



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING AGENDA JUNE 12, 2020 – 8:00AM

DUE TO COVID-19, THE JUNE 12, 2020 SANTA CRUZ METRO FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR’S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff and the public may participate remotely via the Zoom website [at this link](#) and entering this password (201398) or by calling 1-669-900-9128 Meeting ID 880 0399 8494.

Public comment may be submitted via email to boardinquiries@scmtd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board’s weekly correspondence that is posted online at board meeting packet link.

The Finance, Budget and Audit Standing Committee Meeting Agenda Packet can be found online at www.SCMTD.com.

The Committee may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

COMMITTEE ROSTER

Director Trina Coffman-Gomez	City of Watsonville
Director Donna Lind	City of Scotts Valley
Director Donna Meyers	City of Santa Cruz
Director Mike Rotkin	County of Santa Cruz
Alex Clifford	METRO CEO/General Manager
Julie Sherman	METRO District Counsel

MEETING TIME: 8:00AM

NOTE: THE COMMITTEE CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET & AUDIT STANDING COMMITTEE**

This time is set aside for Directors and members of the public to address any item not on the Agenda, but which is within the matter jurisdiction of the Committee. If you wish to address the Committee, please

follow the directions at the top of the agenda. If you have anything that you wish distributed to the Committee and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

4 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

5 MONTHLY FINANCIAL UPDATE

Angela Aitken, CFO

6 COVID-19 TRANSIT FISCAL CRISIS ORAL REPORT

Alex Clifford, CEO

7 REVIEW AND RECOMMEND APPROVAL OF SANTA CRUZ METRO'S POLICY STATEMENT REGARDING FY20 CARRYOVER TO THE FY21 AND FY22 OPERATING BUDGET

Angela Aitken, CFO

8 REVIEW AND RECOMMEND ADOPTION OF THE FINAL FY21 AND FY22 BUDGET

Angela Aitken, CFO

9 REVIEW AND RECOMMEND ADOPTION OF A CODIFIED TARIFF FOR THE SANTA CRUZ METROPOLITAN TRANSIT SYSTEM

John Urgo, Planning and Development Director

10 ADJOURNMENT

Accessibility for Individuals with Disabilities

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com. Upon request, Santa Cruz METRO will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmtd.com or submitted by phone to the Executive Assistant at 831.426.6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Public Comment

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included in the official report, please include it in your email. Comments that require a response may be deferred for staff reply.



Year to Date Monthly Financial Report as of April 30, 2020

Santa Cruz METRO Board of Directors

June 12, 2020

Angela Aitken, Chief Financial Officer

FY20 Operating Revenue and Expenses

For the Month Ending April 30, 2020

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$1,878	\$3,199	(\$1,321)
Operating Expenses:			
Labor - Regular	\$1,216	\$1,456	\$240
Labor - Overtime	\$174	\$155	(\$19)
Fringe Benefits	\$1,771	\$1,572	(\$199)
Non-Personnel Expenses	\$658	\$789	\$131
Total Operating Expenses:	\$3,819	\$3,973	\$154
Transfers:	(\$125)	(\$171)	(\$45)
Operating Balance:			(\$1,122)*

* Expected to be covered by CARES Act funds

FY20 Operating Revenue and Expenses

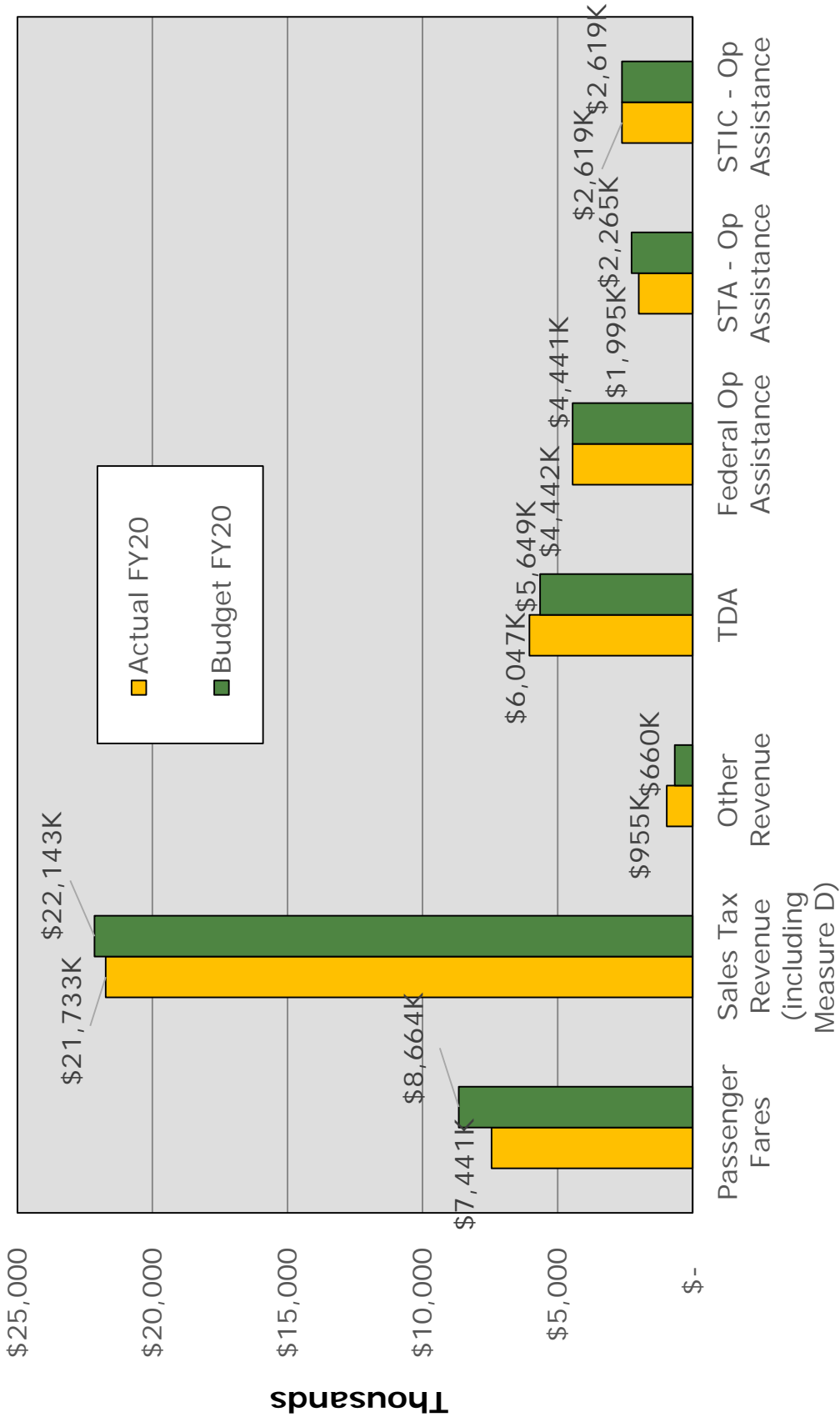
Year to Date as of April 30, 2020

83% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Operating Revenue:	\$45,233	\$46,442	(\$1,209)
Operating Expenses:			
Labor - Regular	\$13,691	\$14,565	\$874
Labor - Overtime	\$2,740	\$1,555	(\$1,185)
Fringe Benefits	19,227	\$19,767	\$540
Non-Personnel Expenses	\$7,787	\$7,885	\$98
Total Operating Expenses:	\$43,446	\$43,772	\$326
Transfers:	(\$1,838)	(\$1,705)	\$133
Operating Balance:			(\$1,015)*

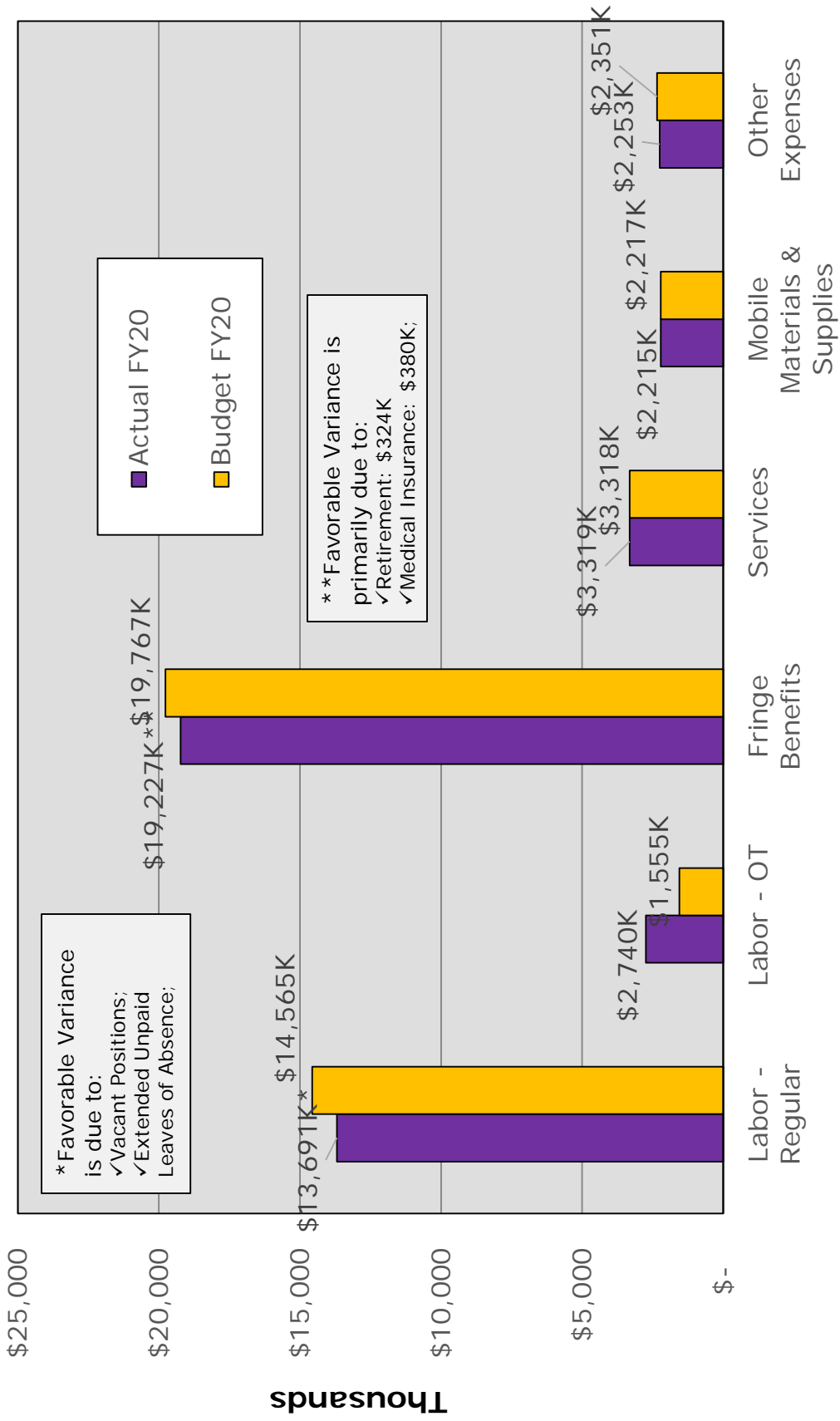
* Expected to be covered by CARES Act funds

FY20 Operating Revenue by Major Funding Source Year to Date as of April 30, 2020: 83% of Fiscal Year Elapsed

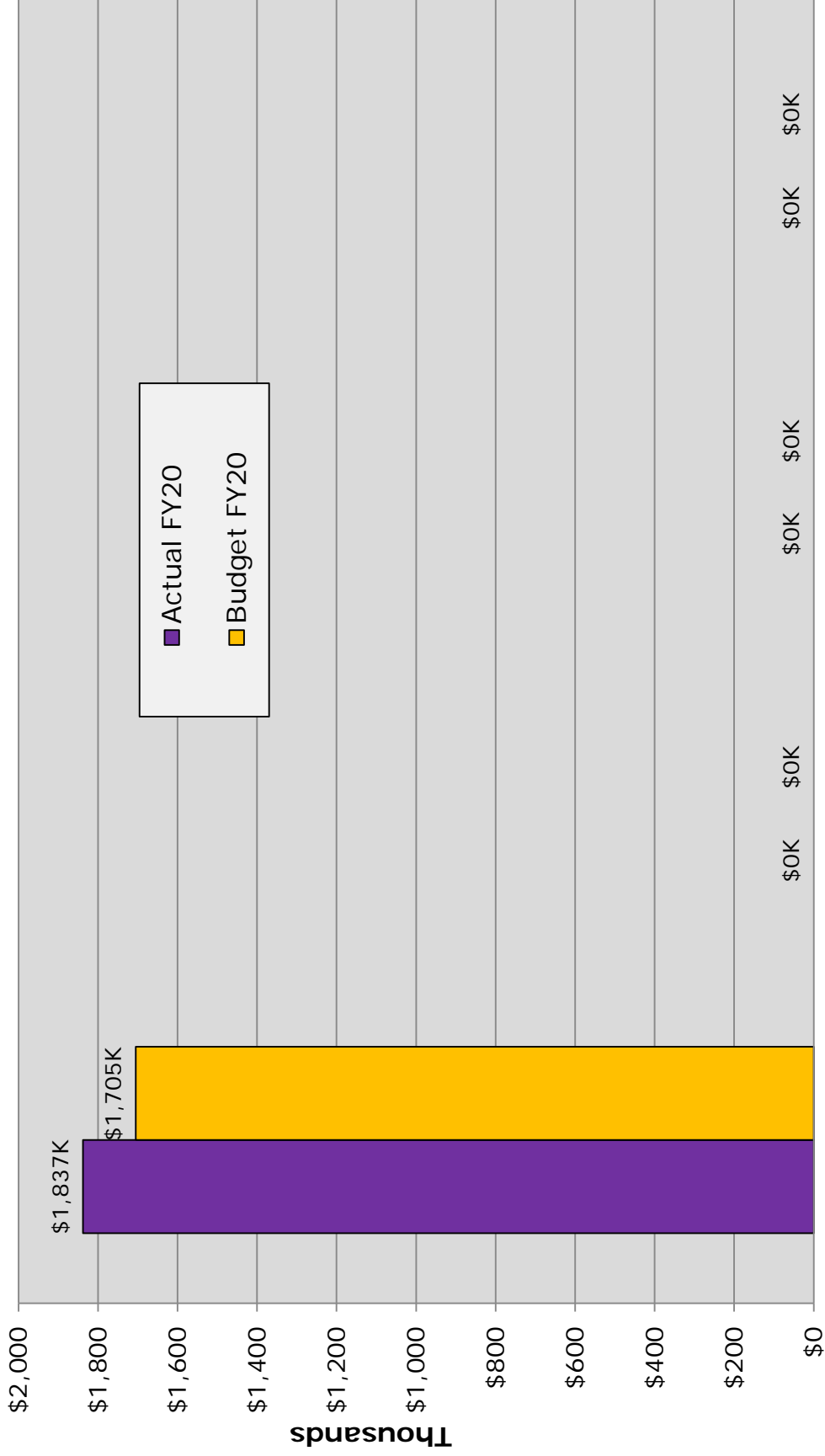


FY20 Operating Expenses by Major Expense Category Year to Date as of April 30, 2020

83% of Fiscal Year Elapsed



FY20 Transfers Year to Date as of April 30, 2020 83% of Fiscal Year Elapsed



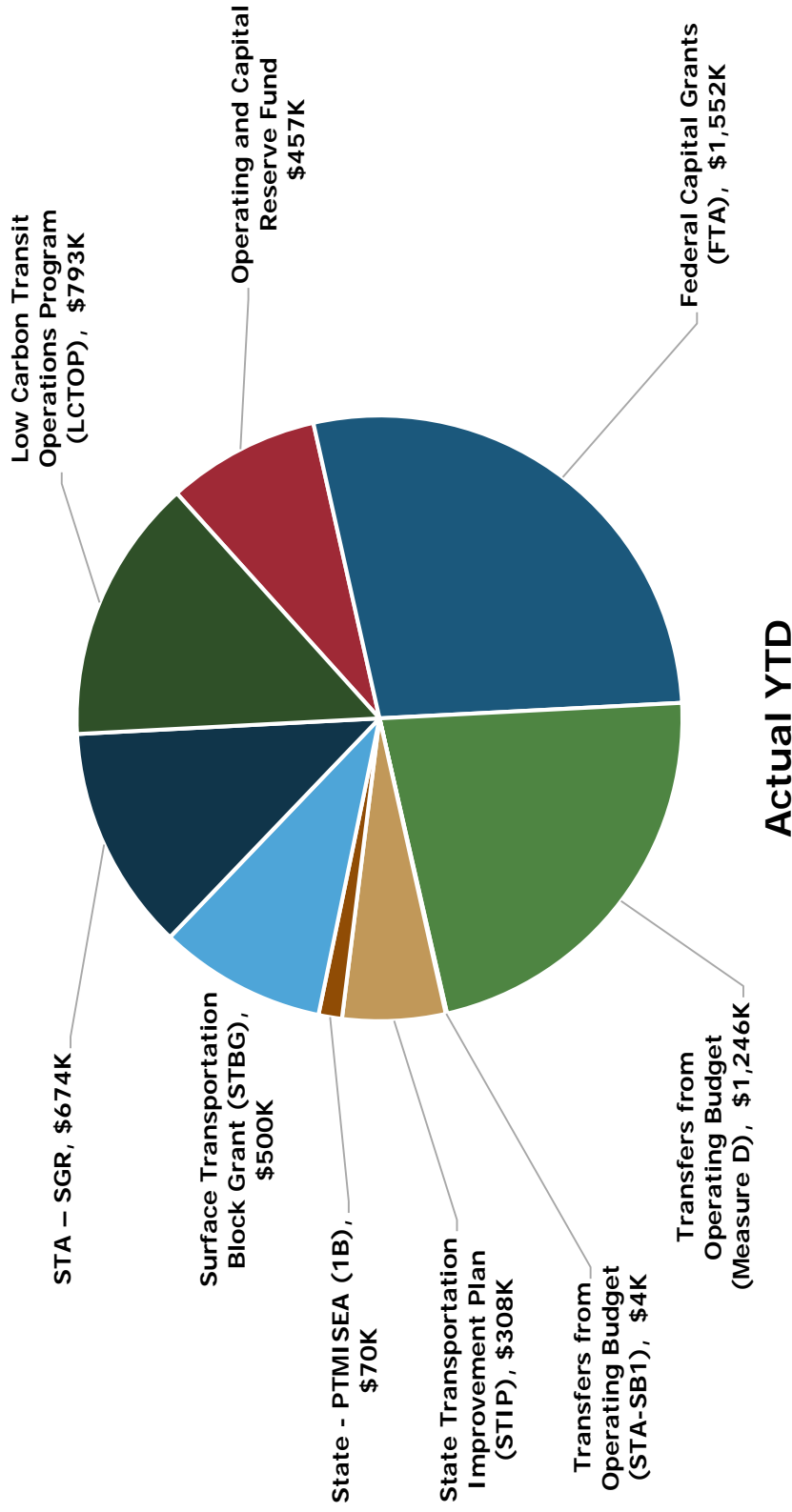
Transfer to Capital Budget (2016 Net Sales Tax Measure D) STA-Operating, Includes SB1 Reserve Fund (Fuel Tax) Capital Reserve Fund

FY20 Capital Budget:

Spending Year to Date (by Funding Source) as of April 30, 2020

83% of Fiscal Year Elapsed

	Actual YTD	Total FY20 Budget	% Spent YTD
Total Capital Funding:	\$5,604,329	\$33,674,925	17%

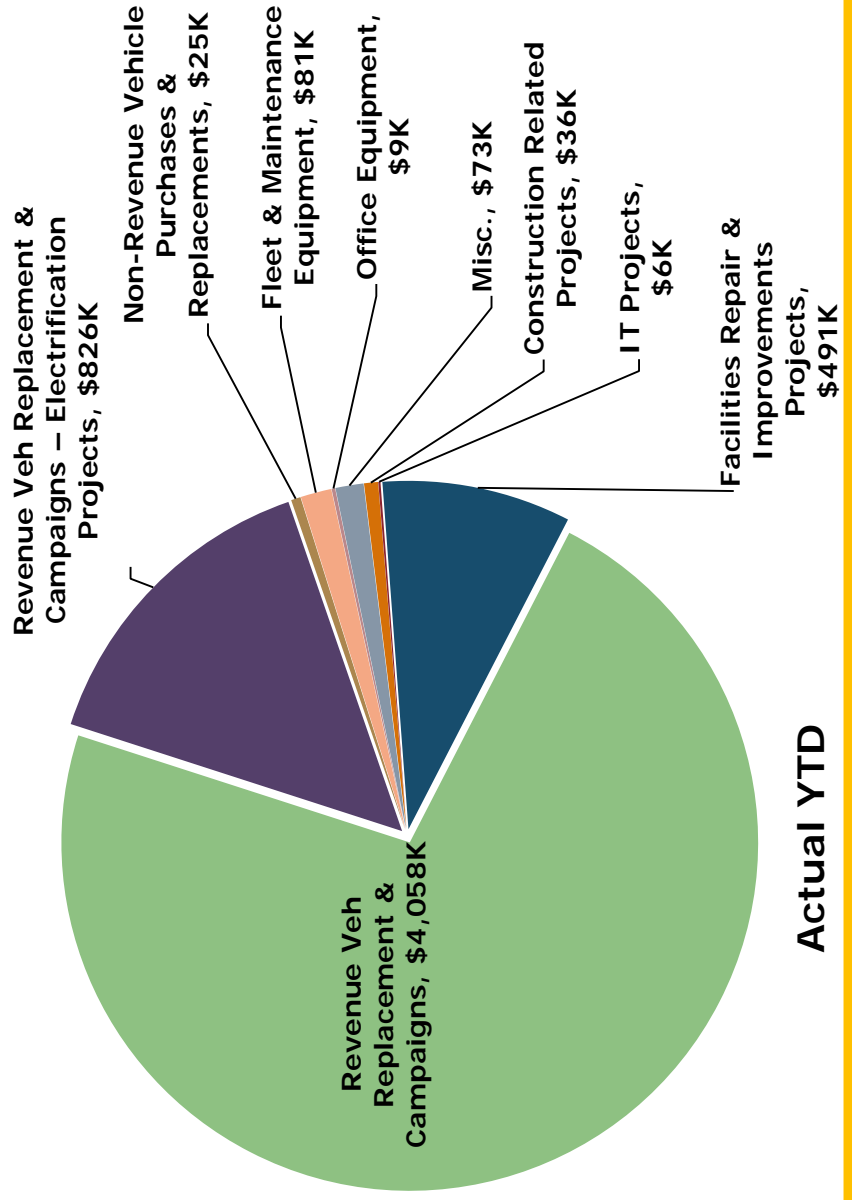


FY20 Capital Budget:

Spending Year to Date as of April 30, 2020

83% of Fiscal Year Elapsed

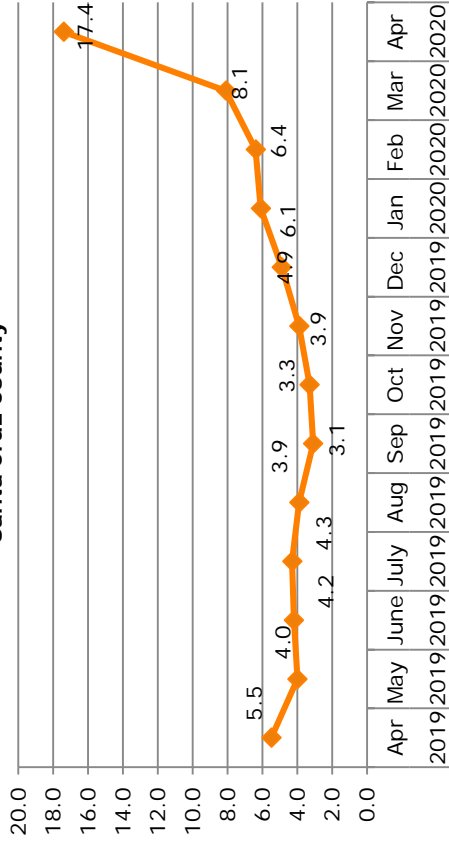
	Actual YTD	Total FY20 Budget	% Spent YTD
Total Capital Projects:	\$5,604,329	\$33,674,925	17%



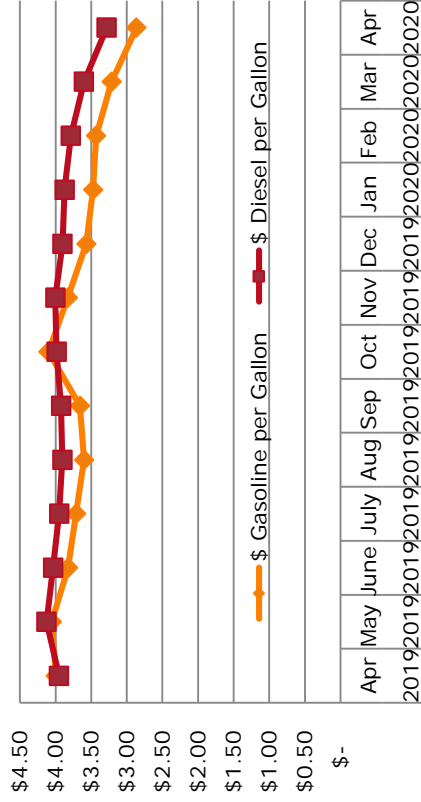
Additional Information

Economic Indicators & Ridership:

Unemployment Rate %
Santa Cruz County



\$ Diesel/Gasoline per Gallon
San Francisco – Oakland – San Jose



FY19-20 Ridership: April YTD			
Ridership	FY19	FY20	% Change
Total	4,179,140	3,451,783	-17.4%
Hwy 17	237,138	196,883	-17.0%
Local	3,942,002	3,254,900	-17.4%
UCSC	2,193,104	1,728,041	-21.2%
Cabrillo	269,342	219,367	-18.6%
Non-Student	1,479,556	1,307,492	-11.6%

Enrollment Information			
UCSC	Winter (Total On-campus) *		
	2018/19	2019/20	% Change
18,604	18,621	0.09%	
Cabrillo	Fall*		
	2018/19	2019/20	% Change
11,490	12,548	9.2%	

*Actual Spring 2020 enrollment for UCSC and Cabrillo will be available later in the year.

FY20 Operating Revenue, Expenses, and Transfers:

Year to Date as of May 31, 2020: PRELIMINARY:

92% of Fiscal Year Elapsed

\$ In Thousands	Actual	Budget	Budget to Actual Favorable/ (Unfavorable)
Revenue:	\$46,397	\$50,966	(\$4,569)
Operating Expenses:			
Personnel Expenses	\$38,561	\$39,071	\$510
Non-Personnel Expenses	\$8,510	\$8,674	\$164
Total Operating Expenses:	\$47,071	\$47,745	\$674
Transfers:			
Transfers to Capital Budget	\$1,874	\$1,875	(\$1)
Transfers to Operating and Capital Reserve Fund	\$0	\$0	\$0
Total Transfers:	\$1,874	\$1,875	(\$1)
Operating Balance:			(\$3,894) *

* Expected to be covered by CARES Act funds

Questions

5.12

COVID-19 TRANSIT FISCAL CRISIS ORAL REPORT

ALEX CLIFFORD, CEO

Operating Reserves as of 06/30/2020:

Target: \$2.1M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$3.0M

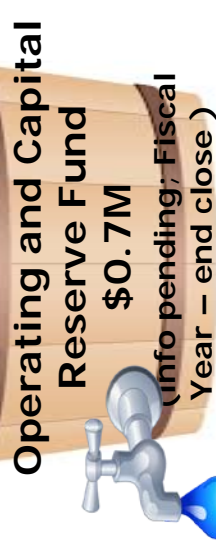


Fully Funded

Target: \$0.8M



Fully Funded



No Minimum Balance

6.2

*METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source will be FY20 Carryover comprised of METRO's 1979 Local Sales Tax and 2016 Measure D Sales Tax, TDA-STA, TDA-LIF and Farebox revenues.



DATE: June 12, 2020
TO: Finance, Budget and Audit Standing Committee
FROM: Angela Aitken, Chief Financial Officer
**SUBJECT: REVIEW AND RECOMMEND APPROVAL OF SANTA CRUZ METRO'S
POLICY STATEMENT REGARDING FY20 CARRYOVER TO THE FY21 AND
FY22 OPERATING BUDGET**

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Standing Committee review and recommend to the Full Board the policy statement regarding FY20 carryover to the FY21 and FY22 Operating Budget

II. SUMMARY OF ISSUES

- The FY21 and FY22 Operating Budget is being presented this month for final public review and Board of Directors' (Board) approval and adoption.
- The current FY20 Operating budget is expecting to have a carryover at the end of the fiscal year due to reimbursement of Federal Transit Administration (FTA) qualifying operating expenses related to the Coronavirus Aid, Relief and Economic Security Act (CARES act) and Federal Emergency Management Agency (FEMA) reimbursements in FY20.
- Carryover funding will be comprised of fungible revenues such as local sales tax (1979 ½ cent and Measure D), TDA-STA, TDA-LTF, and fare box revenues.
- Staff recommends that the Finance, Budget and Audit Standing Committee recommend the following Policy Statement to the Board for approval:
 - “The reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20, will likely result in carryover at the end of FY20, which Santa Cruz Metropolitan Transit District (METRO) will reinvest into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted.”

III. DISCUSSION/BACKGROUND

On March 4, 2020, Governor Newsom declared a State of Emergency in California because of the threat of COVID-19. Included in the Governor's 16 critical infrastructure sectors is the Transportation Systems Sector – Mass Transit and Passenger Rail.

On March 10, 2020, the Santa Cruz County Board of Supervisors declared a local emergency and ratified a concurrent declaration of a local health emergency related to the 2019 Novel Coronavirus. In response to these Emergency declarations, Santa Cruz Metropolitan Transit District (METRO) has been providing fixed-route and paratransit service during this health pandemic.

On March 13, 2020, the President declared a nationwide emergency and on March 22, 2020, approved Major Declaration FEMA-4482-DR-CA (DR4482) making Federal emergency aid available from the Federal Emergency Management Agency (FEMA), for the Coronavirus pandemic to METRO.

METRO is now eligible to apply for State and Federal disaster relief funding through the California Office of Emergency Services (CalOES).

On March 16, 2020, the Santa Cruz County Health Services Agency directed all individuals living in the county to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and government services until midnight on April 7, 2020. Since then, these orders have been extended many times.

On March 18, 2020, the President signed the Families First Coronavirus Response Act, effective April 1, 2020 – December 31, 2020.

On March 19, 2020, Governor Newsom ordered individuals living in the State of California to stay home or at their place of residence (shelter in place) except as needed to maintain continuity of operations of the federal critical infrastructure sectors. Included in the Governor's 16 critical infrastructure sectors is the Transportation Systems Sector – Mass Transit and Passenger Rail. This order went into effect immediately and shall stay in effect until further notice.

On March 27, 2020, the President signed the CARES Act, providing METRO around \$20M in COVID relief funds.

The FY21 and FY22 Operating Budget is being presented this month for final public review and Board approval and adoption.

The current FY20 Operating budget is expected to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20.

Carryover funding will be comprised of fungible revenues such as local sales tax (1979 ½ cent and Measure D), TDA-STA, TDA-LTF, and fare box revenues.

Staff recommends that the Finance, Budget and Audit Standing Committee recommend the following Policy Statement to the Board for approval:

“The reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20, will likely result in carryover at the end of FY20, which Santa Cruz Metropolitan Transit District (METRO) will reinvest into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted.”

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Due to the COVID-19 pandemic, significant reductions in all forms of Revenues, particularly in Passenger & Special Transit Fares and Sales Tax based revenue sources, are anticipated. A number of budget balancing actions will be considered and analyzed, as more information becomes available in the next few months.

Adopting this policy statement will ensure that fungible revenues such as local sales tax (1979 ½ cent and Measure D), TDA-STA, TDA-LTF, and fare box revenues, which are displaced by the CARES Act and FEMA, are used to sustain services to the greatest extent possible during the economic recovery.

VI. ALTERNATIVES CONSIDERED

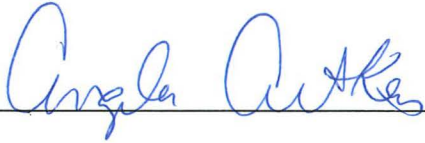
There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Committee take this Policy Statement to the Board, and provide additional direction to staff as necessary regarding this Policy statement.

VII. ATTACHMENTS


Attachment A: Estimated Reserve Bucket list as of 06/30/20

VIII. APPROVALS

Approved as to fiscal impact:
Angela Aitken, Chief Financial Officer



Alex Clifford, CEO/General Manager



Operating Reserves as of 06/30/2020:

Target: \$2.1M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$3.0M

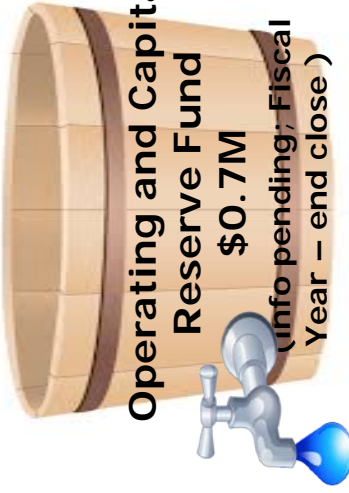


Fully Funded

Target: \$0.8M



Fully Funded



No Minimum Balance

No Minimum Balance

*METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source will be FY20 Carryover comprised of METRO's 1979 Local Sales Tax and 2016 Measure D Sales Tax, TDA-STA, TDA-LTF and Farebox revenues.

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: June 12, 2020
TO: Finance, Budget and Audit Standing Committee
FROM: Angela Aitken, Chief Financial Officer
SUBJECT: REVIEW AND RECOMMEND ADOPTION OF THE FINAL FY21 AND FY22 BUDGET

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Standing Committee review and recommend to the Board of Directors the adoption of the FY21 and FY22 Operating Budget, and FY21 Capital Budget

II. SUMMARY OF ISSUES

The FY21 and FY22 Operating Budget, and FY21 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am or as soon thereafter as possible, on Friday, June 26, 2020 [at this link](#) and entering this password (201398) or by calling 1-669-900-9128 Meeting ID 880 0399 8494.

- The proposed two-year FY21 and FY22 Operating Expenses – Attachment B total \$54,998,409 in FY21 and \$56,738,942 in FY22. In addition, Santa Cruz Metropolitan Transit District (METRO) will be transferring \$2.3M in FY21 and FY22 to the Capital Budget for a total budget of \$57,263,399 in FY21 and \$57,203,307 in FY22. This is a Final Budget, which reflects the latest (pre-COVID-19) data regarding revenues and expenses.
- On June 28, 2019, the Board of Directors (Board) adopted the Final FY20 and FY21 Operating Budget. METRO produces a 2-year rolling budget. This budget revises the June 2019 FY21 Budget and presents a new FY22 Operating Budget.
- A Budget Workshop with the Unions was held on May 6, 2020 to answer questions about the two-year FY21 and FY22 Operating Budget and the FY21 Capital Budget and to obtain input from our union partners.
- At its May 8th meeting the Finance, Budget and Audit Standing Committee received this staff recommendation and endorsed forwarding it to the May 15th Board of Directors meeting for action.
- The Authorized and Funded Personnel lists are presented in Attachment C.
- The FY21 Capital Budget – Attachment D totals \$29,136,935.

- Board Member Travel, Employee Incentive Programs, Board Authorized METRO Support Activities, and Memberships (Dues & Subscriptions) budgeted in FY21 and FY22 are presented in Attachments E – H.
- The Preliminary Schedule of Reserve Balances is presented in Attachment I.
- The Measure D: 5-Year Program of Projects (FY20/21 – FY24/25) is presented in Attachment J.
- The Unfunded Capital Projects list, as of April 30, 2020, presented in Attachment K, totals approximately \$197M over the next ten years to get METRO to a State of Good Repair.
- Staff recommends that the Board receive input on the FY21 and FY22 Operating Budgets and FY21 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets, for final adoption on June 26, 2020.

III. DISCUSSION/BACKGROUND

The Board must adopt the Final FY21 and FY22 Operating Budget and FY21 Capital Budget by June 30, 2020. The FY21 and FY22 Operating Budgets and the FY21 Capital Budget are presented this month for Board and public review. A public hearing has been scheduled for 9:00 am or as soon thereafter as possible, on Friday, June 26, 2020 [at this link](#) and entering this password (201398) or by calling 1-669-900-9128 Meeting ID 880 0399 8494.

On June 28, 2019, the Board adopted the Final FY20 and FY21 Operating Budget. METRO produces a two-year rolling budget. This budget revises the June 2019 FY21 Budget and presents a new FY22 Operating Budget.

A Budget Workshop with the Unions was held on May 6, 2020 to answer questions about the two-year FY21 and FY22 Operating Budget and the FY21 Capital Budget and to obtain input from our union partners.

At its May 8th meeting the Finance, Budget and Audit Standing Committee received the staff recommendation and endorsed forwarding it to the May 15th Board of Directors meeting for action.

A. Operating Revenues

Operating Revenues total \$57,263,399 in FY21 and \$57,203,307 in FY22 (inclusive of transfers). Major Operating Revenue assumptions in the FY21 budget over the FY20 final budget, adopted in June 2019, include:

- Passenger Fares – decrease of 2.2% or (\$54K). The budget projection is based on projected FY20 passenger fares revenue of \$2.4M and no anticipated increase in ridership in FY21.
- Special Transit Fares – decrease of 0.8% or (\$48K) is due to no anticipated increase in student enrollment and ridership for fixed routes that serve the

University of Santa Cruz (UCSC). No contract increase is anticipated and/or budgeted for Cabrillo College (Cabrillo) in FY21.

- Highway 17 Fares – increase of 0.1% or \$2K. The budget projection is based on projected FY20 Highway 17 fares revenue of \$1.5M and an anticipated 2% decrease in FY21, reflecting recent trends in Highway 17 ridership.
- Highway 17 Payments – decrease of 3.5% or (\$19K) due to an anticipated decrease in the VTA bill for the year. (VTA will no longer be billed for ECO Pass boardings, as this is no longer a valid fare on the Hwy 17 after December 31, 2019.)
- Advertising Income – increase of 25% or \$69K. The projection is based on estimates from a new bus advertising company and the expectation to significantly increase advertising, provided the new contract is awarded before the start of the new fiscal year.
- Rent Income – decrease of 8.3% or (\$15K), based on an anticipated FY20 actual rent income of \$163K and CPI increase in FY21, when applicable.
- Interest Income – increase of 175% or \$175K, based on current (FY20) trends. (Average cash balance at the County Treasury being much higher than budgeted.)
- Other Non-Transportation Revenue – increase of 489% or \$146K due to a parking agreement for the Scotts Valley Transit Center and Park and Ride Facility.
- 1979 Gross Sales Tax (1/2 cent) – decrease of 1.0% or (\$229K) due to a potential unfavorable FY20 budget variance for the year and the general economic outlook for 2020 and 2021.
- 2016 Net Sales Tax (Measure D) – increase of 4.2% or \$142K. The projected increase reflects recent trends in Measure D tax revenues received by METRO.
- Transportation Development Act (TDA-LTF) - increase of 1.3% or \$97K, as per most recent TDA claim submitted to RTC.
- FTA Sec 5307 – Operating Assistance - increase of 3.2% or \$142K, as per current budget projections from the Federal Transit Administration (FTA) – 2020 Apportionment Table updated in February 2020.
- FTA Sec 5311 – Rural Op Assistance - increase of 7.4% or \$13K as per current budget projections from the Federal Transit Administration (FTA).
- STIC – increase of 3.2% or \$84K as per current budget projections from the Federal Transit Administration (FTA).
- TDA – STA – Operating (includes SB1) – decrease of 0.8% or (\$37K), reflecting most recent estimates (January 2020) from the State Controller’s Office (SCO).
- Fuel Tax Credit – increase 12.1% or \$38K based on anticipated CNG usage in FY21.

Moderate increases in most Operating Revenue Sources are budgeted in FY22, such as:

- 1979 Gross Sales Tax (1/2 cent) – increase of 1.0%.
- 2016 Net Sales Tax (Measure D) – increase of 1.0%.
- Transportation Development Act (TDA) - increase of 3.0%.
- FTA Sec 5307 – Operating Assistance - increase of 2.2%.
- STIC – increase of 2.2%.

B. Operating Expenses

Operating Expenses total \$54,998,409 in FY21 and \$56,738,942 in FY22. Major Operating Expense's assumptions in the FY21 budget over the FY20 Final Budget, adopted in June 2019, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased by 7.4% or \$3,110K.
- **Non-Personnel Expenses** increased by 1.8% or \$171K.

Personnel Expenses:

Personnel Expenses (Labor and Fringe Benefits) increase by 7.4% or \$3,110K primarily due to:

- Wage Increases (1.5% for SEIU and 3% for SMART) and contractual obligations (step and longevity increases)
- Increase in CalPERS retirement employer contribution from 29.4% in FY20 to 32.8% in FY21, as per CalPERS actuarial information.
- Budgeted increase in the medical insurance premiums for 2021: 5% (based on the average increase in the two main HMO plans for the last 5 years).

Anticipated increases are offset by:

- Planned reduction in overtime, when possible
- Reduction in FTEs (Full Time Equivalents; 2 FTEs – vacant positions) in the Customer Service and Purchasing Departments due to consolidation of duties and streamlined work processes.

Additional changes in FTEs are depicted below, as well as reflected in the Authorized and Funded Personnel lists (presented in Attachment C):

- 1 FTE: Project Manger (formerly Administrative Specialist) is transferred from the Purchasing to the Finance Department in FY21
- 1 FTE: Information Technology Support Analyst II (provisional) is funded in the Information Technology Department in FY21 (not funded in FY22 at this point)

- 1 FTE: Transpiration Planner I (provisional) is funded in the Planning Department (Planning Aide position, also provisional is unfunded) in FY21 (not funded in FY22 at this point)
- 1 FTE: Purchasing Agent is funded in the Purchasing Department (Budget increase is offset by defunding 2 FTEs: Lead Parts and Materials Clerk and Parts and Materials Clerk)
- 2 FTEs: Paratransit Supervisor and Dispatcher/Scheduler are funded in the Paratransit Department (Budget increase is offset by defunding 3 FTEs: Dispatchers)
- 1 FTE: Bus Operator (Watsonville Circulator) remains funded in FY21

Non – Personnel Expenses:

Non-Personnel Expenses increase by 1.8% or \$171K primarily due to:

- Mobile Materials & Supplies – increase 7.4% or \$196K due to anticipated increases in Fuel & Lubricants Rev Vehicle and Parts in the Fleet Maintenance Department.
- Interest Expense – increase by 443.2% or \$142K due to additional interest payments on a capital lease for 14 buses.

Above increase is offset by anticipated budget reductions in the following category:

- Services – decrease of 4.8% or (\$171K) primarily due to significant reduction in Prof/Tech Fees in the Planning Department (Alternative Service Model Study).

Major Operating Expense assumptions in the preliminary FY22 budget over the FY21 budget include:

Personnel Expenses (Labor and Fringe Benefits) increase by 4.3%

- Wage Increases (2.5% for SEIU and 2.25% for SMART) and contractual items (step and longevity increases).
- Projected increase in retirement as per CalPERS Annual Valuation Reports: 34.5%
- Anticipated increase in medical insurance premiums: 5%, effective in January 2022.

Non-Personnel Expenses decrease by -2.1% primarily due to Services (Prof/Technical Fees).

Transfers & Operating Balance

Transfers total \$2,264,991 in FY21 and FY22. Assumptions in the preliminary FY21 budget over the FY20 Final budget, adopted in June 2019, include:

- **Transfers to Capital Budget** decrease by 4.4% or (\$105K). The transfer is consistent with the goal to honor our commitment to the Capital Budget and

maintain assets in a State of Good Repair by committing \$3.0M each year (\$2.3M from the Measure D and TDA-STA transfer from Operating, and \$0.7M from the TDA-STA-SGR that goes directly to the Capital Budget).

- **Transfers to/(from) Operating and Capital Reserve Fund/Operations Sustainability Reserve** decrease by 100.0% or (\$2,670K) due to anticipated increases in personnel expenses in FY21, coupled with moderate increases in Revenue Sources, primarily Sales Tax. Excess operating funds, when available, should be dedicated to the funding of additional payments to METRO's Unfunded CalPERS Liability (UAL) and Other Post-Employment Benefits (OPEB).

There are no significant changes in the budgeted Transfers & Operating Balance in FY22.

C. Capital Budget

The FY21 Capital Budget as shown in Attachment D totals \$29,136,935.

The current FY21 Capital budget consists primarily of ongoing projects rolled forward from FY20, funded by a variety of sources that are further detailed on Attachment D.

In FY18, a new capital budget funding strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the "Bus Replacement Fund" and establishes consistent annual transfers of STA-SB1 funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles. Annual unspent Measure D and STA-SGR funds will 'accumulate' in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans.

The following amounts are dedicated to the Bus Replacement Fund in FY21:

- (2016 Net Sales Tax) – Measure D - \$2,090,279 (transfer from Operating budget)
- STA-SB1 - \$174,712 (transfer from Operating budget)
- STA-SGR - \$735,009 (goes directly to the capital budget)
- Total = \$3,000,000

Noteworthy ongoing capital project activity (> \$100K) this fiscal year includes:

- Ongoing – METRO Owned ParaCruz Facility Project – \$2.3M from the Operating & Capital Reserve Fund. The project is identified as critical to move the agency forward towards a sustainable future, in support of the METRO 10-Year Strategic Business Plan, and was approved by the Board on November 15, 2019.
- Ongoing – Pacific Station/METRO Center Redevelopment with the City of Santa Cruz – \$4M, over four years, from the Bus Replacement Fund, toward the redevelopment of the facility in conjunction with the City of Santa Cruz.
- Ongoing - Pacific Station Conceptual Design Project – Based on a recommendation from the Capital Projects Standing Committee on April 19, 2019, the full Board directed the CEO/General Manager on April 26, 2019 to

initiate formal negotiations with the City of Santa Cruz on a possible Pacific Station redevelopment partnership. The Project is funded with Federal: \$121K and STA-SB1:\$30K funds.

- Ongoing – Financial Management Software – The current financial system was purchased in the late 1990’s, more than 20 years ago, and only stores two years of financial information. A Fixed Assets, Purchasing, and Budgeting module would likely be incorporated into the new financial software system for a more efficient and integrated system. The \$800K budgeted includes \$50K for consulting, funded from the Operating & Capital Reserve Fund.
- Ongoing – Facilities Upgrades and Improvements
 - Maintenance Yard – Security Hardening and Expanded Parking - \$950K from the Operating & Capital Reserve Fund. This is Phase I of the project: Engineering Analysis to address items, such as assessment of sink hole, draining problems, underground river water, utility lines, demolition of house and removal, recommendation of concrete or asphalt for lot, etc.
 - Maintenance Facility Roof Replacement - \$450K, Federal funds.
 - Fuel Management System – a combination of hardware and software providing reliable and accurate, real-time control and data acquisition for vehicles, employees, fuel/fluids and tank monitor systems. The controller can then use this data to generate dozens of useful reports and/or automatically pass it along to a VMS system in real-time or at specified times of the day. The fuel system will be used to track vehicle mileage, monitor fuel and fluid usage, schedule preventive maintenance and reconcile fluids, etc. The project is funded with Federal funds: \$94K and Operating & Capital Reserve Funds: \$8K.
 - Bus Stop Improvements – refurbish approximately 60 used bus stops acquired from VTA . The project is funded with Federal funds: \$125K.
- Ongoing – Vehicle Replacement Projects – METRO has been awarded grants from a variety of Federal, State and local agencies to replace aging revenue and non-revenue (service) vehicles including:
 - Electric Buses (7) + Infrastructure and Project Management
 - CNG Bus Replacements (8)
 - CNG Bus Replacements (17): Capital Lease
 - ParaCruz Van Replacements (10)
 - Six (6) of the seven (7) electric bus replacements are in alignment with METRO’s strategy to begin replacing its fossil-fueled bus fleet with all-electric buses.
 - The one (1) additional electric bus will be assigned/dedicated to the Watsonville service area.
 - The CNG buses will assist in the replacement of obsolete vehicles

- Ongoing – Mid-Life Bus Engine Overhauls Campaign – Mid-life overhaul increases bus reliability and reduces maintenance cost during years 7 to 12, usually enabling an additional two years of lower maintenance cost operation through 14 years. Meets the FTA State of Good Repair (SGR) requirements and yields partial savings in the operating fund in Fleet Maintenance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY21 and FY22 Operating Expenses – Attachment B - total \$54,998,409 in FY21 and \$56,738,942 in FY22. In addition, Santa Cruz METRO will be transferring \$2.3M in FY21 and FY22 to the Capital Budget for a total budget of \$57,263,399 in FY21 and \$57,203,307 in FY22. This budget reflects recent (pre-COVID-19) data regarding revenues and expenses. The Final two-year budget will be presented to the Board of Directors on June 26, 2020.

The FY21 Capital Budget – Attachment D totals \$29,136,935. This amount includes capital-funded projects rolled over from the prior year that have yet to be completed.

Due to the COVID-19 pandemic, significant reductions in all forms of Revenues, particularly in Passenger & Special Transit Fares and Sales Tax based revenue sources are anticipated. A number of budget balancing actions will be considered and analyzed, as more information becomes available in the next few months.

Additionally, the current FY20 Operating budget is expecting to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20. METRO will reinvest the carryover into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted.

VI. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Standing Committee review the FY21 and FY22 Operating Budget and FY21 Capital Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budgets.

VII. ATTACHMENTS

- Attachment A:** Presentation on FY21 & FY22 Operating Budget and FY21 Capital Budget
- Attachment B:** FY21 and FY22 Operating Budget
- Attachment C:** Authorized and Funded Personnel

- Attachment D:** FY21 Capital Budget
- Attachment E:** FY21 Board Member Travel
- Attachment F:** FY21 & FY22 Employee Incentive Program
- Attachment G:** FY21 & FY22 Board Authorized METRO Support Activities
- Attachment H:** FY21 & FY22 Memberships
- Attachment I:** Preliminary Schedule of Reserve Balances
- Attachment J:** Measure D: 5-Year Program of Projects (FY20/21 – FY24/25)
- Attachment K:** Unfunded Capital Projects as of 04-30-2020

Prepared by: Kristina Mihaylova, Sr. Financial Analyst/Acting Finance
Deputy Director

VIII. APPROVALS

Approved as to fiscal impact:
Angela Aitken, Chief Financial Officer



Alex Clifford, CEO/General Manager





FY21 & FY22 Operating and FY21 Capital Budget

Board of Directors

June 12, 2020

Angela Aitken, Chief Financial Officer

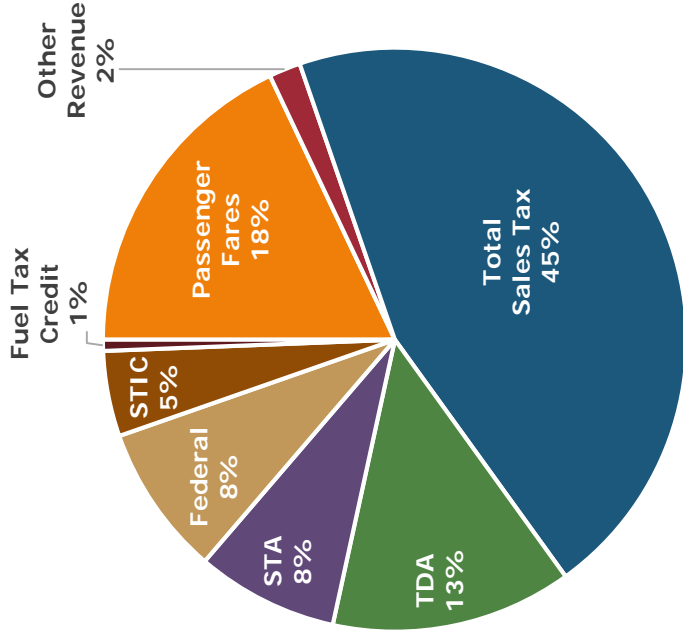
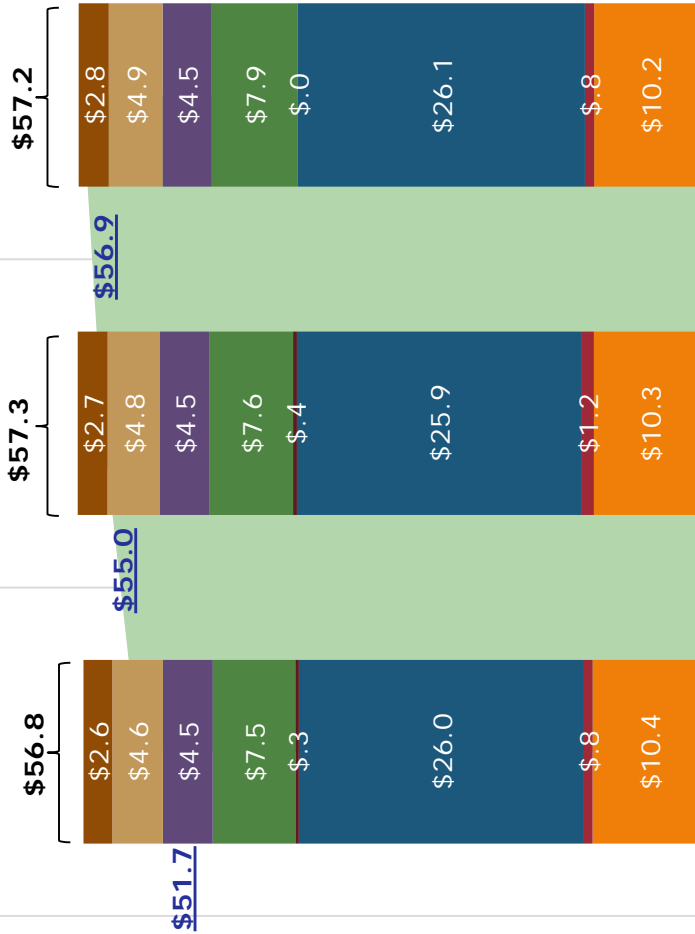
Overview of Today's Presentation

- **FY21 & FY22 Operating Budget:**
 - Total Revenue Sources
 - Total Operating Expenses
 - Total Transfers
- **FY21 & FY22 Operating Budget Changes**
 - May 8, 2020 to June 12, 2020
- **Total Rev and Exp % change vs. CPI % Change**
 - Budget FY10-FY22
 - Actual FY10-FY19
- **Projected Operating Reserve Balances**
 - As of June 30, 2020 (estimate)
- **FY21 & FY22 Non-Controllable Operating Budget Risks**
- **Additional Information FY21 & FY22**
- **FY21 Capital Budget**
- **Budget Timeline**

FY21 and FY22 Operating Budget

Total Revenue Sources FY21 & FY22: (in \$ millions)

*The difference between Total Revenue and Total Operating Expenses equals the Transfers to Capital Budget and Operating and Capital Reserve Fund

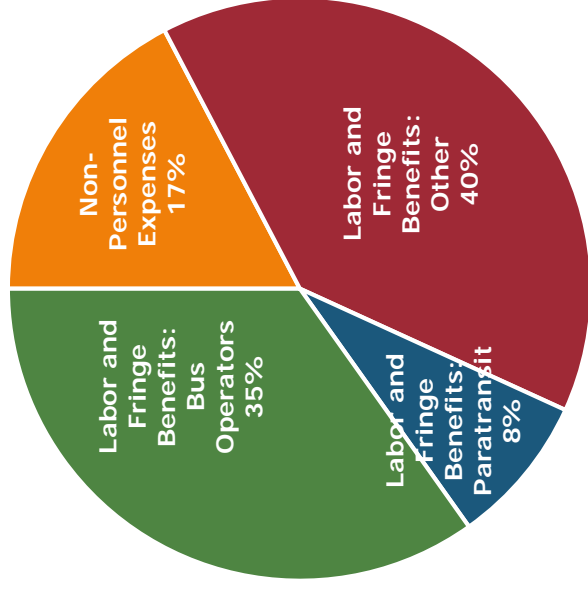
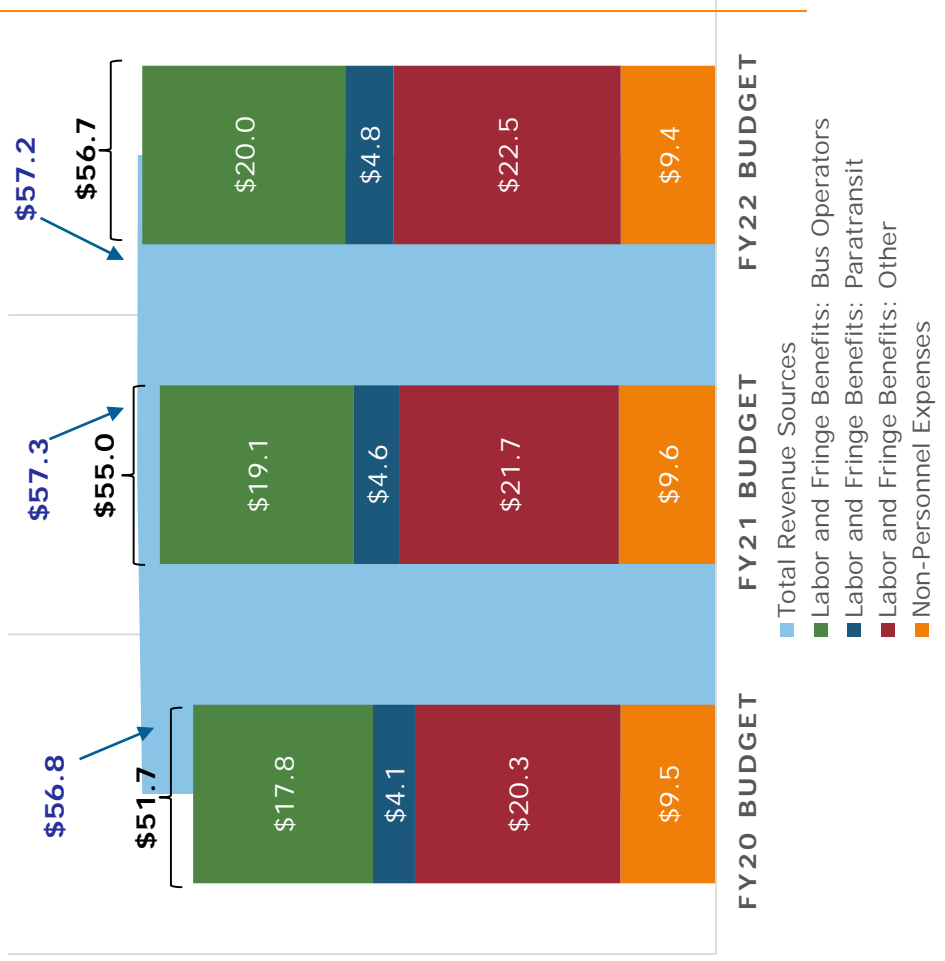


FY21 & FY22 Budget*

*Percentages reflect Total Operating Revenues

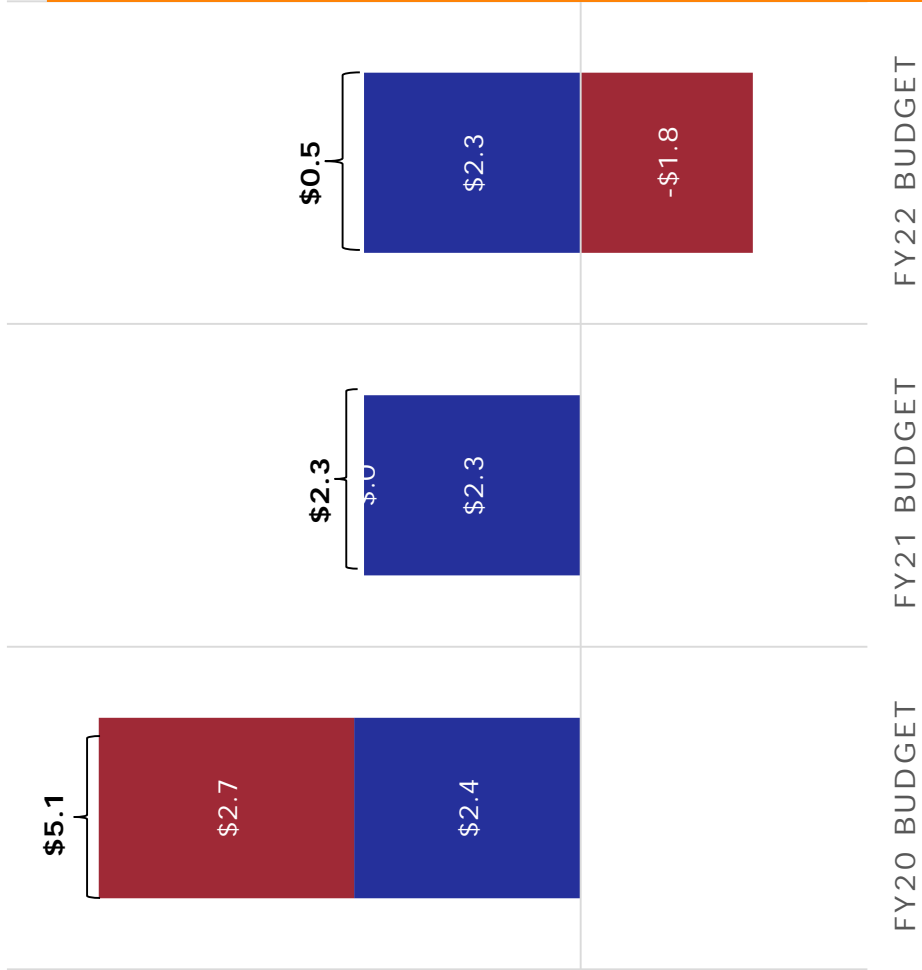
Total Operating Expenses FY21 & FY22: (in \$ millions)

*The difference between Total Revenue and Total Operating Expenses equals the Transfers to Capital Budget and Operating and Capital Reserve Fund



FY21 & FY22 Budget

Total Transfers FY21 & FY22: (in \$ millions)



■ Transfers to / (from) Operating and Capital Reserve Fund
■ Transfers to Capital Budget*

	FY21	FY22
Transfers to Capital Budget (Measure D and STA)		\$3M Annual Commitments to the Capital Budgets <u>will be met in FY21 and FY22*</u>
Transfers to / (from) Operating and Capital Reserve Fund (Fuel Tax Credit, CalPERS UAL & OPEB)		Operating Surplus, if available, would be committed to the <u>UAL & OPEB Trust Fund.</u> ***
		Operating Deficit (FY22) should be resolved prior to FY22. <u>Transfers from Reserves are not a sustainable strategy and should not be used to fund ongoing budget deficits.</u>

* Transfers to Capital Budget + STA SGR = \$3M; (STA - SGR goes directly to the Capital Budget).

**FY21 and FY22 Operating Budget Changes
May 8, 2020 – June 12, 2020**

Operating Budget Changes May 8, 2020 to June 12, 2020

- **Operating Revenues :**

	FY21	FY22
A: May 2020	\$57,263,399	\$57,263,399
B: June 2020	\$57,263,399	\$57,203,307
Variance (B-A)	\$0	\$0

- No Budget Changes at this time.

Operating Budget Changes May 8, 2020 to June 12, 2020

- **Operating Expenses:**

	FY21	FY22
A: May 2020	\$55,043,433	\$56,891,843
B: June 2020	\$54,998,409	\$56,738,942
Variance (B-A)	(\$45,024)	(\$152,901)

- **FY21 Operating expenses** increased by \$144K primarily due to increases in Personnel: \$55K (provisional positions) Security Services: \$19K (new contract) and Insurance PL/PD: \$64K (CaTIP Premiums). The increase is offset by reductions in Other Overtime: (\$124K) and Employee Training: (\$64K) due to the need to balance the FY21 budget.
 - **FY22 Operating expenses** increased by \$70K primarily due to increases in Security Services: \$6K (new contract) and Insurance PL/PD: \$64K (CaTIP Premiums). The increase is offset primarily by reductions in Other Overtime: (\$127K) and Employee Training: (\$64K).

Operating Budget Changes May 8, 2020 to June 12, 2020

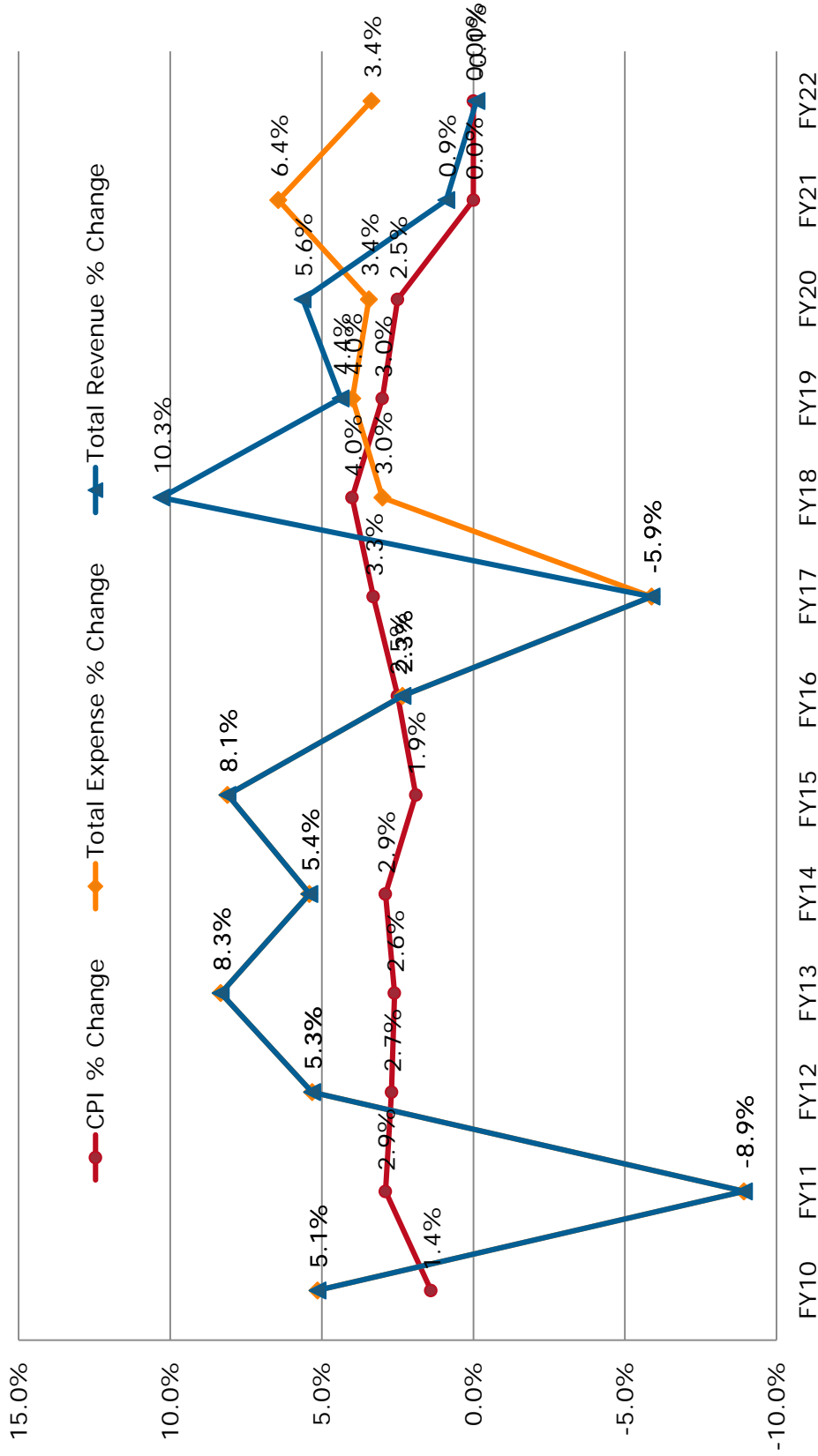
- **Transfers:**

	FY21	FY22
A: May 2020	\$2,219,967	\$311,464
B: June 2020	\$2,264,991	\$2,264,991
Variance (B-A)	\$45,042	(\$1,953,527)

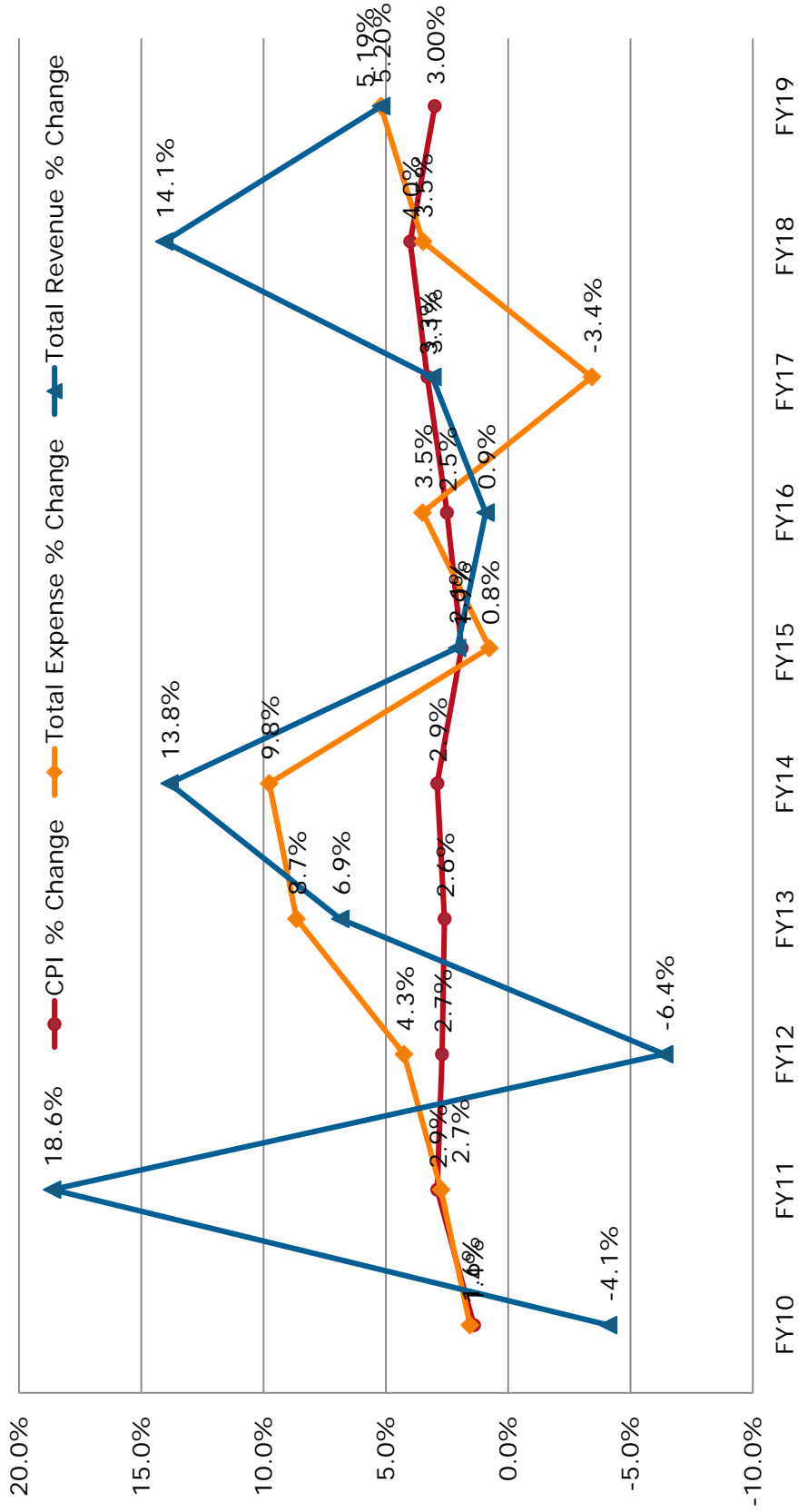
- FY21 Transfers to Operating Capital Reserve Fund increased by \$45K due to budget reductions, which resulted in a Balanced FY21 Budget
- FY22 Transfers from Operating and Capital Reserve Fund: decreased by \$1,954K as **Operating Deficit should be resolved prior to FY22.**

**Total Revenue and Expense % change vs.
CPI % Change: UPDATE**

Total Budget (Revenue and Expense) % Change vs. CPI % Change



Total Actual Revenue and Expense % Change vs. CPI % Change



**Projected Operating Reserve Balances
As of June 30, 2020 (estimate)**

Operating Reserves as of 06/30/2020:

Target: \$2.1M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$3.0M



Fully Funded

Target: \$0.8M



Fully Funded



No Minimum Balance

No Minimum Balance

*METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted.

Non-Controllable Operating Budget Risks FY21 & FY22

FY21 & FY22 Non-Controllable Operating Budget Risks

- Revenues
 - Passenger Fares and Paratransit Fares
 - Fluctuations in ridership
 - \$0 Fixed Route and Paratransit Fares since April 2020
 - Special Transit Fares
 - Contracts being eliminated or severely reduced (UCSC, Cabrillo, City of Santa Cruz)
 - Reduced Trips: almost 98% down in Ridership since April 2020
 - Sales Tax and TDA – LTF
 - Consumer spending stalling due to COVID-19 Pandemic
 - 38+ % reduced sales tax receipts (March – June 2020)
 - February actual sales tax receipts are down \$400K or 21% unfavorable variance to budget
 - March actual sales tax receipts are down \$559K or 38% unfavorable variance to budget
 - Federal FTA 5307, STIC, 5311
 - Subject to appropriation/reauthorization
 - Alternative Fuel Tax Credit
 - Must be renewed every year; historically been significantly delayed; based on CNG use

FY21 & FY22 Non-Controllable Operating Budget Risks

- Expenses
 - CNG and Diesel Engine Failures
 - Fuel Costs Volatility
 - Workers Comp Insurance
 - Medical Insurance
 - Final costs come out in January
 - Contract renewals and rebids
 - Costs could come in higher than budgeted
 - Settlement Costs
 - Costs could come in higher than previous years
 - Aging Fleet
 - Increased Maintenance Costs
 - Changes in Unfunded Mandates
 - Overtime costs due to Covid-19 required response
 - Uncertainty about the possibility of CARES Act II
 - More government mandates for employee paid leaves that are not reimbursable.

Additional Information FY21 and FY22

Board Authorized METRO Support Activities

Santa Cruz County Fair	Senior Luncheon
Santa Cruz Follies	Metro Advisory Committee (MAC) METRO Tour
Santa Cruz Seaside Company (Late Night Transit Service to Watsonville for the Summer)	Leadership Santa Cruz

Memberships:

- Administration:

- American Public Transportation Association (APTA): \$39,250
- California Transit Association (CTA): \$18,000
- Monterey Bay Economic Partnership (MBEP): \$5,000
- Community Transport Association of America (CTAA): \$3,900
- Center for Transportation and the Environment (CTE): \$5,000
- Chamber of Commerce: \$1,300
- Bus Coalition: \$7,500
- Eastern Contra Costa Transit Agency (ZEBRA Membership): \$3,000
- California Association of Coordinated Transportation (CalACT): \$1,055
- Letter Press: \$675
- Santa Cruz Sentinel: \$500
- Register-Pajaronian: \$62
- Costco: \$120
- National Notary: \$750
- **Total: \$86,112**

- Finance:

- California Society of Municipal Finance Officers (CSMFO): \$220
- Government Finance Officers Association (GFOA): \$300
- Kiplinger Letters: \$100
- **FY21 Total: \$620 FY22 Total: \$627**

- Customer Service:

- Miscellaneous: \$1,000
- **Total: \$1,000**

Memberships:

- Human Resources:

- California Public Employers Labor Relations Associations (CalPERLA): \$1,000
- Society for Human Resource Management (SHRM): \$836
- Northern California Human Resources Association (NCHRA): \$500
- John Dash: \$250
- Cal Chamber: \$849
- **Total: \$3,435**

- Risk Management:

- Miscellaneous: \$400
- **Total: \$400**

- Purchasing:

- California Association of Public Procurement Officials (CAPPO): \$300
- National Institute of Governmental Purchasing (NIGP): \$200
- **Total: \$500**

- Fleet Maintenance:

- Cummins INSITE Fleet books Software: \$3,000
- John Deere Software: \$500
- Southern California Regional Transit Training Consortium (SCR TTC): \$1,000
- Mitchell Online Vehicle Manuals: \$500
- Allison Transp. Software: \$2,000
- All Data: \$1,000
- **Total: \$8,000**

FY21 Total: \$100,067 FY22 Total: \$100,074

Board Member Travel Budget Assumptions

American Public Transportation Association (APTA) Meetings

Annual Conference October 2020 Anaheim, CA Two Board Members	Legislative Conference March 2021 Washington, DC Three Board Members
--	--

California Transit Association (CTA) Meetings

Annual Meeting November 2020 Ontario Convention center One Board Member	Legislative Conference May 2021 TBD One Board Member
---	--

Additional Travel

Meetings with legislators and government officials in Washington, San Francisco and Sacramento, as approved by the Chair of the Board.

