



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA  
REGULAR MEETING  
APRIL 25, 2025 – 9:00 AM**

Members of the public may attend in-person or participate remotely via Zoom.

**METRO Admin Office  
110 Vernon Street  
Santa Cruz, CA**

**Zoom [Link](#)  
Dial In: 1-669-900-6833  
Meeting ID: 823 2842 5369**

The Board of Directors Meeting agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to [boardinquiries@scmttd.com](mailto:boardinquiries@scmttd.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

**BOARD ROSTER**

Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson**	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Fabian Leonor	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Monica Martinez	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Melinda Orbach	City of Capitola
Director Vanessa Quiroz-Carter*	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz

\*Attending virtually from 628 Crown Road, Santa Cruz, CA

\*\*Attending virtually from 5619 N. PSO Ventoso, Tucson, AZ 85750

Corey Aldridge  
Julie Sherman

METRO CEO/General Manager  
METRO General Counsel

## **SECTION I: OPEN SESSION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

### **1 CALL TO ORDER**

### **2 SAFETY DEBRIEF**

Gregory Strecker, Safety, Security and Risk Management Director

### **3 ROLL CALL**

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

### **4 ANNOUNCEMENTS**

4.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

4.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

### **5 BOARD OF DIRECTORS COMMENTS**

### **6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

6.1 Email from Philip Wiese dated 4/7/25 with METRO response

6.2 Email from Edward Jones dated 4/18/25

6.3 Email from Brian Peoples dated 4/19/25

### **7 LABOR ORGANIZATION COMMUNICATIONS**

### **8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

## **CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL DETAIL FOR THE MONTH OF MARCH 2025**  
Chuck Farmer, Chief Financial Officer
- 9.2 ACCEPT AND FILE: MINUTES OF MARCH 28, 2025 BOARD OF DIRECTORS REGULAR MEETING**  
Corey Aldridge, CEO/General Manager
- 9.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF MARCH 31, 2025**  
Chuck Farmer, Chief Financial Officer
- 9.4 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS**  
Gregory Strecker, Safety, Security and Risk Management Director
- 9.5 APPROVE: CONSIDERATION OF AWARDED A CONTRACT TO NEW FLYER OF AMERICA, INC. FOR TECHNICAL TRAINING FOR NEW FLYER HYDROGEN BUSES NOT TO EXCEED \$255,088**  
Margo Ross, Chief Operations Officer
- 9.6 APPROVE: RESOLUTION DECLARING CERTAIN PROPERTY EXEMPT SURPLUS LAND UNDER THE SURPLUS LAND ACT**  
Chuck Farmer, Chief Financial Officer
- 9.7 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO K & D LANDSCAPING, INC. FOR LANDSCAPING MAINTENANCE SERVICES NOT TO EXCEED \$224,974**  
Freddy Rocha, Maintenance Deputy Director
- 9.8 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY25 LOW CARBON TRANSIT OPERATIONS PROGRAM**  
Derek Toups, Deputy Director of Planning & Innovation
- 9.9 APPROVE REQUEST FOR RECLASSIFICATION TO CONTRACTS AND PURCHASING DEPUTY DIRECTOR**  
Dawn Crummié, Chief Human Resources Officer

### **REGULAR AGENDA**

- 10 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR:  
(10 YEARS) MANUEL DIAZ, PARATRANSIT OPERATOR  
(20 YEARS) RYAN MACDONELL, PARTS & MATERIALS MANAGER**  
Board Chair Downing

- 11 STATE LEGISLATIVE UPDATE FROM SHAW, YODER, ANTWIH, SCHMELZER AND LANGE**  
Michael Pimentel, Shaw, Yoder, Antwih, Schmelzer and Lange
- 12 FEDERAL LEGISLATIVE UPDATE FROM CFM ADVOCATES**  
Joel Rubin, CFM Advocates
- 13 CEO ORAL REPORT**  
Corey Aldridge, CEO/General Manager
- 14 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, MAY 16, 2025 AT 9:00 AM AT THE METRO ADMIN OFFICE, 110 VERNON STREET, SANTA CRUZ**  
Board Chair Downing
- 15 ADJOURNMENT**  
Board Chair Downing



## **TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN**

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Sr. Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

## **ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES**

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmtd.com](mailto:accessibility@scmtd.com). Upon request, Santa Cruz METRO will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to [boardinquiries@scmtd.com](mailto:boardinquiries@scmtd.com) or submitted by phone to the Sr. Executive Assistant at 831-426-6080. Requests made by mail (sent to the Sr. Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

## **PUBLIC COMMENT**

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmtd.com](http://www.scmtd.com) subject to staff's ability to post the document before the meeting.

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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [Pete Rasmussen](#)  
**To:** [REDACTED]  
**Cc:** [Donna Bauer](#)  
**Subject:** Request to bring back Route 90X  
**Date:** Thursday, April 17, 2025 10:43:10 AM

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Dear Mr. Wiese,

We understand that Route 90X provided a speedy trip not available with other route options, and we apologize for the inconvenience caused by the temporary suspension of that route. METRO added a significant amount of service as part of Reimagine METRO in an effort to make riding METRO more useful to riders. Unfortunately, our aging fleet of buses was not able to sustain this increased mileage. Based on ridership trends and overall system needs, METRO made the difficult decision to temporarily suspend Route 90X and Route 16 to ensure the most equitable use of resources across all routes.

METRO continues to bring in additional buses and is working hard to keep older buses maintained promptly to be able to restore Route 90X service as soon as possible.

Please reach out to METRO Customer Service should you need assistance in finding an alternate route for your travel.

METRO Planning

**From:** [REDACTED]  
**To:** [boardinquiries](#)  
**Subject:** Please bring back 90x route  
**Date:** Monday, April 7, 2025 11:35:12 AM

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Hello, Watsonville resident here, disappointed that 90x was and still is suspended. It is such a useful route so please bring it back asap. Thank you  
Philip

Sent from my iPhone

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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [REDACTED]  
**To:** [boardinquiries](#)  
**Subject:** Route 35 dangerous and diabolical service for the schools and kids  
**Date:** Friday, April 18, 2025 2:59:04 PM

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## **This Message Is From an Untrusted Sender**

You have not previously corresponded with this sender.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

For over a year now route 35 has been a disgrace. There are weekly complains from both parents and students with zero improvements. A kid is going to get hurt soon!

The busses frequently miss stops, blow past early, go the wrong way (yes literally go the wrong route)!!!!, drive like racing car drivers, pack the busses so full, due to earlier busses not stopping, that kids are falling to the floor, and are pushed up against the doors.

After a year of complaints nothing has improved. Are we just waiting on an accident to do anything?

Edward Jones

[REDACTED]  
[REDACTED]  
[REDACTED]  
  
[REDACTED]

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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [REDACTED]  
**To:** [fkeeley@santacruzca.gov](mailto:fkeeley@santacruzca.gov)  
**Cc:** [felipe.hernandez@santacruzcountyca.gov](mailto:felipe.hernandez@santacruzcountyca.gov); [Kimberly De Serpa](#); [Manu Koenig](#); [sclark@scottsvally.gov](mailto:sclark@scottsvally.gov); [Monica Martinez](#); [eduardo.montesino@watsonville.gov](mailto:eduardo.montesino@watsonville.gov); [alexander.dean.pedersen@gmail.com](mailto:alexander.dean.pedersen@gmail.com); [rebeccad@transparentseas.com](mailto:rebeccad@transparentseas.com); [apedersen@ci.capitola.ca.us](mailto:apedersen@ci.capitola.ca.us); [boardinquiries](#); [citycouncil@ci.capitola.ca.us](mailto:citycouncil@ci.capitola.ca.us); [Sarah Christensen](#); [Corey Aldridge](#); [Matt Machado](#)  
**Subject:** Federal Railbanking / Roaring Camp discussions  
**Date:** Saturday, April 19, 2025 6:36:58 AM  
**Attachments:** [image.png](#)

## This Message Is From an Untrusted Sender

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Santa Cruz Mayor Keeley,

In light of the recent decision by the Capitola City Council to maintain compliance to Measure L regarding the development of the Santa Cruz Coastal Trail through Capitola, the Santa Cruz County Regional Transportation Commission (RTC) is now obligated to advance the Interim Coastal Trail for Segments 10 to 11. This Interim Coastal Trail is the sole proposal that complies with Measure L stipulations and guarantees a construction timeline that aligns with the funding requirements set by the California Transportation Commission (CTC). To achieve this, the RTC must initiate the Federal Railbanking process to secure the right-of-way for potential future rail use while simultaneously permitting the corridor to serve active transportation needs. A crucial aspect of successfully building the Santa Cruz Coastal Trail involves reaching an agreement with the private entity Roaring Camp.

Under the Federal Railbanking guidelines, Roaring Camp does not possess any legal power to prevent the conversion of the Santa Cruz Branchline from Watsonville to Santa Cruz into the Coastal Trail. However, we are concerned that Roaring Camp may attempt to obstruct the railbanking approval with the Surface Transportation Board (STB). We remain hopeful that officials from the City, County, Metro, and RTC will stand firm against any efforts by Roaring Camp to impede the construction of the Coastal Trail.

As previously communicated to you, we are of the opinion that it would be beneficial for both Roaring Camp and the City of Santa Cruz to establish long-term strategies to prevent the Roaring Camp Beach Train from operating along Beach Street. A practical solution for the future could involve transferring Roaring Camp's boarding and disembarking operations from the Santa Cruz Boardwalk to the Depot Station area. This change would notably enhance local infrastructure by decreasing traffic and improving the roadway through the removal of the rails from Beach Street (see photos).

Given your established relationship with Roaring Camp and your expertise in negotiations, we are hopeful you can help ensure Roaring Camp does not prevent our community from improving our transportation infrastructure.

Best regards,

Brian Peoples





# COMMUNICATIONS TO THE BOARD OF DIRECTORS



6.3.2







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# COMMUNICATIONS TO THE BOARD OF DIRECTORS

**From:** [REDACTED]  
**To:** [boardinquiries](#)  
**Subject:** Late and missing busses  
**Date:** Wednesday, April 23, 2025 7:01:34 PM

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## **This Message Is From an External Sender**

This message came from outside your organization.

!!! Be cautious for phishing and do not click suspicious links from senders you do not know !!!

I've been at the bus stop for ages at this point, well since 6:27. There was supposed to be a bus at the laurel blackburn stop going up to campus at 6:33 and at 6:48. I came to the stop early and guess what the bus just arrived 6:54. Why!??????????? Now I'm gonna be late for class ♥ But seriously, why the inconsistencies? A missing bus, and a late one.

Bring the 15 back and it should be year round. Maybe it would be more consistent for residents. There are so many people that live downtown and half the stops on the 18 for western get passed because the bus is that packed. And by the way it's PACKED when I get on the bus at Laurel and Blackburn most times I get on to go to class. As in I have to stand. And I'm like the 2nd stop or something. Sardines up in this...

I don't understand how the bus is that late when I'm only a few blocks from the metro "station" or whatever you call it, I don't know.

It would also be useful to have the 15 back that way it goes up both sides of campus. Yeah... it's not unfair to ask to cater to the student population in that sense.

Thanks

-H

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**DATE:** April 25, 2025

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK AND ACH  
JOURNAL DETAIL FOR THE MONTH OF MARCH 2025**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the preliminary approved Check and ACH Journal Detail for the Month of March 2025**

**II. SUMMARY**

- This staff report provides the Board of Directors (Board) with a preliminary approved Check and ACH Journal Detail for the Month of March 2025.
- The Finance Department is submitting the Check and ACH Journal for Board acceptance and filing.

**III. DISCUSSION/BACKGROUND**

This preliminary approved Check and ACH Journal Detail provides the Board with a listing of the vendors and amounts paid out on a Monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the Month of March 2025 have been processed, the checks or ACH have been issued and signed by the Deputy Finance Director.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report aligns with METRO's Financial Stability, Stewardship & Accountability strategic plan.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

The Check and ACH Journal represents the invoices paid in March 2025 for Board review, agency disclosure and transparency.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

None.

**VIII. ATTACHMENTS**

**Attachment A:** Check and ACH Journal Detail for the Month of March 2025

Prepared by: Holly Alcorn, Accounting Specialist

**IX. APPROVALS**

Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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# Attachment A



## MARCH 2025 CHECK PAYMENTS

Check Number	Payment Date	Payment Amount	Payee	Line Item Description
93496	3/5/2025	2,132.06	Teodoro Guerrero (Retired) (613)	REIMBURSEMENT
93497	3/5/2025	2,195.44	ABC BUS INC	BELT,A/C COMPR.(JD/8.9)
				GASKET,FILLER CAP
				KNOB,VALVE(PP1)
				KIT,DESICCANT CARTRIDGE
				FILTER,P/S(1219-1220)
				VALVE,RELIEF(ST4)(511-855)
				KNOB,HEAT CONTROL
				FILTER,FUEL(2316-2318-2322-2333)
				SOLENOID,CONT. DUTY
93498	3/5/2025	6,903.93	AIRTEC SERVICE INC.	INV 32403 / WO# 225478 / QRTLY PM SERVICE CEC
				INV 32404 / WO# 225477 / QRTLY PM SERVICE WTC
				INV 32405 / WO# 225476 / QRTLY PM SERVICE VER
				INV 32476 / WO# 225473 / QRTLY PM SERVICE OPS
				INV 32477 / WO# 225472 / QRTLY PM SERVICE SBF
				INV 32465 / WO# 225474 / QRTLY PM SERVICE MMF
				INV 32368 / WO# 225475 / QRTLY PM SERVICE SVT
93499	3/5/2025	121.64	A TOOL SHED, INC.	INV 1732184-5 / WO# 225393 / INSTALL PAD FOR BUS SHELTER
93500	3/5/2025	3,124.00	CARLON'S FIRE EXTINGUISHER	INV 240950 / WO# 225485 / ANNUAL PM OPS
				INV 240949 / WO# 225484 / ANNUAL PM SBF
				INV 240945 / WO# 225483 / ANNUAL PM SVT
				INV 240942 / WO# 225482 / ANNUAL PM WTC
				INV 240947 / WO# 225481 / ANNUAL PM MMF
				INV 240948 / WO# 225480 / ANNUAL PM VER
				INV 240944 / WO# 225479 / ANNUAL PM PRC
93501	3/5/2025	18,834.33	CENTER FOR TRANSPORTATION AND	Santa Cruz Battery Electric Bus Deployment 09/01/24-09/30/24
				Santa Cruz Battery Electric Bus Deployment - 07-01-24 - 07-31-24
				Santa Cruz Battery Electric Bus Deployment - 10/01/24 - 10/31/24
				SANTA CRUZ BATTERY ELECTRIC BUS DEPLOYMENT 08/01/24-08/31/24
93502	3/5/2025	204.57	CINTAS CORPORATION NO.2	INV 5255112407 - FIRST AID KIT RESTOCK MMF
93503	3/5/2025	1,102.44	CITY OF SANTA CRUZ FINANCE RRF	INV 12111 / ACCT 2269 / DUMP OCT 24
				INV 11993 / ACCT 2269 - DUMP AUG 24
93504	3/5/2025	32,395.60	CLEAN ENERGY	CREDIT MEMO 12698850 CM FOR INV CE12698850
				INV CE12757556 - DELIVERED 2/07/25
				INV CE12757555 - DELIVERED 2/05/25
				INV CE12757554 - DELIVERED 2/3/25
				INV CE12757557 - DELIVERED 2/10/25
93505	3/5/2025	2,341.45	COAST PAPER & SUPPLY INC.	PLASTIC TRASH BAGS(BLK.)40"X46" 1.5 MIL
				PLASTIC TRASH BAGS(CLR)40"X46" 1.5 MIL
				TOILET PAPER,JUMBO ROLL
				PAPER TOWELS ROLL NON-PERF
				GREEN TORNADO 1 GAL.(PROPRIETARY)
93506	3/5/2025	21,242.48	CROSSLINE SUPPLY, LLC	TRAVEL, TRAINING, OFFICE SUPPLIES
				SEAL,VALVE COVER(8.3/8.9)
				VALVE,FUEL FLOW (8.3/8.9)
				COIL,IGNITION(8.9)
				INV SH65999 / VEH# 11022
				INV SH66000 / VEH# 11025
				INV SH66001 / VEH# 11028
				INV SH66002 / VEH# 2001
				INV SH65973 / VEH# 1209
				INV SH65974 / VEH# 1303
				INV SH65975 / VEH# 2223
				INV SH65981 / VEH# 2214
				INV SH65982 / VEH# 2211
				INV SH65957 / VEH# 0223
				INV SH66365 / VEH# 4207
				INV SH65879 / VEH# 0221
				INV SH65881 / VEH# 1208
				INV SH65882 / VEH# 1304
				INV SH65883 / VEH# 1205
93521	3/5/2025	15,828.42	PACIFIC GAS & ELECTRIC	01/27-02/25/2025 RIVER ST CHARGING STATION ACCT#0779678254-3
93522	3/5/2025	179.00	PHILIP J CROUCH	LABOR TO REPAIR COOLING TUBE
93523	3/5/2025	279.21	SANTA CRUZ AUTO PARTS, INC.	BLADE,WIPER(TRANSIT)
				LAMP,LOW/HIGH BEAM(1123-1127/TRANSIT)
				LOCTITE GREY SILICONE
				BLADE,WIPER
				STP MULTI-PURPOSE CLNR.
				TAPE,MASKING 1.0
				PERMATEX GEAR OIL GSKT. MAKER

# Attachment A

93523	45721	279.21	SANTA CRUZ AUTO PARTS, INC.	FILTER,LUBE(FORD)
				FILTER,LUBE(FOCUS,1123-1127)
93524	3/5/2025	1,061.91	SANTA CRUZ STAFFING, LLC	CSR Zuniga, Week Ending 3/2/25
93525	3/5/2025	1,390.43	SPORTWORKS GLOBAL LLC	HOOK,INSIDE
				HOUSING,ARM INSIDE
				HOOK,SUPPORT ARM OUTER
				SPRING,TORSION
93526	3/5/2025	130.80	SPX TECHNOLOGIES,INC.	BEZEL,WINDOW
				O-RING,SMALL-BILL VALIDATOR
93527	3/5/2025	1,535.80	THE AFTERMARKET PARTS CO LLC	WASHER,SEALING
				AIR SPRING,F/R/C(1782-2034)
				INDICATOR, LIGHT RH
				SEPERATOR,CORK(RADIATOR)
				BRUSH,SET HTR.BLWR.
				CYLINDER,DOOR ENG.ASSIST(511-1594)
93528	3/5/2025	5,233.52	VERIZON WIRELESS	01/23-02/22/2025 WI-FI BUSES ACCT#342570846-00001
93529	3/6/2025	55,706.69	DEPT OF INDUSTRIAL RELATIONS	Assessment for fiscal year July 1, 2024- June 30, 2025
93530	3/7/2025	17.82	AAA BUSINESS SUPPLIES DBA: PALAD	Gel Keyboard Wrist Rest, 18.25 x 2.87, Purple
93531	3/7/2025	850.84	ALWAYS UNDER PRESSURE	INV 103081 / WO# 225429 / MMF REPAIR
93532	3/7/2025	3,592.73	AMAZON CAPITAL SERVICES, INC.	
93533	3/7/2025	548.58	AT&T	INV 23118542 / ACCT 9391060726 / PT TO PT2
93534	3/7/2025	4,465.00	ATHENS INSURANCE SERVICE INC	March 2025 Monthly Fees
93535	3/7/2025	4,520.10	A TOOL SHED, INC.	HEAVY DUTY FORKLIFTS TRANSPORT BUS SHELTERS
93536	3/7/2025	158.86	BFS GROUP LLC	INV 63-0823817 / WO# 225443 / MMF
				INV 63-0823840 / WO# 225443 / MMF
				INV 63-0822917 / WO# 225422 / OPS
				INV 63-0823609 / MMF CLEANING SUPPLIES
				INV 63-0823030 / WO# 225376 / FIELD
				305/85R22.5 18 GDYR G652 RTB TL
				Moount/Dismount Standard 22.5/24.5
				195/65R15 91H TOYO Extensa A/S II BW
				Dismount/Mount Passenger
				Rubber Valve Stem
				Disposal Passenger Tire
				Computer Wheel Balance Passenger
				VALVE
				205/75R16C 10 HANK DYNAPRO HT RH12
				COMPUTER WHEEL BALANCE
				225/65R17 102T GDYR SL ASSURANCE A/S
				DISMOUNT/MOUNT/PASSENGER
				DISPOSAL LIGHT TRUCK
				MOUNT/DISSMOUNT STANDARD 22.5/24.5
				FLAT REPAIR STANDARD
				PLUG/PATCH
				MOUNT/DISMOUNT
				MOUNT/DISMOUNT STANDARD 2.5/24.5
				235/55R17 99H GDYR ASSURANCE
				DISMOUNT/MOUNT
				315/80R22.5 20 GDYR URBAN MAZ BSA EV
				305/70R22.5 MICH XZU2 RTD TL 250 MM
93544	3/7/2025	1,082.40	EMPLOYNET INC	For marketing interns. WeekendDate: 2/23/2025
93545	3/7/2025	36.05	FERGUSON US HOLDINGS, INC.	INV 5795548 / WO# 225422 / OPS URINAL REPAIR
93546	3/7/2025	965.62	GARDA CL WEST, INC.	03/2025 SERVICES ACCT#189686
93547	3/7/2025	13,851.77	GILLIG LLC	LAMP,LOW BEAM(LED)
				LAMP,STEPWELL
				WASHER,FLAT
				GLAZING,WINDOW
				SEALANTS, SIKI ULTRAFast II
				MIRROR,SPOT(4200)
				CAP,RADIATOR(16 LBS)(4200/1900)
				WASHER,CAM HEAD
				MIRROR,SPOT
				KIT,HORN CONTACT SEVERE DUTY
				AIR SPRING,FRONT(4200/1900)
				SPRING,AIR REAR (0121-0422)
				PLUG,DRAIN BAE TRANS(4200)
				DECAL,WATCH YOUR STEP(SPANISH)
				KIT,CHECK VALVE(GILLIG)
				KEY,DOOR COMBO
				HOSE,T-STAT(90)
				BELT,A/C COMPR(1901-0622)
				KIT,AIR DRYER REBUILD(2034)
				ALARM,BACK UP & KNEEL(4200/1900)
				ROD,TORQUE REAR LOWER(0121-0422)
				LINK,DRAG (1900-2001)
				CHAMBER,BRAKE REAR(4201-4210)
				BUSHING,SLACK ADJ. REAR(4200-1900)

# Attachment A

93547	45723	13851.77	GILLIG LLC	WASHER,PIN ACHOR F/R(1900-4200)
				RETAINER,SNAPRING F/R(1900-4200)
				SWITCH,SIGNAL
				ADJUSTER,SLACK R/H REAR(1900-4200)
				CLEVIS,BRAKE CHAMBER
				S CAM,REAR R/H(1900-4200)
				S CAM,REAR L/H(1900-4200)
				BOLT,SEAL RETAINER(4200/1900)
				PIN,CLEVIS(GILLIG)
				SEAL,BRKT.S-CAM F/R(4200/1900)
				WIPER,SEAL REAR(1900-4200)
				WASHER,LOCK REAR(1900-4200)
				GLASS,UPPER
				AIR SPRING,REAR (1900&2000)
93548	3/7/2025	88.12	GRAINGER	HEARING PROTECTOR
				BUMP HAT
				RUBBER BOOT MEN'S, 11, KNEE, BLACK, PR
93549	3/7/2025	19,301.59	HARTFORD LIFE AND ACCIDENT INS	2/2025 LIFE & AD&D POLICY #GLT764002
				2/2025 LTD POLICY #GLT764002
93550	3/7/2025	368.46	LAW OFFICES OF MARIE F. SANG	CL#23008724
93551	3/7/2025	1,769.92	MID VALLEY SUPPLY INC.	BLEACH PURE BRIGHT 1 GAL.(21014)
				CLEANER,STAINLESS 15 OZ.(91780)
				COVER,SEAT TOILET
				MOPHEAD,WET STRING COTTON 24 OZ.
				TOWEL,PAPER SNGL FOLD
93561	3/10/2025	2,543.28	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
93562	3/10/2025	187.38	NORTHERN STAR LENDING LLC	CANTOLAN, J - REF #9ET-AB8-3EF9
93563	3/10/2025	58.40	POST LAKE LENDING INC	URIBE, D - REF #24P-EEA-63BC
93564	3/10/2025	4,116.37	SEIU LOCAL 521	1ST MARCH 2025
93565	3/10/2025	15,908.64	SMART-TRANSPORTATION DIVISION	1ST MARCH 2025
93566	3/10/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
93567	3/11/2025	500.00	Christian Mark (1639)	REIMBURSEMENT
93568	3/11/2025	101.99	Corey Aldridge (1607)	REIMBURSEMENT
93569	3/11/2025	452.92	Corey Aldridge (1607)	REIMBURSEMENT
93570	3/11/2025	479.30	David Medina-Brambila (1640)	REIMBURSEMENT
93571	3/11/2025	133.70	Erlyn Osorio (777)	REIMBURSEMENT
93572	3/4/2025	1,012.61	Holly Alcorn (956)	REIMBURSEMENT
93573	3/11/2025	186.90	Juan Serrano (1184)	REIMBURSEMENT
93574	3/11/2025	217.00	Kathy Martinez (1694)	REIMBURSEMENT
93575	3/11/2025	965.46	Michael Bois (1299)	REIMBURSEMENT
93576	3/11/2025	150.00	Michael Richards (1145)	REIMBURSEMENT
93577	3/11/2025	150.00	Pedro Gutierrez (819)	REIMBURSEMENT
93578	3/11/2025	250.00	Rene Lopez (1285)	REIMBURSEMENT
93579	3/12/2025	186.28	ABC BUS INC	HOSE,HUMP 2.5
				FILTER,FUEL(2316-2318-2322-2333)
				MOTOR,MIRROR(SMALL)
93580	3/12/2025	553.29	AMAZON CAPITAL SERVICES, INC.	
93581	3/12/2025	48.00	CALIFORNIA NEWSPAPERS PARTNER	01/30/2025 LEGAL ADVERTISING ACCT#3453982
93582	3/12/2025	9,872.52	CASEY PRINTING, INC	Printing of Headways Bus Rider's Guide- Spring headways 2025
93583	3/12/2025	4,422.77	CATTO'S GRAPHICS, INC.	For metro flat brim and baseball style hats
				Customer Service Window Perf
93611	3/12/2025	621.24	SAFE-CARD ID SERVICES,INC	Self-Assessed Tax
				S&H
				Fargo 84900 Clear R/T Film for HDP6600(1500 Images)
				Fargo 84912 YMCKK Ribbon for HDP6600 (600prints)
93612	3/12/2025	350.00	SANTA CRUZ RECORDS MNGMT INC	Monthly Shred
				INV 83789 / MONTHLY SHRED / CEC, OPS, MMF, VER
93613	3/12/2025	1,495.75	SANTA CRUZ STAFFING, LLC	CSR Zuniga, Week Ending 3/9/25
93614	3/12/2025	4,645.00	SANTA CRUZ VIBES MEDIA LLC	3-Page Advertisement in 4 issues of Vibes Magazine. Spring Issue
93615	3/12/2025	5,700.00	SHAW YODER ANTWHI	Legislative representation for March 2025
93616	3/12/2025	951.83	SLINGSHOT CONNECTIONS LLC	CSR Benavides - Week Ending 3/2/25
93617	3/12/2025	3,270.60	SMARTSHEET INC.	02/17/2024-02/16/2026 SUBSCRIPTION ACCT#4720 PLAN ID#5543466
93618	3/12/2025	355.02	SPX TECHNOLOGIES,INC.	O-RING,LARGE-BILL VALIDATOR
				BEARING,FLANGED
93619	3/12/2025	1,701.00	SWRCB	APPLICATON 582308 / SITE 138 GOLF CLUB DR & 1200 RIVER STR
93620	3/12/2025	15,588.00	TEXTMARKS INC.	03/01/2025-02/28/2026 SUBSCRIPTION
93621	3/12/2025	2,202.80	THE AFTERMARKET PARTS CO LLC	BOLT,END COVER
				Hatch Assembly
				BLOWER ASM.
				RESISITOR, 24V
				CAP,RADIATOR(10LBS.)
				BLIND,DRIVERS(FRT.)(1782)
93622	3/12/2025	55.60	UNITED PARCEL SERVICE	P/U 07/10 & 07/12/2024 ORG INV DATE 07/20/2024 ACCT#W896X0
93623	3/12/2025	1,755.97	US BANK NATIONAL ASSOCIATION	02/25-03/25/2025 CONTRACT BILLING CONTRACT #500-0723324-000
93624	3/14/2025	45.50	ABC BUS INC	KIT,DESICCANT CARTRIDGE
93625	3/14/2025	8,303.00	ADARIDE.COM LLC	02/2025 ELIGIBILITY SERVICES
93626	3/14/2025	2,652.00	AIRTEC SERVICE INC.	INV 32570 / WO# 223202 / HEAT EXCHANGE MMF

