

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**Minutes- Board of Directors**

**April 25, 2003**

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A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, April 25, 2003 at the City Hall Council Chambers, 809 Center Street, Santa Cruz, California.

Chairperson Reilly called the meeting to order at 9:04 a.m.

## **SECTION 1: OPEN SESSION**

### **1. ROLL CALL:**

#### **DIRECTORS PRESENT**

Sheryl Ainsworth  
Jan Beautz (arrived after roll call)  
Michelle Hinkle  
Mike Keogh  
Dennis Norton  
Ana Ventura Phares (arrived after roll call)  
Emily Reilly  
Ex-Officio Wes Scott  
Pat Spence  
Marcela Tavantzis

#### **DIRECTORS ABSENT**

Jeff Almquist  
Mike Rotkin

#### **STAFF PRESENT**

Bryant Baehr, Operations Manager  
Mark Dorfman, Asst. General Manager  
Margaret Gallagher, District Counsel  
David Konno, Facilities Maint. Manager

Ian McFadden, Transit Planner  
Elisabeth Ross, Finance Manager  
Tom Stickel, Fleet Maint. Manager  
Les White, General Manager

#### **EMPLOYEES AND MEMBERS OF THE PUBLIC WHO INDICATED THEY WERE PRESENT**

April Axton, Lift Line  
Sharon Barbour, MASTF  
Michael Bradshaw, CCCIL  
Eulalio Braga, Bus Operator/Lessee  
Paula Flagg, Admin. Secretary  
Jenna Glasky, SEA  
Jake Hurley, SEIU  
Joe Hyman, Fac. Maint. Worker I  
Ed Kramer, MASTF

Fahmy Ma'Awad, Doran Center for the Blind  
Manny Martinez, PSA  
Bonnie Morr, UTU  
Jeff North, UTU  
Will Regan, VMU  
Amy Weiss, Spanish Translator  
Linda Wilshusen, SCCRTC

**2. ORAL AND WRITTEN COMMUNICATION**

Written:

- |    |  |            |                                     |
|----|--|------------|-------------------------------------|
| a. | Laurel Hamel                                     | RE:        | Service Reductions                  |
| b. | Sister Hyer, Dominican Hospital                  | RE:        | Service Reductions                  |
| c. | <b><u>Scott Bugental, Chair, E&amp;D TAC</u></b> | <b>RE:</b> | <b><u>Route Changes</u></b>         |
| d. | <b><u>Sharon Barbour, MASTF</u></b>              | <b>RE:</b> | <b><u>Dragon Slayers</u></b>        |
| e. | <b><u>Tony Madrigal, SEIU</u></b>                | <b>RE:</b> | <b><u>State Budget Campaign</u></b> |

Oral:

Sharon Barbour asked the Board to consider allowing Cabrillo College students the right to purchase passes similar to the youth passes that the high school students currently purchase.

Tony Madrigal, Political Director for SEIU Local 415, spoke regarding his letter in Written Communication and asked for Board support for this resolution, which is important to both SEIU and labor statewide. Staff was directed to place this on the agenda for action at the May Board meetings.

Director Spence requested that Item #7-14 be removed from the Consent Agenda for further discussion, which was then placed on the regular agenda.

**3. LABOR ORGANIZATION COMMUNICATIONS**

Jake Hurley, Field Representative for SEIU Local 415, expressed his concern with the level of funding that transportation receives statewide. He supports the above-mentioned resolution that focuses on transportation, education and health care issues. Mr. Hurley introduced Jenna Glasky as SEA's new President. Ms. Glasky spoke regarding her enthusiasm to work with the Board on union issues.

**4. METRO USERS GROUP (MUG) COMMUNICATIONS**

MUG Chair Hinkle read the MUG motion made at its last meeting: MUG supports staff's proposed service reductions and wishes to thank and commend the working group responsible for the proposals.

**5. METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) COMMUNICATIONS**

Sharon Barbour read the Motions from the MASTF meeting:

- Motion 1: MASTF accept the proposed route (bus service) changes.
- Motion 2: MASTF recommends that the price of the Senior and Disabled (Discount) monthly pass be raised from \$14 to no higher than \$18.
- Motion 3: MASTF authorized Ms. Barbour to send a letter to the Board requesting that paratransit service be extended to serve the one location of **Dragon Slayers**, which is outside the  $\frac{3}{4}$  mile paratransit umbrella of service.