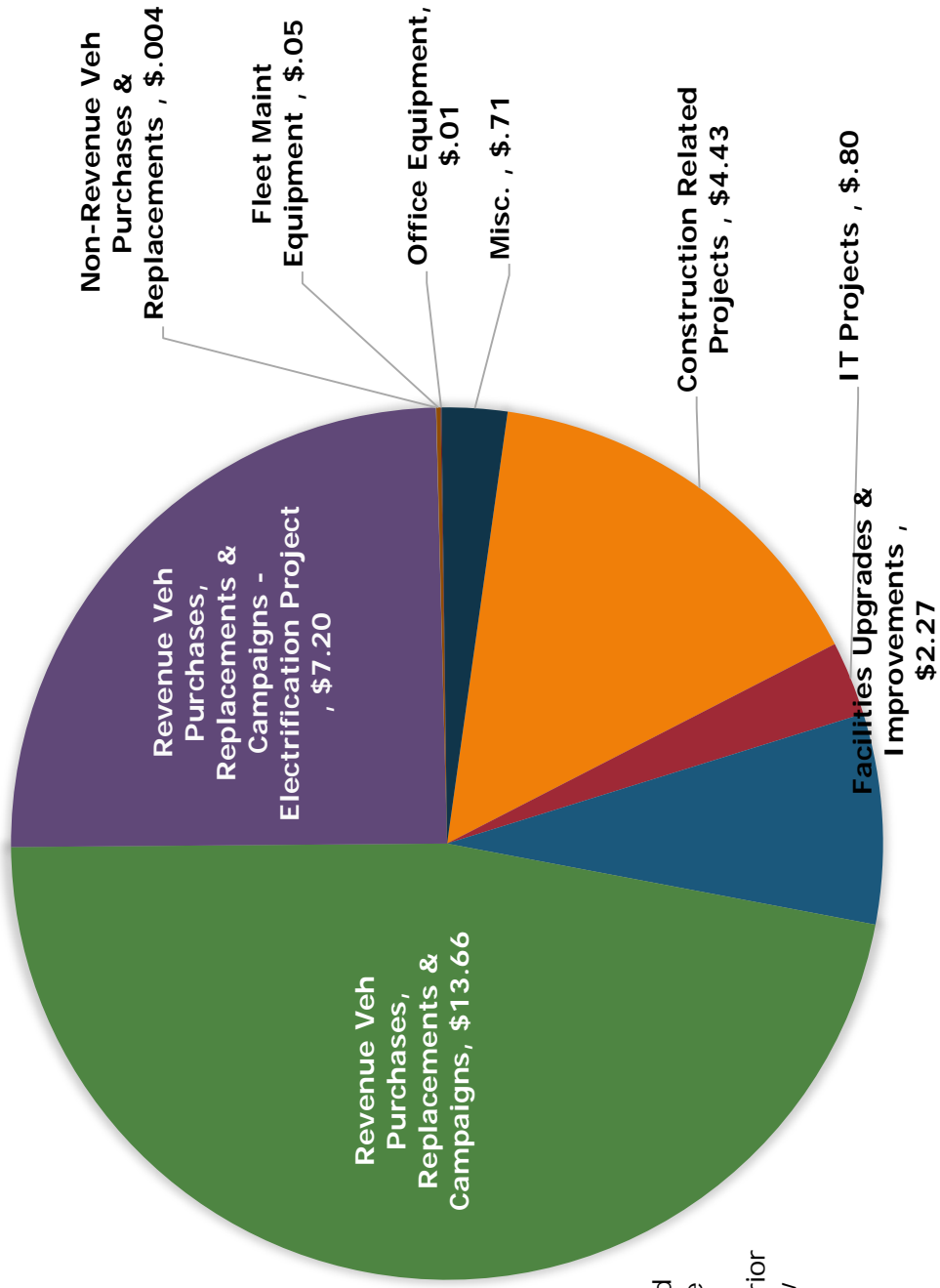
Expenses related to Board Members meeting with CEO/General Manager and Staff.

Employee Incentive Programs:

Event/Activity	FY21	FY22	Department
District Service Awards	\$4,000	\$4,000	Administration
Employee Picnic and Holiday Party	\$5,000	\$5,000	Administration
Transit Driver Appreciation Day	\$1,000	\$1,000	Administration
Employee Appreciation Event <u>(new)</u>	\$8,000 \$200 \$3,000	\$8,000 \$200 \$3,000	Administration Customer Service Risk Management
Awards Safe Driver Certificates/ Patches Line Instruction Patches	\$3,000	\$3,000	Bus Operators
Awards	\$300	\$300	Paratransit
Total	\$24,500	\$24,500	

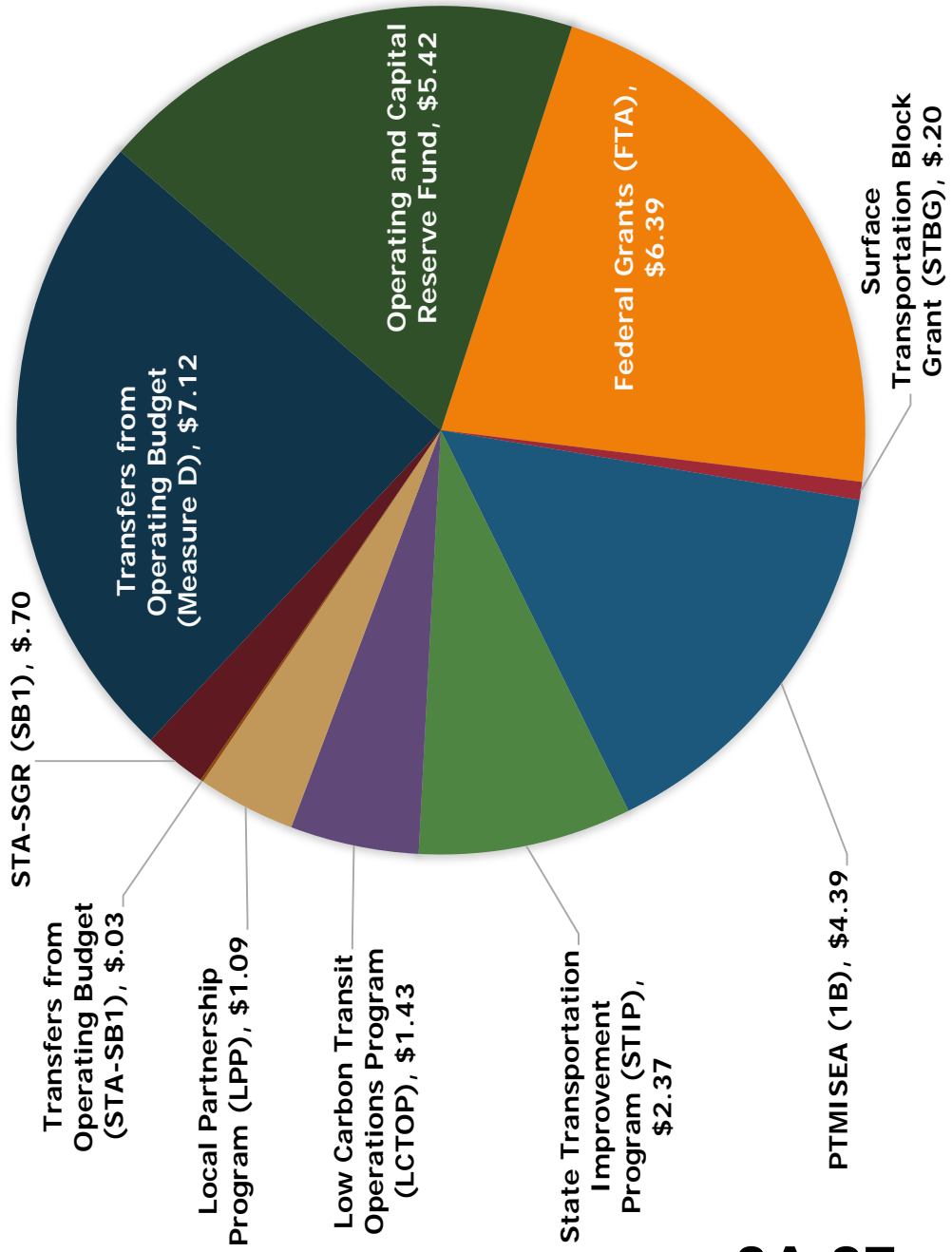
FY21 Capital Budget

FY21 Capital Budget – Projects: \$29.1M* (in \$ millions)



* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

FY21 Capital Budget – Projects: \$29.1M (in \$ millions)



Budget Timeline

February 2020

02-14-2020: Committee: Presentation of FY21 and FY22 Preliminary Operating Budget Assumptions

March 2020

03-13-2020: Committee:

Presentation of FY21 and FY22 Preliminary Operating Budget, and FY21 Capital Budget

03-27-2020: Board Meeting: (moved to April 24, 2020 BOD meeting due to Covid-19 mandates)

Adoption of the Preliminary line item budget in order to allow submittal of METRO's TDA and STA claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.

April 2020

Staff will continue to refine revenue and expense projections.

May 2020

1st week in May: Budget Presentation to Union Partners

05-08-2020: Committee: Review and Recommend Approval of METRO's Draft FY21 and FY22 Operating Budget, and FY21 Capital budget

05-15-2020: Board Meeting:

Consideration of METRO's FY21 and FY22 Operating Budget, FY21 Capital Budget, and a Resolution setting a public hearing on June 26, 2020

June 2020

06-12-2020: Committee: Review and Recommend Adoption of METRO's Final; FY21 and FY22 Operating Budget, and FY21 Capital budget

06-26-2020: Board Meeting: Adoption of the Final FY21 and FY22 Budget

Questions

- THIS PAGE INTENTIONALLY LEFT BLANK -

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
1 Passenger Fares	2,425,337	2,371,000	-2.2%	2,371,000	0.0%
2 Special Transit Fares	5,632,252	5,584,803	-0.8%	5,584,803	0.0%
3 Paratransit Fares	291,566	291,566	0.0%	291,566	0.0%
4 Highway 17 Fares	1,487,489	1,489,600	0.1%	1,459,808	-2.0%
5 Highway 17 Payments	536,491	517,803	-3.5%	522,769	1.0%
6 Commissions	2,500	2,500	0.0%	2,500	0.0%
7 Advertising Income	275,000	343,750	25.0%	429,688	25.0%
8 Rent Income	180,000	165,000	-8.3%	165,000	0.0%
9 Interest Income	100,000	275,000	175.0%	200,000	-27.3%
10 Other Non-Transp Revenue	30,000	176,700	489.0%	30,000	-83.0%
11 1979 Gross Sales Tax (1/2 cent)	22,617,238	22,388,476	-1.0%	22,612,361	1.0%
12 2016 Net Sales Tax (Measure D)	3,358,289	3,500,617	4.2%	3,535,623	1.0%
13 Transp Dev Act (TDA - LTF) Funds	7,531,910	7,628,850	1.3%	7,857,716	3.0%
14* FTA Sec 5307 - Op Assistance	4,441,297	4,582,912	3.2%	4,683,278	2.2%
15 FTA Sec 5311 - Rural Op Asst	178,139	191,234	7.4%	195,422	2.2%
16 AMBAG/Misc. Grant Funding	205,000	205,000	0.0%	5,000	-97.6%
17 STIC	2,619,113	2,702,626	3.2%	2,761,814	2.2%
18 TDA - STA - Operating (Includes SB1)	4,530,969	4,494,411	-0.8%	4,494,411	0.0%
19 Fuel Tax Credit	313,126	351,000	12.1%	-	-100.0%
20 Medicare Subsidy	550	550	0.0%	550	0.0%
TOTAL REVENUE	56,756,266	57,263,399	0.9%	57,203,307	-0.1%
TRANSFERS	(5,038,620)	(2,264,991)	-55.0%	(2,264,991)	0.0%
TOTAL OPERATING REVENUE	51,717,646	54,998,409	6.3%	54,938,316	-0.1%

* FTA funding is used solely to fund labor expense

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	Jun-19 BUDGET FY20	Jun-20 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21	Jun-20 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	8,976,794	9,756,207	8.7%	10,136,098	3.9%
501013 Bus Operator OT	1,249,806	1,000,001	-20.0%	1,039,148	3.9%
501021 Other Salaries	8,500,829	8,995,355	5.8%	9,236,529	2.7%
501023 Other OT	615,696	557,534	-9.4%	576,643	3.4%
Totals	19,343,124	20,309,097	5.0%	20,988,418	3.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	338,125	355,395	5.1%	366,757	3.2%
502021 Retirement	6,288,626	7,494,975	19.2%	8,116,451	8.3%
502031 Medical Ins	10,297,885	10,910,916	6.0%	11,379,163	4.3%
502041 Dental Ins	471,737	445,429	-5.6%	451,615	1.4%
502045 Vision Ins	124,091	107,226	-13.6%	110,014	2.6%
502051 Life Ins/AD&D	51,735	51,039	-1.3%	52,319	2.5%
502060 State Disability Ins (SDI)	234,438	246,897	5.3%	263,523	6.7%
502061 Long Term Disability Ins	151,493	151,125	-0.2%	157,104	4.0%
502071 State Unemployment Ins (SUI)	55,512	40,824	-26.5%	43,310	6.1%
502081 Worker's Comp Ins	928,818	956,683	3.0%	985,383	3.0%
502101 Holiday Pay	655,718	699,240	6.6%	723,672	3.5%
502103 Floating Holiday	113,993	115,351	1.2%	117,763	2.1%
502109 Sick Leave	1,005,413	1,072,392	6.7%	1,109,965	3.5%
502111 Annual Leave	1,966,061	2,153,060	9.5%	2,184,162	1.4%
502121 Other Paid Absence	153,684	163,884	6.6%	169,611	3.5%
502251 Phys. Exams	11,183	11,083	-0.9%	11,083	0.0%
502253 Driver Lic Renewal	2,911	3,011	3.4%	3,411	13.3%
502999 Other Fringe Benefits	60,581	77,700	28.3%	72,755	-6.4%
Totals	22,912,003	25,056,230	9.4%	26,318,062	5.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	105,250	98,402	-6.5%		100,250		1.9%
503012 Admin/Bank Fees	417,244	468,321	12.2%		475,000		1.4%
503031 Prof/Technical Fees	932,204	704,864	-24.4%		513,180		-27.2%
503032 Legislative Services	101,000	101,000	0.0%		101,000		0.0%
503033 Legal Services	400,000	400,000	0.0%		400,000		0.0%
503034 Pre-Employment Exams	7,450	7,450	0.0%		7,450		0.0%
503041 Temp Help	-	-	0.0%		-		0.0%
503161 Custodial Services	9,500	9,000	-5.3%		9,000		0.0%
503162 Uniforms/Laundry	26,600	25,600	-3.8%		25,600		0.0%
503171 Security Services	559,002	607,789	8.7%		607,789		0.0%
503221 Classified/Legal Ads	21,900	19,200	-12.3%		19,200		0.0%
503222 Legal Ads	-	-	0.0%		-		0.0%
503225 Graphic Services	75,000	50,000	-33.3%		50,000		0.0%
503351 Repair - Bldg & Impr	53,000	73,000	37.7%		73,000		0.0%
503352 Repair - Equipment	697,500	713,000	2.2%		709,700		-0.5%
503353 Repair - Rev Vehicle	501,000	450,000	-10.2%		450,000		0.0%
503354 Repair - Non Rev Vehicle	25,000	20,000	-20.0%		20,000		0.0%
503363 Haz Mat Disposal	50,000	63,000	26.0%		63,000		0.0%
Totals	3,981,650	3,810,626	-4.3%		3,624,169		-4.9%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	71,000	76,000	7.0%		76,000		0.0%
504012 Fuels & Lubricants - Rev Veh	1,500,000	1,600,000	6.7%		1,600,000		0.0%
504021 Tires & Tubes	188,500	180,000	-4.5%		180,000		0.0%
504161 Other Mobile Supplies	-	-	0.0%		-		0.0%
504191 Rev Vehicle Parts	900,500	1,000,000	11.0%		1,000,000		0.0%
Totals	2,660,000	2,856,000	7.4%		2,856,000		0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	8,000	8,000	0.0%	0.0%	8,000	0.0%	0.0%
504211 Postage & Mailing	10,360	10,320	-0.4%	-0.4%	10,320	0.0%	0.0%
504214 Promotional Items	30,900	25,000	-19.1%	-19.1%	25,000	0.0%	0.0%
504215 Printing	53,675	55,950	4.2%	4.2%	51,900	-7.2%	-7.2%
504217 Photo Supp/Process	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
504311 Office Supplies	72,300	72,600	0.4%	0.4%	71,600	-1.4%	-1.4%
504315 Safety Supplies	26,620	28,620	7.5%	7.5%	27,820	-2.8%	-2.8%
504317 Cleaning Supplies	52,100	60,600	16.3%	16.3%	60,600	0.0%	0.0%
504409 Repair/Maint Supplies	120,000	120,000	0.0%	0.0%	120,000	0.0%	0.0%
504417 Tenant Repairs	14,000	10,000	-28.6%	-28.6%	10,000	0.0%	0.0%
504421 Non-Inventory Parts	50,000	50,000	0.0%	0.0%	50,000	0.0%	0.0%
504511 Small Tools	13,900	15,000	7.9%	7.9%	15,000	0.0%	0.0%
504515 Employee Tool Replacement	3,000	3,000	0.0%	0.0%	3,000	0.0%	0.0%
Totals	456,855	461,090	0.9%	0.9%	455,240	-1.3%	-1.3%
UTILITIES							
505011 Gas & Electric	319,000	312,000	-2.2%	-2.2%	312,000	0.0%	0.0%
505021 Water & Garbage	186,400	180,000	-3.4%	-3.4%	180,000	0.0%	0.0%
505031 Telecommunications	138,000	157,000	13.8%	13.8%	157,000	0.0%	0.0%
Totals	643,400	649,000	0.9%	0.9%	649,000	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	64,329	66,630	3.6%	3.6%	66,630	0.0%	0.0%
506015 Insurance - PL/PD	679,250	750,761	10.5%	10.5%	750,761	0.0%	0.0%
506021 Insurance - Other	40,179	37,216	-7.4%	-7.4%	37,216	0.0%	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	0.0%	150,000	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	933,758	1,004,607	7.6%	7.6%	1,004,607	0.0%	0.0%
TAXES							
507051 Fuel Tax	15,000	15,000	0.0%	0.0%	15,000	0.0%	0.0%
507201 Licenses & Permits	22,000	24,000	9.1%	9.1%	24,000	0.0%	0.0%
507999 Other Taxes	15,000	21,000	40.0%	40.0%	15,000	-28.6%	-28.6%
Totals	52,000	60,000	15.4%	15.4%	54,000	-10.0%	-10.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Consolidated Expenses

ACCOUNT	Jun-19 BUDGET FY20	Jun-20 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21	Jun-20 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	91,142	100,067	9.8%	100,074	0.0%
509081 Advertising - District Promo	5,000	15,000	200.0%	15,000	0.0%
509101 Employee Incentive Program	19,200	24,500	27.6%	24,500	0.0%
509121 Employee Training	214,834	104,076	-51.6%	103,076	-1.0%
509122 BOD Travel	15,000	13,000	-13.3%	13,000	0.0%
509123 Travel	88,500	110,650	25.0%	102,820	-7.1%
509125 Local Meeting Expense	12,150	11,550	-4.9%	11,550	0.0%
509127 Board Director Fees	12,600	12,600	0.0%	12,600	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	458,426	391,443	-14.6%	382,620	-2.3%
INTEREST EXPENSE					
511102 Interest Expense	32,097	174,346	443.2%	166,356	-4.6%
Totals	32,097	174,346	443.2%	166,356	-4.6%
LEASES & RENTALS					
512011 Facility Lease	232,533	214,970	-7.6%	229,470	6.7%
512061 Equipment Rental	11,800	11,000	-6.8%	11,000	0.0%
Totals	244,333	225,970	-7.5%	240,470	6.4%
PERSONNEL TOTAL	42,255,127	45,365,327	7.4%	47,306,480	4.3%
NON-PERSONNEL TOTAL	9,462,519	9,633,082	1.8%	9,432,462	-2.1%
TOTAL OPERATING EXPENSES	51,717,646	54,998,409	6.3%	56,738,942	3.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
TRANSFERS & OPERATING BALANCE**

TRANSFERS	Jun-19 BUDGET FY20	Jun-20 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21	Jun-20 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22
Transfers to Capital Budget					
1 Transfer to Capital Budget (2016 Net Sales Tax Measure D)	2,046,031	2,090,279	2.2%	2,068,032	-1.1%
2 Transfer to Capital Budget (TDA - STA - Operating , Includes SB1)	322,746	174,712	-45.9%	196,959	12.7%
Totals	2,368,777	2,264,991	-4.4%	2,264,991	0.0%
Transfers to/(from) Operating and Capital Reserve Fund					
3 Transfer to Operating and Capital Reserve Fund (Fuel Tax Credit)*	313,126	-	-100.0%	-	0.0%
4 Transfer to Operating and Capital Reserve Fund (Calpers UAL & OPEB)	2,000,000	-	-100.0%	-	0.0%
5 Transfer to/(from) Operating and Capital Reserve Fund/Operations	356,717	-	-100.0%	-	0.0%
Totals	2,669,843	-	-100.0%	-	0.0%
TOTAL TRANSFERS	5,038,620	2,264,991	-55.0%	2,264,991	0.0%
TOTAL REVENUE	56,756,266	57,263,399	0.9%	57,203,307	-0.1%
TOTAL EXPENSES	51,717,646	54,998,409	6.3%	56,738,942	3.2%
TOTAL TRANSFERS	(5,038,620)	(2,264,991)	-55.0%	(2,264,991)	0.0%
OPERATING BALANCE	-	-	0.0%	(1,800,626)	100.0%

*Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Departmental Expenses

DEPARTMENT	Jun-20	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
1100 Administration	1,203,842	1,287,241	6.9%	1,316,565	2.3%
1200 Finance	2,603,854	3,213,533	23.4%	3,158,029	-1.7%
1300 Customer Service	2,006,579	2,167,394	8.0%	2,196,391	1.3%
1400 Human Resources	1,043,009	1,064,670	2.1%	1,115,686	4.8%
1500 Information Technology	1,334,310	1,398,050	4.8%	1,367,311	-2.2%
Planning, Grants, 1600 Governmental Affairs	1,441,837	1,253,447	-13.1%	1,124,455	-10.3%
1700 District Counsel	406,000	406,000	0.0%	406,000	0.0%
Safety, Security , and Risk 1800 Management	1,038,443	1,130,704	8.9%	1,124,677	-0.5%
1900 Purchasing	1,062,456	950,175	-10.6%	979,775	3.1%
2200 Facilities Maintenance	3,199,427	3,442,015	7.6%	3,579,326	4.0%
3100 Paratransit Program	4,519,959	4,930,786	9.1%	5,173,737	4.9%
3200 Operations	2,586,980	2,810,136	8.6%	2,939,686	4.6%
3300 Bus Operators	17,800,434	19,148,193	7.6%	20,048,990	4.7%
4100 Fleet Maintenance	8,161,588	8,412,040	3.1%	8,658,067	2.9%
9001 Cobra Benefits	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	3,308,678	3,383,772	2.3%	3,549,996	4.9%
700 SCCIC	250	250	0.0%	250	0.0%
TOTAL OPERATING EXPENSES	51,717,646	54,998,409	6.3%	56,738,942	3.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Administration - 1100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	454,457	476,834	4.9%	4.9%	490,661	2.9%	2.9%
501023 Other OT	4,545	4,768	4.9%	4.9%	4,907	2.9%	2.9%
Totals	459,002	481,602	4.9%	4.9%	495,568	2.9%	2.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	8,354	8,809	5.4%	5.4%	9,018	2.4%	2.4%
502021 Retirement	138,899	161,031	15.9%	15.9%	169,710	5.4%	5.4%
502031 Medical Ins	65,353	96,092	47.0%	47.0%	101,195	5.3%	5.3%
502041 Dental Ins	4,102	4,003	-2.4%	-2.4%	4,063	1.5%	1.5%
502045 Vision Ins	1,266	1,112	-12.1%	-12.1%	1,146	3.0%	3.0%
502051 Life Ins/AD&D	5,072	5,311	4.7%	4.7%	5,401	1.7%	1.7%
502060 State Disability Ins (SDI)	3,965	4,166	5.1%	5.1%	4,390	5.4%	5.4%
502061 Long Term Disability Ins	3,053	2,977	-2.5%	-2.5%	3,067	3.0%	3.0%
502071 State Unemployment Ins (SUI)	683	504	-26.2%	-26.2%	535	6.1%	6.1%
502081 Worker's Comp Ins	11,946	11,775	-1.4%	-1.4%	12,128	3.0%	3.0%
502101 Holiday Pay	17,587	18,545	5.5%	5.5%	18,986	2.4%	2.4%
502103 Floating Holiday	21,717	22,610	4.1%	4.1%	23,144	2.4%	2.4%
502109 Sick Leave	26,380	27,818	5.5%	5.5%	28,478	2.4%	2.4%
502111 Annual Leave	47,301	52,568	11.1%	11.1%	51,313	-2.4%	-2.4%
502121 Other Paid Absence	4,122	4,347	5.5%	5.5%	4,450	2.4%	2.4%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	11,965	10,758	-10.1%	-10.1%	10,761	0.0%	0.0%
Totals	371,764	432,427	16.3%	16.3%	447,785	3.6%	3.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Administration - 1100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011	-	-	0.0%	0.0%	-	0.0%	0.0%
503012	-	-	0.0%	0.0%	-	0.0%	0.0%
503031	75,940	55,000	-27.6%		55,000		0.0%
503032	101,000	101,000	0.0%	0.0%	101,000	0.0%	0.0%
503033	-	-	0.0%	0.0%	-	0.0%	0.0%
503034	-	-	0.0%	0.0%	-	0.0%	0.0%
503041	-	-	0.0%	0.0%	-	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	0.0%	0.0%
503162	-	-	0.0%	0.0%	-	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	0.0%	0.0%
503221	6,000	4,000	-33.3%		4,000		0.0%
503222	-	-	0.0%	0.0%	-	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	0.0%	0.0%
503352	4,200	15,000	257.1%		15,000		0.0%
503353	-	-	0.0%	0.0%	-	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	187,140	175,000	-6.5%		175,000		0.0%
MOBILE MATERIALS & SUPPLIES							
504011	-	-	0.0%	0.0%	-	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%		-		0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Administration - 1100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	4,500	4,500	0.0%	0.0%	4,500	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	1,100	4,000	263.6%	263.6%	4,000	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	22,000	20,000	-9.1%	-9.1%	20,000	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	27,600	28,500	3.3%	3.3%	28,500	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Administration - 1100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	78,736	86,112	9.4%		86,112		0.0%
509081 Advertising - District Promo	-	-	0.0%		-		0.0%
509101 Employee Incentive Program	13,000	18,000	38.5%		18,000		0.0%
509121 Employee Training	2,000	3,000	50.0%		3,000		0.0%
509122 BOD Travel	15,000	13,000	-13.3%		13,000		0.0%
509123 Travel	25,000	25,000	0.0%		25,000		0.0%
509125 Local Meeting Expense	10,000	10,000	0.0%		10,000		0.0%
509127 Board Director Fees	12,600	12,600	0.0%		12,600		0.0%
509150 Contributions	-	-	0.0%		-		0.0%
509198 Cash Over/Short	-	-	0.0%		-		0.0%
509999 Other Misc Expense	-	-	0.0%		-		0.0%
Totals	156,336	167,712	7.3%		167,712		0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%		-		0.0%
Totals	-	-	0.0%		-		0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%		-		0.0%
512061 Equipment Rental	2,000	2,000	0.0%		2,000		0.0%
Totals	2,000	2,000	0.0%		2,000		0.0%
PERSONNEL TOTAL	830,766	914,029	10.0%		943,353		3.2%
NON-PERSONNEL TOTAL	373,076	373,212	0.0%		373,212		0.0%
DEPARTMENT TOTALS	1,203,842	1,287,241	6.9%		1,316,565		2.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Finance - 1200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	657,933	756,441	15.0%	15.0%	773,314	2.2%	2.2%
501023 Other OT	3,290	2,210	-32.8%	-32.8%	2,259	2.2%	2.2%
Totals	661,222	758,650	14.7%	14.7%	775,572	2.2%	2.2%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	12,026	14,733	22.5%	22.5%	14,117	-4.2%	-4.2%
502021 Retirement	243,277	332,641	36.7%	36.7%	334,715	0.6%	0.6%
502031 Medical Ins	212,744	268,522	26.2%	26.2%	282,053	5.0%	5.0%
502041 Dental Ins	11,901	13,334	12.0%	12.0%	13,534	1.5%	1.5%
502045 Vision Ins	2,532	2,503	-1.2%	-1.2%	2,578	3.0%	3.0%
502051 Life Ins/AD&D	1,144	1,365	19.3%	19.3%	1,406	3.0%	3.0%
502060 State Disability Ins (SDI)	7,460	8,747	17.2%	17.2%	9,400	7.5%	7.5%
502061 Long Term Disability Ins	4,815	5,303	10.1%	10.1%	5,495	3.6%	3.6%
502071 State Unemployment Ins (SUI)	1,366	1,134	-17.0%	-17.0%	1,069	-5.7%	-5.7%
502081 Worker's Comp Ins	20,906	23,549	12.6%	12.6%	24,256	3.0%	3.0%
502101 Holiday Pay	25,021	28,593	14.3%	14.3%	29,491	3.1%	3.1%
502103 Floating Holiday	14,158	17,540	23.9%	23.9%	17,710	1.0%	1.0%
502109 Sick Leave	37,532	42,889	14.3%	14.3%	44,236	3.1%	3.1%
502111 Annual Leave	85,559	161,676	89.0%	89.0%	99,653	-38.4%	-38.4%
502121 Other Paid Absence	5,864	6,701	14.3%	14.3%	6,912	3.1%	3.1%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	4,129	6,093	47.6%	47.6%	6,100	0.1%	0.1%
Totals	690,437	935,324	35.5%	35.5%	892,724	-4.6%	-4.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET

Finance - 1200

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDG FY20	BUDG FY21	BUDGET FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES										
503011	Acting/Audit Fees	105,000	98,152	88,152	-6.5%	100,000	1.9%			
503012	Admin/Bank Fees	417,244	468,321	475,000	12.2%	475,000	1.4%			
503031	Prof/Technical Fees	41,005	41,300	13,980	0.7%	13,980	-66.2%			
503032	Legislative Services	-	-	-	0.0%	-	0.0%			
503033	Legal Services	-	-	-	0.0%	-	0.0%			
503034	Pre-Employment Exams	-	-	-	0.0%	-	0.0%			
503041	Temp Help	-	-	-	0.0%	-	0.0%			
503161	Custodial Services	-	-	-	0.0%	-	0.0%			
503162	Uniforms/Laundry	-	-	-	0.0%	-	0.0%			
503171	Security Services	-	-	-	0.0%	-	0.0%			
503221	Classified/Legal Ads	-	-	-	0.0%	-	0.0%			
503222	Legal Ads	-	-	-	0.0%	-	0.0%			
503225	Graphic Services	-	-	-	0.0%	-	0.0%			
503351	Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%			
503352	Repair - Equipment	-	-	-	0.0%	-	0.0%			
503353	Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%			
503354	Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%			
503363	Haz Mat Disposal	-	-	-	0.0%	-	0.0%			
Totals		563,249	607,773	588,980	7.9%	588,980	-3.1%			
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	0.0%			
504012	Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%			
504021	Tires & Tubes	-	-	-	0.0%	-	0.0%			
504161	Other Mobile Supplies	-	-	-	0.0%	-	0.0%			
504191	Rev Vehicle Parts	-	-	-	0.0%	-	0.0%			
Totals		-	-	-	0.0%	-	0.0%			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Finance - 1200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	1,175	1,050	-10.6%	-10.6%	1,000	-4.8%	-4.8%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	1,175	1,050	-10.6%	-10.6%	1,000	-4.8%	-4.8%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	64,329	66,630	3.6%	3.6%	66,630	0.0%	0.0%
506015 Insurance - PL/PD	536,526	615,624	14.7%	14.7%	615,624	0.0%	0.0%
506021 Insurance - Other	40,179	37,216	-7.4%	-7.4%	37,216	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	641,034	719,470	12.2%	12.2%	719,470	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Finance - 1200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	620	620	0.0%	0.0%	627	1.1%	1.1%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	2,020	2,300	13.9%	13.9%	2,300	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	12,000	14,000	16.7%	16.7%	11,000	-21.4%	-21.4%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	14,640	16,920	15.6%	15.6%	13,927	-17.7%	-17.7%
INTEREST EXPENSE							
511102 Interest Expense	32,097	174,346	443.2%	443.2%	166,356	-4.6%	-4.6%
Totals	32,097	174,346	443.2%	443.2%	166,356	-4.6%	-4.6%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL							
	1,351,659	1,693,974	25.3%	25.3%	1,668,296	-1.5%	-1.5%
NON-PERSONNEL TOTAL							
	1,252,195	1,519,559	21.4%	21.4%	1,489,733	-2.0%	-2.0%
DEPARTMENT TOTALS							
	<u>2,603,854</u>	<u>3,213,533</u>	<u>23.4%</u>	<u>23.4%</u>	<u>3,158,029</u>	<u>-1.7%</u>	<u>-1.7%</u>

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	773,853	811,804	4.9%	844,410	4.0%
501023 Other OT	18,000	35,000	94.4%	36,406	4.0%
Totals	791,853	846,804	6.9%	880,816	4.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	13,983	14,880	6.4%	15,503	4.2%
502021 Retirement	278,696	325,221	16.7%	355,890	9.4%
502031 Medical Ins	383,395	400,612	4.5%	417,340	4.2%
502041 Dental Ins	22,012	21,175	-3.8%	21,493	1.5%
502045 Vision Ins	5,381	4,450	-17.3%	4,583	3.0%
502051 Life Ins/AD&D	1,992	1,978	-0.7%	2,038	3.0%
502060 State Disability Ins (SDI)	9,933	10,541	6.1%	11,343	7.6%
502061 Long Term Disability Ins	7,456	7,444	-0.2%	7,893	6.0%
502071 State Unemployment Ins (SUI)	2,904	2,016	-30.6%	2,139	6.1%
502081 Worker's Comp Ins	38,825	50,042	28.9%	51,543	3.0%
502101 Holiday Pay	28,686	30,067	4.8%	31,345	4.3%
502103 Floating Holiday	4,794	5,284	10.2%	5,284	0.0%
502109 Sick Leave	43,029	45,101	4.8%	47,018	4.3%
502111 Annual Leave	89,252	91,921	3.0%	97,358	5.9%
502121 Other Paid Absence	6,723	7,047	4.8%	7,347	4.3%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,437	2,382	-2.3%	2,395	0.5%
Totals	939,498	1,020,162	8.6%	1,080,511	5.9%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Acting/Audit Fees	-	-	0.0%	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	-	0.0%
503031 Prof/Technical Fees	110,864	139,364	25.7%	25.7%	75,000	-	-46.2%
503032 Legislative Services	-	-	0.0%	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	-	0.0%
503162 Uniforms/Laundry	1,300	1,300	0.0%	0.0%	1,300	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	0.0%
503225 Graphic Services	75,000	50,000	-33.3%	-33.3%	50,000	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	-	0.0%
503352 Repair - Equipment	2,000	2,000	0.0%	0.0%	2,000	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	-	0.0%
Totals	189,164	192,664	1.9%	1.9%	128,300	-	-33.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	500	-	-100.0%	-100.0%	-	-	0.0%
Totals	500	-	-100.0%	-100.0%	-	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET

Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	3,500	3,500	0.0%	0.0%	3,500	0.0%	0.0%
504214 Promotional Items	30,700	25,000	-18.6%	800.0%	25,000	0.0%	0.0%
504215 Printing	2,000	18,000	800.0%	0.0%	18,000	0.0%	0.0%
504217 Photo Supp/Process	2,000	2,000	0.0%	33.3%	2,000	0.0%	-16.7%
504311 Office Supplies	4,500	6,000	33.3%	0.0%	5,000	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	42,700	54,500	27.6%		53,500		-1.8%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%		-		0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%		-		0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	10,000	10,000	0.0%	0.0%	10,000	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	10,000	10,000	0.0%		10,000		0.0%

CustService - 1300

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Marketing, Communications, & Customer Service - 1300

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	1,400	1,000	-28.6%	1,000		1,000	0.0%
509081 Advertising - District Promo	5,000	15,000	200.0%	15,000		15,000	0.0%
509101 Employee Incentive Program	200	200	0.0%	200		200	0.0%
509121 Employee Training	16,064	16,064	0.0%	16,064		16,064	0.0%
509122 BOD Travel	-	-	0.0%	-		-	0.0%
509123 Travel	6,000	6,700	11.7%	6,700		6,700	0.0%
509125 Local Meeting Expense	200	300	50.0%	300		300	0.0%
509127 Board Director Fees	-	-	0.0%	-		-	0.0%
509150 Contributions	-	-	0.0%	-		-	0.0%
509198 Cash Over/Short	-	-	0.0%	-		-	0.0%
509999 Other Misc Expense	-	-	0.0%	-		-	0.0%
Totals	28,864	39,264	36.0%	39,264		39,264	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	-		-	0.0%
Totals	-	-	0.0%	-		-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	-		-	0.0%
512061 Equipment Rental	4,000	4,000	0.0%	4,000		4,000	0.0%
Totals	4,000	4,000	0.0%	4,000		4,000	0.0%
PERSONNEL TOTAL	1,731,351	1,866,966	7.8%	1,961,327		1,961,327	5.1%
NON-PERSONNEL TOTAL	275,228	300,428	9.2%	235,064		235,064	-21.8%
DEPARTMENT TOTALS	2,006,579	2,167,394	8.0%	2,196,391		2,196,391	1.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	469,780	457,005	-2.7%	473,488	3.6%
501023 Other OT	4,678	5,000	6.9%	5,180	3.6%
Totals	474,458	462,005	-2.6%	478,669	3.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,366	8,083	-3.4%	8,479	4.9%
502021 Retirement	168,534	181,251	7.5%	199,713	10.2%
502031 Medical Ins	109,087	135,927	24.6%	141,427	4.0%
502041 Dental Ins	7,012	6,840	-2.5%	6,943	1.5%
502045 Vision Ins	1,899	1,669	-12.1%	1,719	3.0%
502051 Life Ins/AD&D	806	910	12.8%	937	3.0%
502060 State Disability Ins (SDI)	5,424	5,512	1.6%	5,928	7.6%
502061 Long Term Disability Ins	3,773	3,647	-3.3%	3,826	4.9%
502071 State Unemployment Ins (SUI)	1,025	756	-26.2%	802	6.1%
502081 Worker's Comp Ins	14,933	17,662	18.3%	18,192	3.0%
502101 Holiday Pay	17,548	16,998	-3.1%	17,832	4.9%
502103 Floating Holiday	12,146	10,927	-10.0%	11,473	5.0%
502109 Sick Leave	26,321	25,497	-3.1%	26,748	4.9%
502111 Annual Leave	42,363	38,017	-10.3%	45,828	20.5%
502121 Other Paid Absence	4,113	3,984	-3.1%	4,179	4.9%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,072	4,062	-0.2%	4,067	0.1%
Totals	427,421	461,741	8.0%	498,094	7.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	-	0.0%
503031 Prof/Technical Fees	81,595	80,000	-2.0%	-2.0%	80,000	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	-	0.0%
503034 Pre-Employment Exams	7,450	7,450	0.0%	0.0%	7,450	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	-	0.0%
503221 Classified/Legal Ads	14,700	14,000	-4.8%	-4.8%	14,000	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	-	0.0%
Totals	103,745	101,450	-2.2%	-2.2%	101,450	-	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	2,000	3,000	50.0%	50.0%	1,000	-66.7%	-66.7%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	2,000	3,000	50.0%	50.0%	1,000	-66.7%	-66.7%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Human Resources - 1400

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	2,586	3,435	32.8%	3,435	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	27,000	28,040	3.9%	28,040	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	4,000	4,000	0.0%	4,000	0.0%
509125 Local Meeting Expense	1,800	1,000	-44.4%	1,000	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	35,386	36,475	3.1%	36,475	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	901,879	923,746	2.4%	976,762	5.7%
NON-PERSONNEL TOTAL	141,131	140,925	-0.1%	138,925	-1.4%
DEPARTMENT TOTALS	1,043,009	1,064,670	2.1%	1,115,686	4.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	485,408	536,560	10.5%	516,447	-3.7%
501023 Other OT	2,427	1,052	-56.7%	1,012	-3.7%
Totals	487,835	537,612	10.2%	517,459	-3.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,830	9,647	9.3%	9,353	-3.0%
502021 Retirement	178,629	217,947	22.0%	221,933	1.8%
502031 Medical Ins	112,246	96,459	-14.1%	86,483	-10.3%
502041 Dental Ins	5,414	6,143	13.5%	5,362	-12.7%
502045 Vision Ins	1,583	1,530	-3.4%	1,432	-6.4%
502051 Life Ins/AD&D	1,117	955	-14.5%	923	-3.3%
502060 State Disability Ins (SDI)	5,292	5,977	12.9%	6,022	0.7%
502061 Long Term Disability Ins	3,843	4,199	9.3%	3,843	-8.5%
502071 State Unemployment Ins (SUI)	854	756	-11.5%	668	-11.6%
502081 Worker's Comp Ins	14,933	14,718	-1.4%	15,160	3.0%
502101 Holiday Pay	18,663	20,439	9.5%	19,816	-3.0%
502103 Floating Holiday	19,297	19,297	0.0%	19,297	0.0%
502109 Sick Leave	27,995	30,659	9.5%	29,724	-3.0%
502111 Annual Leave	50,813	52,524	3.4%	54,101	3.0%
502121 Other Paid Absence	4,374	4,790	9.5%	4,644	-3.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,993	5,999	0.1%	5,989	-0.2%
Totals	459,875	492,038	7.0%	484,752	-1.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,400	6,000	-6.3%	6,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	346,300	328,500	-5.1%	325,200	-1.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	352,700	334,500	-5.2%	331,200	-1.0%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	30,800	30,800	0.0%	30,800	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	30,800	30,800	0.0%	30,800	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Information Technology - 1500

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	1,100	1,100	0.0%	1,100	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	2,000	2,000	0.0%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	3,100	3,100	0.0%	3,100	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	947,710	1,029,650	8.6%	1,002,211	-2.7%
NON-PERSONNEL TOTAL	386,600	368,400	-4.7%	365,100	-0.9%
DEPARTMENT TOTALS	1,334,310	1,398,050	4.8%	1,367,311	-2.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	424,331	448,323	5.7%	407,851	-9.0%
501023 Other OT	4,243	10,118	138.4%	9,204	-9.0%
Totals	428,574	458,441	7.0%	417,056	-9.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,581	8,018	5.8%	7,375	-8.0%
502021 Retirement	152,723	178,112	16.6%	172,103	-3.4%
502031 Medical Ins	103,917	145,184	39.7%	152,277	4.9%
502041 Dental Ins	6,440	7,283	13.1%	6,826	-6.3%
502045 Vision Ins	1,912	1,669	-12.7%	1,432	-14.2%
502051 Life Ins/AD&D	806	806	0.0%	710	-12.0%
502060 State Disability Ins (SDI)	5,029	5,592	11.2%	5,257	-6.0%
502061 Long Term Disability Ins	3,291	3,276	-0.5%	2,892	-11.7%
502071 State Unemployment Ins (SUI)	854	756	-11.5%	668	-11.6%
502081 Worker's Comp Ins	14,933	17,662	18.3%	18,192	3.0%
502101 Holiday Pay	15,956	16,643	4.3%	15,306	-8.0%
502103 Floating Holiday	6,568	5,674	-13.6%	5,958	5.0%
502109 Sick Leave	23,935	24,964	4.3%	22,959	-8.0%
502111 Annual Leave	44,056	43,355	-1.6%	43,767	0.9%
502121 Other Paid Absence	3,740	3,901	4.3%	3,587	-8.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	3,322	6,112	84.0%	2,089	-65.8%
Totals	395,063	469,007	18.7%	461,399	-1.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	572,200	300,000	-47.6%	220,000	-26.7%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	572,200	300,000	-47.6%	220,000	-26.7%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY22	BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	35,000	15,000	-57.1%	15,000	0.0%	15,000	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%	-	0.0%
Totals	35,000	15,000	-57.1%	15,000		15,000	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%

Planning_Grants - 1600

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Planning, Grants, Governmental Affairs - 1600

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	4,500	4,500	0.0%	4,500	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	6,500	6,500	0.0%	6,500	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	11,000	11,000	0.0%	11,000	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	823,637	927,447	12.6%	878,455	-5.3%
NON-PERSONNEL TOTAL	618,200	326,000	-47.3%	246,000	-24.5%
DEPARTMENT TOTALS	1,441,837	1,253,447	-13.1%	1,124,455	-10.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	6,000	6,000	0.0%	6,000	6,000	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%	0.0%
503033 Legal Services	400,000	400,000	0.0%	400,000	400,000	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%	0.0%
Totals	406,000	406,000	0.0%	406,000	406,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET District General Counsel - 1700

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 District General Counsel - 1700

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL							
	-	-	0.0%	0.0%	-	0.0%	0.0%
NON-PERSONNEL TOTAL							
	406,000	406,000	0.0%	0.0%	406,000	0.0%	0.0%
DEPARTMENT TOTALS							
	406,000	406,000	0.0%	0.0%	406,000	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	164,659	174,646	6.1%	175,327	0.4%
501023 Other OT	823	250	-69.6%	251	0.4%
Totals	165,482	174,896	5.7%	175,578	0.4%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	2,990	3,050	2.0%	3,168	3.9%
502021 Retirement	60,490	68,934	14.0%	75,203	9.1%
502031 Medical Ins	31,049	27,066	-12.8%	29,130	7.6%
502041 Dental Ins	3,530	2,723	-22.9%	2,764	1.5%
502045 Vision Ins	633	556	-12.1%	573	3.0%
502051 Life Ins/AD&D	338	338	0.0%	348	3.0%
502060 State Disability Ins (SDI)	2,123	2,167	2.1%	2,318	7.0%
502061 Long Term Disability Ins	1,446	1,371	-5.2%	1,446	5.5%
502071 State Unemployment Ins (SUI)	342	252	-26.2%	267	6.1%
502081 Worker's Comp Ins	5,970	5,883	-1.5%	6,060	3.0%
502101 Holiday Pay	6,320	6,465	2.3%	6,715	3.9%
502103 Floating Holiday	5,144	4,900	-4.8%	5,144	5.0%
502109 Sick Leave	9,480	9,697	2.3%	10,072	3.9%
502111 Annual Leave	18,315	12,878	-29.7%	19,401	50.7%
502121 Other Paid Absence	1,481	1,515	2.3%	1,574	3.9%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	3,207	6,004	87.2%	6,006	0.0%
Totals	152,859	153,799	0.6%	170,190	10.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,200	30,200	387.1%	10,200	-66.2%	-	-
503032 Legislative Services	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	0.0%	-	0.0%
503171 Security Services	548,402	593,789	8.3%	593,789	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%	-	0.0%
Totals	554,602	623,989	12.5%	603,989	-3.2%		
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22	BUDGET FY22	BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	500	5,000	900.0%	3,000	-40.0%	3,000	-40.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%	-	0.0%
504315 Safety Supplies	2,500	3,500	40.0%	2,700	-22.9%	2,700	-22.9%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%	-	0.0%
Totals	3,000	8,500	183.3%	5,700	-32.9%	5,700	-32.9%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%	-	0.0%
Totals	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%

Risk Mgmt - 1800

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Safety, Security, and Risk Management - 1800

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	500	400	-20.0%	400	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	3,000	0.0%	3,000	0.0%
509121 Employee Training	3,000	7,200	140.0%	7,200	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	6,000	8,920	48.7%	8,620	-3.4%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	12,500	19,520	56.2%	19,220	-1.5%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	318,341	328,695	3.3%	345,768	5.2%
NON-PERSONNEL TOTAL	720,102	802,009	11.4%	778,909	-2.9%
DEPARTMENT TOTALS	1,038,443	1,130,704	8.9%	1,124,677	-0.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Purchasing - 1900

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDG FY20 BUDG FY21	BUDG FY21 BUDG FY22	BUDGET FY22	BUDGET FY22	BUDG FY21 BUDG FY22	BUDG FY21 BUDG FY22
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	499,651	413,073	413,073	425,213	-17.3%	-17.3%	425,213	425,213	2.9%	2.9%
501023 Other OT	2,498	1,812	1,812	1,865	-27.5%	-27.5%	1,865	1,865	2.9%	2.9%
Totals	502,149	414,886	414,886	427,078	-17.4%	-17.4%	427,078	427,078	2.9%	2.9%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,047	7,379	7,379	7,734	-18.4%	-18.4%	7,734	7,734	4.8%	4.8%
502021 Retirement	183,008	166,381	166,381	183,163	-9.1%	-9.1%	183,163	183,163	10.1%	10.1%
502031 Medical Ins	182,020	205,194	205,194	197,085	12.7%	12.7%	197,085	197,085	-4.0%	-4.0%
502041 Dental Ins	9,802	6,398	6,398	6,494	-34.7%	-34.7%	6,494	6,494	1.5%	1.5%
502045 Vision Ins	2,840	1,947	1,947	2,005	-31.4%	-31.4%	2,005	2,005	3.0%	3.0%
502051 Life Ins/AD&D	1,158	924	924	951	-20.2%	-20.2%	951	951	3.0%	3.0%
502060 State Disability Ins (SDI)	6,326	5,242	5,242	5,659	-17.1%	-17.1%	5,659	5,659	8.0%	8.0%
502061 Long Term Disability Ins	4,149	3,500	3,500	3,676	-15.6%	-15.6%	3,676	3,676	5.0%	5.0%
502071 State Unemployment Ins (SUI)	1,537	882	882	936	-42.6%	-42.6%	936	936	6.1%	6.1%
502081 Worker's Comp Ins	23,892	26,493	26,493	27,288	10.9%	10.9%	27,288	27,288	3.0%	3.0%
502101 Holiday Pay	19,121	15,603	15,603	16,355	-18.4%	-18.4%	16,355	16,355	4.8%	4.8%
502103 Floating Holiday	5,548	4,097	4,097	4,302	-26.2%	-26.2%	4,302	4,302	5.0%	5.0%
502109 Sick Leave	28,681	23,405	23,405	24,532	-18.4%	-18.4%	24,532	24,532	4.8%	4.8%
502111 Annual Leave	63,939	47,268	47,268	57,289	-26.1%	-26.1%	57,289	57,289	21.2%	21.2%
502121 Other Paid Absence	4,481	3,657	3,657	3,833	-18.4%	-18.4%	3,833	3,833	4.8%	4.8%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	2,208	2,139	2,139	2,145	-3.1%	-3.1%	2,145	2,145	0.3%	0.3%
Totals	547,757	520,510	520,510	543,447	-5.0%	-5.0%	543,447	543,447	4.4%	4.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Purchasing - 1900

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	1,200	1,200	0.0%	0.0%	1,200	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	3,200	3,200	0.0%	0.0%	3,200	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Purchasing - 1900

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	100	100	0.0%	0.0%	100	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	200	200	0.0%	0.0%	200	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	1,500	1,500	0.0%	0.0%	1,500	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	1,800	1,800	0.0%	0.0%	1,800	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

Purchasing - 1900

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Purchasing - 1900

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	300	500	66.7%		500		0.0%
509081 Advertising - District Promo	-	-	0.0%		-		0.0%
509101 Employee Incentive Program	-	-	0.0%		-		0.0%
509121 Employee Training	2,100	2,500	19.0%		1,500		-40.0%
509122 BOD Travel	-	-	0.0%		-		0.0%
509123 Travel	5,000	6,530	30.6%		2,000		-69.4%
509125 Local Meeting Expense	150	250	66.7%		250		0.0%
509127 Board Director Fees	-	-	0.0%		-		0.0%
509150 Contributions	-	-	0.0%		-		0.0%
509198 Cash Over/Short	-	-	0.0%		-		0.0%
509999 Other Misc Expense	-	-	0.0%		-		0.0%
Totals	7,550	9,780	29.5%		4,250		-56.5%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%		-		0.0%
Totals	-	-	0.0%		-		0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%		-		0.0%
512061 Equipment Rental	-	-	0.0%		-		0.0%
Totals	-	-	0.0%		-		0.0%
PERSONNEL TOTAL	1,049,906	935,395	-10.9%		970,525		3.8%
NON-PERSONNEL TOTAL	12,550	14,780	17.8%		9,250		-37.4%
DEPARTMENT TOTALS	1,062,456	950,175	-10.6%		979,775		3.1%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	822,151	863,640	5.0%	908,124	5.2%
501023 Other OT	98,658	103,637	5.0%	108,975	5.2%
Totals	920,809	967,277	5.0%	1,017,099	5.2%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	16,134	16,872	4.6%	17,808	5.5%
502021 Retirement	298,623	347,769	16.5%	385,671	10.9%
502031 Medical Ins	387,648	436,157	12.5%	472,239	8.3%
502041 Dental Ins	24,041	22,570	-6.1%	22,908	1.5%
502045 Vision Ins	5,698	5,006	-12.1%	5,156	3.0%
502051 Life Ins/AD&D	2,213	2,213	0.0%	2,279	3.0%
502060 State Disability Ins (SDI)	11,288	11,861	5.1%	12,868	8.5%
502061 Long Term Disability Ins	7,814	7,794	-0.3%	8,304	6.5%
502071 State Unemployment Ins (SUI)	3,074	2,268	-26.2%	2,406	6.1%
502081 Worker's Comp Ins	50,771	52,986	4.4%	54,575	3.0%
502101 Holiday Pay	31,200	32,614	4.5%	34,436	5.6%
502103 Floating Holiday	5,363	5,363	0.0%	5,631	5.0%
502109 Sick Leave	46,800	48,921	4.5%	51,655	5.6%
502111 Annual Leave	101,174	101,766	0.6%	111,268	9.3%
502121 Other Paid Absence	7,313	7,644	4.5%	8,071	5.6%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,466	2,436	-1.2%	2,451	0.6%
Totals	1,001,618	1,104,238	10.2%	1,197,728	8.5%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%	-	0.0%
503031 Prof/Technical Fees	30,000	30,000	0.0%	30,000	0.0%	30,000	0.0%
503032 Legislative Services	-	-	0.0%	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%	-	0.0%
503161 Custodial Services	7,000	8,000	14.3%	8,000	14.3%	8,000	0.0%
503162 Uniforms/Laundry	2,500	2,500	0.0%	2,500	0.0%	2,500	0.0%
503171 Security Services	10,600	14,000	32.1%	14,000	32.1%	14,000	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	53,000	73,000	37.7%	73,000	37.7%	73,000	0.0%
503352 Repair - Equipment	300,000	330,000	10.0%	330,000	10.0%	330,000	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%	-	0.0%
503363 Haz Mat Disposal	50,000	63,000	26.0%	63,000	26.0%	63,000	0.0%
Totals	453,100	520,500	14.9%	520,500	14.9%	520,500	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	6,000	100.0%	6,000	100.0%	6,000	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	6,000	100.0%	6,000	100.0%	6,000	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	Jun-19 BUDGET FY20	Jun-20 BUDGET FY21	% CHANGE BUDG FY20 BUDG FY21	Jun-20 BUDGET FY22	% CHANGE BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	1,500	2,000	33.3%	2,000	0.0%
504315 Safety Supplies	6,000	7,000	16.7%	7,000	0.0%
504317 Cleaning Supplies	45,000	50,000	11.1%	50,000	0.0%
504409 Repair/Maint Supplies	120,000	120,000	0.0%	120,000	0.0%
504417 Tenant Repairs	14,000	10,000	-28.6%	10,000	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	5,400	5,000	-7.4%	5,000	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	191,900	194,000	1.1%	194,000	0.0%
UTILITIES					
505011 Gas & Electric	307,000	300,000	-2.3%	300,000	0.0%
505021 Water & Garbage	180,000	180,000	0.0%	180,000	0.0%
505031 Telecommunications	95,000	113,000	18.9%	113,000	0.0%
Totals	582,000	593,000	1.9%	593,000	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	12,000	14,000	16.7%	14,000	0.0%
507999 Other Taxes	15,000	21,000	40.0%	15,000	-28.6%
Totals	27,000	35,000	29.6%	29,000	-17.1%

Fac Maint- 2200

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Facilities Maintenance - 2200

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	13,000	8,000	-38.5%	8,000	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	2,000	7,000	250.0%	7,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	15,000	15,000	0.0%	15,000	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	5,000	5,000	0.0%	5,000	0.0%
512061 Equipment Rental	3,000	2,000	-33.3%	2,000	0.0%
Totals	8,000	7,000	-12.5%	7,000	0.0%
PERSONNEL TOTAL	1,922,427	2,071,515	7.8%	2,214,826	6.9%
NON-PERSONNEL TOTAL	1,277,000	1,370,500	7.3%	1,364,500	-0.4%
DEPARTMENT TOTALS	3,199,427	3,442,015	7.6%	3,579,326	4.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	Jun-19 BUDGET FY20	Jun-20 BUDGET FY21	% CHANGE		Jun-20 BUDGET FY22	% CHANGE	
			BUDG FY20	BUDG FY21		BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	1,057,001	1,244,898	17.8%		1,295,232	4.0%	
501013 Bus Operator OT	249,806	250,000	0.1%		260,109	4.0%	
501021 Other Salaries	627,579	672,896	7.2%		696,680	3.5%	
501023 Other OT	60,981	46,184	-24.3%		47,817	3.5%	
Totals	1,995,367	2,213,978	11.0%		2,299,837	3.9%	
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	34,121	38,001	11.4%		39,452	3.8%	
502021 Retirement	601,479	762,683	26.8%		831,494	9.0%	
502031 Medical Ins	889,419	911,664	2.5%		962,452	5.6%	
502041 Dental Ins	48,345	39,782	-17.7%		40,379	1.5%	
502045 Vision Ins	13,611	11,680	-14.2%		12,031	3.0%	
502051 Life Ins/AD&D	5,142	5,025	-2.3%		5,175	3.0%	
502060 State Disability Ins (SDI)	24,194	26,962	11.4%		28,865	7.1%	
502061 Long Term Disability Ins	14,151	15,336	8.4%		16,328	6.5%	
502071 State Unemployment Ins (SUI)	7,345	5,292	-27.9%		5,748	8.6%	
502081 Worker's Comp Ins	128,422	126,576	-1.4%		130,373	3.0%	
502101 Holiday Pay	62,103	70,750	13.9%		73,469	3.8%	
502103 Floating Holiday	4,960	5,208	5.0%		5,208	0.0%	
502109 Sick Leave	96,534	110,003	14.0%		114,244	3.9%	
502111 Annual Leave	179,640	204,209	13.7%		210,872	3.3%	
502121 Other Paid Absence	14,555	16,582	13.9%		17,219	3.8%	
502251 Phys. Exams	3,183	3,183	0.0%		3,183	0.0%	
502253 Driver Lic Renewal	1,061	1,061	0.0%		1,061	0.0%	
502999 Other Fringe Benefits	3,182	3,084	-3.1%		3,118	1.1%	
Totals	2,131,447	2,357,081	10.6%		2,500,673	6.1%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	2,500	1,000	-60.0%	-60.0%	1,000	0.0%	0.0%
503162 Uniforms/Laundry	2,200	2,200	0.0%	0.0%	2,200	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	3,000	3,000	0.0%	0.0%	3,000	0.0%	0.0%
503354 Repair - Non Rev Vehicle	1,000	-	-100.0%	-100.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	10,700	8,200	-23.4%	-23.4%	8,200	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY20 BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	2,000	2,000	0.0%	2,000	0.0%	2,000	0.0%
504214 Promotional Items	200	-	-100.0%	-	-	-	0.0%
504215 Printing	3,700	3,700	0.0%	3,700	0.0%	3,700	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%	-	0.0%
504311 Office Supplies	2,500	2,500	0.0%	2,500	0.0%	2,500	0.0%
504315 Safety Supplies	120	120	0.0%	120	0.0%	120	0.0%
504317 Cleaning Supplies	600	600	0.0%	600	0.0%	600	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%	-	0.0%
Totals	9,120	8,920	-2.2%	8,920	-2.2%	8,920	0.0%
UTILITIES							
505011 Gas & Electric	12,000	12,000	0.0%	12,000	0.0%	12,000	0.0%
505021 Water & Garbage	6,400	-	-100.0%	-	-	-	0.0%
505031 Telecommunications	4,000	5,000	25.0%	5,000	25.0%	5,000	0.0%
Totals	22,400	17,000	-24.1%	17,000	-24.1%	17,000	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	142,724	135,137	-5.3%	135,137	-5.3%	135,137	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%	-	0.0%
Totals	142,724	135,137	-5.3%	135,137	-5.3%	135,137	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Paratransit - 3100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	300	100.0%		300		0.0%
509121 Employee Training	2,700	2,700	0.0%	0.0%	2,700		0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	-	0.0%
509123 Travel	3,000	3,000	0.0%	0.0%	3,000		0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	-	0.0%
Totals	5,700	6,000	5.3%		6,000		0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%		-		0.0%
LEASES & RENTALS							
512011 Facility Lease	201,000	182,970	-9.0%		196,470		7.4%
512061 Equipment Rental	1,500	1,500	0.0%	0.0%	1,500		0.0%
Totals	202,500	184,470	-8.9%		197,970		7.3%
PERSONNEL TOTAL	4,126,815	4,571,060	10.8%		4,800,510		5.0%
NON-PERSONNEL TOTAL	393,144	359,727	-8.5%		373,227		3.8%
DEPARTMENT TOTALS	4,519,959	4,930,786	9.1%		5,173,737		4.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Operations - 3200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	1,094,833	1,221,116	11.5%	11.5%	1,265,908	3.7%	3.7%
501023 Other OT	172,409	132,498	-23.1%	-23.1%	137,356	3.7%	3.7%
Totals	1,267,242	1,353,614	6.8%	6.8%	1,403,264	3.7%	3.7%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	22,150	23,803	7.5%	7.5%	24,672	3.7%	3.7%
502021 Retirement	399,101	495,123	24.1%	24.1%	539,010	8.9%	8.9%
502031 Medical Ins	434,961	437,082	0.5%	0.5%	457,070	4.6%	4.6%
502041 Dental Ins	25,520	25,062	-1.8%	-1.8%	25,438	1.5%	1.5%
502045 Vision Ins	6,014	5,006	-16.8%	-16.8%	5,156	3.0%	3.0%
502051 Life Ins/AD&D	2,330	2,316	-0.6%	-0.6%	2,385	3.0%	3.0%
502060 State Disability Ins (SDI)	15,566	16,837	8.2%	8.2%	18,018	7.0%	7.0%
502061 Long Term Disability Ins	9,228	8,989	-2.6%	-2.6%	9,319	3.7%	3.7%
502071 State Unemployment Ins (SUI)	3,074	2,268	-26.2%	-26.2%	2,406	6.1%	6.1%
502081 Worker's Comp Ins	47,785	52,986	10.9%	10.9%	54,575	3.0%	3.0%
502101 Holiday Pay	41,506	46,036	10.9%	10.9%	47,731	3.7%	3.7%
502103 Floating Holiday	8,276	8,430	1.9%	1.9%	8,590	1.9%	1.9%
502109 Sick Leave	62,259	69,054	10.9%	10.9%	71,597	3.7%	3.7%
502111 Annual Leave	138,581	153,636	10.9%	10.9%	159,147	3.6%	3.6%
502121 Other Paid Absence	9,728	10,790	10.9%	10.9%	11,187	3.7%	3.7%
502251 Phys. Exams	700	700	0.0%	0.0%	700	0.0%	0.0%
502253 Driver Lic Renewal	300	200	-33.3%	-33.3%	200	0.0%	0.0%
502999 Other Fringe Benefits	4,416	8,386	89.9%	89.9%	8,401	0.2%	0.2%
Totals	1,231,495	1,366,702	11.0%	11.0%	1,445,602	5.8%	5.8%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Operations - 3200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	15,000	100.0%	100.0%	15,000	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	600	600	0.0%	0.0%	600	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	2,600	17,600	576.9%	576.9%	17,600	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET

Operations - 3200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	-	0.0%
504211 Postage & Mailing	260	220	-15.4%	-	220	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	-	0.0%
504215 Printing	7,000	5,000	-28.6%	5,000	5,000	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	-	0.0%
504311 Office Supplies	8,000	8,000	0.0%	8,000	8,000	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	-	0.0%
Totals	15,260	13,220	-13.4%	13,220	13,220	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	9,000	14,000	55.6%	14,000	14,000	-	0.0%
Totals	9,000	14,000	55.6%	14,000	14,000	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	-	-	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	-	-	-	0.0%

Operations - 3200

6/4/2020

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**

Operations - 3200

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	22,850	6,000	-73.7%	-73.7%	6,000	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	12,000	12,000	0.0%	0.0%	12,000	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	34,850	18,000	-48.4%	-48.4%	18,000	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	26,533	27,000	1.8%	1.8%	28,000	3.7%	3.7%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	26,533	27,000	1.8%	1.8%	28,000	3.7%	3.7%
PERSONNEL TOTAL	2,498,737	2,720,316	8.9%	8.9%	2,848,866	4.7%	4.7%
NON-PERSONNEL TOTAL	88,243	89,820	1.8%	1.8%	90,820	1.1%	1.1%
DEPARTMENT TOTALS	2,586,980	2,810,136	8.6%	8.6%	2,939,686	4.6%	4.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Bus Operators - 3300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	7,919,793	8,511,309	7.5%	7.5%	8,840,866	3.9%	3.9%
501013 Bus Operator OT	1,000,000	750,000	-25.0%	-25.0%	779,039	3.9%	3.9%
501021 Other Salaries	-	-	0.0%	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	8,919,793	9,261,309	3.8%	3.8%	9,619,906	3.9%	3.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	154,872	160,393	3.6%	3.6%	166,574	3.9%	3.9%
502021 Retirement	2,851,001	3,383,243	18.7%	18.7%	3,690,266	9.1%	9.1%
502031 Medical Ins	3,275,290	3,634,156	11.0%	11.0%	3,764,801	3.6%	3.6%
502041 Dental Ins	182,645	179,074	-2.0%	-2.0%	181,760	1.5%	1.5%
502045 Vision Ins	48,114	42,271	-12.1%	-12.1%	43,539	3.0%	3.0%
502051 Life Ins/AD&D	17,707	17,810	0.6%	0.6%	18,345	3.0%	3.0%
502060 State Disability Ins (SDI)	110,012	113,935	3.6%	3.6%	121,875	7.0%	7.0%
502061 Long Term Disability Ins	70,760	69,744	-1.4%	-1.4%	72,716	4.3%	4.3%
502071 State Unemployment Ins (SUI)	25,962	19,152	-26.2%	-26.2%	20,586	7.5%	7.5%
502081 Worker's Comp Ins	444,997	444,490	-0.1%	-0.1%	457,824	3.0%	3.0%
502101 Holiday Pay	295,302	314,465	6.5%	6.5%	326,687	3.9%	3.9%
502103 Floating Holiday	-	-	0.0%	0.0%	-	0.0%	0.0%
502109 Sick Leave	461,409	491,351	6.5%	6.5%	510,448	3.9%	3.9%
502111 Annual Leave	854,104	920,794	7.8%	7.8%	954,270	3.6%	3.6%
502121 Other Paid Absence	69,211	73,703	6.5%	6.5%	76,567	3.9%	3.9%
502251 Phys. Exams	5,400	5,700	5.6%	5.6%	5,700	0.0%	0.0%
502253 Driver Lic Renewal	1,300	1,500	15.4%	15.4%	1,900	26.7%	26.7%
502999 Other Fringe Benefits	5,554	8,104	45.9%	45.9%	8,227	1.5%	1.5%
Totals	8,873,641	9,879,884	11.3%	11.3%	10,422,084	5.5%	5.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Bus Operators - 3300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

Bus Operators - 3300

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Bus Operators - 3300

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	3,000	3,000	0.0%	0.0%	3,000	0.0%	0.0%
509121 Employee Training	2,000	2,000	0.0%	0.0%	2,000	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	5,000	5,000	0.0%	0.0%	5,000	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL	17,793,434	19,141,193	7.6%	7.6%	20,041,990	4.7%	4.7%
NON-PERSONNEL TOTAL	7,000	7,000	0.0%	0.0%	7,000	0.0%	0.0%
DEPARTMENT TOTALS	17,800,434	19,148,193	7.6%	7.6%	20,048,990	4.7%	4.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	2,026,194	2,163,016	6.8%	6.8%	2,259,107	4.4%	4.4%
501023 Other OT	243,143	215,006	-11.6%	-11.6%	221,411	3.0%	3.0%
Totals	2,269,338	2,378,022	4.8%	4.8%	2,480,517	4.3%	4.3%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	39,673	41,728	5.2%	5.2%	43,503	4.3%	4.3%
502021 Retirement	734,165	874,639	19.1%	19.1%	957,581	9.5%	9.5%
502031 Medical Ins	904,357	821,277	-9.2%	-9.2%	855,314	4.1%	4.1%
502041 Dental Ins	51,325	48,026	-6.4%	-6.4%	48,747	1.5%	1.5%
502045 Vision Ins	12,029	10,290	-14.5%	-14.5%	10,598	3.0%	3.0%
502051 Life Ins/AD&D	4,452	4,556	2.3%	2.3%	4,693	3.0%	3.0%
502060 State Disability Ins (SDI)	27,825	29,359	5.5%	5.5%	31,580	7.6%	7.6%
502061 Long Term Disability Ins	17,713	17,542	-1.0%	-1.0%	18,299	4.3%	4.3%
502071 State Unemployment Ins (SUI)	6,491	4,788	-26.2%	-26.2%	5,080	6.1%	6.1%
502081 Worker's Comp Ins	110,505	111,861	1.2%	1.2%	115,217	3.0%	3.0%
502101 Holiday Pay	76,705	82,024	6.9%	6.9%	85,502	4.2%	4.2%
502103 Floating Holiday	6,022	6,022	0.0%	0.0%	6,022	0.0%	0.0%
502109 Sick Leave	115,058	123,036	6.9%	6.9%	128,253	4.2%	4.2%
502111 Annual Leave	250,965	272,448	8.6%	8.6%	279,894	2.7%	2.7%
502121 Other Paid Absence	17,978	19,224	6.9%	6.9%	20,040	4.2%	4.2%
502251 Phys. Exams	1,900	1,500	-21.1%	-21.1%	1,500	0.0%	0.0%
502253 Driver Lic Renewal	250	250	0.0%	0.0%	250	0.0%	0.0%
502999 Other Fringe Benefits	3,039	10,976	261.2%	261.2%	11,007	0.3%	0.3%
Totals	2,380,451	2,479,546	4.2%	4.2%	2,623,078	5.8%	5.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	16,000	15,000	-6.3%	-	15,000	-	-
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	40,000	32,500	-18.8%	-	32,500	-	-
503353 Repair - Rev Vehicle	500,000	450,000	-10.0%	-	450,000	-	-
503354 Repair - Non Rev Vehicle	25,000	20,000	-20.0%	-	20,000	-	-
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	581,000	517,500	-10.9%	-	517,500	-	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	71,000	70,000	-1.4%	-	70,000	-	-
504012 Fuels & Lubricants - Rev Veh	1,500,000	1,600,000	6.7%	-	1,600,000	-	-
504021 Tires & Tubes	188,500	180,000	-4.5%	-	180,000	-	-
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	900,000	1,000,000	11.1%	-	1,000,000	-	-
Totals	2,659,500	2,850,000	7.2%	-	2,850,000	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDGET FY20	BUDGET FY21	BUDGET FY22	BUDGET FY21	BUDGET FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	8,000	8,000	0.0%	0.0%	8,000	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	1,000	1,000	0.0%	0.0%	1,000	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	1,500	1,800	20.0%	20.0%	1,800	0.0%	0.0%
504315 Safety Supplies	18,000	18,000	0.0%	0.0%	18,000	0.0%	0.0%
504317 Cleaning Supplies	6,500	10,000	53.8%	53.8%	10,000	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	50,000	50,000	0.0%	0.0%	50,000	0.0%	0.0%
504511 Small Tools	8,500	10,000	17.6%	17.6%	10,000	0.0%	0.0%
504515 Employee Tool Replacement	3,000	3,000	0.0%	0.0%	3,000	0.0%	0.0%
Totals	96,500	101,800	5.5%	5.5%	101,800	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	30,000	25,000	-16.7%	-16.7%	25,000	0.0%	0.0%
Totals	30,000	25,000	-16.7%	-16.7%	25,000	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	15,000	15,000	0.0%	0.0%	15,000	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	15,000	15,000	0.0%	0.0%	15,000	0.0%	0.0%

Fleet Maint- 4100

6/4/2020

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Fleet Maintenance - 4100

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
MISC EXPENSE					
509011 Dues/Subscriptions	7,000	8,000	14.3%	8,000	0.0%
509081 Advertising - District Promo	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	116,500	20,672	-82.3%	20,672	0.0%
509122 BOD Travel	-	-	0.0%	-	0.0%
509123 Travel	5,000	15,000	200.0%	15,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	0.0%	-	0.0%
Totals	128,500	43,672	-66.0%	43,672	0.0%
INTEREST EXPENSE					
511102 Interest Expense	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,300	1,500	15.4%	1,500	0.0%
Totals	1,300	1,500	15.4%	1,500	0.0%
PERSONNEL TOTAL	4,649,788	4,857,568	4.5%	5,103,595	5.1%
NON-PERSONNEL TOTAL	3,511,800	3,554,472	1.2%	3,554,472	0.0%
DEPARTMENT TOTALS	8,161,588	8,412,040	3.1%	8,658,067	2.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	Jun-19	Jun-20	% CHANGE	Jun-20	% CHANGE
	BUDGET FY20	BUDGET FY21	BUDG FY20 BUDG FY21	BUDGET FY22	BUDG FY21 BUDG FY22
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL	-	-	0.0%	0.0%	-	0.0%	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	-	0.0%	0.0%
DEPARTMENT TOTALS	-	-	0.0%	0.0%	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET	FY20	BUDGET	FY21	BUDG FY20	BUDG FY21	BUDGET	FY22	BUDG FY21	BUDG FY22
LABOR										
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501021 Other Salaries	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
501023 Other OT	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502031 Medical Ins	3,206,400	3,295,521	3,206,400	3,460,297	2.8%	3,460,297	3,460,297	3,460,297	5.0%	5.0%
502041 Dental Ins	69,649	63,014	69,649	64,905	-9.5%	64,905	64,905	64,905	3.0%	3.0%
502045 Vision Ins	20,579	17,539	20,579	18,065	-14.8%	18,065	18,065	18,065	3.0%	3.0%
502051 Life Ins/AD&D	7,458	6,532	7,458	6,728	-12.4%	6,728	6,728	6,728	3.0%	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
502999 Other Fringe Benefits	4,593	1,165	4,593	1,165	-74.6%	1,165	1,165	1,165	-100.0%	-100.0%
Totals	3,308,678	3,383,772	3,308,678	3,549,996	2.3%	3,549,996	3,549,996	3,549,996	4.9%	4.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
 Retired Employee Benefits - 9005

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET	BUDGET	BUDGET	BUDGET	BUDG FY20	BUDG FY21	BUDGET	BUDGET	BUDG FY21	BUDG FY22
SERVICES										
503011 Accting/Audit Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET	BUDGET	BUDGET	BUDGET	BUDG FY20	BUDG FY21	BUDGET	BUDGET	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
TAXES										
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

Retirees - 9005

6/4/2020

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY21 & FY22 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	Jun-19		Jun-20		% CHANGE		Jun-20		% CHANGE	
	BUDGET	FY20	BUDGET	FY21	BUDG	BUDG	BUDGET	FY22	BUDG	BUDG
					FY20	FY21			FY21	FY22
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
INTEREST EXPENSE										
511102 Interest Expense	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
PERSONNEL TOTAL	3,308,678	3,383,772	3,308,678	3,383,772	2.3%	2.3%	3,549,996	3,549,996	4.9%	4.9%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
DEPARTMENT TOTALS	<u>3,308,678</u>	<u>3,383,772</u>	<u>3,308,678</u>	<u>3,383,772</u>	<u>2.3%</u>	<u>2.3%</u>	<u>3,549,996</u>	<u>3,549,996</u>	<u>4.9%</u>	<u>4.9%</u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY21 & FY22 OPERATING BUDGET
 SCCIC - 700

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
LABOR							
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	-	-	0.0%	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	0.0%	0.0%	-	0.0%	0.0%
502021 Retirement	-	-	0.0%	0.0%	-	0.0%	0.0%
502031 Medical Ins	-	-	0.0%	0.0%	-	0.0%	0.0%
502041 Dental Ins	-	-	0.0%	0.0%	-	0.0%	0.0%
502045 Vision Ins	-	-	0.0%	0.0%	-	0.0%	0.0%
502051 Life Ins/AD&D	-	-	0.0%	0.0%	-	0.0%	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	0.0%	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	0.0%	0.0%	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	0.0%	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	0.0%	0.0%	-	0.0%	0.0%
502101 Holiday Pay	-	-	0.0%	0.0%	-	0.0%	0.0%
502103 Floating Holiday	-	-	0.0%	0.0%	-	0.0%	0.0%
502109 Sick Leave	-	-	0.0%	0.0%	-	0.0%	0.0%
502111 Annual Leave	-	-	0.0%	0.0%	-	0.0%	0.0%
502121 Other Paid Absence	-	-	0.0%	0.0%	-	0.0%	0.0%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET
SCCIC - 700**

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
SERVICES							
503011 Accting/Audit Fees	250	250	0.0%	0.0%	250	0.0%	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	250	250	0.0%	0.0%	250	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 & FY22 OPERATING BUDGET**
SCCIC - 700

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDGET FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%	0.0%
504417 Tenant Repairs	-	-	0.0%	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
UTILITIES							
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
TAXES							
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY21 & FY22 OPERATING BUDGET
 SCCIC - 700**

ACCOUNT	Jun-19	Jun-20	% CHANGE		Jun-20	% CHANGE	
	BUDGET FY20	BUDGET FY21	BUDG FY20	BUDG FY21	BUDGET FY22	BUDG FY21	BUDG FY22
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%
509081 Advertising - District Promo	-	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%
509122 BOD Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%
509999 Other Misc Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
INTEREST EXPENSE							
511102 Interest Expense	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%
PERSONNEL TOTAL							
	-	-	0.0%	0.0%	-	0.0%	0.0%
NON-PERSONNEL TOTAL							
	250	250	0.0%	0.0%	250	0.0%	0.0%
DEPARTMENT TOTALS							
	250	250	0.0%	0.0%	250	0.0%	0.0%

- THIS PAGE INTENTIONALLY LEFT BLANK -

**FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Summary**

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2020	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY21 2020	FY22 2020
Administration - 1100	5.00	5.00	4.00	4.00	5.00	4.00	4.00	4.00
Finance - 1200	9.00	10.00	8.00	9.00	10.00	9.00	9.00	9.00
Customer Service - 1300	19.25	19.25	17.00	16.00	19.25	16.00	16.00	16.00
Human Resources - 1400	8.00	8.00	6.00	6.00	8.00	6.00	6.00	6.00
Information Technology - 1500	7.00	7.00	5.00	6.00	7.00	6.00	5.00	5.00
Planning, Grants, Governmental Affairs - 1600	12.00	12.00	6.00	6.00	12.00	6.00	5.00	5.00
District Counsel - 1700	3.00	3.00	0.00	0.00	3.00	0.00	0.00	0.00
Safety, Security, and Risk Management - 1800	3.00	3.00	2.00	2.00	3.00	2.00	2.00	2.00
Purchasing - 1900	10.00	11.00	9.00	7.00	11.00	7.00	7.00	7.00
Facilities Maintenance - 2200	23.00	23.00	18.00	18.00	23.00	18.00	18.00	18.00
Paratransit - 3100	54.00	55.00	43.00	42.00	55.00	42.00	42.00	42.00
Operations - 3200	22.00	22.00	18.00	18.00	22.00	18.00	18.00	18.00
Bus Operators - 3300	171.00	171.00	151.00	152.00	171.00	152.00	152.00	152.00
Fleet Maintenance - 4100	58.00	58.00	38.00	38.00	58.00	38.00	38.00	38.00
Total Full-Time Equivalents (FTEs)	404.25	407.25	325.00	324.00	407.25	324.00	322.00	322.00