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93627	3/14/2025	1,268.34	AMAZON CAPITAL SERVICES, INC.	
93628	3/14/2025	51,328.25	AVAAP USA LLC	02/2025 SC METRO LIFELINE AMS SOW001
				02/2025 SC METRO LEARNING & OCM
				01/2025 SC METRO LIFELINE AMS SOW001
93629	3/14/2025	4,802.72	BATTERY SYSTEMS INC.	VEHICLE REPAIR PARTS
				CREDIT MEMO 43982406040946 FOR INV 35322403251340 CORE CREDIT
				BATTERY,
				EXCHANGE JUNK CREDIT
				BATTERY FEE
93630	3/14/2025	326.56	CAIG LABORATORIES INC.	TRAVEL, TRAINING, OFFICE SUPPLIES
				CAIG LABS.DEOXIT SPRAY
93631	3/14/2025	176.00	CALIFORNIA NEWSPAPER PARTNERS	Legal Ad for Unclaimed Property-Finance
93632	3/14/2025	5,451.25	CELTIS VENTURES, INC.	Santa Cruz METRO Website Redesign. Services Rendered - 2/1/25 - 2/28/25
				Task Order No. 1009Brand Refresh for February
93633	3/14/2025	21,379.70	CLEAN ENERGY	INV CE12763102 - DELIVERED 2/26/25
				INV CE12763823 - DELIVERED 2/28/25
93634	3/14/2025	3,400.00	COASTAL LANDSCAPING INC.	INV 12274 / MONTHLY LANDSCAPING ALL LOCATIONS
93635	3/14/2025	726.00	EMPLOYNET INC	WD 03/07/2025 Planning
93636	3/14/2025	190.00	FIRST ALARM	INV 878073 / WO# 225522 / WTC SERVICE CALL
93637	3/14/2025	1,208.75	GILLIG LLC	PADDLE,HANDLE ASM. 12 VOLT XPRESS
				DECAL,CNG LARGE
				BULB,12V DASH(GILLIG)
93638	3/14/2025	204.15	GLOBAL WATER TECHNOLOGY INC	INV 142669 / WO# 225408 / OPS PUMP REBUILD
93639	3/14/2025	912.35	GRAINGER	KIT,WATER CLOSET FLUSHOMETER REPAIR
				GRAFFITI REMOVER TOWELS
				INV 9415273615 / HANDHELD SPRAYER / MMF
				BELT,V ROOF FAN
				BARRICADE TAPE, YELLOW 300' L 3"
				LOCK,MASTER LOCK COMBO
				TANK BRUSHES INV 9399407338
93640	3/14/2025	164.61	IRONCOMPANY.COM LLC	FLEXWIPES DISINFECTING GYM EQUIPMENT WIPES
93641	3/14/2025	559.74	J.J.R ENTERPRISES,INC.	HP LASER JET MANAGED MFP E42540F EQUIPMENT: 150624
93642	3/14/2025	3,000.00	JUAN MARINEZ	Taco Truck for Transit Appreciation DayTuesday 18th March 2025
93643	3/14/2025	2,013.00	MARTEZA INC DBA: BUDGET BLINDS	INV 2559 / WO# 225315 / NEW BLINDS FOR RINA'S OFFICE / PRC
93644	3/14/2025	4,057.40	NICKELL FIRE PROTECTION, INC.	INV S007206 / WO# 225522 / WTC NEW PIV
93645	3/14/2025	32,000.00	OXFORD GLOBAL RESOURCES LLC	W/E 01/31/2025 CHARMICHAEL, A 40HRS
				W/E 02/04/2025 CHARMICHAEL, A 40HRS
				W/E 02/14/2025 CHARMICHAEL, A 40HRS
				W/E 02/21 & 02/28/2025 CARMICHAEL, A 80HRS
93646	3/14/2025	176.48	RIVERSIDE LIGHTING, INC.	INV 21739 / WO# 225466 / LIGHT BULBS / PRC
93647	3/14/2025	514.32	SANTA CRUZ MUNICIPAL UTILITIES	ACCT 027-07557-001 / SBF IRRIGATION
				Acrylic Podium
				Service Fee to pay with Credit Card
				ChatGPT Plus Monthly Subscription February 6 - March 6, 2025
				Apple Products for Marketing
				TREADLE,ACCEL.(J.D. 854/855)
				BRACKET,SEAT BELT ATTACHMENT
				SWITCH,MIRROR CNTRL(STARCRAFT)
				BASE,FLOOR MOUNTING BRACKET
				Freight
				Annual Subscription to Yodeck "Enterprise" Plan (01/13/25 - 01/13/26)
				29 Piece Cobalt Jobber Drill Bit Set, 1/16 - 1/2 x 1/64, Shatter Proof
				Coursera Monthly Subscription
				Grants Analyst job posting on governmentjobs.com
				APTA Marketing, Communications & Customer Experience Workshop
93661	3/19/2025	5,310.72	BATTERY SYSTEMS INC.	VEHICLE REPAIR PARTS
				BATTERY,
				EXCHANGE JUNK CREDIT
				BATTERY FEE
93662	3/19/2025	885.97	BFS GROUP LLC	INV 55-0944412 / WO# 225393 / CONCRETE
				INV 63-0822148 / WO# 225393 / FIELD
				INV 63-0822143 / WO# 225393 / CONCRETE
				INV 55-0944214 / WO# 225393 / DRILL BIT SET
				INV 55-0944216 / WO# 225393 / REBAR
				INV 55-0944110 / WO# 225393 / FIELD
				INV 63-0824520 / WO# 225313 / WTC
				INV 63-0824879 / WO# 225313 / WTC
				INV 63-0825617 / WO# 225313 / SHUT OFF VALVE
				INV 63-0824393 / WO# 225458 / CABLE TIES
				INV 63-0824150 / WO# 225458 / CABLE TIES
				INV 63-0825696 / WO# 225549 / PROPANE
				INV 63-0821879 / WO# 225396 / FIELD
				INV 63-0823105 / WO# 225398 / PRC
				INV 63-0824889 / WO# 225512 / FIELD
				INV 63-0823558 / WO# 225425 / OPS
				INV 63-0822315 / BUCKET / MMF
93663	3/19/2025	3,928.41	CATTO'S GRAPHICS, INC.	For Carhartt Work Jacket

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93663	45735	3928.41	CATTO'S GRAPHICS, INC.	PART 2130 - 168 RICHARDSON 7-PANEL TRUCKER CAP, NAVY EMBROIDERY - REPEAT DESIGN SETUP
				PART 2523 - 6006 YP CLASSICS 5-PANEL TRUCKER CAP, NAVY RFTC Signs (new substrate)
93664	3/19/2025	8,264.65	CENTER FOR TRANSPORTATION AND	2/01-25-2/28/25 HYDROGEN BUILD PROJECT MANAGEMENT
93665	3/19/2025	648.61	CINTAS CORPORATION NO.2	INV 5258785105 / FIRST AID KIT RESTOCK / OPS
				INV 5258785104 / FIRST AID KIT RESTOCK / SBF
				INV 5247656105 / FIRST AID KIT RESTOCK / PRC
93666	3/19/2025	900.00	CITY OF SANTA CRUZ/PARKING	CS April 2025 Parking Permits
93667	3/19/2025	2,031.76	CITY OF SANTA CRUZ-FINANCE DEP	APR 25 RENT
93668	3/19/2025	6,961.09	CITY OF SANTA CRUZ - PLANNING	PERMIT B22-0084 / PERMIT FEE FOR AUTOMATIC GATE
93669	3/19/2025	45,756.68	CLEAN ENERGY	INV CE12764717 - DELIVERED 3/03/25
				INV CE12764719 - DELIVERED 3/05/25
				INV CE12764720 - DELIVERED 3/10/25
				INV CE12764718 - DELIVERED 3/07/25
93670	3/19/2025	780.32	COAST PAPER & SUPPLY INC.	PAPER TOWELS ROLL NON-PERF
93671	3/19/2025	172.32	COMCAST BUSINESS	ACCT 8155-10-034-1198392 / CEC INTERNET
93672	3/19/2025	305.00	COMMUNITY TELEVISION OF	Regular Board meeting coverage on January 24, 2025
93673	3/19/2025	4,168.06	CUMMINS, INC	SEAL, VALVE COVER(8.3/8.9)
				CREDIT MEMO Y9-241120026 FOR INV Y9-18217
				CREDIT MEMO Y9-250130193 FOR INV Y9-241013444
				CREDIT MEMO Y9-91807 FOR INV Y9-88878
				CREDIT MEMO Y9-241224121 FOR INV FY9-73617
				CREDIT MEMO Y9-241120027 FOR INV Y9-241017078
				CREDIT MEMO Y9-250130195 FOR INV Y9-241013443
				CREDIT MEMO Y9-90739 FOR INV Y9-88356
				CREDIT MEMO Y9-241120023 FOR INV Y9-241017071
				CREDIT MEMO Y9-90357 FOR INV Y9-84287
				CREDIT MEMO Y9-241224125 FOR INV Y9-241119118
				Outside Repair Services INV # Z1-250373172 VEH # 11028
				PUMP, WATER(8.9/L9N)(1739/1782/2034)
				SPACER, EXH. MANIFOLD (4201-4210)
				KIT, COMPR. CYL. HEAD(1491-1782)
				CORE CREDIT INV-100-2137553
93674	3/19/2025	1,360.00	EXPRESS SERVICES INC	Weekend date 3/2/2025 - HR
93675	3/19/2025	25,533.37	FLYERS ENERGY, LLC	INV CFS-4187258 / FUEL FOR PC VEH 3/1-3/15
				INV CFS-4187257 / FUEL FOR STAFF VEH
				INV CFS-4170229 / FUEL FOR STAFF VEH
				INV CFS-4170230 / FUEL FOR PC VEH 2/15-2/28
93676	3/19/2025	15,000.00	FREEDOM ASSOCIATES, LLC	APR 25 RENT
93677	3/19/2025	1,105.19	J.J.R ENTERPRISES, INC.	HP TONER EQUIP: 139744 ACCT#SC165
				LEXMARK TONER EQUIP: 150463 ACCT#SC165
				HP TONER EQUIP: 150521 ACCT#SC165
				HP TONER EQUIP: 139746 ACCT#SC165
93678	3/19/2025	2,512.69	MGP XI REIT, LLC	APR 25 RENT
93679	3/19/2025	656.30	MPRESS DIGITAL, INC	METRO - Pocket Schedule Posters: Stop 904 Diridon
				Pocket Schedule Posters. Original invoice date 12/9/24
93680	3/19/2025	5,836.00	OVERHEAD DOOR CO. OF SALINAS	REPLACE MOTOR ON BAY 1
93681	3/19/2025	412.86	SCMTD PETTY CASH - OPS	OPS PETTY CASH REPLENISHMENT
93682	3/19/2025	4,150.00	SONIA MENDEZ-PACHECO	INV 1392 / WO# 225331 / 2ND FLOOR VER OFFICES
				EXTENDED SERVICES FOR WATER DAMAGE AND HUMIDIFIER SET-UP
93683	3/19/2025	17,284.24	SOQUEL III ASSOCIATES	APR 25 RENT
93684	3/19/2025	170.85	UNITED PARCEL SERVICE	PICKUP 01/28/2025 ACCT#W896X0
				PICKUP 02/17/2025 ACCT#W896X0
				PICKUP 02/24 & 02/27/2025 ACCT#W896X0
93685	3/21/2025	650.00	ALLARD'S SEPTIC SERVICE	INV 8670 / WO# 225575 / GREASE PUMPOUT WTC
93686	3/21/2025	7,904.03	AT&T	X2217 OCEAN TO LOMA PRIETA/LP 02/19/2025-03/18/2025
				CALNET 02/19/25-08/18/25
				INV 23203848 / ACCT 9391029202 / MAIN ACCT
				INV 23204106 / ACCT 9391053728 / OPS ELEVATOR
93687	3/21/2025	75.62	BATTERIES PLUS #314	INV P80899269 / WO# 225520 / BATTERIES FIELD
93688	3/21/2025	26.25	BRASS KEY LOCKSMITH INC	INV 273 / RECEIPT 137026 / WO# 225499 / MMF
93689	3/21/2025	400.58	DEMA ENGINEERING CO	100.15K METERING TIP KIT-REGULAR
				633GAP.B4 BLEND CENTER 4GPM
93690	3/21/2025	224.00	DEPARTMENT OF JUSTICE	01/2025 Fingerprints Cust #142316
				02/2025 Fingerprints Cust #142316
93691	3/21/2025	3,469.85	DUNN-EDWARDS CORPORATION	INV 2212A05416 / WO# 225453 / FIELD PAINT
93692	3/21/2025	2,331.80	EMPLOYNET INC	CSR Lara Martinez Week Ending 3/9/25
				For marketing interns. WeekendDate: 3/9/2025
93693	3/21/2025	53.97	FRONTIER COMMUNICATIONS - 3025	ACCT 209-025-0541-061302-5 / SKYLINE TO RIVER
93694	3/21/2025	68.12	FRONTIER COMMUNICATIONS - 6145	03/13/25 -04/12/25 SKYLINE TO OCEAN
93695	3/21/2025	12,864.22	GILLIG LLC	FILTER, HEATER/DEFROSTER(4200/1900)
				FIRST AID KIT
				SENSOR, ABS F/R(854)
				DECAL, CNG LARGE
				SLIDER ASY, DRIVERS RH
				REGULATOR, VOLTAGE (1900'S, 2001)

# Attachment A

93695	45737	12864.22	GILLIG LLC	ACCUMULATOR, TRANS.
				LIGHT STRIP, 72IN LED 24V
				VALVE ASSY, HEATER WAT
				PLUG, DRAIN DIF
				NUT, CASTLE
				VALVE, COOLANT FILTER((1900-4200)
				BLIND, DRIVERS (SIDE)(1900'S)
				O-RING, HYD. FILTER(ALL)
				FILTER, HYDRAULIC(4200/1900)
				KIT, DESSICANT CARTRIDGE(4200/1900)
				KIT, AIR DRYER MAINT. (4200/1900)
				MODULE, BMPR, REAR C/S(1782)
				CHAMBER, BRAKE FRONT(4201-4210)
				RELAY, WIPER
				INVENTORY ORDER
				CLOSEOUT BRACKET FAIRING
				PIPE, COOLANT DEF SYS
				CLAMP, TWIN 3/4IN X 3/4IN
				BLIND, DRIVERS(SIDE)(4200)
				TREAD, ASM, LU6 RAMP
93696	3/21/2025	295.32	GRAINGER	GRAFFITI REMOVER(ITW DYMON)
				FESTOON END CLAMP 1/4"
				ABSORBENT 25LB DIATOMACEOUS EARTH
				CASTER, SWIVEL (METAL)
93697	3/21/2025	39,607.74	HANSON BRIDGETT LLP	TRO Matter # 032117.006047
				TRO Matter # 032117.006046
				TRO Matter # 032117.006048
				Discrimination Claim Matter # 032117.006049
				Retainer for February 2025
				Procurement Department Assistance Matter # 032117.004002
				Pacific Station Redevelopment Project Matter # 032117.005001
93698	3/21/2025	6,085.01	KELLEY'S SERVICE INC.	VEHICLE REPAIR PARTS
				FILTER, LUBE(TRANSIT/1717)
				LUBRICANT, CALIPER
				PERMATEX ADHESIVE(BLUE)
				PERMATEX CLEAR SILICONE
				STANDARD DIELECTRIC
				BATTERY, SIDE TERMINAL
				CALIFORNIA BATTERY FEE
				OIL, MOTOR(5W-30SYN)
				BRAKE PARTS CLEANER
				BATTERY, AGM(OTCA)
				BATTERY, AGM(OTCA)BLK
				KIT, BRAKE PAD REAR(1701-1711)
				ROTOR, REAR(1701-1711)
				STP MULTI-PURPOSE CLNR.
				HOSE FLEX 1 1/2" X 1 1/2" X 22"
				LAMP, FOG(LOW FLOOR)
				FILTER, P/S (2601/2602/2218)
				KIT, BALL JOINT LWR FRNT(PC1701-1711)
				PAINT, GLOSSY WHITE
				VEH#1708 W/O#333292
93699	3/21/2025	714.32	KIMBALL MIDWEST	INV 103096639 INVENTORY ORDER
93700	3/21/2025	2,723.25	KJRB, INC.	INV 25-79813 / WO# 225253 / 2 BUS SHELTER INSTALLS
				02/26/2025 TOW VEH#11027
				CL#205008576
93701	3/21/2025	1,094.40	LAW OFFICES OF MARIE F. SANG	INV 54493 / MMF - GAS DETECTION / SERVICES THRU 1/26/25
93702	3/21/2025	78,884.54	MARK THOMAS & COMPANY, INC	INV 54199 / MMF GAS DETECTION / SERVICES THRU 12/31/24
				INV 53832 / MMF GAS DETECTION / SERVICES THRU 11/24/24
				INV 54490 / WTC LOT / SERVICES THRU 1/26/25
				INV 54197 / WTC LOT / SERVICES THRU 12/31/24
				INV 53831 / WTC LOT / SERVICES THRU 11/24/24
				INV 54778 / WTC LOT / SERVICES THRU 2/23/25
				INV 54779 / MMF GAS DETECTION / SERVICES THRU 2/23/25
93703	3/21/2025	240.75	MAXIMUM OIL SERVICE LLC	INV 65734 / HAZARDOUS WASTE USED OIL / MMF
93704	3/21/2025	846.58	MID VALLEY SUPPLY INC.	PAPER, TOILET 2PLY
				JOY COMMERCIAL DISH SOAP 38 OZ. (45114)
				KIMBERLY CLARK WYPALL L40(05790)
				BOTTLE, SPRAY TRIGGER 24 OZ.
93705	3/21/2025	1,223.56	MISSION UNIFORM	Uniforms, Linen & Laundry Services
				INV 523432727 / TOWELS, MOPS, MATS
				TOWELS VMU/VSW
				UNIFORM PANTS VMU/VSW
				UNIFORMS VMU/VSW
				INV 523475397 / TOWELS, MOPS, MATS / MMF
				Survey Instruments, Survey Administration, Data Processing and Analysis Reporting
93706	3/21/2025	39,963.50	MOORE & ASSOCIATES INC	

# Attachment A

93707	3/21/2025	3,000.00	PACIFIC GAS & ELECTRIC	NOTIFICATION 130928698 / 809 W BEACH ST WATSONVILLE
93708	3/21/2025	12,266.86	PHOENIX CARS LLC	147-6148 - COMPRESSOR, V2T TRANSIT, HYDROVANE, 7 BAR (100 PSIG)
				050324 - ROTOR BOLT M14X150X50/40-10.9 SHCS PATCH WHEEL END AXLE
				050323 - ROTOR WASHERS, 59X.97X.09 WSHR WHEEL END AXLE
				050389 - SHOULDER BOLT M16X150X58/19-10.9 HHCS BRAKES AXLE
				000306 - VALVE PUSH PULL PP-1
				050382 - LEFT CALIPER BRAKES AXLE
				MOUNTING BOLT VIS HM16X150X45X45 6G10-9 PHOS, BRAKES AXLE
				014032 - LIGHT RED LED FLAT LENS 24V
				018094 - SPKR 4A POLYCONE & RUBB SURRND, 4 OHM
				050386 - SADDLE BLT M16X150X60/35-10.9 HHCS BRAKES AXLE
93709	3/21/2025	204.80	PORTOLA SYSTEMS, INC.	Office 365 Extra File Storage - 1TB (Governmental Community Cloud Pricing) [NewCommerce Experience]Commitment Term: 1 YearBilling Term: Monthly-item sku MST-NCE-ESL-C100
93710	3/21/2025	436.59	POWER BUSINESS TECHNOLOGY LLC	01/25-02/24/25 CONTRACT USAGE FOR CONTRACT # CT4236-01
				TONER FOR EQUIPMENT # PB2690 ACCT # SC24
				TONER WASTE CONTAINER FOR EQUIPMENT # PB14733 ACCT # SC24
93711	3/21/2025	500.00	QUADIENT FINANCE USA INC	CS Postage Reload 3/5/25
93712	3/21/2025	42.32	RIVERSIDE LIGHTING, INC.	INV 22766 / WO# 225555 / OPS
93713	3/21/2025	2,170.62	ROMAINE ELECTRIC CORP	ALTERNATOR(EMP)
				ALTERNATOR(24V)
93714	3/21/2025	868.00	SANTA CRUZ STAFFING, LLC	CSR Zuniga, Week Ending 3/16/25
93715	3/21/2025	645.69	SCOTTS VALLEY WATER DISTRICT	ACCT 010072-000 / SVT
				ACCT 005533-000 / SVT
93716	3/21/2025	1,043.70	SLINGSHOT CONNECTIONS LLC	CSR Benavides, Week Ending 3/16/25
93717	3/21/2025	242.55	TERRYBERRY CO., LLC	Employee anniversary gift for Lynn Hersey
93718	3/21/2025	603.82	THE HOSE SHOP, INC	Hose, fittings (brass, plastic and steel) and parts, materials, supplies
93719	3/21/2025	215.25	UNITED PARCEL SERVICE	P/U 02/28, 03/07, 03/10, 03/12/2025 ACCT#W896X0
93720	3/21/2025	72.00	WORKFORCEQA, LLC	Pre emp Workforce -02/2025 - DOT/Drug Test
				Prof & Tech Workforce -02/2025 -DOT/Drug Test
93721	3/21/2025	84.00	Adrian Jimenez (1120)	REIMBURSEMENT
93722	3/21/2025	250.00	Arturo Valdes Rocha (1171)	REIMBURSEMENT
93723	3/21/2025	1,022.88	Corey Aldridge (1607)	REIMBURSEMENT
93724	3/21/2025	1,125.85	Danielle Giagola (1240)	REIMBURSEMENT
93725	3/21/2025	3,817.84	Daniel Zaragoza (764)	REIMBURSEMENT
93726	3/21/2025	150.00	Edgar Garcia Ramos (1276)	REIMBURSEMENT
93727	3/21/2025	30.09	Eduardo Montesino (584)	REIMBURSEMENT
93728	3/21/2025	1,475.10	Greg Strecker (1518)	REIMBURSEMENT
93729	3/21/2025	2,520.75	Greg Strecker (1518)	REIMBURSEMENT
93730	3/21/2025	1,918.70	Joe Carranco (1096)	REIMBURSEMENT
93731	3/21/2025	506.77	John Urgo (1233)	REIMBURSEMENT
93732	3/21/2025	2,121.03	Leonardo Pena (632)	REIMBURSEMENT
93733	3/21/2025	500.00	Marco Carlos-Hernandez (1633)	REIMBURSEMENT
93734	3/21/2025	55.86	Max Valera (1277)	REIMBURSEMENT
93735	3/21/2025	199.77	Suzie Mistry (1400)	REIMBURSEMENT
93736	3/21/2025	79.39	Suzie Mistry (1400)	REIMBURSEMENT
93737	3/21/2025	150.00	Wesley Guild (995)	REIMBURSEMENT
93738	3/25/2025	770.93	DEPARTMENT OF TREASURY INTERNA	CASE#83-4074956 XXX-XX-1075
93739	3/25/2025	543.49	FRANCHISE TAX BOARD	ID: 1102280612
				ID: 2120138432
				ID: JK-336-1395
93740	3/25/2025	2,538.93	HARTFORD LIFE AND ACCIDENT INS	AD&D - VOLUNTARY LIFE
93741	3/25/2025	4,092.36	SEIU LOCAL 521	2ND MARCH 2025
93742	3/25/2025	15,670.45	SMART-TRANSPORTATION DIVISION	2ND MARCH 2025
93743	3/25/2025	138.13	U.S. DEPARTMENT OF THE TREASURY	TRACKING #WG2647455
93744	3/28/2025	99.40	ABACHERLI, ARLETTE	Retiree Reimbursement - April
93745	3/28/2025	29.23	ADAMS, ELLEN	Retiree Reimbursement - April
93746	3/28/2025	24.38	ANN, DORICE	Retiree Reimbursement - April
93747	3/28/2025	20.42	ARCHIBEQUE, ELEANOR	Retiree Reimbursement - April
93748	3/28/2025	48.76	BAN, MARK	Retiree Reimbursement - April
93749	3/28/2025	22.11	BARRY, BARTHOLOMEW	Retiree Reimbursement - April
93750	3/28/2025	22.11	BLAIR, GARY	Retiree Reimbursement - April
93751	3/28/2025	29.23	BLIGHT, KAREN	Retiree Reimbursement - April
93752	3/28/2025	58.47	BRONDSTATTER, WALLACE	Retiree Reimbursement - April
93753	3/28/2025	58.47	BROWN, ERNEST	Retiree Reimbursement - April
93754	3/28/2025	22.11	BYTHEWAY, MARY	Retiree Reimbursement - April
93755	3/28/2025	22.11	CARLSON, MERRYL	Retiree Reimbursement - April
93756	3/28/2025	29.23	CLARKE, PATRICIA	Retiree Reimbursement - April
93757	3/28/2025	29.23	CONTRERAS-NAVARRO, FRANCISCO	Retiree Reimbursement - April
93758	3/28/2025	29.23	CRAMBLETT, LAWRENCE	Retiree Reimbursement - April
93759	3/28/2025	29.23	CRAWFORD, TERRI	Retiree Reimbursement - April
93760	3/28/2025	58.47	CUMMINS, MAJOR	Retiree Reimbursement - April
93761	3/28/2025	47.43	DEVIVO, WILLIAM	Retiree Reimbursement - April
93762	3/28/2025	29.23	DORFMAN, IRIS	Retiree Reimbursement - April
93763	3/28/2025	22.11	DRAKE, JUDITH	Retiree Reimbursement - April

