

MINUTES

BOARD OF DIRECTORS

FEBRUARY 28, 2014



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on February 28, 2014 at the Watsonville City Council Chambers, 275 Main Street, in Watsonville, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Directors were present:

Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Karina Cervantez	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input type="checkbox"/>

STAFF PRESENT

Anthony Tapiz, Recording Secretary

Leslie R. White, Secretary to the Board/General Manager

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Debbie Kinslow, SC METRO

April Warnock, Paracruz

Will Regan, VMU

Robyn Slater, SC METRO

Carolyn Derwing, SEA

Norm Hagen, MAC

Amy Weiss, Interpreter

Erron Alvey, SC METRO

Angela Aitken, SC METRO

3. ANNOUNCEMENTS

- 3-1. Chair Bustichi announced that the Board of Directors meeting is being broadcast by Community Television of Santa Cruz County.
- 3-2. Amy Weiss announced that she is available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.
- 3-3. Ciro Aguirre introduced Anna Gouveia as the new Fixed Route Superintendent.

4. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren said the Board would have a conference regarding the appointment of the General Manager. Chair Bustichi introduced Clark Wurzberger, who gave a synopsis of the recruitment process.

5. COMMUNICATIONS REGARDING CLOSED SESSION

Donald Hagen, Metro Advisory Committee, thanked the Board for their recruitment efforts. Bonnie Morr, UTU, expressed concern over the candidates for the General Manager position. Carolyn Derwing, Salaried Employees Association, commented on the ineffectiveness of the recruitment process and suggested that more interaction was needed. Eduardo Montesino, United Transportation Union-Local 23, encouraged action but suggested continuing the search if a unanimous decision could not be reached.

CHAIR BUSTICHI ADJOURNED TO CLOSED SESSION AT 9:17AM

CHAIR BUSTICHI RECONVENED OPEN SESSION AT 10:43 AM.

6. REPORT OF CLOSED SESSION

Chair Bustichi said there was no reportable action.

7. COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

- 7-1. CORRESPONDENCE REGARDING APPRECIATION FOR PREVIEW OF NEW TRANSIT BUSES
Michael Molesky, Chair Elderly and Disabled Transportation Advisory Committee

- 7-2. CORRESPONDENCE REGARDING BUS SERVICE TO FREDERICK STREET RESIDENTS AND BUSINESSES
Michael Molesky, Chair Elderly and Disabled Transportation Advisory Committee

8. LABOR ORGANIZATION COMMUNICATIONS

None.

9. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 7-1. APPROVAL OF MINUTES OF REGULAR BOARD OF DIRECTORS MEETING OF DECEMBER 13, 2013
- 7-2. APPROVAL OF MINUTES OF REGULAR BOARD OF DIRECTORS MEETINGS OF JANUARY 2014
- 7-3. APPROVAL OF MINUTES OF REGULAR BOARD OF DIRECTORS MEETING OF FEBRUARY 14, 2014
- 7-4. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF DECEMBER 2013
- 7-5. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF DECEMBER 31, 2013
- 7-6. CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR PAINTING THE EXTERIOR OF THE BART CAVALLERO TRANSIT CENTER
- 7-7. CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR JANITORIAL SERVICES AT THE WATSONVILLE TRANSIT CENTER
- 7-8. CONSIDERATION OF ISSUING A FORMAL INVITATION FOR BIDS FOR CHIP SEAL APPLICATION ON THE PARKING LOT NEXT TO THE TEMPORARY OPERATIONS FACILITY
- 7-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF ANTHONY DAVID CORTES, #14-0001
- 7-10. ACCESSIBLE SERVICES REPORT FOR DECEMBER 2013
- 7-11. ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR JANUARY 9, 2014
- 7-12. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR FEBRUARY 2014
- 7-13. CONSIDERATION OF METROBASE STATUS REPORT
- 7-14. METRO PARACRUZ OPERATIONS STATUS REPORT FOR DECEMBER 2013
- 7-15. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JANUARY 2014

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR HINKLE

APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

11. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

NO ACTION TAKEN.

13. CONSIDERATION OF AWARD OF CONTRACT WITH CLEAN ENERGY FOR MAINTENANCE SERVICES OF SANTA CRUZ METRO'S LCNG FUELING STATION IN AN AMOUNT NOT TO EXCEED \$950,000

Erron Alvey presented the staff report.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR LEOPOLD

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CLEAN ENERGY FOR MAINTENANCE SERVICES OF SANTA CRUZ METRO'S LCNG FUELING STATION IN AN AMOUNT NOT TO EXCEED \$950,000.

MOTION PASSED UNANIMOUSLY.

14. CONSIDERATION OF AMENDMENTS TO THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS

Leslyn Syren presented the staff report. There was a discussion on the proper roles of working with METRO staff on projects. Carolyn Derwing noted that when performing Union duties, Union officers are not to be considered staff and shall have the ability to have contact with Directors. Director Leopold asked if new language would be written. Leslyn Syren said that revisions would come back to the Board. Director Bustichi asked that new verbiage be brought back on the consent agenda.