**DIRECTOR BEAUTZ ARRIVED.**

**6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

There were two add-on packets this month. Both have been incorporated into the following:

**SECTION I:**

**ADD TO ITEM #2**

ORAL AND WRITTEN COMMUNICATION

- c. Scott Bugental, Chair, E&D TAC RE: Route Changes
  - d. Sharon Barbour, MASTF RE: Dragon Slayers
  - e. Tony Madrigal, SEIU RE: State Budget Campaign
  - f. Barbara Boxer, U.S. Senate RE: Funding
  - g. Linda Wilshusen, SCCRTC RE: Hwy. 1/HOV Project
- (Insert Correspondence)**

**CONSENT AGENDA:**

**ADD TO ITEM #7-3**

ACCEPT AND FILE MARCH 2003 RIDERSHIP REPORT  
**(Insert Page 1 of Ridership Report)**

**REGULAR AGENDA:**

**DELETE ITEM #10**

ACCEPT INPUT REGARDING THE PROPOSED SERVICE REDUCTIONS  
**(Input received at the April 11, 2003 Board meeting)**

**ADD TO ITEM #11**

CONSIDERATION OF RECOMMENDATION OF THE CALL STOP COMMITTEE TO APPOINT JOHN DAUGHERTY, METRO ACCESSIBLE SERVICE COORDINATOR, TO THE CALL STOP COMMITTEE  
**(Add Staff Report)**

**ADD TO ITEM #12**

CONSIDERATION OF CALL STOP COMMITTEE RECOMMENDATIONS REGARDING FREQUENCY OF CALL STOP AND IMPLEMENTATION SCHEDULE – INTERIM REPORT  
**(Replace with Revised Staff Report)**

**DELETE ITEM #13**

CONSIDERATION OF DETERMINATION OF PROPOSED FARE INCREASE FOR THE FIRST READING OF THE FARE ORDINANCE  
**(Action taken at the April 11, 2003 Board meeting)**

**DELETE ITEM #17**

CONSIDERATION OF AMENDING AWARD OF CONTRACT FOR RESIDENT BUS INSPECTOR SERVICES  
**(Action taken at the April 11, 2003 Board meeting)**

- DELETE ITEM #18**            CONSIDERATION OF RENEWAL OF EMPLOYMENT PRACTICES LIABILITY INSURANCE  
**(Action taken at the April 11, 2003 Board meeting)**
- ADD TO ITEM #19**            CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY  
**(Add Staff Report)**
- ADD TO ITEM #20**            CONSIDERATION OF SERVICE CHANGES FOR SUMMER 2003  
**(Add Staff Report)**  
**(Insert four letters: Ed McDougall, Harry Barker, Andrew & Betty Buzzetta, Cherry & Bill McDonald)**
- ADD TO ITEM #21**            CONSIDERATION OF FIRST READING OF THE REVISED FARE ORDINANCE  
**(Add Staff Report)**
- ADD TO ITEM #20**            CONSIDERATION OF SERVICE CHANGES FOR SUMMER 2003

**DIRECTOR PHARES ARRIVED.**

Les White reported that Item 2g. under Written Communication requires an answer prior to April 30, 2003.

**ACTION:      MOTION:      DIRECTOR BEAUTZ      SECOND:      DIRECTOR PHARES**

**Make the necessary findings to declare this an emergency and add this item to the agenda.**

**Motion passed unanimously with Directors Almquist and Rotkin being absent.**

**CONSENT AGENDA**

- 7-1. **APPROVE REGULAR BOARD MEETING MINUTES OF MARCH 14 AND MARCH 28, 2003**
- 7-2. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS**
- 7-3. **ACCEPT AND FILE MARCH 2003 RIDERSHIP REPORT**
- 7-4. **CONSIDERATION OF TORT CLAIMS - None**
- 7-5. **ACCEPT AND FILE AGENDA FOR THE MASTF COMMITTEE MEETING OF APRIL 17, 2003 AND THE MINUTES OF THE MARCH 20, 2003 MEETING**
- 7-6. **ACCEPT AND FILE AGENDA FOR THE MUG COMMITTEE MEETING OF APRIL 16, 2003 AND THE MINUTES OF THE MARCH 19, 2003 MEETING**
- 7-7. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR FEBRUARY 2003, APPROVAL OF BUDGET TRANSFERS**
- 7-8. **ACCEPT AND FILE PARACRUZ STATUS REPORT FOR JANUARY 2003**
- 7-9. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR FEBRUARY 2003**
- 7-10. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE**
- 7-11. **ACCEPT AND FILE METROBASE STATUS REPORT**

- 7-12. **ACCEPT AND FILE STATUS REPORT ON CALL STOP AUDIT REPORT**  
7-13. **CONSIDERATION OF RENEWAL OF CONTRACT WITH NATIONWIDE AUCTION FOR AUCTION SERVICES**  
(Moved to Consent Agenda at the April 11, 2003 Board Meeting. Staff report retained original numbering as Item #9)  
7-14. Moved to Regular agenda as Item #14 for discussion  
7-15. **CONSIDERATION OF AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE**  
(Moved to Consent Agenda at the April 11, 2003 Board Meeting. Staff report retained original numbering as Item #15)  
7-16. **CONSIDERATION OF RECOMMENDATION TO APPROVE ASSESSMENT FOR COOPERATIVE RETAIL MANAGEMENT DISTRICT**  
(Moved to Consent Agenda at the April 11, 2003 Board Meeting. Staff report retained original numbering as Item #16)

**ACTION: MOTION: DIRECTOR NORTON SECOND: DIRECTOR PHARES**

Approve the Consent Agenda except for Item 7-14 which has been moved to the Regular Agenda as Item #14.

Motion passed unanimously with Directors Almquist and Rotkin being absent.

#### **REGULAR AGENDA**

#### **8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

##### **Discussion:**

The following employees were acknowledged with a longevity certificate for their years of service:

#### **FIFTEEN YEARS**

Paula Flagg, Administrative Secretary  
Joseph Hyman, Facility Maintenance Worker I

**ITEM #19 WAS TAKEN OUT OF ORDER.**

#### **19. CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY**

##### **Summary:**

Elisabeth Ross reported that the California Environmental Quality Act (CEQA) requires that environmental documents be prepared for service reductions. However, if the Board can certify that there is a fiscal emergency, then the District is exempt from this requirement. Ms. Ross prepared a determination of fiscal emergency, which is an estimate of where the District would be one year from now if no actions were taken to balance the budget.

**ACTION: MOTION: DIRECTOR AINSWORTH SECOND: DIRECTOR REILLY**

**Issue a declaration of fiscal emergency.**

**Motion passed unanimously in lieu of a roll call vote with Directors Almquist and Rotkin being absent.**

**ITEM #20 WAS TAKEN OUT OF ORDER.**

**20. CONSIDERATION OF SERVICE CHANGES FOR SUMMER 2003**

**Summary:**

Mark Dorfman reported that staff began this process with a wide range of public meetings and the changes reflected today came after receiving public input. Ian McFadden informed the Board that most comments were received regarding Route 36. There were also comments regarding merging of the two earliest morning north-bound trips on the Highway 17 Express. Mr. McFadden commented on the proposals made by R. Paul Marcelin vs. staff's proposals. Mr. McFadden also addressed the concerns with eliminating service to the Thurber Lane area and the request for less service in the Jewel Box area by some Capitola residents. The proposals made would address both these concerns and would provide limited service to Thurber Lane thereby maintaining the availability of ADA paratransit service. The ADA impacts were discussed along with alternatives for those individuals (i.e. taxi script, Medi-Cal rides). There was discussion regarding staff's notification and assistance to those who would fall outside the ¾ mile paratransit service area and the fact that if these individuals could get to the service area, then they could travel inside the service area via paratransit.

**Discussion:**

Les White outlined three approaches the Board could take: 1) Continue with the ¾ mile paratransit service area around all fixed routes and counsel individuals outside the service area on how to obtain access from other programs. 2) Put in an exemption area and operate outside the ¾ mile parameter. 3) Extend paratransit service without the ADA complementary guarantee if there is available service outside the service boundaries. Once a service boundary is established, service needs to be provided to fully certified paratransit users regardless of whether funding is available or not.