# Attachment A

93764	3/28/2025	22.11	ELIA, LARRY	Retiree Reimbursement - April
93765	3/28/2025	58.47	ESCARCEGA, MIGUEL	Retiree Reimbursement - April
93766	3/28/2025	17.15	FALLAU, NICHOLAS	Retiree Reimbursement - April
93767	3/28/2025	17.15	FLAGG, PAULA	Retiree Reimbursement - April
93768	3/28/2025	22.11	GALLOWAY, SCOTT	Retiree Reimbursement - April
93769	3/28/2025	22.11	GARBEZ, MANNY	Retiree Reimbursement - April
93770	3/28/2025	22.11	GOSE, JOHN	Retiree Reimbursement - April
93771	3/28/2025	48.76	GRANADOS-BOYCE, MARIA	Retiree Reimbursement - April
93772	3/28/2025	44.22	GROSJEAN, DOUGLAS	Retiree Reimbursement - April
93773	3/28/2025	22.11	HAMM, CAROLYN	Retiree Reimbursement - April
93774	3/28/2025	22.11	HERNANDEZ, MARGARITO	Retiree Reimbursement - April
93775	3/28/2025	47.43	HERSHEY, ANDREA	Retiree Reimbursement - April
93776	3/28/2025	29.23	HICKLIN, LUCILLE	Retiree Reimbursement - April
93777	3/28/2025	58.47	HOLCOMB, MICHAEL	Retiree Reimbursement - April
93778	3/28/2025	58.47	HYMAN, JOE	Retiree Reimbursement - April
93779	3/28/2025	48.76	JACINTO, FRANK	Retiree Reimbursement - April
93780	3/28/2025	29.23	JAHNKE, EILEEN	Retiree Reimbursement - April
93781	3/28/2025	58.47	KALE, RICKEY	Retiree Reimbursement - April
93782	3/28/2025	20.42	LEGORRETA, PETE	Retiree Reimbursement - April
93783	3/28/2025	29.23	LOGIUDICE, FRED	Retiree Reimbursement - April
93784	3/28/2025	103.04	LORENZANO, JAMES	Retiree Reimbursement - April
93785	3/28/2025	44.83	LUNA, SUZANNE	Retiree Reimbursement - April
93786	3/28/2025	27.31	MCDONALD, JANIE	Retiree Reimbursement - April
93787	3/28/2025	22.11	MCDONALD, KEVIN	Retiree Reimbursement - April
93788	3/28/2025	22.11	MESECK, MARGARITA	Retiree Reimbursement - April
93789	3/28/2025	29.23	MEYER, DIANE	Retiree Reimbursement - April
93790	3/28/2025	22.11	MILLER, FOREST	Retiree Reimbursement - April
93791	3/28/2025	33.60	MILLER, MARY	Retiree Reimbursement - April
93792	3/28/2025	16.84	MITCHELL, LISA	Retiree Reimbursement - April
93793	3/28/2025	29.23	MORGAN, JEANETTE	Retiree Reimbursement - April
93794	3/28/2025	91.18	MULLIS, MICHAEL	Retiree Reimbursement - April
93795	3/28/2025	29.23	MUNGIOLI, LARRY	Retiree Reimbursement - April
93796	3/28/2025	29.23	NABOR, GLEN	Retiree Reimbursement - April
93797	3/28/2025	29.23	O'HAGIN, JUSTINA	Retiree Reimbursement - April
93798	3/28/2025	58.47	OJEDA, ROBERTO	Retiree Reimbursement - April
93799	3/28/2025	99.40	OWENS, ROLAND	Retiree Reimbursement - April
93800	3/28/2025	58.47	PARHAM, WALLACE	Retiree Reimbursement - April
93801	3/28/2025	29.23	PETERS, TERRIE	Retiree Reimbursement - April
93802	3/28/2025	48.76	PRINCE, PETER	Retiree Reimbursement - April
93803	3/28/2025	58.47	PRUDDEN, RICHARD	Retiree Reimbursement - April
93804	3/28/2025	22.41	REED, KATHY	Retiree Reimbursement - April
93805	3/28/2025	48.76	REGAN, MICHAEL	Retiree Reimbursement - April
93806	3/28/2025	18.80	RODRIGUEZ, VALENTIN	Retiree Reimbursement - April
93807	3/28/2025	73.80	ROWE, RUBY	Retiree Reimbursement - April
93808	3/28/2025	48.76	RUIZ, ESTEVAN	Retiree Reimbursement - April
93809	3/28/2025	48.76	SALGUEIRO, MICHAEL	Retiree Reimbursement - April
93810	3/28/2025	29.23	SANDOVAL, ANGEL	Retiree Reimbursement - April
93811	3/28/2025	48.76	SERRATO, JUAN	Retiree Reimbursement - April
93812	3/28/2025	87.21	SLATER, ROBYN	Retiree Reimbursement - April
93813	3/28/2025	44.22	SWART, RANDY	Retiree Reimbursement - April
93814	3/28/2025	58.47	THOMAS, RUSSELL	Retiree Reimbursement - April
93815	3/28/2025	29.23	TOVAR, SERENA	Retiree Reimbursement - April
93816	3/28/2025	58.47	VANDERZANDE, ED	Retiree Reimbursement - April
93817	3/28/2025	22.11	WADSWORTH, RITA	Retiree Reimbursement - April
93818	3/28/2025	58.47	WHITNEY, LUCERE	Retiree Reimbursement - April
93819	3/28/2025	24.38	WU, PETER	Retiree Reimbursement - April
93820	3/28/2025	29.23	WYANT, JUDI	Retiree Reimbursement - April
93821	3/28/2025	29.23	YANCY, TERRY	Retiree Reimbursement - April
93822	3/28/2025	54.39	ZENKER, JEFFREY	Retiree Reimbursement - April
Grand Total				\$ 1,474,118.51



# Attachment A



## MARCH 2025 ACH PAYMENTS

Payment Type	Payment Date	Payee	Payment Amount	Line Item Description
EFT	3/28/2025	AGUIRRE, CIRO	\$ 17.15	Retiree Reimbursement - April
EFT	3/28/2025	AITKEN, ANGELA	\$ 117.02	Retiree Reimbursement - April
EFT	3/28/2025	ALLEN, ROBERT	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	ANDRADE, GERALD	\$ 48.76	Retiree Reimbursement - April
EFT	3/28/2025	ARCHIBEQUE, JUANITA	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	AVILES, PATRICIA	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	BASS, BETTY	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	BOYD, MICHAEL	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	BREGANTE, BATTISTA	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	BRONSTATTER,	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	BROWN, KENNETH	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	BURKET, JANET	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	CANALES, DONNA	\$ 34.31	Retiree Reimbursement - April
EFT	3/28/2025	CAPELLA, KATHLEEN	\$ 48.76	Retiree Reimbursement - April
EFT	3/28/2025	CASANEGA, RICHARD	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	CAVATAIO, PASQUALE	\$ 44.22	Retiree Reimbursement - April
EFT	3/28/2025	CENTER, DOUGLAS	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	CHANDLEY, PAUL	\$ 99.40	Retiree Reimbursement - April
EFT	3/28/2025	CLAYTON, MICHAEL	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	COTTER, ROBERT	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	CRUISE, RICHARD	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	CUMMINGS, PATRICIA	\$ 48.76	Retiree Reimbursement - April
EFT	3/28/2025	DEAN, RONALD	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	DIAZ, OLIVIA	\$ 80.92	Retiree Reimbursement - April
EFT	3/28/2025	DOBBS, LILLIAN	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	EMERSON, WILLIAM	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	FENN, MARILYN	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	FLORES, JUAN	\$ 80.92	Retiree Reimbursement - April
EFT	3/28/2025	FLOREZ, ROSIE	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	FORRESTER,	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	FRANCIS, RUFUS	\$ 34.31	Retiree Reimbursement - April
EFT	3/28/2025	GABRIEL, RICHARD	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	GABRIELE, BERNARD	\$ 16.84	Retiree Reimbursement - April
EFT	3/28/2025	GABRIELE, CATHLEEN	\$ 16.84	Retiree Reimbursement - April
EFT	3/28/2025	GALE, TERRY	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	GARCIA, SAMUEL	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	GROBMAN, BRUCE	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	HERNANDEZ, JUAN	\$ 48.76	Retiree Reimbursement - April
EFT	3/28/2025	HILL, ANDREW	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	HILTNER, THOMAS	\$ 103.04	Retiree Reimbursement - April
EFT	3/28/2025	JUSSEL, PETE	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	KAMEDA, TERRY	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	KELLY, ELOISE	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	KONNO, DAVID	\$ 40.83	Retiree Reimbursement - April
EFT	3/28/2025	LAWSON, LOIS	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	LEFFLER, JEAN	\$ 29.23	Retiree Reimbursement - April
EFT	3/28/2025	LONGNECKER, LLOYD	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	LUCIER, MARILYN	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	LYNCH, GLENN	\$ 58.47	Retiree Reimbursement - April
EFT	3/28/2025	MACHADO, MARGARET	\$ 22.11	Retiree Reimbursement - April
EFT	3/28/2025	MALPHRUS, BRENDA	\$ 24.38	Retiree Reimbursement - April

## Attachment A

EFT	3/28/2025	MARTIN, DAWN	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	MARTINEZ, MANUEL	\$	116.03	Retiree Reimbursement - April
EFT	3/28/2025	MARTINEZ, MARK	\$	48.76	Retiree Reimbursement - April
EFT	3/28/2025	MCFADDEN, IAN	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	MCHALE, BRIAN	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	MELLON, JOHN	\$	22.11	Retiree Reimbursement - April
EFT	3/28/2025	MOREAU, DAVID	\$	99.40	Retiree Reimbursement - April
EFT	3/28/2025	MORR, BONNIE	\$	48.76	Retiree Reimbursement - April
EFT	3/28/2025	MUNGUIA, GUSTAVO	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	NAUKKARINEN, JUKKA	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	NELSON, EDWARD	\$	22.11	Retiree Reimbursement - April
EFT	3/28/2025	NELSON, RICHARD	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	NIETO, MANUEL	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	NORTH, JEFFREY	\$	99.40	Retiree Reimbursement - April
EFT	3/28/2025	NORTHON, M	\$	142.23	Retiree Reimbursement - April
EFT	3/28/2025	O'DONNELL, SHAWN	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	OROZCO, RICHARD	\$	116.03	Retiree Reimbursement - April
EFT	3/28/2025	ORTEGA, MANUELA	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	PAULSON, STEVEN	\$	91.46	Retiree Reimbursement - April
EFT	3/28/2025	PEREZ, ANTONIO	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	PHILLIPS, THOMAS	\$	2.74	Retiree Reimbursement - April
EFT	3/28/2025	PICARELLA, FRANCIS	\$	22.11	Retiree Reimbursement - April
EFT	3/28/2025	POLANCO, JOSE	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	PRECIADO, MARY LOU	\$	22.11	Retiree Reimbursement - April
EFT	3/28/2025	PRICE, HARRY	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	PRINCE, DEBRA	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	PYE, GINA	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	RAMIREZ, MANUEL	\$	17.15	Retiree Reimbursement - April
EFT	3/28/2025	RHODES, BRUCE	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	ROCHA, SHERRI	\$	24.38	Retiree Reimbursement - April
EFT	3/28/2025	ROSS, ELISABETH	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	ROSS, EMERY	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	ROY, ARLEN	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	RYLANDER, REED	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	SANCHEZ, ASCENCION	\$	103.04	Retiree Reimbursement - April
EFT	3/28/2025	SCARGILL, RAYMOND	\$	48.76	Retiree Reimbursement - April
EFT	3/28/2025	SCHRAEDER, PAUL	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	SCILLA, JOSEPH	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	SILVA, EDUARDO	\$	22.11	Retiree Reimbursement - April
EFT	3/28/2025	STARKEY, THOMAS	\$	24.38	Retiree Reimbursement - April
EFT	3/28/2025	STICKEL, THOMAS	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	TERESI, CHARMIEL	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	TOLENTINO, SALVADOR	\$	44.83	Retiree Reimbursement - April
EFT	3/28/2025	TRENT, VICKI	\$	24.38	Retiree Reimbursement - April
EFT	3/28/2025	TUTTLE-CALLIS, CHERI	\$	103.04	Retiree Reimbursement - April
EFT	3/28/2025	VALDEZ, JOSE	\$	48.76	Retiree Reimbursement - April
EFT	3/28/2025	VAN DE VEER, JOHN	\$	91.18	Retiree Reimbursement - April
EFT	3/28/2025	VEST, SHELLY	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	VONWAL, YVETTE	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	WALTER, KEVIN	\$	44.22	Retiree Reimbursement - April
EFT	3/28/2025	WHITE, LESLIE	\$	29.23	Retiree Reimbursement - April
EFT	3/28/2025	WILLIS, GREGORY	\$	117.02	Retiree Reimbursement - April
EFT	3/28/2025	WILSON, BONNIE	\$	58.47	Retiree Reimbursement - April
EFT	3/28/2025	WOODBIDGE,	\$	99.40	Retiree Reimbursement - April
EFT	3/28/2025	YEO, BILL	\$	80.92	Retiree Reimbursement - April
EFT	3/31/2025	ECOLANE USA, INC-CID	\$	13,399.50	01/01/2025-06/30/2025 MAINTENANCE
<b>TOTAL</b>			<b>\$</b>	<b>18,306.91</b>	



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS MEETING MINUTES\*  
MARCH 28, 2025 – 9:00 AM**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, March 28, 2025, as a hybrid meeting.

The Board Meeting agenda packet can be found online at [www.SCMTD.com](http://www.SCMTD.com). \*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmtd.com](mailto:accessibility@scmtd.com).

**1 CALLED TO ORDER** at 9:03 AM by Board Chair Downing.

**2 SAFETY DEBRIEF**

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing the evacuation routes in response to a fire, earthquake, medical emergency, and active shooter.

**3 ROLL CALL**

Director Martinez announced she is participating remotely for just cause under AB 2449 due to the need to provide care for an ill child.

The following Directors were **present**, representing a quorum:

**Director Rebecca Downing**

Director Jimmy Dutra

**Director Shebreh Kalantari-Johnson**

**Director Manu Koenig**

**Director Fabian Leonor**

**Director Donna Lind**

**Director Martinez**

**Director Scott Newsome**

**Director Melinda Orbach**

Director Quiroz-Carter

**Director Mike Rotkin**

Ex-Officio Director Alta Northcutt

**Ex-Officio Director Edward Reiskin**

Corey Aldridge

Nicole Witt

**County of Santa Cruz**

City of Watsonville

**City of Santa Cruz**

**County of Santa Cruz**

**County of Santa Cruz**

**City of Scotts Valley**

**County of Santa Cruz**

**City of Santa Cruz**

**City of Capitola**

City of Watsonville

**County of Santa Cruz**

Cabrillo College

**UC Santa Cruz**

CEO/General Manager

General Counsel

**4 RECESS TO SCCIC MEETING** at 9:12 AM by Board Chair Downing.

SCCIC President Kalantari-Johnson presided over the annual meeting.

**5 RECONVENED TO BOARD OF DIRECTORS MEETING** at 9:15 AM by Board Chair Downing.

**6 ANNOUNCEMENTS**

- 6.1 Today's meeting was broadcast by Community Television of Santa Cruz County.
- 6.2 Hector Guzman of Language Line Services provided Spanish interpretation services.

**7 BOARD OF DIRECTORS COMMENTS**

Director Lind thanked METRO for cooperating with Scotts Valley law enforcement when several cars were broken into at the Cavallaro Transit Center. She appreciated staff providing camera footage.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Brian Peoples, Trail Now, spoke to his and Jack Brown's communications in the agenda packet and suggested bullying took place at the last Santa Cruz County Regional Transportation Commission (RTC) meeting on March 20, 2025. Director Rotkin spoke to the accusations and remarked that he apologized to Jack Brown and resolved their difference of opinion.

Martha Vega, teacher at Pajaro Valley Unified School District, and Ana Nabor-Catarino, Pajaro Valley student and candidate for the State Seal of Civic Engagement, spoke to their written communications and advocated for a bus shelter at the high school and Clifford Avenue neighborhood.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**9 LABOR ORGANIZATION COMMUNICATIONS**

Jaime Renteria, SMART General Chairperson, Local 0023, commented that he visited the Pajaro Valley High School and spoke to Martha Vega's class. One of the topics that came up is that the high school does not have a bus shelter and requested METRO to consider placing a shelter there.

Olivia Martinez, SEIU Region 2 Director, announced she is attending online to represent SEIU employees at METRO.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Board Chair Downing announced additional communications and supporting documentation were sent to the Board on March 27, 2025 and will be added to the agenda packet.

**CONSENT AGENDA**

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK AND ACH JOURNAL  
DETAIL FOR THE MONTH OF FEBRUARY 2025  
Chuck Farmer, Chief Financial Officer

- 11.2 ACCEPT AND FILE MINUTES OF:  
A. FEBRUARY 19, 2025 METRO ADVISORY COMMITTEE MEETING  
B. FEBRUARY 28, 2025 BOARD OF DIRECTORS REGULAR MEETING  
C. MARCH 14, 2025 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING  
Corey Aldridge, CEO/General Manager
- 11.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2025  
Chuck Farmer, Chief Financial Officer
- 11.4 ACCEPT AND FILE: THE SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM  
Chuck Farmer, DBE Liaison Officer, CFO
- 11.5 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO KRUEGER TRANSPORT LLC FOR ON-CALL HYDROGEN INFRASTRUCTURE CONSTRUCTION MANAGER SERVICES NOT TO EXCEED \$500,000  
Derek Toups, Planning and Innovation Deputy Director
- 11.6 APPROVE: REQUEST AUTHORIZATION AND FUNDING TO HIRE ONE (1) DISPATCH/SCHEDULER FOR THE PARACRUZ DEPARTMENT  
Margo Ross, Chief Operations Officer
- 11.7 APPROVE: CONSIDERATION OF AWARD OF A SINGLE SOURCE CONTRACT TO UCI CONSTRUCTION, INC. FOR THE INSTALLATION OF A MOBILE HYDROGEN FUEL SOLUTION AT THE JUDY K. SOUZA OPERATIONS FACILITY IN AN AMOUNT NOT TO EXCEED \$250,243 AND APPROVE A CONTRACT CONTINGENCY OF \$24,757, FOR A TOTAL AMOUNT NOT TO EXCEED \$275,000  
Derek Toups, Planning and Innovation Deputy Director
- There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 9 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, and Rotkin). Directors Dutra and Quiroz-Carter were absent.**

**REGULAR AGENDA**

**12 RETIREE RESOLUTION OF APPRECIATION FOR:  
DAVID HERNANDEZ, BUS OPERATOR**

Board Chair Downing congratulated Mr. Hernandez on his retirement and thanked him for his years of service at METRO.

There were no public comments.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO APPROVE THE RETIREE RESOLUTION OF APPRECIATION FOR DAVID HERNANDEZ**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR KOENIG**

**MOTION PASSED WITH 9 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, and Rotkin). Directors Dutra and Quiroz-Carter were absent.**

**13 APPROVE: CONSIDERATION OF ACCEPTING METRO'S UPDATED TITLE VI PROGRAM REPORT AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION**

Nicole Witt, General Counsel, spoke to the item and explained that Title VI of the Civil Rights Act of 1964 prohibits discrimination based on race, color, or national origin, including limited English proficiency. Federal Transit Administration (FTA) grantees are required to adopt and submit Title VI Program updates every three years with METRO's updates due next week to the FTA. She provided a brief update on the changes being reported and thanked METRO staff for their work in compiling the report.

Several Board Members thanked Ms. Witt for the report and noted the importance of the program.

Discussion followed by Board Members on:

- Current funding being in jeopardy
- Ensuring the report is made public

Staff addressed these concerns.

Ms. Martinez, SEIU Region 2 Director, requested Board Members to reach out to employees for input on practices and suggested acts of racism and discrimination were taking place.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO ACCEPT METRO'S UPDATED TITLE VI PROGRAM REPORT AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION**

**MOTION: DIRECTOR KALANTARI-JOHNSON**

**SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, and Rotkin). Directors Dutra and Quiroz-Carter were absent.**

**14 APPROVE: FY26 AND FY27 PRELIMINARY OPERATING BUDGETS AND FY26 CAPITAL BUDGET-PORTFOLIO**

Chuck Farmer, Chief Financial Officer, spoke to the presentation. He emphasized this is preliminary data needed by the RTC for TDA/STA claims purposes and needs to be approved by the Board. He walked through the preliminary budget focusing on operating/non-operating revenues and expenses and changes to each. He reviewed METRO's funding sources and the preliminary capital

budget/portfolio. Over the next two months, decisions and adjustments will be made before presenting the final budget in June 2025.

Discussion followed on:

- Return on investments for pension plan related to the stock market and how that affects everyone
- COVID Recovery Fund
- Workers' Compensation Insurance
- Marketing headcount increases and sales tax measure budget
- Concern for potential headcount reductions in future

Staff responded to all concerns.

Ben Finke, Bus Operator, asked if the increase in medical/dental insurance is related to the increase in staffing. CFO Farmer explained that some of it is due to increased staffing but the majority is due to the medical and dental plan providers raising their rates. Mr. Finke asked if METRO's passenger fares will offset these costs. CFO Farmer responded that the passenger fares won't make a huge impact. Mr. Finke asked if the grant funding is based on headcount. CFO Farmer said they are population based and not related to METRO's headcount.

Hearing nothing further, Board Chair Downing called for a roll call vote.

**ACTION: MOTION TO ADOPT THE FY26 AND FY27 PRELIMINARY LINE-ITEM OPERATING BUDGETS AND FY26 CAPITAL BUDGET-PORTFOLIO TO ALLOW SUBMITTAL OF METRO'S TDA/STA CLAIMS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR LIND**

**MOTION PASSED WITH 9 AYES (Directors Downing, Kalantari-Johnson, Koenig, Leonor, Lind, Martinez, Newsome, Orbach, and Rotkin). Directors Dutra and Quiroz-Carter were absent.**

**15 UPDATE ON THE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY25**

John Urgo, Chief Planning and Innovation Officer, spoke to his presentation (attached). He reminded the Board that METRO usually considers the quarterly ridership reports on the consent agenda; but given this was the fourth full quarter of Reimagine METRO, it would be a good opportunity to remind everyone where METRO has been, the service changes implemented and how it has performed to date. He reiterated the key goals of Reimagine METRO and reviewed the Phase 1 and 2 improvements to service. He also covered the ridership growth and service trends throughout the district.

Discussion followed on:

- Youth Cruz Free program ridership increase, the positive impact on lives, and future funding
- Additional marketing and outreach are needed for the increase in service and social media campaigns
- Reliability is needed to improve pass ups

- Recruiting mechanics
- UCSC ridership lagging in recovery
- Parents encouraging youth to ride the bus
- Riders are more receptive to positive/negative messaging when they understand the changes being proposed

Board Members thanked Mr. Urgo and staff for the report and the Facilities staff for the installation of the new bus shelters.

Nico, member of the public, mentioned UCSC's long-range plan and the projected increase in student enrollment and how that will affect METRO's ridership. He requested consistent communication on stop notices and route cancellations.

Mr. Finke asked how the buses from Orange County Transportation Authority (OCTA) will be retired after the hydrogen buses are integrated into the fleet and how the service plans will be impacted. Mr. Urgo explained that the OCTA buses were acquired to help METRO bridge the gap while acquiring and getting the hydrogen buses online. Mr. Finke asked if METRO would keep any of the OCTA buses for standby situations. Mr. Urgo responded that METRO hopes to do so after it gets the 53 hydrogen buses placed in service. Mr. Finke added that additional communications are needed to reach UCSC students explaining student IDs are not required to board buses. This would facilitate a better onboarding process.

David, member of the public, likes the 15 minute service and new bus shelters. He thinks additional marketing is needed to keep transit on everyone's radar.

Lani Faulkner, Equity Transit, thanked METRO for increasing service to the community because robust public transit is critical to equitable access of opportunities. She added that METRO is key to addressing climate change and marketing is key in getting more people to ride. She also requested the Board Members to ride the bus to understand how the lack of reliability impacts community members.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

*Director Martinez left the meeting at 10:48 AM.*

## **16 CEO ORAL REPORT**

Corey Aldridge, CEO/General Manager spoke to the following items:

- METRO is performing rider surveys to better understand current ridership and what other improvements are needed in METRO's service.
- On March 18<sup>th</sup>, METRO celebrated National Transit Driver Appreciation Day at our Judy K. Souza facility to express our heartfelt gratitude to all our dedicated operators and staff for their commitment to our riders and community. Directors Koenig, Lind and Leonor stopped by to celebrate with us and we appreciate that support.
- METRO staff are tabling at both the Aptos and Watsonville Cabrillo College campuses over the next few weeks to promote the benefits of METRO and the Transportation Fee to students which will be voted on in late April.



- I'm excited to share that METRO has been named a finalist in the CAPIO (California Association of Public Information Officials) EPIC Awards for our Reimagine METRO Digital Communications - Social Media Campaign! The winner will be announced at the CAPIO Conference next week. This achievement is a testament to the incredible collaboration across various departments.
- METRO will be offering free fares for Earth Day on Tuesday, April 22<sup>nd</sup>, countywide on all services. Additionally, METRO will also be participating in Earth Day events throughout Santa Cruz County on Saturday, April 19th.
- METRO will also be participating in the Santa Cruz City Schools Transition Program's Resource Fair at Harbor High School on April 24th.
- METRO has secured a line of credit through Santa Cruz County Bank. CFO Farmer is currently working through all the paperwork; however, I do have some details to share. The line of credit is up to \$25 million with a variable interest rate (currently around 6.35%). The loan will be unsecured so the bank will have no claim against property in case of default, which METRO will not let happen. There is no minimum draw and only a loan origination fee of 0.25% plus bank fees will be charged (loan origination fee and bank fees expected to be ~\$75,000).
- The Highway 17 Express was included in the Good Times "Best of Santa Cruz County 2025" editor's pick list.
- Since the last Board meeting, METRO has four new hires: 1 Parts & Materials Clerk, 1 Mechanic, and 2 Vehicle Service Workers.
- Last week I attended the APTA CEO Seminar in San Antonio, TX. It was a great way to connect and discuss management, policies, and practices with other agencies.

Director Lind thanked staff for putting together the excellent event for the National Transit Driver Appreciation Day.

There were no public comments.

Hearing nothing further, Board Chair Downing moved to the next agenda item.

**17 ANNOUNCEMENT OF NEXT MEETING**

Board Chair Downing announced the next regular Board meeting will be held on Friday, April 25, 2025 at 9:00 AM at the Admin Office, 110 Vernon Street, Santa Cruz, CA.

**18 ADJOURNMENT**

Board Chair Downing adjourned the meeting at 10:58 AM.

Respectfully Submitted,

Donna Bauer  
Sr. Executive Assistant



# Quarterly Ridership Report and Reimagine METRO Update

Board of Directors Meeting – 3/28/25

**John Urgo**  
Chief Planning and Innovation Officer

9.2.8 JARRETT WALKER + ASSOCIATES

# What is Reimagine METRO?

- Santa Cruz METRO is re-envisioning **where** buses should go, and **how often** they should run.
- Key goals include:
  - Increase the amount of service provided.
  - Make transit more reliable, and relevant to the community's needs.
  - Adapt to post-COVID travel patterns.
  - **Create a network that is useful and attractive for many people's trips.**

# What have we done?

We implemented changes to the network in two phases:

- **Phase 1 - December 2023**, with the operating resources available by the end of 2023.
- **Phase 2 – over the course of 2024**, based on additional funding and operators.

## Phase 1 included:

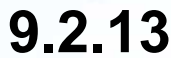
- **More service.** ~10% increase overall.
- **Higher frequency** in areas with higher demand.
- **Simpler and more direct routes**, especially in Watsonville.
- **Better transfers.** Shorter waits, no second fare.
- **Some different route numbers** and names.
- **In some areas, change which streets** have bus service.

### 9.2.12





# Phase 1 Network – December 2023



# Phase 1 Network – December 2023

## Attachment





# Other Improvements in Phase 1

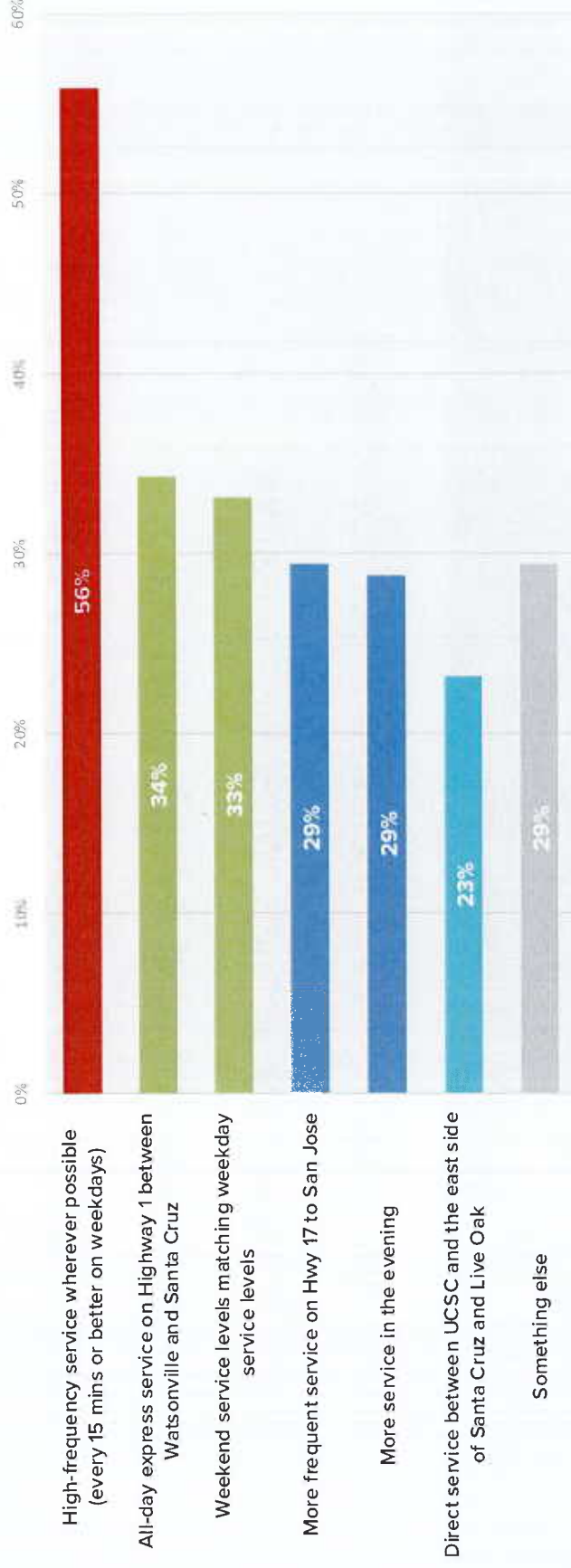
- Routes 1, 2 and 3 each operate:
  - Every 30 minutes until 9 PM
  - Every 60 minutes until midnight.
- In other words, until 9 PM, in both directions:
  - A bus every 15 minutes between Santa Cruz and Watsonville.
  - A bus every 10-20 minutes at Cabrillo College
  - A bus every 30 minutes or better on all of Soquel Drive

## Phase 2 included:

- **More service.** A ~40% increase in service overall.
- **High frequency** service, wherever possible
- **Better weekend and evening** service
- **More express service** on Highway 1 and Highway 17
- **Better east-west connections** in Santa Cruz

# Why make these changes? We've heard high frequency is the public's highest priority.

*Among the following improvements, which three are most important to you?*



n = 622 responses

JARRETT WALKER + ASSOCIATES

9.2.17

## The full Phase 2 package relied on:

- **One-time state funding** (SB 125/TIRCP) to increase countywide service.
- Progress on hiring and training **new drivers, transit supervisors and mechanics.**



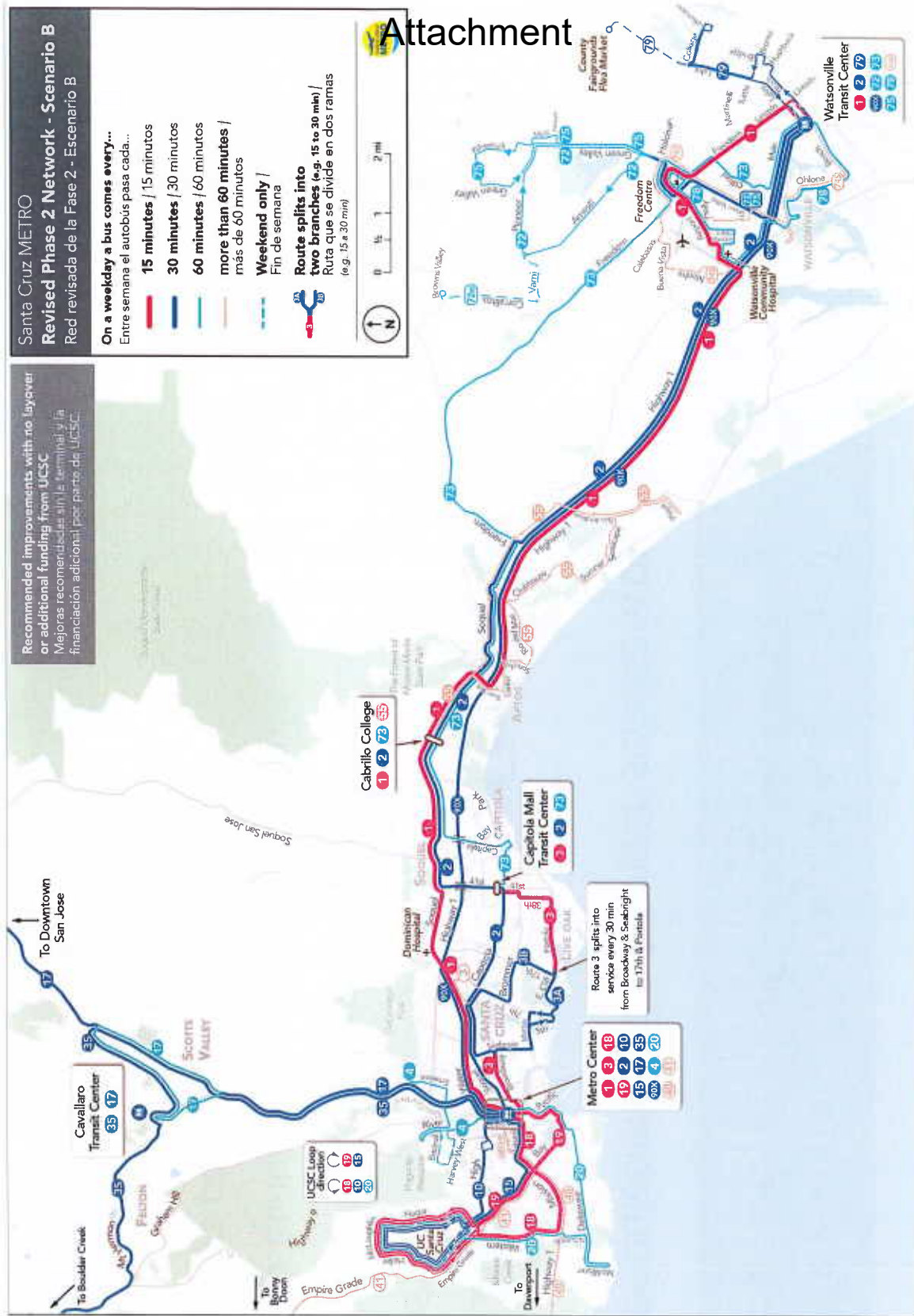
Attachment



## Phase 2

This scenario included:

- **Route 1** every 15-minutes.
- **Routes 90X** all day service.
- **Route 16** peak period trips to UCSC.





## These changes brought many more people near frequent service.

- Overall population and jobs near service would stay the same.
- **Nearly 100,000 residents and 40,000 jobs** near service that runs:
  - every 15 minutes in the daytime
  - every 30 minutes after 9 PM to midnight
  - seven days per week.

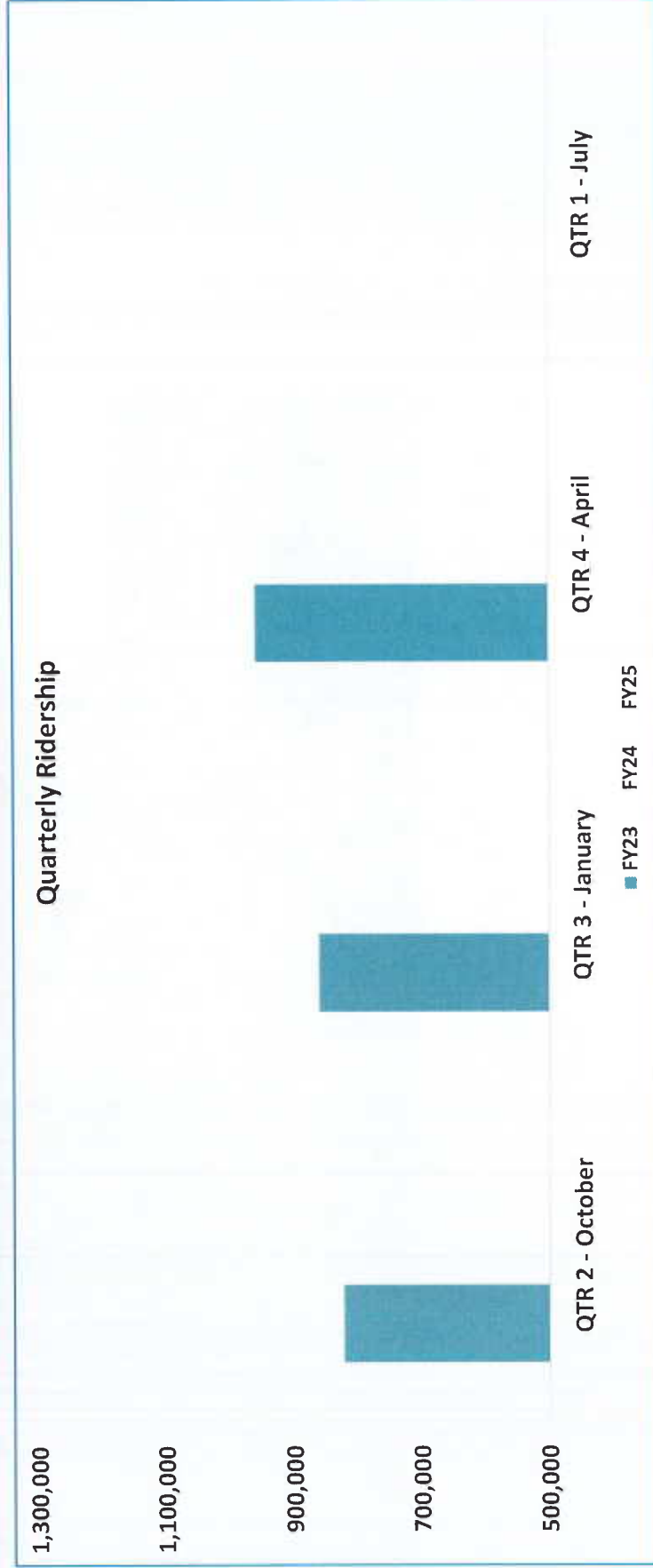


# Performance Ridership and Service Trends

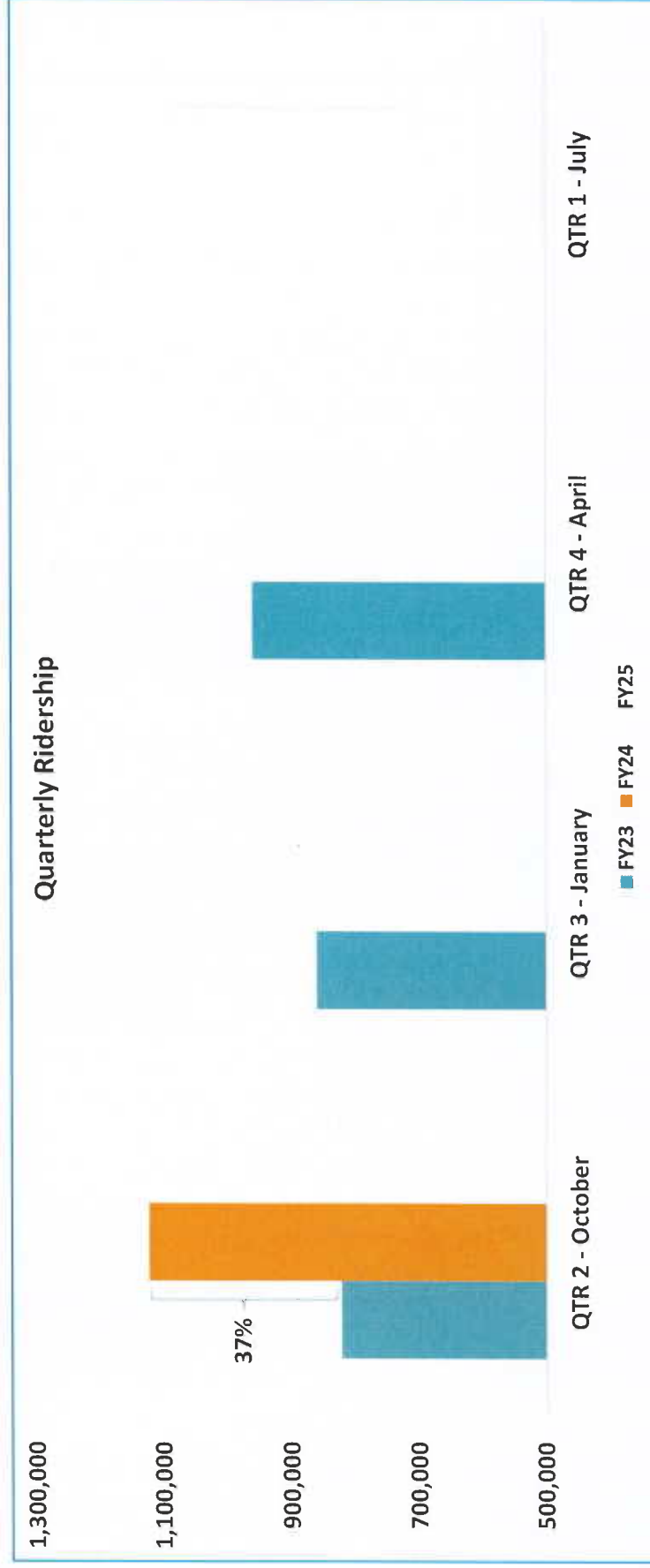
JARRETT WALKER + ASSOCIATES

**9.2.22**

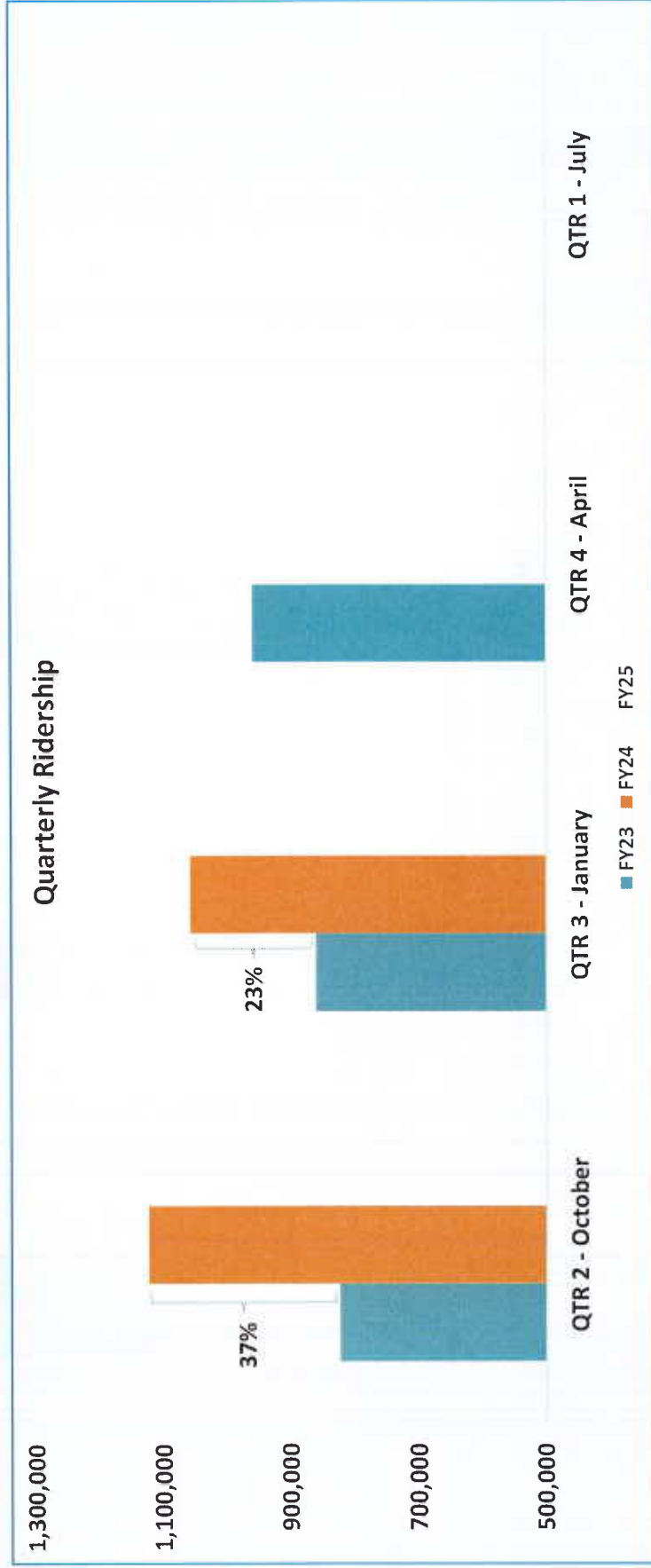
# Ridership growth since Reimagine METRO



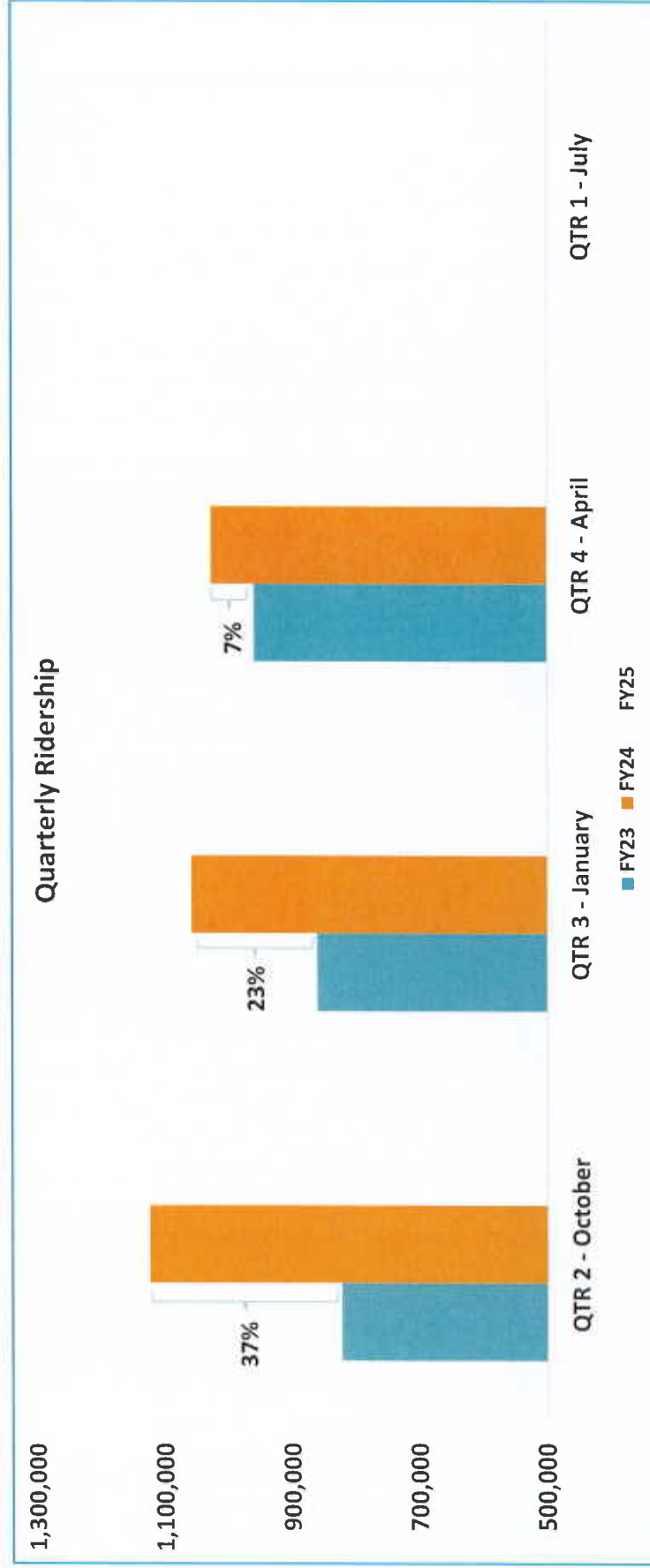
# Ridership growth since Reimagine METRO



