



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 13, 2012 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Chair Pirie called the meeting to order at 8:38 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

PRESENT

- | | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input type="checkbox"/> |
| Director Michelle Hinkle | <input type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input checked="" type="checkbox"/> |
| Director Ellen Pirie | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input type="checkbox"/> |
| Director Mark Stone | <input type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |

STAFF PRESENT

Ciro Aguirre, Operations Manager
 Angela Aitken, Acting AGM/Finance Mgr.
 Lorraine Bayer, Accountant II
 Bob Cotter, Maintenance Manager
 Sherri Escobedo, Administrative Assistant
 Mary Ferrick, Fixed Route Superintendent
 Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager
 Dave Moreau, Asst Paratransit Superintendent
 Robyn Slater, Human Resources Manager
 Anthony Tapiz, Administrative Svcs Coordinator
 April Warnock, Paratransit Superintendent
 Leslie R. White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

None

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

- a. **CORRESPONDENCE REGARDING APPRECIATION FOR PARACRUZ SERVICE**
Received from: Satellite Dialysis of Santa Cruz
- b. **CORRESPONDENCE REGARDING SERVICE TO BIG BASIN**
Received from: Denise Morgan

ORAL:

Former Director Donald “Norm” Hagen thanked the Board for their support over the years.

3. LABOR ORGANIZATION COMMUNICATIONS

Will Regan, VMU, and John Daugherty, SEA, both welcomed Director Lane. Eduardo Montesino, UTU, welcomed Director Lane and announced that UTU membership, working with District Staff and Management, had agreed to run regular service on Martin Luther King, Jr. Day.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 5-1. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF OCTOBER 31, 2011 AND APPROVAL OF BUDGET TRANSFERS FOR OCTOBER 2011**
Submitted by: Angela Aitken, Acting Assistant General Manager & Finance Manager
- 5-2. **CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF RUDOLPH GARCIA, CLAIM #11-0031**
Submitted by: Margaret Gallagher, District Counsel
- 5-3. **APPROVE MINUTES OF PREVIOUS BOARD MEETINGS**
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 5-4. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS TO OBTAIN PROPOSITION 1B FUNDING FROM THE FY12 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM**
Submitted by: Tom Hiltner, Grants/Legislative Analyst
- 5-5. **ACCEPT AND FILE REPORT ON SAVINGS ACHIEVED FROM OUTSOURCING THE REVENUE ROOM IN CALENDAR YEAR 2011**
Submitted by: Angela Aitken, Acting Assistant General Manager & Finance Manager
- 5-6. **CONSIDERATION OF ADOPTING A RESOLUTION AMENDING THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT RECORDS RETENTION SCHEDULE**
Submitted by: Margaret Gallagher, District Counsel

5-7. CONSIDERATION OF CONTRACT DATE EXTENSION WITH RNL DESIGN FOR ARCHITECT AND ENGINEERING SERVICES FOR THE METROBASE PROJECT
Submitted by: Frank Cheng, IT Manager and MetroBase Project Manager

Leslie R. White said that item 5-7 had been deleted.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ALEJO

Approve Consent Agenda as amended.

Motion passed unanimously with Directors Bryant, Graves, Hinkle, Robinson and Stone being absent.

REGULAR AGENDA

5. CONSIDERATION OF RESOLUTION APPROVING THE FY12 REVISED BUDGET AS OF JANUARY 2012; DESIGNATION OF EXCESS REVENUES FROM THE FY11 BUDGET IN THE AMOUNT OF \$2,354,770 FOR CARRYOVER INTO THE FY12 OPERATING BUDGET; AND ADOPTION OF THE SCHEDULE OF RESERVE ACCOUNT BALANCES

Angela Aitken, Acting Assistant General Manager and Finance Manager, presented the staff report on the FY12 Revised Budget. There was a discussion about discounted tickets and fare recovery.

DIRECTOR GRAVES ARRIVED

There was a discussion about a temporary provisional worker for the Bus Stop Improvement Program. There was a discussion about restoring cut service. There was a discussion about the \$11 million dollars awarded by the State of California to METRO for construction of the Operations Building. Director Dodge asked about the Bus Stop Improvement Program (BSIP) funds. Leslie R. White said that staff would present and status update on the BSIP on January 27.

John Daugherty, SEA, suggested that there were other alternatives to hiring provisional employees, and asked that additional staff be considered for Customer Service.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Approve and pass resolution approving the FY12 Revised Budget as of January 2012; approve designation of excess revenues from the FY11 Budget in the amount of \$2,354,770 for carryover into the FY12 Operating Budget; and approve adoption of the Schedule of Reserve Account Balances.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

6. CONSIDERATION OF THE APPOINTMENT OF DONALD “NORM” HAGEN TO THE METRO ADVISORY COMMITTEE (MAC) FOR A TERM OF OFFICE ENDING DECEMBER 31, 2013.

Leslie R. White stated that Director Stone had nominated Donald “Norm” Hagen to the METRO Advisory Committee.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Appoint Donald “Norm” Hagen to the METRO Advisory Committee for a term of office ending December 31, 2013.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

7. CONSIDERATION OF:

A. NOMINATION OF DIRECTORS TO SERVE AS BOARD OFFICERS

Director Bustichi nominated Lynn Robinson for Chair and Daniel Dodge for Vice Chair

B. NOMINATIONS FOR APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

Chair Pirie nominated Dene Bustichi, Ron Graves and Lynn Robinson as METRO commissioners to the RTC, and Daniel Dodge, Hilary Bryant and Margarita Alejo as alternate commissioners to the RTC.

Director Leopold nominated Daniel Dodge, Michelle Hinkle and Deborah Lane as alternate commissioners to the RTC.

C. ELIMINATION OF THE NOMINATION FOR A REPRESENTATIVE AND ALTERNATE TO THE HIGHWAY 1 CONSTRUCTION AUTHORITY

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Eliminate the nomination for a representative and alternate to the Highway 1 Construction Authority.

Motion passed unanimously with Directors Bryant, Hinkle, Robinson and Stone being absent.

8. CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT’S BYLAWS TO ALLOW TELECONFERENCING FOR DIRECTORS WHO ARE OUT OF TOWN AND/OR UNABLE TO PERSONALLY ATTEND BOARD MEETINGS

Margaret Gallagher presented the staff report. There was a discussion about teleconferencing.

MOTION FAILED.

NO ACTION TAKEN.

9. **ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JANUARY 27, 2012 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ**

Presented by: Ellen Pirie, Chair

10. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

11. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

SECTION II: CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

(Pursuant to Government Code Section 54956.9)

Tort Claim of the Heirs of Salvador Chipres for Wrongful Death and by the Estate of Salvador Chipres.

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

(Pursuant to Government Code Section 54956.9(c))

Number of Potential Cases: Two

SECTION III: RECONVENE TO OPEN SESSION

12. **REPORT OF CLOSED SESSION**

13. **ADJOURNMENT**

ADJOURN TO THE NEXT REGULARLY SCHEDULED BOARD MEETING ON FRIDAY, January 27, 2012 AT 9:00 A.M.

ADJOURN

There being no further business, Chair Robinson adjourned the meeting at 9:42 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator