

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

August 18, 2000

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, August 18, 2000 at the City Hall Council Chambers, 809 Center Street, Santa Cruz, California.

Chairperson Beautz called the meeting to order at 8:39 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Sheryl Ainsworth
Jan Beautz
Bruce Gabriel
Michelle Hinkle
Oscar Rios
Mike Rotkin

DIRECTORS ABSENT

Jeff Almquist
Bruce Arthur
Katherine Beiers
Tim Fitzmaurice
Mike Keogh
Ex Officio Director Ken Burch

STAFF PRESENT

Mark Dorfman, Asst. General Manager
Margaret Gallagher, District Counsel
Leslie R. White, General Manager

2. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

District Counsel Margaret Gallagher reported that the Closed Session Minutes of July 21, 2000 would be reviewed.

SECTION II: CLOSED SESSION

Chairperson Beautz adjourned to Closed Session at 8:41 a.m. and reconvened to Open Session at 8:43 a.m.

SECTION III: RECONVENE TO OPEN SESSION

DIRECTORS PRESENT

Sheryl Ainsworth
Jan Beautz
Bruce Gabriel

DIRECTORS ABSENT

Jeff Almquist
Bruce Arthur
Katherine Beiers

DIRECTORS PRESENT

Michelle Hinkle
Oscar Rios
Mike Rotkin

DIRECTORS ABSENT

Tim Fitzmaurice
Mike Keogh
Ex Officio Director Ken Burch

STAFF PRESENT

Bryant Baehr, Operations Manager
Paul Chandley, Human Resource Manager
Kim Chin, Planning & Marketing Manager
Terry Gale, IT Manager
Mike Goodell, Sr. Admin. Data Admin.
Margaret Gallagher, District Counsel

Tom Hiltner, Grants/Legislative Analyst
David Konno, Facilities Maint. Manager
LeAna Olson, Human Resource Analyst
Elisabeth Ross, Finance Manager
Tom Stickel, Fleet Maintenance Manager
Leslie R. White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC

Pat Dellin, SCCRTC
Patti Korba, SEA
Jeff LeBlanc, MASTF
Manny Martinez, PSA

1. REPORT OF CLOSED SESSION:

Chairperson Beautz reported that the Closed Session Minutes of July 21, 2000 were approved.

THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER UNTIL 9:03 A.M. WHEN ORAL AND WRITTEN COMMUNICATIONS WERE ADDRESSED.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

SECTION III

ADD TO ITEM #2

ORAL AND WRITTEN COMMUNICATIONS:

e. Harvey West Area Association RE: MetroBase
(ADD REVISED LIST OF RESPONSES TO THE MAILER)

CONSENT AGENDA:

ADD TO ITEM #7-1

APPROVE REGULAR BOARD MEETING MINUTES OF 7/14/00
AND 7/21/00, SPECIAL BOARD MEETING MINUTES OF 3/29/00
AND 7/12/00

**(ADD SPECIAL BOARD MEETING MINUTES OF 3/29/00 AND
REPLACE PAGES 6 & 7 OF 7/12/00 BOARD MEETING MINUTES)**

REGULAR AGENDA:

ADD TO ITEM #8 CONSIDERATION OF CHANGE OF LOCATION FOR SEPTEMBER
15, 2000 BOARD MEETING
(REPLACE STAFF REPORT)

DELETE ITEM #9 CONSIDERATION OF AUTHORIZATION FOR GENERAL
MANAGER TO ENTER INTO A LEASE AGREEMENT WITH THE
CITY OF WATSONVILLE REDEVELOPMENT AGENCY FOR
PROPERTY APN'S 17-011-51 AND 52 IN WATSONVILLE, CA, FOR
THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF A
TRANSIT-ORIENTED CHILD CARE AND APARTMENT COMPLEX
CENTER
(TO BE CONSIDERED AT A FUTURE DATE)

Margaret Gallagher informed Chairperson Beautz that the City of Watsonville is having problems with zoning and an entire new zoning category may have to be established to fit this particular usage into their zoning structure. It is undetermined when this item will be brought back before the Board for approval.

ADD TO ITEM #14 CONSIDERATION OF AWARD OF CONTRACT FOR STATE
LEGISLATIVE SERVICES
(ADD STAFF REPORT)

CONSENT AGENDA

REVIEW CONSENT AGENDA ITEMS 7-1 THROUGH 7-11

- 7-1. **APPROVE REGULAR BOARD MEETING MINUTES OF 7/14/00 AND 7/21/00,
SPECIAL BOARD MEETING MINUTES OF 7/12/00**
- 7-2. **ACCEPT AND FILE PRELIMINARY APPROVED CLAIMS**
- 7-3. **ACCEPT AND FILE PASSENGER LIFT REPORT FOR JULY 2000**
- 7-4. **CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF JADE RICH**
- 7-5. **ACCEPT AND FILE MINUTES OF MASTF COMMITTEE MEETING OF 7/20/00**
- 7-6. **ACCEPT AND FILE MINUTES OF MUG COMMITTEE MEETING OF 7/19/00**
- 7-7. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JUNE 2000,
APPROVAL OF BUDGET TRANSFERS**
- 7-8. **CONSIDERATION OF AUTHORIZATION FOR GENERAL MANAGER TO EXECUTE
WATSONVILLE TRANSIT CENTER LEASE AGREEMENT WITH ALI
GHARAHGOZLOO D/B/A/ TRANSMART FOR SPACE IN BUILDING FOR
CONVENIENCE STORE AND JANITORIAL, MAINTENANCE AND ON-SITE
MANAGER DUTIES**
- 7-9. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR JUNE 2000**
- 7-10. **ACCEPT AND FILE STATUS REPORT ON ADA PARATRANSIT PROGRAM FOR
JUNE 2000**

7-11. ACCEPT AND FILE NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION REGARDING THE FOLLOWING CLAIMS ON THE DATES INDICATED:

- | | | |
|----|------------------------------------|---------|
| a. | SETTLEMENT WITH SHANNON MC CORD | 4/21/00 |
| b. | SETTLEMENT WITH VERNON DIXON | 5/19/00 |
| c. | SETTLEMENT WITH FARMER'S INSURANCE | 6/16/00 |
| d. | SETTLEMENT WITH CATHY PESCALE | 7/1/00 |

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR RIOS

Approve Consent Agenda.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

REGULAR AGENDA

8. CONSIDERATION OF CHANGE OF LOCATION FOR SEPTEMBER 15, 2000 BOARD MEETING

Summary:

Staff recommends that the Board approve a change of location for the September 15, 2000 Board Meeting to the Board of Supervisor's Chambers. This change is necessary due to construction taking place behind the City Hall Council Chambers on that date.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HINKLE

Approve Staff's recommendation to change the meeting location to the Board of Supervisor's Chambers for the September 15, 2000 Board of Directors Meeting.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

9. DELETED

10. CONSIDERATION OF ADDITIONAL ROUTE 71 SERVICE TO RELIEVE CONGESTION

Summary:

Staff issued a recommendation to add four (4) additional a.m. trips to Route 71 in order to relieve overloading conditions coming from Watsonville to Santa Cruz. These additional trips would reduce the waiting time for the next bus from 30 minutes to 15 minutes, and would be in service from August 28 to December 6th. A communication in both English and Spanish would be sent out to residents in the area; a transit ambassador would also be retained to inform riders of their various options. Mr. Baehr would report back to the Board with the effectiveness of these additional trips prior to the December 6th bid change.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR AINSWORTH

Approve on a test basis four (4) additional a.m. trips to Route 71.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

Les White added that there is also an overload situation on Route 35 going from the Metro Center to Scotts Valley at 7:00 a.m. and 7:30 a.m. Mr. White reported that nationwide there has been a fifty percent (50%) increase in ridership over the last five or six years. Staff will return to the Board with a recommendation regarding Route 35.

11. CONSIDERATION OF PURCHASE OF A COMPRESSED NATURAL GAS (CNG) VAN

Summary:

Tom Stickel reported that Staff is recommending the purchase of a compressed natural gas (CNG) van to replace the driver shuttle relief van. This purchase would be funded by the Air District. An Invitation for Bids was sent out and two (2) bids were received. Staff recommends awarding the bid to Lasher Dodge of Sacramento, California, in the amount of \$19,800.72.

ACTION: MOTION: DIRECTOR RIOS SECOND: DIRECTOR ROTKIN

Authorize the General Manager to enter into a contract with Lasher Dodge for purchase of one (1) CNG Passenger Van.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

12. CONSIDERATION OF SHUTTLE SERVICE FOR THE CITY OF CAPITOLA ART & WINE FESTIVAL

Summary:

Mark Dorfman reported that this request for accessible service to the Capitola Art & Wine Festival came to the Board last month from the Capitola Chamber of Commerce. The request was denied at that time. This request was resubmitted by the City of Capitola. Staff recommends that the District provide this service to the City of Capitola with District participation being 23% of the total cost.