Attachment C

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY22 2020	FY22 2020
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	1.00	0.00	1.00	0.00
Administrative Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00	5.00	4.00

**FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200**

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2020	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY21 2020	FY22 2020
Chief Financial Officer (CFO)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Collection Clerk	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00
Project Manager*	0.00	1.00	0.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	9.00	10.00	8.00	9.00	10.00	10.00	9.00	9.00

*Transferred from Purchasing

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Marketing, Communications & Customer Service - 1300

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2020	FY21 2019	FY21 2020	FY21 2020	FY22 2020	FY22 2020	
Marketing, Communications and Customer Service Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Customer Service Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
Customer Service Representative	12.00	12.00	12.00	10.00	12.00	12.00	10.00	
Senior Customer Service Representative	2.00	0.00	0.00	1.00	2.00	2.00	1.00	
Customer Service Assistant	1.25	1.00	1.00	1.00	1.25	1.25	1.00	
Revenue Account Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Total Full-Time Equivalents (FTEs)	19.25	17.00	19.25	16.00	19.25	19.25	16.00	

Attachment C

FY21 & FY22 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Human Resources - 1400

Position Title	FY21 2019		FY21 2020		FY21 2020		FY22 2020	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Principal Human Resources Generalist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Paralegal II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	8.00	6.00	8.00	6.00	8.00	6.00	8.00	6.00

Attachment C

FY21 & FY22 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Information Technology - 1500

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2019	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY22 2020
Information Technology and ITS Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Senior Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Support Analyst I/II*	2.00	1.00	2.00	1.00	2.00	2.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	7.00	5.00	7.00	6.00	7.00	7.00	6.00	5.00

*Provisional position (1 FTE)

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Planning, Grants, Governmental Affairs - 1600

Position Title	FY21 2019		FY21 2020		FY21 2020		FY22 2020	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Planning and Development Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner I*	1.00	0.00	1.00	1.00	1.00	1.00	1.00	0.00
Senior Transportation Planner	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit Surveyor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Planning Aide*	1.00	1.00	1.00	0.00	1.00	0.00	1.00	0.00
Planning Data Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Schedule Analyst	2.00	1.00	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	12.00	6.00	12.00	6.00	12.00	6.00	12.00	5.00

*Provisional positions

**FY21 & FY22 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 District Counsel - 1700**

Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY22 2020	FY22 2020
District Counsel	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Paralegal II	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	3.00	0.00	3.00	0.00	3.00	0.00

**FY21 & FY22 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Safety, Security, and Risk Management - 1800**

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2019	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY22 2020	FY22 2020
Claims Technician II Safety and Training Program Specialist I Safety, Security and Risk Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	2.00	3.00	2.00	3.00	2.00	3.00	2.00

**FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900**

Position Title	Authorized		Funded		Authorized		Funded		
	FY21 2019	FY21 2019	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY22 2020	
Purchasing and Special Projects Director*	1.00	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Purchasing Manager	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist*	1.00	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Purchasing Agent	1.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parts and Materials Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lead Parts and Materials Clerk	1.00	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Parts and Materials Clerk	3.00	3.00	3.00	3.00	3.00	3.00	2.00	3.00	2.00
Administrative Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	10.00	9.00	11.00	7.00	11.00	11.00	7.00	11.00	7.00

*1 FTE transferred to Finance; New Title is Project Manager

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	FY21 2019		FY21 2020		FY21 2020		FY22 2020	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	7.00	6.00	7.00	6.00	7.00	6.00	7.00	6.00
Facilities Maintenance Worker I	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Custodial Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker	7.00	6.00	7.00	6.00	7.00	6.00	7.00	6.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	23.00	18.00	23.00	18.00	23.00	18.00	23.00	18.00

**FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100**

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2020	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY21 2020	FY22 2020
Operations Manager: Paratransit Division	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Operations Manager: Paratransit*	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00
Safety/Road Response Coord	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00
Dispatcher/Scheduler	4.00	5.00	4.00	5.00	5.00	5.00	5.00	5.00
Dispatcher	5.00	5.00	3.00	0.00	5.00	5.00	0.00	0.00
Paratransit Clerk I-II-III	2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00
Van Operator	34.00	34.00	30.00	30.00	34.00	34.00	30.00	30.00
Paratransit Supervisor	3.00	3.00	2.00	3.00	3.00	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	54.00	55.00	43.00	42.00	55.00	55.00	42.00	42.00

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2020	FY21 2019	FY21 2020	FY21 2020	FY22 2020	FY22 2020	
Assistant Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Operations Manager: Fixed Route Division	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Transit Supervisor	15.00	11.00	11.00	11.00	15.00	15.00	11.00	
Assistant Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Total Full-Time Equivalents (FTEs)	22.00	18.00	18.00	22.00	22.00	22.00	18.00	

**FY21 & FY22 OPERATING BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Bus Operators - 3300**

Position Title	FY21		FY21		FY22		FY22	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Bus Operators *	171.00	151.00	171.00	152.00	171.00	152.00	171.00	152.00
Total Full-Time Equivalents (FTEs)	171.00	151.00	171.00	152.00	171.00	152.00	171.00	152.00

* 1 FTE is funded by a grant for one year in FY21 or/and FY22

FY21 & FY22 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized		Funded		Authorized		Funded	
	FY21 2019	FY21 2019	FY21 2019	FY21 2019	FY21 2020	FY21 2020	FY21 2020	FY22 2020
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Maintenance Manager	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Fleet Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Lead Mechanic	6.00	4.00	6.00	4.00	6.00	6.00	4.00	4.00
Mechanic III	4.00	2.00	4.00	2.00	4.00	4.00	2.00	2.00
Mechanic I - II	18.00	14.00	18.00	14.00	18.00	18.00	14.00	14.00
Vehicle Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant Supervisor	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Administrative Specialist	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Accounting Technician/Senior	2.00	1.00	2.00	1.00	2.00	2.00	1.00	1.00
Administrative Clerk	1.00	0.00	1.00	0.00	1.00	1.00	0.00	0.00
Lead Vehicle Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	12.00	7.00	7.00
Electronic Technician	2.00	1.00	2.00	1.00	2.00	2.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	58.00	38.00	58.00	38.00	58.00	58.00	38.00	38.00

- THIS PAGE INTENTIONALLY LEFT BLANK -

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 FINAL CAPITAL BUDGET
AS OF JUNE 12, 2020**

	PROJECT/ACTIVITY	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND		TOTAL
											\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	STA-SGR (SB 1)	
Construction Related Projects													
1	19-0001 New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))												
2	19-0002 Pacific Station/Metro Center Redevelopment w/ City of SC	\$ 121,391											\$ 2,282,397
3	19-0003 Pacific Station/Metro Center-Conceptual Design/MOU (5309)	\$ 121,391											\$ 2,000,000
	Subtotal	\$ 121,391											\$ 2,282,397
													\$ 4,434,135
IT Projects													
4	19-0004 Replace Financial System (includes \$50K Consulting)												\$ 800,000
	Subtotal	\$ -											\$ 800,000
Facilities Upgrades & Improvements													
5	19-0006 Maint Yard-Security Hardening/Expanded Parking												\$ 950,000
6	19-0006a Access Control for Maintenance Facility												\$ 50,000
7	19-0007 Maintenance Facility Roof Replacement (FTA 5339a FY19)	\$ 450,000											\$ 450,000
8	19-0008 Vernon Generator Replacement Project												\$ 17,536
9	19-0009 Fuel Management System (FTA 5339a FY17 & FY18)	\$ 94,156											\$ 8,054
10	19-0010 Bus Stop Improvements (FTA 5339a FY18)	\$ 124,725											\$ 102,210
11	19-0011 Gate Control at JKS Bus Entry (FTA 5339a FY18)	\$ 100,000											\$ 100,000
12	19-0012 JKS Facility - Bus Wash Rehab (FTA 5339a FY19)	\$ 100,000											\$ 100,000
13	19-0013 JKS Facility - Upper Security Gates												\$ 100,000
14	19-0017 138 Golf Club Fire Egress (FTA 5339a FY17)	\$ 97,523											\$ 97,523
15	19-0016 Paint Exterior-Maint. Facility (FTA 5339a FY18)	\$ 99,108											\$ 99,108
	Fire Egress - (Design Only) was Facilities Improvements (FTA 5339a FY15/16)-all FTA funds spent - only local match remains												\$ 28,519
16	19-0014												\$ 10,337
17	19-0018 Awning @ Fueling Station A&E only (FTA 5339a FY18)	\$ 337											\$ 3,687
18	19-0019 Security Camera Install - JKS - (Carryover fr FY18)												\$ 20,000
19	19-0020 Admin Bldg. Engineering & Renovations												\$ 16,000
20	19-0021 Asphalt Repair-Pac Station Layover (FTA 5339a FY18)	\$ 575											\$ 575
21	19-0023 Fencing Behind Diesel Tank (FTA 5339a FY18)	\$ 1,082,424											\$ 1,187,796
	Subtotal	\$ 1,082,424											\$ 2,270,220

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 FINAL CAPITAL BUDGET**

AS OF JUNE 12, 2020

	PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	LCTOP	LPP	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND		TOTAL
												\$3M PER YEAR (MEASURE D + SB1 STA&SGR)	RESTRICTED	
	Fleet & Maint Equipment													
44	19-0045 Floor Scrubber (1) for Maint. Shop (FTA 5339a FY18)	\$ 45,000												\$ 45,000
	Subtotal	\$ 45,000												\$ 45,000
	Office Equipment													
45	19-0047 Workstations & Cubicles (HR)													
	Subtotal	\$ -												\$ 10,768
	Misc.													
46	19-0048 Misc Capital Contingency-\$800K - 11/15/19 BOD													
47	19-0048b replacement)													\$ 635,371
48	19-0050 TVM Pin Pad Bezel 8 Upgrade (6)													\$ 44,529
49	19-0054 Watsonville Transit Mural-(\$2,700 from Arts Council SC)													\$ 22,185
	Subtotal	\$ -												\$ 3,600
	TOTAL CAPITAL PROJECTS	\$ 6,594,263	\$ 4,393,233	\$ 2,367,039	\$ 1,428,184	\$ 1,085,000	\$ 30,347	\$ 700,000	\$ 7,116,410	\$ 5,419,459	\$ 29,136,935			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY21 FINAL CAPITAL BUDGET
AS OF JUNE 12, 2020**

PROJECT/ACTIVITY	RESTRICTED	PTMISEA (1B)	STIP	LCTOP	LPP	RESTRICTED	BUS REPLACEMENT FUND		TOTAL
							\$3M PER YEAR (MEASURE D + SB1 STA&SGR) RESTRICTED	STA-SGR (SB 1)	
CAPITAL PROGRAM FUNDING									
Federal Sources of Funds:									
Federal Grants (FTA)	\$ 6,394,263								\$ 6,394,263
Surface Transportation Block Grant (STBG)	\$ 200,000								\$ 200,000
State Sources of Funds:									
PTMISEA (1B)		\$ 4,393,233							\$ 4,393,233
State Transportation Improvement Program (STIP)			\$ 2,367,039						\$ 2,367,039
Low Carbon Transit Operations Program (LCTOP)				\$ 1,428,184					\$ 1,428,184
Local Partnership Program (LPP)					\$ 1,088,000				\$ 1,088,000
State Transit Assistance (STA)-Prior Years						\$ 30,347			\$ 30,347
Transfers from Operating Budget (STA-SB1)									\$ -
STA-SGR (SB1)							\$ 700,000		\$ 700,000
Transfers from Operating Budget (Measure D)								\$ 7,116,410	\$ 7,116,410
Local Sources of Funds:									
Operating and Capital Reserve Fund									\$ 5,419,459
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 6,594,263	\$ 4,393,233	\$ 2,367,039	\$ 1,428,184	\$ 1,088,000	\$ 30,347	\$ 700,000	\$ 7,116,410	\$ 29,136,935
Restricted Funds	\$ 6,594,263	\$ 4,393,233	\$ 2,367,039	\$ 1,428,184	\$ 1,088,000		\$ 700,000	\$ 7,116,410	\$ 23,687,129
Unrestricted Funds						\$ 30,347			\$ 5,449,806
TOTAL CAPITAL FUNDING	\$ 6,594,263	\$ 4,393,233	\$ 2,367,039	\$ 1,428,184	\$ 1,088,000	\$ 30,347	\$ 700,000	\$ 7,116,410	\$ 29,136,935

* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.

8D.4

Attachment E

BOARD MEMBER TRAVEL

FY21

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2021
Washington, DC
Three Board Members

Annual Conference
October 2020
Anaheim, CA
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
November 2020
Ontario Convention Center
One Board Member

Legislative Conference
May 2021
TBD
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment F

EMPLOYEE INCENTIVE PROGRAM FY21 and FY22

EVENT/ACTIVITY	FY21	FY22	DEPT/ACCOUNT
District Service Awards	\$ 4,000	\$ 4,000	1100-509101
Employee Picnic & Holiday Party	\$ 5,000	\$ 5,000	1100-509101
Transit Driver Appreciation Day	\$ 1,000	\$ 1,000	1100-509101
Employee Appreciation Events			
Administration	\$ 8,000	\$ 8,000	1100-509101
Marketing, Communications, and Customer Service	\$ 200	\$ 200	1300-509101
Safety, Security, and Risk Management	\$ 3,000	\$ 3,000	1800-509101
Awards	\$ 1,000	\$ 1,000	3300-509101
	\$ 300	\$ 300	3100-509101
Safe Driver Patches and Certificates	\$ 1,000	\$ 1,000	3300-509101
Line Instruction Patches	\$ 1,000	\$ 1,000	3300-509101
TOTALS	\$ 24,500	\$ 24,500	

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment G

Board Authorized METRO Support Activities

FY21 and FY22

Santa Cruz County Fair

Santa Cruz Follies

Santa Cruz Seaside Company - Late Night Transit Service to Watsonville for the summer

Senior Luncheon

Metro Advisory Committee METRO Tour

Leadership Santa Cruz

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment H

MEMBERSHIPS FY21 and FY22

MEMBERSHIPS / Dues & Subscriptions	FY21	FY22	DEPT/ACCOUNT
Administration			
American Public Transportation Association (APTA)	\$ 39,250	\$ 39,250	1100-509011
California Transit Association (CTA)	\$ 18,000	\$ 18,000	1100-509011
Monterey Bay Economic Partnership (MBEP)	\$ 5,000	\$ 5,000	1100-509011
Eastern Contra Costa Transit Agency (ZEBRA Membership)	\$ 3,000	\$ 3,000	1100-509011
Community Transportation Association of America (CTAA)	\$ 3,900	\$ 3,900	1100-509011
Center for Transportation and the Environment (CTE)	\$ 5,000	\$ 5,000	1100-509011
Chamber of Commerce	\$ 1,300	\$ 1,300	1100-509011
Bus Coalition	\$ 7,500	\$ 7,500	1100-509011
California Association for Coordinated Transportation (CalACT)	\$ 1,055	\$ 1,055	1100-509011
Letter Press	\$ 675	\$ 675	1100-509011
Santa Cruz Sentinel	\$ 500	\$ 500	1100-509011
Register - Pajaronian	\$ 62	\$ 62	1100-509011
Costco	\$ 120	\$ 120	1100-509011
National Notary	\$ 750	\$ 750	1100-509011
Total:	\$ 86,112	\$ 86,112	
Finance			
California Society of Municipal Finance Officers (CSMFO)	\$ 220	\$ 227	1200-509011
Government Finance Officers Association (GFOA)	\$ 300	\$ 300	1200-509011
Kiplinger Letters	\$ 100	\$ 100	1200-509011
Total:	\$ 620	\$ 627	
Marketing, Communications, and Customer Service			
Miscellaneous	Total: \$ 1,000	\$ 1,000	1300-509011
Human Resources			
California Public Employers Labor Relations Association (CalPERLA)	\$ 1,000	\$ 1,000	1400-509011
Society for Human Resource Management (SHRM)	\$ 836	\$ 836	1400-509011
Northern California Human Resources Association (NCHRA)	\$ 500	\$ 500	1400-509011
John Dash	\$ 250	\$ 250	1400-509011
Cal Chamber	\$ 849	\$ 849	1400-509011
Total:	\$ 3,435	\$ 3,435	
Safety, Security, and Risk Management			
Miscellaneous	Total: \$ 400	\$ 400	1800-509011
Purchasing			
California Association of Public Procurement Officials (CAPPO)	\$ 300	\$ 300	1900-509011
National Institute of Governmental Purchasing (NIGP)	\$ 200	\$ 200	1900-509011
Total:	\$ 500	\$ 500	
Fleet Maintenance			
Cummins INSITE Fleet books Software	\$ 3,000	\$ 3,000	4100-509011
John Deere Software	\$ 500	\$ 500	4100-509011
Southern California Regional Transit Training Consortium (SCR TTC)	\$ 1,000	\$ 1,000	4100-509011
Mitchell Online Vehicle Manuals	\$ 500	\$ 500	4100-509011
Allison Transport. Software	\$ 2,000	\$ 2,000	4100-509011
All Data	\$ 1,000	\$ 1,000	4100-509011
Total:	\$ 8,000	\$ 8,000	
TOTALS	\$ 100,067	\$ 100,074	

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment I

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY20 PRELIMINARY SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE; PRE-AUDIT
AS OF 6/30/20**

Fund Title	Explanation and Use:	Post-Audit Balance at 6/30/19	ESTIMATED Additions/ (Withdrawals) in FY20	ESTIMATED Available Balance at 6/30/20	Board Adopted Minimum or Target Level	% Funded	Surplus / (Deficient)	Suggested Guidelines:	Board Adopted Recommendation:
Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses	\$ 4,274,534	\$ (3,602,402)	\$ 672,132	N/A	N/A	N/A	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.
Operations Sustainability Reserve Fund (formerly - Operating Reserves)	Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = two month's operating expenses (Payroll and Accounts Payable).	\$ 7,500,000	-	\$ 7,500,000	\$ 7,500,000	100%	\$ -	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserve Fund to target level that equals two (2) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process.
Cash Flow Reserve Fund (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307 (& STIC), STA, etc).	\$ 3,000,000	-	\$ 3,000,000	\$ 3,000,000	100%	\$ -	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.
COVID Reserves	The current FY20 Operating budget is expecting to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20	-	\$ 12,797,766	\$ 12,797,766	N/A	N/A	N/A	METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted	
Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 2,105,734	-	\$ 2,105,734	\$ 2,105,734	100%	\$ -	GASB#10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.
Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)	\$ 767,262	-	\$ 767,262	\$ 767,262	100%	\$ (0)	GASB#10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$250K each SIR.
		\$ 17,647,530	\$ 9,195,364	\$ 26,842,894			\$ (0)		

- THIS PAGE INTENTIONALLY LEFT BLANK -

Measure D: 5-Year Program of Projects (FY20/21-FY24/25)
Agency: Santa Cruz METRO
Expenditure Plan Category: Transportation for E&D

		Measure D Revenues							Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
		FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	FY25						
Estimated Annual Measure D Allocations <i>(update for your agency per RTC notice)</i>		\$3,500,617	\$3,535,623	\$3,588,658	\$3,660,431	\$3,733,639							
Name/Road/ limits	Description, complete streets components	Amount of Measure funds to be used							Total cost estimate	Other Funds \$	Other fund sources	Est. Construction start date	Major project? * (yes/no)
		FY21	FY22	FY23	FY24	FY25	FY26	FY27					
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	frequency, span of service - Routes 35, 40, 41, 68, 69A, 71, 72, 75, 79, 91X	587,802	610,842	625,743	637,718	648,584							
Fixed route - 4 operators (average cost of Operator with benefits plus cost of mileage driven in year)	Extra Board staffing to ensure reliability/delivery of all service Route 71 weekend - 17 additional trips	587,802	610,842	625,743	637,718	648,584							
Fixed route - 1 operator (average cost of Operator with benefits plus cost of mileage driven in year)	to provide 30 minute frequency in/outbound for 8 hours during the days	146,950	152,711	156,436	159,430	162,146							
Sustaining of ParaCruz service levels Total Operations support	1 operator minus farebox recovery	87,784	93,196	96,080	99,528	102,360							
		1,410,338	1,467,591	1,504,002	1,534,394	1,561,674							
Capital - vehicle replacement		2,090,279	2,068,032	2,084,656	2,126,037	2,171,965							
	Measure D funding received by METRO will be used to increase Fixed-route service, sustain ParaCruz service, maintain service reliability, and to allow for the purchase of new Fixed-route buses and ParaCruz vans.									Fares, 1979 Sales Tax, TDA, FTA 5307, STA, STIC, Fuel Tax Credits	Non-applicable	Non-applicable	
		\$3,500,617	\$3,535,623	\$3,588,658	\$3,660,431	\$3,733,639							
Estimated Annual Measure D Expenditures		\$3,500,617	\$3,535,623	\$3,588,658	\$3,660,431	\$3,733,639							
Carry over to next fiscal year		\$0	\$0	\$0	\$0	\$0							
Annual Interest Earnings on Measure D Revenues		\$0	\$0	\$0	\$0	\$0							

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment K

10 year METRO Unfunded Capital Projects - Summary

Category	5-yr need (000s)	10-yr need (000s)
Construction	\$ 72,125	\$ 147,475
Vehicle State of Good Repair (SGR)	\$ 28,825	\$ 33,195
Facilities Maintenance	\$ 6,045	\$ 9,170
Information Technology (IT)/Communications	\$ 7,321	\$ 7,321
Total	\$ 114,316	\$ 197,161

Attachment K

UNFUNDED CAPITAL PROJECTS (000s)																						
		21		22		23		24		25		26		27		28		29		30		
#	Project	Construction		Description	Cost (000s)																	
1	ParaCruz Operating Facility (Mobility Management Center)			Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility	\$ 3,700	\$ 3,700																
2	Cavallaro Transit Center roof replacement and solar panels			Shingle roof and solar panels	\$ 75	\$ 75																
3	Maintenance Facility Bay 11 Modifications			Modify Bay 11 to better accommodate articulated buses.	\$ 100	\$ 100																
4	Upgrade Pasatiempo Northbound stop			Design, engineering, and construction of shelter pad and waiting area	\$ 50	\$ 50																
5	Fluid Management System Phase 2			Purchase and installation of fluid management system	\$ 650		\$ 650															
6	ZEB Fast-charging Infrastructure at WTC			Fast-charging infrastructure at Watsonville Transit Center	\$ 1,000		\$ 1,000															
7	Vernon Street Bus Stop			Move (Route 4) bus stop to to lower Admin parking lot. Install base and concrete to bus stop pad and maneuvering apron. Necessary precursor to securing maintenance facility.	\$ 600				\$ 300	\$ 300												
8	Solar Panels at Ops, Maintenance, Admin			Energy cost reduction through installation of roof-mounted solar panels at the Judy K. Souza Operations Facility, Golf Club, and Vernon	\$ 2,000			\$ 2,000														
9	Maintenance Facility Wing 2 (to accommodate articulated buses)			Property Acquisition (including 1231 River St), Design, Right-of-Way and Construction for second wing of Maintenance Facility	\$ 15,850				\$ 15,850													
10	Soquel/Freedom Traffic Signal Priority/Pre-Emption for Buses			Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time	\$ 2,000				\$ 2,000													
11	Mid-county Park and Ride			New mid-county park and ride to replace Soquel Park & Ride. Capitola Mall?	\$ 10,000				\$ 10,000													
12	Watsonville Park and Ride Lot			South County P&R to support Hwy 1 commuters (200 spaces)	\$ 10,000				\$ 10,000													
13	Cavallaro Transit Center Parking Structure			3-Story Parking Structure to support Hwy 17 Express commuters and City activities	\$ 26,400				\$ 26,400													
14	Remove Diesel Tank			Remove tank after replacement of last diesel bus fleet. On hold, as more diesel buses may be added to the fleet.	\$ 50											\$ 50						
15	South County Ops. & Maint. Facility			Auxiliary Operating (including ParaCruz) & Maintenance Facility in Watsonville.	\$ 50,000																\$ 50,000	
16	New Watsonville Transit Center			Replacement of current transit center	\$ 25,000																\$ 25,000	
				Unfunded Capital Costs thru FY2030	\$147,475	\$ 3,925	\$ 1,650	\$ -	\$ 2,000	\$ 64,550	\$ 300	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
				Unfunded Capital Costs thru FY2025	\$ 72,125																	

UNFUNDED CAPITAL PROJECTS (000s)												
Vehicle SGR		21	22	23	24	25	26	27	28	29	30	31
#	Project	Description	Cost (000s)									
1	ParaCruz Replacements	5 new vehicles per year FY20-22; 3 new vehicles per year FY23-29	\$ 2,145	\$ 360	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255	\$ 255
2	Bus Replacements 2022	Bus Replacements Replace (6) CNG buses	\$ 4,200	\$ 4,200								
3	Bus Replacements 2023	Bus Replacements Replace (16) CNG buses	\$ 11,200	\$ 11,200								
4	Bus Replacements 2024	Bus Replacements Replace (0) buses	\$ -									
5	Bus Replacements 2025	Bus Replacements Replace (7) CNG buses	\$ 4,900		\$ 4,900							
6	Bus Replacements 2026	Bus Replacements Replace (10) CNG buses	\$ 7,000		\$ 7,000							
7	Bus Replacements 2027	Bus Replacements Replace (0) buses	\$ -									
8	Bus Replacements 2028	Bus Replacements Replace (0) buses	\$ -									
9	Bus Replacements 2029	Bus Replacements Replace (4) buses (3 CNG; 1 ZEB)	\$ 3,350									
10	Diesel-electric Hybrid Battery Replacements	10 buses - replace 4 batteries per year in FY21-22; 2 in FY23 (\$40k/battery)	\$ 400	\$ 160	\$ 80				\$ 3,350			
11	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ -									
		Unfunded Capital Costs thru FY2030	\$ 33,195	\$ 4,360	\$ 335	\$ 5,155	\$ 7,255	\$ 255	\$ 3,605	\$ 255	\$ 255	\$ -
		Unfunded Capital Costs thru FY2025	\$ 28,825	\$ 4,360	\$ 335	\$ 5,155	\$ 7,255	\$ 255	\$ 3,605	\$ 255	\$ 255	\$ -

*** Based on 10/31/19 Long-Range Bus Replacement Plan
 *** Based on 2019 cost assumptions: CNG 35' & 40' - \$700k; artics - \$850k; ZEBs - \$1.25M
 *** The project year (Bus Replacements 20XX) is the year the bus needs replacement. The funding need is placed in the previous fiscal year because it takes about a year from purchase to receive the bus.