# Ridership growth since Reimagine METRO

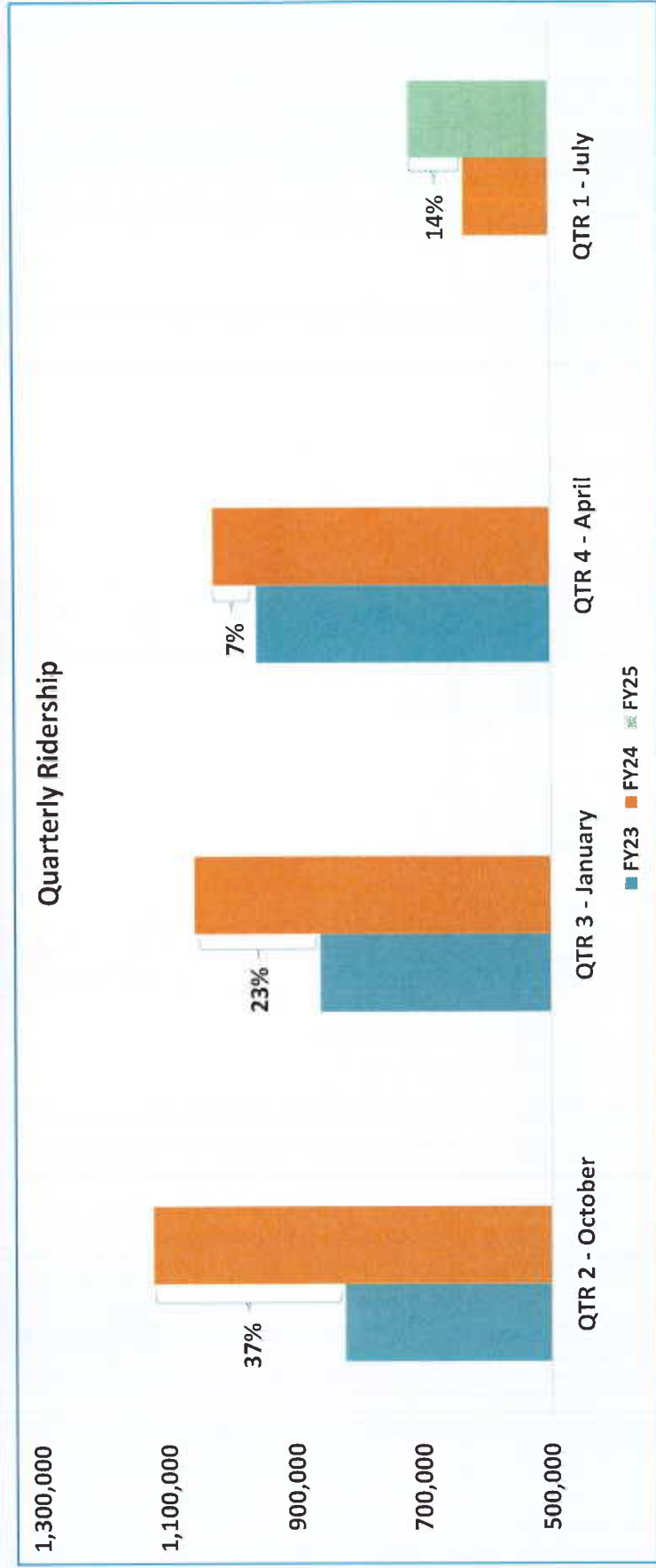


# Ridership growth since Reimagine METRO

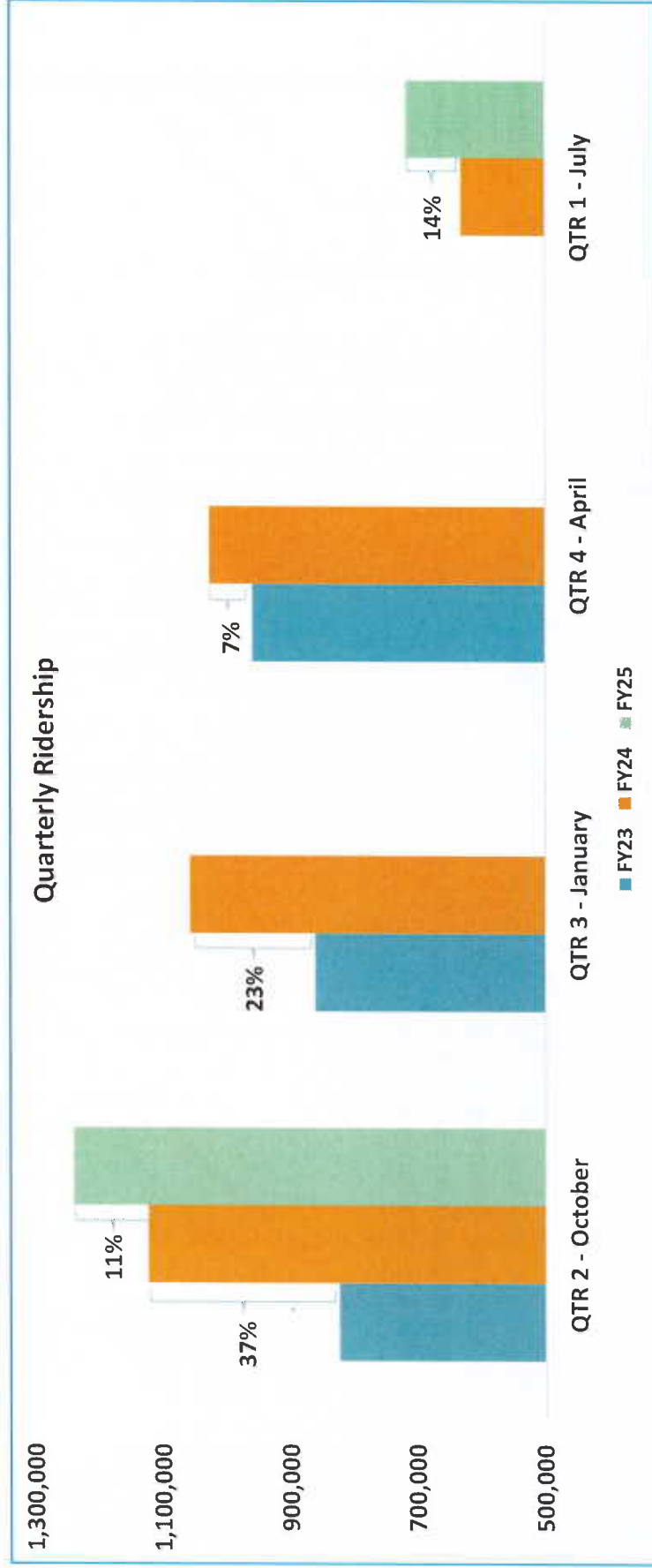




# Ridership growth since Reimagine METRO



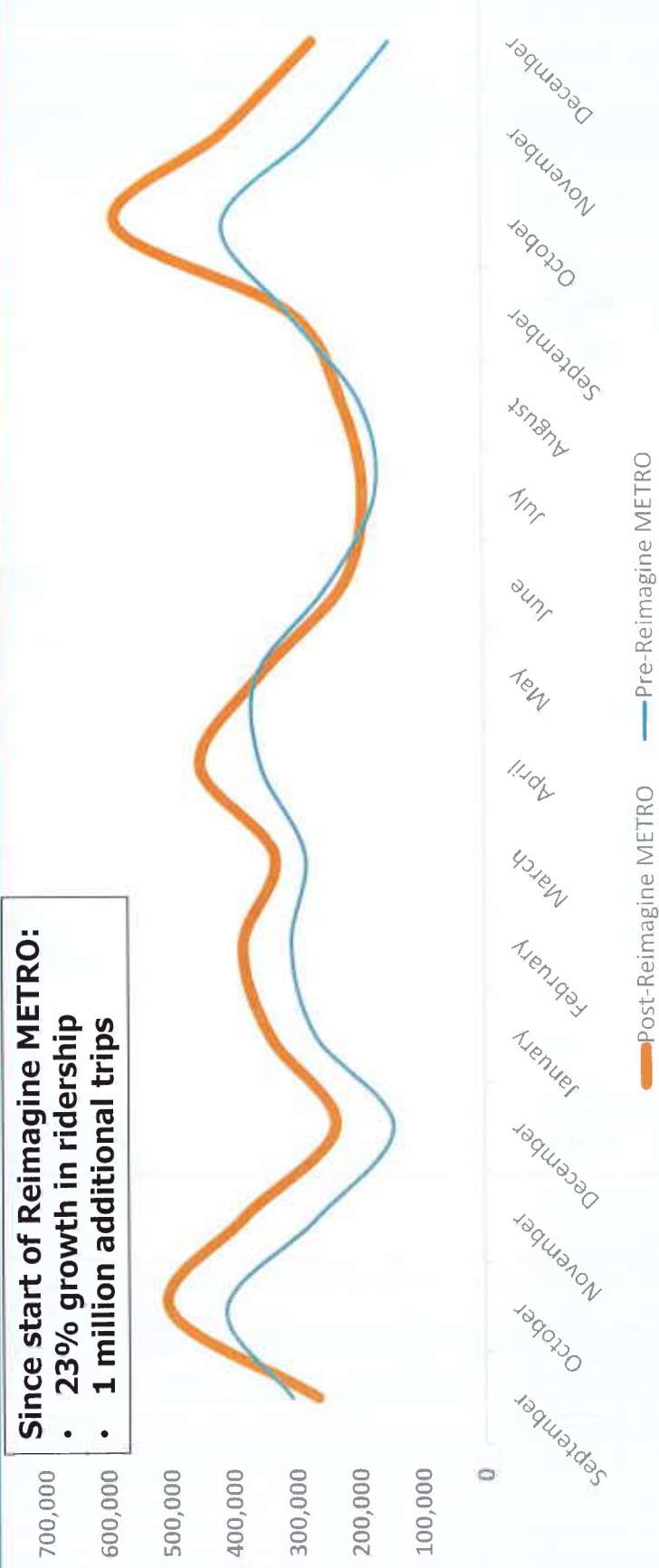
# Ridership growth since Reimagine METRO



# Ridership growth since Reimagine METRO

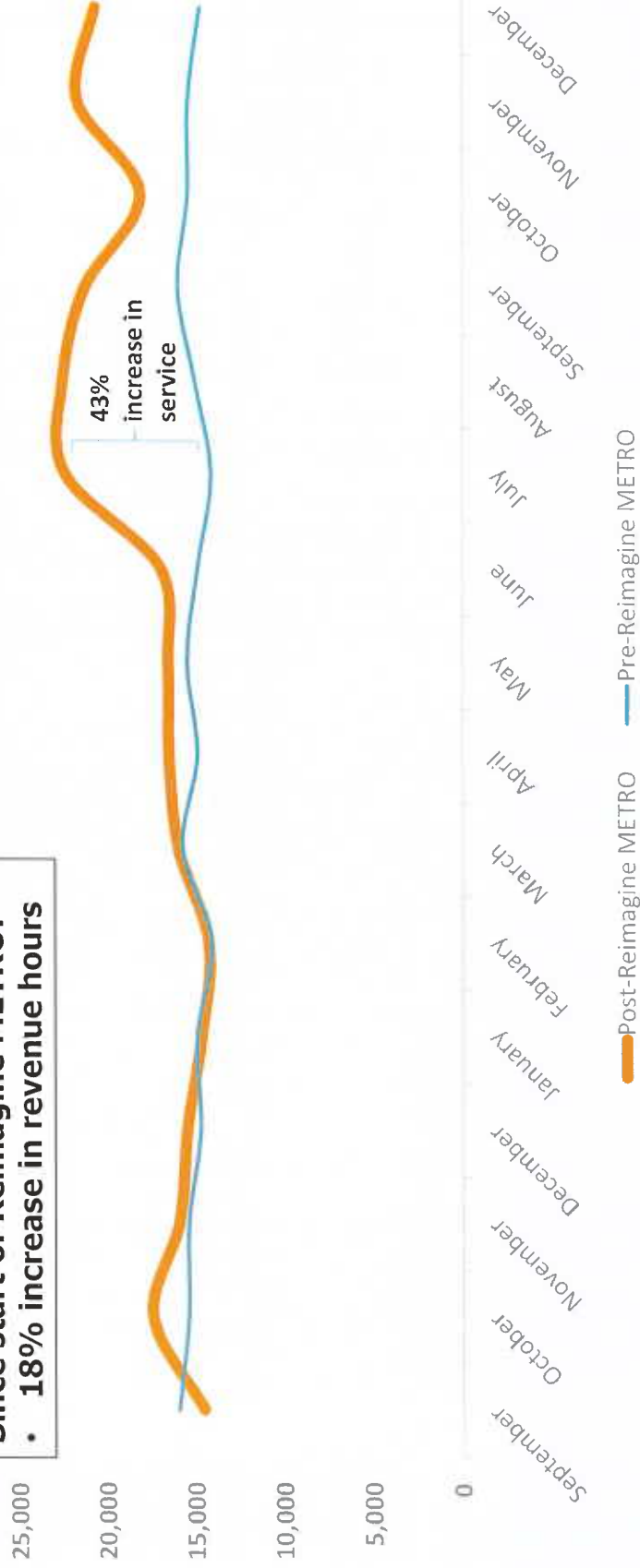
Since start of Reimagine METRO:

- 23% growth in ridership
- 1 million additional trips



# Service growth since Reimagine METRO

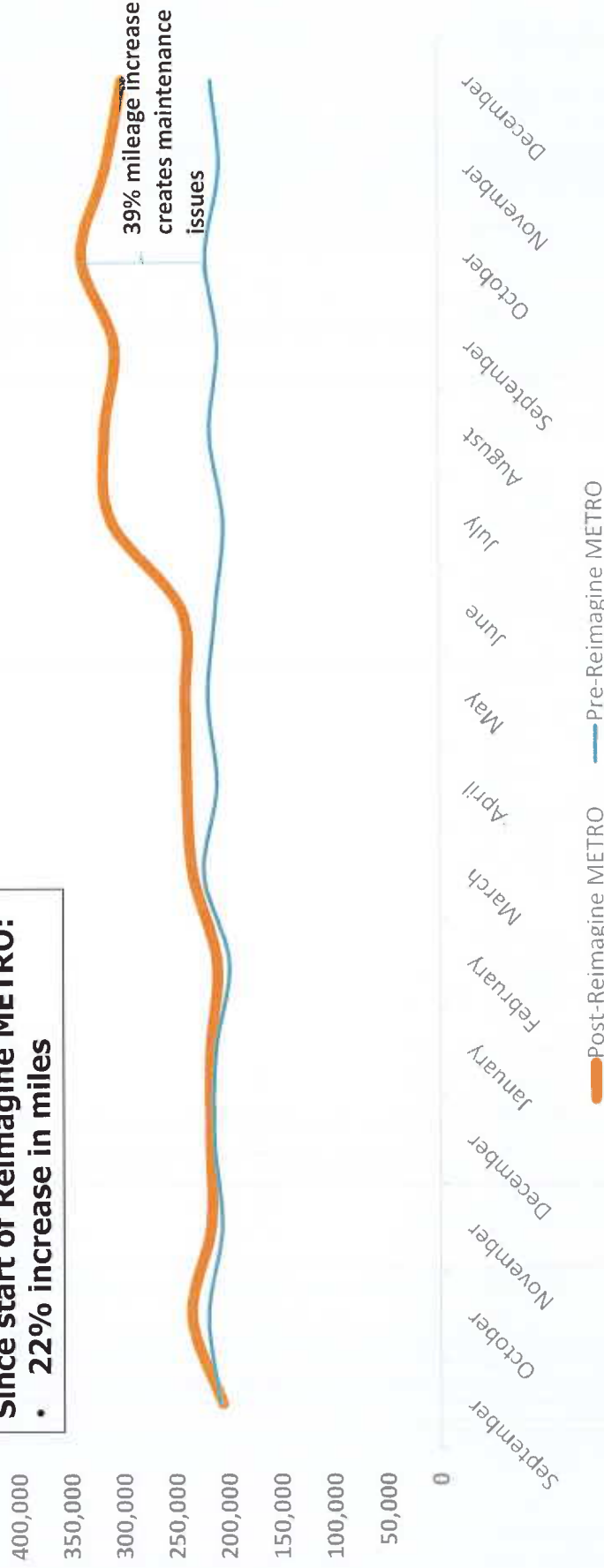
Since start of Reimagine METRO:  
 • 18% increase in revenue hours



# Mileage growth since Reimagine METRO

Since start of Reimagine METRO:

- 22% increase in miles





# What's Planned? Phase 2 Revisions

JARRETT WALKER + ASSOCIATES

9.2.32

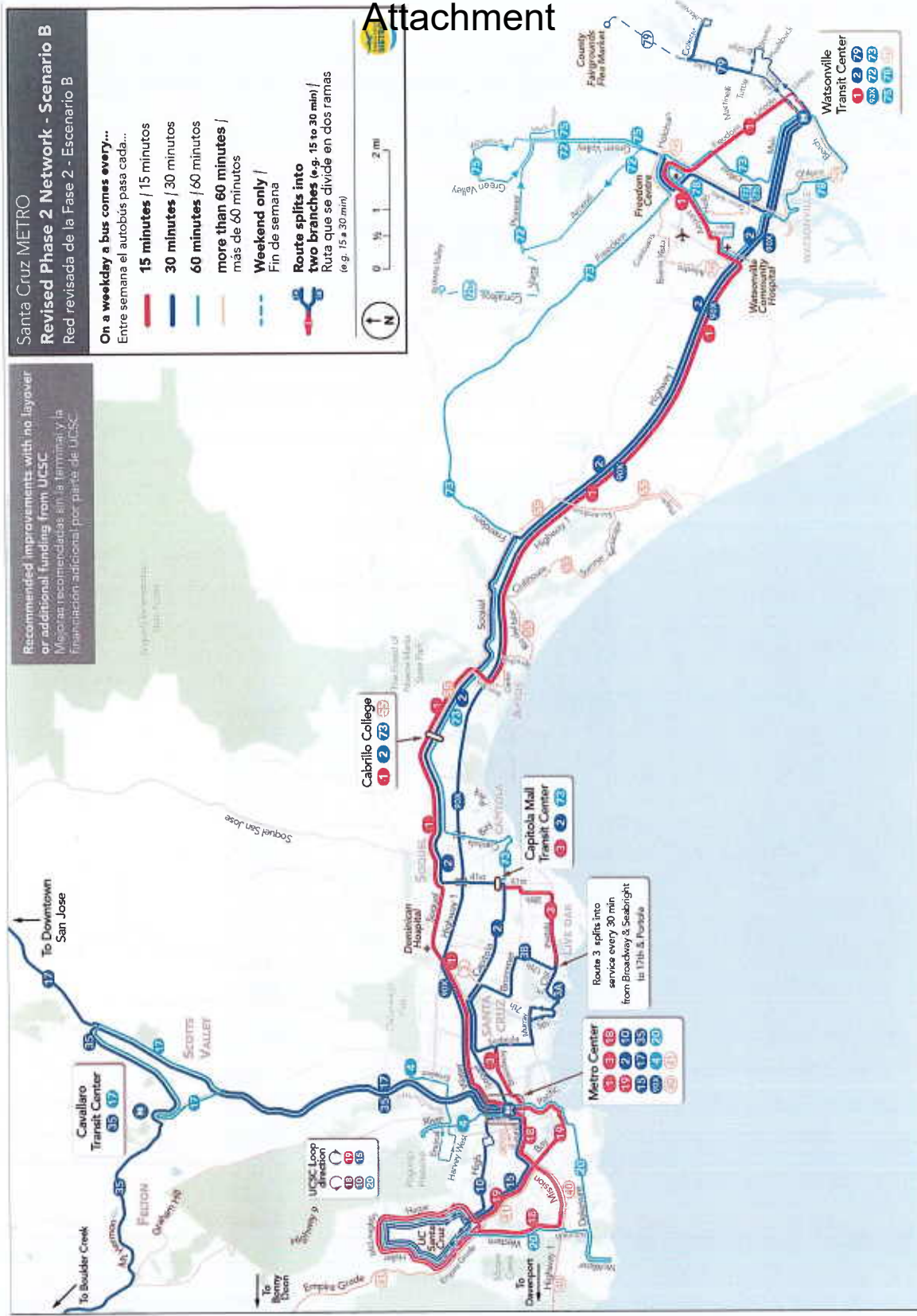


# Phase 2 - Revised

Currently, all of Phase 2 implemented except:

- **Routes 16 and 90X** temporarily suspended.
- Planned **Route 3** service increase on hold.
- Midday **Highway 17** frequency.

9.2.33



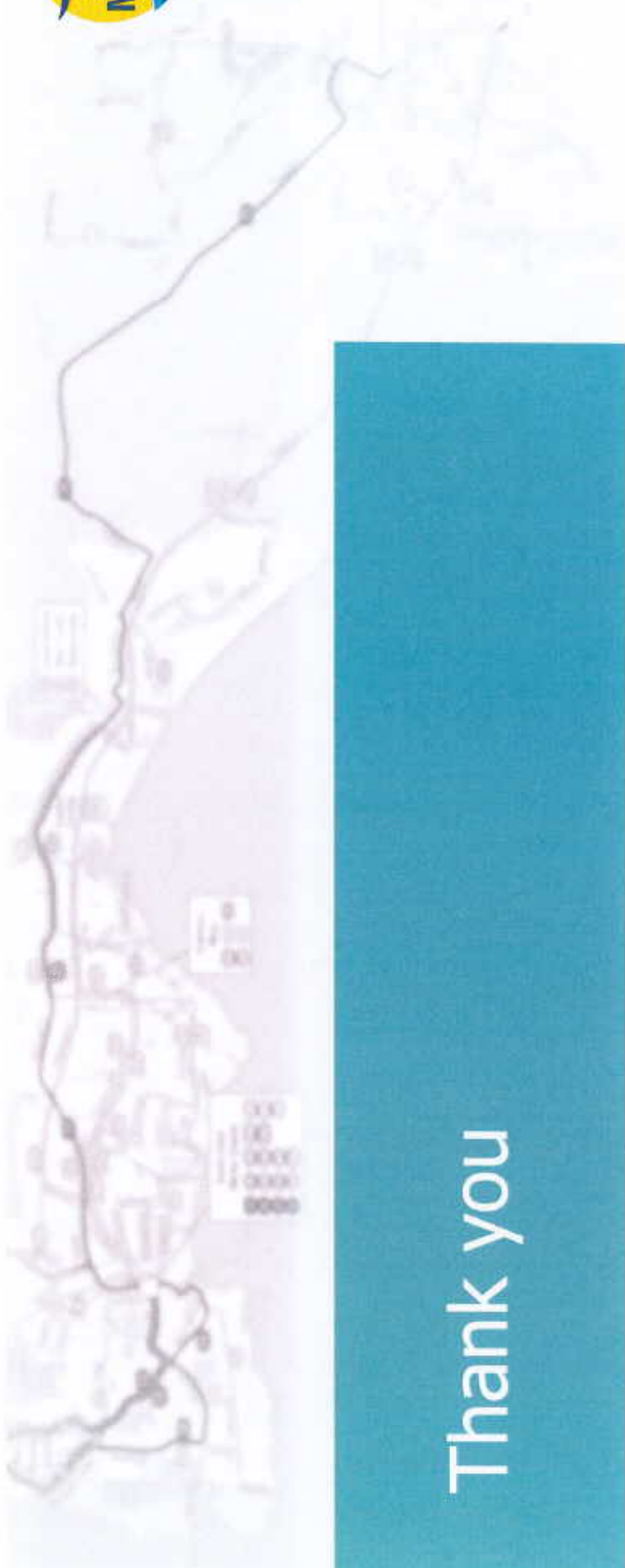
Attachment

# Proposed Phase 2 service levels:



## Proposed Phase 2 revisions:

- **More service.** A ~~40%~~ **30%** increase in service overall.
- **Planning to restore Routes 16 and 90X**
- **Will return to Board** with any future service changes that are significant



**John Urgo**  
Chief Planning and Innovation Officer

**9.2.36**  
JARRETT WALKER + ASSOCIATES



**DATE:** April 25, 2025

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: ACCEPT AND FILE THE YEAR-TO-DATE MONTHLY FINANCIAL  
REPORT AS OF MARCH 31, 2025**

**I. RECOMMENDED ACTION**

**That the Board of Directors accept and file the Year-to-Date Monthly  
Financial Report as of March 31, 2025**

**II. SUMMARY OF ISSUES**

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year-to-Date Monthly Financial Report as of March 31, 2025."

Staff recommends that the Board accept and file the attached report.

**III. DISCUSSION/BACKGROUND**

Below are the written explanations of the various charts and graphs in the attached Year-to-Date Monthly Financial Report as of March 31, 2025. The fiscal year has elapsed 75%.

