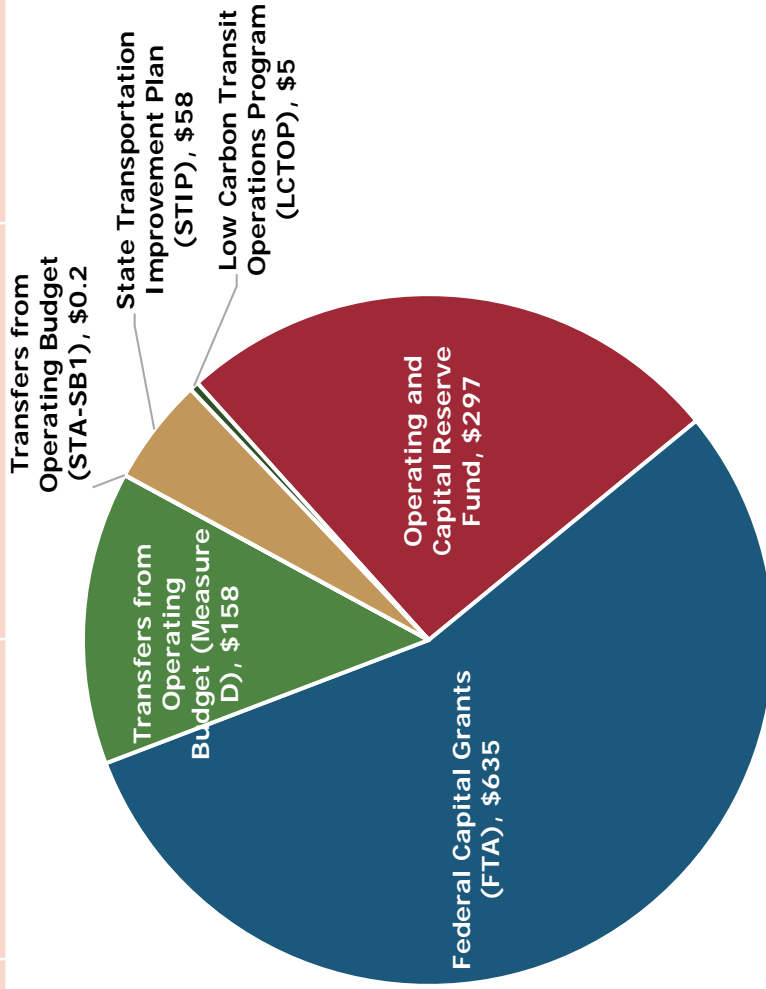
FY21 Transfer to Capital Budget Commitment = \$2.3M (Measure D and STA)
"Bus Replacement Program"

FY21 Capital Budget:

Spending Year to Date (by Funding Source) as of January 31, 2021

58% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Funding:	\$1,152	\$27,629	4.2%



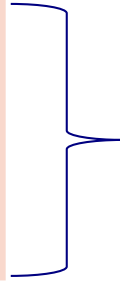
Actual YTD

FY21 Capital Budget:

Spending Year to Date as of January 31, 2021

58% of Fiscal Year Elapsed

\$ in Thousands	Actual YTD	Total FY21 Budget	% Spent YTD
Total Capital Projects:	\$1,152	\$27,629	4.2%



Attachment A

Project Category:	Actual Spending YTD:
Construction Related Projects	\$55
Facilities Repair & Improvements	\$703
Revenue Veh Replacement & Campaigns	\$223
Revenue Veh Replacement & Campaigns - Electrification Projects	\$86
Non-Revenue Vehicle Replacement	\$1
Fleet & Maintenance Equipment	\$8
Misc.	\$77

FY21 Top Nine Capital Projects:

Status Report: Year to Date as of January 31, 2021

58% of Fiscal Year Elapsed (*\$ in Thousands*)

Top Capital Projects: (=> \$1,000K)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of February 25, 2021:
Electric Bus (3) + Infra & Proj Mgmt. (FTA 5339c Low-No FY16)	\$15	\$4,655	0.3%	Reviewing Santa Barbara draft RFP. Discussing Charging Infrastructure options for MCI buses.
Replace Six (6) CNG Buses (PTMISEA)	\$0	\$4,136	0.0%	Purchase placed on Dec 10, 2020, no further update.
FY18 STIP – 2 ZEBs (STIP, LPP, HVIP = \$300K) & 2 Electric Buses (Watsonville Circulator & Service) (FY15/16 & 17/18 LCTOP)	\$10	\$4,371	0.2%	One bus arrived on Feb 19, 2021. Performing evaluation and corrections. Scheduling training for mechanics and bus operators. Other buses to arrive throughout March
Metro owned Paracruz Facility FY20 LPP, Grant Match for 5339(b)	\$54	\$2,286	2.4%	Finalizing design plans and documentation for county permit application, to apply early March 2021. Developing reports for required for Grant application.
Pacific Station/Metro Center Redevelopment w/City of SC (Bus Replacement Funds – Board Commitment: \$4M (\$1M/year: FY20 – FY23)	\$1	\$2,148	0.0%	Ongoing discussions with the City/Consultant. Identifying METRO needs for administrative space and bus tarmac logistics. Grant application delayed to spring 2021

FY21 Top Nine Capital Projects *con't*:

Status Report: Year to Date as of January 31, 2021

58% of Fiscal Year Elapsed (*\$ in Thousands*)

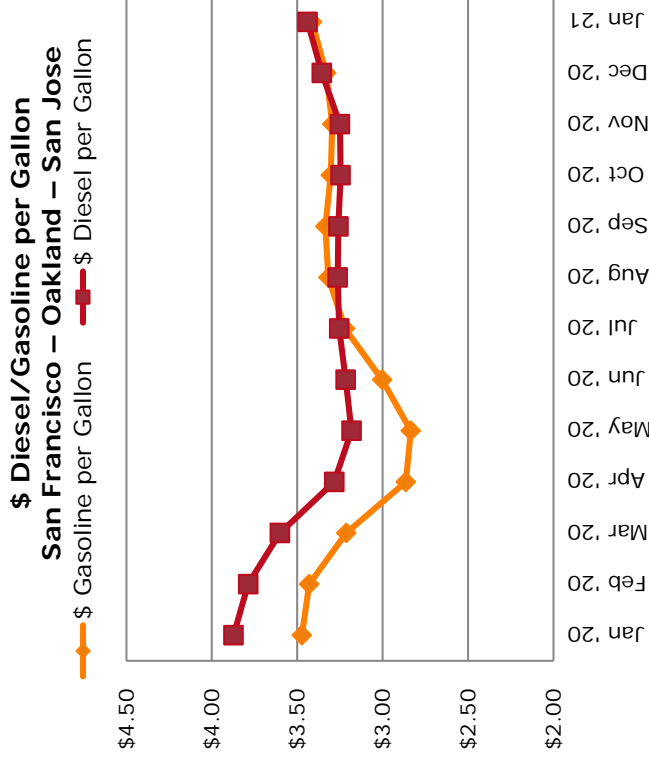
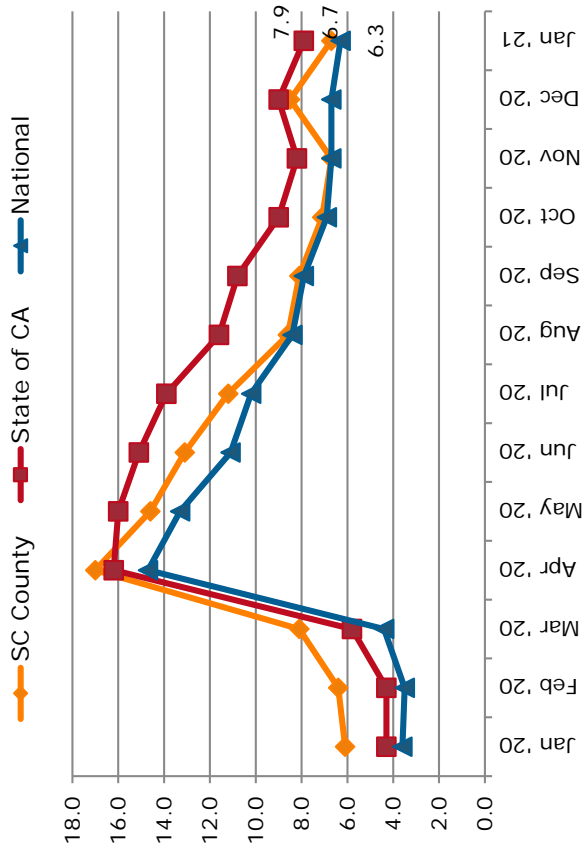
Attachment A

Top Capital Projects: (=>\$1,000)	Actual YTD	Total FY21 Budget	% Spent YTD	Status as of February 25, 2021:
14 CNG Buses, Lease to Buy; Capital Lease - Year 1 of 6 Prin Only - (Bus Replacement Fund: SGR; Measure D)	\$0	\$1,500	0.0%	Project is on hold pending re-evaluation after the pandemic.
2 35' CNG Buses (FY19 Caltrans Discretionary FTA 5339, Bus Replacement Fund)	\$0	\$1,360	0.0%	Obtaining quotes for Bus Inspector services, to perform required Pre-Award Buy America Audit prior to making purchase. CalAct Funding to be released shortly.
Maint Yard-Security Hardening/Expanded Parking/Access Control	\$37	\$974	3.8%	Editing Technical Specifications for IFB with Civil Engineer. IFB to be posted on Bonfire in March.
7 Replacement Paracruz Vans (FY19 LLP, Measure D); 3 Paracruz Vans (STBG FY19 via RTC)	\$0	\$863	0.0%	Procurement placed on Jan 15, 2021
Total Top 9:	\$117	\$22,293	0.5%	
Other Smaller Projects:	\$1,035	\$5,336	19.4%	
Total <u>ALL</u> Projects:	\$1,152	\$27,629	4.2%	

Additional Information

Economic Indicators & Ridership:

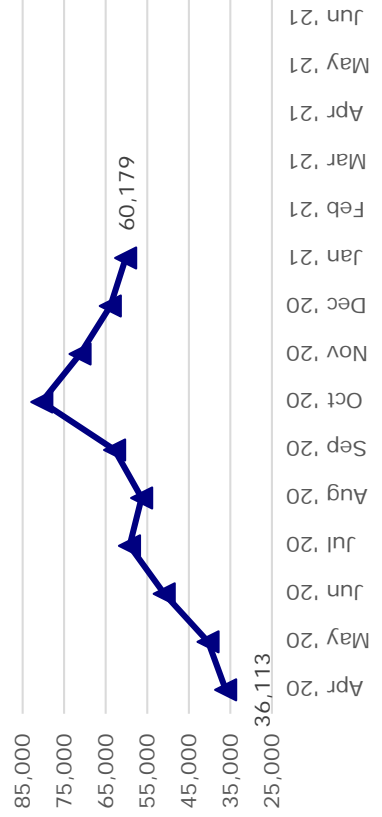
* Unemployment Rate %



FY20-FY21 Ridership: January YTD

Ridership	FY20	FY21	% Change
Total	2,802,849	454,442	-83.8%
Hwy 17	161,626	21,856	-86.5%
Local	2,641,223	432,586	-83.6%
UCSC	1,425,624	51,033	-96.4%
Cabrillo	173,602	3,069	-98.2%
Non-Student	1,041,997	378,484	-63.7%

FY20-FY21 Ridership Recovery



FY21 Operating Revenue, Expenses, and Transfers:
Year to Date as of February 28, 2021: PRELIMINARY:

67% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$35,858	\$37,579	(\$1,720)
Operating Expenses:			
Personnel Expenses	\$28,328	\$31,722	\$3,394
Non-Personnel Expenses	\$5,678	\$6,422	\$744
Total Operating Expenses:	\$34,006	\$38,144	\$4,138
Transfers:			
Transfers to Capital Budget	(\$1,577)	(\$1,394)	(\$184)
Transfers from COVID Reserves	\$0	\$0	\$0
Total Transfers:	(\$1,577)	(\$1,394)	(\$184)
Operating Balance:	\$275	(\$1,959)	\$2,234

*Operating Balance is positive; transfers from COVID Reserves are not needed.

Questions

DATE: March 26, 2021
TO: Board of Directors
FROM: Chuck Farmer, CFO



**SUBJECT: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT
AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution declaring vehicles and/or obsolete equipment as ready for disposal or auction and direct the CEO to dispose of the surplus items in conformance with METRO's Administrative Policy Number AP-2020 - Fixed Assets and Inventoried Items

II. SUMMARY

- In accordance with Santa Cruz Metropolitan Transit District's (METRO) policy on disposal of fixed assets, at least once per year Finance Department management shall recommend to the Board of Directors (Board) a list of items to be declared excess with appropriate action for disposal.
- Vehicles and/or equipment have exceeded their useful lives and are no longer needed by METRO.
- Staff recommends that the Board approve the resolution for the disposal or auction of excess property (Attachment A) and declare the item(s) listed in Exhibit A as excess and direct staff to use appropriate action for disposal.

III. DISCUSSION/BACKGROUND

The following vehicles/equipment identified in the Excess Vehicle & Equipment Listing (Exhibit A) have become obsolete and surpassed their useful life expectancy:

- One (1) 2007 Ford Focus no. 0707
- One (1) 2006 Ford Braun Transporter no. PC2604

The vehicles recommended for disposal are fully depreciated, so there is no financial obligation to a granting agency with regard to the recommended disposal. METRO no longer has a need for these assets; therefore, they are recommended for disposal at this time.

The disposition of these assets has been coordinated with management and staff in processing them for disposal, recycling or auction, if appropriate.

Staff recommends that the Board approve a resolution (Attachment A) and declare the items listed in Exhibit A as excess and direct staff to use appropriate action for disposal.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to Financial Stability, Stewardship, & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The estimated gross market value of these vehicles is approximately \$1,000 each. All vehicles/equipment items have reached the end of their useful life and are obsolete. There is no financial impact as a result of these disposals.

Any revenue generated from the sale of vehicles, equipment or inventory is recorded in the District's general ledger to account 407090-100 "Gain/Loss on Disposal of Assets."

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Keep the vehicles in capital asset inventory. Staff does not recommend this alternative because the items have exceeded their useful life and/or are cost-prohibitive to repair and are no long in use.

VIII. ATTACHMENTS

Attachment A: Resolution to Approve for the Disposal or Auction of Excess Property

Exhibit A: Excess Vehicle & Equipment Listing—as of March 26, 2021

Prepared by: Lorraine Bayer, Accountant II

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION TO APPROVE THE DISPOSAL OR AUCTION OF EXCESS ASSETS

WHEREAS, the Santa Cruz Metropolitan Transit District (District), receives federal financial assistance from the Federal Transit Administration (FTA) to acquire real property, equipment and supplies, and rolling stock; and

WHEREAS, all such assets must be managed, used, and disposed of in accordance with applicable laws and regulations; and

WHEREAS, the FTA prescribes the method and delivers guidance to public transit operators to comply with grant management requirements in accordance with the regulations in *Title 49 Code of Federal Regulations, part 24 (49CFR 24)* and FTA Circular 5010.1E; and

WHEREAS, the acquisition cost of each item identified as excess is greater than \$5,000; and

WHEREAS, the District has determined that it is necessary to either dispose of the property, and/or to place the items up for auction.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that it hereby resolves, determines and orders as follows:

1. The following assets are declared excess property on the Excess Vehicle & Equipment Listing as of 03/26/2021, "Exhibit A" and may be disposed of or auctioned as such:
 - a. "One (1) 2007 Ford Focus no. 0707";

Attachment A

Resolution No. _____
Page 2 of 3

- b. "One (1) 2006 Ford Braun Transporter no. PC2604";

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District on March 26, 2021, by the following vote:

AYES: DIRECTORS –

NOES: DIRECTORS –

ABSENT: DIRECTORS –

ABSTAIN: DIRECTORS –

Donna Lind, Board Chair

ATTEST:

ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment A

Resolution No. _____
Page 3 of 3

EXHIBIT A, SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RESOLUTION NO. _____

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 03/26/2021

(Attached)

Exhibit A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT										
EXCESS VEHICLE & EQUIPMENT LISTING AS OF 03/26/2021										
Vehicle or Asset Tag #	Description	Acquisition Date	Cost	Accumulated Depreciation	Net Book Value	Est. Market Value	Reason for Disposal	Condition	VIN / SN	License #
0707	2007 FORD FOCUS	10/1/2006	\$ 14,015	\$ 14,015	\$ -	\$ 1,000	END OF USEFUL LIFE	POOR	1FAHP34N57W183477	E1263661
PC2604	2006 FORD BRAUN TRANSPORTER	1/1/2008	\$ 55,255	\$ 55,255	\$ -	\$ 1,000	END OF USEFUL LIFE	POOR	1FTSS34L66DA91642	E1258197



DATE: March 26, 2021
TO: Board of Directors
FROM: Greg Willis, Purchasing Manager
SUBJECT: **ACCEPT AND FILE THE QUARTERLY PROCUREMENT REPORT FOR 4TH QUARTER OF FY21**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Quarterly Procurement Report for the 4th quarter of FY21

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a Quarterly Procurement Report for the 4th quarter of FY21, covering the months of April through June.
- Each quarter staff will provide a Quarterly Procurement Report listing anticipated formal procurements within the upcoming quarter that are not being presented to the Board separately.

III. DISCUSSION/BACKGROUND

The purpose of this report is to provide the Board an opportunity to review and comment on upcoming formal procurements before they are ready for award.

Formal procurements are defined as construction valued at \$10,000 or more, and goods, materials and professional services valued at \$50,000 or more. Formal procurements related to major projects will be presented to the Board separately in stand-alone staff reports.

Attachment A details the regular formal procurements the Purchasing Department is planning on issuing during the 4th quarter of FY21 (April through June).

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

N/A

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

N/A

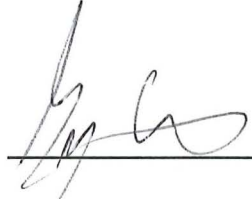
VIII. ATTACHMENTS

Attachment A: FY21 4th Quarter Anticipated Procurements Listing

Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

Greg Willis, Purchasing Manager



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Anticipated Procurement Listing

FY21: 4th Quarter

Month Anticipated to be Issued	Description	Purpose	Department	Funding Source	Anticipated Value	Project No.
Expiring Reoccurring Professional Services Contracts						
March	Purchase, Delivery and Servicing of METRO's Revenue and Non-Revenue Tires	New tires for revenue buses and non-revenue paratransit and support vehicles, as well as remanufactured tire services	Fleet	Operating	\$600,000 (initial 3-year term)	n/a
Vehicles						
April	2 35' Gillig CNG Coaches	To replace aging fleet	Fleet	FY19 SGR and PTMISEA	\$ 1,360,000	to be assigned

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021
TO: Board of Directors
FROM: Wondimu Mengistu, Grants/Legislative Analyst
SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY21 LOW CARBON TRANSIT OPERATIONS PROGRAM

I. RECOMMENDED ACTION

That the Board adopt a resolution designating the CEO as the Authorized Agent to submit a grant application and execute all agreements and actions necessary to receive funds from the FY21 Low Carbon Transit Operations Program, including authorizing the CEO to request the SCCRTC pass its allocation of FY21 LCTOP funds to METRO

II. SUMMARY

- The California State Controller's Office (SCO) has allocated funds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program (LCTOP) for transit projects that reduce greenhouse gas emissions.
- For FY2020-21 (FY20), the State Controller's Office allocated \$529,673 to Santa Cruz County, \$279,033 to the Santa Cruz County Regional Transportation Commission (SCCRTC) and \$250,640 to the Santa Cruz Metropolitan Transit District (METRO) to implement an LCTOP project.
- Staff recommends using the FY21 LCTOP funds for operating assistance for up to one year for the Zero-Emission Watsonville Circulator Project, which will deploy new battery-electric buses on a new circulator route in downtown Watsonville starting in the Fall of 2021.
- METRO requests that the SCCRTC contribute 85.5% of its allocation amount of \$279,033 to METRO for its Zero-Emission Watsonville Circulator Operating Project.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the CEO as the Authorized Agent to submit an application and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to receive the LCTOP funds.

III. DISCUSSION/BACKGROUND

In 2006, Governor Schwarzenegger executed the California Global Warming Solutions Act of 2006 (AB 32), landmark legislation that set targets to reduce greenhouse gas emissions to 1990 levels by 2020. AB 32 spawned trailing legislation that created new programs and designated various state agencies to administer them. In 2014, Governor Brown signed the Transit, Affordable Housing and Sustainable Communities Program (SB 862), which distributed revenue from the sale of carbon emission credits to various programs, to increase transit ridership and reduce overall emissions from transportation sources. SB 862 established the Low Carbon Transit Operations Program (LCTOP) to distribute Cap-and-Trade revenue to regional transportation planning agencies and to public transit operators for new services and infrastructure that expand transit service, increase ridership and reduce emissions.

The LCTOP is a formula grant program that receives 5% annually of Greenhouse Gas Reduction Funds generated from the sale of carbon credits in the Cap and Trade program. The State Controller's Office (SCO) then allocates the LCTOP funds to Regional Transportation Planning Agencies (the SCCRTC in Santa Cruz County) and to public transit agencies by the same formula used to allocate State Transit Assistance (STA) funds. For the FY21 program, the SCO allocated \$279,033 to the SCCRTC and \$250,640 to METRO for a total of \$529,673 to Santa Cruz County. METRO requests that SCCRTC allocate 85.5% (\$238,573) of its FY21 LCTOP funds to METRO for its Zero-Emission Watsonville Circulator Operating Project. If the SCCRTC concurs, METRO will submit an allocation request for the combined total of \$489,213 allocated to Santa Cruz County for FY21.

Programming 85.5% of the region's FY21 LCTOP funds to METRO is consistent with the TDA percentage formula allocation of funds (85.5% to METRO and 14.5% to other program recipients).

Eligible projects for LCTOP include expenditures that directly enhance or expand transit service by supporting new or expanded bus services, and may include fueling, maintenance and other costs to operate those services. Staff recommends using the FY21 LCTOP funds for operating assistance for the Zero-Emission Watsonville Circulator Project. The new service is designed to increase transit ridership by providing more frequent service to desirable commercial and professional destinations in Watsonville between 10 a.m. and 8 p.m. daily. METRO staff estimates that FY20-21 LCTOP funds would provide operating assistance to operate the new route for about a year. The new route serves one of the lowest income communities in METRO's service area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also provide additional service in an area of the county with a high proportion of transit users.

The deadline to submit the FY21 application is April 9, 2021. The application requires a Board Resolution to approve the project and authorize the CEO as the

Authorized Agent to submit an application, execute agreements and receive funds. Caltrans will pay the funds in advance of project implementation.

Staff recommends that the Board approve using LCTOP funds for the Zero-Emission Watsonville Circulator Operating Project and adoption of a resolution (Attachment A) to:

1. Designate the CEO as the Authorized Agent to submit an application and execute all agreements necessary to receive LCTOP funds from Caltrans and authorize the CEO to execute Certifications and Assurances required to participate in the Low Carbon Transit Operating Program (Attachment B).
2. Authorize the CEO to request that the SCCRTC pass its allocation of FY21 LCTOP funds to METRO (Attachment C).

IV. FINANCIAL CONSIDERATIONS/IMPACT

METRO would receive a total of \$489,213 from the FY21 LCTOP allocation to Santa Cruz County, including \$238,573 of SCCRTC's share. METRO will deposit these funds into a segregated, interest-bearing account until they are expended on the Watsonville Circulator Operating Project, as described in detail above.

V. CHANGES FROM COMMITTEE

N/A

VI. ALTERNATIVES CONSIDERED

Do not receive the FY21 LCTOP allocation. Staff does not recommend this alternative because METRO would lose critically needed revenue to operate the new route for approximately one year.

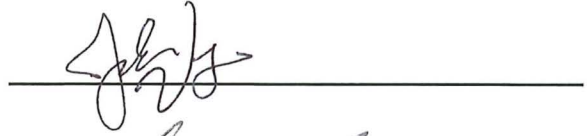
VII. ATTACHMENTS

- Attachment A:** Resolution designating the CEO as the Authorized Agent and authorizing the execution of Certifications and Assurances for the Low Carbon Transit Operating Program
- Attachment B:** Authorized Agent and Certifications and Assurance Forms
- Attachment C:** Letter to SCCRTC requesting its LCTOP transfer to METRO

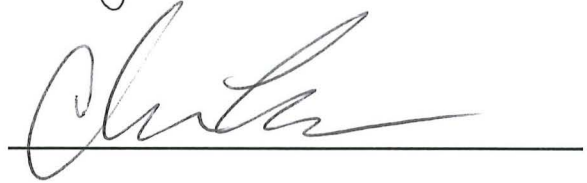
Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

VIII. APPROVALS

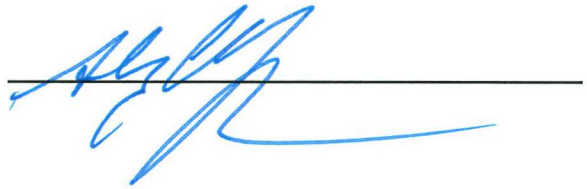
John Urgo, Planning
and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING THE CEO/GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FY2020 - 2021 FUNDS FROM THE LOW CARBON TRANSIT OPERATIONS PROGRAM

WHEREAS, California Governor Brown executed the Transit, Affordable Housing and Sustainable Communities Program (SB 862) in 2014 to reduce greenhouse gas emissions from the transportation sector; and

WHEREAS, SB 862 established the Low Carbon Transit Operations Program (LCTOP) to receive revenue from the sale of emission allowances in California's Cap-and-Trade program and distribute these funds to transit operators and regional transportation planning agencies for projects that increase transit ridership; and

WHEREAS, SB 862 designated the California Department of Transportation (Caltrans) as the administrative agency to implement, monitor and establish Guidelines for the LCTOP; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) is an eligible LCTOP recipient that can receive funds directly from the LCTOP and from other sponsors to which the LCTOP also allocates funds; and

WHEREAS, the Santa Cruz Metropolitan Transit District staff proposes Board authorization to claim the FY2020 – 2021 LCTOP funds allocated by the State Controller's Office to Santa Cruz County to METRO for operating assistance to operate the new route for approximately one year; and

WHEREAS, the METRO staff proposes Board authorization to request that the Santa Cruz County Regional Transportation Commission sponsor METRO's project and contribute its FY2020 – 2021 LCTOP allocation to METRO; and

WHEREAS, METRO staff recommends the Board authorizes submittal of the following allocation request to the California Department of Transportation for Santa Cruz County's FY2020 - 2021 LCTOP funds:

Project Name: FY2020 - 2021 Zero-Emission Watsonville Circulator Operating Project

Attachment A

LCTOP Funds Requested: FY2020 – 2021 Santa Cruz County allocation: \$489,213.

Short Description:

The Project will deploy new battery-electric buses on a new circulator route in downtown Watsonville in the Fall of 2021. The new route serves one of the lowest income communities in METRO's service area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also provide additional service in an area of the county with a high proportion of transit users.

Contributing Sponsor: Santa Cruz County Regional Transportation Commission: \$238,573.

Populations: Project is within and serves SB535-defined disadvantaged communities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and the applicable statutes, regulations and guidelines for the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby designates Alex Clifford, CEO/General Manager, or designee, as the Authorized Agent to execute all agreements and take all actions necessary to receive funds from the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby authorizes Alex Clifford, CEO/General Manager, or designee, to request that the SCCRTC pass its allocation of LCTOP funds to METRO and authorize staff to use the FY2020 – 2021 LCTOP funds for operating assistance to operate the new route for approximately one year.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 26th Day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
DONNA LIND, Board Chair

ATTEST _____
ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment B



FY 2020-2021 LCTOP

Authorized Agent

AS THE Board Chair

(Chief Executive Officer/Director/President/Secretary)

OF THE Santa Cruz Metropolitan Transit District

(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Alex Clifford, CEO/General Manager

OR

(Name and Title of Authorized Agent)

OR

(Name and Title of Authorized Agent)

OR

(Name and Title of Authorized Agent)

OR

(Name and Title of Authorized Agent)

Donna Lind

(Print Name)

Board Chair

(Title)

(Signature)

Approved this 26 day of March, 2021

Attachment B



FY 2020-2021 LCTOP Certifications and Assurances

Lead Agency: Santa Cruz Metropolitan Transit District

Project Title: Zero-Emission Watsonville Circulator Operating Project

Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).

Attachment B



FY 2020-2021 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:
 - a. Semi-Annual Progress Reports by May 15th and November 15th each year.
 - b. A Close Out Report within six months of project completion.
 - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
 - d. Project Outcome Reporting as defined by CARB Funding Guidelines.
 - e. Jobs Reporting as defined by CARB Funding Guidelines.
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with

Attachment B



FY 2020-2021 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times

Attachment B



FY 2020-2021 LCTOP

during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Alex Clifford

(Print Authorized Agent)

CEO/General Manager

(Title)

(Signature)

(Date)

Attachment B



FY 2020-2021 LCTOP

Allocation

Lead Agency:	Santa Cruz Metropolitan Transit District
Project Title:	Zero-Emission Watsonville Circulator Operating Project
Regional Entity:	Santa Cruz County Regional Transportation Commission
County:	Santa Cruz

Lead Agency: I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, Lead Agency shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Authorized Agent:	Alex Clifford
Title:	CEO/General Manager
Lead Agency:	Santa Cruz Metropolitan Transit District

Signature:	
PUC Funds Type:	99313 \$ 238,573
PUC Funds Type:	99314 \$ 250,640

Contributing Sponsor(s): The contributing sponsor is an entity that passes funds to the Lead Agency to support a project. The contributing sponsor could be the regional entity (PUC 99313) passing their funds to a recipient agency within their region or a recipient agency (PUC 99314) passing their funds through to either a regional entity or a recipient agency within their region. The contributing sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) they are contributing the project. Sign below or attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional Contributing Sponsors.

Authorized Agent:	Guy Preston
Title:	Executive Director
Lead Agency:	Santa Cruz County Regional Transportation Commission

Signature:	
PUC Funds Type:	99313 \$ 238,573
PUC Funds Type:	99314 \$ 250,640

Attachment C

Santa Cruz Metropolitan Transit District



March 5, 2021

Mr. Guy Preston, Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060-3911

RE: Request for SCCRTC to Sponsor METRO's FY 2020 - 2021 Low Carbon Transit Operations Allocation Request

Dear Mr. Preston:

The Santa Cruz Metropolitan Transit District (METRO) requests that the Santa Cruz County Regional Transportation Commission (RTC) delegate its FY2020 – 2021 allocation of Low Carbon Transit Operations Program (LCTOP) funds to METRO for a public transit project to reduce greenhouse gas emissions. The LCTOP guidelines allow a recipient to contribute its allocation to another eligible recipient which would then be responsible for project implementation in accordance with all guidelines.

The State Controller's Office allocated FY 2020 – 2021 LCTOP funds to regional transportation planning agencies and transit operators using the same distribution formula specified for STA funds under Public Utilities Code 99313 and 99314 (§99313 and §99314). Accordingly, the RTC will receive \$279,033 and METRO will receive \$250,640 in FY 2020 - 2021 LCTOP funds. METRO requests that RTC allocate 85.5% of FY 2020 – 2021 LCTOP funds to METRO for its Zero-Emission Watsonville Circulator Operating Project. If the RTC concurs, METRO will submit an allocation request for the combined total of \$489,213 allocated to Santa Cruz County for FY 2020- 2021.

Programming 85.5% of the region's FY21 LCTOP funds to METRO is consistent with the TDA percentage formula allocation of funds (85.5% to METRO and 14.5% other program recipients).

Eligible projects for LCTOP include expenditures that directly enhance or expand transit service by supporting new or expanded bus services, and other costs to operate those services. METRO's Zero-Emission Watsonville Circulator Operating Project is designed to reduce the number of riders using intercity buses for local trips and increase the number of transit passengers by providing more frequent service to desirable commercial and professional destinations in Watsonville between 10am and 8pm daily. METRO staff estimates that FY20-21 LCTOP funds would provide operating assistance to operate the new route for about a year. The new route serves one of the lowest income communities in METRO's service area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also create a more productive route with ridership anticipated to exceed the current route.

Attachment C

The METRO Board of Directors will adopt a resolution authorizing this project at their March 26, 2021 meeting. The application is due to Caltrans by April 9, 2021; therefore, I would request that the RTC consider authorizing the sponsored project at its April 1, 2021 meeting.

If the RTC authorizes sponsorship of METRO's FY2020-2021 LCTOP project, please provide a letter to METRO which specifies that the RTC is a contributing sponsor of \$238,573 in FY2020-2021 LCTOP §99313 funds for the project. The RTC Executive Director will then be asked to sign the application as a contributing sponsor.

Please call me if you would like to discuss any part of this proposal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alex Clifford", with a long horizontal flourish extending to the right.

Alex Clifford

CEO/General Manager



DATE: March 26, 2021
TO: Board of Directors
FROM: Wondimu Mengistu, Grants/Legislative Analyst
SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE CEO AS THE AUTHORIZED AGENT TO EXECUTE A MASTER AGREEMENT AND SUPPLEMENTAL AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR GRANT AWARDS

I. RECOMMENDED ACTION

That the Board adopt a resolution authorizing the CEO to execute a Master Agreement and Supplemental Agreements with the California Department of Transportation for grant funds allocated to METRO.

II. SUMMARY

- Throughout the year, the Department of Transportation (DOT) and/or the Federal Transportation Administration (FTA) release many opportunities to apply for grant funding administered through the California Department of Transportation (Caltrans).
- All Caltrans' administered grant programs require that a receiving agency have a Master Agreement in place.
- All Master Agreements require a Board of Directors (Board) adopted resolution to authorize the CEO to administer each transportation related project via a program supplemental agreement.
- The Master Agreement is good for ten years and, when individual grants are awarded, Supplemental Agreements are signed for each grant project.
- The current Master Agreement expires on March 28, 2021. The new Master Agreement will expire in March 2031.
- Authorizing the attached Resolution will allow the CEO to sign the necessary new Master Agreement and Supplemental Agreements with Caltrans for Caltrans grants programs.

III. DISCUSSION/BACKGROUND

Throughout the year, the Department of Transportation (DOT) and/or the Federal Transportation Administration (FTA) release many opportunities to apply for grant funding administered through the California Department of Transportation

(Caltrans). All Caltrans' administered grant programs require the receiving agency to have a Master Agreement in place.

In 2011, the Board adopted a resolution to approve a master agreement between Caltrans and the METRO for federal-aid transportation projects (MA64A0048 A01), setting forth the general terms and conditions under which all federal-aid projects shall be administered. The Master Agreement is good for ten years and, when individual grants are awarded for projects, Caltrans prepares a specific Supplemental Agreement to the Master Agreement for that grant. The current Master Agreement expires on March 28, 2021.

A new Master Agreement with Caltrans must be executed in order to receive state and federal grant funds administered by Caltrans, including the State Transportation Improvement Programs (STIP), the Local Partnership Program (LPP), FTA Section 5307 Urbanized Area Formula Program, FTA Section 5339 Bus and Bus Facilities, FTA Section 5311 formula funding program (rural operations), and the Low Carbon Transit Operations Program (LCTOP).

Staff recommends adoption of the attached resolution to allow the CEO to execute a Master Agreement and future Supplemental Agreements with Caltrans for Caltrans grant programs.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

METRO must have a current Master Agreement on file with Caltrans in order to receive funding from various sources, including the FTA and state transportation funding programs. Examples of current projects requiring a new Master Agreement are the installation of an Intelligent Transportation System (\$1.4m), purchase 2 fixed-route, 40-foot zero-emission, battery-electric buses (\$1.7m), refurbish 4 fixed-route buses (\$0.9m), replace two diesel-fueled buses with two CNG buses (\$1.3m) and annual rural operating assistance (approximately \$0.8m).

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Do not renew the current Master Agreement, which expires on March 28, 2021. This is not recommended, as METRO would not continue to be eligible for securing federal and state funds.

VIII. ATTACHMENTS

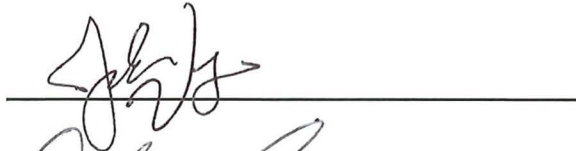
Attachment A: Resolution Authorizing the CEO to Sign the Caltrans Master Agreements for Caltrans-administered Grants Programs

Attachment B: Master Agreement No. 64A0048 A02

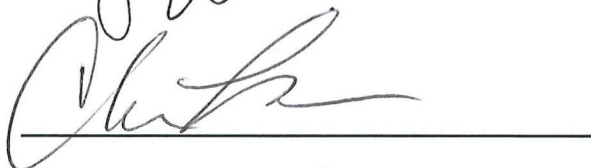
Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

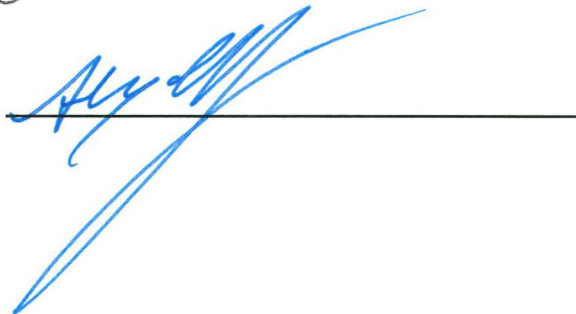
John Urgo, Planning
and Development Director



Approved as to fiscal impact:
Chuck Farmer,
Chief Financial Officer



Alex Clifford, CEO/General Manager





BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF A MASTER AGREEMENT AND PROGRAM SUPPLEMENTS FOR STATE-FUNDED TRANSIT PROJECTS

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) may receive state funding from the California Department of Transportation (Department) now or sometime in the future for transit projects; and

WHEREAS, substantial revisions were made to the programming and funding process for the transportation projects programmed in the State Transportation Improvement Program, by Chapter 622 (SB 45) of the Statutes of 1997; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to execute an agreement with the Department before it can be reimbursed for project expenditures; and

WHEREAS, the Department utilizes Master Agreements for State-Funded Transit Projects, along with associated Program Supplements, for the purpose of administering and reimbursing state transit funds to local agencies; and

WHEREAS, METRO wishes to delegate authorization to execute these agreements and any amendments thereto to Alex Clifford, CEO/General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of METRO that the fund recipient agrees to comply with all conditions and requirements set forth in this agreement and applicable statutes, regulations and guidelines for all state-funded transit projects; and

Attachment A

BE IT FURTHER RESOLVED that Alex Clifford, CEO/General Manager is authorized to execute the Master Agreement and all Program Supplements for State-Funded Transit Projects and any Amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 26th Day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
Donna Lind, Board Chair

ATTEST _____
ALEX CLIFFORD
CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Master Agreement State Funded Transit Projects



California Department of Transportation

DIVISION OF RAIL AND MASS TRANSPORTATION
1120 N STREET, ROOM 3300
P. O. BOX 942874, MS-39
SACRAMENTO, CA 94274-0001
PHONE (916) 654-8012

Attachment B

- THIS PAGE INTENTIONALLY LEFT BLANK -

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
DIVISION OF RAIL AND MASS TRANSPORTATION**

TABLE OF CONTENTS

<i>FUNDING SOURCES COVERED BY THIS AGREEMENT as identified in each Program Supplement</i>	<i>1</i>
<i>ARTICLE I - PROJECT ADMINISTRATION</i>	<i>1</i>
Section 1. Program Supplement	1
A. General	1
B. Project Overrun	4
C. Scope of Work	4
D. Program Supplement Amendments	4
Section 2. Allowable Costs and Payments	4
A. Allowable Costs and Progress Payment Vouchers	5
B. Advance Payments (TCR Projects Only)	5
C. Expedited Payments (Excludes TCR Projects)	6
D. Advance Expenditure of Local Funds	6
E. Travel Reimbursement	7
F. Final Invoice	7
<i>ARTICLE II – GENERAL PROVISIONS</i>	<i>7</i>
Section 1. Funding	7
A. Local Match Funds	7
B. Funding Contingencies	8
C. Funds Movement	8
Section 2. Audits and Reports	8
A. Cost Principles	8
B. Record Retention	9
C. Quarterly Review	10
Section 3. Special Requirements	10
A. California Transportation Commission (CTC) Resolutions	10
B. Recipient Resolution	11
C. Termination	11
D. Third Party Contracting	12
E. Change in Terms/Amendments	13
F. Project Ownership	13
G. Disputes	15
H. Hold Harmless and Indemnification	15
I. Labor Code Compliance	16
J. Non-Discrimination	16
K. State Fire Marshal Building Standards	17
L. Americans with Disabilities Act	17
M. Access for Persons with Disabilities	17
N. Disabled Veterans Program Requirements	17
O. Environmental Process	18

ARTICLE III – SPECIAL PROVISIONS _____ **18**

Section 1. Bond Provisions _____ **19**

 A. General Bond Provisions _____ 18

Section 2. TCRP PROJECTS _____ **21**

Section 3. PROJECT MANAGEMENT _____ **21**

Attachment I -- CTC Resolution G-91-2 _____ **22**

Attachment II -- Recipient Agency Board Resolution _____ **24**

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
DIVISION OF RAIL AND MASS TRANSPORTATION**

**MASTER AGREEMENT
STATE FUNDED TRANSIT PROJECTS**

Effective Date of this Agreement: TBD (date of execution/final signature)

Termination Date of this Agreement: TBD (10 yrs from date of execution/final signature)

Recipient: Santa Cruz Metropolitan Transit District

**APPLICABLE FUNDING SOURCES COVERED BY THIS AGREEMENT WILL BE
IDENTIFIED IN EACH SPECIFIC PROGRAM SUPPLEMENT
ADOPTING THE TERMS OF THIS AGREEMENT**

- ◆ **General Fund**
- ◆ **State Highway Account**
- ◆ **Public Transportation Account**
- ◆ **Clean Air and Transportation Improvement Act of 1990 (PROP. 116) Bond Fund**
- ◆ **Traffic Congestion Relief Fund (TCR), GC 14556.40**
- ◆ **Proposition 1A, the Safe, Reliable High-Speed Passenger Train Bond Act**
- ◆ **Road Repair and Accountability Act of 2017, Senate Bill 1**
- ◆ **Other State Funding Sources (Existing and Future), except the Transit and Intercity Rail Program (TIRCP)**

This AGREEMENT, entered into effective as of the date set forth above, is between the signatory public entity identified hereinabove, hereinafter referred to as **RECIPIENT**, and the STATE OF CALIFORNIA, acting by and through its Department of Transportation, hereinafter referred to as **STATE**.

ARTICLE I - PROJECT ADMINISTRATION

Section 1. Program Supplement

A. General

- (1) This AGREEMENT shall have no force and effect with respect to any PROJECT unless and until a separate PROJECT specific “PROGRAM SUPPLEMENT – STATE FUNDED TRANSIT PROJECT(S),” hereinafter referred to as “PROGRAM SUPPLEMENT,” adopting all of the terms and conditions of this AGREEMENT has been fully executed by both **STATE** and **RECIPIENT**.