		UNFUNDED CAPITAL PROJECTS (000s)											
		Facilities Maintenance											
#	Project	Description	Cost (000s)	21	22	23	24	25	26	27	28	29	30
1	Pacific Station Rehabilitation or Redevelopment	Rehab of existing facility or redevelopment as part of City project, subject to availability of grant funding	\$ 1,800		\$ 1,800								
2	Capital upgrade of existing transit facilities	Capital upgrade of bus stops, parking lots, transit centers, buildings	\$ 750	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75
3	Custodial Equipment Replacement	Vacuums, Buffers, Scrubbers	\$ 200	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
4	Landscaping/Irrigation	Re-landscape & irrigate all sites	\$ 300	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30
5	Bird Abatement	All Facilities	\$ 10	\$ 10									
6	Furniture	All Facilities	\$ 150	\$ 50	\$ 50	\$ 50							
7	Fueling and Wash Facility - Awning Install	Construction phase - Awning at front of fueling island	\$ 250	\$ 250									
8	Fuel and Wash Facility - rust removal and repaint	Remove rust and repaint bus fuel and wash facility and equipment	\$ 125	\$ 125									
9	Replace Pressure Washer System	Pressure washer for engine cleaning	\$ 580	\$ 580									
10	Golf Club Flooring		\$ 400	\$ 400									
11	Emergency Operations Centers	Phones, radios, flat-screen TV monitors, laptops	\$ 200	\$ 200									
12	Maintenance parking lot drainage	French drain or other solution to ensure water doesn't drain to Rayne building	\$ 50	\$ 50									
13	Portable Bus Lifts	1 sets of 4 standard lifts, \$75k. Estimate includes labor.	\$ 75	\$ 75									
14	Administration Remodel	Office remodel of 110 Vernon St.: move/add office space and reconfigure/replace HVAC	\$ 1,000		\$ 1,000								
15	Golf Club Interior Painting	Golf Club Interior Painting	\$ 150		\$ 150								
16	Medium Duty Trash Truck	Specialty truck for safer and more efficient bus stop trash cleanup	\$ 150		\$ 150								
17	Shop bay door drainage	French drain or other solution for shop bay door drainage	\$ 200		\$ 200								
18	Golf Club Parts Washers (3)	Replace the JRI units purchased 2010	\$ 80			\$ 80							
19	Parallelogram Lift Replacement		\$ 200			\$ 200							
20	Fueling Station	Roof replacement and mid-life rehab. Includes sewer lift pump	\$ 250						\$ 250				
21	Golf Club Generator Replacement		\$ 100							\$ 100			
22	Bus Washer Replacement		\$ 450								\$ 450		
23	In-ground Bus Lifts	Remove and replace in-ground lifts	\$ 1,700									\$ 1,700	
			\$ 9,170	\$ 1,865	\$ 3,275	\$ 375	\$ 405	\$ 125	\$ 125	\$ 375	\$ 225	\$ 2,275	\$ 125
			\$ 6,045										
			Unfunded Capital Costs thru FY2030										
			Unfunded Capital Costs thru FY2025										

UNFUNDED CAPITAL PROJECTS (000s)		IT											
#	Project	Description	Cost (000s)	21	22	23	24	25	26	27	28	29	30
1	Bus APC	Automatic Passenger Counter (APC) systems on all METRO buses.	\$ 650	\$ 650									
2	Maintenance Facility Electronic Access Control	Electronic building access control to Golf Club Maintenance building; security lighting and cameras	\$ 50	\$ 50									
3	Backup (to Kite Hill) Repeater Site	2-way Radio Equipment to allow JKS to function as an emergency radio repeater site	\$ 25	\$ 25									
4	Eligibility Coordinator ID Card Printer		\$ 6	\$ 6									
5	Account-based Fare Collection Upgrade	Account-based fare collection upgrade to replace GFI paper and plastic pass system (excluding fareboxes and vaults)	\$ 1,500	\$ 1,500									
6	Financial Management Software	Financial, Payroll, Timekeeping Software	\$ 250	\$ 125	\$ 125								
7	Security System Replacement for WTC and Pacific Station	Replace security system at end-of-life	\$ 375	\$ 375									
8	Website Upgrade		\$ 150		\$ 150								
9	Rebranding - Phase 1		\$ 75		\$ 75								
10	Backup system	Backup system to meet growing disaster recovery needs	\$ 20		\$ 20								
11	TVMs - replacements and additional	Pending decision on new fare system, as TVMs may no longer be required	\$ 250		\$ 250								
12	MaintStar Expansion Software and Mobile Equipment	Asset and Maintenance Managing software and equipment with onsite training and installation. Work field orders.	\$ 150		\$ 150								
13	ITS	Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses. Bus AVL implementation may negate the need for this.	\$ 1,000		\$ 1,000								
14	Camera security system for ParaCruz facility	Camera security system for ParaCruz facility	\$ 150		\$ 150								
15	Security System Replacement for Vernon and Golf Club	Replace security system at end-of-life	\$ 350		\$ 350								
16	Replace Fareboxes and Vaults	Replace fareboxes and vaults at end-of-life.	\$ 2,250				\$ 2,250						
17	Phone System Replacement	Replace phone system at end-of-life	\$ 70				\$ 70						
Unfunded Capital Costs thru FY2030			\$ 7,321	\$ 2,731	\$ 2,270	\$ -	\$ 2,320	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded Capital Costs thru FY2025			\$ 7,321										

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: June 12, 2020
TO: Finance, Budget and Audit Standing Committee
FROM: John Urgo, Planning & Development Director
SUBJECT: REVIEW AND RECOMMEND ADOPTION OF A CODIFIED TARIFF FOR THE SANTA CRUZ METROPOLITAN TRANSIT SYSTEM

I. RECOMMENDED ACTION

That the Finance, Budget and Audit Standing Committee review and recommend adoption of a codified tariff for the Santa Cruz Metropolitan Transit District (METRO) system.

II. SUMMARY

- This report provides information and background on a proposed codified tariff (Codified Tariff) for the Santa Cruz Metropolitan Transit district (METRO) system.
- The proposed Codified Tariff consolidates various fare policies that currently exist for METRO service.

III. DISCUSSION/BACKGROUND

Since its creation, METRO has established multiple policies that relate to transit fares. These policies address topics such as discount fare eligibility, paratransit fare calculation, bulk pass rates, eco-pass programs, university pass programs, and free fares for the legally blind, among others. While these policies were created to address and improve different aspects of how riders pay for transit service, they were never consolidated into a single Codified Tariff.

The purpose of the proposed codified tariff is to consolidate METRO's various fare policies into a single document for agency publication. The Codified Tariff includes sections that define the following: fare prices, service and pass types, paratransit fare calculation, fare payment types, transfer policies, bulk pass agreements, and parking rates. With one exception, approval of the Codified Tariff would not change any fare rates, categories or policies that were already in place; it would simply merge METRO's existing fare policies into a single codified tariff that can be more easily understood. The one exception is that the Codified Tariff includes authority for the CEO/General Manager to set special and

promotional fares from time to time, such as a free ride program on New Years Eve.

Staff is requesting that the Finance, Budget and Audit Standing Committee recommend approval of the new codified tariff to the full Board of Directors at its June 26th meeting.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

Adoption of the Codified Tariff supports the following Strategic Priorities:

- Financial Stability, Stewardship & Accountability
- Service Quality and Delivery

V. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial impact related to the adoption of the Codified Tariff.

VI. ALTERNATIVES CONSIDERED

The existing policies could be left in place as separate Board of Directors' approved documents. Staff does not recommend this alternative.

VII. ATTACHMENTS

Attachment A: Proposed Fare Tariff

Prepared by: John Urgo, Planning & Development Director

VIII. APPROVALS

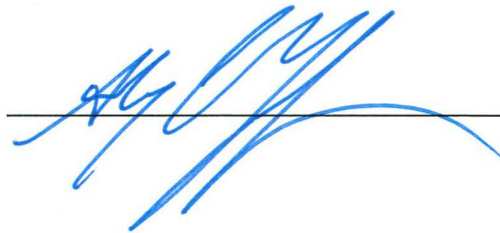
John Urgo,
Planning and Development Director



Approved as to fiscal impact:
Angela Aitken, CFO



Alex Clifford, CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

Adopted –

Effective –

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT STATE OF CALIFORNIA

* * *

CODIFIED TARIFF

I. FARE PRICES

Fixed Route Service					
Local					
Product	Fare Payment Options	Purchase Locations	Category	Eff. 9/15/2011	Current
1-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$2.00	
			Discount	\$1.00	
15-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$27.00	
			Discount	\$13.50	
Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs, Farebox	Adult	\$6.00	
			Discount	\$3.00	
3-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$15.00	
			Discount	\$7.50	
7-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$32.00	
			Discount	\$16.00	
31-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$65.00	
			Youth	\$48.00	
			Discount	\$32.00	
Group, Bulk, and School Field Trip Passes	Varies	Santa Cruz METRO Administrative Offices	Varies	Varies	
METRO Cash (Cruz Cash)	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$10.00	
			Adult	\$20.00	
			Adult	\$30.00	
			Adult	\$50.00	

Attachment A

Highway 17					
Product	Fare Payment Options	Purchase Locations	Category	Eff. 9/10/2015	Current
1-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$7.00	
			Discount	\$3.50	
15-Ride Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$94.50	
			Discount	\$94.50	
Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Farebox, Mobile App	Adult	\$14.00	
			Discount	\$14.00	
31-Day Pass	Cash, Paper Pass, Smartcard, Cruz Cash, Mobile App	Info Booths, Online, TVMs, Mobile App	Adult	\$145.00	
			Youth	\$145.00	
			Discount	\$145.00	
METRO Cash (Cruz Cash)	Cash, Paper Pass, Smartcard, Cruz Cash	Info Booths, Online, TVMs	Adult	\$10.00	
			Adult	\$20.00	
			Adult	\$30.00	
			Adult	\$50.00	

Para Cruz (Demand Response Services)					
Product	Payment Options	Purchase Locations	Category	Eff. 9/10/2015	Current
\$2 ParaCruz Coupons	Coupon	Info Booths, Online	Discount	\$2.00	
\$4 ParaCruz Coupons	Coupon	Info Booths, Online	Discount	\$4.00	
ParaCruz Base Fare	Cash, Coupon	Info Booths, Online, On-Board	Discount	\$4.00	
ParaCruz Additional Fare	Cash, Coupon	Info Booths, Online, On-Board	Discount	Max \$6.00	

Other Products					
Product	Payment Options	Purchase Locations	Category	Eff. 7/1/2019	Current
1st Photo		Info Booth	Adult	\$2.00	
2nd Photo		Info Booth	Adult	\$5.00	
Lanyards		Info Booth, Online	Adult	\$3.00	

Parking					
Product	Payment Options	Purchase Locations	Category	Eff. 7/1/2019	Current
Overnight Parking Permit	Info Booth, Online, Mobile App		Adult	\$5.00	

II. FIXED ROUTE SERVICE TYPES AND FARE CATEGORIES

A. Fare Types

1. **Local Single-Ride Pass.** The local single-ride passes are valid for one boarding on any local bus route. Not valid on Hwy 17 Express.
2. **Local Day-Pass.** The local day-pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. that night. Not valid on Hwy 17 Express.
3. **Local 3-Day Pass.** The local 3-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. three nights later. Not valid on Hwy 17 Express.
4. **Local 7-Day Pass.** The local 7-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. seven nights later. Not valid on Hwy 17 Express.
5. **Local 31-Day Pass.** The local 31-day pass is valid for unlimited trips on local service from the time it is validated in the farebox until 11:59 p.m. 31 nights later. Not valid on Hwy 17 Express.
6. **Local 15-Ride Pass.** The local 15-ride pass is valid for 15 individual boardings on local service. Not valid on Hwy 17 Express.
7. **Highway 17 Express Single-Ride Pass.** The highway 17 express single-ride passes are valid for one boarding on any highway 17 express bus. Also valid on local METRO service. If used on local service the difference in value will not be refunded.
8. **Highway 17 Express Day-Pass.** The highway 17 express day-pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. that night. Also valid on local METRO service.
9. **Highway 17 Express 3-Day Pass.** The highway 17 express 3-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. three nights later. Also valid on local METRO service.
10. **Highway 17 Express 7-Day Pass.** The highway 17 express 7-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. seven nights later. Also valid on local METRO service.
11. **Highway 17 Express 31-Day Pass.** The highway 17 express 31-day pass is valid for unlimited trips on highway 17 express service from the time it is validated in the farebox until 11:59 p.m. 31 nights later. Also valid on local METRO service.

12. **Highway 17 Express 15-Ride Pass.** The highway 17 express 15-ride pass is valid for 15 individual boardings on highway 17 express service. Also valid on local METRO service. If used on local service the difference in value will not be refunded.

B. FARE CATEGORIES

1. **Adult.** Passengers aged eighteen through sixty-two must pay the adult base fare for all trips.
2. **Eligible Discount.** Passengers aged sixty-two or older and persons with disabilities who possess a METRO Discount ID Card, a Medicare Card, a current Disabled Person Placard Identification Card issued by the Department of Motor Vehicles (DMV), or a valid transit discount card issued by another California transit agency which is equivalent to the METRO Discount ID Card, are permitted to pay the eligible discount fare.
3. **Youth.** Passengers who are seventeen years old or younger and are taller than 46 inches are required to pay the standard adult fare.
 - a) **Youth Fare Exception:** The 31-Day Youth Pass is priced at 24 times the single adult fare.
4. **Child.** Up to three children, less than 46 inches tall may travel free with each adult or eligible discount fare-paying passenger. Additional children are subject to the youth fare.
5. **Waived Fares**
 - a. Employees/Retirees: Santa Cruz METRO employees, and qualified retirees, spouse, domestic partner and dependent children under the age of eighteen can ride any district-operated fixed-route at any time using their employee identification or family transportation pass for fare.
 - b. Personal Care Attendants: Personal care attendants accompanying ADA customers who hold a valid METRO Discount ID Card with a green dot are allowed to ride all local fixed-route trips without paying a fare.
 - c. Free Fare Program for Legally Blind Riders: Beginning November 1, 2019, customers who are legally blind may ride the Santa Cruz METRO fixed-route bus system for free, including the Highway 17 Express.
6. **Special Promotional Fares.** From time to time, the General Manager/CEO may authorize the establishment of special and promotional fares.

III. ADA PARATRANSIT (PARACRUZ) FARE TYPES AND CATEGORIES

ADA Paratransit ParaCruz service requires advanced reservations; service area restrictions apply.

- A. **Individuals.** For passengers with disabilities who (i) are certified by the District as eligible for paratransit under the ADA, and (ii) possess a valid METRO Paratransit ID Card or a comparable card from another transit agency.
 1. **ParaCruz Fares.** A Reservationist will inform the paratransit passenger of the exact fare at the time of booking the ride, based on the following criteria: If a paratransit passenger's ride were equivalent to a single fixed route bus fare, they would pay a paratransit base fare. If a paratransit passenger's ride is equivalent to two or more fixed

route bus fares, they would pay a paratransit base fare plus the value of a standard adult fixed-route base fare. The maximum cost for a ParaCruz trip is one and a half times the ParaCruz base fare.

2. **Premium Fares.** For will-call returns, a paratransit passenger will pay twice the base fare. For a re-dispatched vehicle, a paratransit passenger will pay four times the base fare.

IV. FARE PAYMENT

- A. **Cash Payment** Cash payments are made by feeding bills or coins into the farebox. Bills up to \$20 (twenty dollars) and coins of one cent, five cents, 10 cents and 25 cents are accepted. No cash change is provided in case of overpayment.
- B. **Disposable Paper Passes** Disposable paper passes are validated by feeding the magnetic stripe into the top of the farebox. Paper passes can have stored value in the following denominations: (i) Single Ride; (ii) Day Pass; (iii) 3-Day Pass; (iv) 7-Day Pass; (v) 31-Day Pass; (vi) 15-Ride Pass; and (vii) METRO Cash.
- C. **Reusable Plastic Smartcards.** Reusable plastic smartcards are validated by tapping the card on the interface of the farebox. Plastic smartcards can have stored value in the following denominations: (i) Single Ride; (ii) Day Pass; (iii) 3-Day Pass; (iv) 7-Day Pass; (v) 31-Day Pass; (vi) 15-Ride Pass; and (vii) METRO Cash.
- D. **METRO Cash Cards.** METRO Cash Cards are either a reusable plastic smartcard that is validated by tapping the card on the interface of the farebox or a disposable paper pass validated by feeding the magnetic stripe into the top of the farebox. METRO cash cards can have stored value in the following denominations: (i) \$10.00; (ii) \$20.00; (iii) \$30; and (iv) \$50.
- E. **UC Santa Cruz and Cabrillo College student/staff identification cards.** UC Santa Cruz students and designated staff/faculty may use their identification card to board local fixed route bus services. UCSC and Cabrillo College Passes are validated visually by bus operators who ensure the ID has a current registration sticker.
- F. **Highway 17 Express Mobile fare payment app pilot program.** Customers may purchase Highway 17 Express fares via the METRO mobile fare payment app: (i) Highway 17 Full Fare and Discount Fare single one-way tickets (1-Ride); (ii) Full Fare Day Passes; (iii) Full Fare 15-Ride passes; and (iv) Full Fare 31-Day passes. Credit and debit cards are accepted. All fare types may be purchased in advance of use, and expire 180 days from purchase. Validity is determined by the time of activation just prior to boarding the bus (or the first use, in the case of a Day Pass, 15-Ride pass or 31-Day Pass). Day passes are valid until 12:59am of the day after purchase. 31-Day passes are good until 12:59am of the day after the 31st consecutive day from the date of activation.
- G. **Downtown “Go Santa Cruz” Eco-Pass.** The downtown eco-pass program is a pilot program funded by the city of Santa Cruz. Passes are issued to employees who work within the downtown business district. Eco-passes are valid for unlimited trips on local service within the terms of the pilot. Eco-passes are validated by tapping on the interface of the farebox. Not valid on Highway 17 Express service.

- H. **Pacific Shores Transit Pass.** The Pacific Shores transit pass program is funded by the Pacific Shores development. Passes are issued to residents. Pacific Shores passes are valid for unlimited trips on local service. Pacific Shores passes are validated by tapping on the interface of the farebox. Not valid on Highway 17 Express service.
- I. **Amtrak Tickets.** Passengers boarding at Santa Cruz Metro Center or Cavallaro Scotts Valley Transit Center may present a valid Amtrak ticket including through travel (e.g. Santa Cruz – Oakland) as one-way fare. Passengers boarding at San Jose Diridon Station may present a valid Amtrak ticket including through travel (e.g. Oakland - Santa Cruz) as one-way fare.
- J. **Inter-agency Transfers**
1. **Santa Clara Valley Transportation Authority (VTA), Capitol Corridor Joint Powers Authority (CCJPA), San Joaquin Joint Powers Authority (SJJPA) and Amtrak**
 - a. Day Passes issued for the Amtrak Highway 17 Express will be honored on all Santa Cruz METRO buses and local VTA Services for unlimited rides on the transit day specified.
 - b. Amtrak Highway 17 Express 31-Day Passes will be honored on all Santa Cruz METRO and local VTA Services for unlimited rides within the valid 31 consecutive days period.
 - c. Amtrak Highway 17 Express day passes and 31-Day passes are valid for unlimited rides on VTA local services for that transit day (Day Pass) or 31-day validity period (31-Day Pass).
 2. **Monterey-Salinas Transit District**
 - a. Santa Cruz METRO Passengers to MST:
 - (1) Santa Cruz METRO transfers or Day Passes cannot be applied towards the purchase of any MST fare media.
 - (2) MST will honor a free, valid Santa Cruz METRO transfer as payment for passengers boarding MST buses at Watsonville Transit Center or Santa Cruz Metro Center.
 - (3) MST will NOT honor transfers issued from the Amtrak/Highway 17 Express service.
 - (4) MST will honor Santa Cruz METRO discount photo ID for travel on any MST route along with the appropriate discount fare.
 - (5) MST does NOT honor Santa Cruz METRO 31-Day passes.

b) MST Passengers to Santa Cruz METRO:

- (1) Santa Cruz METRO will honor free valid MST transfers for one-way travel within the Santa Cruz METRO service area as far as Santa Cruz Metro Center (Pacific Station).
- (2) There is no additional fare to travel to Santa Cruz when boarding with an MST transfer.
- (3) Riders must obtain a transfer when they first board MST.
- (4) An MST transfer will be issued on line 78 for free travel on any one Santa Cruz METRO bus with the exception of Amtrak and Highway 17 Express service.
- (5) Santa Cruz METRO will honor MST discount photo ID for travel on any Santa Cruz METRO route along with the appropriate discount fare.
- (6) MST GoPasses are not honored by Amtrak or Highway 17 Express.

K. Prepaid School Field Trips. Santa Cruz METRO offers a flat rate for K-12 school groups wishing to use Local Fixed Route service. The procedure to schedule a field trip is as follows:

1. A request form is submitted 2 weeks in advance for a specific date, time and trip start location and destination.
2. Pay the appropriate Field Trip Rate
3. Once both the request form and Field Trip Rate are submitted, an itinerary will be faxed to the group representative who will show the itinerary to the bus operator upon boarding.

Prepaid School Field Trip Rate (35 persons, including chaperones, maximum): \$35.00

Trips are not guaranteed as school riders are riding on fixed routes open to the general public.

L. Group Pass Contract. A reduced rides rate is available to members of a group only upon execution of an agreement between the group and Santa Cruz METRO. The group shall provide identification cards for members which shall be satisfactory to Santa Cruz METRO and shall be responsible for fee collection. The group shall pay Santa Cruz METRO for tickets in response to delivery of tickets and or billing by Santa Cruz METRO.

The agreement shall include as a minimum the following items:

1. Definition of people included in group.
2. Dates during which reduced rides rate is valid.
3. Method of billing.

M. Bulk Bus Pass Agreements and Discount Rates. Santa Cruz METRO may enter into an agreement with a group to provide bulk bus pass purchases to that group at an agreed upon per pass rate. The group must specify type of bus pass and the quantity desired so they can be invoiced properly. Bus Passes will be issued upon appropriate payment and will be eligible to use onboard Santa Cruz METRO buses at their own discretion. Bulk bus passes will function like normal bus passes, needing to be validated when first used onboard a Santa Cruz METRO bus and will expire from the set time after first use.

The agreement shall include as a minimum the following items:

1. Definition of the people included in the group.
2. A per bus pass rate.
3. Method of billing.

Discount Rates: The following discounts shall apply to quantity purchases of the Local 31 Consecutive Day Pass only:

12-50 passes	10% Discount
51-100 passes	15% Discount
More than 100 passes	20% Discount

N. Rules Governing Use of Passes and METRO Cash Cards

1. 31-Day Passes shall be valid 31 days from the date of first use.
2. 7-Day Passes shall be valid 7 days from the date of first use.
3. 3-Day Passes shall be valid 3 days from the date of first use.
4. 15-Ride Passes shall be valid for 15 individual boardings.
5. 1-Ride Passes shall be valid for 1 boarding.
6. Day passes shall be valid from the time of activation at the farebox until 11:59 p.m. that night.
7. Passes and METRO Cash Cards shall not be subject to refund or replacement.
8. The individual ride value of a pass shall be valid for any route that has a fare for the specified ride value or less.
9. Passes and METRO Cash Cards shall be subject to District regulations as may be adopted from time to time.
10. Misuse of a pass or cash card, or violation of the laws governing behavior on transit vehicles makes the pass or cash card subject to revocation.
11. Passes must be kept in the possession of the rider at all times and treated as cash, lost or stolen value cannot be recovered.

12. Local route passes are not valid on Hwy 17 or Paracruz service.
13. Paracruz passes are not valid on local or Hwy 17 service.
14. Hwy 17 passes may be used on local service.
15. The balance on METRO Cash Cards may be used toward the cost of future bus rides.
16. Pre-purchased Passes and METRO Cash Cards do not expire.

V. SERVICE CLASSIFICATIONS

- A. **Local Service.** Transit routes of an intra-community or inter-community nature that operate primarily on local and arterial streets are classified as Local service. Local routes provide service at each established bus stop.
- B. **Express service.** Express service includes specialized routes of an inter-community nature that operate a significant portion of the route length along freeways without intermediate stops.
- C. **ADA Paratransit.** Service known as ParaCruz operates for certified passengers with disabilities traveling in the Santa Cruz Metropolitan Transit District service area. Advance reservations are required, and certain qualifying and service area restrictions apply.

The METRO ParaCruz service area mirrors the fixed route bus service. ParaCruz operates in the same geographical areas, on the same days, and at the same time of day as the fixed route bus service operates. METRO ParaCruz rides **must** begin and end within $\frac{3}{4}$ of a mile around a fixed route bus line (Commuter lines exempted).

VI. PARKING

- A. **Fees.** Parking fees for overnight parking at the Cavallaro Scotts Valley Transit Center lot are \$5.00 per night per automobile or motorcycle. There is a limit of 14 consecutive days/nights of parking. Overnight parking permits may be purchased through the Passport Parking mobile payment app, or in-person at the Santa Cruz Metro Center Customer Service booth. In addition, the CEO/General Manager may authorize the sale of monthly or annual parking permits to organizations or businesses by special agreement at a negotiated rate. From time to time, the General Manager/CEO may authorize an adjustment to or suspension of the parking agreements and rates stated above.
- B. **Restrictions.** The use of Santa Cruz METRO parking facilities shall be in accordance with Santa Cruz METRO Vehicle Parking Regulations and other rules.

- THIS PAGE INTENTIONALLY LEFT BLANK -