Slide 1

(Cover) Year-to-Date Monthly Financial Report as of March 31, 2025

Slide 2

March 2025 Key Financial Highlights

- Service
  - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$240 vs Budget of \$341
    - 135 canceled trips, primarily due to mechanical issues (76), no vehicles (49), All Other (10)
  - ParaCruz Cost per Trip is \$65 vs Budget of \$90



- Non-Student/Hwy 17 Passengers is 98,941 vs Budget of 111,798
- Kids Ride Free is 31,074
- Financials
  - Total Operating Surplus/(Deficit) is favorable \$0.9M driven by lower wages of \$0.4M, fringe of \$0.4M, and non-personnel of \$0.2M; partially offset by higher OT of \$0.1M
  - Non-Operating Revenues/Expenses of \$9.3M are unfavorable vs budget of \$9.5M by \$0.2M driven primarily due to lower TIRCP grant drawdown
- Capital
  - Capital spend of \$62K, primarily for Hydrogen Fuel Station, Watsonville Station Redevelopment, and Maintenance Facility upgrades
- Personnel
  - 404 Active Personnel vs 443 Funded Personnel – *adopted in the September 2024 budget*
    - 47 Vacancies at the end of March – 38 positions are on hold or have had recruitment suspended at this time
  - Currently Recruiting for Mechanic I/II (3 FTE), Vehicle Service Worker I/II, Dispatcher/Scheduler, Buyer
  - Recruitment completed for Provisional Senior Accounting Technician, Dispatcher/Scheduler

### Slide 3

(Cover) March 31, 2025 MTD Pre-Close Financials

### Slide 4

March FY25 Monthly Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$0.9M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
  - Passenger Fares – unfavorable by \$7K
  - Labor, Regular – favorable by \$384K, due to funded/vacant positions
  - Fringe Benefits – favorable by \$409K due to retirement and medical insurance savings from funded/vacant positions
  - Labor, OT – unfavorable by \$89K, increased overtime, primarily for Bus Operators
  - Non-Personnel – favorable by \$222K, primarily due to timing of spending and cancelled projects

Slide 5

March 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net unfavorable by \$7K
  - Passenger Fares - unfavorable by \$27K
  - Special Transit Fares – favorable by \$20K
- Operating Expense, net favorable by \$926K – Favorable wages/fringe driven by funded/vacant positions
  - Labor Regular – favorable by \$384K
  - Fringe Benefits – favorable by \$409K, excludes UAL and Retiree Obligation related costs
  - Labor OT – unfavorable by \$89K
  - Non-Personnel – favorable by \$222K, excludes Bond payment related costs
- Operating Deficit lower by \$919K
  - Farebox Recovery – 14.5% vs 12.2% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$188K, primarily due to lower grant drawdowns
  - Sales Tax/including Measure D – unfavorable by \$9K
  - Federal/State Grants – unfavorable by \$163K
  - Retiree Obligations – unfavorable by \$10K
  - Pension UAL/Bond Payment costs – favorable by \$2K
  - All Other Revenues – unfavorable by \$9K
- Operating Surplus before Transfers higher by \$731K
- Bus Replacement Fund – Lower by \$25K due to decreased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Surplus after Transfers higher by \$756K

Slide 6

(Cover) March 2025, YTD Pre-Close Financials

Slide 7

March YTD FY25 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$4.3M favorable to budget – excludes UAL/Bond Payment and Retiree Obligation costs
  - Passenger Fares – favorable by \$373K
  - Labor, Regular – favorable by \$2,460K, due to funded/vacant positions
  - Fringe Benefits – favorable by \$2,192K due to retirement and medical insurance savings from funded/vacant positions
  - Labor, OT – unfavorable by \$1,782K, increased overtime, primarily for Bus Operators
  - Non-Personnel – favorable by \$1,057K, primarily due to timing of spending and cancelled projects

Slide 8

March 31, 2025 Monthly Operating Revenue and Expenses

- Operating Revenue, net favorable by \$373K
  - Passenger Fares - favorable by \$129K
  - Special Transit Fares – favorable by \$244K
- Operating Expense, net favorable by \$3,927K – Favorable wages/fringe driven by funded/vacant positions
  - Labor Regular – favorable by \$2,460K
  - Fringe Benefits – favorable by \$2,192K, excludes UAL and Retiree Obligation related costs
  - Labor OT – unfavorable by \$1,782K
  - Non-Personnel – favorable by \$1,057K, excludes Bond payment related costs
- Operating Deficit lower by \$4,300K
  - Farebox Recovery – 14.4% vs 12.6% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$967K, primarily due to lower sales tax and grant drawdowns; partially offset by higher interest revenue and reduced Retiree Obligations
  - Sales Tax/including Measure D – unfavorable by \$591K
  - Federal/State Grants – unfavorable by \$1,105K
  - Retiree Obligations – favorable by \$237K
  - Pension UAL/Bond Payment costs – favorable by \$16K

- All Other Revenues – favorable by \$476K
- Operating Surplus before Transfers higher by \$3,333K
- Bus Replacement Fund – Higher by \$198K due to increased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- Operating Surplus after Transfers higher by \$3,136K

Slide 9

(Cover) Year End June 2025, Forecast Financials

Slide 10

Full Year FY25 Operating Revenue Surplus/(Deficit), net favorable by \$6.8M

- Passenger Fares – favorable by \$182K
- Labor, Regular – favorable by \$3,200K, due to funded/vacant positions
- Fringe Benefits – favorable by \$3,556K due to retirement and medical insurance savings from funded/vacant positions
- Labor, OT – unfavorable by \$2,085K, increased overtime primarily for Bus Operators
- Non-Personnel – favorable by \$1,940K

Slide 11

Full Year FY25 Operating Revenue and Expenses Estimate based on YTD Spending and Revenues

- Operating Revenue, net favorable by \$182K
  - Passenger Fares - unfavorable by \$31K
  - Special Transit Fares – favorable by \$213K
- Operating Expense, net favorable by \$6,571K– Favorable wages and fringe driven by funded/vacant positions; partially offset by increased OT
  - Labor Regular – favorable by \$3,200K
  - Fringe Benefits – favorable by \$3,516K, excludes UAL and Retiree Obligations related costs
  - Labor OT – unfavorable by \$2,085K
  - Non-Personnel – favorable by \$1,940K, excludes Bond payment related costs

- Operating Deficit lower by \$6,753K
  - Farebox Recovery – 14.5% vs 12.9% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$1,823K - Sales tax of \$31.2M is 2.0% lower than budget
  - Sales Tax/including Measure D – unfavorable by \$636K
  - Federal/State Grants – unfavorable by \$1,978K
  - Retiree Obligations – favorable by \$204K
  - Pension UAL/Bond Payment costs – favorable by \$22K
  - All Other Revenues – favorable by \$566K
- Operating Surplus before Transfers higher by \$4,930K
- Bus Replacement Fund – higher by \$131K due to increased Measure D sales tax revenues
  - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY25 budgeted transfer is \$3.2M
- All Other Transfers: \$2M UAL, \$2.0M Operations Sustainability Reserve, \$4.2M Operations & Capital Reserve
- Transfers from COVID Reserve lower by \$3,929K

Slide 12

(Cover) Capital Spending & Project Completion

Slide 13

March 31, 2025 Capital Budget Spend

Total Capital Projects YTD spending is \$4,325K against full year revised budget of \$116.7M, or 3.7%

- Construction Related Projects – \$348K YTD spending against budget of \$41,000K, or 0.8%
- IT Projects – \$441K YTD spending against budget \$2,004K, or 22.0%
- Facilities Repair & Improvements – \$678K YTD spending against budget of \$2,655K, or 25.6%
- Revenue Vehicle Replacement – \$2,754K YTD spending against budget of \$69,803K, or 3.9%
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending against budget of \$140K, or 0.0%



- Fleet & Maintenance Equipment – no spending against budget of \$755K, or 0.0%
- Miscellaneous – \$104K YTD spending against budget of \$343K, or 30.2%

Slide 14

(Cover) Questions

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year-to-Date as of March 31, 2025.

#### **VI. CHANGES FROM COMMITTEE**

None.

#### **VII. ALTERNATIVES CONSIDERED**

There are no alternatives to consider, as this is an accept and file Year-to-Date Monthly Financial Report.

#### **VIII. ATTACHMENTS**

**Attachment A:** Year-to-Date Monthly Financial Report as of March 31, 2025 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

**IX. APPROVALS**

Chuck Farmer, Chief Financial Officer

A handwritten signature in dark ink, appearing to read "C. Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in dark ink, appearing to read "Corey Aldridge", written over a horizontal line.



# **Year-to-Date Monthly Financial Report as of March 31, 2025**

Board of Directors

*April 25, 2025*

Chuck Farmer, Chief Financial Officer

## March 2025 Key Financial Highlights

Service	<ul style="list-style-type: none"><li>Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$240 vs Budget of \$341<ul style="list-style-type: none"><li>135 canceled trips, primarily due to mechanical issues (76), no vehicles (49), All Other (10)</li></ul></li><li>ParaCruz Cost per Trip is \$65 vs Budget of \$90</li><li>Non-Student/Hwy 17 Passengers is 98,941 vs Budget of 111,798</li><li>Kids Ride Free is 31,074</li></ul>
Financials	<ul style="list-style-type: none"><li>Total Operating Surplus/(Deficit) is favorable \$0.9M driven by lower wages of \$0.4M, fringe of \$0.4M, and non-personnel of \$0.2M; partially offset by higher OT of \$0.1M</li><li>Non-Operating Revenues/Expenses of \$9.3M are unfavorable vs budget of \$9.5M by \$0.2M driven primarily due to lower TIRCP grant drawdown</li></ul>
Capital	<ul style="list-style-type: none"><li>Capital spending of \$62K, primarily for Hydrogen Fuel Station, Watsonville Station Redevelopment, and Maintenance Facility upgrades</li></ul>
Personnel	<ul style="list-style-type: none"><li>404 Active Personnel vs 443* Funded Personnel<ul style="list-style-type: none"><li>47 Vacancies at the end of March – 38 positions are on hold or have had recruitment suspended at this time</li></ul></li><li>Currently Recruiting for Mechanic I/II (3 FTE), Vehicle Service Worker I/II, Dispatcher/Scheduler, Buyer</li><li>Recruitment completed for Provisional Senior Accounting Technician, Dispatcher/Scheduler</li></ul>

9.3A.2

\* Reflects adopted, funded personnel as of September 2024

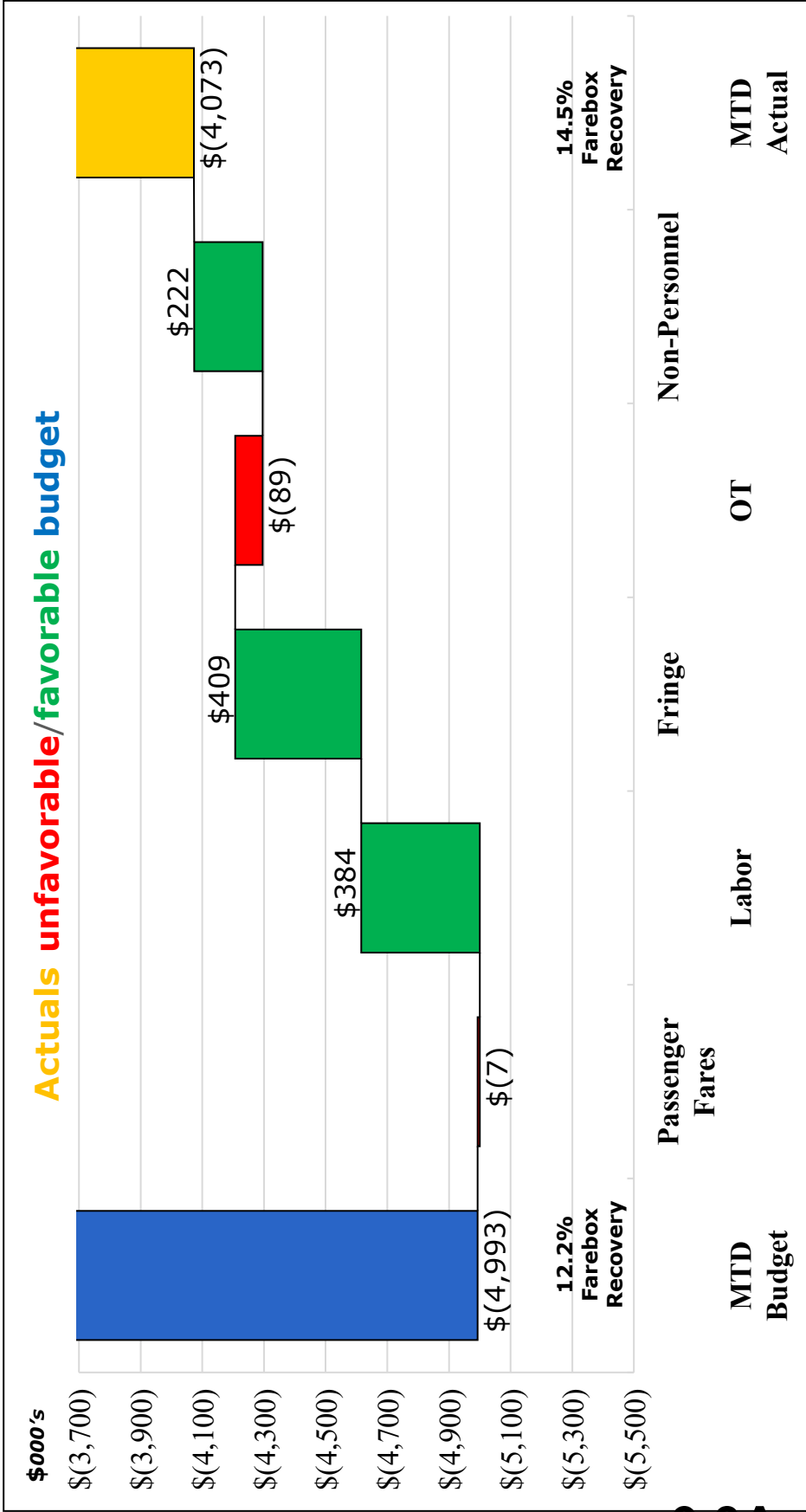
# **March 2025, MTD Pre-Close Financials**



# March FY25 Monthly Operating Surplus/(Deficit)

## Actual\* vs. Budget

Overall \$0.9M favorable



# March 31, 2025

## Monthly Operating Revenue and Expenses

\$ 000's	Actual*	Budget	Fav / (Unfav)
<b>Operating Revenue</b>			
Passenger Fares	\$ 198	\$ 225	(\$ 27)
Special Transit Fares	492	471	20
<b>Total Operating Revenue</b>	<b>\$ 689</b>	<b>\$ 696</b>	<b>(\$ 7)</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 2,010	\$ 2,394	\$ 384
Fringe	1,454	1,864	409
Labor - OT	166	77	(89)
Non-Personnel	1,132	1,355	222
<b>Total OpEx</b>	<b>\$ 4,763</b>	<b>\$ 5,689</b>	<b>\$ 926</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 4,073)</b>	<b>(\$ 4,993)</b>	<b>\$ 919</b>
<i>Farebox Recovery</i>	<i>14.5%</i>	<i>12.2%</i>	<i>2.2%</i>
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 2,310	\$ 2,319	(\$ 9)
Federal/State/Local Grants	7,327	7,490	(163)
Retiree Obligations	(390)	(380)	(10)
Pension Bond Payment/UAL	(168)	(170)	2
All Other	261	269	(9)
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 9,340</b>	<b>\$ 9,528</b>	<b>(\$ 188)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 5,267</b>	<b>\$ 4,535</b>	<b>\$ 731</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 147)	(\$ 171)	\$ 25
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>\$ 5,120</b>	<b>\$ 4,364</b>	<b>\$ 756</b>

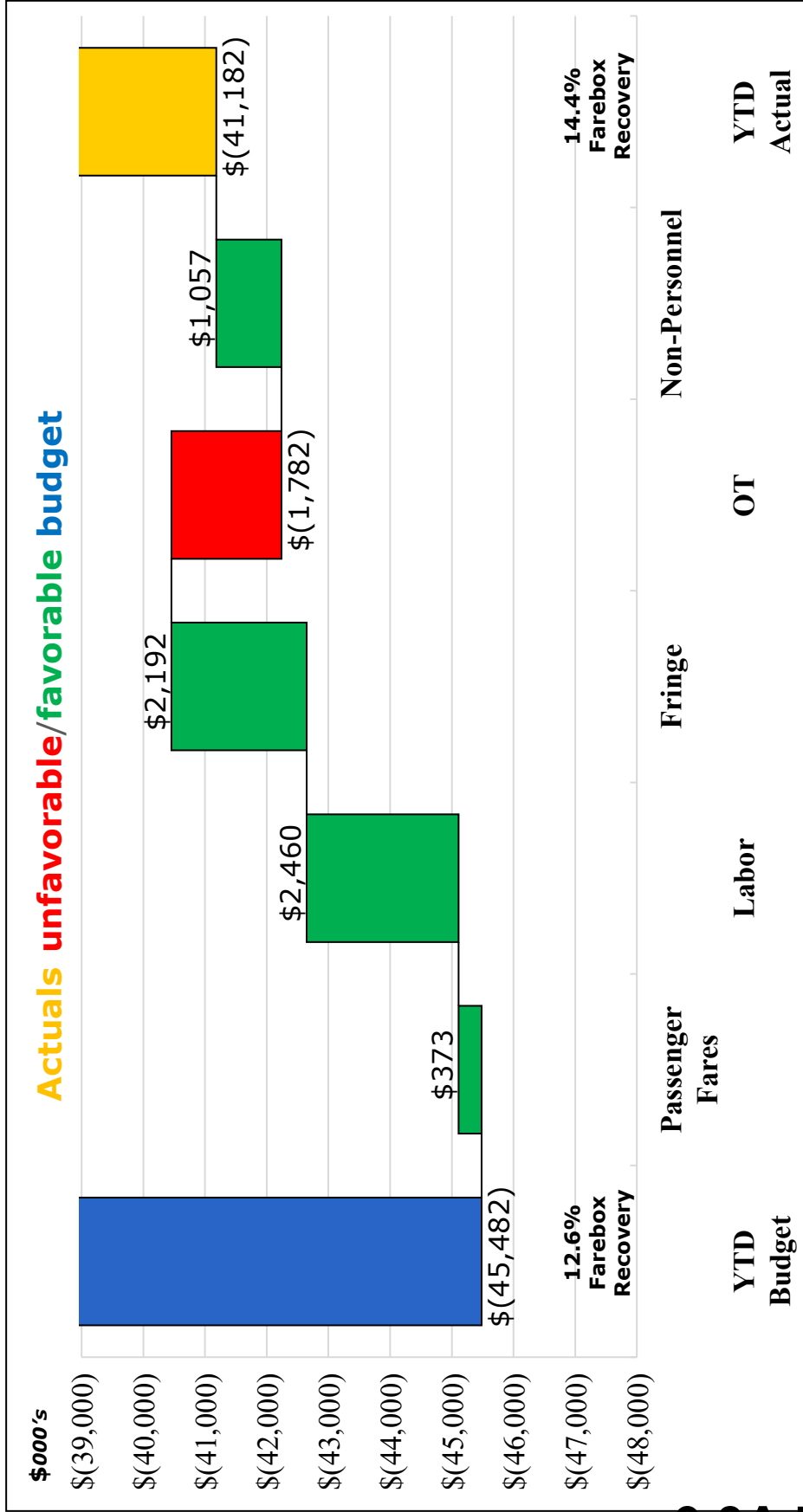
- Total Operating Surplus/(Deficit) is favorable \$0.9M driven by lower wages of \$0.4M, fringe of \$0.4M, and non-personnel of \$0.2M; partially offset by higher OT of \$0.1M
- Non-Operating Revenues/Expenses of \$9.3M are unfavorable vs budget of \$9.5M by \$0.2M driven primarily by lower TIRCP grant drawdown
- Sales tax of \$2.3M is 0.4% lower than budget

9.3A.5

# **March 2025, YTD Pre-Close Financials**

# **March YTD FY25 Operating Surplus/(Deficit)** **Actual\* vs. Budget**

**Overall \$4.3M favorable**



9.3A.7

# March 31, 2025

## YTD Operating Revenue and Expenses

\$ 000's	Actual*	Budget	Fav / (Unfav)
<b>Operating Revenue</b>			
Passenger Fares	\$ 2,055	\$ 1,926	\$ 129
Special Transit Fares	4,870	4,626	244
<b>Total Operating Revenue</b>	<b>\$ 6,925</b>	<b>\$ 6,552</b>	<b>\$ 373</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 18,859	\$ 21,319	\$ 2,460
Fringe	15,283	17,476	2,192
Labor - OT	2,449	667	(1,782)
Non-Personnel	11,516	12,573	1,057
<b>Total OpEx</b>	<b>\$ 48,107</b>	<b>\$ 52,034</b>	<b>\$ 3,927</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 41,182)</b>	<b>(\$ 45,482)</b>	<b>\$ 4,300</b>
	14.4%	12.6%	1.8%
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 24,424	\$ 25,015	(\$ 591)
Federal/State/Local Grants	26,765	27,870	(1,105)
Retiree Obligations	(3,149)	(3,386)	237
Pension Bond Payment/UAL	(1,517)	(1,533)	16
All Other	2,322	1,846	476
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 48,845</b>	<b>\$ 49,811</b>	<b>(\$ 967)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 7,663</b>	<b>\$ 4,329</b>	<b>\$ 3,333</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 2,046)	(\$ 1,849)	(\$ 198)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>\$ 5,616</b>	<b>\$ 2,480</b>	<b>\$ 3,136</b>

- Operating Deficit lower by \$4.3M driven by vacant/funded positions and lower Non-Personnel spending due to timing; partially offset by increased OT
- Non-Operating Revenues of \$48.8M are \$1.0M unfavorable vs budget of \$49.8M driven primarily by lower sales tax and grant drawdowns; partially offset by higher than anticipated interest income and lower Retiree Obligations
- Sales tax of \$24.4M is 2.4% lower than budget
- Bus Replacement Fund higher than budget by \$198K

9.3A.8

# **Year End June 2025, Forecast Financials**



# Full Year FY25 Operating Revenue Surplus/(Deficit)

Overall \$6.8M favorable



9.3A.10

\* Pre-close financials, subject to adjustments post close; may not foot due to rounding

# June 30,

## Full Year Operating Revenue and Expenses\*

\$ 000's	Forecast*	Budget	Fav / (Unfav)
<b>Operating Revenue</b>			
Passenger Fares	\$ 2,672	\$ 2,703	(\$ 31)
Special Transit Fares	6,454	6,241	213
<b>Total Operating Revenue</b>	<b>\$ 9,126</b>	<b>\$ 8,944</b>	<b>\$ 182</b>
<b>Operating Expense</b>			
Labor - Regular	\$ 25,087	\$ 28,287	\$ 3,200
Fringe	20,131	23,647	3,516
Labor - OT	2,981	896	(2,085)
Non-Personnel	14,832	16,772	1,940
<b>Total OpEx</b>	<b>\$ 63,031</b>	<b>\$ 69,602</b>	<b>\$ 6,571</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 53,905)</b>	<b>(\$ 60,658)</b>	<b>\$ 6,753</b>
	14.5%	12.9%	1.6%
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 31,172	\$ 31,808	(\$ 636)
Federal/State/Local Grants	36,637	38,615	(1,978)
Retiree Obligations	(4,320)	(4,524)	204
Pension Bond Payment/UAL	(4,821)	(4,843)	22
All Other	3,062	2,496	566
<b>Total Non-Operating Revenue/(Expense)</b>	<b>\$ 61,729</b>	<b>\$ 63,552</b>	<b>(\$ 1,823)</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 7,824</b>	<b>\$ 2,894</b>	<b>\$ 4,930</b>
<b>Transfers and Other</b>			
Transfers to Bus Replacement Fund	(\$ 2,482)	(\$ 2,351)	(\$ 131)
Transfers to Capital, UAL/OPEB Funds, and Reserves	(8,261)	(7,390)	(870)
Transfers (to) / from COVID Reserve Fund	2,919	6,847	(3,929)
<b>Operating Surplus/(Deficit) after Transfers</b>	<b>(\$ 0)</b>	<b>-</b>	<b>(\$ 0)</b>

- Revenues favorable due to higher Interest Income and higher Sales Tax revenues; partially offset by lower Grant drawdowns
- Expenses favorable due to lower labor/fringe costs as a result of vacant positions; partially offset by higher OT costs as a result of unfilled vacancies
- Bus Replacement Fund favorable due to net Measure D sales tax revenues higher by \$0.1M (less average of 12 Bus Operators' compensation)
- All Other Transfers: \$2M UAL, \$4.2M Operations/Capital Reserves, \$2.0M Operations Sustainability Reserve, and \$2.9M from COVID Recovery

9.3A.11

\* Estimated year end financials based on Q1 Spending and Revenues

# Capital Spending

9.3A.12

# March 31, 2025 Capital Budget Spend

<i>\$000's</i>	Project Category:	Year to Date Actuals*	Portfolio Total **	
			Budget	% Spend
Construction Related Projects		\$ 348	\$ 41,000	0.8%
IT Projects		441	2,004	22.0%
Facilities Repair & Improvements		678	2,655	25.6%
Revenue Vehicle Replacement		2,754	69,803	3.9%
Revenue Vehicle Electrification Projects		-	-	0.0%
Non-Revenue Vehicle Replacement		-	140	0.0%
Fleet & Maintenance Equipment		-	755	0.0%
Misc.		104	343	30.2%
	<b>Total</b>	<b>\$ 4,325</b>	<b>\$ 116,699</b>	<b>3.7%</b>

YTD Project Spend, primarily:

- ✓ Watsonville Station Redevelopment
- ✓ Hydrogen Fueling Station
- ✓ ERP System
- ✓ Bus Shelters, Trash Cans, Benches
- ✓ 2 Hydrogen Buses
- ✓ OCTA Buses
- ✓ ZEB Charging Infrastructure

Future Project Spend:

- ✓ 51 Hydrogen Buses
- ✓ Watsonville Station Redevelopment
- ✓ Hydrogen Fueling Station
- ✓ ERP System
- ✓ Reimagine Metro

9.3A.13

**Questions?**



**DATE:** April 25, 2025  
**TO:** Board of Directors  
**FROM:** Gregory Strecker, Safety, Security and Risk Management Director  
**SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS**

**I. RECOMMENDED ACTION**

**That the Board of Directors Approve Staff Recommendations for Claims for the Month of December 2024, as reflected in Section VIII of this report**

**II. SUMMARY**

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

**III. DISCUSSION/BACKGROUND**

METRO's Risk Department received one claim for the month of April 2024 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). See staff recommendations in paragraph VIII.

**IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This report pertains to METRO's Financial Stability, Stewardship and Accountability.

**V. FINANCIAL CONSIDERATIONS/IMPACT**

None

**VI. CHANGES FROM COMMITTEE**

N/A



## **VII. ALTERNATIVES CONSIDERED**

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

## **VIII. DESCRIPTION OF CLAIM**

Claimant	Claim #	Description	Recommended Action
Janette Corrie	25-003	Claimant alleges that METRO is liable for expenses related to Property Damage. Amount of claim: \$4819.45	Reject

Prepared by: Gregory Strecker, Safety Security, and Risk Management Director

**IX. APPROVALS**

Gregory Strecker, Safety, Security  
and Risk Management Director



Corey Aldridge,  
CEO/General Manager



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**DATE:** April 25, 2025

**TO:** Board of Directors

**FROM:** Margo Ross, Chief Operations Officer

**SUBJECT: CONSIDERATION OF AWARDING A CONTRACT TO NEW FLYER OF AMERICA, INC. FOR TECHNICAL TRAINING FOR NEW FLYER HYDROGEN BUSES NOT TO EXCEED \$255,088**

**I. RECOMMENDED ACTION**

**That the Board of Directors award a contract to New Flyer of America, Inc. (New Flyer) for technical training for the hydrogen fuel cell electric buses recently ordered from New Flyer in an amount not to exceed \$255,088, and authorize the CEO/General Manager to execute the New Flyer contract in a form approved by legal counsel.**

**II. SUMMARY**

- To address the needs of the Santa Cruz Metropolitan Transit District (METRO), staff is requesting technical training to prepare for the fifty-three (53) hydrogen fuel cell electric buses (FCEBs) recently ordered from New Flyer.
- Technician training is required in order to maintain the FCEBs, which are new to METRO's fleet.
- New Flyer provided METRO a quotation for technical training, which includes the instructor's time, all travel expenses, and student handout material.
- New Flyer is the Original Equipment Manufacturer (OEM) and the best qualified source to provide training to maintain the FCEB fleet.

**III. DISCUSSION/BACKGROUND**

On September 22, 2023, METRO's Board of Directors (Board) adopted a resolution that approved the purchase of fifty-three (53) FCEBs from New Flyer.

Eighteen (18) buses have been delivered and another thirty-five (35) are expected to arrive in 2025. Because these are new to METRO's fleet, New Flyer will provide specialized training for METRO personnel, including mechanics, vehicle service workers, and bus operators, that is required in order for METRO to properly maintain, fuel, service and operate these hydrogen buses.

Funding for this training has been approved in the amount of \$255,000 through the California State Transportation Agency (CalSTA) for the Transit and Intercity Rail Capital Program (TIRCP) to prepare METRO for the transition to hydrogen fuel cell zero emission bus technology in day-to-day operations, fueling and maintenance. This training will result in personnel that can effectively support the statewide transition to zero-emission vehicles, reducing greenhouse gases.

Staff is recommending that the Board award a contract to New Flyer for technical training for the FCEBs in an amount not to exceed \$255,088 and authorize the CEO/General Manager to execute the New Flyer of America, Inc. contract in a form approved by legal counsel.

New Flyer will provide all services meeting all METRO's specifications and requirements of the contract. Margo Ross, Chief Operations Officer, will serve as the Contract Administrator and will ensure contract compliance.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The award of this contract would align with the following Strategic Priorities:

- Safety First Culture
- Service Quality and Delivery
- Internal and External Technology
- Employee Engagement: Attract, Retain and Develop
- State of Good Repair

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

Funds to support this contract were awarded to METRO through the California State Transportation Agency (CalSTA) for the Transit and Intercity Rail Capital Program (TIRCP) in the amount of \$255,000.