- (2) **RECIPIENT** agrees to complete each defined PROJECT, or the identified PROJECT Phase/Component thereof, described in the PROGRAM SUPPLEMENT adopting all of the terms and conditions of this AGREEMENT.
- (3) A financial commitment of actual PROJECT funds will only occur in each detailed and separate PROGRAM SUPPLEMENT. No funds are obligated by the prior execution of this AGREEMENT alone.
- (4) **RECIPIENT** further agrees, as a condition to the release and payment of the funds encumbered for the PROJECT described in each PROGRAM SUPPLEMENT, to comply with the terms and conditions of this AGREEMENT and all the agreed-upon Special Covenants and Conditions attached to or made a part of the PROGRAM SUPPLEMENT identifying and defining the nature of that specific PROJECT.
- (5) The PROGRAM SUPPLEMENT shall include: a detailed Scope of Work conforming to the included Project Description, a Project Schedule, an Overall Funding Plan, and a Project Financial Plan as required by the applicable Program Guidelines.
 - a. The Scope of Work shall include a detailed description of the PROJECT and will itemize the major tasks and their estimated costs.
 - b. The Project Schedule shall include major tasks and/or milestones and their associated beginning and ending dates and duration.
 - c. The Overall Funding Plan shall itemize the various PROJECT Components, the committed funding program(s) or source(s), and the matching funds to be provided by **RECIPIENT** and/or other funding sources, if any [these Components include Environmental and Permits; Plans, Specifications and Estimates (PS&E); Right-of-Way (ROW); and Construction (including transit vehicle acquisition)].
 - d. The Project Financial Plan shall identify estimated expenditures for each PROJECT Component by funding source.
- (6) Adoption and execution of the PROGRAM SUPPLEMENT by **RECIPIENT** and **STATE**, incorporating the terms and conditions of this AGREEMENT into the PROGRAM SUPPLEMENT as though fully set forth therein, shall be sufficient to bind **RECIPIENT** to these terms and conditions when performing the PROJECT. Unless otherwise expressly delegated to a third-party in a resolution by **RECIPIENT**'s governing body, which delegation must be expressly assented to and concurred in by **STATE**, the PROGRAM SUPPLEMENT shall be managed by **RECIPIENT**.
- (7) The estimated cost and scope of each PROJECT will be as described in the applicable PROGRAM SUPPLEMENT. **STATE** funding participation for each PROJECT is limited to those amounts actually encumbered by **STATE** as evidenced in that applicable PROGRAM SUPPLEMENT. A contract awarded by **RECIPIENT** for PROJECT work in an amount in excess of said approved estimate or the PROGRAM SUPPLEMENT funding limit may exceed any said PROGRAM SUPPLEMENT cost estimate and the limits of **STATE**'s participation provided:

- a. **RECIPIENT** provides the necessary additional funding, or
 - b. A cost increase in **STATE**'s share of **PROJECT** funding is first requested by **RECIPIENT** (before the cost overrun occurs) and that increase is approved by **STATE** in the form of an Allocation Letter comprising the encumbrance document for that increased **STATE** funding level.
- (8) State programmed fund amounts may be increased to cover **PROJECT** cost increases only if:
- a. Such funds are available;
 - b. **STATE** concurs with that proposed increase; and
 - c. **STATE** issues an approved Allocation Letter, Fund Shift Letter, or a Time Extension Letter with additional funding as stated in an executed amendment to that **PROGRAM SUPPLEMENT**.
- (9) When additional State programmed funds are not available, **RECIPIENT** agrees that reimbursements of invoiced **PROJECT** costs paid to **RECIPIENT** will be limited to, and shall not exceed, the amounts already approved in the **PROGRAM SUPPLEMENT** containing the **STATE** approved encumbrance documents and that any increases in **PROJECT** costs above that **STATE** supported funding level must be defrayed by **RECIPIENT** with non-State funds.
- (10) For each approved **PROGRAM SUPPLEMENT**, **RECIPIENT** agrees to contribute at least the statutorily or other required local contribution of appropriate matching funds (other than State funds) if any matching funds are specified within the **PROGRAM SUPPLEMENT**, or any attachment thereto, toward the actual cost of the **PROJECT** or the amount, if any, specified in an executed SB 2800 (Streets and Highways Code section 164.53) Agreement for local match fund credit, whichever is greater. **RECIPIENT** shall contribute not less than the required match amount toward the cost of the **PROJECT** in accordance with a schedule of payments as shown in a Project Financial Plan prepared by **RECIPIENT** as part of a **PROGRAM SUPPLEMENT**.
- (11) Upon the stated expiration date of this **AGREEMENT**, any **PROGRAM SUPPLEMENTS** executed under this **AGREEMENT** for a **PROJECT** with work yet to be completed pursuant to the approved Project Schedule shall be deemed to extend the term of this **AGREEMENT** only to conform to the specific **PROJECT** termination or completion date contemplated by the applicable **PROGRAM SUPPLEMENT** to allow that uncompleted **PROJECT** to be administered under the extended terms and conditions of this **AGREEMENT**.
- (12) Local Agency is limited to reimbursement of Design and Engineering cost not to exceed 10 percent of the total Project costs herein and Project Management (i.e., administration work and overhead) costs of 5 percent of Project costs herein. Total project cost includes the cost of a project for all phases (Plans, Specifications, and Estimates (PS&E), Project Approval and Environmental Document (PA&ED) Right-of-Way

(ROW), and Construction (CON) including rolling stock) of a Project from start to finish.

B. *Project Overrun*

- (1) If **RECIPIENT** and **STATE** determine, at any time during the performance of a **PROJECT**, that the **PROJECT** budget may be exceeded, **RECIPIENT** shall take the following steps:
 - a. Notify the designated **STATE** representative of the nature and projected extent of the overrun and, within a reasonable period thereafter, identify and quantify potential cost savings or other measures which **RECIPIENT** will institute to bring the Project Budget into balance; and
 - b. Schedule the projected overrun for discussion at the next Quarterly Review meeting; and
 - c. Identify the source of additional **RECIPIENT** or other third party funds that can be made available to complete **PROJECT**.

C. *Scope of Work*

- (1) **RECIPIENT** shall be responsible for complete performance of the work described in the approved **PROGRAM SUPPLEMENT** for the **PROJECT** related to the commitment of encumbered funds. All work shall be accomplished in accordance with the applicable provisions of the Public Utilities Code, the Streets and Highways Code, the Government Code, and other applicable statutes and regulations.
- (2) **RECIPIENT** acknowledges and agrees that **RECIPIENT** is the sole control and manager of each **PROJECT** and its subsequent employment, operation, repair and maintenance for the benefit of the public. **RECIPIENT** shall be solely responsible for complying with the funding and use restrictions established by (a) the statutes from which these funds are derived, (b) the California Transportation Commission (CTC), (c) the State Treasurer, (d) the Internal Revenue Service, (e) the applicable **PROGRAM SUPPLEMENT**, and (f) this **AGREEMENT**.

D. *Program Supplement Amendments*

PROGRAM SUPPLEMENT amendments will be required whenever there are CTC-approved changes to the cost, scope of work, or delivery schedule of a **PROJECT** from those specified in the original **PROJECT** Application and the original **PROGRAM SUPPLEMENT**. Those changes shall be mutually binding upon the Parties only following the execution of a **PROGRAM SUPPLEMENT** amendment.

Section 2. Allowable Costs and Payments

A. *Allowable Costs and Progress Payment Vouchers*

- (1) Not more frequently than once a month, but at least quarterly, **RECIPIENT** will prepare and submit to **STATE** (directed to the attention of the appropriate State District Transit Representative) signed Progress Payment Vouchers for actual **PROJECT** costs incurred and paid for by **RECIPIENT** consistent with the Scope of Work document in the **PROGRAM SUPPLEMENT** and **STATE** shall pay those uncontested allowable costs once the voucher is approved. If no costs were incurred during any given quarter, **RECIPIENT** is exempt from submitting a signed Progress Payment Voucher; but is still required to present a progress report at each Quarterly Review.
- (2) **STATE** shall not be required to reimburse more funds, cumulatively, per quarter of any fiscal year greater than the sums identified and included in the **PROJECT** Financial Plan. However, accelerated reimbursement of **PROJECT** funds in excess of the amounts indicated in the Project Financial Plan, cumulatively by fiscal year, may be allowed at the sole discretion of **STATE** if such funds are available for encumbrance to fulfill that need.
- (3) Each such voucher will report the total of **PROJECT** expenditures from all sources (including those of **RECIPIENT** and third parties) and will specify the percent of State reimbursement requested and the fund source. The voucher should also summarize State money requested by **PROJECT** component (environmental and permits, plans specifications, and estimates (PS&E); right of way; construction; rolling stock; or--if bond funded--private activity usage) and phase, and shall be accompanied by a report describing the overall work status and progress on **PROJECT** tasks. If applicable, the first voucher shall also be accompanied by a report describing any tasks specified in the **PROGRAM SUPPLEMENT** which were accomplished prior to the Effective Date of this **AGREEMENT** or the **PROGRAM SUPPLEMENT** with costs to be credited toward any required local contribution described in Article II, Section 1 of this Agreement (but only if expended pursuant to any applicable prior executed Agreement for Local Match Fund Credit between **RECIPIENT** and **STATE**).
- (4) An Indirect Cost Rate Proposal and/or Central Service Cost Allocation plan and related documentation approved under cognizant agency regulations are to be provided to **STATE** (Caltrans Audits & Investigations) annually for their review, and approval and filing prior to **ADMINISTERING AGENCY** seeking reimbursement of indirect costs incurred within each fiscal year being claimed for reimbursement.

B. *Advance Payments (TCR Projects Only)*

- (1) Advance reimbursements or payments by **STATE** are not allowed except in the case of TCR funded Projects, and only then when expressly authorized by the CTC.
- (2) In order to receive a CTC approved TCR payment advance, **RECIPIENT** must provide duplicate signed invoices to **STATE** requesting payment of that authorized advance.

- (3) For TCR Projects approved for advanced payment allocation by the CTC, said advance payment shall be deposited by **RECIPIENT** in an interest bearing account held by institutions with long-term credit ratings of “AA” or better from at least two nationally recognized credit rating agencies, or in instruments issued by and secured by the full faith and credit of the U.S. Government or by an agency of the U.S. Government. No TCR interest earnings may be spent on the PROJECT. Interest earned shall be recorded and documented from the time the TCR funds are first deposited in **RECIPIENT**’s account until all the approved TCR advance funds have been expended or returned to **STATE** together with all accrued interest. Interest earned shall be reported to **STATE**’s Project Coordinator on an annual basis and upon the final PROJECT payment when interest earnings, overpayments, and unexpended advanced TCR funds shall be returned to **STATE** no later than thirty (30) days after PROJECT completion or termination of the PROGRAM SUPPLEMENT, whichever is first in time.
- (4) Advanced funds are to be expended only as indicated in the approved TCR Application. **RECIPIENT** must be able to document the expenditures/disbursement of funds advanced to only pay for actual allowable PROJECT costs incurred.
- (5) Except as expressly allowed hereinbelow, non-TCR funds and TCR project funds not authorized for advance payment can only be released by **STATE** as reimbursement of actual allowable PROJECT costs already incurred and paid for by **RECIPIENT** no earlier than the effective date of this AGREEMENT and not incurred beyond the AGREEMENT/PROGRAM SUPPLEMENT Termination Date.
- (6) Where advance payments are authorized in a PROGRAM SUPPLEMENT, **RECIPIENT** must report and document the expenditure/disbursement of funds advanced to pay for actual eligible PROJECT costs incurred, at least quarterly, using a Progress Payment Voucher to be approved by **STATE**’s District Project Administrator.

C. Expedited Payments

Should **RECIPIENT** have a valid Memorandum of Understanding (MOU) for “Expedited Payment” on file with **STATE**’s Accounting Service Center, **RECIPIENT** will, not more frequently than as authorized by that MOU, prepare and submit to **STATE** an Expedited Payment Invoice for reimbursements that are consistent with that MOU, this AGREEMENT, and the applicable PROGRAM SUPPLEMENT. Expedited Payments are subject to policies established in the Caltrans Accounting Manual. One time payments and final payments eligible for expedited pay pursuant to this Section will have ten percent (10%) of each invoice amount withheld until PROJECT completion and **STATE** has evaluated **RECIPIENT**’s performance and made a determination that all requirements assumed under this AGREEMENT and the relevant PROGRAM SUPPLEMENT have been satisfactorily fulfilled by **RECIPIENT**.

D. Advance Expenditure of Local Funds

Government Code section 14529.17 (AB 872) allows public agencies to expend their own funds on certain programmed projects prior to the CTC’s allocation of funds, and, upon receipt of CTC

approval, to then seek reimbursement for those allowable prior expenditures following execution of a PROGRAM SUPPLEMENT wherein **STATE** acknowledges and accepts those statutorily authorized prior expenditures as a credit towards a required **RECIPIENT** match, (if any) or as eligible PROJECT expenditures for reimbursement.

E. *Travel Reimbursement*

Payments to **RECIPIENT** for PROJECT related travel and subsistence expenses of **RECIPIENT** forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid rank and file State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by **RECIPIENT** are in excess of those authorized DPA rates, then **RECIPIENT** is responsible for the cost difference, and any overpayments inadvertently paid by **STATE** shall be reimbursed to **STATE** by **RECIPIENT** on demand.

F. *Final Invoice*

The PROGRAM SUPPLEMENT Termination Date refers to the last date for **RECIPIENT** to incur valid PROJECT costs or credits and is the date that the PROGRAM SUPPLEMENT expires. **RECIPIENT** has one hundred and eighty (180) days after that Termination Date to make already incurred final allowable payments to PROJECT contractors or vendors, prepare the PROJECT Closeout Report, and submit the final invoice to **STATE** for reimbursement of allowable PROJECT costs before those remaining State funds are unencumbered and those funds are reverted as no longer available to pay any PROJECT costs. **RECIPIENT** expressly waives any right to allowable reimbursements from **STATE** pursuant to this AGREEMENT for costs incurred after that termination date and for costs invoiced to **RECIPIENT** for payment after that one hundred and eightieth (180th) day following the PROJECT Termination Date.

ARTICLE II – GENERAL PROVISIONS

Section 1. Funding

A. *Local Match Funds*

Subparagraphs “(1) and (2)” within this Section 1.A. apply only to those PROJECTS where the PROJECT funding is programmed to require a local match. (See individual Program Guidelines for specific funding requirements).

- (1) Except where specifically allowed by the applicable PROGRAM SUPPLEMENT, reimbursement of and credits for local matching funds will be made or allowed only for work performed after the Effective Date of a PROGRAM SUPPLEMENT and prior to the Termination Date unless permitted as local match PROJECT expenditures made prior to the effective date of the PROGRAM SUPPLEMENT pursuant to Government Code section 14529.17 or by an executed SB 2800 Agreement for Local Match Fund Credit.

- (2) **RECIPIENT** agrees to contribute at least the statutorily or other required local contribution of matching funds (other than State or federal funds), if any is specified within the PROGRAM SUPPLEMENT or any attachment thereto, toward the actual cost of the PROJECT or the amount, if any, specified in any executed SB 2800 (Streets and Highways Code Section 164.53) Agreement for local match fund credit, whichever is greater. **RECIPIENT** shall contribute not less than its required match amount toward the PROJECT cost in accordance with a schedule of payments as shown in the Project Financial Plan prepared by **RECIPIENT** and approved by **STATE** as part of a PROGRAM SUPPLEMENT.

B. *Funding Contingencies*

Delivery by **STATE** of all funds encumbered to reimburse allowable PROJECT costs pursuant to this AGREEMENT is contingent upon prior budget action by the Legislature, fund allocation by the CTC or the United States Department of Transportation, and submittal by **RECIPIENT** and approval by **STATE** of all PROJECT documentation, including, without limitation, that required by Government Code section 14085. In the event of the imposition of additional conditions, delays, or a cancellation or reduction in funding, as approved by the Legislature, the CTC or the United States Department of Transportation, **RECIPIENT** shall be excused from meeting the time and expenditure constraints set forth in the Project Financial Plan and the Project Schedule to the extent of such delay, cancellation or reduction and the PROGRAM SUPPLEMENT will be amended to reflect the resultant necessary changes in PROJECT funding, scope, or scheduling.

C. *Funds Movement*

RECIPIENT shall not make any proposed changes in any of the four PROJECT expenditure Components (Environmental and Permits, PS&E, Right-of-Way and Construction), including major equipment acquisitions without prior written **STATE** approval. **STATE** will also determine whether those proposed changes are significant enough to warrant CTC review. Specific rules and guidelines regarding this process may be detailed in the applicable CTC Resolutions, including, but not limited to, numbers G-06-04 and G-06-20 or their successors.

Section 2. Audits and Reports

A. *Cost Principles*

- (1) **RECIPIENT** agrees to comply with Title 2 Code of Federal Regulations 200 (2 CFR 200), Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards.
- (2) **RECIPIENT** agrees, and will assure that its contractors and subcontractors will be obligated to agree to follow 2 CFR 200 and it shall be used to determine the allowability of individual Project cost items. Every sub-recipient receiving Project funds as a contractor or sub-contractor under this agreement shall comply with 2 CFR 200.

- (3) Any PROJECT costs for which **RECIPIENT** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR 200, ~~Chapter 1, Part 31 or 49 CFR, Part 18~~, are subject to repayment by **RECIPIENT** to **STATE**. Should **RECIPIENT** fail to reimburse moneys due **STATE** within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, **STATE** is authorized to intercept and withhold future payments due **RECIPIENT** from **STATE** or any third-party source, including but not limited to, the State Treasurer, the State Controller and the CTC.

B. *Record Retention*

- (1) **RECIPIENT** agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred PROJECT costs and matching funds by line item for the PROJECT. The accounting system of **RECIPIENT**, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **RECIPIENT**, its contractors and subcontractors connected with PROJECT performance under this AGREEMENT and each PROGRAM SUPPLEMENT shall be maintained for a minimum of three (3) years from the date of final payment to **RECIPIENT** under a PROGRAM SUPPLEMENT and shall be held open to inspection, copying, and audit by representatives of **STATE**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **RECIPIENT**, its contractors, and subcontractors upon receipt of any request made by **STATE** or its agents. In conducting an audit of the costs and match credits claimed under this AGREEMENT, **STATE** will rely to the maximum extent possible on any prior audit of **RECIPIENT** pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by **RECIPIENT**'s external and internal auditors may be relied upon and used by **STATE** when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of **RECIPIENT**'s contracts with third parties pursuant to Government Code section 8546.7, **RECIPIENT**, **RECIPIENT**'s contractors and subcontractors and **STATE** shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such AGREEMENT and PROGRAM SUPPLEMENT materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of final payment to **RECIPIENT** under any PROGRAM SUPPLEMENT. **STATE**, the California State Auditor, or any duly authorized representative of **STATE** or the United States Department of Transportation, shall each have access to any books,

records, and documents that are pertinent to a PROJECT for audits, examinations, excerpts, and transactions, and **RECIPIENT** shall furnish copies thereof if requested.

- (3) **RECIPIENT**, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **STATE**, for the purpose of any investigation to ascertain compliance with this AGREEMENT.

C. *Quarterly Review*

- (1) Subject to the discretion of **STATE**, **RECIPIENT** and **STATE** agree to conduct, on a quarterly basis, on-site reviews of all aspects of the progress of each PROJECT. **RECIPIENT** agrees, during each quarterly progress review, to inform **STATE** regarding:
 - a. Whether the PROJECT is proceeding on schedule and within budget;
 - b. Any requested changes to the Project Description, Scope of Work, Project Schedule, Overall Funding Plan, or Project Financial Plan contained in a PROGRAM SUPPLEMENT;
 - c. Major construction accomplishments during the quarter;
 - d. Any actual or anticipated problems which could lead to delays in schedule, increased costs or other difficulties;
 - e. The status of the PROJECT budget; and
 - f. The status of critical elements of PROJECT.
- (2) Quarterly reviews of **RECIPIENT** progress will include consideration of whether reported implementation activities are within the scope of the PROJECT PROGRAM SUPPLEMENT and in compliance with State laws, regulations, and administrative requirements.

Section 3. Special Requirements

A. *California Transportation Commission (CTC) Resolutions*

- (1) **RECIPIENT** shall adhere to applicable CTC policies, as may be adopted or amended from time to time, governing eligibility, project management, use of funds including, but not limited to the “Timely Use of Funds” as stated in Resolution G-06-04, adopted April 26, 2006, addressing the expenditure and reimbursement of TCR funds and Resolution G-09-11, adopted October 14, 2009, to provide guidance for the use of Proposition 116 and STIP funds. All CTC resolutions, and/or successor resolutions in place at the time a PROGRAM SUPPLEMENT is executed, shall be applicable to all state funded projects including, but not limited to Prop 116, STIP, TCR funds, Proposition 1A, and the Road Repair and Accountability Act of 2017, respectively.

- (2) **RECIPIENT** shall be bound to the terms and conditions of this AGREEMENT; the PROJECT application contained in the PROGRAM SUPPLEMENT (as applicable); and CTC Resolutions G-06-04, G-09-11 and/or their respective successors in place at the time the PROGRAM SUPPLEMENT is signed (as applicable) and all restrictions, rights, duties and obligations established therein on behalf of **STATE** and CTC shall accrue to the benefit of the CTC and shall thereafter be subject to any necessary enforcement action by CTC or **STATE**. All terms and conditions stated in the aforesaid CTC Resolutions and CTC-approved Guidelines in place at the time the PROGRAM SUPPLEMENT is signed (if applicable) shall also be considered to be binding provisions of this AGREEMENT.
- (3) **RECIPIENT** shall conform to any and all permit and mitigation duties associated with PROJECT as well as all environmental obligations established in CTC Resolution G-91-2 and/or its successors in place at the time a PROGRAM SUPPLEMENT is signed, as applicable, at the expense of **RECIPIENT** and/or the responsible party and without any further financial contributions or obligations on the part of **STATE** unless a separate PROGRAM SUPPLEMENT expressly provides funding for the specific purpose of hazardous materials remediation.
- (4) **RECIPIENT** acknowledges when the PROGRAM SUPPLEMENT is executed the **RECIPIENT** is to comply with all CTC resolutions as adopted or currently amended as well as the guidelines, and policies applicable to state funded programs (or projects) including, but not limited to, Prop 116, STIP, TCR, Proposition 1A, and the Road Repair and Accountability Act of 2017.

B. *RECIPIENT Resolution*

- (1) **RECIPIENT** has executed this AGREEMENT pursuant to the authorizing **RECIPIENT** resolution, attached as Attachment II to this AGREEMENT, which empowers **RECIPIENT** to enter into this AGREEMENT and which may also empower **RECIPIENT** to enter into all subsequent PROGRAM SUPPLEMENTS adopting the provisions of this AGREEMENT.
- (2) If **RECIPIENT** or **STATE** determines that a separate Resolution is needed for each PROGRAM SUPPLEMENT, **RECIPIENT** will provide information as to who the authorized designee is to act on behalf of the **RECIPIENT** to bind **RECIPIENT** with regard to the terms and conditions of any said PROGRAM SUPPLEMENT or amendment and will provide a copy of that additional Resolution to **STATE** with the PROGRAM SUPPLEMENT or any amendment to that document.

C. *Termination*

- (1) **STATE** reserves the right to terminate funding for any PROGRAM SUPPLEMENT upon written notice to **RECIPIENT** in the event that **RECIPIENT** fails to proceed with PROJECT work in accordance with the PROGRAM SUPPLEMENT, the bonding

requirements, if applicable, or otherwise violates the conditions of this AGREEMENT and/or the PROGRAM SUPPLEMENT or the funding allocation such that substantial performance is significantly endangered.

- (2) No such termination shall become effective if, within thirty (30) days after receipt of a Notice of Termination, **RECIPIENT** either cures the default involved or, if not reasonably susceptible of cure within said thirty (30)-day period, **RECIPIENT** proceeds thereafter to complete the cure in a manner and time line acceptable to **STATE**. Any such termination shall be accomplished by delivery to **RECIPIENT** of a Notice of Termination, which notice shall become effective not less than thirty (30) days after receipt, specifying the reason for the termination, the extent to which funding of work under this AGREEMENT is terminated and the date upon which such termination becomes effective, if beyond thirty (30) days after receipt. During the period before the effective termination date, **RECIPIENT** and **STATE** shall meet to attempt to resolve any dispute.
- (3) Following a fund encumbrance made pursuant to a PROGRAM SUPPLEMENT, if **RECIPIENT** fails to expend TCR/GENERAL FUND monies by June 30 of any applicable Fiscal Year that those funds would revert, those funds will be deemed withdrawn and will no longer be available to reimburse PROJECT work unless those funds are specifically made available beyond the end of that Fiscal Year through re-appropriation or other equivalent action of the Legislature and written notice of that action is provided to **RECIPIENT** by **STATE**.
- (4) In the event **STATE** terminates a PROGRAM SUPPLEMENT for convenience and not for a default on the part of **RECIPIENT** as is contemplated in C (1) and (2) above of this Section 3, **RECIPIENT** shall be reimbursed its authorized costs up to **STATE**'s proportionate and maximum share of allowable PROJECT costs incurred to the date of **RECIPIENT**'s receipt of that notice of termination, including any unavoidable costs reasonably and necessarily incurred up to and following that termination date by **RECIPIENT** to effect such termination following receipt of that termination notice.

D. *Third Party Contracting*

- (1) **RECIPIENT** shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of **STATE**. Contracts awarded by **RECIPIENT**, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.
- (2) Any subcontract entered into by **RECIPIENT** as a result of this AGREEMENT shall contain the provisions of ARTICLE II – GENERAL PROVISIONS, Section 2. Audits and Reports and shall mandate that travel and per diem reimbursements and third-party

contract reimbursements to subcontractors will be allowable as PROJECT costs only after those costs are incurred and paid for by the subcontractors.

- (3) To be eligible for local match credit, **RECIPIENT** must ensure that local match funds used for the PROJECT meet the General Provisions requirements outlined in this ARTICLE II in the same manner as required of all other PROJECT expenditures.
- (4) In addition to the above, the preaward requirements of third party contractor/consultants with local transit agencies should be consistent with Local Program Procedures (LPP-00-05).

E. *Change in Funds and Terms/Amendments*

This AGREEMENT and the resultant PROGRAM SUPPLEMENTS may be modified, altered, or revised only with the joint written consent of **RECIPIENT** and **STATE**.

F. *Project Ownership*

- (1) Unless expressly provided to the contrary in a PROGRAM SUPPLEMENT, subject to the terms and provisions of this AGREEMENT, **RECIPIENT**, or a designated subrecipient acceptable to **STATE**, as applicable, shall be the sole owner of all improvements and property included in the PROJECT constructed, installed or acquired by **RECIPIENT** or subrecipient with funding provided to **RECIPIENT** under this AGREEMENT. **RECIPIENT**, or subrecipient, as applicable, is obligated to continue operation and maintenance of the physical aspects of the PROJECT dedicated to the public transportation purposes for which PROJECT was initially approved unless **RECIPIENT**, or subrecipient, as applicable, ceases ownership of such PROJECT property; ceases to utilize the PROJECT property for the intended public transportation purposes; or sells or transfers title to or control over PROJECT and **STATE** is refunded the Credits due **STATE** as provided in paragraph (4) herein below.
- (2) Should State bond funds be encumbered to fund any part of a PROJECT under this AGREEMENT, then, at **STATE**'s option, before **RECIPIENT** will be permitted to make any proposed change in use, **RECIPIENT** shall be required to first obtain a determination by Bond Counsel acceptable to the State Treasurer's Office and **STATE** that a change in the operation, proportion, or scope of PROJECT as originally proposed by **RECIPIENT** will not adversely affect the tax exempt status of those bonds.
- (3) PROJECT right-of-way, PROJECT facilities constructed or reconstructed on a PROJECT site and/or PROJECT property (including vehicles and vessels) purchased by **RECIPIENT** (excluding temporary construction easements and excess property whose proportionate resale proceeds are distributed pursuant to this AGREEMENT) shall remain permanently dedicated to the described public transit use in the same proportion and scope, and to the same extent as mandated in the PROGRAM SUPPLEMENT and related Bond Fund Certification documents, if applicable, unless **STATE** agrees otherwise in writing. Vehicles acquired as part of PROJECT,

including, but not limited to, buses, vans, rail passenger equipment and ferry vessels, shall be dedicated to that public transportation use for their full economic life cycle, which, for the purpose of this AGREEMENT, will be determined in accordance with standard national transit practices and applicable rules and guidelines, including any extensions of that life cycle achievable by reconstruction, rehabilitation or enhancements.

- (4) (a) Except as otherwise set forth in this Section 4, **STATE**, or any other **STATE**-assignee public body acting on behalf of the CTC, shall be entitled to a refund or credit (collectively the Credit), at **STATE**'s sole option, equivalent to the proportionate **PROJECT** funding participation received by **RECIPIENT** from **STATE** if **RECIPIENT**, or a sub-recipient, as applicable, (i) ceases to utilize **PROJECT** for the original intended public transportation purposes or (ii) sells or transfers title to or control over **PROJECT**. If federal funds (meaning only those federal funds received directly by **RECIPIENT** and not federal funds derived through or from the State) have contributed to the **PROJECT**, **RECIPIENT** shall notify both **STATE** and the original federal source of those funds of the disposition of the **PROJECT** assets or the intended use of those sale or transfer receipts.
- (b) **STATE** shall also be entitled to an acquisition Credit for any future purchase or condemnation of all or portions of **PROJECT** by **STATE** or a designated representative or agent of **STATE**.
- (c) The Credit due **STATE** will be determined by the ratio of **STATE**'s funding when measured against the **RECIPIENT**'s funding participation (the Ratio). For purposes of this Section 4, the State's funding participation includes federal funds derived through or from **STATE**. That Ratio is to be applied to the then present fair market value of **PROJECT** property acquired or constructed as provided in (d) and (e) below.
- (d) For Mass Transit vehicles, this Credit [to be deducted from the then remaining equipment value] shall be equivalent to the percentage of the full extendable vehicle economic life cycle remaining, multiplied by the Ratio of funds provided for that equipment acquisition. For real property, this same funding Ratio shall be applied to the then present fair market value, as determined by **STATE**, of the **PROJECT** property acquired or improved under this AGREEMENT.
- (e) Such Credit due **STATE** as a refund shall not be required if **RECIPIENT** dedicates the proceeds of such sale or transfer exclusively to a new or replacement **STATE** approved public transit purpose, which replacement facility or vehicles will then also be subject to the identical use restrictions for that new public purpose and the Credit ratio due **STATE** should that replacement project or those replacement vehicles cease to be used for that intended described pre-approved public transit purpose.

- (1) In determining the present fair market value of property for purposes of calculating **STATE**'s Credit under this AGREEMENT, any real property portions of a PROJECT site contributed by **RECIPIENT** shall not be included. In determining **STATE**'s proportionate funding participation, **STATE**'s contributions to third parties (other than **RECIPIENT**) shall be included if those contributions are incorporated into the PROJECT.
- (2) Once **STATE** has received the Credit as provided for above because **RECIPIENT**, or a sub-recipient, as applicable, has (a) ceased to utilize the PROJECT for the described intended public transportation purpose(s) for which **STATE** funding was provided and **STATE** has not consented to that cessation of services or (b) sold or transferred title to or control over PROJECT to another party (absent **STATE** approval for the continued transit operation of the PROJECT by that successor party under an assignment of **RECIPIENT**'s duties and obligations), neither **RECIPIENT**, subrecipient, nor any party to whom **RECIPIENT** or subrecipient, as applicable, has transferred said title or control shall have any further obligation under this AGREEMENT to continue operation of PROJECT and/or PROJECT facilities for those described public transportation purposes, but may then use PROJECT and/or any of its facilities for any lawful purpose.
- (3) To the extent that **RECIPIENT** operates and maintains Intermodal Transfer Stations as any integral part of PROJECT, **RECIPIENT** shall maintain each station and all its appurtenances, including, but not limited to, restroom facilities, in good condition and repair in accordance with high standards of cleanliness (Public Utilities Code section 99317.8). Upon request of **STATE**, **RECIPIENT** shall also authorize State-funded bus services to use those stations and appurtenances without any charge to **STATE** or the bus operator. This permitted use will include the placement of signs and informational material designed to alert the public to the availability of the State-funded bus service (for the purpose of this paragraph, "State-funded bus service" means any bus service funded pursuant to Public Utilities Code section 99316).
- (4) Special conditions apply to any proposed sale or transfer or change of use as respects PROJECT property, facilities or equipment acquired with tax free State bond funds and **RECIPIENT** shall conform to those restrictions as set forth herein and in said bonds.

G. Disputes

STATE and **RECIPIENT** shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, **RECIPIENT** shall submit to the **STATE**'s District Contract Manager or designee a written demand for a decision regarding the disposition of any dispute arising under this agreement. The District Contract Manager shall make a written decision regarding the dispute and will provide it to the fund **RECIPIENT**. The fund **RECIPIENT** shall have an opportunity to challenge the District Contract Manager's determination but must

make that challenge in writing within ten (10) working days to the Mass Transportation Program Manager or his/her designee. [If the fund **RECIPIENT** challenge is not made within the ten (10) day period, the District Contract Manager's decision shall become the final decision of the **STATE**.] **STATE** and **RECIPIENT** shall submit written, factual information and supporting data in support their respective positions. The decision of the Mass Transportation Program Manager or his/her designee shall be final, conclusive and binding regarding the dispute, unless **RECIPIENT** commences an action in court of competent jurisdiction to contest the decision in accordance with Division 3.6 of the California Government Code.

H. *Hold Harmless and Indemnification*

- (1) Neither **STATE** nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by **RECIPIENT**, its agents and contractors under or in connection with any work, authority, or jurisdiction delegated to **RECIPIENT** under this AGREEMENT or any PROGRAM SUPPLEMENT or as respects environmental clean-up obligations or duties of **RECIPIENT** relative to PROJECT. It is also understood and agreed that, **RECIPIENT** shall fully defend, indemnify and hold the CTC and **STATE** and their officers and employees harmless from any liability imposed for injury and damages or environmental obligations or duties arising or created by reason of anything done or imposed by operation of law or assumed by, or omitted to be done by **RECIPIENT** under or in connection with any work, authority, or jurisdiction delegated to **RECIPIENT** under this AGREEMENT and all PROGRAM SUPPLEMENTS.
- (2) **RECIPIENT** shall indemnify, defend and hold harmless **STATE**, the CTC and the State Treasurer relative to any misuse by **RECIPIENT** of State funds, PROJECT property, PROJECT generated income or other fiscal acts or omissions of **RECIPIENT**.

I. *Labor Code Compliance*

RECIPIENT shall include in all subcontracts awarded using PROJECT funds, when applicable, a clause that requires each subcontractor to comply with California Labor Code requirements that all workers employed on public works aspects of any project (as defined in California Labor Code §§ 1720-1815) be paid not less than the general prevailing wage rates predetermined by the Department of Industrial Relations as effective the date of Contract award by the **RECIPIENT**.

J. *Non-Discrimination*

- (1) In the performance of work under this AGREEMENT, **RECIPIENT**, its contractor(s) and all subcontractors, shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age, marital status, family and medical care leave, pregnancy leave, and disability leave. **RECIPIENT**, its contractor(s) and all subcontractors shall ensure that the evaluation and treatment of their employees and

applicants for employment are free from such discrimination and harassment. **RECIPIENT**, its contractor(s) and all subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900 et seq.), and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, section 11000 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this AGREEMENT by reference and made a part hereof as if set forth in full. Each of **RECIPIENT**'s contractors and all subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreements, as appropriate.

- (2) Should federal funds be constituted as part of PROJECT funding or compensation received by **RECIPIENT** under a separate Contract during the performance of this AGREEMENT, **RECIPIENT** shall comply with this AGREEMENT and with all federal mandated contract provisions as set forth in that applicable federal funding agreement.
- (3) **RECIPIENT** shall include the non-discrimination and compliance provisions of this clause in all contracts and subcontracts to perform work under this AGREEMENT.

K. *State Fire Marshal Building Standards Code*

The State Fire Marshal adopts building standards for fire safety and panic prevention. Such regulations pertain to fire protection design and construction, means of egress and adequacy of exits, installation of fire alarms, and fire extinguishment systems for any State-owned or State-occupied buildings per section 13108 of the Health and Safety Code. When applicable, **RECIPIENT** shall request that the State Fire Marshal review PROJECT PS&E to ensure PROJECT consistency with State fire protection standards.

L. *Americans with Disabilities Act*

By signing this Master Agreement, **RECIPIENT** assures **STATE** that **RECIPIENT** shall comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.).

M. *Access for Persons with Disabilities*

Disabled access review by the Department of General Services (Division of the State Architect) is required for all publicly funded construction of buildings, structures, sidewalks, curbs and related facilities. **RECIPIENT** will award no construction contract unless **RECIPIENT**'s plans and specifications for such facilities conform to the provisions of sections 4450 and 4454 of the California Government Code, if applicable. Further requirements and guidance are provided in Title 24 of the California Code of Regulations.

N. *Disabled Veterans Program Requirements*

- (1) Should Military and Veterans Code sections 999 et seq. be applicable to **RECIPIENT**, **RECIPIENT** will meet, or make good faith efforts to meet, the 3% Disabled Veterans Business Enterprises goals (or **RECIPIENT**'s applicable higher goals) in the award of every contract for PROJECT work to be performed under these this AGREEMENT.
- (2) **RECIPIENT** shall have the sole duty and authority under this AGREEMENT and each PROGRAM SUPPLEMENT to determine whether these referenced code sections are applicable to **RECIPIENT** and, if so, whether good faith efforts asserted by those contractors of **RECIPIENT** were sufficient as outlined in Military and Veterans Code sections 999 et seq.

O. *Environmental Process*

Completion of the PROJECT environmental process ("clearance") by **RECIPIENT** (and/or **STATE** if it affects a State facility within the meaning of the applicable statutes) is required prior to requesting PROJECT funds for right-of-way purchase or construction. No State agency may request funds nor shall any State agency, board or commission authorize expenditures of funds for any PROJECT effort, except for feasibility or planning studies, which may have a significant effect on the environment unless such a request is accompanied with all appropriate documentation of compliance with or exemption from the California Environmental Quality Act (CEQA) (including, if as appropriate, an environmental impact report, negative declaration, or notice of exemption) under California Public Resources Code section 21080(b) (10), (11), and (12) provides an exemption for a passenger rail project that institutes or increases passenger or commuter services on rail or highway rights-of-way already in use.

P. *Force Majeure*

Each party will be excused from performance of its obligations where such non-performance is caused by any extraordinary event beyond its reasonable control, such as any non-appealable order, rule or regulation of any federal or state governmental body, fire, flood, earthquake, storm, hurricane or other natural disaster, epidemic, pandemic, war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption, provided that the party excused hereunder shall use all reasonable efforts to minimize its non-performance and to overcome, remedy or remove such event in the shortest practical time.

Should a force majeure event occur which renders it impossible for a period of forty-five (45) or more consecutive days for either party to perform its obligations hereunder, the Parties agree to negotiate in good faith to amend the existing Master Agreement or Supplemental Agreement to deal with such event and to seek additional sources of funding to continue the operation of the Service.

ARTICLE III – SPECIAL PROVISIONS**Section 1. Bond Provisions** (Applicable only to State Bond Funding encumbered against a specific Program Supplement).*A. General Bond Provisions*

- (1) If **RECIPIENT** enters into a management contract with a private party (including AMTRAK) for operation of rail, ferry or other transportation services in connection with **PROJECT**, **RECIPIENT** will obtain prior approval from Bond Counsel acceptable to **STATE** that the terms of that management contract meet the requirements of Internal Revenue Service Revenue Procedure 97-13 (as supplemented or amended) or any successor thereto (dealing generally with guidelines for when management contracts may be deemed not to create a "private use" of bond-financed property) or are otherwise acceptable. **RECIPIENT** must also be prepared to certify, upon request of **STATE**, that the revenues which **RECIPIENT** (or its manager) will receive directly from the operation of transportation services in connection with **PROJECT** (but not including any subsidy of the transportation operation from taxes or other outside fund sources) are, for any fiscal year, less than the ordinary and necessary expenses directly attributable to the operation and maintenance of the transportation system (excluding any overhead or administrative costs of **RECIPIENT**).
- (2) Except as provided in this Article III, A (1), **STATE** and **RECIPIENT** agree that any costs of **PROJECT** acquired or constructed by **RECIPIENT** allocable to portions of **PROJECT** which are subject to any property interests held by a non-governmental person(s) in connection with business activities, such as easements, leases, or fee interests, not generally enjoyed by the public (hereinafter referred to as "Non-Governmentally Used Property" or "NUP") shall require the prior approval of **STATE** and the State Treasurer, as applicable. If **RECIPIENT** receives any revenues or profits from any NUP activities allowed pursuant to this Article (whether approved at this time or hereafter approved by **STATE**), **RECIPIENT** agrees that such revenues or profits shall be used exclusively for the public transportation services for which **PROJECT** was initially approved, either for capital improvements or operating costs. If **RECIPIENT** does not so dedicate those revenues or profits, a proportionate share shall (unless disapproved by Bond Counsel) be paid to **STATE** equivalent to the Ratio of **STATE**'s percentage of participation in **PROJECT**.
- (3) Notwithstanding the foregoing, **RECIPIENT** may be authorized to receive an allocation of bond proceeds for NUP activity, in an amount not to exceed the amount specified in the PROGRAM SUPPLEMENT, if **RECIPIENT** submits a certified bond certification questionnaire to the **STATE**, and both the **STATE** and the State Treasurer approve the private activities contained therein.
- (4) **RECIPIENT** shall not loan any portion of bond proceeds funding **PROJECT** to any private (including nonprofit) person or business. For this purpose, a "loan" includes

any arrangement that is the economic equivalent of a loan, regardless of how it is named.

- (5) Delivery by **STATE** of any bond funds is contingent on the sale of bonds by the State Treasurer. **STATE** shall not be held liable for any resulting damage or penalty to **RECIPIENT** in the event bond sales are delayed, canceled, or downsized or other **AGREEMENT** funds are restricted, limited or otherwise conditioned by acts of Congress, the Internal Revenue Service, the United States Department of Transportation, the Legislature, or the CTC.
- (6) **RECIPIENT** shall, for the purposes of any State bond funded right of way acquisition which will become a permanent part of **PROJECT** (such acquisitions exclude temporary construction easements, property allocated to matching funds, and excess property purchased with State funds whose resale proceeds are returned or credited to **STATE**), maintain ownership of such **PROJECT** property for a minimum of twenty years or until the bonds have matured, whichever occurs first, before transferring or selling such property (subject to all refunds or Credits due **STATE** as provided hereinabove).
- (7) Where **RECIPIENT**'s **PROJECT** includes a commuter rail **PROJECT** within the meaning of Proposition 116, **RECIPIENT** shall coordinate and share with other public transit operators any rail rights-of-way, common maintenance services and station facilities used for intercity and commuter rail. Intercity and commuter rail services shall be coordinated with each other, with other providers and with freight traffic to provide integrated rail passenger and freight services with minimal conflict.
- (8) **RECIPIENT** agrees that all passenger vehicles, rail, and water borne ferry equipment, and all facilities acquired or constructed with Proposition 116 bond funds shall be accessible to persons with physical disabilities, including wheelchair users, at all stops, stations and terminals, whether or not staffed.
- (9) NUP shall, for accounting and bookkeeping purposes, first be allocated to funding sources other than the State bond funds. For purposes of making such allocations, the costs attributable to NUP involving a sale, easement, lease or similar arrangement shall be determined on the basis of a fair allocation of value, which may include determinations based upon square meters/feet of the area encumbered by the NUP lease or easement relative to the total area acquired or constructed if all such area is of approximately equal value.
- (10) NUP will include, but is not limited to, property which is sold (including sales of air and subsurface rights), and property subject to easements, leases or similar rights. A rail right of way will not be treated as NUP solely as a result of a Freight Use Easement retained by the seller of the right of way to **RECIPIENT**, provided that the sales agreement appropriately excludes the Freight Use Easement from the property or rights being acquired. Further, notwithstanding anything in this Article III to the contrary, **RECIPIENT** may allocate grant funds to the cost of any NUP if (a) neither **RECIPIENT** nor any other governmental entity will receive, directly or indirectly, any

payments from or on behalf of the non-governmental user of the NUP, or (b) the payment from such user does not exceed the operation and maintenance costs fairly attributable or allocable to the non-governmental use of the NUP.

- (11) **RECIPIENT** shall request, in writing, **STATE**'s advance approval if **PROJECT** funds are to be allocated to any NUP except "incidental use" property described below. If property, the costs of which have previously been allocated to **PROJECT** funds, is to become NUP before the State bond funds are fully paid or redeemed, then **RECIPIENT** may allocate the costs of such property to another funding source as provided or obtain **STATE**'s approval that the allocation of the costs of such property to the bond funds may remain. It is anticipated that **STATE**'s approval will be granted if, taking into account the existing and expected uses of the proceeds of the State bonds, **STATE** determines that the continued tax-exempt status of the State bonds will not be adversely affected and that the use of the property is consistent with **PROJECT** and its described purpose.
- (12) For purposes of these fund source allocations, **RECIPIENT** does not have to consider NUP as including those "incidental uses" of **PROJECT** (for example, advertising billboards, vending machines, telephones, etc.) which meet the applicable requirements of federal tax regulations (IRS Notice 87-69 or any successor thereto). In general, such Notice requires that the incidental use not be physically separated from the rest of **PROJECT** and not comprise, in the aggregate, more than 2-1/2% of the total costs of **PROJECT**.

Section 2. TCRP PROJECTS

The TRAFFIC CONGESTION RELIEF (TCR) ACT OF 2000 (the "ACT"), was added (in Chapter 4.5, commencing with section 14556) to part 5.3 of Division 3 of Title 2 of the Government Code by AB 2928 and SB 406, as amended by SB 1662 and AB 1705. As directed by the ACT and the CTC established Guidelines (as set out in CTC Resolution G-06-04), and as those Guidelines may be amended prior to the execution of a future PROGRAM SUPPLEMENT, said Guidelines shall apply to each TCRP funded PROJECT. By this reference, those Guidelines are made an express part of this AGREEMENT and shall apply to each TCRP funded PROJECT. **RECIPIENT** will cause its specific TCRP mandated Resolution to be attached as part of any TCRP funded PROGRAM SUPPLEMENT as a condition precedent to the acceptance of TCR ACT funds for that PROJECT.

Section 3. PROJECT MANAGEMENT

- (1) **STATE**'s PROJECT administrator for this AGREEMENT shall be the chief of the State Transit Grants Branch of the Division of Rail and Mass Transportation. **RECIPIENT**'s General Manager, Executive Director or a Designee as named in writing to **STATE** following execution of this AGREEMENT shall be the administrator acting for **RECIPIENT**.

- (2) PROGRAM SUPPLEMENT administrators for **STATE** shall be the applicable District Division Chief for Planning and for **RECIPIENT**, the designee named in the applicable PROGRAM SUPPLEMENT.

Attachment B

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT by their duly authorized officers.

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
DIVISION OF RAIL AND MASS
TRANSPORTATION**

**RECIPIENT NAME:
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT**

BY: _____
KYLE GRADINGER, Chief
Division of Rail and Mass Transportation

BY: _____
Alex Clifford,
Chief Executive Officer

APPROVED AS TO FORM AND PROCEDURE

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

BY: _____
Attorney, California Department of
Transportation

ATTACHMENT I

CTC RESOLUTION G-91-2

Passed by the CTC on February 21, 1991

CALIFORNIA TRANSPORTATION COMMISSION RESOLUTION G-91-2

Commission Policy Resolution for Hazardous Waste Identification and Cleanup for Rail Right-of-Way

WHEREAS, the Commission has programmed funding for rail right-of-way acquisition in the 1990 State Transportation Improvement Program and may allocate funds for rail right-of-way acquisition from the Clean Air and Transportation Improvement Act; and

WHEREAS, hazardous wastes, based upon federal and state statutes and regulations, include but are not limited to such categories as heavy metals, (e.g., lead), inorganic (e.g., excessive mineral levels) and organic compounds (e.g., petroleum products), and can occur on a property's surface and subsurface; and

WHEREAS, rail properties often have hazardous wastes exceeding State of California and federal hazardous waste standards; and

WHEREAS, such properties contaminated with hazardous wastes require mitigation prior to using them for rail purposes; and

WHEREAS, hazardous wastes discovered on rail property may significantly impact property value, project scheduling and future liability for the grant applicant; and

WHEREAS, the Commission must be assured that acquisition of rail properties have been fully reviewed by the grant applicant, and if warranted, the grant applicant has tested for hazardous wastes; and

WHEREAS, if hazardous wastes exist, the Commission must be assured that the hazardous wastes identified has either been cleaned up, or financial responsibility for the cleanup has been determined prior to title transfer to the grant applicant, or easement has been secured in lieu of purchasing the property, and the subsurface rights and liability for hazardous wastes remain with the property seller; and

WHEREAS, hazardous wastes identified subsequent to title transfer to the grant applicant will be cleaned up by the seller or a mechanism to recover clean-up-costs is established and executed as a condition prior to title transfer; and

WHEREAS, full due diligence is necessary in discovering hazardous waste and is an essential element in acquiring rail right-of-way properties by the grant applicant; and

NOW THEREFORE BE IT RESOLVED, that acquisition of all rail right-of-way properties will be fully investigated by the grant applicant to determine the absence/presence of hazardous wastes. Investigations shall be conducted in accordance to the standards and practices of the local, state and/or federal regulatory agencies having jurisdiction and by personnel adequately trained in hazardous waste investigation; and

-2-

BE IT FURTHER RESOLVED, that all properties, discovered with hazardous wastes, which exceed the federal/state standards, will be cleaned up to the satisfaction of the responsible local, state and/or federal regulatory agency. The appropriate regulatory agency shall certify to grant applicant that the cleanup has been completed; and

BE IT FURTHER RESOLVED, that the grant applicant will certify by formal resolution to the Commission that all reasonable steps have been completed to assure full due diligence in the discovery of hazardous waste has been achieved during the acquisition of rail right-of-way and the state is held harmless from cleanup liability or damages, both present and future; and

BE IT FURTHER RESOLVED, that the grant applicant will certify by formal resolution that it will not seek further state funding, for cleanup, damages, or liability cost associated with hazardous wastes on or below acquired property's surface; and

BE IT FURTHER RESOLVED, that the grant applicant will certify to the Commission:

- that all rail right-of-way acquisition properties have been investigated and have been found clean;
- or that the cleanup of discovered hazardous waste has been completed prior to acquisition of the property;
- or that the grant applicant has obtained permanent easement and the subsurface rights and liability and full responsibility to pay for and remove such hazardous waste remains with the seller in conformance with applicable State and Federal law;
- or if hazardous wastes are known to exist prior to acquisition and if the applicant determines that time is of the essence for acquisition, then and in that event, an enforceable agreement will be entered into requiring the responsible party(ies) to clean all hazardous wastes by a date certain, with the option of funds sufficient for the clean-up costs deposited in escrow by the seller.

In the event of failure to clean up by the date determined, the recipient of the grant will make full restitution to the **STATE** for its participation. This resolve does not preclude the recipient from requesting re-allocation not to exceed the refunded amount after the hazardous waste(s) have been fully removed from the subject site; and

BE IT FURTHER RESOLVED, that the grant applicant will certify to the Commission that the seller from whom properties have been acquired retain liability for any hazardous waste investigation and/or cleanup, and damages discovered subsequent to the transfer of title; and

BE IT FURTHER RESOLVED, the Commission declares all future liability resulting from hazardous wastes remain with the seller or the grant applicant, not the state, and the grant applicant has been indemnified by the seller for any costs resulting from failure to eliminate hazardous wastes; and

BE IT FURTHER RESOLVED, no state funds will be made available for any future costs associated with cleanup; damages, or liability costs associated with hazardous wastes on or below the acquired property's surface.

ATTACHMENT II

(INSERT AGENCY BOARD RESOLUTION)



DATE: March 26, 2021
TO: Board of Directors
FROM: Dawn Crummié, Human Resources Director
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO ATHENS ADMINISTRATORS FOR THIRD PARTY ADMINISTRATION OF WORKERS' COMPENSATION CLAIMS

I. RECOMMENDED ACTION

- 1) That the Board of Directors authorize the CEO/General Manager to execute a contract with Athens Administrators for Third Party Administration of Workers' Compensation Claims in an amount not to exceed \$294,419 for a 3-year period, with options to extend the contract for a total term of seven (7) years.**
- 2) That the Board of Directors authorize the CEO/General Manager to execute future amendments with Athens Administrators for the options to extend, increasing the contract total for each option year as required, not to exceed a total value of \$708,577 for the full seven (7) years.**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) is self-insured for workers' compensation insurance. To ensure compliance with complex state workers' compensation law, a Third Party Administrator (TPA) is utilized.
- A formal request for proposals was conducted to solicit proposals from qualified firms. Three firms submitted proposals for METRO's review.
- A 3-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending an award to Athens Administrators.

III. DISCUSSION/BACKGROUND

METRO is self-insured. Due to the complexities of California workers' compensation statutes, a TPA has been used to administer the program under the direction of METRO Human Resources staff. Athens Administrators is METRO's current provider for these services; however, this contract will expire on March 29, 2021, with no further options to renew.

In September of 2020, the Board of Directors (Board) authorized staff to issue a Request for Proposals for Third Party Administration of Workers' Compensation Claims. On January 12, 2021, METRO legally advertised and distributed notice of Request for Proposals (RFP) No. 21-08 to 76 vendors, posted notice on its e-Procurement portal, and sent email notices to all GovDelivery subscribers. On February 9, 2021, proposals were received and opened from three firms. A list of these firms is provided in Attachment A. A 3-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the Request for Proposals:

Evaluation Criteria	Point Values
Qualifications of Firm	25
Qualifications of Staff	25
Program/Approach to Scope of Work	25
Cost/Price Proposal	25
Total Points Possible	100

Athens Administrators was determined to be the highest ranked firm and its costs are fair and reasonable.

Staff is recommending the following actions:

- 1) That the Board of Directors authorize the CEO to execute a three-year contract on behalf of METRO with Athens Administrators for Third Party Administration of Workers' Compensation Claims in an amount not to exceed \$294,419; and
- 2) That the Board authorize the CEO to execute four future contract extensions with Athens Administrators, for a total anticipated contract value not to exceed \$708,577 and a total term not to exceed seven (7) years.

The Contractor will provide all services meeting all METRO's specifications and requirements of the contract. Dawn Crummié, Human Resources Director, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns to the following Strategic Priorities:

- Safety First Culture
- Financial Stability, Stewardship & Accountability

V. FINANCIAL CONSIDERATIONS/IMPACT

The base value of the contract is \$294,419 for the initial three-year term. This amount includes Athens Administrators' flat annual fees for claims administration, as well as its fees for managed care services. The amount for managed care services is an estimate, as these fees fluctuate based on the active claims in any given year. Staff's estimate is based on a review of these fees for the previous year plus a contingency, as the number of actual claims will likely be higher in 2021 (due to the COVID-related service reductions and remote work done throughout much of 2020).

Should all renewal options be exercised, the total seven-year value of the contract is anticipated to be \$708,577. Funds to support this contract are paid out of operating expenses from the G/L Account 502081, Workers' Compensation Insurance. Departments are billed based on the number of employees they contain.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

None. Staff does not have the required expertise and resources to administer the program in-house. METRO is obligated to provide this insurance to employees pursuant to State of California workers' compensation statutes.

VIII. ATTACHMENTS

Attachment A: List of Responding Firms

Attachment B: Contract with Athens Administrators

Note: A full copy of the Contract is available on request.

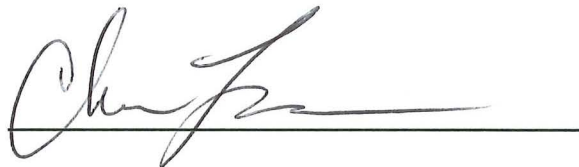
Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

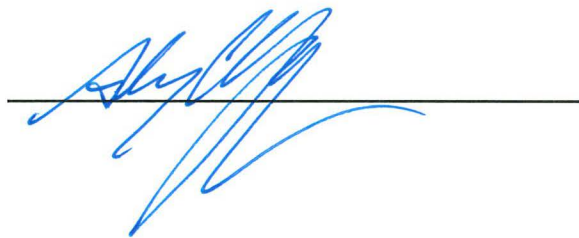
Dawn Crummié,
Human Resources Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



Attachment A



Responding Firms for RFP No. 21-08

Third Party Administration of Workers' Compensation Claims

Received by February 9, 2021 at 5:00 PM

Athens Administrators	Concord	CA
Innovative Claim Solutions	San Ramon	CA
TRISTAR Risk Management	Long Beach	CA

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment B

PROFESSIONAL SERVICES CONTRACT FOR THIRD PARTY ADMINISTRATION OF WORKERS' COMPENSATION CLAIMS (21-08)

THIS CONTRACT is made effective on March 29, 2021 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ("Santa Cruz METRO"), a political subdivision of the State of California, and ATHENS INSURANCE SERVICE, INC. d/b/a ATHENS ADMINISTRATORS ("Contractor").

1. RECITALS

1.1 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO's Need for Third Party Administration of Workers' Compensation Claims

Santa Cruz METRO has the need for Third Party Administration of Workers' Compensation Claims. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated January 12, 2021, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Contractor's Proposal

Contractor is a firm qualified to provide Third Party Administration of Workers' Compensation Claims and whose principal place of business is 2552 Stanwell Drive, Concord, California 94520. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Contractor submitted a proposal for Third Party Administration of Workers' Compensation Claims, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Contractor and Intent of Contract

On February 22, 2021, Santa Cruz METRO selected Contractor as the Proposer whose proposal was most advantageous to Santa Cruz METRO to provide the Third Party Administration of Workers' Compensation Claims described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 12.15 of the General Conditions to the Contract.

Attachment B

A. Exhibit A

Santa Cruz METRO's "Request for Proposals" dated January 12, 2021, including Addendum No. 1 dated January 29, 2021.

B. Exhibit B (Contractor's Proposal)

Contractor's signed Proposal to Santa Cruz METRO for Third Party Administration of Workers' Compensation Claims.

2.2 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

- 3.1.1 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.
- 3.1.2 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued January 12, 2021.
- 3.1.3 CONTRACTOR'S STAFF - Employees of Contractor.
- 3.1.4 DAYS - Calendar days.
- 3.1.5 PROPOSER - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued January 12, 2021.
- 3.1.6 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- 3.1.7 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

Attachment B

4. TIME OF PERFORMANCE

4.1 Term

The term of this Contract will be for a period not to exceed three (3) years and shall commence upon the execution of the Contract by Contractor and Santa Cruz METRO.

At the option of Santa Cruz METRO, this Contract may be renewed for four (4) additional one-year terms upon mutual written consent. Option terms may be exercised by Santa Cruz METRO in single or multiple year periods.

Prior to each anniversary date for the option years, Contractor will be allowed to request an increase in rates for services. Increases may not exceed the annual percentage change in the San Francisco-Oakland-San Jose Consumer Price Index for all urban consumers or 3% annually, whichever is less. In all cases, Santa Cruz METRO may deny the increase, or cancel the Contract if a requested price increase is not acceptable. Costs for any enhancements in service may be negotiated.

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Contractor's written invoice for said work.

The maximum compensation Santa Cruz METRO has authorized to be expended for this Contract will not exceed **\$294,419**. This not-to-exceed amount includes Contractor's Flat Annual Fee for Claims Administration, its Annual Administration Fee, and the portion of Managed Care Services that are payable to Contractor directly for these services. (It does not include any Managed Care Services that Contractor pays to other entities.) Contractor understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk.

5.2 Invoices

Contractor shall submit invoices, with a purchase order number provided by Santa Cruz METRO, on a monthly basis for its Flat Annual Fee, and once a year, at the beginning of each term, for its Annual Administration Fee. Invoices for Managed Care Services shall be billable on an as-needed basis, and shall include detailed records showing Account No., Date, Payment Type, Payee Name, Claim No., Claimant, Payment Method, Check No., and Amount. Expenses shall only be billed if allowed under the Contract.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz

Attachment B

METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Alex Clifford, CEO

CONTRACTOR

Athens Administrators
2552 Stanwell Drive
Concord, CA 94520

Attention: James Jenkins, President

7. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further agrees that this Contract may be executed in two or more counterparts, each of which will be deemed an original, and all of which constitute one and the same instrument.

8. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment B

DocuSign Envelope ID: CDAD3D90-5572-4912-8CD6-B5254A8240E6

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT
DISTRICT

Alex Clifford, CEO/General Manager

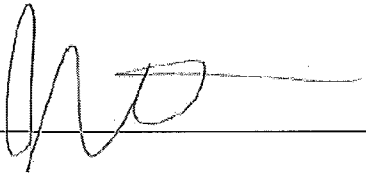
Contractor –
ATHENS INSURANCE SERVICE, INC.
d/b/a ATHENS ADMINISTRATORS

James Jenkins, President

3923EF9B79A249F
James Jenkins
DocuSigned By: James Jenkins

Approved as to Form:

Julie A. Sherman, General Counsel



- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021

TO: Board of Directors

FROM: Alex Clifford, CEO

SUBJECT: CONSIDERATION OF DESIGNATION OF SAFETY, SECURITY, AND RISK MANAGEMENT DIRECTOR TO THE CALIFORNIA TRANSIT INDEMNITY POOL (CAL TIP) BOARD OF DIRECTORS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors adopt the attached resolution designating the new Safety, Security, and Risk Management Director to the CalTIP Board of Directors

II. SUMMARY

- Santa Cruz Metropolitan Transit District's (METRO) casualty and liability insurance is provided through CalTIP, a self-insured pool of California transit operators.
- METRO is required to designate a representative and an alternate representative to the CalTIP Board of Directors (CalTIP Board).
- Because the CalTIP Board sets policy that affects many aspects of the District's risk management, operations and maintenance functions, the METRO Board of Directors (METRO Board) appointed the Finance Deputy Director as the primary representative in 2009.
- With the retirement of the Finance Deputy Director, the METRO Board appointed then Safety, Security and Risk Management Director, Rufus Francis, as the primary representative on February 28, 2020.
- With the March 2021 retirement of Mr. Francis, Safety, Security and Risk Management Director, it is necessary to appoint a replacement as the primary representative. Staff is recommending that the new Safety, Security, and Risk Management Director, Curtis Moses, be appointed as METRO's CalTIP Director. The Chief Operations Officer (COO), Margo Ross, currently serves as the Designated Alternate.

III. DISCUSSION/BACKGROUND

METRO is a charter member of CalTIP, which was created in 1987 and was formed as a joint powers authority to be a viable and highly successful alternative to the commercial insurance market. CalTIP currently consists of

over 30 transit districts. The Finance Deputy Director served as METRO's CalTIP Director from 2009 to 2020. With the retirement of the Finance Deputy Director, Mr. Francis, then Safety, Security and Risk Management Director, was appointed as a Director. With the March 2021 retirement of Mr. Francis, Safety, Security and Risk Management Director, it is necessary to appoint a new Director. Staff is recommending that the new Safety, Security, and Risk Management Director, Curtis Moses, be appointed as METRO's CalTIP Director. The COO currently serves as the Designated Alternate.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Safety First Culture strategic priority.

V. FINANCIAL CONSIDERATIONS/IMPACT

There are no additional financial impacts, as CalTIP reimburses METRO for all CalTIP related travel expenses.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- CalTIP provides cost-effective insurance, risk management, and safety services, therefore the Safety, Security, and Risk Management Director is the preferred choice. A different department director could be appointed rather than the Safety, Security, and Risk Management Director, but that alternative is not recommended.
- The Board could decide not to appoint a replacement Director, but that alternative is not recommended because the CalTIP Director position is a requirement of CalTIP membership.

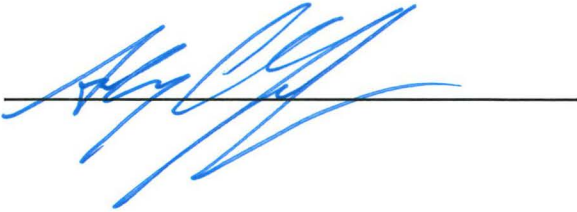
VIII. ATTACHMENTS

Attachment A: Resolution appointing Director of the California Transit Indemnity Pool (CalTIP)

Prepared by: Rufus Francis, Safety, Security and Risk Management Director

IX. APPROVALS

Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT APPOINTING DIRECTOR OF THE CALIFORNIA TRANSIT INDEMNITY POOL (CAL TIP)

WHEREAS, the Board of Directors of the Santa Cruz Metropolitan Transit District, at its April 17, 1987 meeting, did hereby authorize participation by the District in the California Transit Indemnity (Insurance) Pool (CalTIP) beginning July 1, 1987; and

WHEREAS, it is necessary for the Board of Directors to approve appointment of a Director of the California Transit Indemnity Pool; and

NOW, THEREFORE, BE IT RESOLVED, that the Safety, Security and Risk Management Director is hereby appointed the Director of the California Transit Indemnity Pool to serve at the pleasure of the Board of Directors of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 26th day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment A

Resolution No. _____
Page 2

ABSENT: Directors -

Approved:
Donna Lind, Chair _____

Attest:
Alex Clifford, CEO/General Manager _____

Approved as to form:
Julie A. Sherman, General Counsel _____



DATE: March 26, 2021
TO: Board of Directors
FROM: Freddy Rocha, Facilities Maintenance Manager
SUBJECT: **CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2ND AMENDMENT EXTENDING THE CONTRACT FOR ONE YEAR WITH CLEAN ENERGY FOR MAINTENANCE SERVICES FOR THE LCNG FUELING STATION, INCREASING THE CONTRACT TOTAL BY \$215,000**

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a 2nd amendment extending the contract for one year with Clean Energy for Maintenance Services for the LCNG Fueling Station, increasing the contract total by \$215,000 for the additional one-year period, thereby increasing the total contract authority from \$1,753,000 to \$1,968,000

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a contract with Clean Energy for Maintenance Services for the LCNG Fueling Station that will expire March 31, 2021.
- Clean Energy is willing to extend the term for one year with no changes to the contract terms and conditions.
- Clean Energy has performed its duties well under this contract; therefore, staff recommends extending the contract term by one year. A new procurement for these services will be issued in time to recommend award before this additional one-year term expires.

III. DISCUSSION/BACKGROUND

METRO entered into a contract with Clean Energy for Maintenance Services for the LCNG Fueling Station on April 1, 2014. In 2016, it was determined that Clean Energy was the only vendor performing these services, so this contract was extended for five years at that time, with an open-ended option to extend again. This contract will now expire on March 31, 2021.

Currently, staff has prioritized certain grant-funded capital projects, and Clean Energy was approached about extending the term of their contract by an additional year. Clean Energy agreed to this extension, with no changes to the current pricing, contract terms and conditions.

Staff recommends that the Board of Directors (Board) authorize the CEO to execute a second amendment to the contract with Clean Energy to extend the term of the contract through March 31, 2022, and to increase the contract total by \$215,000 for this one-year term. If the Board authorizes this amendment, staff will issue a new procurement for these services well before this one-year extension expires. Freddy Rocha, Facilities Maintenance Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns to the following Strategic Priorities:

- Service Quality and Delivery
- State of Good Repair

V. FINANCIAL CONSIDERATIONS/IMPACT

This contract has a total not to exceed of \$1,753,000. Additional funds in an amount of \$215,000 are requested for approval at this time. The new contract total not to exceed would be \$1,968,000.

Funds to support this contract are included in the Facilities Maintenance FY21 & FY22 Repair - Equipment (503352), Repair/Maint Supplies (504409), and Equipment Rental (512061) Operating Budgets.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Do not extend this contract, and issue a new Request for Proposals for these LCNG fueling station maintenance services at this time. Staff does not recommend this option due to higher-priority grant-funded projects requiring staff's time.

VIII. ATTACHMENTS

Attachment A: Second Amendment to the Contract with Clean Energy

Prepared by: Joan Jeffries, Purchasing Agent

IX. APPROVALS

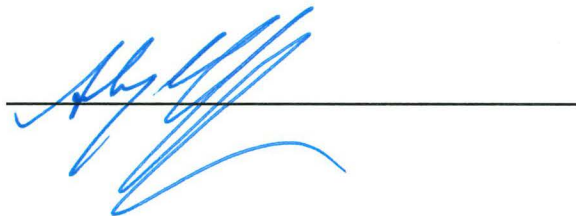
Freddy Rocha, Facilities Maintenance
Manager



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SECOND AMENDMENT TO CONTRACT NO. 14-02 FOR MAINTENANCE SERVICES FOR LCNG FUELING STATION

This Second Amendment to Contract No. 14-02 for Maintenance Services for LCNG Fueling Station is made effective March 26, 2021 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Clean Energy, a California corporation (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Maintenance Services for LCNG Fueling Station (“Contract”) on April 1, 2014.
- 1.2 The Contract is due to expire on March 31, 2021.
- 1.3 The Contract allows for extension upon mutual written consent.
- 1.4 Santa Cruz METRO and Contractor desire to amend the Contract to extend the Contract term and to increase the Contract’s total not-to-exceed amount.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from April 1, 2014 through March 31, 2022.

Santa Cruz METRO and Contractor may extend the term of this Contract at any time for any reason upon mutual written consent.

III. COMPENSATION

- 3.1 Article 5.01 is replaced in its entirety by the following language:

Santa Cruz METRO shall compensate Contractor \$14,842 per month. Cost for rental equipment, if needed, materials, and shipping will be charged at cost plus 15%. Santa Cruz METRO shall reasonably determine whether the work has been successfully performed for the purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO’s written approval of Contractor’s written invoice for said work.

The total not-to-exceed amount is \$1,968,000. Contractor understands and agrees that if it exceeds the \$1,968,000 maximum amount payable under this Contract, it does so at its own risk.

Attachment A

IV. REMAINING TERMS AND CONDITIONS

4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

5.1 Article 7 is amended to include the following language:

Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Alex Clifford, CEO/General Manager

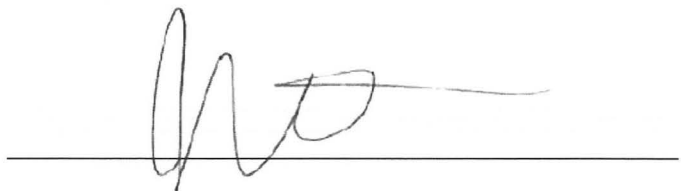
Contractor –
CLEAN ENERGY

Robert Vreeland, CFO



Approved as to Form:

Julie Sherman, General Counsel



11.10A.2



DATE: March 26, 2021
TO: Board of Directors
FROM: Margo Ross, Chief Operations Officer
SUBJECT: **RATIFICATION OF CHANGE IN FUNDING SOURCE FOR CENTER FOR TRANSPORTATION AND THE ENVIRONMENT'S (CTE) WORK ON METRO'S ZERO EMISSION BUS TRANSITION PLAN**

I. RECOMMENDED ACTION

That the Board of Directors approve and ratify the change in funding source for CTE's work on METRO's Zero Emission Bus Transition Plan

II. SUMMARY

- The California Air Resources Board (CARB) has mandated that all transit agencies in California operate 100% zero-emission transit buses by 2040.
- Santa Cruz Metropolitan Transit District (METRO) is required submit a board-approved Zero-Emission Bus (ZEB) Rollout Plan to CARB with specific required components by July 1, 2023.
- At its June 28, 2019 meeting, the METRO Board of Directors (Board) authorized the CEO to enter into a sole source contract with the Center for Transportation and the Environment (CTE) for Zero Emission Bus Deployment and Transition Planning, not to exceed \$354,300.
- Since then, CTE has provided assistance in the deployment of METRO's first four Zero Emission Buses (ZEBs), Zero Emission Bus Transition Plan, and Renewable Energy Analysis.
- Funding for Tasks 1 and 2 of the Zero Emission Bus Transition Plan was anticipated to be provided by the Monterey Bay Community Power (MBCP) – now known as Central Coast Community Energy (CCCE), Energy Program and METRO Capital Cash Reserves. Unfortunately, MBCP was unable to provide funding for this project and METRO needs to fully fund Tasks 1 and 2 with an alternate source.
- Staff seeks to have the Board ratify the recommended alternate funding source, Bus Replacement Fund, along with the work that has been completed on Task 3.

III. DISCUSSION/BACKGROUND

On December 14, 2018, CARB adopted its Innovative Clean Transit (ICT) Regulation which requires all transit agencies designated as a small transit agency to transition their bus fleet to all ZEBs beginning in 2026. METRO is required to submit a board-approved Zero-Emission Bus (ZEB) Rollout Plan to CARB that describes their plan to transition to a 100% zero emission fleet by 2040 with specific required components by July 1, 2023.

Under the new regulation, CARB will require METRO's new bus purchases to be a minimum of 25% ZEBs beginning in 2026 and ramping up to 100% of future bus purchases in 2029, with the goal of transitioning the state's entire transit fleet to 100% ZEBs by 2040.

At its June 28, 2019 meeting, the METRO Board authorized the CEO to enter into a sole source contract with the Center for Transportation and the Environment (CTE) for Zero Emission Bus Deployment and Transition Planning, not to exceed \$354,300. Task 1 of the contract included \$59,500 for assistance in the deployment of METRO's first four Zero Emission Buses (ZEBs); Task 2 is \$234,800 for a Zero Emission Bus Transition Plan; and, Task 3 is \$60,000 for a Renewable Energy Analysis.

Task 1

Deployment of First Four ZEBs: With the imminent delivery of four Proterra Electric Buses in early 2021, METRO required an understanding of the operational profile and charging requirements for this deployment of these buses in fixed-route service. CTE performed route, charge and rate analysis of one to five METRO routes and the Proterra Battery Electric Buses (BEBs) to develop an understanding of how to best deploy these buses in service. Funding for the ZEB Transition Plan was initially anticipated to be provided by the Monterey Bay Community Power (MBCP), now Central Coast Community Energy (CCCE), Energy Program and METRO Capital Cash Reserves. However, MBCP funds have not been awarded and the Bus Replacement Fund has been used as the funding source. To date, \$55,250 of the \$59,500 Task has been expended. With approval of this report, METRO will continue to work with CTE on the remainder of Task 1, to a maximum of the remaining authority of \$4,250.

Task 2

Zero Emission Bus Transition (ZEB) Plan: CTE is nearly done with the transition plan outlining the capital projects required to fully transition to all ZEBs in accordance with the CARB Innovative Clean Transit Rule and METRO's local priorities. The plan must identify infrastructure requirements and facility upgrade projects that supports the ZEB transition timeline. In addition, the plan should identify the current state of ZEB technology vs. requirements to transition to a 100% zero-emission fleet as well as total cost of ownership to complete the transition. Funding for the Zero Emission Bus Transition Plan was anticipated to be provided by the MBCP Energy Program and METRO Capital Cash Reserves.

However, MBCP funds have not been awarded and the Bus Replacement Fund needs to be used as the funding source. To date, \$170,030 of the \$234,800 Task has been expended. With approval of this report, METRO will continue to work with CTE on the remainder of Task 2, to a maximum of the remaining authority of \$64,770.

Task 3

Renewable Energy Analysis: \$38,100 of the \$60,000 has been expended on this Task. The remainder of this Task has been placed on hold due to the preliminary outcome of the analysis that showed such concepts would be nearly impossible to implement on METRO's space constrained property.

As of March 18, 2021, METRO has invested a total of \$263,380 on Tasks 1 - 3 from the total Board approved authority of \$354,300. Included in the \$263,380 is an invoice in the amount of \$151,680, awaiting payment pending approval of this ratification report.

Staff is requesting that the Board ratify and approve the use of the Bus Replacement Funds for Tasks 1 - 3 of this project, instead of MBCP grant and METRO Capital Cash Reserves, and reaffirm the prior Life of Project (LOP) commitment to this project in the amount of \$354,300.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability and State of Good Repair.

V. FINANCIAL CONSIDERATIONS/IMPACT

Zero Emission Bus Transition Plan - \$354,300. Funding for this project is currently available from the Bus Replacement Fund. Within the Bus Replacement Fund, State Transit Assistance (STA) program funds will be used. The unobligated balance of the Bus Replacement Fund – STA is \$573,000.

The Bus Replacement Fund is a logical source to fund this project since it has a connection to the Tasks included in the CTE contract.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could choose to not approve this recommendation and instead cancel the remainder of CTE's work. This alternative is not recommended and staff is recommending ratification, which includes payment for \$151,680 of completed work.

The Board could authorize the ratification, payment of the outstanding invoice and terminate the CTE contract, disallowing any further work on Tasks 1 – 3. This too is not recommended as METRO seeks to complete the Zero Emission Bus Transition Plan.

VIII. ATTACHMENTS

None

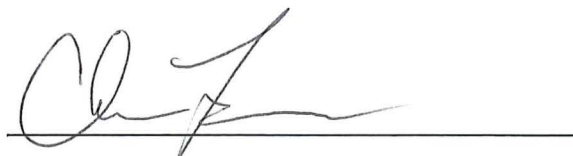
Prepared by: Margo Ross, Chief Operations Officer
Wondimu Mengistu, Grants/Legislative Analyst

VIII. APPROVALS

Margo Ross, COO



Approved as to fiscal impact:
Chuck Farmer,
Chief Financial Officer



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021
TO: Board of Directors
FROM: John Urgo, Planning & Development Director
SUBJECT: RECEIVE AN UPDATE ON THE LONG-RANGE BUS REPLACEMENT PLAN

I. RECOMMENDED ACTION

That the Board receive an update on the Long-Range Bus Replacement Plan

II. SUMMARY

- As a result of years of reduced bus acquisitions during the great recession, 63 buses, over 50% of Santa Cruz Metropolitan Transit District's (METRO) fixed-route bus fleet, were beyond their useful life and in need of replacement at the start of Fiscal Year 2017-18 (FY18).
- To reduce the number of buses beyond their useful life, staff established a Bus Replacement Plan (Plan) to fund extending the useful life of some buses and to procure new buses through 2040.
- This plan is projected to significantly reduce the number of buses beyond their useful life by the start of FY25, before the number expands again as existing buses begin to age beyond their 14-year lifespan.
- The primary component of this Plan is the establishment in the capital budget of a \$3 million annual commitment to bus replacement, funded primarily by Measure D and Senate Bill 1, the Road Repair and Accountability Act of 2017.
- The Plan will help METRO meet the California Air Resources Board's (CARB) Innovative Clean Transit (ICT) regulation, which requires that transit agencies purchase only zero-emissions buses starting in FY2029.
- In FY22, the Plan calls for the procurement of ten compressed natural gas (CNG) buses. Originally, the plan called for an additional Lease to Purchase of fourteen Compressed-Natural Gas (CNG) buses. However, due to uncertainty surrounding ridership and future funding levels, staff recommends delaying this action until FY23.

III. DISCUSSION/BACKGROUND

Through the early 2000s, METRO successfully acquired new buses to replace buses that had reached their useful life. However, due to the extended recession, which

limited funding availability, and the elimination of the ability to acquire new buses through the federal earmark process, over 50% of METRO's fleet was beyond its useful life at the start of FY18. Older buses are still operational but have significantly increased maintenance costs.

METRO staff has analyzed the useful life of the current fixed-route bus fleet, the agency's financial capacity, and bus manufacturing industry capability and has developed a viable plan to reduce the average age of METRO's fixed-route bus fleet while maintaining the number of buses required to meet operational needs through 2040.

This report does not address the ParaCruz fleet, whose vehicle replacement program requires a much smaller capital investment.

A key parameter of this Plan is the inclusion of the procurement of electric buses as required by the CARB, which on December 7, 2018 adopted its Innovative Clean Transit Rule that mandates procurement of electric buses: 100% of METRO's bus purchases will need to be electric starting in 2029, with 25% of all new bus procurements needing to be electric starting in 2026.

The key component of the Plan is a strategy adopted for the FY18 budget of committing \$3 million annually in capital funding for a Long-Range Bus Replacement Program. With the passage of Measure D in 2016 and Senate Bill 1 (the Road Repair and Accountability Act of 2017), METRO now has recurring revenue sources to fund this \$3 million annual bus replacement program to address the critical issue of operating buses beyond their intended useful life.

Bus Replacement Plan

As shown in Attachment A, the number of buses beyond their useful life can be reduced to a manageable level through a combination of the following initiatives:

- Refurbishing existing buses to extend their useful life
- Receiving new buses using available grant funding
- Establishing lease-to-purchase agreements
- Purchasing buses with METRO capital funding

To illustrate how the Plan works, Attachment A shows that at the start of FY18, 63 of METRO's 98 fixed-route bus fleet were beyond their 14-year useful life. By completing five CNG bus refurbishments and decommissioning four older buses, which were no longer needed following the September 2016 service reduction, METRO started FY19 with only 54 buses beyond their useful life.

In FY19, METRO procured three buses in a lease-to-purchase arrangement and acquired 14 buses from Santa Clara Valley Transportation Authority, leaving only 37 buses in the fleet beyond their useful life at the start of FY20.

In FY20, METRO refurbished four older buses and received six new buses from previously awarded grants.

In FY21, METRO will receive four zero emission buses. In addition, the Plan called for procuring 14 CNG buses through a lease-to-purchase agreement. However, due to the uncertainty surrounding the COVID-19 pandemic and its effects on ridership, bus manufacturing capacity and federal funding levels, staff recommended postponing the lease-to-purchase agreement until FY22.

In FY22, the Plan calls for procuring six CNG buses funded by the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA). Given the continued uncertainty around COVID-19, staff is recommending postponing the lease-to-purchase buses another year until FY23. As an alternative, and to maintain commitment to the Bus Replacement Plan, staff recommends purchasing two CNG buses, one funded from FY19 State of Good Repair (SGR) funds that were originally programmed to have been spent on a pandemic-delayed project and are due to expire, and another from leftover PTMISEA funds with the difference covered by FY20 SGR funds. Additionally, METRO was awarded a Caltrans discretionary grant in FY21 that will fund two CNG buses, for a total procurement of 10 buses in FY22.

This strategy will allow METRO to better understand what the recovery from the COVID-19 pandemic will mean for ridership levels in the county. It will also allow staff to evaluate the changing landscape of federal grants availability. The current grant-funding environment is showing signs of improvement:

- Congress has officially brought back federal “earmarks,” a process that provides legislative appropriations to specific projects in congressional districts. Transit capital projects are eligible and METRO’s highest capital improvement priority is to replace buses that have exceeded their useful lifespan. Until the Congress eliminated federal “earmarks” in 2012, METRO had secured federal earmarks to fund multiple capital projects.
- The Biden/Harris administration is putting forth for congressional action a \$2 trillion infrastructure package. Federal emphasis in areas of energy security, environmental protection and transportation will result in programs which provide funds to develop, produce and test new technologies to reduce environmental impacts and improve transportation effectiveness. These programs may provide METRO valuable capital dollars to support its Bus Replacement Strategy.

Unfortunately, the pandemic delays and postponing the lease-to-purchase program will not allow METRO to reduce the number of buses beyond their useful life to zero

as previously projected. Without additional grant awards, the number will decrease to 15 in FY25 before beginning to grow again as additional buses in the METRO fleet become obsolete. However, future funding opportunities look favorable so long as METRO maintains its ability to leverage local matching funds through the \$3M annual commitment to the bus replacement fund.

Grants

This Plan is the minimum accomplishment to reducing the number of buses in the METRO fleet beyond their useful life. There are no assumptions for awards of future grants in Attachment A beyond awards that are currently secured.

In addition to funding the initiatives in the bullets above, a key strategy of this program is to have up to \$3 million in additional funding available annually for METRO to contribute toward state and federal grant opportunities as our local match. Generally, grant applications that include a significant level of funding through a local match are more successful than those that do not. Any successful grants in the future would allow for the additional procurement of buses beyond what is currently assumed in this Plan, further reducing the number of buses beyond their useful life.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability and State of Good Repair.

V. FINANCIAL CONSIDERATIONS/IMPACT

The primary element of the Plan is the \$3 million annual commitment of capital funding to this program. These funds are available as a result of the passage of Measure D and Senate Bill 1.

This annual \$3 million capital funding commitment for bus replacement is assumed in the rolling 5-year Measure D expenditure plan that METRO provides to the Santa Cruz County Regional Transportation Commission (RTC) annually.

By purchasing 2 additional CNG buses in FY21 than was originally planned METRO will closeout its PTMISEA and FY19 SGR awards.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There is no alternative, as it is a Federal Transit Administration (FTA) requirement to have a viable/funded fixed-route bus replacement plan. Not having a plan would

ultimately lead to METRO having a reduced bus fleet and not having enough buses to provide the current level of service around the county. In addition, METRO would not be able to successfully implement the CARB mandate to procure only zero-emissions electric buses starting in FY29.

VIII. ATTACHMENTS

Attachment A: Bus Replacement Plan

Prepared by: Matt Marquez, Transportation Planner I
Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

John Urgo, Planning & Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Alex Clifford, CEO/General Manager



Attachment A

Fixed Route Bus Replacement Plan

3/11/2021	FY 17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42
ZEB % in New Orders										25% ZEB			100% ZEB													
Decommissions	0	0	4	17	6	2	10	16	4	1	1	4	4	4	2	2	0	0	0	0	14	0	0	0	0	
Fleet Size July 1	98	98	94	94	94	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	96	
July 1: Number of Obsolete Buses	63	63	54	37	27	27	17	19	15	23	33	29	31	37	35	33	33	36	42	46	42	58	62	63	64	68
Buses Purchased with BRF	0	0	0	0	4	1.5	0	0	0	0	1	4	4	4	2	2	0	0	0	0	0	0	0	0	0	
VTA Hwy 17 Buses	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
VTA Artics/ New Artics	0	0	4	0	0	0	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Lease to Buy 14 buses	0	0	3	0	0	0	14	0	0	0	0	0	0	0	0	0	0	0	0	14	0	0	0	0	0	
CNG refurbishments (6 year life)	0	5	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Additional Buses Purchased with non-BRF Grants	0	0	0	6	0	8.5	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Subtotal replacement needs post additions	63	58	37	27	23	17	1	15	14	22	29	25	27	35	33	33	33	36	42	32	42	58	62	63	64	68
Replacement of 6 year refurbishments due	0	0	0	0	0	0	5	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Additional buses beyond the 62 become obsolete	0	0	0	0	0	0	13	0	5	11	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	
Buses purchased or won via grants since 2018 start becoming obsolete	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	6	4	10	14	3	0	1	4	4
VTA Hwy 17 Buses Due for Replacement	0	0	0	0	0	0	0	0	0	0	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	
VTA/New Artics due for replacement	0	0	0	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	1	1	0	0	
June 30: replacement need balance	63	58	37	27	27	17	19	15	23	33	29	31	37	35	33	33	36	42	46	42	58	62	63	64	68	72
Fleet Size June 30	98	98	111	100	98	106	112	100	97	97	100	100	100	98	98	96	96	96	96	110	96	96	96	96	96	

Assumptions:

Replacements are based on a 14 year lifecycle
 Last CNG purchase will be in FY28

Money is spent in one FY and the bus arrives on property the following FY. Meaning that if you're connecting purchases between the funding and bus spreadsheets there will be a one year offset.

For the sake of this chart, it is assumed that throughout a FY we accumulate new buses and keep obsolete buses onsite (inflating our "June 30 fleet size" in row 20) until midnight on July 1st. At that time all bus decommissions instantaneously take place (row 4) to keep our fleet size constant in row 5. Therefore, if you are trying to answer the question "How many obsolete buses did we have to start FYXX?" refer to row 5. If you are trying to answer the question "How many obsolete buses did we have at the end of FYXX?" refer to row 19.

Notes:

- FY18 Refurbs- 9810/9813/9820/9824/9827
- FY 19 3 bus purchases - Paul Revers
- FY19 10 VTA Hwy 17 buses assumed to have gone into service in FY14
- FY19 VTA Hwy 17 bus 4204 replaces 9804, 4209 for 2232, 4210 for 2234
- FY20 Refurbs- 2601/2602/2212/2217 35' (CCW Project)
- FY20 6 buses won via grants - 6 CNG ((1) STBG, (1) 5339 CT Discretion, (4) 5339b)
- FY20 1901 for 2311, 1902 for 9823, 1903 for 9819, 1904 for 9826, 1905 for 9828, 2001 for 9830
- FY 20 Fleet size July 1 and FY20 4 Decommissions are for VTA artics bringing fleet size down to 94 from 98
- FY21 4 buses purchased are the 4 Proterra ZEBs
- FY22 Fleet size increase from 94 to 96 because of ZEB deliveries in FY21
- FY22 1.5 buses purchased with BRF are part of the 10 bus Gillig order. 1 bus was purchased with 100% SGR. One bus was purchased with \$400K of PTMISEA and \$300K of Measure D
- FY22 8.5 buses purchased with non-BRF grants are part of the 10 bus Gillig order. (6) 100% PTMISEA, (2) Caltrans discretionary, (.5) of the last bus will be funded by the remaining \$400K of PTMISEA funds and \$300K of measure D
- FY23 2 Artics replace 2316/2318
- FY23 5 refurbs from FY18 (9810/9813/9820/9824/9827) become obsolete
- FY23 13 new obsolete- 2801,2802,2803,2804,2805,2806,2807,2808,2809,2810,2811,2812,2813
- FY24 1 Artic for 2322
- FY24 - 3 buses won via grant are the delayed MCI LoNos
- FY25 1 Artic for 2333
- FY25 4 refurbs from FY20 (2601/2602/2212/2217) become obsolete
- FY25 5 additional obsolete- 1001,1002,1003,1004,1005
- FY26 1 bus purchased is CNG, we start to accumulate enough in the BRF to begin buying standard FR buses outright again.
- FY26 11 additional obsolete- 1201,1202,1203,1204,1205,1206,1207,1208,1209,1210,1211
- FY27 4 buses purchased- 3 CNG/1 ZEB per CARB mandate
- FY28 4 buses purchased- 3 CNG/1 ZEB per CARB mandate
- FY28 6 additional obsolete- 1301,1302,1303,1304,1305,1306
- FY29 4 buses purchased- 3 CNG/1 ZEB per CARB mandate **the money for buses arriving onsite in FY29 will have been spent in FY28 allowing for only 25% of the order to be ZEB**
- FY30 2 buses purchased- 2 ZEBs per CARB mandate **the money for these buses will have been spent in FY29, triggering the requirement for purchasing 100% ZEBs**
- FY31 2 buses purchased- 2 ZEBs per CARB mandate
- FY33- Buses purchased since 2018 start becoming obsolete for the first time with the Paul Revers

THIS PAGE INTENTIONALLY LEFT BLANK



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

JASON LOGIUDICE LEAD MECHANIC

FOR THE COMPLETION OF 20 YEARS OF SERVICE
BETWEEN 2001 AND 2021

GIVEN THIS 26TH DAY OF MARCH 2021

CHAIR, BOARD OF DIRECTORS

CEO/GENERAL MANAGER

- THIS PAGE INTENTIONALLY LEFT BLANK -



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF RUFUS FRANCIS AS SAFETY, SECURITY AND RISK MANAGEMENT DIRECTOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Rufus Francis to serve in the position of Safety, Security & Risk Management Director, and

WHEREAS, served as a member of the Safety, Security & Risk Department of METRO for the time period of June 24, 2019 to March 12, 2021, and

WHEREAS, Rufus Francis provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Rufus Francis served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Rufus Francis resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Francis' service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Rufus Francis.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Safety, Security & Risk Management Director, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 26th Day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF DEBBIE KINSLOW AS FINANCE DEPUTY DIRECTOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Debbie Kinslow to serve in the position of Finance Deputy Director, and

WHEREAS, served as a member of the Finance Department of METRO for the time period of February 28, 2008 to March 2, 2021, and

WHEREAS, Debbie Kinslow provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Debbie Kinslow served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Debbie Kinslow resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Ms. Kinslow's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Debbie Kinslow.

NOW, THEREFORE, BE IT RESOLVED, that upon her retirement as Finance Deputy Director, the Board of Directors of METRO does hereby commend her efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 26th Day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF GILBERTO LIMAS AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Gilberto Limas to serve in the position of Bus Operator, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of April 1, 1986 to February 26, 2021, and

WHEREAS, Gilberto Limas provided METRO with dedicated service and commitment during the time of employment, and

WHEREAS, Gilberto Limas served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Gilberto Limas resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Limas's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Gilberto Limas.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 26th Day of March 2021 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Donna Lind, Chair

Attest:

Alex Clifford, CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel

Santa Cruz County Operational Plan Update

Santa Cruz METRO

March 26, 2021

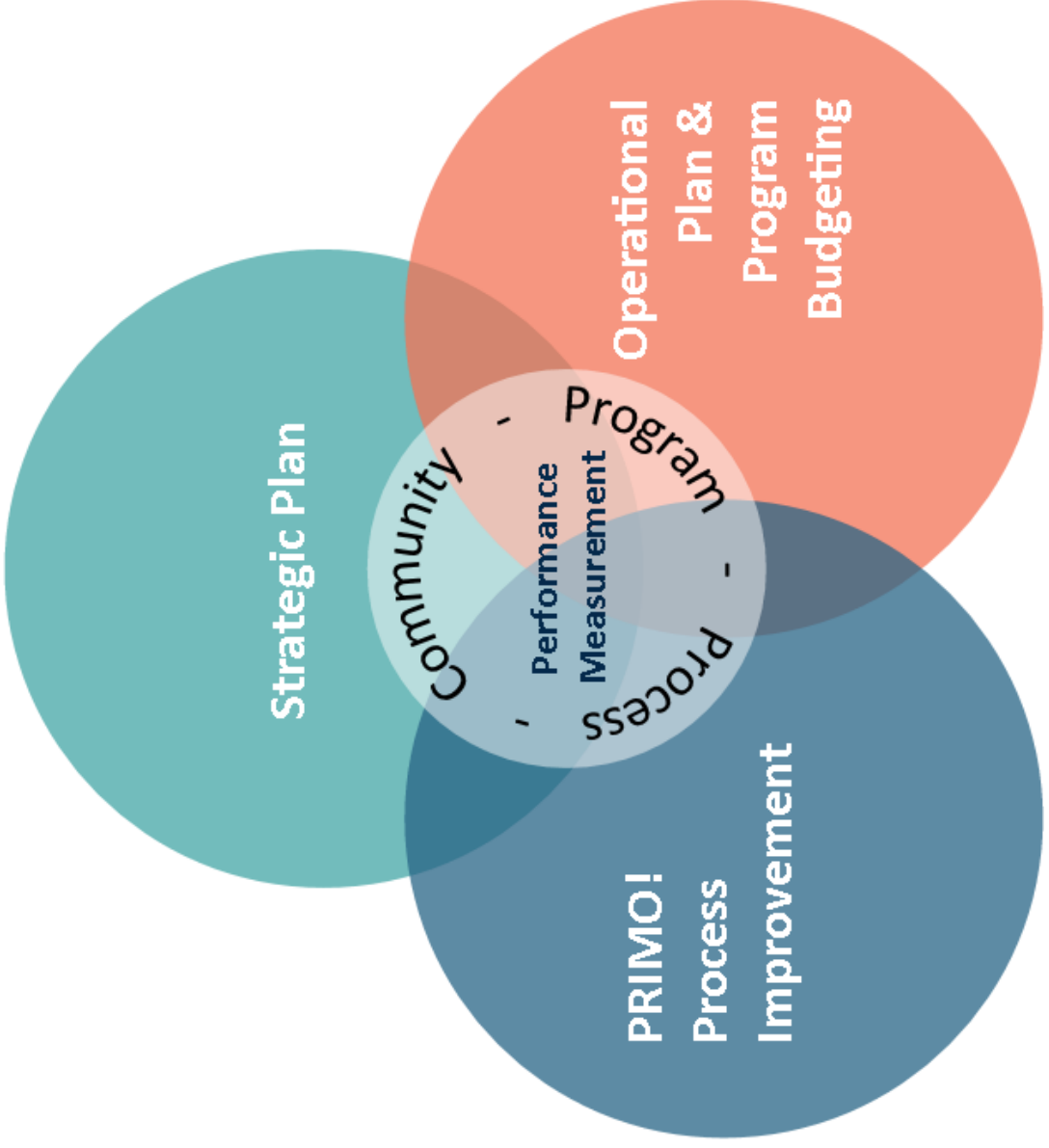


Agenda

- County Initiative Overview
- Status of Objectives
- Transportation Focus Area
- Operational Plan Update for 2021-23
- Timeline



County of Santa Cruz Management Initiatives



Operational Plan Update

- 2019-21 Operational Plan ends June 2021
 - www.sccvision.us
 - 180 SMART Objectives
 - On track to complete 70% within two-year timeframe

STRATEGIC PLAN
Santa Cruz County

2019-21 Operational Plan Performance Measurement Community Profile Library Contact

VISION SANTA CRUZ COUNTY

OUR VISION
Santa Cruz County is a healthy, safe and more affordable community that is culturally diverse, economically inclusive and environmentally vibrant.

OUR MISSION
An open and responsive government, the County of Santa Cruz delivers quality, data-driven services that strengthen our community and enhance opportunity.

OUR VALUES
The County of Santa Cruz provides services and supports partnerships built on:

- Accountability
- Collaboration
- Compassion
- Effectiveness
- Innovation
- Respect
- Support
- Transparency
- Trust



Transportation Specific Focus Area

GOALS



RELIABLE TRANSPORTATION	
Regional Mobility	Community Mobility
Improve road infrastructure and intra-county connectivity, and enhance commuting solutions.	Grow alternative transportation networks, and lower barriers to mobility.
Local Roads	Public Transit
Upgrade pavement conditions and road safety for everyone.	Work to enhance functionality and promote use of public transit.





Strategy Development

Reliable Transportation	
Goal	Strategy
<p>Regional Mobility</p> <p>Improve Road Infrastructure and intra-county connectivity, and enhance commuting solutions</p> <p>A</p>	<p>We will improve traffic flow to reduce intra-county travel and commute times.</p> <p>I, II</p> <p>We will work with local transportation partners to improve the multi-modal transportation network.</p>





Strategy Development

Reliable Transportation	
Goal	Strategy
<p>B</p> <p>Community Mobility Grow alternative transportation networks, and lower barriers to mobility.</p>	<p>I, II</p> <p>We will support policies and infrastructure that encourage alternative transportation.</p> <p>We will plan transportation networks that are adaptive to innovative mobility solutions.</p>





Strategy Development

Reliable Transportation	
Goal	Strategy
<p>Public Transit</p> <p>D Work to enhance functionality and promote use of public transit.</p>	<p>We will work with local partners to prioritize transit- oriented development and support increased transit use.</p> <p>I, II We will promote policies and programs that support populations that have limited transportation options.</p>



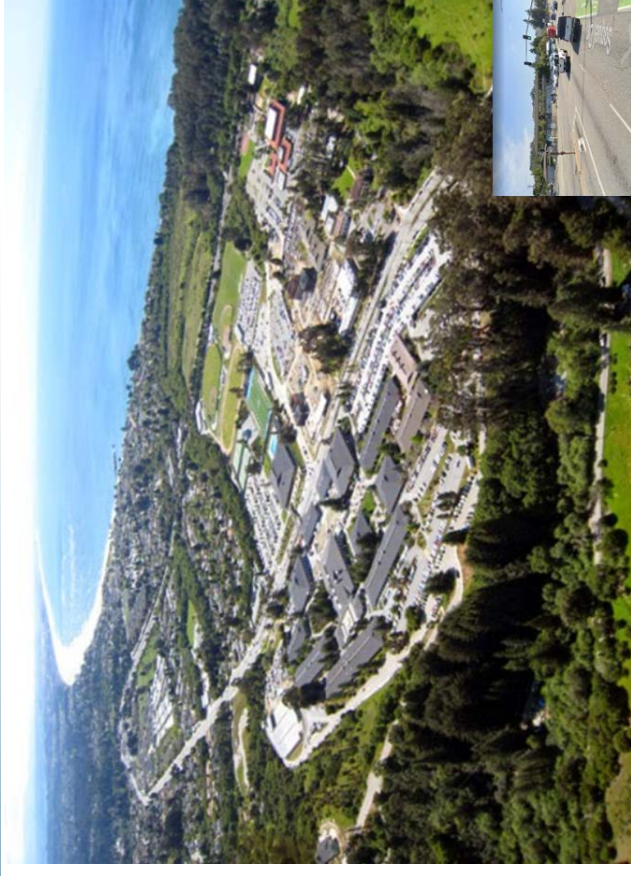
180 Department Objectives (19 by DPW)

- Objective #134 – Soquel Congestion – By June 2021, DPW will reduce congestion at key intersections on Soquel Drive from 41st Ave to Main Street
- Objective #151 – Bus Priority – By June 2021, DPW, in partnership with Santa Cruz METRO and the bicycle community, will design and construct and test a signal priority project along Soquel Ave / Drive (city limit to State Park Drive)



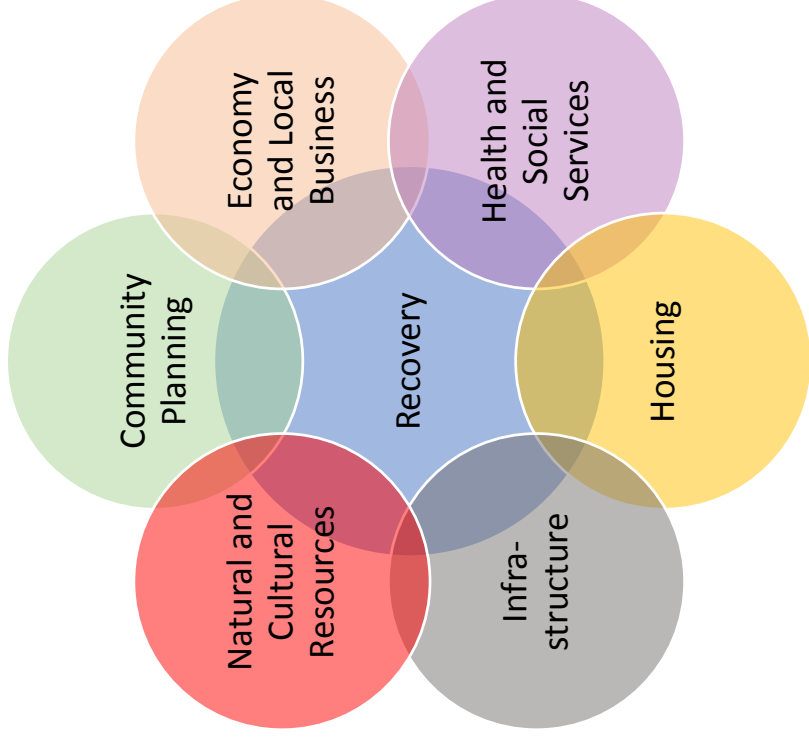
SOQUEL DRIVE - BUFFERED BIKE LANE & CONGESTION MITIGATION

- Project Location
 - Soquel Ave/Dr from Santa Cruz City Limits to State Park Dr (5.6 miles one direction)
- Project Scope
 - Adaptive Signal Control
 - Transit Signal Priority
 - Bike and Pedestrian Improvements
 - Roadway Resurfacing
- Schedule
 - Estimated for Construction in 2022



Operational Plan Update

- 2021-23 Operational Plan
 - Fire Recovery
 - COVID-19 Recovery
 - Implementation Timeline



Implementation Timeline



Targeted Improvements:

- *Measurement and Baselines*
- *Equity: Identify and Address Disparities*



VERBAL PRESENTATION

CEO ORAL REPORT / COVID-19 UPDATE

Alex Clifford

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 26, 2021
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: APPROVAL OF FY22 AND FY23 PRELIMINARY OPERATING BUDGETS AND FY22 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached FY22 and FY23 preliminary line item Operating Budgets and FY22 Capital Budget for review and TDA/STA claims purposes.

II. SUMMARY

- The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz Metropolitan Transit District's (METRO) Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year FY22 and FY23 preliminary line item Operating Budgets – Attachment A totals \$53,936,815 and \$53,564,258 respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors (Board) in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary FY22 Capital Budget – Attachment B totals \$27,543,552.
- The Board adopted the FY21 and FY22 Final Operating Budgets on June 26, 2020. This budget revises the adopted FY22 Final Operating Budget and is a new FY23 Preliminary Operating Budget.
- At its February 12th and March 12th meetings the Finance, Budget and Audit Standing Committee received an overview of the FY22 and FY23 Budget assumptions and staff recommendations.
- A Budget Workshop with the Unions will be scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. An updated proposed two-year budget will be presented to the Board in May, which will reflect the latest data regarding projected revenues and expenses.

A. Operating Revenues

Operating Revenues total \$53,936,815 in FY22 and \$53,564,258 in FY23 (inclusive of Transfers). Major Operating Revenue assumptions in the preliminary FY22 budget over the FY21 Final budget, adopted in June 2020, include:

- Passenger Fares – decrease of 57.8% or \$1,371K. The anticipated decrease correlates to the COVID-19 Rider survey from the spring of FY20 which indicates a long-term ridership loss of 25% (from FY20) driven by: frequent riders not returning or riding less, an increase in telecommuting, and lingering concerns of vehicle cleanliness and physical distancing.
- Special Transit Fares – decrease of 4.9% or \$271K primarily due to the revision of the Eco Pass contract with the City of Santa Cruz.
- Highway 17 Fares – decrease of 66.4% or \$990K. The anticipated decrease correlates to the COVID-19 Rider survey from the spring of FY20 which indicates a long-term ridership loss of 25% (from FY20). This is a commuter route that will likely be more impacted by telecommuting and greater access to private vehicles resulting in a 50% loss in FY22.
- Advertising Income – decrease of 41.8% or \$144K. Economic impact from the pandemic will continue in FY22 and will be mitigated by targeted marketing efforts to update the METRO's advertising options in order to attract more advertisers in the coming years.
- Interest Income – increase of 7.3% or \$20K. Based on current trends and the cash balance at the Treasury.
- 1979 Gross Sales Tax (1/2 cent) – increase of 1.6% or \$349K due to uncertainties surrounding the long term financial impact of the pandemic.
- 2016 Net Sales Tax (Measure D) – increase of 1.8% or \$62K. The projected increase mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent).

- Transportation Development Act (TDA-LTF) - decrease of 2.1% or \$160K, as per recent allocations, as well as CPI projections for a decline in growth stemming from the COVID-19 pandemic.
- FTA Sec 5307 – Operating Assistance – increase of 3.9% or \$181K based on current budget projections from the Federal Transit Administration (FTA)
- STIC – increase of 7.2% or \$196K based on current budget projections from the Federal Transit Administration (FTA).
- TDA – STA – Operating (includes SB1) – decrease of 23.1% or \$1,040K, reflecting decreased allocation estimates from SCO from January 2021. It is anticipated that diesel gas consumption will not recover until the end of 2028 due to the COVID-19 impact on airline and travel industries.
- LCTOP (Low Carbon Transit Operations Program) – The grant of \$489K will provide funding for Watsonville circulator bus operations.
- Fuel Tax Credit – decrease of 50% or \$176K as a result of extension of program only through December 2021.

Moderate increases in most Operating Revenue Sources are budgeted in FY23, such as:

- Passenger Fares – increase of 7.0%
- Highway 17 Fares – increase of 6.8%
- Highway 17 Payments – increase of 2.4%
- Other Revenue
 - Advertising – increase of 25.0%
 - Rent – increase of 2.0%
- Federal Transportation Assistance – increase 2.2%

Partially offset by non-recurring funding sources:

- Fuel Tax Credit and LCTOP Grant
- **Operating Expenses**

Operating Expenses total \$55,857,105 in FY22 and \$57,421,036 in FY23. Major Operating Expenses assumptions in the preliminary FY22 budget over the FY21 Final budget, adopted in June 2020, include:

 - Personnel Expenses (Labor and Fringe Benefits) increased by 1.1% or \$487K

B. Operating Expenses

Operating Expenses total \$55,857,105 in FY22 and \$57,421,036 in FY23. Major Operating Expenses assumptions in the preliminary FY22 budget over the FY21 Final budget, adopted in June 2020, include:

- Personnel Expenses (Labor and Fringe Benefits) increased by 1.1% or \$487K
- Non-Personnel Expenses increased by 3.9% or \$372K.

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 1.1% or \$487K primarily due to:

- Wage increases (2.5% for both MGMT and SEIU, and 2.25% for SMART)
- Contractual obligations (step and longevity increases).
- Increase in CalPERS retirement employer contribution from 32.81% in FY21 to 34.72% in FY22, as per CalPERS actuarial information.
- Budgeted increase in the medical insurance premiums for 2022: 5.6% (based on the average increase in the medical insurance premiums at the end of 2020)

Partially offset by decreases in:

- Reduction in overtime costs across the agency, where possible
- Possible reduction in FTE's (Full time equivalent) - *TBD*

Non – Personnel Expenses:

Non-Personnel Expenses increase by 3.9% or \$372K primarily due to:

- Interest Expense – increase of 90.8% or \$158K primarily due to the interest payments on the lease of 14 CNG buses
- Casualty & Liability – increase of 10.8% or \$108K primarily due to 11.1% or \$83K estimated increase in Insurance PL/PD and EPL Insurance estimated increase of 62.7% or \$23K from increased insurance premiums. More information will be available in April 2021.
- Utilities – increase of 10.2% or \$66K primarily due to estimated increase for Gas & Electric (expected rate increase from PG&E) and Telecommunications (tablets and data plans for bus operators)

The increase is offset by budget decreases in the following categories:

- Taxes – decrease of 15.5% or (\$9K) due to reduced fees for City parking

- Misc. Expense – decrease of 15.7% or (\$61K) primarily due to reduced Employee Training and related Travel as a result of COVID-19 travel restrictions and a move to online training options.

Major Operating Expense assumptions in the preliminary FY23 budget over the FY22 budget include:

- Personnel Expenses (Labor and Fringe Benefits) increase by 3.5%
 - Contractual items - step and longevity increases.
 - Projected increase in Retirement as per CalPERS Annual Valuation Reports: 35.76%
 - Anticipated increase in Medical insurance premiums, effective in January 2023.
 - Non-Personnel Expenses decrease by 0.4% primarily due to Interest Expense

Transfers & Operating Balance

Transfers total (\$1,920,289) in FY22 and (\$3,856,779) in FY23.

Assumptions in the preliminary FY22 budget over the FY21 Final budget, adopted in June 2020, include:

- Transfers to Capital Budget decrease by 1.1% or (\$25K) primarily due to a 3.4% or \$25K increase in the TDA-STA-SGR. These amounts are consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing \$3.0M each year (\$2.2M from the Measure D and TDA-STA transfer from Operating and \$0.8M from the TDA-STA-SGR that goes directly to the Capital Budget).
- Transfers to/(from) Operating and Capital Reserve Fund:
 - Fuel Tax – increase by 100% or \$175K due to the recent extension of the Fuel tax credit for calendar year 2021.
 - UAL & OPEB – increase by 100% or \$2,000K due the transfer to pre-fund the METRO's UAL & OPEB
- Transfers from COVID Reserve Fund increase by 100% or \$6,335K; drawdown of COVID Reserves funding will be used to cover the operating budget shortfall.

There are no significant changes in the budgeted Transfers & Operating Balance in FY23, with the exception of the Transfers from COVID Reserve Fund: 29.5% increase due to draw down of funds to cover the operating budget shortfall in FY23.

5 Year Projections

- FY21 – Revenue of \$57.3M, Expenses of \$55.0M, Transfer to Capital Budget \$2.3M, Transfer to CalPERS UAL & OPEB \$0.0M, Net Zero Operating Balance
- FY22 – Revenue of \$53.9M, Expenses of \$55.9M, Transfer to Capital Budget \$2.4M, Transfer to CalPERS UAL & OPEB \$2.0M, Deficit of (\$6.3M)
- FY23 – Revenue of \$53.6M, Expenses of \$57.4M, Transfer to Capital Budget \$2.3M, Transfer to CalPERS UAL & OPEB \$2.0M, Deficit of (\$8.2M)
- FY24 – Revenue of \$53.8M, Expenses of \$58.7M, Transfer to Capital Budget \$2.4M, Transfer to CalPERS UAL & OPEB \$2.0M, Deficit of (\$9.3M)
- FY25 – Revenue of \$54.1M, Expenses of \$60.0M, Transfer to Capital Budget \$2.4M, Transfer to CalPERS UAL & OPEB \$2.0M, Deficit of (\$10.3M)
- FY26 – Revenue of \$54.5M, Expenses of \$61.5M, Transfer to Capital Budget \$2.4M, Transfer to CalPERS UAL & OPEB \$2.0M, Deficit of (\$11.4M)

C. Capital Budget

The preliminary FY22 Capital Budget as shown in Attachment B totals \$27,543,552.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

- The proposed two-year FY22 and FY23 preliminary line item Operating Budgets – Attachment A total \$53,936,815 and \$53,564,258, respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. An updated proposed two-year budget will be presented to the Board in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary FY22 Capital Budget – Attachment B totals \$27,543,552.

VI. CHANGES FROM COMMITTEE

None

VII. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. The Board must adopt a preliminary line item budget in order to allow submittal of METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the SCCRTC by the April 1st deadline. This is a "first-cut" budget. A two-year budget proposal will be presented to the Board in May, which will reflect the latest data regarding projected revenues and expenses.

VIII. ATTACHMENTS

- Attachment A:** FY22 & FY23 Preliminary Operating & FY22 Preliminary Capital Budget Presentation
- Attachment B:** FY22 and FY23 Preliminary Line Item Operating Budgets
- Attachment C:** FY22 Preliminary Capital Budget

Prepared By: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Alex Clifford, CEO/General Manager





FY22 & FY23 Preliminary Operating and FY22 Preliminary Capital Budget

Board of Directors

March 26, 2021

Chuck Farmer, Chief Financial Officer
Kristina Mihaylova, Finance Deputy Director

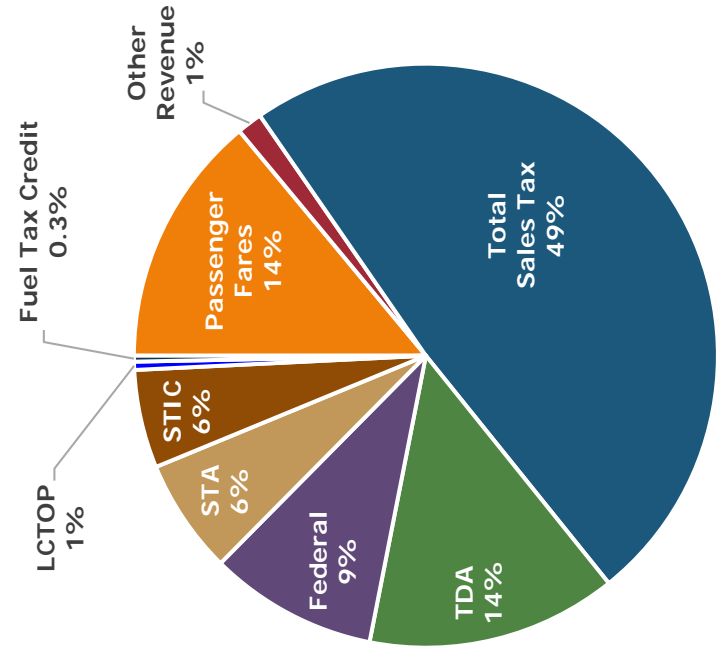
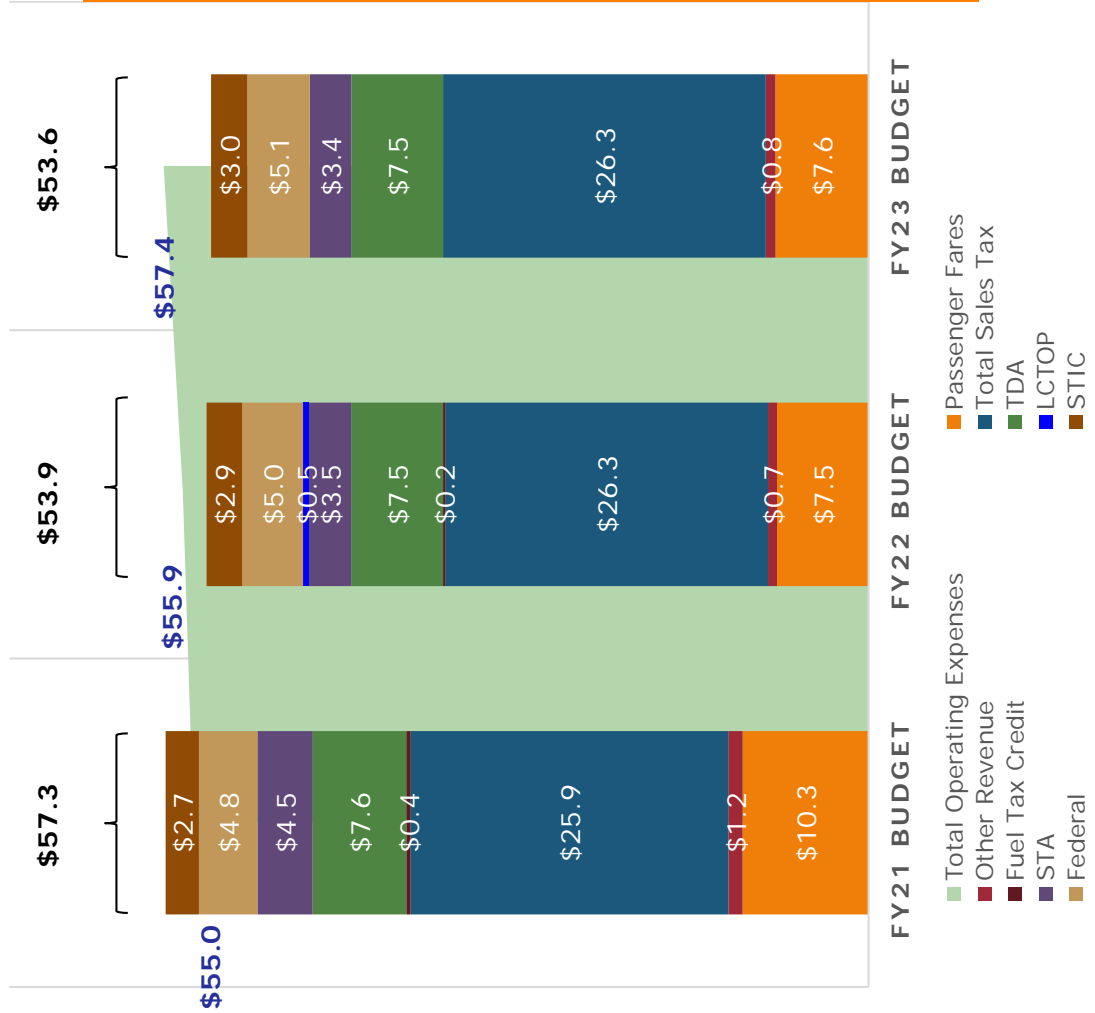
Overview of Today's Presentation

- **FY22 and FY23 Preliminary Operating Budget:**
 - Total Revenue Sources & Assumptions
 - Total Operating Expenses & Assumptions
 - Total Transfers & Assumptions
 - 5 Year Budget Plan
- **FY22 Preliminary Capital Budget**
- **Budget Timeline**

FY22 and FY23 Preliminary Operating Budget

FY22 and FY23 Revenue Sources

Total Revenue Sources FY22 & FY23: (in \$ millions)



FY22 & FY23 Budget*

*Percentages reflect Total Operating Revenues (Before Transfers (to) / from Reserves)

Budget Assumptions: Fares

\$ In thousands	Passenger Fares		Special Transit Fares		Highway 17 Fares		Highway 17 Payments	
			UCSC	Cabrillo	City of SC	VTA	AMTRAK	
FY21 Budget	\$2,371		\$4,510	\$749	\$311	\$330	\$166	
FY21 Actual (Projection)	\$675		\$2,622	\$448	\$19	\$350	\$161	
<u>FY22 Preliminary Budget</u>	\$1,000		\$4,503	\$749	\$57	\$350	\$161	
%VAR Budget (FY21-FY22)	(58%)		0%	0%	(82%)	6%	(3%)	
%VAR (FY21 Actual FY22 Budget)	48%		72%	67%	200%	0%	0%	
<u>FY23 Preliminary Budget</u>	\$1,070		\$4,503	\$749	\$57	\$350	161	
%VAR Budget (FY22-FY23)	7%		0%	0%	0%	0%	0%	

Based on Ridership trends

Contracts: assumes in person learning returns Fall 2021

Based on Ridership trends

Contracts

Budget Assumptions: Sales Tax & TDA - LTF

\$ In thousands	Sales Tax		TDA – LTF Funds
	1979 Gross Sales Tax (1/2 cent)	2016 Net Sales Tax (Measure D)	
FY21 Budget	\$22,388	\$3,501	\$7,629
FY21 Actual (Projection)	\$23,934	\$3,750	\$7,097
<u>FY22 Preliminary Budget</u>	\$22,737	\$3,562	\$7,468
%VAR Budget (FY21 - FY22)	2%	2%	(2%)
%VAR (FY21 Actual - FY22 Budget)	(5%)	(5%)	5%
<u>FY23 Preliminary Budget</u>	\$22,737	\$3,562	\$7,468
%VAR Budget (FY22 - FY23)	0%	0%	0%

Projections reflect the uncertainties surrounding the long term financial impact of the pandemic

Based on FY 2020-2021 actual claim as per RTC 6/29/2020

Budget Assumptions: FTA 5307, STIC, TDA – STA, and LCTOP

\$ In thousands	FTA 5307	STIC	TDA – STA Operating	LCTOP
FY21 Budget	\$4,583	\$2,703	\$4,494	\$0
FY21 Actual (Projection)	\$4,579*	\$2,703	\$3,752	\$0
<u>FY22 Preliminary Budget</u>	\$4,764	\$2,899	\$3,455	\$489
%VAR Budget (FY21-FY22)	4%	7%	(23%)	100%
%VAR (FY21 Actual FY22 Budget)	4%	7%	(8%)	100%
<u>FY23 Preliminary Budget</u>	\$4,864	\$2,962	\$3,395	\$0
%VAR Budget (FY22-FY23)	2%	2%	(2%)	(100%)

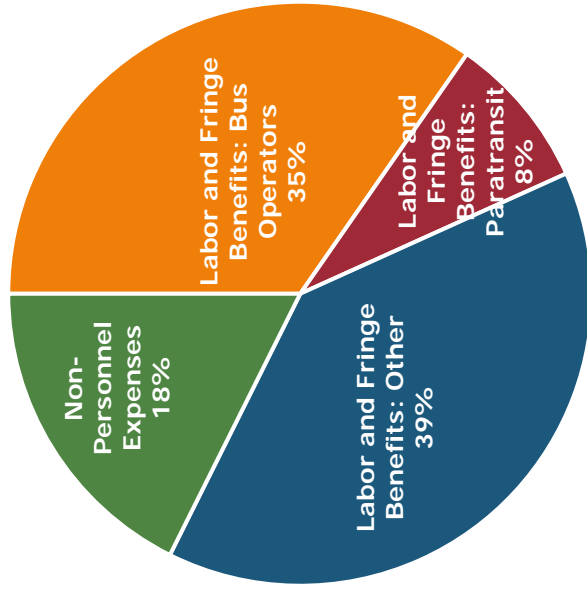
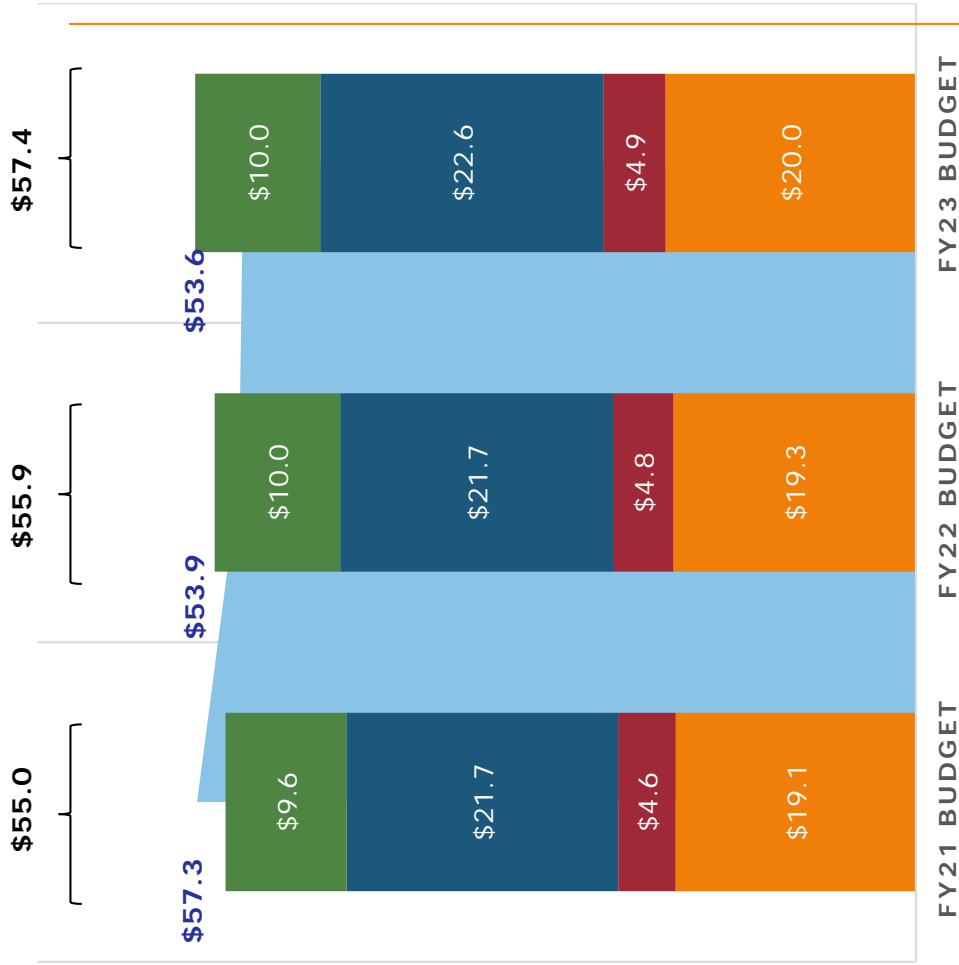
As per FTA 2021 Apportionment Table, published in January 2021.

As per SCO estimate, provided in January 2021

* Excludes CARES Act payment of \$2.3M

FY22 and FY23 Operating Expenses

Total Operating Expenses FY22 & FY23: (in \$ millions)



FY22 & FY23 Budget*

* Percentages reflect Total Operating Expenses

Budget Assumptions: Personnel

- Wage Increase:

	FY22	FY23
Management	2.5%	No Wage Increase
SEIU	2.5%	No Wage Increase
SMART	2.25%	No Wage Increase

- CalPERS Contribution (Employer Share):

	FY21	FY22	FY23
Normal Cost (% of Payroll)	10.5%	9.96%	9.7%
UAL Payment	\$4,434,221	\$4,955,467	\$5,359,000
Total as a % of Payroll	32.81%	34.72%	35.76%

- Medical Insurance: 5.6% increase effective in January of each Year
- Funded Personnel (Full Time Equivalent: FTE)

	FY21	FY22	FY23
	324 FTEs	318 FTEs*	318 FTEs*

*Preliminary Estimate

Budget Assumptions: Non-Personnel

- Most Non-Personnel Expenses are kept at or below their FY21 current budget level, except:

- Interest Expense: 90.8% anticipated increase in FY22, 17% increase in FY23

\$ In Thousands	FY21	FY22	FY23
Interest	\$174	\$333	\$271

- Casualty & Liability: 10.8% anticipated increase in FY22, flat in FY23

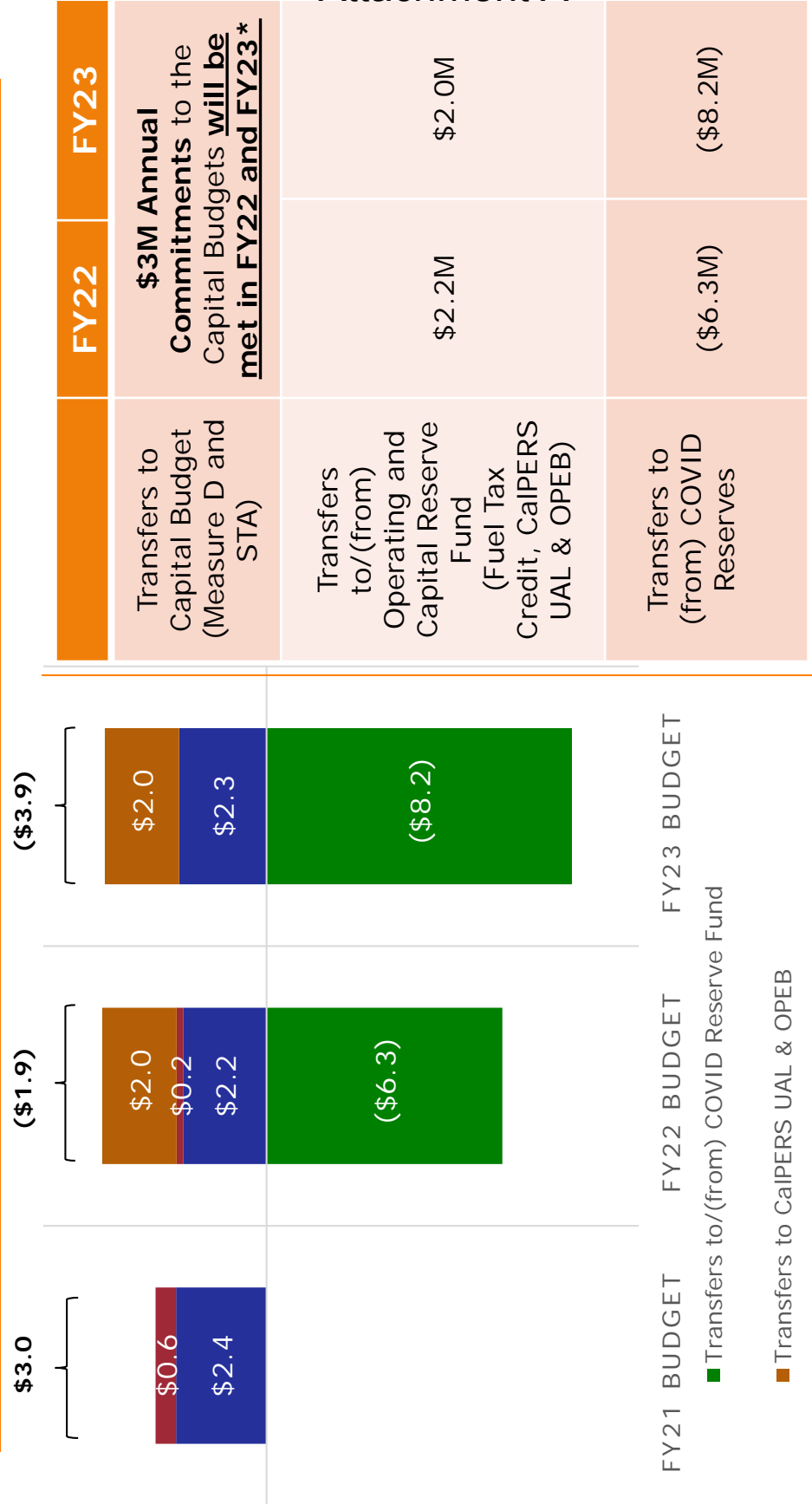
\$ In Thousands	FY21	FY22	FY23
Insurance – PL&PD	\$751	\$834	\$834
Insurance – Other	\$37	\$61	\$61

- Utilities: 10.2% anticipated increase in FY22, flat in FY23

\$ In Thousands	FY21	FY22	FY23
Gas & Electric	\$312	\$337	\$337
Telecomms	\$157	\$188	\$188

- Total Non-Personnel Expenses are expected to increase **3.9%** in FY22 and decrease by **0.4%** in FY23

Total Transfers FY22 & FY23: (in \$ millions)

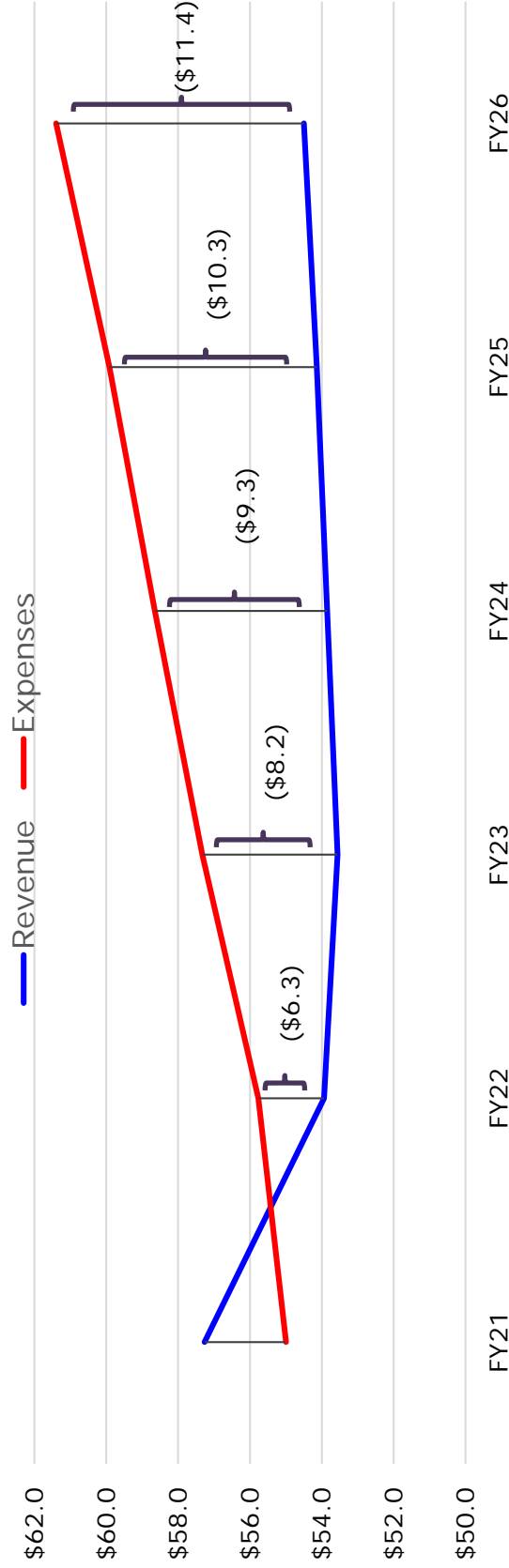


- Transfers to/(from) COVID Reserve Fund
- Transfers to CalPERS UAL & OPEB
- Transfers to /(from) Operating and Capital Reserve Fund
- Transfers to Capital Budget*

* Transfers to Capital Budget + STA SGR = \$3M; (STA – SGR goes directly to the Capital Budget).
 ** Transfers from COVID Reserves of \$18M in FY22 and FY23 will result in a remaining balance of \$11.7M and \$3.5M respectively

Operating Deficit - 5 Year Projections (in \$ millions)

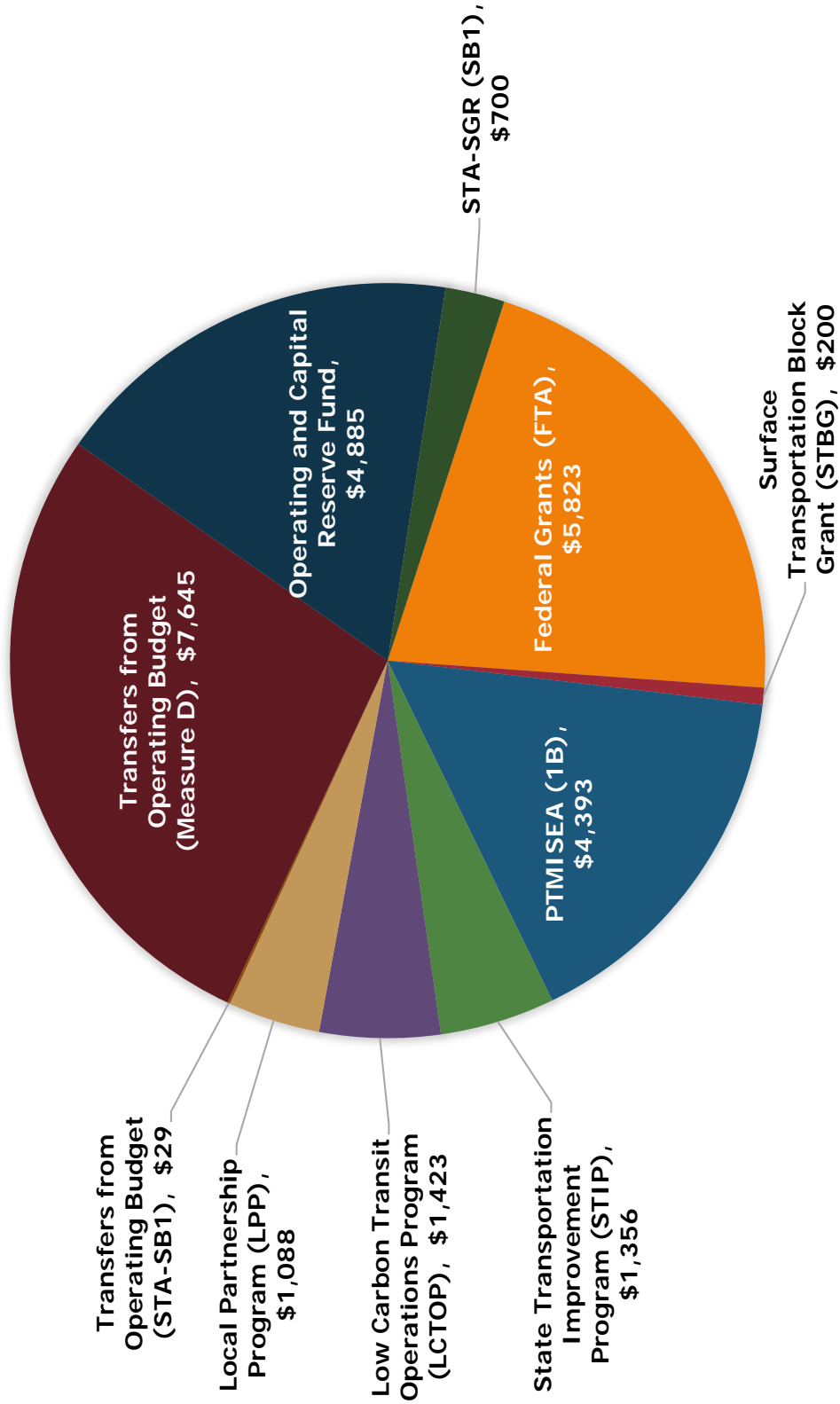
	FY21	FY22	FY23	FY24	FY25	FY26
Revenue*	\$57.3	\$53.9	\$53.6	\$53.8	\$54.1	\$54.5
Expense	\$55.0	\$55.9	\$57.4	\$58.7	\$60.0	\$61.5
Transfer to Capital Budget	\$2.3	\$2.4	\$2.3	\$2.4	\$2.4	\$2.4
Transfer to CalPERS UAL & OPEB	\$0.0	\$2.0M	\$2.0M	\$2.0M	\$2.0M	\$2.0M
Operating Balance (Before Transfers from COVID Reserve)	\$0.0	(\$6.3)	(\$8.2)	(\$9.3)	(\$10.3)	(\$11.4)



* Total Revenue does not include transfers from COVID Reserves.

FY22 Preliminary Capital Budget

FY22 Capital Budget - Projects: \$27,544K* (in \$ thousands)



* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

FY22 Capital Budget - Projects \$27,544K* (in \$ thousands)

Project Category	Budget
Construction Related Projects	\$5,379
IT Projects	\$800
Facilities Repair & Improvements	\$1,762
Revenue Veh Replacement & Campaigns	\$8,934
Revenue Veh Replacement & Campaigns - Electrification Projects	\$9,850
Non-Revenue Vehicle Replacement	\$253
Fleet & Maintenance Equipment	\$125
Misc.	\$441

* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

Budget Assumptions: Transfers

February 2021

02-12-2021: Committee: Presentation of FY22 and FY23 Preliminary Operating Budget Assumptions

March 2021

03-12-2021: Committee:

Presentation of FY22 and FY23 Preliminary Operating Budget, and FY22 Capital Budget

03-26-2021: Board Meeting:

Adoption of the Preliminary line item budget in order to allow submittal of METRO's TDA and STA claims to the Santa Cruz County Regional Transportation Commission (SCRTC) by the April 1st deadline.

April 2021

Staff will continue to refine revenue and expense projections.

May 2021

1st week in May: Budget Presentation to Union Partners

05-14-2021: Committee: Review and Recommend Approval of METRO's FY22 and FY23 Operating Budget, and FY22 Capital budget

05-21-2021: Board Meeting:

Consideration of METRO's FY22 and FY23 Operating Budget, FY22 Capital Budget, and a Resolution setting a public hearing on June 25, 2021

June 2021

06-11-2021: Committee: Review and Recommend Adoption of METRO's FY22 and FY23 Operating Budget, and FY22 Capital budget

06-25-2021: Board Meeting: Adoption of the Final FY22 and FY23 Budget

Questions

- THIS PAGE INTENTIONALLY LEFT BLANK -

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT - 5 - YEAR BUDGET PLAN

REVENUE:	BUDGET FY21	BUDGET FY22	% VAR	BUDGET FY23	% VAR	FORECASTED BUDGET FY24	% VAR	FORECASTED BUDGET FY25	% VAR	FORECASTED BUDGET FY26	% VAR
Passenger Fares	10,254,772	7,459,084	-27.3%	7,584,936	1.7%	7,604,854	0.3%	7,625,526	0.3%	7,646,789	0.3%
<i>Passenger Fares</i>	2,371,000	1,000,000	-57.8%	1,070,000	7.0%	1,091,400	2.0%	1,113,228	2.0%	1,135,493	2.0%
<i>Special Transit Fares</i>	5,584,803	5,313,316	-4.9%	5,314,203	0.0%	5,315,127	0.0%	5,316,079	0.0%	5,317,070	0.0%
<i>Paratransit Fares</i>	291,566	122,972	-57.8%	131,580	7.0%	134,211	2.0%	136,896	2.0%	139,633	2.0%
<i>Highway 17 Fares</i>	1,489,600	500,000	-66.4%	534,068	6.8%	528,727	-1.0%	523,440	-1.0%	518,206	-1.0%
<i>Highway 17 Payments</i>	517,803	522,796	1.0%	535,085	2.4%	535,389	0.1%	535,883	0.1%	536,387	0.1%
Other Revenue	1,168,500	727,795	-37.7%	781,140	7.3%	839,451	7.5%	899,922	7.2%	918,263	2.0%
1979 Gross Sales Tax (1/2 cent)	22,388,476	22,737,248	1.6%	22,737,248	0.0%	22,737,248	0.0%	22,737,248	0.0%	22,737,248	0.0%
2016 Net Sales Tax (Measure D)	3,500,617	3,562,284	1.8%	3,562,284	0.0%	3,562,284	0.0%	3,562,284	0.0%	3,562,284	0.0%
Transp Dev Act (TDA) - Op Asst	7,628,850	7,468,499	-2.1%	7,468,499	0.0%	7,468,499	0.0%	7,468,499	0.0%	7,468,499	0.0%
*Federal Op Assistance	4,774,146	4,964,441	4.0%	5,073,162	2.2%	5,184,265	2.2%	5,297,800	2.2%	5,413,822	2.2%
STA - Operating (includes SB1)	4,494,411	3,454,690	-23.1%	3,394,950	-1.7%	3,426,080	0.9%	3,454,268	0.8%	3,592,439	4.0%
STA - Operating (includes SB1) (Transfer to Capital Budget)	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
STIC - Op Assistance	2,702,626	2,898,561	7.2%	2,962,039	2.2%	3,026,908	2.2%	3,093,197	2.2%	3,160,938	2.2%
LC TOP Grant	-	489,213	100.0%	-	-100.0%	-	0.0%	-	0.0%	-	0.0%
Fuel Tax Credit	351,000	175,000	-50.1%	-	-100.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL REVENUE	57,263,398	53,936,815	-5.8%	53,564,258	-0.7%	53,849,589	0.5%	54,138,743	0.5%	54,500,281	0.7%

OPERATING EXPENSES:	BUDGET FY21	BUDGET FY22	% VAR	BUDGET FY23	% VAR	FORECASTED BUDGET FY24	% VAR	FORECASTED BUDGET FY25	% VAR	FORECASTED BUDGET FY26	% VAR
Labor and Fringe Benefits: Bus Operators	19,141,193	19,323,803	1.0%	19,951,828	3.3%	20,514,191	2.8%	21,025,998	2.5%	21,625,033	2.8%
Labor and Fringe Benefits: Paratransit	4,571,060	4,797,859	5.0%	4,913,690	2.4%	5,066,346	3.1%	5,207,981	2.8%	5,359,142	2.9%
Labor and Fringe Benefits: Other	21,653,074	21,730,522	0.4%	22,588,484	3.9%	23,297,835	3.1%	23,910,655	2.6%	24,546,231	2.7%
Services	3,810,626	3,855,716	1.2%	3,871,844	0.4%	3,771,843	-2.6%	3,771,843	0.0%	3,871,843	2.7%
Mobile and Other Materials and Supplies	3,317,090	3,325,537	0.3%	3,328,067	0.1%	3,328,067	0.0%	3,328,067	0.0%	3,328,067	0.0%
Utilities	649,000	715,132	10.2%	715,306	0.0%	715,306	0.0%	715,306	0.0%	715,306	0.0%
Casualty & Liability and Taxes	1,064,607	1,163,471	9.3%	1,163,471	0.0%	1,163,471	0.0%	1,163,471	0.0%	1,163,471	0.0%
Purchased Transportation	-	733	100.0%	-	-100.0%	-	0.0%	-	0.0%	-	0.0%
Misc. Expense, Interest Expense, and Leases & Rentals	791,759	945,064	19.4%	888,346	-6.0%	888,346	0.0%	888,346	0.0%	888,346	0.0%
TOTAL OPERATING EXPENSES	54,998,409	55,857,105	1.6%	57,421,036	2.8%	58,745,404	2.3%	60,011,667	2.2%	61,497,439	2.5%

TRANSFERS:	BUDGET FY21	BUDGET FY22	% VAR	BUDGET FY23	% VAR	FORECASTED BUDGET FY24	% VAR	FORECASTED BUDGET FY25	% VAR	FORECASTED BUDGET FY26	% VAR
Transfers to Operating and Capital Reserve Fund (includes UAL & OPEB)	2,264,991	2,239,734	-1.1%	2,347,504	4.8%	2,375,233	1.2%	2,410,511	1.5%	2,410,511	0.0%
Transfers to/(from) COVID Reserve Fund	-	2,175,000	100.0%	2,000,000	-8.0%	2,000,000	0.0%	2,000,000	0.0%	2,000,000	0.0%
	-	(6,335,023)	100.0%	(8,204,283)	29.5%	-	-100.0%	-	0.0%	-	0.0%
TOTAL TRANSFERS	2,264,991	(1,920,289)	-184.8%	(3,856,779)	100.8%	4,375,233	-213.4%	4,410,511	0.8%	4,410,511	0.0%
Operating Balance	-	-	-	(9,271,048)	-	(10,283,435)	-	(11,407,669)	-	(11,407,669)	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY REVENUE SOURCES

REVENUE SOURCE	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY23
1 Passenger Fares	2,371,000	1,000,000	-57.8%	-57.8%	1,070,000	7.0%
2 Special Transit Fares	5,584,803	5,313,316	-4.9%	-4.9%	5,314,203	0.0%
3 Paratransit Fares	291,566	122,972	-57.8%	-57.8%	131,580	7.0%
4 Highway 17 Fares	1,489,600	500,000	-66.4%	-66.4%	534,068	6.8%
5 Highway 17 Payments	517,803	522,796	1.0%	1.0%	535,085	2.4%
6 Commissions	2,500	1,000	-60.0%	-60.0%	1,000	0.0%
7 Advertising Income	343,750	200,000	-41.8%	-41.8%	250,000	25.0%
8 Rent Income	165,000	167,245	1.4%	1.4%	170,590	2.0%
9 Interest Income	275,000	295,000	7.3%	7.3%	295,000	0.0%
10 Other Non-Transp Revenue	176,700	64,000	-63.8%	-63.8%	64,000	0.0%
11 1979 Gross Sales Tax (1/2 cent)	22,388,476	22,737,248	1.6%	1.6%	22,737,248	0.0%
12 2016 Net Sales Tax (Measure D)	3,500,617	3,562,284	1.8%	1.8%	3,562,284	0.0%
13 Transp Dev Act (TDA - LTF) Funds	7,628,850	7,468,499	-2.1%	-2.1%	7,468,499	0.0%
14* FTA Sec 5307 - Op Assistance	4,582,912	4,763,645	3.9%	3.9%	4,867,969	2.2%
15 FTA Sec 5311 - Rural Op Asst	191,234	200,796	5.0%	5.0%	205,193	2.2%
16 AMBAG/Misc. Grant Funding	205,000	-	-100.0%	-100.0%	-	0.0%
17 STIC	2,702,626	2,898,561	7.2%	7.2%	2,962,039	2.2%
18 LC TOP Grant	-	489,213	100.0%	100.0%	-	-100.0%
19 TDA - STA - Operating (Includes SB1)	4,494,411	3,454,690	-23.1%	-23.1%	3,394,950	-1.7%
20 Fuel Tax Credit	351,000	175,000	-50.1%	-50.1%	-	-100.0%
21 Medicare Subsidy	550	550	0.0%	0.0%	550	0.0%
TOTAL REVENUE	57,263,398	53,936,815	-5.8%	-5.8%	53,564,258	-0.7%
TRANSFERS	(2,264,991)	1,920,289	-184.8%	-184.8%	3,856,779	100.8%
TOTAL OPERATING REVENUE	54,998,408	55,857,104	1.6%	1.6%	57,421,037	2.8%

* FTA funding is used solely to fund labor expense

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
TRANSFERS & OPERATING BALANCE**

TRANSFERS	Jun-20 BUDGET FY21	Mar-21 BUDGET FY22	Mar-21 BUDGET FY23	% CHANGE BUDG FY21 BUDG FY22	% CHANGE BUDG FY22 BUDG FY23
Transfers to Capital Budget					
1 Transfer to Capital Budget (2016 Net Sales Tax Measure D)	2,090,279	2,116,323	2,077,384	1.2%	-1.8%
2 Transfer to Capital Budget (TDA - STA - Operating , Includes SB1)	174,712	123,411	270,120	-29.4%	118.9%
Totals	2,264,991	2,239,734	2,347,504	-1.1%	4.8%
Transfers to/(from) Operating and Capital Reserve Fund					
3 Transfer to Operating and Capital Reserve Fund (Fuel Tax Credit)*	-	175,000	-	100.0%	-100.0%
4 Transfer to Operating and Capital Reserve Fund (Calpers UAL & OPEB)	-	2,000,000	2,000,000	100.0%	0.0%
5 Transfer to/(from) Operating and Capital Reserve Fund/Operations Sustainability Reserve	-	-	-	0.0%	0.0%
Totals	-	2,175,000	2,000,000	100.0%	-8.0%
Transfer to/(from) COVID Reserve					
6 Transfer to/(from) COVID Reserve	-	(6,335,023)	(8,204,283)	100.0%	29.5%
Totals	-	(6,335,023)	(8,204,283)	100.0%	29.5%
TOTAL TRANSFERS	2,264,991	(1,920,289)	(3,856,779)	-184.8%	100.8%
TOTAL REVENUE	57,263,398	53,936,815	53,564,258	-5.8%	-0.7%
TOTAL EXPENSES	54,998,409	55,857,105	57,421,036	1.6%	2.8%
TOTAL TRANSFERS	(2,264,991)	1,920,289	3,856,779	-184.8%	100.8%
OPERATING BALANCE	-	-	-	-	-

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
Consolidated Expenses

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	
LABOR									
501011 Bus Operator Pay	9,756,207		9,858,655		1.1%		9,981,388		1.2%
501013 Bus Operator OT	1,000,001		560,109		-44.0%		560,109		0.0%
501021 Other Salaries	8,995,355		8,911,881		-0.9%		9,083,837		1.9%
501023 Other OT	557,534		573,046		2.8%		573,046		0.0%
Totals	20,309,097		19,903,691		-2.0%		20,198,380		1.5%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	355,395		347,329		-2.3%		355,206		2.3%
502021 Retirement	7,494,975		7,874,132		5.1%		8,299,206		5.4%
502031 Medical Ins	10,910,916		11,446,056		4.9%		12,056,382		5.3%
502041 Dental Ins	445,429		442,932		-0.6%		448,717		1.3%
502045 Vision Ins	107,226		102,495		-4.4%		106,896		4.3%
502051 Life Ins/AD&D	51,039		49,235		-3.5%		44,755		-9.1%
502060 State Disability Ins (SDI)	246,897		249,125		0.9%		262,270		5.3%
502061 Long Term Disability Ins	151,125		153,047		1.3%		150,184		-1.9%
502071 State Unemployment Ins (SUI)	40,824		42,508		4.1%		45,097		6.1%
502081 Worker's Comp Ins	956,683		985,383		3.0%		1,014,944		3.0%
502101 Holiday Pay	699,240		694,324		-0.7%		710,918		2.4%
502103 Floating Holiday	115,351		115,804		0.4%		120,116		3.7%
502109 Sick Leave	1,072,392		1,065,128		-0.7%		1,090,507		2.4%
502111 Annual Leave	2,153,060		2,012,057		-6.5%		2,210,396		9.9%
502121 Other Paid Absence	163,884		162,732		-0.7%		166,621		2.4%
502251 Phys. Exams	11,083		15,900		43.5%		13,800		-13.2%
502253 Driver Lic Renewal	3,011		2,660		-11.7%		2,150		-19.2%
502999 Other Fringe Benefits	77,700		187,646		141.5%		157,455		-16.1%
Totals	25,056,230		25,948,493		3.6%		27,255,622		5.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
Consolidated Expenses

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
SERVICES					
503011 Acting/Audit Fees	98,402	103,250	4.9%	103,250	0.0%
503012 Admin/Bank Fees	468,321	427,000	-8.8%	427,000	0.0%
503031 Prof/Technical Fees	704,864	815,794	15.7%	811,294	-0.6%
503032 Legislative Services	101,000	101,000	0.0%	101,000	0.0%
503033 Legal Services	400,000	400,000	0.0%	400,000	0.0%
503034 Pre-Employment Exams	7,450	8,910	19.6%	8,910	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	9,000	9,300	3.3%	9,300	0.0%
503162 Uniforms/Laundry	25,600	33,400	30.5%	33,400	0.0%
503171 Security Services	607,789	611,389	0.6%	623,265	1.9%
503221 Classified/Legal Ads	19,200	22,600	17.7%	22,600	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	50,000	-	-100.0%	-	0.0%
503351 Repair - Bldg & Impr	73,000	83,000	13.7%	83,000	0.0%
503352 Repair - Equipment	713,000	712,072	-0.1%	712,580	0.1%
503353 Repair - Rev Vehicle	450,000	450,000	0.0%	458,244	1.8%
503354 Repair - Non Rev Vehicle	20,000	20,000	0.0%	20,000	0.0%
503363 Haz Mat Disposal	63,000	58,000	-7.9%	58,000	0.0%
Totals	3,810,626	3,855,716	1.2%	3,871,844	0.4%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	76,000	73,400	-3.4%	73,400	0.0%
504012 Fuels & Lubricants - Rev Veh	1,600,000	1,600,134	0.0%	1,600,134	0.0%
504021 Tires & Tubes	180,000	211,000	17.2%	211,000	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,000,000	976,000	-2.4%	976,000	0.0%
Totals	2,856,000	2,860,534	0.2%	2,860,534	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
Consolidated Expenses

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	8,000	8,240	3.0%	8,240	0.0%
504211 Postage & Mailing	10,320	9,320	-9.7%	9,350	0.3%
504214 Promotional Items	25,000	25,000	0.0%	25,000	0.0%
504215 Printing	55,950	66,400	18.7%	68,900	3.8%
504217 Photo Supp/Process	2,000	2,000	0.0%	2,000	0.0%
504311 Office Supplies	72,600	65,200	-10.2%	65,200	0.0%
504315 Safety Supplies	28,620	26,320	-8.0%	26,320	0.0%
504316 COVID-19	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	60,600	60,600	0.0%	60,600	0.0%
504409 Repair/Maint Supplies	120,000	120,000	0.0%	120,000	0.0%
504417 Tenant Repairs	10,000	10,000	0.0%	10,000	0.0%
504421 Non-Inventory Parts	50,000	50,000	0.0%	50,000	0.0%
504511 Small Tools	15,000	18,923	26.2%	18,923	0.0%
504515 Employee Tool Replacement	3,000	3,000	0.0%	3,000	0.0%
Totals	461,090	465,003	0.8%	467,533	0.5%
UTILITIES					
505010 Propulsion Power	-	10,000	100.0%	10,000	0.0%
505011 Gas & Electric	312,000	337,000	8.0%	337,000	0.0%
505021 Water & Garbage	180,000	180,000	0.0%	180,000	0.0%
505031 Telecommunications	157,000	188,132	19.8%	188,306	0.1%
Totals	649,000	715,132	10.2%	715,306	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	66,630	68,485	2.8%	68,485	0.0%
506015 Insurance - PL/PD	750,761	833,729	11.1%	833,729	0.0%
506021 Insurance - Other	37,216	60,557	62.7%	60,557	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	1,004,607	1,112,771	10.8%	1,112,771	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
Consolidated Expenses

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
TAXES					
507051 Fuel Tax	15,000	17,000	13.3%	17,000	0.0%
507201 Licenses & Permits	24,000	23,700	-1.3%	23,700	0.0%
507999 Other Taxes	21,000	10,000	-52.4%	10,000	0.0%
Totals	60,000	50,700	-15.5%	50,700	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	100,067	95,902	-4.2%	95,902	0.0%
509081 Advertising - District Promo	15,000	15,000	0.0%	15,000	0.0%
509101 Employee Incentive Program	24,500	25,500	4.1%	25,500	0.0%
509121 Employee Training	104,076	79,340	-23.8%	79,340	0.0%
509122 BOD Travel	13,000	13,000	0.0%	13,000	0.0%
509123 Travel	110,650	77,080	-30.3%	77,080	0.0%
509125 Local Meeting Expense	11,550	11,550	0.0%	11,550	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	391,443	329,972	-15.7%	329,972	0.0%
INTEREST EXPENSE					
511102 Interest Expense	174,346	332,714	90.8%	270,814	-18.6%
Totals	174,346	332,714	90.8%	270,814	-18.6%
LEASES & RENTALS					
512011 Facility Lease	214,970	265,778	23.6%	270,960	1.9%
512061 Equipment Rental	11,000	16,600	50.9%	16,600	0.0%
Totals	225,970	282,378	25.0%	287,560	1.8%
PERSONNEL TOTAL					
	45,365,327	45,852,185	1.1%	47,454,002	3.5%
NON-PERSONNEL TOTAL					
	9,633,082	10,004,920	3.9%	9,967,034	-0.4%
TOTAL OPERATING EXPENSES	54,998,409	55,857,105	1.56%	57,421,036	2.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Departmental Expenses

DEPARTMENT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
1100 Administration	1,287,241	1,386,668	7.7%	1,416,968	2.2%
1200 Finance	3,213,533	3,303,053	2.8%	3,327,803	0.7%
1300 Customer Service	2,167,394	2,141,271	-1.2%	2,206,509	3.0%
1400 Human Resources	1,064,670	1,092,505	2.6%	1,150,737	5.3%
1500 Information Technology	1,398,050	1,453,999	4.0%	1,483,064	2.0%
1600 Planning, Grants, Governmental Affairs	1,253,447	1,096,200	-12.5%	1,108,484	1.1%
1700 District Counsel	406,000	403,000	-0.7%	406,000	0.7%
1800 Safety, Security, and Risk Management	1,130,704	1,143,741	1.2%	1,164,311	1.8%
1900 Purchasing	950,175	912,643	-4.0%	964,170	5.6%
2200 Facilities Maintenance	3,442,015	3,585,910	4.2%	3,666,394	2.2%
3100 Paratransit Program	4,930,786	5,242,452	6.3%	5,362,465	2.3%
3200 Operations	2,810,136	2,808,037	-0.1%	2,907,434	3.5%
3300 Bus Operators	19,148,193	19,330,403	1.0%	19,958,428	3.2%
4100 Fleet Maintenance	8,412,040	8,436,204	0.3%	8,589,403	1.8%
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	3,383,772	3,520,768	4.0%	3,708,614	5.3%
700 SCCIC	250	250	0.0%	250	0.0%

TOTAL OPERATING EXPENSES 54,998,409 55,857,105 1.6% 57,421,036 2.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Administration - 1100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	476,834	499,424	499,424	516,071	4.7%	4.7%	516,071	516,071	3.3%	3.3%
501023 Other OT	4,768	4,907	4,907	4,907	2.9%	2.9%	4,907	4,907	0.0%	0.0%
Totals	481,602	504,331	504,331	520,978	4.7%	4.7%	520,978	520,978	3.3%	3.3%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,809	8,987	8,987	9,319	2.0%	2.0%	9,319	9,319	3.7%	3.7%
502021 Retirement	161,031	164,318	164,318	172,384	2.0%	2.0%	172,384	172,384	4.9%	4.9%
502031 Medical Ins	96,092	88,820	88,820	93,626	-7.6%	-7.6%	93,626	93,626	5.4%	5.4%
502041 Dental Ins	4,003	4,024	4,024	4,084	0.5%	0.5%	4,084	4,084	1.5%	1.5%
502045 Vision Ins	1,112	1,096	1,096	1,146	-1.5%	-1.5%	1,146	1,146	4.5%	4.5%
502051 Life Ins/AD&D	5,311	5,175	5,175	5,261	-2.6%	-2.6%	5,261	5,261	1.7%	1.7%
502060 State Disability Ins (SDI)	4,166	4,446	4,446	4,664	6.7%	6.7%	4,664	4,664	4.9%	4.9%
502061 Long Term Disability Ins	2,977	3,083	3,083	2,994	3.6%	3.6%	2,994	2,994	-2.9%	-2.9%
502071 State Unemployment Ins (SUI)	504	535	535	567	6.1%	6.1%	567	567	6.1%	6.1%
502081 Worker's Comp Ins	11,775	12,128	12,128	12,492	3.0%	3.0%	12,492	12,492	3.0%	3.0%
502101 Holiday Pay	18,545	18,299	18,299	18,977	-1.3%	-1.3%	18,977	18,977	3.7%	3.7%
502103 Floating Holiday	22,610	22,200	22,200	23,132	-1.8%	-1.8%	23,132	23,132	4.2%	4.2%
502109 Sick Leave	27,818	27,448	27,448	28,465	-1.3%	-1.3%	28,465	28,465	3.7%	3.7%
502111 Annual Leave	52,568	43,236	43,236	46,678	-17.8%	-17.8%	46,678	46,678	8.0%	8.0%
502121 Other Paid Absence	4,347	4,289	4,289	4,448	-1.3%	-1.3%	4,448	4,448	3.7%	3.7%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	10,758	14,761	14,761	10,765	37.2%	37.2%	10,765	10,765	-27.1%	-27.1%
Totals	432,427	422,845	422,845	438,998	-2.2%	-2.2%	438,998	438,998	3.8%	3.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Administration - 1100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	55,000	160,900	160,900	160,900	192.5%	192.5%	160,900	160,900	0.0%	0.0%
503032	101,000	101,000	101,000	101,000	0.0%	0.0%	101,000	101,000	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	4,000	4,000	4,000	4,000	0.0%	0.0%	4,000	4,000	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	15,000	8,000	8,000	8,000	-46.7%	-46.7%	8,000	8,000	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	175,000	273,900	273,900	273,900	56.5%	56.5%	273,900	273,900	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Administration - 1100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDGET FY23	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	4,500	4,500	4,500	4,500	0.0%	0.0%	4,500	4,500	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	4,000	6,500	6,500	4,000	62.5%	62.5%	4,000	4,000	-38.5%	-38.5%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	20,000	13,700	13,700	13,700	-31.5%	-31.5%	13,700	13,700	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	28,500	24,700	24,700	22,200	-13.3%	-13.3%	22,200	22,200	-10.1%	-10.1%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Administration - 1100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE		
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	% CHANGE BUDG FY22	% CHANGE BUDG FY23
MISC EXPENSE											
509011 Dues/Subscriptions	86,112	82,892	82,892	82,892	-3.7%		82,892		0.0%		0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%		-		0.0%		0.0%
509101 Employee Incentive Program	18,000	18,000	18,000	18,000	0.0%		18,000		0.0%		0.0%
509121 Employee Training	3,000	2,400	2,400	2,400	-20.0%		2,400		0.0%		0.0%
509122 BOD Travel	13,000	13,000	13,000	13,000	0.0%		13,000		0.0%		0.0%
509123 Travel	25,000	20,000	20,000	20,000	-20.0%		20,000		0.0%		0.0%
509125 Local Meeting Expense	10,000	10,000	10,000	10,000	0.0%		10,000		0.0%		0.0%
509127 Board Director Fees	12,600	12,600	12,600	12,600	0.0%		12,600		0.0%		0.0%
509150 Contributions	-	-	-	-	0.0%		-		0.0%		0.0%
509198 Cash Over/Short	-	-	-	-	0.0%		-		0.0%		0.0%
509999 Other Misc Expense	-	-	-	-	0.0%		-		0.0%		0.0%
Totals	167,712	158,892	158,892	158,892	-5.3%		158,892		0.0%		0.0%
INTEREST EXPENSE											
511102 Interest Expense	-	-	-	-	0.0%		-		0.0%		0.0%
Totals	-	-	-	-	0.0%		-		0.0%		0.0%
LEASES & RENTALS											
512011 Facility Lease	-	-	-	-	0.0%		-		0.0%		0.0%
512061 Equipment Rental	2,000	2,000	2,000	2,000	0.0%		2,000		0.0%		0.0%
Totals	2,000	2,000	2,000	2,000	0.0%		2,000		0.0%		0.0%
PERSONNEL TOTAL	914,029	927,176	927,176	959,976	1.4%		959,976		3.5%		
NON-PERSONNEL TOTAL	373,212	459,492	459,492	456,992	23.1%		456,992		-0.5%		
DEPARTMENT TOTALS	1,287,241	1,386,668	1,386,668	1,416,968	7.7%		1,416,968		2.2%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Finance - 1200

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23
LABOR								
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	756,441	734,619	734,619	767,308	-2.9%	-2.9%	767,308	4.4%
501023 Other OT	2,210	4,000	4,000	4,000	81.0%	81.0%	4,000	0.0%
Totals	758,650	738,619	738,619	771,308	-2.6%	-2.6%	771,308	4.4%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	14,733	13,099	13,099	13,716	-11.1%	-11.1%	13,716	4.7%
502021 Retirement	332,641	312,269	312,269	336,835	-6.1%	-6.1%	336,835	7.9%
502031 Medical Ins	268,522	263,178	263,178	277,916	-2.0%	-2.0%	277,916	5.6%
502041 Dental Ins	13,334	12,957	12,957	13,149	-2.8%	-2.8%	13,149	1.5%
502045 Vision Ins	2,503	2,466	2,466	2,578	-1.5%	-1.5%	2,578	4.5%
502051 Life Ins/AD&D	1,365	1,261	1,261	1,299	-7.6%	-7.6%	1,299	3.0%
502060 State Disability Ins (SDI)	8,747	9,001	9,001	9,576	2.9%	2.9%	9,576	6.4%
502061 Long Term Disability Ins	5,303	5,447	5,447	5,319	2.7%	2.7%	5,319	-2.4%
502071 State Unemployment Ins (SUI)	1,134	1,203	1,203	1,276	6.1%	6.1%	1,276	6.1%
502081 Worker's Comp Ins	23,549	27,288	27,288	28,106	15.9%	15.9%	28,106	3.0%
502101 Holiday Pay	28,593	27,223	27,223	28,502	-4.8%	-4.8%	28,502	4.7%
502103 Floating Holiday	17,540	16,108	16,108	17,189	-8.2%	-8.2%	17,189	6.7%
502109 Sick Leave	42,889	40,835	40,835	42,753	-4.8%	-4.8%	42,753	4.7%
502111 Annual Leave	161,676	74,227	74,227	79,502	-54.1%	-54.1%	79,502	7.1%
502121 Other Paid Absence	6,701	6,380	6,380	6,680	-4.8%	-4.8%	6,680	4.7%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	6,093	6,100	6,100	6,108	0.1%	0.1%	6,108	0.1%
Totals	935,324	819,044	819,044	870,504	-12.4%	-12.4%	870,504	6.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Finance - 1200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDGET FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	98,152	103,000	103,000	103,000	4.9%	4.9%	103,000	103,000	0.0%	0.0%
503012	468,321	427,000	427,000	427,000	-8.8%	-8.8%	427,000	427,000	0.0%	0.0%
503031	41,300	64,980	64,980	64,980	57.3%	57.3%	67,480	67,480	3.8%	3.8%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	607,773	594,980	594,980	597,480	-2.1%	-2.1%	597,480	597,480	0.4%	0.4%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Finance - 1200

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	1,050	2,000	90.5%	2,000	2,000	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	0.0%
Totals	1,050	2,000	90.5%	2,000	2,000	0.0%	0.0%
UTILITIES							
505010 Propulsion Power	-	-	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	66,630	68,485	2.8%	68,485	68,485	0.0%	0.0%
506015 Insurance - PL/PD	615,624	675,394	9.7%	675,394	675,394	0.0%	0.0%
506021 Insurance - Other	37,216	60,557	62.7%	60,557	60,557	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	0.0%
Totals	719,470	804,436	11.8%	804,436	804,436	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Finance - 1200

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
MISC EXPENSE						
509011 Dues/Subscriptions	620	620	0.0%	0.0%	620	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	2,300	1,840	-20.0%	-20.0%	1,840	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%
509123 Travel	14,000	8,800	-37.1%	-37.1%	8,800	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%
Totals	16,920	11,260	-33.5%	-33.5%	11,260	0.0%
INTEREST EXPENSE						
511102 Interest Expense	174,346	332,714	90.8%	90.8%	270,814	-18.6%
Totals	174,346	332,714	90.8%	90.8%	270,814	-18.6%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	1,693,974	1,557,663	-8.0%	-8.0%	1,641,813	5.4%
NON-PERSONNEL TOTAL	1,519,559	1,745,390	14.9%	14.9%	1,685,990	-3.4%
DEPARTMENT TOTALS	3,213,533	3,303,053	2.8%	2.8%	3,327,803	0.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY22 & FY23 OPERATING BUDGET - PRELIMINARY**
 Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23
LABOR								
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	811,804	800,074	811,752	811,752	-1.4%	-1.4%	811,752	1.5%
501023 Other OT	35,000	36,406	36,406	36,406	4.0%	4.0%	36,406	0.0%
Totals	846,804	836,480	848,158	848,158	-1.2%	-1.2%	848,158	1.4%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	14,880	14,754	15,087	15,087	-0.9%	-0.9%	15,087	2.3%
502021 Retirement	325,221	340,630	359,069	359,069	4.7%	4.7%	359,069	5.4%
502031 Medical Ins	400,612	373,064	393,955	393,955	-6.9%	-6.9%	393,955	5.6%
502041 Dental Ins	21,175	17,210	17,465	17,465	-18.7%	-18.7%	17,465	1.5%
502045 Vision Ins	4,450	4,111	4,297	4,297	-7.6%	-7.6%	4,297	4.5%
502051 Life Ins/AD&D	1,978	1,861	1,917	1,917	-5.9%	-5.9%	1,917	3.0%
502060 State Disability Ins (SDI)	10,541	10,794	11,370	11,370	2.4%	2.4%	11,370	5.3%
502061 Long Term Disability Ins	7,444	7,588	7,470	7,470	1.9%	1.9%	7,470	-1.5%
502071 State Unemployment Ins (SUI)	2,016	2,005	2,127	2,127	-0.5%	-0.5%	2,127	6.1%
502081 Worker's Comp Ins	50,042	48,511	49,966	49,966	-3.1%	-3.1%	49,966	3.0%
502101 Holiday Pay	30,067	29,567	30,269	30,269	-1.7%	-1.7%	30,269	2.4%
502103 Floating Holiday	5,284	8,447	8,680	8,680	59.9%	59.9%	8,680	2.8%
502109 Sick Leave	45,101	44,350	45,403	45,403	-1.7%	-1.7%	45,403	2.4%
502111 Annual Leave	91,921	91,710	100,909	100,909	-0.2%	-0.2%	100,909	10.0%
502121 Other Paid Absence	7,047	6,930	7,094	7,094	-1.7%	-1.7%	7,094	2.4%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	2,382	4,317	4,330	4,330	81.2%	81.2%	4,330	0.3%
Totals	1,020,162	1,005,848	1,059,409	1,059,409	-1.4%	-1.4%	1,059,409	5.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY22 & FY23 OPERATING BUDGET - PRELIMINARY**
 Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	139,364	139,364	187,864	187,864	34.8%	34.8%	187,864	187,864	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	1,300	1,300	3,700	3,700	184.6%	184.6%	3,700	3,700	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	50,000	50,000	-	-	-100.0%	-100.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	2,000	2,000	1,100	1,100	-45.0%	-45.0%	1,100	1,100	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	192,664	192,664	192,664	192,664	0.0%	0.0%	192,664	192,664	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	3,500	2,500	2,500	2,500	-28.6%	0.0%	2,500	2,500	0.0%	0.0%
504214 Promotional Items	25,000	25,000	25,000	25,000	0.0%	0.0%	25,000	25,000	0.0%	0.0%
504215 Printing	18,000	29,000	29,000	29,000	61.1%	0.0%	29,000	29,000	0.0%	0.0%
504217 Photo Supp/Process	2,000	2,000	2,000	2,000	0.0%	0.0%	2,000	2,000	0.0%	0.0%
504311 Office Supplies	6,000	5,000	5,000	5,000	-16.7%	0.0%	5,000	5,000	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	54,500	63,500	63,500	63,500	16.5%	0.0%	63,500	63,500	0.0%	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	650	650	650	100.0%	100.0%	650	650	0.0%	0.0%
Totals	-	650	650	650	100.0%	100.0%	650	650	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	10,000	8,600	8,600	8,600	-14.0%	0.0%	8,600	8,600	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	10,000	8,600	8,600	8,600	-14.0%	0.0%	8,600	8,600	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
 Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
MISC EXPENSE					
509011 Dues/Subscriptions	1,000	-	-100.0%	-	0.0%
509081 Advertising - District Promo	15,000	15,000	0.0%	15,000	0.0%
509101 Employee Incentive Program	200	1,200	500.0%	1,200	0.0%
509121 Employee Training	16,064	7,068	-56.0%	7,068	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	6,700	5,360	-20.0%	5,360	0.0%
509125 Local Meeting Expense	300	300	0.0%	300	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	39,264	28,928	-26.3%	28,928	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	4,000	4,600	15.0%	4,600	0.0%
Totals	4,000	4,600	15.0%	4,600	0.0%
PERSONNEL TOTAL	1,866,966	1,842,329	-1.3%	1,907,567	3.5%
NON-PERSONNEL TOTAL	300,428	298,942	-0.5%	298,942	0.0%
DEPARTMENT TOTALS	2,167,394	2,141,271	-1.2%	2,206,509	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Human Resources - 1400

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	457,005	468,279	468,279	489,882	2.5%	4.6%	489,882	489,882	4.6%	4.6%
501023 Other OT	5,000	5,180	5,180	5,180	3.6%	0.0%	5,180	5,180	0.0%	0.0%
Totals	462,005	473,459	473,459	495,062	2.5%	4.6%	495,062	495,062	4.6%	4.6%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,083	8,371	8,371	8,783	3.6%	4.9%	8,783	8,783	4.9%	4.9%
502021 Retirement	181,251	198,653	198,653	214,745	9.6%	8.1%	214,745	214,745	8.1%	8.1%
502031 Medical Ins	135,927	128,424	128,424	135,616	-5.5%	5.6%	135,616	135,616	5.6%	5.6%
502041 Dental Ins	6,840	6,873	6,873	6,975	0.5%	1.5%	6,975	6,975	1.5%	1.5%
502045 Vision Ins	1,669	1,644	1,644	1,719	-1.5%	4.5%	1,719	1,719	4.5%	4.5%
502051 Life Ins/AD&D	910	910	910	937	0.0%	3.0%	937	937	3.0%	3.0%
502060 State Disability Ins (SDI)	5,512	5,826	5,826	6,268	5.7%	7.6%	6,268	6,268	7.6%	7.6%
502061 Long Term Disability Ins	3,647	3,804	3,804	3,737	4.3%	-1.8%	3,737	3,737	-1.8%	-1.8%
502071 State Unemployment Ins (SUI)	756	802	802	851	6.1%	6.1%	851	851	6.1%	6.1%
502081 Worker's Comp Ins	17,662	18,192	18,192	18,737	3.0%	3.0%	18,737	18,737	3.0%	3.0%
502101 Holiday Pay	16,998	17,292	17,292	18,148	1.7%	5.0%	18,148	18,148	5.0%	5.0%
502103 Floating Holiday	10,927	11,201	11,201	11,760	2.5%	5.0%	11,760	11,760	5.0%	5.0%
502109 Sick Leave	25,497	25,937	25,937	27,223	1.7%	5.0%	27,223	27,223	5.0%	5.0%
502111 Annual Leave	38,017	45,396	45,396	49,250	19.4%	8.5%	49,250	49,250	8.5%	8.5%
502121 Other Paid Absence	3,984	4,053	4,053	4,254	1.7%	5.0%	4,254	4,254	5.0%	5.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	4,062	4,067	4,067	4,072	0.1%	0.1%	4,072	4,072	0.1%	0.1%
Totals	461,741	481,444	481,444	513,074	4.3%	6.6%	513,074	513,074	6.6%	6.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Human Resources - 1400

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	80,000	80,000	80,000	80,000	0.0%	0.0%	80,000	80,000	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	7,450	7,450	8,910	8,910	19.6%	19.6%	8,910	8,910	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	14,000	14,000	17,400	17,400	24.3%	24.3%	17,400	17,400	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	101,450	101,450	106,310	106,310	4.8%	4.8%	106,310	106,310	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Human Resources - 1400

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	3,000	3,000	1,000	6,000	-66.7%	500.0%				
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	3,000	3,000	1,000	6,000	-66.7%	500.0%				
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%				
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%				
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%				

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Human Resources - 1400

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23	% CHANGE BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	3,435	3,660	3,660	3,660	6.6%	6.6%	3,660	3,660	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	28,040	22,432	22,432	22,432	-20.0%	-20.0%	22,432	22,432	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	4,000	3,200	3,200	3,200	-20.0%	-20.0%	3,200	3,200	0.0%	0.0%
509125 Local Meeting Expense	1,000	1,000	1,000	1,000	0.0%	0.0%	1,000	1,000	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	36,475	30,292	30,292	30,292	-17.0%	-17.0%	30,292	30,292	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	923,746	954,904	954,904	1,008,136	3.4%	3.4%	1,008,136	1,008,136	5.6%	5.6%
NON-PERSONNEL TOTAL	140,925	137,602	137,602	142,602	-2.4%	-2.4%	142,602	142,602	3.6%	3.6%
DEPARTMENT TOTALS	1,064,670	1,092,505	1,092,505	1,150,737	2.6%	2.6%	1,150,737	1,150,737	5.3%	5.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
 Information Technology - 1500

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	536,560	536,560	548,057	548,057	2.1%	2.1%	548,546	548,546	0.1%	0.1%
501023 Other OT	1,052	1,052	1,012	1,012	-3.8%	-3.8%	1,012	1,012	0.0%	0.0%
Totals	537,612	537,612	549,069	549,069	2.1%	2.1%	549,558	549,558	0.1%	0.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,647	9,647	9,858	9,858	2.2%	2.2%	10,008	10,008	1.5%	1.5%
502021 Retirement	217,947	217,947	235,705	235,705	8.1%	8.1%	246,460	246,460	4.6%	4.6%
502031 Medical Ins	96,459	96,459	121,941	121,941	26.4%	26.4%	128,770	128,770	5.6%	5.6%
502041 Dental Ins	6,143	6,143	5,309	5,309	-13.6%	-13.6%	5,388	5,388	1.5%	1.5%
502045 Vision Ins	1,530	1,530	1,370	1,370	-10.4%	-10.4%	1,432	1,432	4.5%	4.5%
502051 Life Ins/AD&D	955	955	896	896	-6.1%	-6.1%	923	923	3.0%	3.0%
502060 State Disability Ins (SDI)	5,977	5,977	6,147	6,147	2.8%	2.8%	6,500	6,500	5.8%	5.8%
502061 Long Term Disability Ins	4,199	4,199	3,856	3,856	-8.2%	-8.2%	3,744	3,744	-2.9%	-2.9%
502071 State Unemployment Ins (SUI)	756	756	668	668	-11.6%	-11.6%	709	709	6.1%	6.1%
502081 Worker's Comp Ins	14,718	14,718	18,192	18,192	23.6%	23.6%	18,737	18,737	3.0%	3.0%
502101 Holiday Pay	20,439	20,439	20,329	20,329	-0.5%	-0.5%	20,639	20,639	1.5%	1.5%
502103 Floating Holiday	19,297	19,297	20,002	20,002	3.7%	3.7%	20,270	20,270	1.3%	1.3%
502109 Sick Leave	30,659	30,659	30,493	30,493	-0.5%	-0.5%	30,959	30,959	1.5%	1.5%
502111 Annual Leave	52,524	52,524	55,228	55,228	5.1%	5.1%	63,955	63,955	15.8%	15.8%
502121 Other Paid Absence	4,790	4,790	4,765	4,765	-0.5%	-0.5%	4,837	4,837	1.5%	1.5%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	5,999	5,999	5,989	5,989	-0.2%	-0.2%	5,993	5,993	0.1%	0.1%
Totals	492,038	492,038	540,750	540,750	9.9%	9.9%	569,326	569,326	5.3%	5.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
 Information Technology - 1500

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	6,000	6,000	6,000	6,000	0.0%	0.0%	6,000	6,000	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	334,500	334,500	331,000	331,000	-1.0%	-1.0%	331,000	331,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Information Technology - 1500

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	30,800	30,700	-0.3%	-0.3%	30,700	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504316 COVID-19	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	30,800	30,700	-0.3%	-0.3%	30,700	0.0%	0.0%
UTILITIES							
505010 Propulsion Power	-	-	0.0%	0.0%	-	0.0%	0.0%
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Information Technology - 1500

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	1,100	880	-20.0%	880	880	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	-	-	0.0%	0.0%
509123 Travel	2,000	1,600	-20.0%	1,600	1,600	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	-	-	0.0%	0.0%
Totals	3,100	2,480	-20.0%	2,480	2,480	-20.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	1,029,650	1,089,819	5.8%	1,118,884	1,118,884	2.7%	2.7%
NON-PERSONNEL TOTAL	368,400	364,180	-1.1%	364,180	364,180	0.0%	0.0%
DEPARTMENT TOTALS	1,398,050	1,453,999	4.0%	1,483,064	1,483,064	2.0%	2.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	448,323	412,384	412,384	415,310	-8.0%	-8.0%	415,310	415,310	0.7%	0.7%
501023 Other OT	10,118	9,204	9,204	9,204	-9.0%	-9.0%	9,204	9,204	0.0%	0.0%
Totals	458,441	421,588	421,588	424,514	-8.0%	-8.0%	424,514	424,514	0.7%	0.7%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	8,018	7,403	7,403	7,497	-7.7%	-7.7%	7,497	7,497	1.3%	1.3%
502021 Retirement	178,112	174,075	174,075	181,606	-2.3%	-2.3%	181,606	181,606	4.3%	4.3%
502031 Medical Ins	145,184	130,184	130,184	137,474	-10.3%	-10.3%	137,474	137,474	5.6%	5.6%
502041 Dental Ins	7,283	6,759	6,759	6,859	-7.2%	-7.2%	6,859	6,859	1.5%	1.5%
502045 Vision Ins	1,669	1,370	1,370	1,432	-17.9%	-17.9%	1,432	1,432	4.5%	4.5%
502051 Life Ins/AD&D	806	689	689	710	-14.5%	-14.5%	710	710	3.0%	3.0%
502060 State Disability Ins (SDI)	5,592	5,257	5,257	5,457	-6.0%	-6.0%	5,457	5,457	3.8%	3.8%
502061 Long Term Disability Ins	3,276	2,892	2,892	2,808	-11.7%	-11.7%	2,808	2,808	-2.9%	-2.9%
502071 State Unemployment Ins (SUI)	756	668	668	709	-11.6%	-11.6%	709	709	6.1%	6.1%
502081 Worker's Comp Ins	17,662	18,192	18,192	18,737	3.0%	3.0%	18,737	18,737	3.0%	3.0%
502101 Holiday Pay	16,643	15,203	15,203	15,395	-8.6%	-8.6%	15,395	15,395	1.3%	1.3%
502103 Floating Holiday	5,674	5,816	5,816	6,080	2.5%	2.5%	6,080	6,080	4.5%	4.5%
502109 Sick Leave	24,964	22,805	22,805	23,093	-8.6%	-8.6%	23,093	23,093	1.3%	1.3%
502111 Annual Leave	43,355	41,596	41,596	44,361	-4.1%	-4.1%	44,361	44,361	6.6%	6.6%
502121 Other Paid Absence	3,901	3,563	3,563	3,608	-8.6%	-8.6%	3,608	3,608	1.3%	1.3%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	6,112	2,089	2,089	2,093	-65.8%	-65.8%	2,093	2,093	0.2%	0.2%
Totals	469,007	438,562	438,562	457,920	-6.5%	-6.5%	457,920	457,920	4.4%	4.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	300,000	300,000	212,250	212,250	-29.3%	-29.3%	202,250	202,250	-4.7%	-4.7%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	300,000	300,000	212,250	212,250	-29.3%	-29.3%	202,250	202,250	-4.7%	-4.7%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	15,000	15,000	0.0%	15,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	15,000	15,000	0.0%	15,000	0.0%
UTILITIES					
505010 Propulsion Power	-	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	4,500	3,600	3,600	3,600	-20.0%	-20.0%	3,600	3,600	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	6,500	5,200	5,200	5,200	-20.0%	-20.0%	5,200	5,200	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	11,000	8,800	8,800	8,800	-20.0%	-20.0%	8,800	8,800	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	927,447	860,150	860,150	882,434	-7.3%	-7.3%	882,434	882,434	2.6%	2.6%
NON-PERSONNEL TOTAL	326,000	236,050	236,050	226,050	-27.6%	-27.6%	226,050	226,050	-4.2%	-4.2%
DEPARTMENT TOTALS	1,253,447	1,096,200	1,096,200	1,108,484	-12.5%	-12.5%	1,108,484	1,108,484	1.1%	1.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY District General Counsel - 1700

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502031 Medical Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502041 Dental Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502045 Vision Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

District General Counsel - 1700

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011 Acctg/Audit Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	6,000	6,000	3,000	3,000	-50.0%	-50.0%	6,000	6,000	100.0%	100.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	400,000	400,000	400,000	400,000	0.0%	0.0%	400,000	400,000	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	406,000	406,000	403,000	403,000	-0.7%	-0.7%	406,000	406,000	0.7%	0.7%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

District General Counsel - 1700

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504316 COVID-19	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
UTILITIES							
505010 Propulsion Power	-	-	0.0%	0.0%	-	0.0%	0.0%
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

District General Counsel - 1700

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL										
	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL										
	406,000	403,000	403,000	406,000	-0.7%	-0.7%	406,000	406,000	0.7%	0.7%
DEPARTMENT TOTALS										
	406,000	403,000	403,000	406,000	-0.7%	-0.7%	406,000	406,000	0.7%	0.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDG FY21	BUDG FY22
LABOR								
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%	0.0%
501021 Other Salaries	174,646	186,141	186,141	191,550	6.6%	191,550	6.6%	2.9%
501023 Other OT	250	251	251	251	0.4%	251	0.4%	0.0%
Totals	174,896	186,392	186,392	191,801	6.6%	191,801	6.6%	2.9%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	3,050	3,282	3,282	3,376	7.6%	3,376	7.6%	2.9%
502021 Retirement	68,934	78,497	78,497	83,158	13.9%	83,158	13.9%	5.9%
502031 Medical Ins	27,066	20,074	20,074	21,198	-25.8%	21,198	-25.8%	5.6%
502041 Dental Ins	2,723	2,737	2,737	2,777	0.5%	2,777	0.5%	1.5%
502045 Vision Ins	556	548	548	573	-1.5%	573	-1.5%	4.5%
502051 Life Ins/AD&D	338	338	338	348	0.0%	348	0.0%	3.0%
502060 State Disability Ins (SDI)	2,167	2,401	2,401	2,525	10.8%	2,525	10.8%	5.1%
502061 Long Term Disability Ins	1,371	1,446	1,446	1,404	5.5%	1,404	5.5%	-2.9%
502071 State Unemployment Ins (SUI)	252	267	267	284	6.1%	284	6.1%	6.1%
502081 Worker's Comp Ins	5,883	6,064	6,064	6,246	3.1%	6,246	3.1%	3.0%
502101 Holiday Pay	6,465	6,809	6,809	7,000	5.3%	7,000	5.3%	2.8%
502103 Floating Holiday	4,900	5,274	5,274	5,537	7.6%	5,537	7.6%	5.0%
502109 Sick Leave	9,697	10,213	10,213	10,500	5.3%	10,500	5.3%	2.8%
502111 Annual Leave	12,878	16,053	16,053	16,316	24.7%	16,316	24.7%	1.6%
502121 Other Paid Absence	1,515	1,596	1,596	1,641	5.3%	1,641	5.3%	2.8%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	6,004	6,006	6,006	2,007	0.0%	2,007	0.0%	-66.6%
Totals	153,799	161,605	161,605	164,889	5.1%	164,889	5.1%	2.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	30,200	30,200	30,200	30,200	0.0%	0.0%	30,200	30,200	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	593,789	593,789	593,789	593,789	0.0%	0.0%	605,665	605,665	2.0%	2.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	623,989	623,989	623,989	635,865	0.0%	1.9%				
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%				

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	5,000	3,000	3,000	3,000	-40.0%	-40.0%	3,000	3,000	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	3,500	2,700	2,700	2,700	-22.9%	-22.9%	2,700	2,700	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	8,500	5,700	5,700	5,700	-32.9%	-32.9%	5,700	5,700	0.0%	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	150,000	150,000	150,000	150,000	0.0%	0.0%	150,000	150,000	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	150,000	150,000	150,000	150,000	0.0%	0.0%	150,000	150,000	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	400	400	400	400	0.0%	0.0%	400	400	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	3,000	3,000	3,000	3,000	0.0%	0.0%	3,000	3,000	0.0%	0.0%
509121 Employee Training	7,200	5,760	5,760	5,760	-20.0%	-20.0%	5,760	5,760	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	8,920	6,896	6,896	6,896	-22.7%	-22.7%	6,896	6,896	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	19,520	16,056	16,056	16,056	-17.7%	-17.7%	16,056	16,056	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	328,695	347,996	347,996	356,690	5.9%	5.9%	356,690	356,690	2.5%	2.5%
NON-PERSONNEL TOTAL	802,009	795,745	795,745	807,621	-0.8%	-0.8%	807,621	807,621	1.5%	1.5%
DEPARTMENT TOTALS	1,130,704	1,143,741	1,143,741	1,164,311	1.2%	1.2%	1,164,311	1,164,311	1.8%	1.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Purchasing - 1900

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23
LABOR								
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%	0.0%
501021 Other Salaries	413,073	419,967	419,967	440,529	1.7%	440,529	4.9%	4.9%
501023 Other OT	1,812	1,865	1,865	1,865	2.9%	1,865	0.0%	0.0%
Totals	414,886	421,832	421,832	442,394	1.7%	442,394	4.9%	4.9%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	7,379	7,544	7,544	7,930	2.2%	7,930	5.1%	5.1%
502021 Retirement	166,381	179,993	179,993	194,898	8.2%	194,898	8.3%	8.3%
502031 Medical Ins	205,194	145,548	145,548	153,699	-29.1%	153,699	5.6%	5.6%
502041 Dental Ins	6,398	7,155	7,155	7,260	11.8%	7,260	1.5%	1.5%
502045 Vision Ins	1,947	1,918	1,918	2,005	-1.5%	2,005	4.5%	4.5%
502051 Life Ins/AD&D	924	924	924	951	0.0%	951	3.0%	3.0%
502060 State Disability Ins (SDI)	5,242	5,520	5,520	5,976	5.3%	5,976	8.3%	8.3%
502061 Long Term Disability Ins	3,500	3,622	3,622	3,638	3.5%	3,638	0.4%	0.4%
502071 State Unemployment Ins (SUI)	882	936	936	993	6.1%	993	6.1%	6.1%
502081 Worker's Comp Ins	26,493	24,256	24,256	24,983	-8.4%	24,983	3.0%	3.0%
502101 Holiday Pay	15,603	15,828	15,828	16,634	1.4%	16,634	5.1%	5.1%
502103 Floating Holiday	4,097	4,411	4,411	4,845	7.6%	4,845	9.9%	9.9%
502109 Sick Leave	23,405	23,742	23,742	24,951	1.4%	24,951	5.1%	5.1%
502111 Annual Leave	47,268	50,758	50,758	54,159	7.4%	54,159	6.7%	6.7%
502121 Other Paid Absence	3,657	3,710	3,710	3,899	1.4%	3,899	5.1%	5.1%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	2,139	2,145	2,145	2,151	0.3%	2,151	0.3%	0.3%
Totals	520,510	478,007	478,007	508,972	-8.2%	508,972	6.5%	6.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Purchasing - 1900

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	2,000	2,000	2,000	2,000	0.0%	0.0%	2,000	2,000	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	1,200	1,200	1,200	1,200	0.0%	0.0%	1,200	1,200	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	3,200	3,200	3,200	3,200	0.0%	0.0%	3,200	3,200	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Purchasing - 1900

ACCOUNT	Jun-20	Mar-21	% CHANGE	Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	100	100	0.0%	100	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	200	200	0.0%	200	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,500	1,500	0.0%	1,500	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	1,800	1,800	0.0%	1,800	0.0%
UTILITIES					
505010 Propulsion Power	-	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Purchasing - 1900

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23	% CHANGE BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	500	330	330	330	-34.0%	-34.0%	330	330	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	2,500	2,000	2,000	2,000	-20.0%	-20.0%	2,000	2,000	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	6,530	5,224	5,224	5,224	-20.0%	-20.0%	5,224	5,224	0.0%	0.0%
509125 Local Meeting Expense	250	250	250	250	0.0%	0.0%	250	250	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	9,780	7,804	7,804	7,804	-20.2%	-20.2%	7,804	7,804	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	935,395	899,839	899,839	951,366	-3.8%	-3.8%	951,366	951,366	5.7%	5.7%
NON-PERSONNEL TOTAL	14,780	12,804	12,804	12,804	-13.4%	-13.4%	12,804	12,804	0.0%	0.0%
DEPARTMENT TOTALS	950,175	912,643	912,643	964,170	-4.0%	-4.0%	964,170	964,170	5.6%	5.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Facilities Maintenance - 2200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	863,640	904,308	904,308	918,652	4.7%	4.7%	918,652	918,652	1.6%	1.6%
501023 Other OT	103,637	103,637	103,637	103,637	0.0%	0.0%	103,637	103,637	0.0%	0.0%
Totals	967,277	1,007,945	1,007,945	1,022,289	4.2%	4.2%	1,022,289	1,022,289	1.4%	1.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	16,872	17,568	17,568	17,993	4.1%	4.1%	17,993	17,993	2.4%	2.4%
502021 Retirement	347,769	384,691	384,691	406,694	10.6%	10.6%	406,694	406,694	5.7%	5.7%
502031 Medical Ins	436,157	459,824	459,824	485,574	5.4%	5.4%	485,574	485,574	5.6%	5.6%
502041 Dental Ins	22,570	24,577	24,577	24,940	8.9%	8.9%	24,940	24,940	1.5%	1.5%
502045 Vision Ins	5,006	4,933	4,933	5,156	-1.5%	-1.5%	5,156	5,156	4.5%	4.5%
502051 Life Ins/AD&D	2,213	2,213	2,213	2,279	0.0%	0.0%	2,279	2,279	3.0%	3.0%
502060 State Disability Ins (SDI)	11,861	12,676	12,676	13,341	6.9%	6.9%	13,341	13,341	5.2%	5.2%
502061 Long Term Disability Ins	7,794	8,156	8,156	8,038	4.6%	4.6%	8,038	8,038	-1.5%	-1.5%
502071 State Unemployment Ins (SUI)	2,268	2,406	2,406	2,553	6.1%	6.1%	2,553	2,553	6.1%	6.1%
502081 Worker's Comp Ins	52,986	54,575	54,575	56,212	3.0%	3.0%	56,212	56,212	3.0%	3.0%
502101 Holiday Pay	32,614	33,938	33,938	34,832	4.1%	4.1%	34,832	34,832	2.6%	2.6%
502103 Floating Holiday	5,363	5,497	5,497	5,773	2.5%	2.5%	5,773	5,773	5.0%	5.0%
502109 Sick Leave	48,921	50,907	50,907	52,248	4.1%	4.1%	52,248	52,248	2.6%	2.6%
502111 Annual Leave	101,766	105,376	105,376	117,620	3.5%	3.5%	117,620	117,620	11.6%	11.6%
502121 Other Paid Absence	7,644	7,954	7,954	8,164	4.1%	4.1%	8,164	8,164	2.6%	2.6%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	2,436	2,451	2,451	2,466	0.6%	0.6%	2,466	2,466	0.6%	0.6%
Totals	1,104,238	1,177,742	1,177,742	1,243,882	6.7%	6.7%	1,243,882	1,243,882	5.6%	5.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Facilities Maintenance - 2200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	BUDG FY23
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	30,000	45,600	45,600	45,600	52.0%	45,600	45,600	45,600	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503161 Custodial Services	8,000	8,300	8,300	8,300	3.8%	8,300	8,300	8,300	0.0%	0.0%
503162 Uniforms/Laundry	2,500	2,500	2,500	2,500	0.0%	2,500	2,500	2,500	0.0%	0.0%
503171 Security Services	14,000	17,600	17,600	17,600	25.7%	17,600	17,600	17,600	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	73,000	83,000	83,000	83,000	13.7%	83,000	83,000	83,000	0.0%	0.0%
503352 Repair - Equipment	330,000	341,100	341,100	341,100	3.4%	341,100	341,100	341,100	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	63,000	58,000	58,000	58,000	-7.9%	58,000	58,000	58,000	0.0%	0.0%
Totals	520,500	556,100	556,100	556,100	6.8%	556,100	556,100	556,100	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	6,000	3,000	3,000	3,000	-50.0%	3,000	3,000	3,000	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	-	0.0%	0.0%
Totals	6,000	3,000	3,000	3,000	-50.0%	3,000	3,000	3,000	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Facilities Maintenance - 2200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	2,000	2,000	2,000	2,000	0.0%	0.0%	2,000	2,000	0.0%	0.0%
504315 Safety Supplies	7,000	7,000	5,500	5,500	-21.4%	-21.4%	5,500	5,500	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	50,000	50,000	50,000	50,000	0.0%	0.0%	50,000	50,000	0.0%	0.0%
504409 Repair/Maint Supplies	120,000	120,000	120,000	120,000	0.0%	0.0%	120,000	120,000	0.0%	0.0%
504417 Tenant Repairs	10,000	10,000	10,000	10,000	0.0%	0.0%	10,000	10,000	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	5,000	5,000	6,923	6,923	38.5%	38.5%	6,923	6,923	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	194,000	194,000	194,423	194,423	0.2%	0.2%	194,423	194,423	0.0%	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	300,000	300,000	325,000	325,000	8.3%	8.3%	325,000	325,000	0.0%	0.0%
505021 Water & Garbage	180,000	180,000	180,000	180,000	0.0%	0.0%	180,000	180,000	0.0%	0.0%
505031 Telecommunications	113,000	113,000	100,000	100,000	-11.5%	-11.5%	100,000	100,000	0.0%	0.0%
Totals	593,000	593,000	605,000	605,000	2.0%	2.0%	605,000	605,000	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	14,000	14,000	15,100	15,100	7.9%	7.9%	15,100	15,100	0.0%	0.0%
507999 Other Taxes	21,000	21,000	10,000	10,000	-52.4%	-52.4%	10,000	10,000	0.0%	0.0%
Totals	35,000	35,000	25,100	25,100	-28.3%	-28.3%	25,100	25,100	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Facilities Maintenance - 2200

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	8,000	6,400	-20.0%	-20.0%	6,400	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	7,000	3,200	-54.3%	-54.3%	3,200	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	15,000	9,600	-36.0%	-36.0%	9,600	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	5,000	-	-100.0%	-100.0%	-	0.0%	0.0%
512061 Equipment Rental	2,000	7,000	250.0%	250.0%	7,000	0.0%	0.0%
Totals	7,000	7,000	0.0%	0.0%	7,000	0.0%	0.0%
PERSONNEL TOTAL	2,071,515	2,185,687	5.5%	5.5%	2,266,171	3.7%	3.7%
NON-PERSONNEL TOTAL	1,370,500	1,400,223	2.2%	2.2%	1,400,223	0.0%	0.0%
DEPARTMENT TOTALS	3,442,015	3,585,910	4.2%	4.2%	3,666,394	2.2%	2.2%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Paratransit - 3100

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23	% CHANGE BUDG FY23
LABOR								
501011 Bus Operator Pay	1,244,898	1,269,871	1,269,871	1,289,466	2.0%	1,289,466	1.5%	
501013 Bus Operator OT	250,000	260,109	260,109	260,109	4.0%	260,109	0.0%	
501021 Other Salaries	672,896	675,140	675,140	676,986	0.3%	676,986	0.3%	
501023 Other OT	46,184	47,817	47,817	47,817	3.5%	47,817	0.0%	
Totals	2,213,978	2,252,937	2,252,937	2,274,379	1.8%	2,274,379	1.0%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	38,001	38,536	38,536	39,134	1.4%	39,134	1.6%	
502021 Retirement	762,683	815,823	815,823	855,002	7.0%	855,002	4.8%	
502031 Medical Ins	911,664	1,041,315	1,041,315	1,069,144	14.2%	1,069,144	2.7%	
502041 Dental Ins	39,782	45,101	45,101	45,768	13.4%	45,768	1.5%	
502045 Vision Ins	11,680	11,510	11,510	12,031	-1.5%	12,031	4.5%	
502051 Life Ins/AD&D	5,025	5,025	5,025	5,175	0.0%	5,175	3.0%	
502060 State Disability Ins (SDI)	26,962	28,111	28,111	29,447	4.3%	29,447	4.8%	
502061 Long Term Disability Ins	15,336	15,978	15,978	15,796	4.2%	15,796	-1.1%	
502071 State Unemployment Ins (SUI)	5,292	5,614	5,614	5,956	6.1%	5,956	6.1%	
502081 Worker's Comp Ins	126,576	127,342	127,342	131,162	0.6%	131,162	3.0%	
502101 Holiday Pay	70,750	71,340	71,340	72,609	0.8%	72,609	1.8%	
502103 Floating Holiday	5,208	5,338	5,338	5,338	2.5%	5,338	0.0%	
502109 Sick Leave	110,003	110,946	110,946	112,923	0.9%	112,923	1.8%	
502111 Annual Leave	204,209	200,364	200,364	216,605	-1.9%	216,605	8.1%	
502121 Other Paid Absence	16,582	16,720	16,720	17,018	0.8%	17,018	1.8%	
502251 Phys. Exams	3,183	2,100	2,100	2,700	-34.0%	2,700	28.6%	
502253 Driver Lic Renewal	1,061	640	640	350	-39.7%	350	-45.3%	
502999 Other Fringe Benefits	3,084	3,118	3,118	3,153	1.1%	3,153	1.1%	
Totals	2,357,081	2,544,922	2,544,922	2,639,312	8.0%	2,639,312	3.7%	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Paratransit - 3100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG	BUDG	BUDGET	FY23	BUDG	BUDG
					FY22	FY22	FY23	FY23	FY22	FY23
SERVICES										
503011	Accting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503012	Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	0.0%
503031	Prof/Technical Fees	2,000	2,000	2,000	2,000	0.0%	2,000	2,000	0.0%	0.0%
503032	Legislative Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503033	Legal Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503034	Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%
503041	Temp Help	-	-	-	-	0.0%	-	-	0.0%	0.0%
503161	Custodial Services	1,000	1,000	1,000	1,000	0.0%	1,000	1,000	0.0%	0.0%
503162	Uniforms/Laundry	2,200	2,200	2,200	2,200	0.0%	2,200	2,200	0.0%	0.0%
503171	Security Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503221	Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503222	Legal Ads	-	-	-	-	0.0%	-	-	0.0%	0.0%
503225	Graphic Services	-	-	-	-	0.0%	-	-	0.0%	0.0%
503351	Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	0.0%
503352	Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%	0.0%
503353	Repair - Rev Vehicle	3,000	3,000	3,000	3,000	0.0%	3,000	3,000	0.0%	0.0%
503354	Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	0.0%
503363	Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals		8,200	8,200	8,200	8,200	0.0%	8,200	8,200	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504012	Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	0.0%
504021	Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	0.0%
504161	Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%
504191	Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals		-	-	-	-	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Paratransit - 3100

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	2,000	2,000	0.0%	0.0%	2,000	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	3,700	3,700	0.0%	0.0%	3,700	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%
504311 Office Supplies	2,500	2,500	0.0%	0.0%	2,500	0.0%
504315 Safety Supplies	120	120	0.0%	0.0%	120	0.0%
504316 COVID-19	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	600	600	0.0%	0.0%	600	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	8,920	8,920	0.0%	0.0%	8,920	0.0%
UTILITIES						
505010 Propulsion Power	-	-	0.0%	0.0%	-	0.0%
505011 Gas & Electric	12,000	12,000	0.0%	0.0%	12,000	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	5,000	13,000	160.0%	160.0%	13,000	0.0%
Totals	17,000	25,000	47.1%	47.1%	25,000	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	135,137	158,335	17.2%	17.2%	158,335	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	135,137	158,335	17.2%	17.2%	158,335	0.0%
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Paratransit - 3100

ACCOUNT	Jun-20 BUDGET FY21	Mar-21 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22	Mar-21 BUDGET FY23	% CHANGE BUDG FY22 BUDG FY23
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	300	300	0.0%	300	0.0%
509121 Employee Training	2,700	2,160	-20.0%	2,160	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	3,000	2,400	-20.0%	2,400	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	6,000	4,860	-19.0%	4,860	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	182,970	237,778	30.0%	241,960	1.8%
512061 Equipment Rental	1,500	1,500	0.0%	1,500	0.0%
Totals	184,470	239,278	29.7%	243,460	1.7%
PERSONNEL TOTAL	4,571,060	4,797,859	5.0%	4,913,690	2.4%
NON-PERSONNEL TOTAL	359,727	444,593	23.6%	448,775	0.9%
DEPARTMENT TOTALS	4,930,786	5,242,452	6.3%	5,362,465	2.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Operations - 3200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	1,221,116	1,183,206	1,183,206	1,203,028	-3.1%	-3.1%	1,203,028	1,203,028	1.7%	1.7%
501023 Other OT	132,498	137,356	137,356	137,356	3.7%	3.7%	137,356	137,356	0.0%	0.0%
Totals	1,353,614	1,320,562	1,320,562	1,340,384	-2.4%	-2.4%	1,340,384	1,340,384	1.5%	1.5%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	23,803	23,237	23,237	23,802	-2.4%	-2.4%	23,802	23,802	2.4%	2.4%
502021 Retirement	495,123	508,725	508,725	537,887	2.7%	2.7%	537,887	537,887	5.7%	5.7%
502031 Medical Ins	437,082	469,158	469,158	495,430	7.3%	7.3%	495,430	495,430	5.6%	5.6%
502041 Dental Ins	25,062	23,738	23,738	24,088	-5.3%	-5.3%	24,088	24,088	1.5%	1.5%
502045 Vision Ins	5,006	4,659	4,659	4,870	-6.9%	-6.9%	4,870	4,870	4.5%	4.5%
502051 Life Ins/AD&D	2,316	2,095	2,095	2,158	-9.5%	-9.5%	2,158	2,158	3.0%	3.0%
502060 State Disability Ins (SDI)	16,837	16,868	16,868	17,844	0.2%	0.2%	17,844	17,844	5.8%	5.8%
502061 Long Term Disability Ins	8,989	8,659	8,659	8,424	-3.7%	-3.7%	8,424	8,424	-2.7%	-2.7%
502071 State Unemployment Ins (SUI)	2,268	2,272	2,272	2,411	0.2%	0.2%	2,411	2,411	6.1%	6.1%
502081 Worker's Comp Ins	52,986	54,575	54,575	56,212	3.0%	3.0%	56,212	56,212	3.0%	3.0%
502101 Holiday Pay	46,036	44,502	44,502	45,700	-3.3%	-3.3%	45,700	45,700	2.7%	2.7%
502103 Floating Holiday	8,430	5,338	5,338	5,338	-36.7%	-36.7%	5,338	5,338	0.0%	0.0%
502109 Sick Leave	69,054	66,754	66,754	68,551	-3.3%	-3.3%	68,551	68,551	2.7%	2.7%
502111 Annual Leave	153,636	154,991	154,991	170,830	0.9%	0.9%	170,830	170,830	10.2%	10.2%
502121 Other Paid Absence	10,790	10,430	10,430	10,711	-3.3%	-3.3%	10,711	10,711	2.7%	2.7%
502251 Phys. Exams	700	450	450	600	-35.7%	-35.7%	600	600	33.3%	33.3%
502253 Driver Lic Renewal	200	200	200	150	0.0%	0.0%	150	150	-25.0%	-25.0%
502999 Other Fringe Benefits	8,386	2,423	2,423	2,437	-71.1%	-71.1%	2,437	2,437	0.6%	0.6%
Totals	1,366,702	1,399,073	1,399,073	1,477,444	2.4%	2.4%	1,477,444	1,477,444	5.6%	5.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**
Operations - 3200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDG FY21	BUDG FY22	BUDG FY22	BUDG FY23
SERVICES										
503011 Acctg/Audit Fees	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	15,000	15,000	15,000	15,000	0.0%	15,000	0.0%	15,000	15,000	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	600	1,000	1,000	1,000	66.7%	1,000	66.7%	1,000	1,000	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	2,000	2,300	2,300	2,300	15.0%	2,300	15.0%	2,300	2,300	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals	17,600	18,300	18,300	18,300	4.0%	18,300	4.0%	18,300	18,300	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%	-	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Operations - 3200

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	220	220	220	250	0.0%	0.0%	250	13.6%	13.6%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	5,000	5,000	5,000	5,000	0.0%	0.0%	5,000	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	8,000	8,000	8,000	8,000	0.0%	0.0%	8,000	0.0%	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	13,220	13,220	13,220	13,250	0.0%	0.0%	13,250	0.2%	0.2%	0.2%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	14,000	14,482	14,482	14,656	3.4%	3.4%	14,656	1.2%	1.2%	1.2%
Totals	14,000	14,482	14,482	14,656	3.4%	3.4%	14,656	1.2%	1.2%	1.2%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Operations - 3200

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%		-	0.0%
509081 Advertising - District Promo	-	-	0.0%		-	0.0%
509101 Employee Incentive Program	-	-	0.0%		-	0.0%
509121 Employee Training	6,000	7,200	20.0%		7,200	0.0%
509122 BOD Travel	-	-	0.0%		-	0.0%
509123 Travel	12,000	7,200	-40.0%		7,200	0.0%
509125 Local Meeting Expense	-	-	0.0%		-	0.0%
509127 Board Director Fees	-	-	0.0%		-	0.0%
509150 Contributions	-	-	0.0%		-	0.0%
509198 Cash Over/Short	-	-	0.0%		-	0.0%
509999 Other Misc Expense	-	-	0.0%		-	0.0%
Totals	18,000	14,400	-20.0%		14,400	0.0%
INTEREST EXPENSE						
511102 Interest Expense	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%
LEASES & RENTALS						
512011 Facility Lease	27,000	28,000	3.7%		29,000	3.6%
512061 Equipment Rental	-	-	0.0%		-	0.0%
Totals	27,000	28,000	3.7%		29,000	3.6%
PERSONNEL TOTAL	2,720,316	2,719,635	0.0%		2,817,828	3.6%
NON-PERSONNEL TOTAL	89,820	88,402	-1.6%		89,606	1.4%
DEPARTMENT TOTALS	2,810,136	2,808,037	-0.1%		2,907,434	3.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**
Bus Operators - 3300

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23	BUDG FY23 BUDG FY23
LABOR								
501011 Bus Operator Pay	8,511,309	8,588,784	8,588,784	8,691,922	0.9%	8,691,922	1.2%	
501013 Bus Operator OT	750,000	300,000	300,000	300,000	-60.0%	300,000	0.0%	
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%	
501023 Other OT	-	-	-	-	0.0%	-	0.0%	
Totals	9,261,309	8,888,784	8,888,784	8,991,922	-4.0%	8,991,922	1.2%	
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	160,393	154,307	154,307	157,430	-3.8%	157,430	2.0%	
502021 Retirement	3,383,243	3,590,695	3,590,695	3,775,279	6.1%	3,775,279	5.1%	
502031 Medical Ins	3,634,156	3,983,384	3,983,384	4,206,453	9.6%	4,206,453	5.6%	
502041 Dental Ins	179,074	190,948	190,948	193,770	6.6%	193,770	1.5%	
502045 Vision Ins	42,271	41,656	41,656	43,539	-1.5%	43,539	4.5%	
502051 Life Ins/AD&D	17,810	17,810	17,810	18,345	0.0%	18,345	3.0%	
502060 State Disability Ins (SDI)	113,935	112,900	112,900	118,640	-0.9%	118,640	5.1%	
502061 Long Term Disability Ins	69,744	71,418	71,418	70,111	2.4%	70,111	-1.8%	
502071 State Unemployment Ins (SUI)	19,152	20,318	20,318	21,556	6.1%	21,556	6.1%	
502081 Worker's Comp Ins	444,490	460,856	460,856	474,682	3.7%	474,682	3.0%	
502101 Holiday Pay	314,465	315,290	315,290	321,917	0.3%	321,917	2.1%	
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%	
502109 Sick Leave	491,351	492,640	492,640	502,996	0.3%	502,996	2.1%	
502111 Annual Leave	920,794	871,255	871,255	964,984	-5.4%	964,984	10.8%	
502121 Other Paid Absence	73,703	73,896	73,896	75,449	0.3%	75,449	2.1%	
502251 Phys. Exams	5,700	11,850	11,850	9,000	107.9%	9,000	-24.1%	
502253 Driver Lic Renewal	1,500	1,570	1,570	1,400	4.7%	1,400	-10.8%	
502999 Other Fringe Benefits	8,104	24,227	24,227	4,354	199.0%	4,354	-82.0%	
Totals	9,879,884	10,435,020	10,435,020	10,959,906	5.6%	10,959,906	5.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**
Bus Operators - 3300

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	2,000	2,000	2,000	2,000	0.0%	0.0%	2,000	2,000	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	2,000	2,000	2,000	2,000	0.0%	0.0%	2,000	2,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Bus Operators - 3300

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504316 COVID-19	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
UTILITIES							
505010 Propulsion Power	-	-	0.0%	0.0%	-	0.0%	0.0%
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Bus Operators - 3300

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	3,000	3,000	3,000	3,000	0.0%	0.0%	3,000	3,000	0.0%	0.0%
509121 Employee Training	2,000	2,000	1,600	1,600	-20.0%	-20.0%	1,600	1,600	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	5,000	5,000	4,600	4,600	-8.0%	-8.0%	4,600	4,600	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	19,141,193	19,141,193	19,323,803	19,323,803	1.0%	1.0%	19,951,828	19,951,828	3.3%	3.3%
NON-PERSONNEL TOTAL	7,000	7,000	6,600	6,600	-5.7%	-5.7%	6,600	6,600	0.0%	0.0%
DEPARTMENT TOTALS	19,148,193	19,148,193	19,330,403	19,330,403	1.0%	1.0%	19,958,428	19,958,428	3.2%	3.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Fleet Maintenance - 4100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	2,163,016	2,080,282	2,080,282	2,104,224	-3.8%	-3.8%	2,104,224	2,104,224	1.2%	1.2%
501023 Other OT	215,006	221,411	221,411	221,411	3.0%	3.0%	221,411	221,411	0.0%	0.0%
Totals	2,378,022	2,301,693	2,301,693	2,325,635	-3.2%	-3.2%	2,325,635	2,325,635	1.0%	1.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	41,728	40,382	40,382	41,131	-3.2%	-3.2%	41,131	41,131	1.9%	1.9%
502021 Retirement	874,639	890,059	890,059	935,188	1.8%	1.8%	935,188	935,188	5.1%	5.1%
502031 Medical Ins	821,277	871,903	871,903	920,729	6.2%	6.2%	920,729	920,729	5.6%	5.6%
502041 Dental Ins	48,026	44,081	44,081	44,732	-8.2%	-8.2%	44,732	44,732	1.5%	1.5%
502045 Vision Ins	10,290	9,866	9,866	10,312	-4.1%	-4.1%	10,312	10,312	4.5%	4.5%
502051 Life Ins/AD&D	4,556	4,322	4,322	4,451	-5.1%	-5.1%	4,451	4,451	3.0%	3.0%
502060 State Disability Ins (SDI)	29,359	29,178	29,178	30,662	-0.6%	-0.6%	30,662	30,662	5.1%	5.1%
502061 Long Term Disability Ins	17,542	17,097	17,097	16,701	-2.5%	-2.5%	16,701	16,701	-2.3%	-2.3%
502071 State Unemployment Ins (SUI)	4,788	4,812	4,812	5,105	0.5%	0.5%	5,105	5,105	6.1%	6.1%
502081 Worker's Comp Ins	111,861	115,214	115,214	118,670	3.0%	3.0%	118,670	118,670	3.0%	3.0%
502101 Holiday Pay	82,024	78,705	78,705	80,294	-4.0%	-4.0%	80,294	80,294	2.0%	2.0%
502103 Floating Holiday	6,022	6,173	6,173	6,173	2.5%	2.5%	6,173	6,173	0.0%	0.0%
502109 Sick Leave	123,036	118,058	118,058	120,442	-4.0%	-4.0%	120,442	120,442	2.0%	2.0%
502111 Annual Leave	272,448	261,868	261,868	285,228	-3.9%	-3.9%	285,228	285,228	8.9%	8.9%
502121 Other Paid Absence	19,224	18,447	18,447	18,819	-4.0%	-4.0%	18,819	18,819	2.0%	2.0%
502251 Phys. Exams	1,500	1,500	1,500	1,500	0.0%	0.0%	1,500	1,500	0.0%	0.0%
502253 Driver Lic Renewal	250	250	250	250	0.0%	0.0%	250	250	0.0%	0.0%
502999 Other Fringe Benefits	10,976	10,951	10,951	2,981	-0.2%	-0.2%	2,981	2,981	-72.8%	-72.8%
Totals	2,479,546	2,522,865	2,522,865	2,643,370	1.7%	1.7%	2,643,370	2,643,370	4.8%	4.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Fleet Maintenance - 4100

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	8,000	8,000	100.0%	100.0%	8,000	8,000	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	15,000	15,000	20,000	20,000	33.3%	33.3%	20,000	20,000	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	32,500	32,500	31,572	31,572	-2.9%	-2.9%	32,080	32,080	1.6%	1.6%
503353	450,000	450,000	450,000	450,000	0.0%	0.0%	458,244	458,244	1.8%	1.8%
503354	20,000	20,000	20,000	20,000	0.0%	0.0%	20,000	20,000	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	517,500	517,500	529,572	529,572	2.3%	2.3%	538,324	538,324	1.7%	1.7%
MOBILE MATERIALS & SUPPLIES										
504011	70,000	70,000	70,400	70,400	0.6%	0.6%	70,400	70,400	0.0%	0.0%
504012	1,600,000	1,600,000	1,600,134	1,600,134	0.0%	0.0%	1,600,134	1,600,134	0.0%	0.0%
504021	180,000	180,000	211,000	211,000	17.2%	17.2%	211,000	211,000	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	1,000,000	1,000,000	976,000	976,000	-2.4%	-2.4%	976,000	976,000	0.0%	0.0%
Totals	2,850,000	2,850,000	2,857,534	2,857,534	0.3%	0.3%	2,857,534	2,857,534	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

Fleet Maintenance - 4100

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22 BUDG FY23
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	8,000	8,240	3.0%		8,240	0.0%
504211 Postage & Mailing	-	-	0.0%		-	0.0%
504214 Promotional Items	-	-	0.0%		-	0.0%
504215 Printing	1,000	1,000	0.0%		1,000	0.0%
504217 Photo Supp/Process	-	-	0.0%		-	0.0%
504311 Office Supplies	1,800	1,800	0.0%		1,800	0.0%
504315 Safety Supplies	18,000	18,000	0.0%		18,000	0.0%
504316 COVID-19	-	-	0.0%		-	0.0%
504317 Cleaning Supplies	10,000	10,000	0.0%		10,000	0.0%
504409 Repair/Maint Supplies	-	-	0.0%		-	0.0%
504417 Tenant Repairs	-	-	0.0%		-	0.0%
504421 Non-Inventory Parts	50,000	50,000	0.0%		50,000	0.0%
504511 Small Tools	10,000	12,000	20.0%		12,000	0.0%
504515 Employee Tool Replacement	3,000	3,000	0.0%		3,000	0.0%
Totals	101,800	104,040	2.2%		104,040	0.0%
UTILITIES						
505010 Propulsion Power	-	10,000	100.0%		10,000	0.0%
505011 Gas & Electric	-	-	0.0%		-	0.0%
505021 Water & Garbage	-	-	0.0%		-	0.0%
505031 Telecommunications	25,000	60,000	140.0%		60,000	0.0%
Totals	25,000	70,000	180.0%		70,000	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%		-	0.0%
506015 Insurance - PL/PD	-	-	0.0%		-	0.0%
506021 Insurance - Other	-	-	0.0%		-	0.0%
506123 Settlement Costs	-	-	0.0%		-	0.0%
506127 Repairs - District Prop	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%
TAXES						
507051 Fuel Tax	15,000	17,000	13.3%		17,000	0.0%
507201 Licenses & Permits	-	-	0.0%		-	0.0%
507999 Other Taxes	-	-	0.0%		-	0.0%
Totals	15,000	17,000	13.3%		17,000	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Fleet Maintenance - 4100

ACCOUNT	Jun-20		Mar-21		% CHANGE		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22	BUDG FY22 BUDG FY23	BUDG FY22 BUDG FY23
MISC EXPENSE								
509011 Dues/Subscriptions	8,000	8,000	8,000	8,000	0.0%	0.0%	8,000	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	20,672	16,000	16,000	16,000	-22.6%	-22.6%	16,000	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509123 Travel	15,000	8,000	8,000	8,000	-46.7%	-46.7%	8,000	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	43,672	32,000	32,000	32,000	-26.7%	-26.7%	32,000	0.0%
INTEREST EXPENSE								
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	1,500	1,500	1,500	1,500	0.0%	0.0%	1,500	0.0%
Totals	1,500	1,500	1,500	1,500	0.0%	0.0%	1,500	0.0%
PERSONNEL TOTAL	4,857,568	4,824,558	4,824,558	4,969,005	-0.7%	-0.7%	4,969,005	3.0%
NON-PERSONNEL TOTAL	3,554,472	3,611,646	3,611,646	3,620,398	1.6%	1.6%	3,620,398	0.2%
DEPARTMENT TOTALS	8,412,040	8,436,204	8,436,204	8,589,403	0.3%	0.3%	8,589,403	1.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

COBRA Benefits - 9001

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502031 Medical Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502041 Dental Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502045 Vision Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY COBRA Benefits - 9001

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals										
	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals										
	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

COBRA Benefits - 9001

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY22 & FY23 OPERATING BUDGET - PRELIMINARY**

COBRA Benefits - 9001

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
DEPARTMENT TOTALS	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Retired Employee Benefits - 9005

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	% CHANGE
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502031 Medical Ins	3,295,521	3,349,239	3,349,239	3,536,797	1.6%	1.6%	3,536,797	3,536,797	5.6%	5.6%
502041 Dental Ins	63,014	51,463	51,463	51,463	-18.3%	-18.3%	51,463	51,463	0.0%	0.0%
502045 Vision Ins	17,539	15,347	15,347	15,807	-12.5%	-12.5%	15,807	15,807	3.0%	3.0%
502051 Life Ins/AD&D	6,532	5,716	5,716	-	-12.5%	-12.5%	-	-	-100.0%	-100.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	1,165	99,002	99,002	104,547	8396.6%	8396.6%	104,547	104,547	5.6%	5.6%
Totals	3,383,772	3,520,768	3,520,768	3,708,614	4.0%	4.0%	3,708,614	3,708,614	5.3%	5.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY Retired Employee Benefits - 9005

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals										
	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals										
	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Retired Employee Benefits - 9005

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504316 COVID-19	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
UTILITIES										
505010 Propulsion Power	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY

Retired Employee Benefits - 9005

ACCOUNT	Jun-20 BUDGET FY21	Mar-21 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22	Mar-21 BUDGET FY23	% CHANGE BUDG FY22 BUDG FY23
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	3,383,772	3,520,768	4.0%	3,708,614	5.3%
NON-PERSONNEL TOTAL	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	<u>3,383,772</u>	<u>3,520,768</u>	<u>4.0%</u>	<u>3,708,614</u>	<u>5.3%</u>

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY SCCIC - 700

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502031 Medical Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502041 Dental Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502045 Vision Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502051 Life Ins./AD&D	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY SCCIC - 700

ACCOUNT	Jun-20		Mar-21		% CHANGE		Mar-21		% CHANGE	
	BUDGET	FY21	BUDGET	FY22	BUDG FY21	BUDG FY22	BUDGET	FY23	BUDG FY22	BUDG FY23
SERVICES										
503011	250	250	250	250	0.0%	0.0%	250	250	0.0%	0.0%
503012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	250	250	250	250	0.0%	0.0%	250	250	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY SCCIC - 700

ACCOUNT	Jun-20	Mar-21	% CHANGE		Mar-21	% CHANGE	
	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22	BUDGET FY23	BUDG FY22	BUDG FY23
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504316 COVID-19	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
UTILITIES							
505010 Propulsion Power	-	-	0.0%	0.0%	-	0.0%	0.0%
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 & FY23 OPERATING BUDGET - PRELIMINARY SCCIC - 700

ACCOUNT	Jun-20 BUDGET FY21	Mar-21 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22	Mar-21 BUDGET FY23	% CHANGE BUDG FY22 BUDG FY23
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	250	250	0.0%	250	0.0%
DEPARTMENT TOTALS					
	250	250	0.0%	250	0.0%

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 PRELIMINARY CAPITAL BUDGET AS OF MARCH 26, 2021

PROJECT/ACTIVITY	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
						\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	RESTRICTED		
Revenue Vehicle Purchases, Replacements & Campaigns-Fleet Electrification Projects									
25 19-0026 FY18 STIP - 2 ZEBs (STIP, LPP, HVIP = \$300K)			\$ 720,899		\$ 786,000			\$ 655,811	\$ 2,163,710
26 19-0037 Electric Bus (3) + Infra & Proj/Mgmt. (FTA 5339c FY16)	\$ 3,552,987							\$ 1,087,153	\$ 4,640,140
27 19-0038 LCTOP) - Watsonville Circulator DAC (FY15/16)		\$ 357,216		\$ 562,636				\$ 185,051	\$ 1,104,903
28 19-0039 Electric Bus (1) - Watsonville Service (FY17/18 LCTOP)				\$ 860,656				\$ 231,843	\$ 1,092,499
29 19-0041 Completion of JKS Facility-ZEB Yard Charging Infrastructure									\$ 262,500
30 19-0042 ZEB Deployment & Fleet Planning (CTE)									\$ 8,500
31 20-0004 Bus Wrap Electric Buses									\$ 52,000
32 21-0002 Drivers Barriers									\$ 526,060
Subtotal	\$ 3,552,987	\$ 357,216	\$ 720,899	\$ 1,423,292	\$ 786,000			\$ 2,686,918	\$ 9,850,312
Non-Revenue Vehicle Purchases & Replacements									
33 19-0043 Replace Custodial Support Vehicle (1) (FTA5339a FY18)	\$ 2,920								\$ 2,920
34 21-0005 Non-Revenue Electric Vehicles (FTA 5339a FY20)	\$ 100,000								\$ 100,000
35 21-0006 Service Truck (FTA 5339a FY20)	\$ 150,000								\$ 150,000
Subtotal	\$ 252,920								\$ 252,920
Fleet & Maint Equipment									
36 19-0045 Floor Scrubber (1) for Maint. Shop (FTA 5339a FY18)	\$ 45,000								\$ 45,000
37 21-0004 Golf Club Part Washers (FTA 5339a FY20)	\$ 80,000								\$ 80,000
Subtotal	\$ 125,000								\$ 125,000
Office Equipment									
Subtotal	\$ -								\$ -
Misc.									
38 19-0048 Misc Capital Contingency-\$800K - 11/15/19 BOD									\$ 191,173
39 19-0048n EOC Equipment									\$ 10,400
40 19-0048j Vapor Compressor replacement (at Fueling Station)									\$ 162,134
41 19-0048m Zoom System for Conference Room									\$ 5,500
42 21-0007 Hardware for Bus Stop Redesign									\$ 70,000
Subtotal	\$ -								\$ 441,207
TOTAL CAPITAL PROJECTS	\$ 6,023,283	\$ 4,393,233	\$ 1,356,440	\$ 1,423,292	\$ 1,088,000	\$ 29,453	\$ 700,000	\$ 7,644,576	\$ 27,543,552

16C.2

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY22 PRELIMINARY CAPITAL BUDGET AS OF MARCH 26, 2021

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	STA-SB1 (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
								RESTRICTED	RESTRICTED		
CAPITAL PROGRAM FUNDING											
Federal Sources of Funds:											
Federal Grants (FTA)	\$ 5,823,283										\$ 5,823,283
Surface Transportation Block Grant (STBG)	\$ 200,000										\$ 200,000
State Sources of Funds:											
PTMISEA (1B)		\$ 4,393,233									\$ 4,393,233
State Transportation Improvement Program (STIP)				\$ 1,356,440							\$ 1,356,440
Low Carbon Transit Operations Program (LCTOP)					\$ 1,423,292						\$ 1,423,292
Local Partnership Program (LPP)						\$ 1,088,000					\$ 1,088,000
State Transit Assistance (STA)-Prior Years							\$ 29,483				\$ 29,483
Transfers from Operating Budget (STA-SB1)								\$ 700,000			\$ 700,000
STA-SGR (SB1)											\$ 29,483
Transfers from Operating Budget (Measure D)									\$ 7,644,576		\$ 7,644,576
Local Sources of Funds:											
Operating and Capital Reserve Fund										\$ 4,885,246	\$ 4,885,246
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,023,283	\$ 4,393,233	\$ 1,356,440	\$ 1,423,292	\$ 1,088,000	\$ 29,483	\$ 700,000	\$ 7,644,576	\$ 4,885,246	\$ 27,543,552	
Restricted Funds	\$ 6,023,283	\$ 4,393,233	\$ 1,356,440	\$ 1,423,292	\$ 1,088,000	\$ 29,483	\$ 700,000	\$ 7,644,576	\$ 4,885,246	\$ 22,628,824	
Unrestricted Funds										\$ 4,914,728	
TOTAL CAPITAL FUNDING	\$ 6,023,283	\$ 4,393,233	\$ 1,356,440	\$ 1,423,292	\$ 1,088,000	\$ 29,483	\$ 700,000	\$ 7,644,576	\$ 4,885,246	\$ 27,543,552	
NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.											