**The Public Hearing was opened at 9:53 a.m.**

Ed Kramer: Mr. Kramer spoke regarding bringing the Highway 17 Express service to downtown Metro Center and that this would increase ridership. He suggested eliminating a less efficient bus in order to bring the Highway 17 service downtown.

Sharon Barbour: Ms. Barbour thanked the Board for the notification process being used for those paratransit individuals being affected by these changes. She suggested "grandfathering" in people who are currently receiving paratransit service but who would lose it with these service changes.

Michael Bradshaw: Mr. Bradshaw clarified that using the terms of Medi-Cal and taxi script as alternatives for ADA paratransit is a misstatement. Medi-Cal rides are not guaranteed and can only be used for trips to doctors. An individual could not obtain a ride to the store, for example. He added that the TDA funding source is shrinking as well. He expressed his hope that the Board would find alternatives for the individuals who are dependent on paratransit and fixed route in order for them to keep their valuable lifeline service.

Ron Burke: Mr. Burke discussed Routes 53 and 52 and talked of rerouting to eliminate bus traffic on 47th Avenue in Capitola.

Jeff North: Mr. North was a member of the service reduction team. He discussed the \$350,000 in service reductions and his hopes that the fare increase would mitigate the revenue shortfall. He added that those individuals impacted by the reduction of Routes 33 & 34 would have service nine months out of the year since these routes will continue to run during the school term.

**The Public Hearing was closed at 10:04 a.m.**

Director Ainsworth expressed concern over the comments received on Route 46 and Vine Hill Road. She would like to make sure that the next service review involves these comments plus the comments heard verbally today. When service is added back in, she asked that the known paratransit users' locations be factored into the decision making regarding what routes are appropriate to add.

Director Norton wants to look at all routes within six months and review how METRO makes the selection process to make sure METRO is serving the community. Director Phares stated that the directors need to work with the cities to let METRO staff know about upcoming developments so staff can better plan to increase ridership.

**ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR BEAUTZ**

**Approve the proposed service changes for implementation in the Summer of 2003.**

Director Beautz requested a staff report on the review of the entire system and how to approach this. Staff expressed a desire to work more closely with the cities of Santa Cruz and Capitola on the issue of upcoming developments, red curbing and bus stops. Director Reilly encouraged staff to speak directly with any Board members in this regard.

**Motion passed unanimously with Directors Almquist and Rotkin being absent.**

**ITEM #21 WAS TAKEN OUT OF ORDER.**

**21. CONSIDERATION OF FIRST READING OF THE REVISED FARE ORDINANCE**

### **Summary:**

Mark Dorfman explained that the purpose of this item is to introduce the first reading of the Fare Ordinance and to hold a public hearing. Mr. Dorfman made a presentation of the various fare increase proposals, including the additional information that was requested by the Board.

### **Discussion:**

Director Spence would like an amount proposed that is less than 5 times the one-way paratransit trip when a second paratransit vehicle is sent out. Director Norton confirmed that the 50% increase with the deep discount would, in a 6-year period, double the farebox and reach the 25% in recovery. Mr. Dorfman informed the Board that a decision on which proposed increase to make would need to be made at the May Board meeting.

Director Beautz inquired about keeping track of missed rides by paratransit users and if it is possible to do this. Mr. Dorfman will check with VTA to see how they handle the second vehicle situation in their paratransit program.

### **The Public Hearing was opened at 10:39 a.m.**

Link Spooner of Lift Line stated that they do not currently track how many paratransit riders use a second vehicle. He commented that the tracking of second vehicles would be difficult. He added that the biggest impact of using a second vehicle is with dialysis centers. He further added that premium fares with a “will call” return would decrease the number of “will calls” Lift Line receives.

Michael Bradshaw of CCCIL stated that premium charges would only generate \$64,000 in revenue from individuals who cannot afford it. He inquired about METRO staff’s attempts to work with the dialysis centers. He prefers that there are no premium charges and believes that 5 times the regular paratransit fare for a second vehicle is exorbitant. He feels that the deep discounts proposal is a workable compromise.