#### **VI. CHANGES FROM COMMITTEE**

N/A

#### **VII. ALTERNATIVES CONSIDERED**

Doing nothing is an alternative, but staff does not recommend this option as METRO would lose the awarded TIRCP grant funding for this required technical FCEB training.

#### **VIII. ATTACHMENTS**

None

**Note: A full copy of the Contract is available on request.**

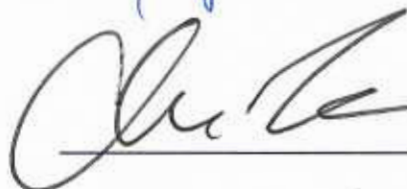
Prepared by: Tanya Gilliam, Purchasing Agent

**IX. APPROVALS**

Margo Ross, Chief Operations Officer

  
\_\_\_\_\_

Approved as to fiscal impact:  
Chuck Farmer, CFO

  
\_\_\_\_\_

Corey Aldridge, CEO/General Manager

  
\_\_\_\_\_



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*Santa Cruz Metropolitan  
Transit District*



**DATE:** April 25, 2025

**TO:** Board of Directors

**FROM:** Chuck Farmer, Chief Financial Officer

**SUBJECT: RESOLUTION DECLARING CERTAIN PROPERTY EXEMPT SURPLUS  
LAND UNDER THE SURPLUS LAND ACT**

**I. RECOMMENDED ACTION**

**That the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) adopt a resolution declaring the property at 475 Rodriquez Street, Watsonville, CA, exempt surplus land and direct staff to take necessary actions to pursue the development of the Property in compliance with California Government Code Section 54220 et. seq.**

**II. SUMMARY**

- METRO has determined that a portion of the real property containing the transit center located at the corner of Rodriquez Street and Lake Avenue is exempt surplus land under the Surplus Land Act (California Government Code section 54220 et. seq.) (the "Act").
- METRO and the Mid-Peninsula Housing Corporation (the "developer") are negotiating a potential joint development agreement to replace the existing ground level transit center on the property and construct a mixed-use development featuring ground-floor commercial and transit station facilities and 5 stories of affordable housing.
- The property is "exempt surplus land" under Government Code Section 54221(f)(1)(F) because it involves "development (including mixed-use developments with ancillary commercial ground floor uses) [that] restricts 100 percent of the residential units to persons and families of low or moderate income, with at least 75 percent of the residential units restricted to lower-income households as affordable housing pursuant to section 102(a) of the Surplus Land Act Guidelines."

**III. DISCUSSION/BACKGROUND**

Recognizing the housing affordability crisis in Santa Cruz County, the METRO Board of Directions in 2022 established a strategic goal of developing 175+ units of affordable housing on METRO property. Since that time, METRO and the Mid-Peninsula Housing Corporation (MidPen) have been working collaboratively to plan a transit-oriented redevelopment project at the site of the existing Watsonville Transit Center that will include the construction of a multi-story mixed use building with affordable residences, ground floor commercial space and a new intermodal

transit center. The project builds on a history of successful partnerships between METRO and MidPen, including the development of 61 units of affordable housing in downtown Watsonville on a site immediately adjacent to the current Watsonville Transit Center in a development that provides affordable homes to low-income families as well as a childcare center serving the entire community.

Based on initial studies and design concepts completed by METRO and MidPen, the Watsonville Transit Center is a favorable site for affordable housing:

- The site is well located, with easy access to many amenities.
- The site can accommodate at least 75 housing units.
- The project will be well-positioned to apply for financing designed to encourage density near transit, including the Affordable Housing and Sustainable Communities (AHSC) program.
- The City of Watsonville supports housing at this location and will be a partner in the entitlement and permitting processes.

The project proposes to construct 75+ deed restricted affordable housing units with at least 75 percent of the residential units restricted to lower-income households as affordable housing pursuant to section 102(a) of the Surplus Land Act Guidelines, in a 100% affordable housing development. The project will also include new commercial space, a bike hub, and a new transit center that will support METRO's plans to convert 100% of its fleet serving Watsonville to zero-emission buses.

A measurable goal of this project will be increased transit ridership generated by the new transit center and transit-oriented affordable housing. Free transit passes will be provided to all residents, and the new bike hub will encourage multimodal transportation to and from the surrounding area. In addition, the project will help catalyze the development of 276 additional units of housing in the downtown Watsonville area that are in various stages of planning or entitlement by supporting the introduction of bus service meeting the State of California's definition of high-quality transit service.

Project funding will rely on a combination of public and private sources, including federal and state tax credits, grants, loans, and private equity investments. In April 2023, METRO was awarded \$8.5 million in design and construction funding for the project from the State of California Cycle 6 Transit and Intercity Rail Capital Program (TIRCP). This was followed in December 2023 by an award of \$2 million in Regional Early Action Planning Grants of 2021 (REAP 2.0) program funds administered by the Association of Monterey Bay Area Governments (AMBAG) to fund preconstruction costs.

In July 2024, METRO and MidPen entered into an Exclusive Negotiating Rights Agreement (Agreement) with the intent to establish a specific, limited period of time to negotiate mutually acceptable governing documents for the potential ground lease of the property leading to the undertaking of the construction of the project on the property by MidPen. Since that time, MidPen has been working

collaboratively with METRO to prepare studies, surveys, plans, specifications and reports necessary to complete its due diligence for the property.

Pursuant to the California Surplus Land Act (California Government Code section 54220 et. seq.), the Board of Directors must declare property as either "surplus land" or "exempt surplus land" as supported by written findings, before the agency may take any action to dispose of it consistent with the agency's policies and procedures. Government Code Section 54221(f)(1)(F) provides that a development (including mixed-use developments with ancillary commercial ground floor uses) that restricts 100 percent of the residential units to persons and families of low or moderate income, with at least 75 percent of the residential units restricted to lower-income households as affordable housing pursuant to section 102(a) of the Surplus Land Act Guidelines, is exempt surplus land. The attached Resolution contains a number of findings required by the Act.

The development of the property is consistent with METRO's purposes and will allow METRO and the developer to construct the updated transit center and housing project. The property will continue to be used for transit and other public purposes, while allowing for the development of the affordable housing units. Staff is in the process of negotiating the terms of a ground lease with MidPen. The adoption of this resolution will assist MidPen in seeking additional grant funding for the project.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The actions taken in this report align with the following Strategic Priorities:

- Service Quality and Delivery
- Strategic Alliances and Community Outreach
- Financial Stability, Stewardship & Accountability

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

The adoption of this resolution will have no financial impact.

#### **VI. ALTERNATIVES CONSIDERED**

Declaring the property exempt surplus land is required under the Act prior to disposal of the property, and therefore necessary to complete the planned transaction. The Board may decide not to adopt the resolution, but staff does not recommend this action as the property swap is necessary for completion of the project.

#### **VII. ATTACHMENTS**

**Attachment A:** Resolution Declaring Certain Property Exempt Surplus Land Under the Surplus Land Act

Prepared by: Chuck Farmer, Chief Financial Officer

**VIII. APPROVALS:**

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer

  
A handwritten signature in black ink, appearing to read "Chuck Farmer", is written over a horizontal line.

Corey Aldridge, CEO/General Manager

  
A handwritten signature in black ink, appearing to read "Corey Aldridge", is written over a horizontal line.

# Attachment A



## **BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_  
On the Motion of Director: \_\_\_\_\_  
Duly Seconded by Director: \_\_\_\_\_  
The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT DECLARING CERTAIN PROPERTY EXEMPT SURPLUS LAND UNDER THE SURPLUS LAND ACT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) owns certain real property located at 475 Rodriguez Street in Watsonville, CA (APN 17-011-56) (the "Property"), where it operates a transit center; and

**WHEREAS**, the Surplus Land Act (SLA) provides procedures for local agencies to follow when disposing of surplus properties no longer needed for their use; and

**WHEREAS**, on October 9, 2019, California Governor Gavin Newsom signed Assembly Bill 1486 (Ting) into law, which made substantive amendments to the SLA effective January 1, 2020; and

**WHEREAS**, in April 2021, the final Surplus Land Act Guidelines were published by the California Housing and Community Development Department (HCD) with additional SLA guidance; and

**WHEREAS**, on October 11, 2023, California Governor Gavin Newsom signed Assembly Bill 480 (Ting) and Senate Bill 747 (Caballero) into law, which clarified elements of the SLA and provided additional exemption options; and

**WHEREAS**, on August 1, 2024, the final Updated Surplus Land Act Guidelines were released by HCD; and

**WHEREAS**, the SLA requires local agencies to declare land as "surplus land" or "exempt surplus land" prior to disposing of property owned by the local agency; and

**WHEREAS**, METRO and project partners are planning the Watsonville Transit Center Redevelopment Project, a transit-oriented redevelopment project that will include the construction of a mixed-use building with affordable residences, ground floor commercial and transit center facilities on the Property (the "Project"); and

**WHEREAS**, METRO has received a grant under the Transit and Intercity Rail Capital Program in the amount of \$8.5 million TIRCP Grant; and



# Attachment A

Resolution No. \_\_\_\_\_

Page

**WHEREAS**, the Project is within METRO's purposes, and will construct an updated transit center, and the reconfigured property will continue to be used for transit and other public purposes, including the development of affordable housing units; and

**WHEREAS**, pursuant to the California Surplus Land Act (California Government Code section 54220 et. seq.), the Board of Directors of METRO must declare property as either "surplus land" or "exempt surplus land" as supported by written findings, before the agency may take any action to dispose of it consistent with the agency's policies and procedures; and

**WHEREAS**, if negotiations are successful, an affordable housing covenant or restriction shall be recorded against the Property at the close of escrow that shall run with the Property and be enforceable against any owner who violates the covenant or restriction and each successor owner in interest who continues the violation; and

**WHEREAS**, METRO seeks to cause the redevelopment of the Property in a manner that satisfies all of the exemption requirements specified by 54221(f)(1)(F) of the Government Code as follows:

(i) the development (including mixed-use developments with ancillary commercial ground floor uses) restricts 100 percent of the residential units to persons and families of low or moderate income, with at least 75 percent of the residential units restricted to lower-income households as affordable housing pursuant to section 102(a) of the Surplus Land Act Guidelines. In no event shall the maximum affordable sales price or rent level be higher than 20 percent below the median market rents or sales prices for the neighborhood in which the site is located. For purposes of this requirement, neighborhood means the zip code in which the site is located and the development may use the most recent median market rents and sales price data for the zip code in which the site is located to calculate the affordable sales price and rent level of restricted units.

(ii) the requirements of Government Code Section 54221(f)(1)(F)(i) shall be contained in a covenant or restriction recorded against the Property at the time of sale, and that covenant shall run with the land and be enforceable against any owner who violates the covenant or restriction and each successor in interest who continues the violation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Santa Cruz Metropolitan Transit District:

1. The foregoing recitals are hereby incorporated and adopted as the findings of the Board; and

2. The action does not result in a binding commitment by METRO to authorize or advance the disposition of the Property, will not result in a direct or indirect physical change to the environment, and does not constitute an "approval" of a "project" pursuant to CEQA Guidelines Sections 15004 and 15352; and

# Attachment A

Resolution No. \_\_\_\_\_

Page

3. The Board of Directors hereby finds that the Property is exempt surplus land pursuant to Government Code Section 54221(f)(1)(F) and Section 103(c)(7)(A) of the Draft Updated Surplus Land Act Guidelines.

**THEREFORE, BE IT FURTHER RESOLVED**, that the Board of Directors of the Santa Cruz Metropolitan Transit District directs the CEO/General Manager or designee to transmit a copy of this Resolution to the California Department of Housing and Community Development no later than thirty (30) days prior to the disposition of the Property and take any other actions necessary to give effect to this Resolution.

**PASSED AND ADOPTED** this 25th day of April 2025 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSTAIN:** Directors -

**ABSENT:** Directors –

**APPROVED:**

\_\_\_\_\_  
REBECCA DOWNING, Board Chair

**ATTEST:**

\_\_\_\_\_  
COREY ALDRIDGE, CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
JULIE SHERMAN, General Counsel

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**DATE:** April 25, 2025  
**TO:** Board of Directors  
**FROM:** Freddy Rocha, Maintenance Deputy Director  
**SUBJECT:** **CONSIDERATION OF AWARD OF CONTRACT TO K & D LANDSCAPING, INC. FOR LANDSCAPING MAINTENANCE SERVICES NOT TO EXCEED \$224,974**

**I. RECOMMENDED ACTION**

**That the Board of Directors award a contract to K & D Landscaping, Inc. for Landscaping Maintenance Services in an amount not to exceed \$224,974, and authorize the CEO/General Manager to:**

- 1) Execute the K & D Landscaping, Inc. contract for a three (3)-year period, with options to extend the contract for a total term of seven (7) years; and**
- 2) Execute future amendments with K & D Landscaping, Inc. for the options to extend, increasing the contract total for each option year as required, not to exceed (NTE) a total value of \$524,940 for the full seven years.**

**II. SUMMARY**

- The Santa Cruz Metropolitan Transit District (METRO) has a need for Landscaping Maintenance Services.
- A formal Request for Proposals (RFP) was conducted to solicit proposals from qualified firms. Five firms submitted proposals for METRO's review.
- A three-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending that the Board of Directors (Board) award a contract to the highest ranked proposer, K & D Landscaping, Inc.

**III. DISCUSSION/BACKGROUND**

METRO requires the services of a licensed and insured landscaping maintenance company to perform landscaping maintenance services at six METRO sites. Coastal Landscaping is METRO's current provider for these services; however, this existing contract will expire on April 30, 2025 with no further options to renew.

On January 27, 2025, METRO legally advertised RFP No. 25-13, distributed notices via Bonfire (METRO's e-procurement portal) to 450 firms, including 100 Disadvantaged Business Enterprises (DBEs), and sent email notices to all Mailchimp subscribers. On February 28, 2025, proposals were received and opened from five firms. A list of these firms is provided in Attachment A. A three-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the RFP:

<b>Evaluation Criteria</b>	<b>Points</b>
Qualifications and Experience	40
Price	30
Experience with Government Agencies	10
References	20
Participation in METRO's Sustainability Initiative	5
<b>Total Points Possible</b>	<b>105</b>

K & D Landscaping, Inc. was determined to be the highest ranked firm whose proposal fulfills the requirements of the RFP, with costs that are fair and reasonable.

Staff is recommending that the Board award a three (3)-year contract to K & D Landscaping, Inc. for Landscaping Maintenance Services in an amount not to exceed \$224,974 and authorize the CEO/General Manager to execute the K & D Landscaping, Inc. contract. Staff is also recommending that the Board authorize the CEO/General Manager to execute future contract extensions with K & D Landscaping, Inc. for a total anticipated contract value not to exceed \$524,940 and a total term not to exceed seven (7) years.

K & D Landscaping, Inc. will provide all services meeting all METRO's specifications and requirements of the contract. Freddy Rocha, Maintenance Deputy Director, will serve as the Contract Administrator and will ensure contract compliance.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

The award of this contract would align with the following Strategic Priorities:

- Safety First Culture
- State of Good Repair

**V. FINANCIAL CONSIDERATIONS/IMPACT**

The base value of the contract is \$224,974 for the first three years. Should all options be exercised, the total seven-year value of the contract is anticipated to be approximately \$524,940.

Funds to support this contract are included in the current fiscal year's Facilities Operating budget, within the Outside Repair Buildings and Improvements (503351) account. Since this is a multi-year contract, the Department Manager will be accountable for budgeting the cost in future years, including any option years exercised.

**VI. CHANGES FROM COMMITTEE**

N/A

**VII. ALTERNATIVES CONSIDERED**

- None. METRO does not have any in-house staff with the training or the time to perform these landscaping maintenance services.

**VIII. ATTACHMENTS**

**Attachment A:** List of Responding Firms

**Note: A full copy of the Contract is available on request.**

Prepared by: Tanya Gilliam, Purchasing Agent

**IX. APPROVALS**

Freddy Rocha,  
Maintenance Deputy Director



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Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer



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Corey Aldridge, CEO/General Manager



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# Attachment A



**Responding Firms for RFP No. 25-13**

## **LANDSCAPING MAINTENANCE SERVICES**

**Received by February 28, 2025 at 5:00 PM**

Coastal Landscaping, Inc.	Aptos	CA
K & D Landscaping, Inc.	Watsonville	CA
Marathon Landscape Services	Soquel	CA
Medallion Landscape, LLC	Morgan Hill	CA
The Landscape Company	Capitola	CA

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*Santa Cruz Metropolitan  
Transit District*



**DATE:** April 25, 2025

**TO:** Board of Directors

**FROM:** Derek Touns, Deputy Director of Planning & Innovation

**SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY25 LOW CARBON TRANSIT OPERATIONS PROGRAM**

**I. RECOMMENDED ACTION**

**That the Board adopt a resolution designating the CEO/General Manager as the Authorized Agent to submit a grant application and execute all agreements and actions necessary to receive funds from the FY25 Low Carbon Transit Operations Program.**

**II. SUMMARY**

- The California State Controller's Office (SCO) has allocated funds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program (LCTOP) for transit projects that reduce greenhouse gas emissions.
- For FY2024-25 (FY25), the State Controller's Office allocated \$1,298,036 to Santa Cruz County. \$619,361 was designated to the Santa Cruz Metropolitan Transit District (METRO). \$678,675 was designated to the Santa Cruz County Regional Transportation Commission (RTC) to implement an LCTOP project. Of those FY2024-25 LCTOP funds, the RTC programmed \$578,675 to METRO.
- METRO placed an order with New Flyer of America for 53 hydrogen fuel cell electric buses (FCEBs) in December 2023.
- Staff recommends using the FY25 LCTOP funds to pay for a portion of one 40' FCEB from the 53 FCEBs ordered from New Flyer.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the CEO/General Manager as the Authorized Agent to submit an application and to execute all agreements and take all other actions, including executing the Certifications and Assurances necessary to receive the LCTOP funds.

**III. DISCUSSION/BACKGROUND**

In 2006, Governor Schwarzenegger executed the California Global Warming Solutions Act of 2006 (AB 32), landmark legislation that set targets to reduce

greenhouse gas emissions to 1990 levels by 2020. AB 32 spawned trailing legislation that created new programs and designated various state agencies to administer them. In 2014, Governor Brown signed the Transit, Affordable Housing and Sustainable Communities Program (SB 862), which distributed revenue from the sale of carbon emission credits to various programs, to increase transit ridership and reduce overall emissions from transportation sources. SB 862 established the LCTOP to distribute Cap-and-Trade revenue to regional transportation planning agencies and to public transit operators for new services and infrastructure that expand transit service, increase ridership and reduce emissions.

The LCTOP is a formula grant program that receives 5% annually of Greenhouse Gas Reduction Funds generated from the sale of carbon credits in the Cap-and-Trade program. The State Controller's Office (SCO) then allocates the LCTOP funds to Regional Transportation Planning Agencies (the RTC in Santa Cruz County) and to public transit agencies by the same formula used to allocate State Transit Assistance (STA) funds. For the FY25 program SCO allocated \$1,298,036 to Santa Cruz County. \$619,361 was designated to the Santa Cruz Metropolitan Transit District (METRO) and \$678,675 was designated to the Santa Cruz County Regional Transportation Commission (RTC) to implement an LCTOP project. Of those FY2024-25 LCTOP funds, the RTC programmed \$578,675 to METRO.

In December 2023, METRO placed an order with New Flyer of America for 53 hydrogen fuel cell electric buses (FCEBs). This purchase supports METRO's goal to convert 100% of its fleet to zero-emission technology by 2037. Staff recommends using the FY25 LCTOP funds to cover a portion of the funding for the 53 New Flyer FCEBs.

Upon the approval of this resolution, METRO will submit an FY2024-25 LCTOP allocation request for the combined total of \$1,198,036 to assist in the purchase of the 53 FCEBs ordered from New Flyer. In FY2023-24, METRO submitted an allocation request for the combined total of \$1,192,777 for funding of the Youth Cruz Free Program. However, METRO is in the process of requesting that those FY2023-24 LCTOP funds be reallocated to also assist with the purchase of the New Flyer buses.

Staff recommends that the Board approve using LCTOP funds for the FCEB purchase and adoption of a resolution (Attachment A) to:

1. Designate the CEO/General Manager as the Authorized Agent to submit an application and execute all agreements necessary to receive LCTOP funds from Caltrans and authorize the CEO/General Manager to execute Certifications and Assurances required to participate in the Low Carbon Transit Operating Program (Attachment B and Attachment C).

#### **IV. FINANCIAL CONSIDERATIONS/IMPACT**

METRO would receive a total of \$1,198,036 from the FY25 LCTOP allocation to Santa Cruz County, including \$578,675 of RTC's share. METRO will deposit these funds into a segregated, interest-bearing account until they are expended on the FCEB purchase, as described in detail above.

#### **V. CHANGES FROM COMMITTEE**

N/A

#### **VI. ALTERNATIVES CONSIDERED**

Do not receive the FY25 LCTOP allocation. Staff does not recommend this alternative because METRO would lose critically needed revenue to pay for the 53 FCEBs already purchased through New Flyer of America.

#### **VII. ATTACHMENTS**

**Attachment A:** Resolution designating the CEO/General Manager as the Authorized Agent and authorizing the execution of Certifications and Assurances for the Low Carbon Transit Operating Program


**Attachment B:** Authorized Agent Form

**Attachment C:** Certifications and Assurance Form

Prepared by: Cayla Hill, Grants Analyst

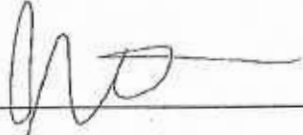
**VIII. APPROVALS**

John Urgo,  
Chief Planning & Development Officer



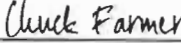
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Approved as to form:  
Julie Sherman, General Counsel



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Approved as to fiscal impact:  
Chuck Farmer, CFO

DocuSigned by:  
  
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Corey Aldridge, CEO/General Manager



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# Attachment A



## BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

### **RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING THE CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FY2024 - 2025 FUNDS FROM THE LOW CARBON TRANSIT OPERATIONS PROGRAM FOR THE HYDROGEN FUEL CELL ELECTRIC BUS (FCEB) PURCHASE (\$1,198,036)**

**WHEREAS**, the Santa Cruz Metropolitan Transit District (METRO) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

**WHEREAS**, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

**WHEREAS**, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

**WHEREAS**, the METRO wishes to delegate authorization to execute these documents and any amendments thereto to the CEO/General Manager.

**WHEREAS**, the METRO wishes to implement the following LCTOP project(s) listed above,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of METRO that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.



# Attachment A

Resolution No. \_\_\_\_\_

Page 2 of 3

**BE IT FURTHER RESOLVED** that the CEO/General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

**BE IT FURTHER RESOLVED** by the Board of Directors of METRO that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY2023-2024 LCTOP funds:

<b>Project Name:</b>	Hydrogen Fuel Cell Electric Bus Purchase
<b>Short description of project:</b>	If FY25 LCTOP funding is allocated METRO will use the funds to cover a portion of one hydrogen fuel cell electric bus (FCEB) that will operate on the Route 1. The project will reduce greenhouse gas emissions in the region by helping to transition to 100% zero-emission technology by 2037. The FCEB will support an increase in service from 30-minute to 15-minute headways on Route 1.
<b>Amount of LCTOP funds requested:</b>	\$1,198,036
<b>Benefit to a Priority Populations:</b>	Located within the boundaries of a SB535-defined Disadvantaged Community census tract. The proposed pilot will expand access to transit and supports equity goals by eliminating the fare burden for Santa Cruz County residents and employees many of whom come from low-income households.
<b>Amount to benefit Priority Populations:</b>	\$776,609.00
<b>Contributing Sponsor:</b>	Santa Cruz County Regional Transportation Commission (SCCRTC): \$578,675

**PASSED AND ADOPTED** by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of April 2025 by the following vote:

**AYES:** Directors -

**NOES:** Directors -

## Attachment A

Resolution No. \_\_\_\_\_  
Page 3 of 3

**ABSTAIN:** Directors -

**ABSENT:** Directors -

**APPROVED:**

\_\_\_\_\_  
Rebecca Downing, Board Chair

**ATTEST:**

\_\_\_\_\_  
Corey Aldridge, CEO/General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie Sherman, General Counsel

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# Attachment B

## Authorized Agent

**AS THE**

**Board Chair**

(Chief Executive Officer/Director/President/Secretary)

**OF THE**

**Santa Cruz Metropolitan Transit District**

(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Local Assistance. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Corey Aldridge, CEO/General Manager

(Name and Title of Authorized Agent)

Rebecca Downing

(Print Name)

Board Chair

(Title)

\_\_\_\_\_  
(Signature)

Approved this \_\_\_\_\_ day  
of \_\_\_\_\_

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# Attachment C

## Certifications and Assurances

**Lead Agency:** Santa Cruz Metropolitan Transit District

**Project Title:** Hydrogen Fuel Cell Electric Bus (FCEB) Purchase

**Prepared by:** Cayla Hill, Grants Analyst

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

### A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.

## Attachment C

8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).
9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

### **C. Reporting**

1. **The Lead Agency must submit the following LCTOP reports:**
  - a. **Annual Project Activity Reports October 30<sup>th</sup> each year.**
  - b. **A Close Out Report within six months of project completion.**
  - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
  - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
  - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### **D. Cost Principles**

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and



## Attachment C

- b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with  
Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

### **A. Record Retention**

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per CARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with

## Attachment C

the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the Civil Rights Department, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

### F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all these conditions will be met.

Corey Aldridge

(Print Authorized Agent)

CEO/General Manager

(Title)

(Signature)

(Date)



**DATE:** April 25, 2025  
**TO:** Board of Directors  
**FROM:** Dawn Crummié, Chief Human Resources Officer  
**SUBJECT:** **APPROVE REQUEST FOR RECLASSIFICATION TO CONTRACTS AND PURCHASING DEPUTY DIRECTOR**

## **I. RECOMMENDED ACTION**

**That the Board approve the request for reclassification of the vacant Purchasing and Special Projects Director to a new Deputy Director position, titled, Contracts and Purchasing Deputy Director.**

## **II. SUMMARY**

- To address evolving organizational needs, Santa Cruz Metropolitan Transit District (METRO), staff proposes a reclassification of the existing Purchasing and Special Projects Director role to a Contracts and Purchasing Deputy Director.
- Following an internal review, staff determined that the responsibilities of this position would be better aligned under a Deputy Director classification, which would oversee both the Parts and Materials Department and the Purchasing Department.
- This updated structure is expected to improve cross-departmental coordination and operational efficiency, particularly with the implementation of the Workday enterprise system.
- The proposed salary range for the reclassified position was established through an internal equity analysis, ensuring consistency and fairness across METRO's leadership compensation structure.
- Staff recommends Board approval and adoption of the reclassification and corresponding wage scales included in this report.