- THIS PAGE INTENTIONALLY LEFT BLANK -

NEWS CLIPS

February 26, 2021 – March 26, 2021

**SANTA CRUZ
COUNTY
ARTICLES**

LOCAL NEWS



PHOTO COURTESY SANTA CRUZ METRO

ELECTRIC FEEL A new electric bus pulls out of the Watsonville Transit Center.

METRO soon rolling out electric buses

By TARMO HANNULA
OF THE PAJARONIAN

SANTA CRUZ COUNTY—Four new battery-electric buses will be ready to roll through the county by fall 2021 as part of METRO's public transportation fleet.

The first two electric buses of the quartet will be used for the Zero-Emission Watsonville Circulator Operating Project. Through the project, those buses will run on a new route in downtown Watsonville in the fall, METRO spokesperson Danielle Glagola said.

The new route is designed

to reduce the number of riders using intercity buses for local trips, and increase the number of transit passengers by providing more frequent service to desirable destinations in Watsonville, Glagola said. They will run between 10am and 8pm daily.

Watsonville Mayor Jimmy Dutra, who is also on the board of directors at METRO, said he is charged up about the additions. He said the project has been in the works since 2015.

"This included searching for funding and we eventually were able to garner enough funding to purchase these

buses from the company Proterra," he said. "It's been a long journey and I've been on this ride from the beginning. I've been a big voice pushing for clean energy buses. We're excited."

The buses have been painted and are in their final testing phase, Dutra said.

The route for the first two electric buses will connect the Watsonville Transit Center with retail and medical destinations in Watsonville, Glagola said. Stops will include:

- Watsonville Transit Center (WTC)

- Beach/Lincoln-Lincoln/Freedom
- Freedom/Airport-Airport/Green Valley
- Main/Rodriguez-WTC

These stops will connect commuters with existing local and intercity bus routes 69A, 72/72W, 74S, 75, and 79.

Funding for the \$5.2 million project, Glagola said, stemmed from a variety of sources.

Dutra said the METRO Board hopes to add more such buses in the future.

METRO staff is still working on route, charge and rate analysis for the other two buses, Glagola said.

COVID-19

Senior Center helps hundreds of vulnerable residents get vaccine

By TONY NUÑEZ
OF THE PAJARONIAN

WATSONVILLE—The city of Watsonville hired Katie Nuñez in March of last year to supervise the Watsonville Senior Center. Her tasks then were to bring the community hub into the 21st century, and create a slew of programs for the area's older adults.

But just two weeks after taking over the program, the novel coronavirus started to spread throughout Santa Cruz County and everything changed. Nuñez has instead had to fill in the

gaps that have arisen in the city's response to the pandemic—whether that be through grocery distributions or online services.

More recently, and perhaps most importantly, she and Yajaira Rea—the only other city employee at the Senior Center—have served as point guard for the city's vaccination efforts. They have been the link between the County of Santa Cruz, the city, various nonprofits, small health care providers and

→ See CENTER, 7



HELPING HANDS Watsonville Senior Center staff Katie Nuñez and Yajaira Rea have helped at least 1,700 Watsonville residents receive their Covid-19 vaccine.

Photo: Nuñez/The Pajaronian

CENTER

• From page 1

thousands of residents struggling to find a vaccine appointment for various reasons.

In all, Nuñez and city staff since Feb. 6 have helped more than 1,700 residents get their shot at the mass vaccination center in downtown Watsonville—a location operated by OptumServe and funded by the state. They've also forwarded hundreds of other residents to separate sites such as the county's mass vaccination clinics at the County Fairgrounds.

For her efforts, Nuñez was awarded the Service With Heart Award by City Manager Matt Huffaker during the March 9 City Council meeting.

"Your effort has saved lives in our community," Huffaker said.

Nuñez said during the meeting that much of her work had been done over the phone through the Senior Center's vaccine helpline, 831-768-3279, which is still open today for older adults searching for an appointment. She, Rea and a cadre of city employees—including staff from the library and fire departments—have personally set up appointments for Watsonville's older adults that might have struggled or been unable to access an appointment through the online portal. The Senior Center's efforts, Huffaker said, has given the city and county a low-tech and bilingual avenue for which to find Watsonville's hard-to-reach residents and move them to the front of the perpetually-crowded vaccine line.

"That seems to be the biggest hurdle in getting seniors signed up, is going through this technology," Nuñez said while speaking to the City Council at its March 9 meeting.

Taking state data into account, which says that more than 120,000 doses have been administered within the county, those 2,500 or so people seem to be just a drop in the slowly-filling bucket.

But Assistant City Manager Tamara Vides says those doses have been an essential tool in reaching Watsonville's most vulnerable residents: older adults that struggle with technology, face a language barrier or do not have access to health care.

"Some of those people don't have a computer or don't know how to use it, they wouldn't have been registered," she said.

The county health department gives the city a few dozen vaccine appointments at various sites every week. The county also does this with other agencies in the Watsonville area, such as Salud Para La Gente. It's aim is to prioritize its scarce vaccine allocations from the state to help the hard-hit city.

This month, County Deputy Health Officer Dr. David Ghilarducci said at a press conference Thursday, about 30% of their vaccines have been administered to residents of the 95076 zip code, which encompasses Watsonville. He also said that about 46% of the vaccines administered in the county Wednesday were given to residents of that zip code.

"We're proud [of those numbers]," Ghilarducci said.

FILLING SPOTS

With more than 76% of county residents 65 and above having already received at least their first dose, the county is now having trouble filling the 70-20-10 split (older adults-essential workers-educators) still mandated by the California Department of Public Health, County Health Services Agency Director Mimi Hall said in a recent press conference.

For the city, that has meant Senior Center staff has slowly started to shift from older adults to essential workers by contacting small local employers directly—especially those in downtown and owned by Spanish speaking residents. Employees at Don Rafa's Super Mercado, D'La Colmena Market and El Frijolito, among others, have received their vaccine thanks to the city's efforts.

Vides, however, said the Senior Center's priority is still older adults who struggle with technology, and encouraged anyone above 65 to call the helpline. All others have been asked to register through the state at myturn.ca.gov.

WHO'S NEXT?

On Monday the state officially allowed health care providers to vaccinate

people between the ages of 16-64 that are at high medical risk of falling seriously ill because of Covid-19. The state also opened up vaccinations to transit and transportation workers, and residents and staff of homeless shelters, behavioral health facilities, incarceration/detention centers and other at-risk congregate settings.

Vides said Senior Center staff has also started to slowly dip into this pool. Nuñez, for example, signed up several Santa

Cruz METRO drivers for Wednesday's vaccination clinic at the County Fairgrounds. And as vaccine supplies increase, Vides said, they will try to coordinate more inclusive vaccine distribution efforts.

"We're hoping to facilitate neighborhood clinics to make sure that we continue to increase the access locally," she said. "All of this makes a big difference."

Editor's note: Katie Nuñez is the author's wife.

Santa Cruz Sentinel

Coast Line | Reduced Santa Cruz METRO fares begin March 22

By Donald Fukui | Santa Cruz Sentinel

March 18, 2021

SANTA CRUZ

Reduced METRO fares begin Monday

The Santa Cruz Metropolitan Transit District on Wednesday announced a temporary fare reduction county-wide on local, Highway 17 Express and ParaCruz rides beginning Monday, through Sept. 15.

METRO's temporary fare reduction program was established to aid the community in recovery and provide financial relief to those who rely on METRO's services. Beginning Monday, local regular fares will be discounted by 50% and discount fares will now be free on all local and Highway 17 Express routes. Additionally, ParaCruz base fares and extended fares will be discounted 50% for registered ParaCruz customers.

Temporary fares will now be \$1 for local regular trips, \$3.50 for the Highway 17 Express, \$2 for ParaCruz base fares, \$3 for ParaCruz extended fares, and free for discount fares with a discount photo ID through Sept. 15.

To accommodate the temporary fare reduction, METRO's ticket vending machines will be temporarily down Friday for updates. Customers needing to make purchases from ticket vending machines, for use through Sunday, should plan to do so before Friday or visit METRO customer service windows from 8 a.m. to noon weekdays at Pacific Station in Santa Cruz or at the Watsonville Transit Center.

For information, visit scmttd.com.



METRO Announces a Temporary Fare Reduction County-Wide Beginning March 22, 2021

Santa Cruz METRO Transit District sent this bulletin at 03/17/2021 03:26 PM PDT

Santa Cruz METRO Announces a Temporary Fare Reduction County-Wide

Santa Cruz, CA (Wednesday, March 17, 2021) - The Santa Cruz Metropolitan Transit District (METRO) announces a temporary fare reduction county-wide on local, Highway-17 Express, and ParaCruz rides beginning Monday, March 22, 2021 through September 15, 2021.

METRO's temporary fare reduction program was established to aid our community in recovery and provide financial relief to those who rely on METRO's services. Beginning Monday, March 22nd Local Regular Fares will be discounted fifty percent (50%) and Discount Fares will now be free on all local and Highway-17 Express routes. Additionally, ParaCruz Base Fares and Extended Fares will be discounted fifty percent (50%) for registered ParaCruz customers.

Temporary fares will now be \$1.00 for Local Regular trips, \$3.50 for the Highway-17 Express, \$2.00 for ParaCruz Base Fares, \$3.00 for ParaCruz Extended Fares, and Free for Discount Fares with discount photo ID through September 15, 2021.

To accommodate this temporary fare reduction, METRO's ticket vending machines (TVMs) will be temporarily down on Friday, March 19th for updates. Customers needing to make TVM purchases, for use through March 21st, should plan to do so before Friday, March 19th or visit one of our Customer Service windows weekdays between 8AM to 12PM (Noon) at Pacific Station in Santa Cruz or at the Watsonville Transit Center.

Additionally, riders who are interested in using METRO to transport them to and from their COVID-19 vaccination appointments can do so for free with proof of the vaccination appointment. To make getting to your COVID-19 vaccination appointment even easier METRO has created a map highlighting routes that stop near vaccine clinics. Please see scmtd.com/vaccine-routes to determine which route best applies to your vaccination location.

"Throughout the pandemic METRO's focus has been on the health and safety of our riders and operators and we will continue to have this same focus moving forward. Yet, as we are beginning to see some light at the end of the tunnel, related to reduce positivity rates, the easing county restrictions, and increased vaccinations, METRO wants to do our part in our community's recovery. By offering a temporary fare

reduction we are thanking our riders who have been with us throughout the pandemic, encouraging those who can ride to return to METRO, and encouraging new riders to try METRO as our local businesses are beginning to re-open their doors.” Alex Clifford, METRO CEO/General Manager.

METRO continues to follow public health guidelines from official sources such as CDC, State, and local guidance whenever possible to support safe travel. Including cleaning and disinfecting transit vehicles frequently, requiring face coverings, and installing additional safety measures. In addition, METRO puts health first by requiring riders and employees to avoid public transit if they have been exposed to COVID-19 or feel ill.

METRO’s temporary fare reduction program is just another way METRO is showing our commitment to our community’s recovery from the pandemic. METRO will continue to enforce physical distancing guidance onboard vehicles, and limit the number of passengers onboard at any given time.

For information on METRO, visit scmtd.com. For future fare purchases, check out our touchless and contactless mobile ticketing app, METRO’s Splash Pass, at scmtd.com/apps.

For information on METRO routes and schedules visit scmtd.com/en/routes or to stay connected to bus arrival information visit scmtd.com/en/riders-guide/stay-connected.

About Santa Cruz Metropolitan Transit District:

Established in 1968, Santa Cruz METRO provides fixed-route and Highway 17 commuter service throughout Santa Cruz County, with limited service connecting to Monterey Salinas Transit at our Watsonville Transit Center and Santa Clara County, transporting more than 5 million passenger trips a year. METRO also operates ParaCruz paratransit service to Santa Cruz County, providing about 73,500 trips per year. METRO’s operating budget in FY21 is almost \$55 million and is funded through a combination of farebox revenue, sales tax, and state and federal sources. Today it operates a fleet of 94 buses on at least 24 fixed-routes. For more information, visit www.scmtd.com. Like METRO on Facebook at www.facebook.com/SantaCruzMETRO or follow us on Twitter at www.twitter.com/SantaCruzMETRO.

The Pajaronian

How to Improve Public Transit

Guest View – Frank Anderson

March 12, 2021

Most everyone agrees that Santa Cruz County needs to improve its transportation. We've all observed large, virtually empty buses, the lack of a safe bike network, and a rail corridor that has sat unused for decades. All the while, thousands of cars clog our streets and highway. Why? For one, people from all walks of life like cars and rely on them, and our system of roads has been constructed to accommodate the convenience, mobility and privacy that an automobile provides. Ninety-five percent of households own cars. Eighty-five percent of people get to work by car. No one seems to want to ride the bus, unless they have to out of necessity.

The bottom line is this—the more public transportation mimics the advantages of cars the more successful it will be. We can access our cars in our driveways and drive them anywhere in the county where there is a road. A train fails miserably in this regard. One needs to get to the train station, park a car, then take a fixed-rail ride to another station where further transport is needed to get to one's final destination. A bus can do a better job of getting from a departure point to an end point because it travels on existing roads. And bus fares in the U.S. typically are a third less than train fares.

So how does a community get people to take the bus? How do we improve this vital public transit resource that can provide access to jobs, school, medical care, food and other necessities? For starters, we cannot continue to cut routes and lengthen the time between stops. Routes need to be expanded and frequency increased. The only way to increase bus ridership is to invest in them. Stop spending vital public and Measure D funds on train studies, track maintenance, rail crossings and staff time. We need to go "all in" on our buses. Only then can we begin to see the benefits of improved public transit.

Social equity is a big concern for any public transportation system. Policy should always strive for greater geographical mobility and improved accessibility. It is a fact that trains fall short when it comes to social equity. Middle and upper class people ride trains. The average income of a SMART train rider in Sonoma and Marin is \$97,000 per year. The typical Southern California rail commuter is a white male earning \$65,000 with a monthly parking subsidy from his employer and ready access to alternative transportation for his first mile/last mile journey. Where commuter train lines are installed, housing costs go up, suburbs are created, and lower income residents are displaced. And, bus service deteriorates. Recent planners with an objective of social equity have started to oppose rail transit options serving suburban communities. They now argue for lower bus fares and expanded service. New fixed rail systems do not

increase accessibility and draw resources away from suitable bus services. Rail funding decreases social equity.

Social equity is gained when people of all demographics ride the bus. And the only way to accomplish this is to make bus use more attractive. Some steps are now being taken in Santa Cruz County to help. Bus on Shoulder, basically a dedicated Highway 1 lane for buses only, has been approved and will cut commute times between Watsonville and Santa Cruz. Adaptive Signal Control has also been approved, enabling buses to avoid traffic congestion at lights. Another strategy for increasing bus usage is remote ticket purchasing, which allows for quick entry into either the front or rear of a bus. Free Wi-Fi, improved seating and less operating noise is achievable. We can make riding the bus a better experience.

Of course, it really comes down to how well a bus can compete with an automobile. The more a bus does the things a car can do, the more riders it will attract. We must prioritize bus service for the people who need it most. Neighborhoods need to be serviced on a frequent basis. Bus stops need to be near jobs and services. Fares need to be cheap, or free. Travel times need to be as short as possible. Public outreach through civic organizations and community engagement must be optimized. Let's decide as a community to put our public investment into improving our bus system, rather than spending resources on an unfunded billion-dollar train system that would benefit the privileged few.

Frank Anderson is Santa Cruz resident and business owner in both Watsonville and Santa Cruz. His views are his own and not necessarily those of the Pajaronian.

Monterey Bay Economic Partnership (MBEP)

3/10/2021

Santa Cruz Metro Offers Free Fares to Vaccinations



The [Santa Cruz Metropolitan Transit District](#) (METRO) is providing free local transit rides to and from COVID-19 vaccination appointments in [Santa Cruz County](#).

Riders interested in using METRO to transport them to and from their COVID-19 vaccination appointments must let the operator know when boarding the vehicle and show proof of the vaccination appointment. Proof of vaccination appointment includes a photo, printout, or email of the confirmed appointment slot or vaccination card. Free fares for

vaccination appointments will be available to all fixed-route and ParaCruz riders. Customers enrolled in METRO's ParaCruz service will need to specify ahead of time that they are going to and from a vaccination appointment at the time of making the reservation for the free fare to apply.

"The health and safety of our community has been a priority for METRO since the start of the COVID-19 pandemic and providing essential travel is one of the ways METRO makes good on this commitment. So offering free fares to COVID-19 vaccination appointments is another way METRO can give back to our county. By offering these free fares, we hope to open up transportation options to our entire community in getting to these essential vaccination appointments," said METRO CEO/General Manager Alex Clifford.

METRO continues to follow public health guidelines from official sources such as CDC, State, and local guidance whenever possible to support safe travel. Including cleaning and disinfecting transit vehicles frequently, requiring face coverings, and installing additional safety measures. METRO will continue to enforce physical distancing guidance onboard vehicles, and limit the number of passengers onboard at any given time. [Learn more](#)



Owner Erin Buchla stands in front of the original Cruise Coffee Company at 75 Mount Hermon Road, which will continue to serve customers driving through. — Katie Evans/Press Banner

[Business](#) [Featured](#) [Local News](#)

Cruise Coffee Company, The Hot Pink Box Dessert Co. team up for new bakery

By: **KATHRYN EVANS** 📅 March 10, 2021

🗨️ 0 👁️ 43

Erin Buchla, owner of Cruise Coffee Company, and Branddi Palmer, owner of The Hot Pink Box Dessert Co., plan to open a new bakery in the Cavallaro Transit Center at 246 Kings Village Road some time in May.

The new shop, dubbed Cruise Coffee Company featuring baked goodies by the Hot Pink Box, will be the first collaboration between the co-owners, who met at the 2018 Scotts Valley Art and Wine festival and have been friends since.

“Branddi’s Hot Pink Box Dessert caters and I knew that catering is really hard-hit right now, with no weddings, events or parties,” Buchla said. “I reached out and asked what she thought about brick-and-mortar. She was over the moon and had always wanted to do it, so this became an opportunity to bring two Scotts Valley businesses together.”

In reality, Palmer says she was more intimidated than she let on.

“The idea was frightening, I won’t lie,” she said. “Catering is totally different. You have a few events to focus on, you get them done, and that’s it. A bakery is constantly churning out food. I’m in charge of the menu. This is my dessert table, I choose the desserts everyday. It’s a lot more involved.”

Buchla and Palmer said they intend to use other local products in their creations, such as the Sour Dough Bread Mommas, a two-women team from Ben Lomond that is currently getting a wholesale license.

"I'll have Kissed by an Angel Wines, a new Scotts Valley microbrewery and I'd like to chat with Steel Bonnet," Buchla said. "I'll be using local jams, mustards, even vanilla, and dog treats. I'm very into local and keeping it in the community."

Buchla admits that she was hesitant at first because of how tough the pandemic has been on businesses. But after touring the space she felt differently.

"In the back of my head I was thinking, 'I can't afford this,' but it was a glorious building," she said. "Before I decided to expand I would grab Cruise Coffee, take my dog to the park, stop at the depot and envision the whole thing coming together. I pictured people laughing, drinking their coffee, sipping on wine. It's a beautiful place in the middle of town, near the park, the senior citizen center, the library, the farmer's market, the theater, all of those things are so dear to my heart."

In addition to local food, Buchla said she plans to use the space to display local art.

"Local artists are currently painting the table tops, we'll hang and sell local art, hold events with local musicians and entertainers, and host micro-businesses cost free," she said.

Through art, food and entertainment, Buchla said she hopes to curate an immersive and interactive Scotts Valley experience.

"All of the menu items will be somewhat interactive. Say with avocado toast, you'll choose your bread and the toppings will be presented with you to play with, however you'd like to," she said. "We'll have charcuterie, bruschetta, so you can play with different flavor profiles."

Palmer explained what to expect from her baked goodies.

"In Scotts Valley, we don't have that lush bakery experience," she said. "When I was a kid, I'd go into a bakery and see those desserts that you want to dive into. That's what I envision in our cases in small batches. Those luscious desserts we've always loved as kids, but slightly elevated, yet still that yummy gooey dessert."

Buchla said the partnership with Palmer was a natural fit.

"We have the same vision. We're both super outgoing, fun women, who like to push boundaries," she said. "We're both active in the community. I like to give back and host events... It's a perfect combo, she does the Zoom meetings and I give greetings."

Buchla said May 1 was set as a tentative opening date, but much of the process behind obtaining permits and licenses is still new to her.

“When I opened Cruise two years ago, I was only working on branding and coffee, with a few menu items since it’s such a small shop,” she said. “We’re shooting for May 1, and we’ll see what happens. We’re going to start and keep building, just like we do with our platters, building all the flavors on top of each other to a fabulous new community center... So far, all of the pieces have fallen into place, every time there’s an obstacle, it gets moved. I feel like the universe has said this is a good idea.”

Santa Cruz Sentinel

Santa Cruz METRO Begins Process To Be Zero Emissions By 2040

The countywide public transportation provider is adding four electric buses to its fleet

By Ryan Stuart | rstuart@santacruzsentinel.com |

March 8, 2021

SANTA CRUZ – The Santa Cruz Metropolitan Transit District is making bus routes in Santa Cruz County greener.

The countywide public transportation provider is adding four electric buses to its fleet. METRO has already received one the four buses. The other three buses are expected to arrive in Santa Cruz County by the end of the month.

The one electric bus METRO does have is being tested before adding it to its designated bus route.

“We just got our bus wrapped. We’re in the testing phase now,” said Danielle Glagola, the marketing communications and customer service director for METRO. “That will take several weeks to a few months. We need to make sure the charger works and see how many miles it goes.”

The intention is to charge the buses overnight so they can run their routes all day without stopping to charge. Two of the buses are already designated to run routes in Watsonville, Glagola said. Their specific routes have not been determined, yet. The other two buses have not received jurisdiction designations.

Initial tests of the buses have been successful. METRO has even found that the electric buses can go 10-15 mph faster uphill than the diesel buses.

“It was great being on the bus and riding it going up Highway 1 to Santa Cruz and back to Watsonville,” Glagola said. “I’m just very excited to get them on the road.”

The transition to electric buses was originally supposed to begin last year. However, the pandemic stymied the effort. COVID-19 shut down the factories where the buses are made and delayed the implementation.

The implementation of an electric fleet is part of a larger initiative, according Planning and Development Director John Urgo. The Innovative Clean Transit Regulation, state legislation that was passed in 2018, requires transit agencies in California to transition 100% of their fleet to zero emissions vehicles by 2040.

The cross-county transit provider is also in the process of installing charging stations at the METRO station. Currently it is installing six stations, with a potential for there to be a

total of 10. There is also a possibility of changing the infrastructure at the station to allow for more charging stations if needed. The project as a whole has been a huge task, Glagola said.

METRO does not expect this transition to impact its customers. There are no plans for fare increases, despite electric buses being more expensive to run initially, according to Uργο. Instead, METRO will be applying for grants to “bridge the gap.”

That won't be an issue in the long run, though. As the market becomes saturated with electric buses, they will become cheaper to run than diesel buses and have lower maintenance costs than their counterparts, according to Uργο. METRO estimates that the reduction of diesel purchases will save money. It estimates roughly \$73,370 in savings.

METRO has also looked into expanding beyond just electric buses. The transit provider has looked into hydrogen fuel cell powered buses but has not made any further decisions.

“We're not slated to purchase any at the moment,” Glagola said. “We're kind of waiting to see what our options are for that. Our only plans as of now are the four electrics.”

Santa Cruz METRO Announces Service Changes

By DONALD FUKUI | Santa Cruz Sentinel

March 3, 2021

Santa Cruz METRO announced spring services changes to support essential travel. The changes take effect Thursday, according to an email from the district.

- Schedule and stop modifications will be made to routes 10, 19, 20, 42, 69A, 69W, 71, 72 and 91X.
- All inbound Route 35 trips, with the exception of the 6:30 a.m. departure from Mountain Store on weekdays, will serve Scotts Valley Drive northbound between Mount Hermon Road and Granite Creek Road, continue to Santa Cruz. Scotts Valley Drive, Granite Creek Road (Stop ID 1745) will be added as a timepoint.
- Route 16 will operate an additional “School Term” service on the weekends in the afternoons.
- Route 55 will resume service on Via Pacifica twice daily.
- Routes 3, 40 and 41 will remain temporarily suspended.

To see a schedules page for the preview of spring service, visit scmtd.com/routes. ParaCruz service will not be impacted by these changes to fixed-route service.

METRO Offers Free Bus Fares For Vaccination Appointments

By: Staff Report

March 3, 2021



The 71 METRO bus rolls along Main Street in Watsonville Thursday on its run to Santa Cruz. —Tarmo Hannula/The Pajaronian

SANTA CRUZ COUNTY—The Santa Cruz Metropolitan Transit District (METRO) is stepping up to help battle the pandemic in offering free local transit rides to and from Covid-19 vaccination appointments in Santa Cruz County.

METRO spokeswoman Danielle Glagola said riders who are interested in using METRO to get to their vaccination appointments must let the operator know when boarding the vehicle and show proof of the vaccination appointment. That proof should include a photo, printout or email of the confirmed appointment slot or vaccination card.

The free fares will be available to all fixed-route and ParaCruz riders, Glagola said. Customers who are eligible and enrolled in METRO's ParaCruz service will need to

specify ahead of time that they are going to and from a vaccination appointment at the time of making the reservation.

“The health and safety of our community has been a priority for METRO since the start of the Covid-19 pandemic and providing essential travel is one of the ways METRO makes good on this commitment,” said Alex Clifford, METRO CEO/General Manager. “So offering free fares to Covid-19 vaccination appointments is another way METRO can give back to our county. By offering these free fares we hope to open up transportation options to our entire community in getting to these essential vaccination appointments.”

Glagola said METRO continues to follow public health guidelines from official sources such as CDC, State and local guidance whenever possible to support safe travel.

“If you haven’t used METRO services in the past we encourage you to try us out free on your way to and from vaccination appointments,” Glagola said.

For information, visit scmtd.com, and for route schedules, visit scmtd.com/en/routes.

Free Ride To A Vaccine: Santa Cruzans Going To And From Appointments Being Offered A Lift By Bus

By Lookout Santa Cruz Staff | Source: Lookout Santa Cruz

FEB 26, 2021



(Kevin Painchaud/Lookout Santa Cruz)

Beginning Friday, Santa Cruz METRO will offer free rides to people going to and from COVID-19 vaccine appointments, the company announced in a press release.

To get the free ride, passengers must show the operator proof of the vaccination appointment upon boarding. This “includes a photo, printout, or email of the confirmed appointment slot or vaccination card,” the bus service wrote.

ParaCruz riders will need to specify that they are going to and from a vaccination appointment when they are making the reservation to ensure they get the free ride.

The free fare process will be touchless, and with the process of making payment removed, METRO says it will minimize contact between the operator and riders. Metro will still enforce physical distancing guidance onboard vehicles and continue to limit the number of passengers on board.

“By offering these free fares we hope to open up transportation options to our entire community in getting to these essential vaccination appointments,” said METRO CEO and General Manager Alex Clifford.

As of Friday, more than 76,000 doses of the vaccine had been doled out to Santa Cruz residents, according to a state dashboard. There has been concern about the equitable distribution of the vaccines in the county, with 44.5% of the doses being distributed to white people and only 18.2% of the doses being distributed to people of Hispanic/Latino descent despite the latter being the hardest-hit community.

County EMS Medical Director Dr. David Ghilarducci, in a Thursday press conference, attributed the skewed numbers to Phase 1a rollout which gave priority to healthcare workers and nursing home residents. However, as the county expands eligibility to new occupation-based groups — including food and agricultural workers — these numbers are expected to change.

The county has previously discussed plans for mobile vaccination clinics to reach those who cannot travel to get vaccines. Officials have also suggested they will bus groups of people to vaccination sites.

Santa Cruz Sentinel

METRO Offers Free Rides To Those Traveling To Vaccine Appointments

By Melissa Hartman

February 25, 2021

SANTA CRUZ — The Santa Cruz Metropolitan Transit District is doing its part to try to make it easier to get vaccinated, the agency announced in a release late Thursday.

Starting Friday, those on their way to and from appointments can ride for free on all fixed-route and METRO ParaCruz buses. Individuals can simply let the operator know when boarding the vehicle and show proof of their impending inoculation. This could be a photo, a printout or an email of the confirmed time or vaccination card from the first shot. ParaCruz customers will need to specify ahead of time, when making their reservations, to take advantage of the free fare.

“The health and safety of our community has been a priority for METRO since the start of the COVID-19 pandemic and providing essential travel is one of the ways METRO makes good on this commitment,” METRO CEO Alex Clifford said in the statement. “By offering these free fares we hope to open up transportation options to our entire community in getting to these essential vaccination appointments.”

In addition to providing free rides to appointments, METRO follows public health guidelines from federal, state and local authorities with acts such as cleaning and disinfecting transit vehicles frequently. Within the free fare program, customers will experience a touchless boarding process — minimizing the risk of transmission. Masks are required and now mandated by the TSA.

For Immediate Release
Date: February 25, 2021
Contact: Danielle Glagola
(831) 420-2550
dglagola@scmttd.com
scmttd.com



Santa Cruz METRO Announces Free Fares County-Wide for COVID-19 Vaccination Appointments

Santa Cruz, CA (Thursday, February 25, 2021) - The Santa Cruz Metropolitan Transit District (METRO) announces that METRO will be providing free local transit rides to and from COVID-19 vaccination appointments in Santa Cruz County starting Friday, February 26, 2021.

Riders who are interested in using METRO to transport them to and from their COVID-19 vaccination appointments must let the operator know when boarding the vehicle and show proof of the vaccination appointment. Proof of vaccination appointment includes a photo, printout, or email of the confirmed appointment slot or vaccination card. Free fares for vaccination appointments will be available to all fixed-route and ParaCruz riders. Customers who are eligible and enrolled in METRO's ParaCruz service will need to specify ahead of time that they are going to and from a vaccination appointment at the time of making the reservation for the free fare to apply.

"The health and safety of our community has been a priority for METRO since the start of the COVID-19 pandemic and providing essential travel is one of the ways METRO makes good on this commitment. So offering free fares to COVID-19 vaccination appointments is another way METRO can give back to our county. By offering these free fares we hope to open up transportation options to our entire community in getting to these essential vaccination appointments." Alex Clifford, METRO CEO/General Manager.

METRO continues to follow public health guidelines from official sources such as CDC, State, and local guidance whenever possible to support safe travel. Including cleaning and disinfecting transit vehicles frequently, requiring face coverings, and installing additional safety measures. In addition, METRO puts health first by requiring riders and employees to avoid public transit if they have been exposed to COVID-19 or feel ill.

This promotion, offering riders free transportation to and from vaccination appointments is just another way METRO is committing to the health and safety of our customers and operators. This free fare program will provide a touchless boarding process without the need to navigate fare payment, minimize interaction between riders and operators, and reduce boarding times at bus stops while giving back to our community.

METRO will continue to enforce physical distancing guidance onboard vehicles, and limit the number of passengers onboard at any given time.

If you haven't used METRO services in the past we encourage you try us out free on your way to and from vaccination appointments.

For information on METRO, visit scmttd.com. For future fare purchases, check out our touchless and contactless mobile ticketing app, METRO's Splash Pass, at scmttd.com/apps.

For information on METRO routes and schedules visit scmttd.com/en/routes or to stay connected to bus arrival information visit scmttd.com/en/riders-guide/stay-connected.

###

About Santa Cruz Metropolitan Transit District:

Established in 1968, Santa Cruz METRO provides fixed-route and Highway 17 commuter service throughout Santa Cruz County, with limited service connecting to Monterey Salinas Transit at our Watsonville Transit Center and Santa Clara County, transporting more than 5 million passenger trips a year. METRO also operates ParaCruz paratransit service to Santa Cruz County, providing about 73,500 trips per year. METRO's operating budget in FY21 is almost \$55 million and is funded through a combination of farebox revenue, sales tax, and state and federal sources. Today it operates a fleet of 94 buses on at least 24 fixed-routes. For more information, visit www.scmtd.com. Like METRO on Facebook at www.facebook.com/SantaCruzMETRO or follow us on Twitter at www.twitter.com/SantaCruzMETRO.

Santa Cruz Sentinel

‘They Need The Vaccine And They Need It Now’: Transportation Heads Ask For Prioritization

By Melissa Hartman

February 24, 2021

SANTA CRUZ — After experiencing a rise in industry cases that reflected the holiday spike in Santa Cruz County and beyond, Santa Cruz Metropolitan Transit (METRO) and other similar agencies are advocating for safe service — including being prioritized for the coronavirus vaccine.

According to METRO spokeswoman Danielle Glagola, the transit workers saw an increase in cases in early January. Because METRO had three positive cases in a 14-day period in December, employees were subject to compliance with CalOSHA regulations such as testing all employees at the affected work location weekly until the agency went 14 days without a positive test.

“Our last positive case was on Feb. 1, 2021, and therefore we moved out of the CalOSHA regulation on Feb. 15, 2021,” Glagola said. “METRO is now continuing to voluntarily test employees in that work site weekly and self-administers 150 on-site COVID test kits per week.”

METRO has been taking precautionary measures to protect both workers and customers since early in the pandemic, based on a presentation given to city and county agencies in the last few months by CEO Alex Clifford. For example, face masks have been required by METRO; now, however, they’re federally mandated.

“...Mandatory face mask use on public transportation is now federal law per TSA’s security directive that went into effect Feb. 1 based upon the CDC order and the President’s Executive Order issued in January 2020,” Glagola said. “This new security directive won’t mean much change for METRO customers because we have required the use of face masks since June 2020 but we want our community to know that this mandate now comes from the federal level.”

Essential or nonessential?

With preparation in mind, transit employees such as the ones at METRO were originally included with occupations such as teachers and food workers in Phase 1B – Tier 2, a phase that is most recently being served in Santa Cruz County. But with recent changes to the state’s vaccine distribution plan, Glagola explained, they are no longer listed.

Clifford said that in a nationwide effort with the American Public Transportation Association, transit leaders won over the Centers for Disease Control and Prevention who deemed bus operators important for vaccination. They had won at a state level, too, until the plans changed. Now he and fellow transit CEOs are working at local and

state levels to regain the momentum. So far, requests to the county's Health Services Agency have fallen on deaf ears.

"I wrote letters asking early on when the vaccine was coming," Clifford recalled. "I said, 'Hey, we've got 150 bus operators, 300 employees (total). Can we be a site where you come in for a day or two and vaccinate all of our people?' They declined... (We are telling them) we need to get back in now. Workers need to be vaccinated now."

METRO and Lift Line union chairman James Sandoval put county officials on the hot seat Tuesday when he asked them to work personally to prioritize transit workers.

"We can't seem to get a direct answer or even a rough estimate," Sandoval said of SMART Local 0023's inquiries into a vaccine timeline during the Santa Cruz County Board of Supervisors meeting.

Pressuring the county

Clifford echoed Sandoval's concerns, stating that he was working with the union in addition to state agencies like the California Transit Association to remind leaders how essential his employees and employees like them truly are.

"Both the union leadership and I are pressing real hard on the county health officer (Dr. Gail Newel) to give consideration of priority to at least bus operators in the current or next round," Clifford told the Sentinel Wednesday. "We are saying, 'Please do what some other counties are doing in listening to their transit CEOs and putting transit workers in the upper tier.'"

Sandoval pleaded with supervisors to act on behalf of the paratransit and bus drivers who are regularly interacting with the public through METRO and Lift Line. Clifford said that this service has to continue; one in three METRO riders have no other way to get to their essential errands.

"Our operators are on the front lines, exposed every day in a box with many passengers breathing the same air," Sandoval said. "Every day we can't get the vaccine could be detrimental. (Metropolitan Transportation Authority) has lost over 136 operators and counting due to COVID."

In the meantime, Clifford and his staff are doing all they can to provide information to those who currently do qualify for vaccine prioritization in Santa Cruz County, such as those 65 and older.

"We must keep running and in order to keep running we must keep employees safe," he said, adding that he's hopeful for future conversation around the issue. "As a part of that, we've done all the things we can do. But they need the vaccine and they need it now."



Subscribe to updates from Santa Cruz METRO District

Email Address

Share Bulletin



METRO Spring Schedule

Santa Cruz METRO Transit District sent this bulletin at 02/24/2021 08:30 AM PST

Spring service begins on Thursday, March 4, 2021.

In a continued effort to support essential travel, schedule and stop modifications will be made to the routes 10, 19, 20, 42, 69A, 69W, 71, 72 and 91X. All inbound 35 trips, with the exception of the first trip (6:30am departure from Mountain Store) on weekdays, will serve Scotts Valley Drive northbound between Mt. Hermon Rd and Granite Creek Road, then continue on to Santa Cruz. Scotts Valley Dr. & Granite Creek Rd (Stop ID 1745) will be added as a timepoint. The route 16 will operate additional "School Term" service on the weekends in the afternoons. The Route 55 will resume service on Via Pacifica twice daily. The routes 3, 40, and 41 will remain temporarily suspended.

ParaCruz service will not be impacted by these changes to fixed route service.

To review these modifications in detail, please visit our news bulletins page: <https://www.scmted.com/metro-news-bulletins>.

Please check our schedules page for the preview of spring service: <https://www.scmted.com/routes>.

The Spring Headways Bus Rider's Guide will be available on all Buses & Transit Centers on February 25, 2021



Update your subscriptions, modify your password or e-mail address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your e-mail address to log in. If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [SCMTD](#).

Powered by



[Privacy Policy](#) | [Cookie Statement](#) | [Help](#)

For Immediate Release
Date: Monday, February 22, 2021
Contact: Danielle Glagola
(831) 420-2550
dglagola@scmtd.com
scmtd.com



METRO Brings Awareness to the TSA Security Directive Mandating Face Masks on Public Transportation

Santa Cruz, CA (Monday, February 22, 2021) - The Centers for Disease Control and Prevention (CDC) issued an Order on January 29, 2021, requiring the public to wear face masks while on conveyances and in transportation hubs. Meaning that masks must be worn at Transit Centers, transit facilities, bus stops, waiting for a bus, and while onboard buses and other public transportation vehicles.

The Order emphasizes that the virus that causes COVID-19 spreads easily via respiratory droplets and that wearing masks prevent infected individuals from spreading the disease. To that end, the CDC is exercising its statutory and regulatory authority to require wearing masks on transit.

Further, the Transportation Security Administration (TSA) issued a Security Directive (SD) January 31, 2021, that went into effect on February 1, 2021 at 11:59 p.m. The SD was issued to enforce the requirements of the CDC Order mandating masks, as well as implement the Executive Order issued on January 21, 2021. The SD now makes the wearing of a face mask mandatory by Federal law at all transit facilities and while on a public transit vehicles. Failure to comply can result in removal from a vehicle and/or transit facility and will constitute a violation of Federal law.

"METRO has required the mandatory use of face masks at all of our Transit Centers, facilities, and onboard our vehicles since June 2020 so the newly issued Security Directive just goes one step further in making mask use Federal law. We appreciate all of the steps our employees and customers have already taken to slow the spread of the virus, including wearing a mask when using METRO services, further protecting our community and we hope to be able to continue with this dedication moving forward." – Alex Clifford, METRO CEO/General Manager.

Additionally, this Security Directive outlines The CDC guidance on proper face mask wearing which includes:

- Masks must completely cover the nose and mouth of the wearer.
- Masks are to be secured to the head, including with ties or ear loops.
- A mask should fit snugly but comfortably against the side of the face.
- Masks do not include face shields or bandanas.
- Masks should be a solid piece of material without slits, exhalation valves, or punctures.
- Medical masks and N-95 respirators fulfill the requirements of this SD.
-

For more information on this Security Directive including who is exempt, please visit www.tsa.gov/sd-and-ea.

METRO's number one priority has always been to keep our customers, community, and employees safe and through additional measures, like mandatory face mask use, we will continue to do so.

For more information on METRO's commitment to safety visit scmtd.com/safety

###

About Santa Cruz Metropolitan Transit District:

Established in 1968, Santa Cruz METRO provides fixed-route and Highway 17 commuter service throughout Santa Cruz County, with limited service connecting to Monterey Salinas Transit at our Watsonville Transit Center and Santa Clara

County, transporting more than 5 million passenger trips a year. METRO also operates ParaCruz paratransit service to Santa Cruz County, providing about 73,500 trips per year. METRO's operating budget in FY21 is almost \$55 million and is funded through a combination of farebox revenue, sales tax, and state and federal sources. Today it operates a fleet of 94 buses on at least 24 fixed-routes. For more information, visit www.scmtd.com. Like METRO on Facebook at www.facebook.com/SantaCruzMETRO or follow us on Twitter at www.twitter.com/SantaCruzMETRO.

Other Transit Related Articles

Patch

San Jose Leaders Push Back Against Bill To Change VTA Governance

San Jose councilmembers are pushing against a new state bill that would keep them off the county's transit board.

By Carly Wipf, San Jose Spotlight

March 18, 2021

AB 1091, introduced by Assemblymember Marc Berman, would prohibit elected officials from serving on the Santa Clara Valley Transportation Authority (VTA) board. Instead, cities can appoint expert residents to represent their communities. San Jose would also see its representation on the board shrink.

Berman said changing VTA's board structure will improve its governance. Even before the pandemic, VTA grappled with drops in ridership and a budget deficit.

"Three Civil Grand Jury Reports over the last seventeen years have identified the governance structure of VTA as a root cause of the agency's poor performance," Berman told San José Spotlight. "Transit riders, taxpayers and VTA staff deserve a board of directors that have the interest and ability to dedicate the time necessary to provide appropriate oversight and meet our region's complex transportation needs."

But city officials say cutting the number of San Jose board members is an issue of equity, especially since San Jose is the majority of ridership on VTA's transit arm.

According to Ramses Madou with the San Jose department of transportation, almost 70% of riders in the county who board busses and light rails begin their journey in San Jose. Typically, these riders are disabled or cannot afford to travel by car, he said.