ACTION: MOTION: DIRECTOR DODGE SECOND: ROBINSON

DIRECT STAFF TO BRING SCMTD BYLAWS REVISIONS BACK ON NEXT CONSENT AGENDA WITH REFINED LANGUAGE.

MOTION PASSED UNANIMOUSLY.

15. CONSIDERATION OF LEGISLATION TO ADD TO ENABLING STATUTES THE AUTHORITY TO ISSUE CITATIONS

Liseth Guizar presented the staff report. There was a discussion about the need for citation authority. Director Leopold expressed his reservations about the legislation. There was a discussion about who would be authorized to issue citations and if there is documentation of the problems the enabling legislation is intended to alleviate.

NO ACTION TAKEN.

16. CONSIDERATION OF A REQUEST BY DIRECTOR DODGE TO APPROVE HIS ATTENDANCE AT THE AMERICAN PUBLIC TRANSIT ASSOCIATION’S ANNUAL MEETING IN WASHINGTON, D.C. ON MARCH 9 THROUGH MARCH 11, 2014

Director Dodge requested permission to attend the American Public Transportation Association’s Legislative Conference March 8 through 12, 2014.

ACTION: MOTION: DIRECTOR CERVANTEZ SECOND: LANE

APPROVE REQUEST BY DIRECTOR DODGE TO ATTEND THE AMERICAN PUBLIC TRANSIT ASSOCIATION’S ANNUAL MEETING IN WASHINGTON, D.C. ON MARCH 9 THROUGH MARCH 11, 2014.

MOTION PASSED UNANIMOUSLY.

CHAIR BUSTICHI LEFT.

17. CONSIDERATION OF CONTINUING SPONSORSHIP OF LEADERSHIP SANTA CRUZ COUNTY IN ORDER TO PROVIDE EDUCATION ON TRANSPORTATION ISSUES, SERVICES, AND FACILITIES AND TO PROVIDE THE OPPORTUNITY FOR METRO STAFF TO PARTICIPATE IN THE PROGRAM

Les White presented the staff report. Carolyn Derwing said that an open process for all METRO employees should be established to determine which candidates can take advantage of the program.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: LEOPOLD

APPROVE SPONSORSHIP OF LEADERSHIP SANTA CRUZ COUNTY IN ORDER TO PROVIDE EDUCATION ON TRANSPORTATION ISSUES, SERVICES, AND FACILITIES AND TO PROVIDE THE OPPORTUNITY FOR METRO STAFF TO PARTICIPATE IN THE PROGRAM; DIRECT STAFF TO ESTABLISH A PROCESS FOR CHOOSING METRO CANDIDATES TO ATTEND LEADERSHIP SANTA CRUZ COUNTY.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR BUSTICHI BEING ABSENT.

18. CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES, FOR A FIVE-YEAR PERIOD, TO ASSESS AND MONITOR SANTA CRUZ METRO’S WEBSITE FOR ADA COMPLIANCE IN AN AMOUNT NOT TO EXCEED \$30,000

Erron Alvey presented the staff report. There was a discussion about website accessibility, ticket vending machines and METRO compliance with the Americans with Disabilities Act. Director Lane urged immediate action. Les White described METRO’s struggle to keep technology up to speed.

ACTION: MOTION: DIRECTOR GRAVES SECOND: LEOPOLD

APPROVE ISSUANCE OF A FORMAL REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES, FOR A FIVE-YEAR PERIOD, TO ASSESS AND MONITOR SANTA CRUZ METRO’S WEBSITE FOR ADA COMPLIANCE IN AN AMOUNT NOT TO EXCEED \$30,000.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR BUSTICHI BEING ABSENT.

19. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Director Dodge stated there was nothing to report.

NO ACTION TAKEN.

12. CONSIDERATION OF RESOLUTIONS OF APPRECIATION FOR THE SERVICES OF THOMAS PHILLIPS, MANUEL RAMIREZ, AND KEVIN MCDONALD

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HINKLE

APPROVE RESOLUTIONS OF APPRECIATION FOR THE SERVICES OF THOMAS PHILLIPS, MANUEL RAMIREZ, AND KEVIN MCDONALD.

MOTION PASSED UNANIMOUSLY.

VICE CHAIR ROBINSON ADJOURNED THE BOARD OF DIRECTORS MEETING AT 11:38 AM IN ORDER TO HOLD THE ANNUAL MEETING OF THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION.

VICE CHAIR ROBINSON RE-CONVENED THE BOARD OF DIRECTORS MEETING AT 11:40 AM.

20. ANNOUNCEMENT OF NEXT MEETING

Vice Chair Robinson announced that the next Board of Directors Meeting is on Friday March 14, at 8:30 am, at the Santa Cruz METRO Administrative Offices, located at 110 Vernon Street, in Santa Cruz.

21. ADJOURNMENT

There being no more business, Vice Chair Robinson adjourned to the next regularly scheduled meeting at 11:40 AM.

Respectfully submitted,

ANTHONY TAPIZ
Recording Secretary