Manual Osario of Cabrillo College stated that he understands the financial challenges that METRO faces. However, the termination of a long-standing agreement between METRO and Cabrillo College will be a dramatic cost to the students and a decrease in fare revenues. Because of the Governor’s cuts, class costs are projected to increase from \$11 per unit to \$24 per unit. Any increase in METRO fees would go back to the state, not to Cabrillo. He had been working with Carolyn O’Donnell of TMA on a different contract with the District and is anxious to proceed. A proposal was presented to him through Ms. O’Donnell to provide Cabrillo with \$50 passes. Cabrillo would then sell them to the students for \$25-\$30. Mr. Osario commented that Director Almquist had some questions in this regard. Director Tavantzis asked that the student government be approached about putting the mandate back on the ballot that students need to buy either a parking pass or a bus pass. Last semester students purchased 6,142 parking permits vs. 1,537 bus passes. Ex Officio Scott stated that he and some UCSC student representatives would be willing to speak to the students at Cabrillo to come up with a plan.

Bryant Baehr reported that staff has made significant progress with dialysis centers recently.



The Public Hearing was closed at 11:00 a.m.

9. MOVED TO CONSENT AGENDA AS ITEM #7-13
10. DELETED
11. THIS ITEM WILL BE TAKEN AFTER CLOSED SESSION
12. THIS ITEM WILL BE TAKEN AFTER CLOSED SESSION
13. DELETED
14. A. CONSIDERATION OF APPROVING THE TRANSFER OF THE LEASE AGREEMENT WITH MATISSE SELMAN D.B.A. SUSHI NOW, TO EULALIO ABREGO, D.B.A. EL DANDY TAQUERIA, FOR THE KIOSK SPACE AT THE SANTA CRUZ METRO CENTER, EFFECTIVE MAY 1, 2003  
B. CONSIDERATION OF REQUEST OF EULALIO ABREGO FOR TWO MONTHS INITIAL FREE RENT  
(Moved from Consent Agenda for discussion)

**Summary:**

Margaret Gallagher reported that this is a request to transfer a lease at the Metro Center and for two-months free rent as part of this transfer. Staff recommends approval of the lease transfer but not the two months free rent. There is also a request for a lease back arrangement so Matisse Selman can utilize the kitchen for a short period of time (i.e. 1-3 months).

**Discussion:**

Director Spence stated that you can't allow free rent to one tenant and not to another.

**ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR BEAUTZ**

**Approve lease transfer and allow sublease of the kitchen for a few months, but not the free rent.**

**Motion passed with Directors Almquist and Rotkin being absent.**

**DIRECTOR PHARES LEFT THE MEETING.**

15. MOVED TO CONSENT AGENDA AS ITEM #7-15
16. MOVED TO CONSENT AGENDA AS ITEM #7-16
17. DELETED

**20. DELETED**

**22. CONSIDERATION OF REQUEST FROM SCCRTC REGARDING JOINT POWERS AUTHORITY FOR THE HIGHWAY 1 WIDENING/HOV PROJECT – REQUEST FOR ADMINISTRATIVE SUPPORT AND BRIDGE FUNDING**

**Summary:**

Director Beautz reported that the letter requests action by May 2, 2003. Linda Wilshusen reported that funding would be available for the administrative support that is being requested. All costs of the Joint Powers Authority would be reimbursed in respect to working on the environmental review. The Commission has some STP exchange funds that will be used until there is a JPA in place.

**Discussion:**

Les White reported that fronting of cash would be problematic. He added that the District is still down by eleven staff positions from the last layoff. Mr. White listed the various projects that staff is currently working on. Director Beautz directed staff to submit a report at the May 9<sup>th</sup> Board meeting stating that as a group, they are looking into this issue. Director Reilly asked that information be included in the report as to why METRO would be hiring the administrative person and not the Regional Transportation Commission since they have the funds. Director Ainsworth requested the specifics of the administrative assistance needed, such as number of hours per week.

**23. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher reported that the Board would discuss Lane/Loya vs. SCMTD during Closed Session.

**24. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None

**SECTION II: CLOSED SESSION**

Chairperson Reilly adjourned to Closed Session at 11:17 and reconvened to Open Session at 12:30 p.m.

**DIRECTOR SPENCE LEFT THE MEETING.**

**SECTION III: RECONVENE TO OPEN SESSION**

**11. CONSIDERATION OF RECOMMENDATION OF THE CALL STOP COMMITTEE TO APPOINT JOHN DAUGHERTY, METRO ACCESSIBLE SERVICE COORDINATOR, TO THE CALL STOP COMMITTEE**

**Summary:**

Les White commented that the assignment of staff and where they are placed and what they do is the responsibility of the General Manager. The only people directly assigned to the Call Stop Committee are there by virtue of being union representatives; District Counsel was Board appointed to this committee. Bryant Baehr is on the committee to represent Les White. Mr. White is willing to look at what the committee needs and at John Daugherty's work assignment to see if it is appropriate to assign Mr. Daugherty to the committee.

**ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR KEOGH**

**Deny the recommendation of the Call Stop Committee to appoint John Daugherty as a member and refer the issue of staff appointments and assignments to the General Manager.**

**Discussion:**

Fahmy Ma'Awad spoke on behalf of himself and stated that Mr. Daugherty, as METRO's Accessible Services Coordinator, should be on the committee.

Ed Kramer stated that he was asked by MASTF to attend the Call Stop Committee. In his position as the Accessible Services Coordinator, John Daugherty should be on the Call Stop Committee. Mr. Kramer added that Mr. Daugherty has been attending each meeting and has been serving as a resource person. He stated that it is difficult for the disabled people on the Call Stop Committee to stand up for the rights of the disabled since they are outnumbered by staff on the committee. He further added that if staff would abstain from the voting, the committee would be more valid.

Director Ainsworth commented that the issue is not who gets to serve on the committee but the chain of command and the working relationship of the committee members. The Board's job is to set policy; the General Manager's job is to make the day-to-day decisions. This appointment issue should be addressed to management, not the Board.

**Motion passed with Directors Almquist, Phares, Rotkin and Spence being absent.**

**12. CONSIDERATION OF CALL STOP COMMITTEE RECOMMENDATIONS REGARDING FREQUENCY OF CALL STOP AND IMPLEMENTATION SCHEDULE – INTERIM REPORT**

**Summary:**

Margaret Gallagher reported that the District is in a federal lawsuit regarding call stops. Due to decisions the Board will be making, Mr. Gallagher recommends that the District suspend the Call Stop Committee until at least the end of June to determine what the committee functions would be at that time.

**Discussion:**

Fahmy Ma'Awad questioned how the District Counsel could be on this committee but not the Accessible Services Coordinator. He stated that the current committee set-up is a conflict of interest in that the person chairing the committee is trying to lead the committee to specific decisions and to come up with "cookie cutter" solutions for all routes when each route would have its own aspects and different variables. He added that he requested none of the committee recommendations be passed along to the Board as he didn't want the recommendations to be "piece meal". No Minutes have been received since the committee began.

Ed Kramer spoke regarding the committee recommendations, which were brought to the Board and stated that he was opposed to the narrow definition of major intersections. He stated that inequitable things are happening on the committee.

Director Beautz suggested that maybe the Board needs to look at a different structure for this committee since this current configuration doesn't seem to be working. She requested a report back from staff after the lawsuit settlement. Ms. Gallagher agreed that there is dissatisfaction with the committee from all perspectives. She will include in the report the current criteria by which someone is appointed to the committee and removed from it.

**ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR NORTON**

**Discontinue the Call Stop Committee meetings until the end of June. A staff report will be presented to the Board at the June 27, 2003 Board meeting on different ways to restructure this committee. Respond to today's comments in the staff report.**

Director Ainsworth commented that it would be useful to do an analysis of the scope of the committee's job, while defining the overlapping issues of minimum ADA compliance and things that are desirable but not legally required.

**Motion passed with Directors Almquist, Phares, Rotkin and Spence being absent.**

**25. REPORT ON CLOSED SESSION**

Margaret Gallagher stated that there is nothing to report at this time.

**ADJOURN**

There being no further business, Chairperson Reilly adjourned the meeting at 12:50 p.m.

Respectfully submitted.

Dale Carr  
Administrative Services Coordinator