ACTION: MOTION: DIRECTOR RIOS SECOND: DIRECTOR GABRIEL

Approve the request from the City of Capitola for the provision of shuttle service for the Capitola Art & Wine Festival, with District participation being 23% and the City of Capitola's participation being 67%.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

Upon her inquiry, Director Ainsworth was informed that District Staff would work with the Transportation Commission on creating a policy for shuttle requests.

13. CONSIDERATION OF A RESOLUTION AUTHORIZING STAFF TO SUBMIT A PRIORITIZED LIST OF PROJECT ACTION FORMS TO THE SANTA CRUZ REGIONAL TRANSPORTATION COMMISSION FOR THE REGIONAL TRANSPORTATION PLAN

Summary:

Mark Dorfman reported that the Santa Cruz Regional Transportation Commission issued a call for projects to be included in their Regional Transportation Plan. The Metro Users Group (MUG) and Metro Accessible Services Transit Forum (MASTF) committees were asked for their input on the projects list. Both committees supported the original list but had no projects to add. District Staff was aggressive and included replacement of items with a shorter life span than the Year 2020, such as CNG buses, fareboxes and the ADA paratransit van fleet.

Discussion:

Mr. Dorfman displayed a transparency showing the Revised Recommended Project List for RTP Action Element. The revised list is attached to these Minutes. Pat Dellin of the Transportation Commission described the procedure which would take place and anticipated that it would be at least November or December of this year before the public sees action on this. Input from the public for the projects list is still being accepted.

Jeff LeBlanc stated that it would be helpful in the future if the project items were tagged as including other requested items. For example, the AVL/Radio System/Annunciators is also known as the "Talking Bus" however, there was no reference to this.

Mr. White added that the resolution before the Board for approval identifies that the update cycle for the Regional Transportation Plan is every five (5) years.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR GABRIEL

Adopt the attached resolution authorizing Staff to compile and submit a *Project Detail Form* for each of the public transit projects on the approved list.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

14. CONSIDERATION OF AWARD OF CONTRACT FOR STATE LEGISLATIVE SERVICES

Summary:

A panel consisting of Chairperson Beautz, Vice Chair Rotkin, Director Beiers and Director Almquist interviewed the principals of three (3) legislative lobbyist firms. The firm of Shaw/Yoder, Inc. was unanimously selected as the best qualified and least expensive choice to provide the State Legislative Services to the District. This firm has provided legislative services to the District for the past five (5) years under the name of Gerber, Shaw and Yoder.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR AINSWORTH

Authorize the General Manager to enter into a contract with Shaw/Yoder, Inc. for State Legislative Services in an amount not to exceed \$24,000 per year.

The Motion passed unanimously with Directors Almquist, Arthur, Beiers, Fitzmaurice and Keogh absent.

AT 9:03 A.M. THE BOARD RETURNED TO ORAL AND WRITTEN COMMUNICATIONS

1. ORAL AND WRITTEN COMMUNICATIONS

- a. Laureen Wong RE: MetroBase - Written Correspondence dated July 24, 2000
- b. John G. Mahaney, M.D. RE: MetroBase - Written Correspondence dated July 11, 2000
- c. Bill & Susan Marley RE: MetroBase - Written Correspondence dated July 25, 2000
- d. Rachel Kliger RE: MetroBase - E-mail Correspondence dated July 20, 2000
- e. Harvey West Area Association RE: MetroBase - Flier
- f. Ray Meltvedt RE: MetroBase - Written Correspondence received July 31, 2000
- g. Pinn Bros. Companies RE: MetroBase - Written Correspondence dated August 3, 2000

No questions or comments.

3. LABOR ORGANIZATION COMMUNICATIONS

No questions or comments.

4. METRO USERS GROUP (MUG) COMMUNICATIONS

Director Gabriel reported that he attended the press conference of Lee Iaccoca. At this press conference Director Gabriel stated that the Board allocated funds to purchase CNG buses but,

without MetroBase, the District has no way of fueling them. He reiterated the importance of the MetroBase project.

5. METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) COMMUNICATIONS

No questions or comments.

Les White, General Manager, announced that the Board meeting of September 15, 2000 would be held at the County Board of Supervisor's Chambers.

ADJOURN

There being no further business, Chairperson Beautz adjourned the meeting at 9:06 a.m.

Respectfully submitted,

DALE CARR
Administrative Services Coordinator