If the bill passes, each city would only get two board seats — non-elected officials appointed by the mayor — leaving San Jose with three fewer voting representatives than it has now.

"We see this (bill) as taking away the voice, the perspective and the representation of the most disadvantaged folks in the county and the folks who are actually using the transit system," Madou said.

Under the proposed bill, each of the five county Board of Supervisors members would appoint a member. Supervisors could appoint more representatives from San Jose, but this is not guaranteed.

On Wednesday, a council committee that sets agendas for the City Council voted unanimously to ask the San Jose City Council to oppose the bill. The committee includes Vice Mayor Chappie Jones, Councilmembers Raul Peralez, Sylvia Arenas, David Cohen and Dev Davis.

The full council take up the issue on March 23.

Changing VTA's governing board

After years of being bashed by the Santa Clara County Civil Grand Jury for its governance, VTA hired an outside consultant to suggest ways to improve its 18-member board. The board contains 12 voting members and six alternates. Five of the 12 current voting members represent San Jose.

In December, the consultant made recommendations — which include adopting four-year board terms and eliminating alternate members — to the VTA's Ad Hoc Board Enhancement Committee.

The committee debated the consultant's suggestions Jan. 17. County supervisor Cindy Chavez said strong discussion about the board's makeup arises every year because San Jose has "too much power," which leaves smaller cities feeling left out of decision making.

Kicking out elected officials

Madou said barring elected officials from board positions may not be the right approach to fixing the problems. Elected officials can better connect transit issues with local policies than a resident not entrenched in the lawmaking process, he said. Madou added that residents have opportunities to voice their opinions through various VTA advisory committees.

Local transit advocate Monica Mallon said the agency should be more responsive to the community and riders, but she's not sure a fully elected-official board or fully citizen board is the answer.

"I would be interested in the exploration of a mixed board with both elected officials and citizens," Mallon said. "I think there is value in having elected officials on the board because of their direct connection to city and county government."

Peralez strongly opposes the bill, adding Berman did not collaborate with San Jose.

"I think we need to send a strong message of opposition," Peralez said. "This is not at all something that I think this city should be considering."

Peralez said further conversation is needed to improve VTA governance. For example, Peralez said the city could talk with VTA about electing board members in the same way BART does.

Cohen, on the other hand, is still deciding.

"I'm a little bit unsure yet on opposing the bill because I'm not convinced that the current method of running the VTA board is working," he said, noting that elected officials have to juggle other responsibilities. He said perhaps San Jose could propose ways to amend the bill.

Berman remains hopeful that the bill will create a more effective VTA board by July 2022.

"I would hope that this would be something that everyone — even current VTA board members that might have to give up a little personal political power in exchange for better governance — could agree with," Berman said. "I look forward to engaging with the city of San Jose and Mayor (Sam) Liccardo on AB 1091 as we work towards our shared goal of improving public transportation in Santa Clara."



CA: Transit Workers, Homeless Residents Now Prioritized For COVID Vaccines In California

The state has further defined who is considered to be working in the emergency services sector, explicitly allowing utility and social workers to be eligible for the vaccine.

Jeong Park | The Sacramento Bee (TNS)

Mar 15th, 2021

Mar. 14—California is making more essential workers, as well as homeless residents and those living in congregate setting such as prisons, eligible to receive the coronavirus vaccine.

The state has further defined who is considered to be working in the emergency services sector, explicitly allowing utility and social workers to be eligible for the vaccine. Public transit workers, such as bus drivers and those working in airports, are also now eligible.

"They are at high risk for occupational exposure, and maintaining continuity of transportation operations is critical," California's Department of Public Health said in its bulletin sent to local health departments Thursday.

Those who live or work in a "high risk congregate residential setting" are also eligible to receive the vaccine. Those settings include prisons, immigrant detention facilities, homeless shelters or behavioral health facilities, CDPH said in the bulletin.

Those who are experiencing homelessness, who may transition into congregate settings at short notice, are also eligible for the vaccine.

The update comes as California is further opening up the number of residents eligible for the vaccine. The state on March 15 will allow those aged 16 to 64 with certain preexisting conditions or disabilities to get the vaccine. The update also comes as President Joe Biden has said all adults in the U.S. will eligible for the vaccine by May 1.

California had originally prioritized those essential workers as well as those in prisons and homeless shelters. But those groups were dropped from the state's plans in late January as the state said it was moving to an age-based system. Some counties such as Santa Clara had already begun to vaccinate those in prisons and homeless shelters, saying the risk of transmission is high for those residents.

CDPH's bulletin could lead more counties to follow.

Public transit agencies, who have pushed the state to prioritize their workers for vaccination, celebrated the update.

"We thank the state's public health officials for this renewed commitment to protecting transit workers," California Transit Association Executive Director Michael Pimentel said in a statement. "(The) announcement ensures that these workers will soon be protected, and further improves the safety of transit trips as California continues working toward a equitable and safe reopening of our economy."

THE SACRAMENTO BEE

Transit Workers, Homeless Residents Now Prioritized For COVID Vaccines In California

By Jeong Park

March 14, 2021

California is making more essential workers, as well as homeless residents and those living in congregate setting such as prisons, eligible to receive the coronavirus vaccine.

The state has further defined who is considered to be working in the emergency services sector, explicitly allowing utility and social workers to be eligible for the vaccine. Public transit workers, such as bus drivers and those working in airports, are also now eligible.

“They are at high risk for occupational exposure, and maintaining continuity of transportation operations is critical,” California’s Department of Public Health said in its bulletin sent to local health departments Thursday.

Those who live or work in a “high risk congregate residential setting” are also eligible to receive the vaccine. Those settings include prisons, immigrant detention facilities, homeless shelters or behavioral health facilities, CDPH said in the bulletin.

Those who are experiencing homelessness, who may transition into congregate settings at short notice, are also eligible for the vaccine.

The update comes as California is further opening up the number of residents eligible for the vaccine. The state on March 15 will allow those aged 16 to 64 with certain preexisting conditions or disabilities to get the vaccine. The update also comes as President Joe Biden has said all adults in the U.S. will eligible for the vaccine by May 1.

California had originally prioritized those essential workers as well as those in prisons and homeless shelters. But those groups were dropped from the state’s plans in late January as the state said it was moving to an age-based system. Some counties such as Santa Clara had already begun to vaccinate those in prisons and homeless shelters, saying the risk of transmission is high for those residents.

CDPH’s bulletin could lead more counties to follow.

Public transit agencies, who have pushed the state to prioritize their workers for vaccination, celebrated the update.

“We thank the state’s public health officials for this renewed commitment to protecting transit workers,” California Transit Association Executive Director Michael Pimentel said in a statement. “(The) announcement ensures that these workers will soon be protected, and further improves the safety of transit trips as California continues working toward a equitable and safe reopening of our economy.”

A Year Of COVID-19, Looking Back And Looking Forward. Plus, Take Your Bird Feeder Down.

By KAZU News Staff • Mar 12, 2021



Plastic hearts hang from the magnolia tree outside Colton Hall in Monterey. The “Tree Of Hearts” is a month-long remembrance of those lost and the heroes in the community who have risked their lives during the pandemic. Doug McKnight

Welcome to KAZU's weekly news roundup for 3/12/21. Here you'll find the top local stories of the week and a few select national stories from NPR.

Tomorrow (March 13) marks one year since the City of Monterey declared a local emergency due to the COVID-19 pandemic. The City of Santa Cruz declared the emergency on March 10. It hasn't felt like a year that “flew by.” It has been a year of suffering and lonely goodbyes, of great financial loss. It has also been a year of heroes and extraordinary generosity, determination and inspirational kindness.

Monterey observed the anniversary with two events. On Tuesday, city crews planted three cherry trees along the recreation trail in Cannery Row. The next day, 500 plastic hearts were hung on the magnolia tree in Friendly Plaza outside Colton Hall. People are encouraged to use a permanent marker to write the name of a loved one lost or acknowledge someone on the hearts. The city plans to eventually gather the hearts and create a piece of art as a more permanent reminder of the coronavirus pandemic.

Community Hospital of the Monterey Peninsula is taking down its COVID-19 triage tent today as hospitalizations for the coronavirus decline in the area. A year ago, the hospital treated its first COVID-19 positive patient in the tent, which was set up to reduce the spread of the virus. Since that day, March 12, 2020, staff assessed 1,633 patients in the tent.

Coming up next week on KAZU, we mark the one-year anniversary of the state's first stay at home order with a story that features five community members. They reflect on the past year and share moments they'll never forget.

NPR wants to hear from you for an upcoming episode of *It's Been A Minute with Sam Sanders*. They're interested in hearing stories about the different ways people have cared for their friends and family and strangers through the pandemic. You can fill out the questionnaire [here](#). A producer may reach out to you for a follow-up.

Santa Cruz County moved into the Red Tier in the state's Blueprint for a Safer Economy on Wednesday. The move to this 'substantial' tier is great news for many Santa Cruz County businesses, which are allowed to reopen and expand capacity. This includes:

- Restaurants, movie theaters and museums which can open indoors;
- Shopping centers and retail can expand to 50 percent capacity;
- Gyms can open indoors at 25 percent capacity.
- Businesses can find industry specific guidance for reopening [here](#).

Dr. Gail Newel, the county's health officer, said Thursday there's continued good news regarding less hospitalizations and deaths and more ICU availability. Still, with the economy opening back up, schools getting back in session and spring break ahead, Newel wants everyone to remain vigilant. Those who are not vaccinated yet remain at risk, especially the elderly and medically-vulnerable.

The county received 1,300 doses of the Johnson & Johnson vaccine last week. Since only one dose is required for the J&J vaccine, the county is targeting allotment to those who are logistically harder to reach, including homebound seniors, jail inmates, those experiencing homelessness, migrant farmworkers and truck drivers. According to the county, just over 80 percent of Santa Cruz County residents aged 75 and older have received at least one dose along with about 75 percent of those 65 and up. About 29 percent of those 16 and older have also received at least one dose. At this rate, county health officials said all residents will have access to the vaccine by early October. But with increased vaccine supply, it's anticipated that date will move up.

Although county officials were concerned about a spring surge in coronavirus cases, national models are currently showing that's unlikely. California hasn't had an influx of the B117 variant that officials feared. Newel anticipates that unless there's an unexpected surge, Santa Cruz County will move into the Orange Tier in the Blueprint for a Safer Economy in the coming weeks.

Monterey and San Benito counties remain in the most restrictive Purple Tier. However, Monterey County is very close to entering the Red Tier. This week, the county's metrics almost met the criteria needed to drop down a level:

- Case rate needed for Red Tier = 4.0 to 7.0 per 100k. Monterey County = 7.1 per 100k.
- Health equity test positivity needed for Red Tier = 5.3 to 8.0. Monterey County = 5.1%.
- Overall test positivity needed for Red Tier = 5.0 to 8.0. Monterey County = 3.1%.

With Monterey County inching toward the Red Tier, the Monterey Bay Aquarium announced it's hopeful about reopening. The Aquarium's Executive Director, Julie Packard, issued a statement late Thursday afternoon. "With this development, and the continued decline in cases of COVID-19 in Monterey County, I'm cautiously optimistic that Monterey Bay Aquarium will be able to open our doors in a few weeks—for the first time in more than a year," Packard said.

The state recently announced changes to the Blueprint For a Safer Economy, which could help Monterey County reach Red Tier status (and would help Santa Cruz County reach the Orange Tier). The state says once two million people have been vaccinated in the hardest hit locations, or in the "Healthy Places Index Quartile 1," the case rate for Red Tier status will shift to between 4 and 10 cases per 100k. As of Thursday (March 11), 1,971,784 vaccine doses had been administered in this category.

The state is also now allowing ballparks, stadiums and theme parks to reopen April 1 (if your county is in a certain tier). The reopenings will take place with significantly reduced capacity, mandatory masking and other public health precautions, said the CDPH. Capacity will depend on which tier your county is in:

- **Outdoor sports and live performances:** Purple Tier = 100 regional visitors or fewer. Red tier = 20 percent capacity. Orange Tier = 33 percent. Yellow tier = 67 percent. (Last three tiers only for in-state visitors).
- **Amusement parks:** Purple Tier = cannot reopen. Red Tier = 15 capacity. Orange Tier = 25 capacity. Yellow Tier = 35 percent capacity. (All with in-state visitors).

And beginning statewide tomorrow, breweries, wineries and distillers that don't serve meals may open outdoors with modifications for counties in the Purple and Red tiers. Patrons must make reservations and adhere to 90-minute time limits. Service must stop at 8 p.m.

Local COVID-19 Case Data at time of publishing:

- Santa Cruz County Cases - 14,982 total, 192 deaths

- Monterey County Cases - 42,551 total, 333 deaths
- San Benito County Cases - 5,764 total, 61 deaths

Monterey Salinas Transit (MST) and Santa Cruz Metro are helping and rewarding people who get their COVID-19 vaccine with free rides. MST is offering a free day pass to anyone who's been vaccinated. Just present your vaccination card to an MST customer service representative at the Salinas Transit Center, Marina Transit Exchange or Monterey Transit Plaza to receive the pass. Passes are available for each dose received. For questions email Monterey Salinas Transit or call (888) 678-2871. Santa Cruz Metro is providing free local rides to and from appointments. Again, riders must show the driver proof of their appointment.

California Governor Gavin Newsom gave his State of the State address on Tuesday. Our public radio sister stations gave some great analysis of the event. Check out KQED's take here. They laid out Newsom's priorities for the year: "Getting kids back to school, getting shots in arms and getting the economy back on its feet." Check out CapRadio and KPCC's take here. They have a full transcript of the speech, which was annotated by their reporters.

President Joe Biden delivered his first primetime address to the nation Thursday evening. KAZU carried his speech live on the air. Biden spoke about the devastating impact of the virus and also spoke to a path forward -- telling the truth, following the science and ramping up the vaccination process. He said the administration will make all adults in the U.S. eligible to get a shot by May 1, and pleaded with Americans to get vaccinated when they have the opportunity. If so, he said, there's a good chance people will be able to enjoy small gatherings on the 4th of July. Biden said after this long, hard year, this would truly make Independence Day special -- a time to celebrate the country and independence from this virus.

Earlier Thursday, Biden signed his \$1.9 trillion coronavirus relief package after House lawmakers gave their final approval Wednesday. The legislation includes direct payments to Americans, extends unemployment benefits and expands a child tax credit. (For more details on what's in the plan, click here.) The package also provides funding for local governments. The National League of Cities estimates that the City of Monterey will receive around \$6.5 million, Santa Cruz nearly \$15 million, and Salinas around \$50.5 million.

This week, the House passed the VA Vaccine Act. Central Coast Congressman Jimmy Panetta is a cosponsor of the legislation. The bill aims to expand the Department of Veterans Affairs' authority to vaccinate veterans, including those who are not in the VA healthcare system, and those that care for them. Panetta recently called on the VA to increase allocations to VA clinics outside of major cities. Soon after, the VA clinic in Marina began providing vaccines for Central Coast veterans.

Panetta also reintroduced the Farm Workforce Modernization Act for the 117th Congress. Originally introduced at the end of 2019, the legislation aims to do a number of things: give agricultural workers the opportunity to earn legal status; reform the Ag worker visa program known as H-2A; and provide more protections for workers. The bill, when it was introduced last Congress, was only passed in the House. But with a new Congress Panetta said, "I look forward

to continuing the fight for this bill, its passage into law, and its lasting benefits for the farmers and farmworkers of our communities.”

California State University Monterey Bay (CSUMB) hosted an internal, virtual town hall last Friday to talk about the safety of their East Campus Housing community. The university and campus police wanted to clear up rumors about a recent incident. According to CSUMB's University Police Department Chief Earl Lawson, on February 10, a campus police officer was assisting the Monterey County Sheriff's Office with an eviction at an East Campus residence. The CSUMB police officer located an illegal firearm in the back of a moving truck. While clearing the apartment, officers observed some items of concern including weapon parts, chemicals, tools, and wires. Erring on the side of safety, they evacuated neighbors and contacted the Monterey County Bomb Squad who found no bomb making materials. Officers seized several weapons, including a handgun, plus weapon parts and tools for assembling homemade guns with no serial numbers (also known as “ghost guns”). They also saw a swastika taped to the apartment wall and a photo of Adolf Hitler. Police said they have no evidence the suspect is affiliated with any hate groups.

In a statement to KAZU News, Chief Lawson said, “I and every member of the University Police Department agree there is no place for racism or anti-Semitism on the CSUMB campus or anywhere in our society.” He added the investigation is ongoing.

The suspect was booked into Monterey County Jail, charged with multiple weapons violations and is awaiting trial. The individual, a former student, no longer lives on campus and is no longer eligible for student housing.

Less than two years ago, a gunman killed five staff members of the Capital Gazette newspaper in Maryland. A new series from NPR's Embedded podcast looks into what happens after the world and press move on from these tragic events. Soon after the shooting, Capital reporter Selene San Felice told CNN's Anderson Cooper, “This is going to be a story for how many days?” The podcast follows San Felice and other staff members in the years following the shooting. **Ten years ago, an earthquake and tsunami hit the coast of Japan, igniting explosions at the Fukushima Daiichi nuclear plant.** Photographer Munemasa Takahashi led the “Lost & Found Project,” a volunteer effort to collect pictures left in the debris. The goal? To return them to their owners and preserve memories. Read more about the Lost & Found Project and view some of the images, from weddings to ski trips. **UC Santa Cruz is seeking reapproval for a housing project that would reduce housing pressure in the community by allowing an additional 2,000 current students to live on campus.** The Student Housing West project was first approved two years ago, but lawsuits prevented the campus from meeting its original timeline to build more housing. Prior to the pandemic, the university said it was housing more than half of its undergraduate class (about 9,300 students). Amid a lack of local housing stock, high rental prices and more people moving to the area because they can work remotely, the university said there is an urgent need for student housing. If the project is approved, the campus hopes to start construction as soon as possible.

Spring is in the air but local wildlife rescue centers are asking community members to temporarily take down their bird seed feeders and bird baths. Feeders and baths are

spreading a deadly disease among a native songbird called Pine Siskins. These small brown birds with yellow on their wings have been turning up in dire conditions at the SPCA for Monterey County and Native Animal Rescue in Santa Cruz County. They're suffering from a salmonella outbreak, which is spread through droppings or saliva when Pine Siskins gather at bird feeders and bird baths. KAZU's Erika Mahoney visited the SPCA to learn more.

KAZU is a media sponsor of Cal State Monterey Bay's celebration of the 300th Anniversary of Bach's Brandenburg Concertos. The music is on the Golden Record aboard both of NASA's Voyager spacecrafts, which are destined for the Milky Way. Join Osher Lifelong Learning Institute and the Music and Performing Arts Department at Cal State Monterey Bay along with its partner organizations as they mark the anniversary during live-stream events at 2 p.m. and 7 p.m. on March 24. Read more about why the Brandenburg Concertos are significant to the Monterey Bay area.

Heard on Morning Edition this week: The Planet Money team bought a vintage superhero called Micro-Face. Micro-Face was languishing in the public domain and the team thought he was the perfect hero for a public radio network. Why? Well he happens to wear a mask with audio super powers and has a microphone attached to his face. You decide for yourself... is Micro-Face the perfect public radio superhero?

As a heads up, we will pause the weekly news roundup for the next two weeks as we enter KAZU's spring membership campaign. You can support KAZU and the newsletter here.

Until then,

The KAZU Team

The Mercury News

COVID Vaccine: California Public Transit Workers Eligible Starting Monday

Workers at BART, Caltrain, VTA and other agencies will soon be able to get shots

By Nico Savidge | Bay Area News Group

March 11, 2021



SAN JOSE, CA – APRIL 13: A VTA bus driver Barry Jones poses for a portrait on April 13, 2020, in San Jose, Calif. (Dai Sugano/Bay Area News Group)

Bus drivers, BART station agents and other employees of California's public transportation systems could get COVID vaccines as soon as next week, after the state's Department of Public Health broadened its eligibility rules Thursday.

The updated rules now include transit workers among a group of more than 4 million Californians who will become eligible for vaccines starting Monday. The list also includes people between the ages of 16 and 64 who have serious medical conditions and disabilities.

With supplies of the potentially life-saving vaccines still tight across California, that doesn't necessarily mean those workers will be able to get a shot right away. Another 13 million people are already eligible to get vaccinated, and state officials warn they expect it could take weeks for significantly more doses to flood the state.

Still, public transportation advocates cheered the decision Thursday.

"We thank the state's public health officials for this renewed commitment to protecting transit workers," Michael Pimentel, the executive director of the California Transit Association, which lobbies on behalf of agencies, wrote in a statement. "Today's announcement ensures that these workers will soon be protected, and further improves the safety of transit trips as California continues working toward a equitable and safe reopening of our economy."

Transit employees, their unions and agency leaders had been pushing the department to prioritize them for shots, because they have throughout the pandemic been showing up for critical jobs that in many cases involve face-to-face interaction with the public. They had been among the essential workers who appeared to lose their place in the line for vaccines when California shifted its strategy in January to make older adults a higher priority.

In its updated eligibility rules, the California Department of Public Health wrote transit workers "are at high risk for occupational exposure, and maintaining continuity of transportation operations is critical."

NEXT CITY

Transit Agencies Praise COVID-19 Relief Bill

Sandy Smith

March 10, 2021



Because of COVID-induced funding shortfalls, many public transit agencies have been facing doomsday scenarios: fare hikes, massive service cuts, delayed projects. The relief bill that could be signed as early as the end of the week grants \$30.5 billion to struggling transit agencies all over the country. (Photo by Henrik Johansson / CC BY-NC-ND 2.0)

The \$1.9 trillion “American Rescue Plan” cleared the Senate last week and is now headed for the House. After approval there, the bill will then advance to President Joe Biden’s desk for his signature, which could be affixed to the bill as soon as the end of this week. That rescue plan includes a \$30.5-billion life preserver thrown to the nation’s public

transit agencies, whose budgets have been blown to bits in the wake of steep ridership losses due to the COVID-19 pandemic.

Transit agencies across the nation are giving thanks for the infusion of money, which will help them maintain service levels and facilities essential for getting essential workers to and from work. But the relief won't last forever, and ridership is likely to recover slowly at best. That's now leading some agencies to examine other ways of raising the money they will need to survive. For some agencies blessed with large landholdings around transit stations, that means getting into the real estate development business themselves.

Meanwhile, even though the pandemic also caused vehicle miles traveled to fall, the fall hasn't been quite as steep, and as the nation climbs out of the pandemic hole, it's quite likely that some of those former transit riders will take to the roads instead out of concern for their own safety on board. Public transit riders in Missouri may soon have more good reason to worry than most others now that the Missouri House of Representatives has approved a bill that would allow gun owners with concealed-carry permits to bring their guns with them when they ride city buses and trains in the state.

And ordinary pedestrians in Pennsylvania and a handful of other states may also want to venture onto city streets and sidewalks with extra caution going forward, too, now that those states are approving legislation granting robot delivery vehicles the same legal rights as pedestrians.

Transit Agencies Welcome \$30.5 Billion COVID-19 Lifeline...

The American Rescue Plan, the Biden Administration's top legislative priority, is now on its way to becoming law after a revised version cleared the Senate March 6. Railway Age reports that one of the revisions will funnel more money to transit systems nationwide than the original version had called for. According to the article, the original plan President Biden announced on Jan. 17 included \$20 billion to "protect the future of transit," and the original House budget reconciliation bill included \$10 billion more than that. The bill reported out of the Senate added another \$500 million to that figure.

The transit industry's reaction to the news has been uniformly positive. The Railway Age article quoted American Public Transportation Association (APTA) President and CEO Paul P. Skoutelas as saying in a post-passage statement, "We greatly appreciate that the bill includes \$30.5 billion of emergency transit funding and distributes these funds in a manner that ensures that all public transit agencies can continue to be a lifeline for our essential workers." WPIX in New York reports that Patrick Foye, head of the Metropolitan Transportation Authority in New York, called the bill's passage "a great day for all Americans, mass transit customers and our heroic employees."

The bill that cleared the Senate gives urban systems \$26.09 billion to support their operations, the same amount as in the original House bill. Combined with the two prior rounds of COVID relief, urban mass transit agencies will receive 132 percent of their 2018 operating costs.

Rural systems will get \$317 million, up \$36 million from what the House bill authorized. This amount will cover anywhere from five to 20 percent of their 2018 operating costs according to a sliding-scale formula.

Services for seniors and people with disabilities will get \$50 million, and \$2.21 billion will help cover personnel and operating costs of subcontractors directly attributable to the pandemic. Both of these amounts are unchanged from the House version.

Finally, the bill will fund capital investments to the tune of \$1.675 billion, up \$425 million from the amount in the House version.

If the House makes no further changes to the Senate bill, it will proceed to the White House for President Biden's signature as early as the end of this week.

...While Searching for New Revenue Sources Themselves

Even though the American Rescue Plan has produced hosannas in transit-agency boardrooms nationwide, many of those same agencies also realize that the assistance remains a Band-Aid on a rather large wound. A number of transit agencies are thus also searching for ways to generate more revenue to support their operations as the country emerges from under the pandemic's shadow but public transit riders do not.

Fast Company [reports](#) that several large transit agencies are finding low-hanging fruit in the land they already own around their transit stations. A good portion of that land now has parking spaces on it — lots built on the assumption that drivers would leave their cars in the lots and take the train to their final destinations. In the Silicon Valley, that didn't turn out to be such a good bet, according to Jessie O'Malley Solis, transit-oriented development manager for San Jose's Valley Transportation Authority.

“In the ’80s, our transit agency built seas of parking, and the theory was if you build it they will come, meaning they’ll park here and ride. That’s not how it worked in our area,” she told Fast Company. “Just building seas of parking wasn’t going to generate ridership. You needed to generate connectivity along the system to make it valuable for riders. That’s been a missing element.”

The VTA is now betting that residents will provide that connectivity. The agency, which owns about 140 acres of land around its stations, has identified 25 sites in the most densely built parts of the valley that it wants to turn into apartments, offices and shops. When fully built out, the sites would add about 7,000 housing units, 2,500 of them affordable, and several million square feet of office and commercial space to Silicon Valley’s tight real estate market. According to the article, the developments will produce \$250 million in initial revenue for the VTA, plus ongoing revenue from the ground rents the developers of the projects will pay to the agency, which will continue to own the land beneath them.

The article also notes that the Metropolitan Atlanta Rapid Transit Authority (MARTA) has similar designs on some of the 400 acres of land it owns, including both park-and-ride lots and air rights over rapid transit stations. It has 18 development projects now underway, with affordable housing mandated at seven of the sites. Two of the projects are already under construction, joining several developments MARTA has already facilitated.

Done right, such projects can go a long way towards filling empty seats on trains and doing so more effectively than park-and-ride lots do. The article notes that studies have found that transit-oriented development projects have caused ridership to rise by 20 to 40 percent at individual

stations, and one study in California found that when people moved to within a half-mile of a transit station, half of them switched from driving to taking transit for their commutes.

Moreover, transit-oriented developments based on 99-year ground leases ensure steady streams of revenue for the landowning agencies.

Missouri Moves to Let Transit Riders Pack Heat

Among the reasons public transit ridership has plunged are rider worries about safety. The primary fear is that riders might catch COVID-19 while on public transit, despite intensified cleaning of vehicles and stations combined with studies that have shown no significant COVID outbreaks arising on public transportation.

But Missouri legislators apparently believe that riders are staying away because they fear being attacked on the buses and trains. Self-defense is one of the reasons State Rep, Adam Schnelting of suburban St. Charles County gave for introducing a bill that would allow holders of concealed-carry gun permits to bring their weapons with them when they board local transit vehicles in the state. According to [an article](#) in the St. Louis Post-Dispatch, Schnelting also argued that his bill would protect the gun owners' Second Amendment rights.

KSDK's [report](#) on the bill notes that a MetroBus rider was shot and killed by another passenger in north St. Louis County in December. "Some of the people that this hurts the most are folks in our urban areas and inner cities who rely on that transportation system. They ought to defend themselves if they are in a sticky situation," Schnelting told the station.

Schnelting's fellow representatives agreed with him. Ignoring objections from one St. Louis representative that allowing guns on buses and light rail vehicles might lead to tragedies when riders exercise poor judgment, the Missouri House passed the bill by a vote of 124-32.

St. Louis City Sheriff Vernon Betts also supported Schnelting's bill, telling KSDK, "The reason I am for this bill is because we know that you already have people carrying guns on public transportation because St. Louis sheriff deputies have taken several guns off of people." But St. Louis Metro Transit disagreed. General Manager Kevin Scott issued this statement about the bill:

"Concealed carry is not a reasonable assumption in a transit environment, just like it isn't reasonable at stadiums or in any massive crowd situation. The Board of Commissioners at Bi-State Development [Agency, Metro Transit's parent] does not support legislation in Missouri or in Illinois that would allow Metro Transit passengers to carry weapons of any kind, open or concealed, even with a conceal carry permit, on Metro vehicles or on Metro property. As a normal course of business, we are discussing these policy issues with our lawmakers, and state senators in the St. Louis area are concerned about the negative impacts of this proposed legislation."

Republicans, including Schnelting, hold 114 of the 163 Missouri House seats, meaning that at least 10 Democrats also voted in favor of the bill. The legislation now advances to the Missouri Senate, which the Republicans also control by a 2-1 margin. If it passes there, it moves to Gov. Mike Parson's desk for his signature; Parson, also a Republican, has not yet said whether or not he will sign it.

States Say Delivery Robots are People, Too

One of the features of our legal system that allows our economy to function is the legal fiction that a corporation is a person. Now a parallel legal fiction bids to make just walking down the street trickier at best for city-dwellers in at least five states.

Axios [reports](#) that Florida, Idaho, Pennsylvania, Virginia and Wisconsin have all passed laws giving autonomous delivery robots free or nearly free access to sidewalks. Pennsylvania's law goes one step further, classing the robots, which look like picnic coolers on wheels, as "pedestrians." Said "pedestrians" can weigh as much as 550 pounds and travel down the sidewalk at speeds as high as 12 mph.

So far, ten states and the District of Columbia have passed laws permitting the delivery bots to operate. Robot backers and developers, including Amazon and FedEx, say the vehicles hold the promise of faster deliveries and reduced congestion and emissions from idling delivery vans parked on streets. But pedestrian advocates and the National Association of City Transportation Officials (NACTO) consider these laws spectacularly misguided; NACTO says the robots "should be severely restricted if not banned outright."

According to a [Pittsburgh CityPaper](#) article on Pennsylvania's law, which took effect last December, labor unions like the Teamsters also oppose such legislation, for reasons that need no explanation. That article also notes that most of the laws passed to date governing the operation of delivery bots class them as pedestrians as well, but Pennsylvania's is unusually generous in its weight and speed restrictions.



CA: Santa Cruz METRO Begins Process To Be Zero Emissions By 2040

The countywide public transportation provider is adding four electric buses to its fleet. METRO has already received one the four buses. The other three buses are expected to arrive in Santa Cruz County by the end of the month.

Ryan Stuart | Santa Cruz Sentinel, Calif. (TNS)

Mar 9th, 2021

Mar. 8—SANTA CRUZ — The Santa Cruz Metropolitan Transit District is making bus routes in Santa Cruz County greener.

The countywide public transportation provider is adding four electric buses to its fleet. METRO has already received one the four buses. The other three buses are expected to arrive in Santa Cruz County by the end of the month.

The one electric bus METRO does have is being tested before adding it to its designated bus route.

"We just got our bus wrapped. We're in the testing phase now," said Danielle Glagola, the marketing communications and customer service director for METRO. "That will take several weeks to a few months. We need to make sure the charger works and see how many miles it goes."

The intention is to charge the buses overnight so they can run their routes all day without stopping to charge. Two of the buses are already designated to run routes in Watsonville, Glagola said. Their specific routes have not been determined, yet. The other two buses have not received jurisdiction designations.

Initial tests of the buses have been successful. METRO has even found that the electric buses can go 10-15 mph faster uphill than the diesel buses.

"It was great being on the bus and riding it going up Highway 1 to Santa Cruz and back to Watsonville," Glagola said. "I'm just very excited to get them on the road."

The transition to electric buses was originally supposed to begin last year. However, the pandemic stymied the effort. COVID-19 shut down the factories where the buses are made and delayed the implementation.

The implementation of an electric fleet is part of a larger initiative, according Planning and Development Director John Urgo. The Innovative Clean Transit Regulation, state legislation that was passed in 2018, requires transit agencies in California to transition 100% of their fleet to zero emissions vehicles by 2040.

The cross-county transit provider is also in the process of installing charging stations at the METRO station. Currently it is installing six stations, with a potential for there to be a total of 10. There is also a possibility of changing the infrastructure at the station to allow for more charging stations if needed. The project as a whole has been a huge task, Glagola said.

METRO does not expect this transition to impact its customers. There are no plans for fare increases, despite electric buses being more expensive to run initially, according to Uργο. Instead, METRO will be applying for grants to "bridge the gap."

That won't be an issue in the long run, though. As the market becomes saturated with electric buses, they will become cheaper to run than diesel buses and have lower maintenance costs than their counterparts, according to Uργο. METRO estimates that the reduction of diesel purchases will save money. It estimates roughly \$73,370 in savings.

METRO has also looked into expanding beyond just electric buses. The transit provider has looked into hydrogen fuel cell powered buses but has not made any further decisions.

"We're not slated to purchase any at the moment," Glagola said. "We're kind of waiting to see what our options are for that. Our only plans as of now are the four electrics."

STREETSBLOG USA

Opinion: How Elected Officials Can Improve Public Transit: It Starts with Actually Riding the Bus

By Josh Cohen

Mar 4, 2021



Like a lot of U.S. politicians, NYC Mayor Bill de Blasio isn't exactly known for getting around on public transportation. Image: Streetsblog NYC.

One of the many things President Biden was known for during his decades-long run as a U.S. senator was his daily train rides to and from Washington, D.C. Dubbed “Amtrak Joe” by his colleagues, Biden was simply looking to balance his career in D.C. with his family life in Delaware. However, he might have been onto something with these regular public transit trips — giving him a real-world view of how this critical community infrastructure operates.

The public transportation ecosystem consists of complex parts, each with their own unique and region-specific challenges. While local officials debate the best ways to improve their respective transit systems, the truth is that most of them lack a real-world perception of their own local transit systems. This is because most haven't had to actually catch the bus or train in years, or even decades (unless for a photo opportunity).

The first step to driving long-overdue change to America's transportation system is getting in on the ground level to understand community needs and common frustrations.

In fact, I'd argue it should become law that public officials, especially those serving dense metropolitan areas, must regularly take different modes of public transit.

Take for example, in New York City. The current mayoral race includes a list of high-profile candidates spanning the sphere of politics, and New Yorkers are forced to determine who they can count on to make real changes to improve their city. Transit is an essential slice of the Big Apple pie. However, this requires going beyond having iconic New Yorkers such as Jerry Seinfeld voice safety messages throughout trains and on platforms. It requires exposing and solving real pain points in the daily NYC transportation experience.

For NYC mayoral candidates and elected officials across the U.S., regularly experiencing the realities of transit riders will enable them to understand the intricacies of transportation systems, build empathy, and emphasize their commitment to improving residents' lives.

Get a better grasp on the complexities of public transportation systems

From navigating ever-changing schedules and maps to purchasing fares and passes, there's no denying that public transit is complex. For public officials, taking the time to understand the ins and outs of their local transit system not only enables them to gain fundamental operational knowledge, but it also helps them identify critical areas for improvement — and, if possible, more funding.

Build empathy for local riders that depend on public transit for daily needs

For politicians, driving in a car (or having a driver) is the default transportation experience. However, the number one goal for elected officials is to serve and support the local community. How can politicians effectively do this without being empathetic to the daily experiences, and sometimes struggles, their residents face?

Empathy is a major reason that elected officials should commit to regularly riding public transit. This doesn't mean scheduled rides where transit operators roll out the red carpet for the mayor and their team. To get the true commuter experience, elected officials must wait in the cold for 15 minutes, only for a fully packed train to arrive and immediately depart the platform. By gaining these real-world experiences, elected officials can make better public funding decisions that support their unique community needs.

Reiterate the importance of public transit and commitment to improving it

Public transportation is a fundamental lifeline for many. It serves a critical link in the chain to economic success, enabling residents to get to work, school, the grocery store and important healthcare appointments. In addition, it's one of the most public-facing community services that residents directly fund. Therefore, they want to be sure elected officials are putting their dollars to good use.

The very act of elected officials taking public transit signals to the local community that they recognize the importance of these systems and that it is a top priority. It also shows that they are taking the time to understand areas for improvement so they can make the best use of public funds.

From the NYC politicians currently running for mayor, to senators such as Joe Biden that held office for decades, my advice is to truly get embedded in the community. Take the time to understand basic needs and make sure every decision is made with empathy at its core. There's no better way to start than by taking the bus.

California Transit Association

Public Transit is Essential to School Reopenings, But State Has Not Granted Priority Access to Vaccine for Frontline Transit Workers

Executive Director's Report

March 1, 2021

The Association continues to apply urgent pressure on Governor Newsom and the California Department of Public Health to prioritize frontline transit workers in the state's COVID-19 vaccine distribution plan.

On Wednesday, February 24, in response to the ongoing negotiations between Governor Newsom and the State Legislature on the reopening of K-12 schools, the Association submitted a letter urging the state to grant priority access to the COVID-19 vaccine to frontline transit workers, like other transportation professionals supporting the education and childcare sector (e.g. school bus drivers, crossing guards). In the letter, we noted that public transit agencies have historically provided millions of trips to students each year and will be vital to the reopening of schools. We encourage you to share the letter with your legislative delegation and ask that they weigh in with the Newsom Administration and legislative leadership on the importance of providing frontline transit workers with COVID-19 vaccine access immediately. This letter expands on our earlier advocacy in support of vaccine access for frontline transit workers, which emphasized the role transit plays in mobility for vulnerable populations; emergency response; and access to health care, testing, and vaccination sites.

On Thursday, February 25, Governor Newsom announced additional details on the state's plan for providing priority access to the vaccine to professionals in the education and childcare sector. The plan does not specifically identify frontline transit workers in the list of professionals eligible for the vaccine, but you should explore the possibility with the school districts and schools you serve. In the coming week, we will be reaching out to you to support a media campaign to further bolster our request at the state level. In the meantime, I encourage you to read this article published in the Santa Cruz Sentinel - ['They need the vaccine and they need it now': Transportation heads ask for prioritization](#) - featuring Santa Cruz METRO CEO and Association Executive Committee member Alex Clifford.



CA: 'They Need The Vaccine And They Need It Now': Transportation Heads Ask For Prioritization

Transit employees were originally included in California's Phase 1B —Tier 2, a phase that is most recently being served in Santa Cruz County. But with recent changes to the state's vaccine distribution plan, they are no longer listed.

Melissa Hartman | Santa Cruz Sentinel, Calif. (TNS)

Feb 26th, 2021

Feb. 24—SANTA CRUZ — After experiencing a rise in industry cases that reflected the holiday spike in Santa Cruz County and beyond, Santa Cruz Metropolitan Transit (METRO) and other similar agencies are advocating for safe service — including being prioritized for the coronavirus vaccine.

According to METRO spokeswoman Danielle Glagola, the transit workers saw an increase in cases in early January. Because METRO had three positive cases in a 14-day period in December, employees were subject to compliance with CalOSHA regulations such as testing all employees at the affected work location weekly until the agency went 14 days without a positive test.

"Our last positive case was on Feb. 1, 2021, and therefore we moved out of the CalOSHA regulation on Feb. 15, 2021," Glagola said. "METRO is now continuing to voluntarily test employees in that work site weekly and self-administers 150 on-site COVID test kits per week."

METRO has been taking precautionary measures to protect both workers and customers since early in the pandemic, based on a presentation given to city and county agencies in the last few months by CEO Alex Clifford. For example, face masks have been required by METRO; now, however, they're federally mandated.

"...Mandatory face mask use on public transportation is now federal law per TSA's security directive that went into effect Feb. 1 based upon the CDC order and the President's Executive Order issued in January 2020," Glagola said. "This new security directive won't mean much change for METRO customers because we have required the use of face masks since June 2020 but we want our community to know that this mandate now comes from the federal level."

Essential or nonessential?

With preparation in mind, transit employees such as the ones at METRO were originally included with occupations such as teachers and food workers in Phase 1B —Tier 2, a

phase that is most recently being served in Santa Cruz County. But with recent changes to the state's vaccine distribution plan, Glagola explained, they are no longer listed.

Clifford said that in a nationwide effort with the American Public Transportation Association, transit leaders won over the Centers for Disease Control and Prevention who deemed bus operators important for vaccination. They had won at a state level, too, until the plans changed. Now he and fellow transit CEOs are working at local and state levels to regain the momentum. So far, requests to the county's Health Services Agency have fallen on deaf ears.

"I wrote letters asking early on when the vaccine was coming," Clifford recalled. "I said, 'Hey, we've got 150 bus operators, 300 employees (total). Can we be a site where you come in for a day or two and vaccinate all of our people?' They declined... (We are telling them) we need to get back in now. Workers need to be vaccinated now."

METRO and Lift Line union chairman James Sandoval put county officials on the hot seat Tuesday when he asked them to work personally to prioritize transit workers.

"We can't seem to get a direct answer or even a rough estimate," Sandoval said of SMART Local 0023's inquiries into a vaccine timeline during the Santa Cruz County Board of Supervisors meeting.

Pressuring the county

Clifford echoed Sandoval's concerns, stating that he was working with the union in addition to state agencies like the California Transit Association to remind leaders how essential his employees and employees like them truly are.

"Both the union leadership and I are pressing real hard on the county health officer (Dr. Gail Newel) to give consideration of priority to at least bus operators in the current or next round," Clifford told the Sentinel Wednesday. "We are saying, 'Please do what some other counties are doing in listening to their transit CEOs and putting transit workers in the upper tier.'"

Sandoval pleaded with supervisors to act on behalf of the paratransit and bus drivers who are regularly interacting with the public through METRO and Lift Line. Clifford said that this service has to continue; one in three METRO riders have no other way to get to their essential errands.

"Our operators are on the front lines, exposed every day in a box with many passengers breathing the same air," Sandoval said. "Every day we can't get the vaccine could be detrimental. (Metropolitan Transportation Authority) has lost over 136 operators and counting due to COVID."

In the meantime, Clifford and his staff are doing all they can to provide information to those who currently do qualify for vaccine prioritization in Santa Cruz County, such as those 65 and older.

"We must keep running and in order to keep running we must keep employees safe," he said, adding that he's hopeful for future conversation around the issue. "As a part of that, we've done all the things we can do. But they need the vaccine and they need it now."



Santa Clara VTA's Interactive Map Shows COVID-19 Vaccination Sites Easily Accessible By Public Transit

When viewers click on any vaccination location on the map, they will be taken to the Google Maps transit option to find the most efficient transit route to get to the destination.

Santa Clara Valley Transportation Authority (VTA)

Feb 25th, 2021

The Santa Clara Valley Transportation Authority (VTA) created an interactive map for the public to find a list of current vaccination locations and how they can be accessed via bus or light-rail routes.

Transit trips are free as VTA is currently not collecting fares. When viewers click on any vaccination location on the map, they will be taken to the Google Maps transit option to find the most efficient transit route to get to the destination.

Currently, there are 20 different locations in Santa Clara County to obtain a COVID-19 vaccination for those who are eligible. Increasingly, those locations are in parts of the county hardest hit by the pandemic. VTA says it is working with the county to update COVID-19 vaccination sites on a weekly basis, then mapping the sites to coincide with the transit routes that serve those locations.

If customers need help planning their trip, they can contact VTA Customer Service via email or phone. VTA also encourages everyone to download the Transit app for smartphones to get notifications and service alerts for all routes.

While VTA is providing this interactive map to help get the public to vaccination sites, people will need to contact the Santa Clara County Health Department for information on hours, dates, eligibility and appointments.

Progressive Railroading

MTI: Biden Plan Would Aid California Transit Agencies' Recovery

By: Editorial Staff

2/9/2021



In its new study, the MTI used six economic recovery scenarios to project the state's future transportation revenue through 2040. Photo – Mineta Transportation Institute

The Mineta Transportation Institute (MTI) at San Jose State University has researched the impacts of different post-pandemic recovery scenarios on state-generated transportation revenue and found that President Joe Biden's \$1.9 trillion American Rescue Plan, which includes \$20 billion for public transit, is key to the future of public transit in California.

"This relief will keep agencies from laying off transit workers and cutting the routes that essential workers rely on every day while making these transit systems more resilient and ensuring that communities of color maintain the access to opportunity that public transportation provides," according to the MTI.

In its new study, "The Impact of the COVID-19 Recovery on California Transportation Revenue: A Scenario Analysis through 2040," MTI used six economic recovery scenarios to project the state's future transportation revenue through 2040, finding that:

- By 2040, California's annual transportation revenue could range from as little as \$6.5 billion to as much as \$10.9 billion;
- The projected cumulative revenue raised between 2020 and 2040 varies across the scenarios by more than \$40 billion; and
- In 2020, fuel taxes will generate roughly three-quarters of state-generated transportation revenue but will likely generate a much smaller percentage by 2040 (less than a quarter in four of the six scenarios).

A full summary of the study may be read at:

<https://transweb.sjsu.edu/sites/default/files/2054-RB-Agrawal-Impact-COVID-19-Recovery-California-Transportation-Revenue.pdf>