## **III. DISCUSSION/BACKGROUND**

As part of METRO's strategic organizational development, Human Resources conducted an evaluation of the current Purchasing and Special Projects Director role. In partnership with the Chief Financial Officer, staff determined that a reclassification to Contracts and Purchasing Deputy Director better reflects the position's evolving scope, duties, and reporting structure.

The reclassified Deputy Director will manage the Purchasing and Parts and Materials Departments, supporting greater operational efficiency and organizational alignment. The proposed wage scale was developed following a thorough internal equity study, ensuring that the compensation is equitable and in line with similar roles across the organization.

To facilitate this realignment and streamlined leadership, the Contracts and Purchasing Manager position will be defunded. This reallocation supports more cohesive oversight while optimizing staffing resources.

Staff respectfully requests the Board's approval of the updated classification specification and wage scale.

#### **IV. STRATEGIC PLAN PRIORITIES ALIGNMENT**

This item aligns the following Strategic Plan Priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

#### **V. FINANCIAL CONSIDERATIONS/IMPACT**

The adoption of the recommendations contained in this report will require defunding the Contracts and Purchasing Manager position and increase the budget by approximately \$43K in FY26.

#### **VI. ALTERNATIVES CONSIDERED**

- Take no action: The option is not recommended as it would not address current organizational needs.
- Reject the proposed classification and compensation adjustments. This option is not recommended, as the proposal is the result of a collaborative, data-driven review process aligned with METRO's strategic goals.

#### **VII. ATTACHMENTS**

**Attachment A:** Contracts and Purchasing Deputy Director Job Description

**Attachment B:** Proposed Wage Scale

Prepared by: Dawn Crummié, Chief Human Resources Officer  
Monik Delfin, Human Resources Deputy Director

## VIII. APPROVALS

Dawn Crummié,  
Chief Human Resources Officer

  
\_\_\_\_\_

Approved as to fiscal impact:  
Chuck Farmer, Chief Financial Officer

  
\_\_\_\_\_

Corey Aldridge, CEO/General Manager

  
\_\_\_\_\_

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# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

Class Code: OA107  
FLSA Status: Exempt

#### Contracts and Purchasing Deputy Director Bargaining Unit: Management

##### **DEFINITION:**

Under general direction of the Chief Financial Officer (CFO), the Contracts and Purchasing Deputy Director plans, organizes, directs, develops, and coordinates the activities of the Contracts and Purchasing department, and Inventory Parts department. Ensures compliance with applicable Federal, State, and local laws and regulations. The Deputy Director is responsible for developing a strategic approach to the corporate procurement and materials management process for the purchase of direct and indirect goods and services. Performs complex procurement processes and activities; is responsible for all contracting, purchasing, inventory and materials management at Santa Cruz METRO. Performs other duties as assigned.

##### **DISTINGUISHING CHARACTERISTICS:**

Receives general direction from the Chief Financial Officer. Exercises supervision as necessary over supervisory, technical, and administrative support staff as assigned. This position is distinguished from support staff as the incumbent serves as the department head for Purchasing and Materials Department.

##### **EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

*The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.*

- This position will lead and run the full contracting process for materials, equipment, services, and construction contracts..
- Responsible for developing and implementing company policy, providing expert advice on all purchasing and contracting decisions, negotiating large purchases, and responding to any claims regarding contract law violation.
- Directs, manages, coordinates, and administers the formal bid and procurement process, including development of invitation for Bids (IFBs), Request for Proposals (RFPs), Request for Quotations (RFQs), coordinating pre-bid meetings and bid openings, and contract negotiations.
- Ensures contract compliance with Federal, State and local requirements; evaluates all procurement activities for compliance with Santa Cruz METRO's policies and procedures.
- Prepares technical and administrative reports, correspondence, written recommendations, and makes oral presentations to the Santa Cruz METRO Board of Directors, management, governmental officials, and other organizations or groups as needed.
- Reviews and approves contracts and purchase orders; maintains contact and negotiates with vendors; keeps informed of market conditions and new products; evaluates vendor performance.
- Develop and execute short and long-term strategies to facilitate process improvements and innovations within procurement and inventory management.
- Creates and reviews Santa Cruz METRO procurement policies and procedures to ensure changes are made in compliance With Federal, State, and local laws and regulations.
- Assists in Metro's supplier diversity - Disadvantaged Business Enterprise (DBE) Program to help with compliance with various rules and regulations.



# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Directs the development and administration of the annual budget including equipment, materials and supplies.
- Establishes procedures, policies and controls related to Metro's information management system for procurement, contracts administration and materials management.
- Performs other duties as assigned.

#### **EMPLOYMENT STANDARDS:**

##### **Knowledge of:**

- Principles and practices of public agency procurement, including conducting and administering formal bid or proposal processes.
- Principles and practices of contract administration related to professional services, materials, supplies, equipment, transit revenue vehicles, and construction.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Principles and practices of negotiated and qualification-based procurements; joint agency procurements; RFP/solicitation document requirements; scope of work/technical specification preparation, and terms and conditions.
- Warehouse procedures, including the analysis of receipt, storage, and issuance of parts and inventory control methods.
- Disadvantaged Business Enterprise (DBE) Program requirements.
- Federal, State, and local laws and regulations and District policies and procedures applicable to local government procurement.
- Common office software systems at the advanced level.

##### **Ability to:**

- Recommend and implement goals, objectives, and practices for providing effective and efficient services.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Oversee and/or conduct the procurement process including contract negotiations, qualification - based procurements, IFBs, RFPs, and RFQs.
- Oversee the Parts and Materials Department (inventory management).
- Manage the full lifecycle of the procurement process from planning to audit.
- Plan, organize, and direct the functions of the Purchasing department.
- Prepare administrative and complex technical reports, formal correspondence, written recommendations, oral presentations, and use computers and software programs.
- Prepare departmental budgets and projections of expenditure for capital budgets and proposed contracts.
- Direct, organize, and evaluate departmental programs and the performance of staff.
- Interpret, apply, explain, and ensure compliance with applicable Federal, State, and local laws and regulations and District policies and procedures related to the procurement process.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate strategically, effectively, clearly and concisely, both orally and written form.





# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

- Establish and maintain effective working relationships with employees, union representatives, Board members, stakeholders, elected and appointed officials, vendors, contractors, consultants, media representatives, and members of the public.

#### **MINIMUM QUALIFICATIONS:**

*Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

#### **Education, Training and Experience:**

Bachelor's degree from an accredited college in business, finance, public administration, mathematics, or a closely related field, as well as completion of the NTI/FTA Procurement Training series, or the ability to complete the series within 12 months of hire.

#### **AND**

Four (4) years professional experience in public or private sector procurement, including two (2) years supervisory experience, preferably in a public agency. Familiarity with transit agency or transportation system activities and functions is highly desirable. Experience in a large public organization is preferred.

#### **LICENSES AND CERTIFICATES:**

Desired education and/or certifications include: Juris Doctor (JD); Master's degree in Business (MBA); Certified Professional Contracts Manager (CPCM); or Certified Public Procurement Officer (CPPO).

#### **SPECIAL REQUIREMENTS:**

- Must be able to work extended hours as needed, often outside regular business hours as required by the CFO and/or CEO and the demands of the job.
- Must maintain strictest confidentiality.
- Must participate in professional development activities.
- Requires occasional travel.

#### **PHYSICAL AND MENTAL DEMANDS:**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **Physical Demands**

While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, manipulate, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is regularly required to bend and twist at the neck, reach with hands and arms. Occasional standing, walking, overhead reaching and lifting up to 20 pounds unaided is required. Specific visual abilities required for this job include close vision, distance vision, and the ability to adjust focus.

#### **Mental Demands**

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and



# Attachment A

## HUMAN RESOURCES DEPARTMENT

### Santa Cruz METRO

mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

#### **Work Environment:**

The employee may work in an office, shop, construction site, or bus yard environment where the noise level may be loud. May require availability to work a flexible schedule.

#### **OTHER CONDITIONS OF EMPLOYMENT:**

- Must pass requisite background check.

\*Adopted: November 2017

\*BOD Approved: 01-26-18

\*Revised: 04-25-2025

\*Job Family: Professional -Purchasing

MANAGEMENT																
HOURLY RATES SCHEDULE																
	Step 1	Step 1 LL	Step 1 LL	Step 2	Step 2 LL	Step 2 LL	Step 3	Step 3 LL	Step 3 LL	Step 4	Step 4 LL	Step 4 LL	Step 5	Step 5 LL	Step 5 LL	Step 6 LL
<b>Title</b>	<b>Step 1</b>	<b>Step 1 LL</b>	<b>Step 1 LL</b>	<b>Step 2</b>	<b>Step 2 LL</b>	<b>Step 2 LL</b>	<b>Step 3</b>	<b>Step 3 LL</b>	<b>Step 3 LL</b>	<b>Step 4</b>	<b>Step 4 LL</b>	<b>Step 4 LL</b>	<b>Step 5</b>	<b>Step 5 LL</b>	<b>Step 5 LL</b>	<b>Step 6 LL</b>
Chief Operating Officer	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	105.14	105.14	110.40	115.66	110.40
Operations Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20
Chief Financial Officer (CFO)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40
Chief Planning & Innovation Officer (previously Planning & Development Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40
Chief Human Resources Officer (previously Human Resources Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40
Information Technology and Intelligent Transportation Systems Director	77.85	81.74	85.63	81.74	85.83	89.92	85.83	90.12	94.41	90.12	94.63	99.14	94.63	99.36	104.09	99.36
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40
Contracts and Purchasing Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Senior Full Stack Developer	59.71	62.70	65.69	62.70	65.84	68.98	65.84	69.13	72.42	69.13	72.59	76.05	72.59	76.22	79.85	76.22
Finance Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Human Resources Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Fleet & Facilities Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Operations Manager - Fixed Route Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20
Operations Manager - Paratransit Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20
Assistant Maintenance Manager (Inactive)	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34
Facilities Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20
Full Stack Developer	51.93	54.53	57.13	54.53	57.26	59.99	57.26	60.12	62.98	60.12	63.13	66.14	63.13	66.29	69.45	66.29
Safety, Security and Risk Management Director	64.87	68.11	71.35	68.11	71.52	74.93	71.52	75.10	78.68	75.10	78.86	82.62	78.86	82.80	86.74	82.80
Special Projects Manager (Inactive)	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34	49.01	51.46	53.91	51.46	54.03	56.60	54.03
Assistant Operations Manager Fixed Route	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34
Assistant Operations Manager Paratransit	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34
Project Manager (Inactive)	36.82	38.86	40.50	38.86	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99
Communications & Marketing Manager (previously Customer Experience Manager)	54.06	56.76	59.46	56.76	59.60	62.44	59.60	62.58	65.56	62.58	65.71	68.84	65.71	69.00	72.29	69.00
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92
Parts and Materials Manager	50.34	52.86	55.38	52.86	55.50	58.14	55.50	58.28	61.06	58.27	61.18	64.09	61.18	64.24	67.30	64.24
Business Systems Programs Manager	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36	65.25	68.51	71.77	68.51
Senior Executive Assistant (previously Executive Assistant)	42.47	44.59	46.71	44.59	46.82	49.05	46.82	49.16	51.50	49.16	51.62	54.08	51.62	54.20	56.78	54.20
L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)																
Longevity Pay is based only on length of service.																
* Updated Wage Schedule - BOD 09/27/2024																
** Updated Title & Wage Schedule - BOD 09/27/2024																
*** New Wage Schedule is not in effect for positions filled as of 09/27/2024																
**** Updated Title & Wage Schedule - BOD 04/25/2025																



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Effective 06/19/25 (FY26)

[illegible]

## Effective 06/19/25 (FY26)

## 9.9B.5



MANAGEMENT																
MONTHLY SALARY SCHEDULE																
	Step 1	Step 1 LL	Step 2	Step 2 L	Step 2 LL	Step 3	Step 3 L	Step 3 LL	Step 4	Step 4 L	Step 4 LL	Step 5	Step 5 L	Step 5 LL	Step 6	Step 6 LL
*Chief Operating Officer	15,593	16,373	17,153	16,373	17,191	18,009	17,191	18,051	18,051	18,954	19,857	18,954	19,902	20,850	19,902	21,892
*Operations Deputy Director	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,579	15,274	14,579	15,309	16,039	15,309	16,841
**Maintenance Manager (Inactive)	10,904	11,450	11,996	11,450	12,022	12,594	12,022	12,624	12,624	13,255	13,886	13,255	13,917	14,579	13,917	15,307
*Chief Financial Officer	15,593	16,373	17,153	16,373	17,191	18,009	17,191	18,051	18,051	18,954	19,857	18,954	19,902	20,850	19,902	21,892
**Chief Planning & Innovation Officer (previously Planning & Development Director)	15,593	16,373	17,153	16,373	17,191	18,009	17,191	18,051	18,051	18,954	19,857	18,954	19,902	20,850	19,902	21,892
**Chief Human Resources Officer (previously Human Resources Director)	15,593	16,373	17,153	16,373	17,191	18,009	17,191	18,051	18,051	18,954	19,857	18,954	19,902	20,850	19,902	21,892
*Information Technology and Intelligent Transportation Systems Director	14,033	14,735	15,437	14,735	15,472	16,208	15,472	16,245	16,245	17,058	17,871	17,058	17,911	18,763	17,911	19,703
**Chief Communications & Marketing Officer (previously Marketing & Communications Director)	15,593	16,373	17,153	16,373	17,191	18,009	17,191	18,051	18,051	18,954	19,857	18,954	19,902	20,850	19,902	21,892
***Contracts and Purchasing Deputy Director	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,544	15,274	14,579	15,309	16,039	15,309	16,841
Senior Full Stack Developer	10,764	11,303	11,842	11,303	11,868	12,433	11,868	12,461	12,461	13,083	13,706	13,083	13,737	14,390	13,737	15,110
*Finance Deputy Director	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,544	15,274	14,579	15,309	16,039	15,309	16,841
*Human Resources Deputy Director	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,544	15,274	14,579	15,309	16,039	15,309	16,841
**Fleet & Facilities Deputy Director	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,544	15,274	14,579	15,309	16,039	15,309	16,841
*Operations Manager - Fixed Route Division (Inactive)	10,904	11,450	11,996	11,450	12,022	12,594	12,022	12,624	12,624	13,255	13,886	13,255	13,917	14,579	13,917	15,307
*Operations Manager - Paratransit Division (Inactive)	10,904	11,450	11,996	11,450	12,022	12,594	12,022	12,624	12,624	13,255	13,886	13,255	13,917	14,579	13,917	15,307
*Assistant Maintenance Manager (Inactive)	9,088	9,542	9,996	9,542	10,019	10,495	10,019	10,520	10,520	11,045	11,570	11,045	11,598	12,151	11,598	12,759
*Facilities Maintenance Manager (Inactive)	10,904	11,450	11,996	11,450	12,022	12,594	12,022	12,624	12,624	13,255	13,886	13,255	13,917	14,579	13,917	15,307
Full Stack Developer	9,362	9,830	10,298	9,830	10,322	10,814	10,322	10,839	10,839	11,381	11,924	11,381	11,950	12,518	11,950	13,146
*Safety, Security and Risk Management Director	11,693	12,277	12,861	12,277	12,891	13,504	12,891	13,536	13,536	14,212	14,888	14,212	14,922	15,633	14,922	16,413
Special Projects Manager (Inactive)	7,632	8,013	8,395	8,013	8,414	8,814	8,414	8,835	8,835	9,277	9,719	9,277	9,741	10,206	9,741	10,716
*Assistant Operations Manager - Fixed Route	9,088	9,542	9,996	9,542	10,019	10,495	10,019	10,520	10,520	11,045	11,570	11,045	11,598	12,151	11,598	12,759
*Assistant Operations Manager - Paratransit	9,088	9,542	9,996	9,542	10,019	10,495	10,019	10,520	10,520	11,045	11,570	11,045	11,598	12,151	11,598	12,759
Project Manager (Inactive)	6,637	6,968	7,299	6,968	7,316	7,665	7,316	7,682	7,682	8,067	8,452	8,067	8,471	8,875	8,471	9,317
**Communications & Marketing Manager (previously Customer Experience Manager)	9,745	10,232	10,719	10,232	10,743	11,255	10,743	11,281	11,281	11,844	12,407	11,844	12,437	13,030	12,437	13,681
**Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	11,995	12,594	13,194	12,594	13,224	13,853	13,224	13,884	13,884	14,544	15,274	14,579	15,309	16,039	15,309	16,841
*Parts and Materials Manager	9,074	9,528	9,982	9,528	10,005	10,482	10,005	10,506	10,506	11,007	11,556	11,031	11,582	12,133	11,582	12,740
Business Systems Programs Manager	9,677	10,161	10,644	10,161	10,669	11,177	10,669	11,203	11,203	11,736	12,322	11,762	12,350	12,938	12,350	13,584
*Senior Executive Assistant (previously Executive Assistant)	7,656	8,039	8,422	8,039	8,441	8,844	8,441	8,864	8,864	9,287	9,752	9,308	9,774	10,241	9,774	10,752
LL = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)																
*****																
Longevity Pay is based only on length of service.																
* Updated Wage Schedule - BOD 09/27/2024																
** Updated Title & Wage Schedule - BOD 09/27/2024																
*** New Wage Schedule is not in effect for positions filled as of 09/27/2024																
**** Updated Title & Wage Schedule - BOD 04/25/2025																





THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

# *CERTIFICATE OF APPRECIATION*

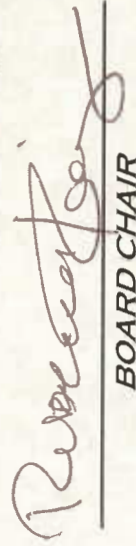
TO

**MANUEL DIAZ**

**PARATRANSIT OPERATOR**

**FOR THE COMPLETION OF 10 YEARS OF SERVICE  
BETWEEN 2015 AND 2025**

**GIVEN THIS 25TH DAY OF APRIL 2025**

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

# *CERTIFICATE OF APPRECIATION*

TO

**RYAN MACDONELL**  
**PARTS & MATERIALS MANAGER**

FOR THE COMPLETION OF 20 YEARS OF SERVICE  
BETWEEN 2005 AND 2025

GIVEN THIS 25TH DAY OF APRIL 2025

  
BOARD CHAIR

  
CEO/GENERAL MANAGER



# State Legislative Update

## Santa Cruz Metropolitan Transit District

Prepared by Shaw Yoder Antwih Schmelzer & Lange

April 25, 2025

**11.1**

# **SYASL Advocacy Team**

**Michael Pimentel**  
Partner

**Brendan Repicky**  
Legislative & Regulatory Advocate

# 2025-26 Legislative Session

- First year of two-year session began: **January 6, 2025**
- Bill introduction deadline: **February 21, 2025**
- First year of two-year session ends: **September 12, 2025**
- Bill signing period ends: **October 12, 2025**

11.3

# Committee Leadership *(Partial List)*

- **Senate Transportation Committee**
  - Sen. Dave Cortese (D-San Jose)
- **Senate Budget Committee**
  - Sen. Scott Wiener (D-San Francisco)
- **Senate Budget Sub. 2**
  - Sen. Ben Allen (D-Santa Monica)\*
- **Senate Budget Sub. 5**
  - Sen. Laura Richardson (D-Los Angeles)\*
- **Assembly Transportation Committee**
  - Asm. Lori Wilson (D-Suisun City)
- **Assembly Budget Committee**
  - Asm. Jesse Gabriel (D-Encino)
- **Assembly Budget Sub. 4**
  - Asm. Steve Bennett (D-Oxnard)

11.4

# METRO Legislative Delegation

## Committee Appointments (*Partial List*)

- **Senator John Laird**
  - Senate Budget and Fiscal Review Committee
  - Senate Labor, Public Employment & Retirement Committee
  - Senate Local Government Committee
  - Senate Rules Committee
- **Speaker Robert Rivas**
  - Assembly Rules Committee
- **Assembly Member Gail Pellerin**
  - Assembly Appropriations Committee
  - Assembly Natural Resources Committee
- **Assembly Member Dawn Addis**
  - Assembly Budget Committee



01

# FY 2025-26 Budget

2025-26 Legislative Session

11.6



# Governor's Proposed FY 2025-26 Budget

- Released by Governor Newsom on **January 10, 2025**
  - Balanced budget with projected \$363 million budget surplus
  - Proposes to maintain transit funding secured in Budget Act of 2023
- Budget hearings now underway, will continue through spring
  - Governor's May Revise will feature latest budget projections, reset discussions
  - Significant fiscal uncertainty expected to challenge today's balanced budget
- **Balanced budget must be approved by June 15, 2025**

11.7

# Recall: Details of Budget Act of 2023, as Amended

- Relevant provisions implemented by AB 102 and SB 125
- Provides **\$4B** over three years for Transit and Intercity Capital Program
  - Population-based distribution (PUC 99313)
  - Includes 100% flexibility for transit operations
- Provides **\$1.1B** over five years for Zero-Emission Transit Capital Program
  - Population- and revenue-based distribution (PUC 99313 + 99314)
  - Includes 100% flexibility for transit operations

**11.8 ■ Provides \$34.7 million over 5 years to SCCRTC for transit & rail projects/services**

# Budget Request: Statewide Transit Funding

- Seeks **\$2B** in additional funding for transit agencies statewide
  - Authored by Sen. Arreguin (D-Berkeley) and Asm. Mark Gonzalez (D-Los Angeles)
  - Supported by broad coalition led by California Transit Association, SPUR, SEIU, including METRO



# Budget Request: METRO Grid Redundancy

- Seeks **\$10M** in funding for CEC's Clean Transportation Program – Transit Bus ZEV Infrastructure for grid redundancy projects
  - Advanced by METRO to support ZEB program
  - Supported by Asm. Gail Pellerin

11.10

# Cap-and-Trade Program Reauthorization

- Aims to extend Cap-and-Trade program beyond 2030
  - Led by Governor Newsom and Legislative Leaders
  - Supported by stakeholders statewide, with the interests of transit agencies represented by the California Transit Association
  - Critical as transit agencies receive 15% of annual Greenhouse Gas Reduction Fund revenues

11.11

02

# Legislation

2025-2026 Legislative Session

11.12

# SB 71 (Wiener)

- Would permanently extend CEQA exemptions for most transit projects
  - Streamlines project delivery for charging / refueling infrastructure, maintenance / operations facilities, BRT, transit priority projects

- **Co-Sponsored by California Transit Association, supported by METRO**

**In the Senate Appropriations Committee**

11.13

# SB 752 (Richardson)

- Would extend SUT exemptions for ZEB purchases by two years
- Sponsored by California Transit Association, supported by METRO

**In the Senate Revenue & Taxation Committee**

**11.14**



# AB 394 (Wilson)

- Would extend enhanced penalties for assault committed against transit operators and ticketing agents to all public transit employees and contractors
- Would clarify that court-ordered restraining orders apply systemwide
- Co-Sponsored by the California Transit Association and SMART-TD, supported by METRO
- **In the Assembly Judiciary Committee**

11.15

# AB 1070 (Ward)

- Would require transit districts to add 2 non-voting members to their governing boards – 1 representing labor, 1 representing riders
- Would prohibit board members from receiving compensation for board activities unless they can demonstrate they are transit riders
- **Opposed by the California Transit Association and METRO**
- **In the Assembly Local Government Committee**

11.16

# Questions?

11.17



# Contact Information

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**Michael Pimentel**

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**Brendan Repicky**

brendan@SYASLpartners.com

**11.18**





# State Legislative Update

Santa Cruz Metropolitan Transit District

Prepared by Shaw Yoder Antwih Schmelzer & Lange

April 25, 2025

**11.19**

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# Santa Cruz METRO

*2025 Federal Agenda and Legislative Update*





# Introduction

- CFM Advocates
  - History
  - Team
  - Scope of Services
  - Successes
- 2025 Federal Agenda
  - Funding Requests
  - Policy Priorities
- Outlook for Bus Transit Funding
- DC Update







# CFM History

---

- Federal lobbying since 1990
- Expertise in local governments and public transportation
- Represent The Bus Coalition for 10 years
  - Restored over \$8.2 billion in bus funding
- Represent 25 local governments, 5 water districts, 4 non-profits, 3 transit agencies, 3 public ports, 1 grain exporter, 1 barge operator.



# *CFM Federal Affairs Team and Scope of Services*

---

- Funding
  - Grants
  - Appropriations (Congressionally Directed Funding/Community Project Funding) “earmarks”
- Legislative initiatives
- Local, state and federal coordination
- Relationship building
- Strategic communications and positioning





# CFM Federal Affairs Client Success

---

- *Over the last four years, CFM has secured more than **\$416 million** in federal grants and earmarks for our clients.*
  - *This does not include the **\$1.6 Billion** in Mega Project funding for the I-5 Bridge in Portland, Oregon.*
- *Our clients are averaging a **62:1** return on investment*
- *Secured Record Nine BUILD/RAISE Grants over Nine Rounds*
- *\$36 million for our two transit clients in last three years*
- *Salem – Only Transit System in Country to Secure 3 Grants in a Row*
- *100% Success Rate for Congressional Earmarks*
- *Top DC Lobbying Firm for Client Retention – Bloomberg Government*



# 2025 Federal Agenda



12.6

## Funding Requests

- South County Operations and Maintenance Facility
- Paratransit Vehicles
- Radio System Modernization
- Operations Management System
- Transit Security Grant Improvements

## Amount

- \$40m Grant/\$3m CDS
- \$720,000 Grant/CDS
- \$2 million CDS
- \$1.5 million
- \$500,000 Grant

## Policy Priorities

- Sustain Bus and Bus Facilities Funding
- Alternative Fuels Tax Credit Extension
- Property Acquisition Reform



# Transportation Reauth and DC Update

## Transportation Reauthorization

- Our Bus Story
- Headwinds/Challenges
- Opportunities (Streamlining Regulations/Earmarks?)
- Timing

## DC Update

- Paused/Eliminated Grant Funding
- Trump Tax Cut Bill
- Debt Limit
- Tariffs
- FY26 Trump Budget and Appropriations



12.7



Questions?

VERBAL PRESENTATION

CEO ORAL REPORT

Corey Aldridge



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