



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
PERSONNEL/HUMAN RESOURCES STANDING COMMITTEE  
MEETING MINUTES\*  
MAY 10, 2024 – 10:30 AM**

A regular meeting of the Personnel/Human Resources Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, May 10, 2024.

The Committee Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com).  
\*Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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**1 CALLED TO ORDER** by Director Brown at 10:33 AM.

**2 SAFETY DEBRIEF**

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a medical emergency, evacuation and an active shooter situation.

**3 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

<b>Director Kristen Brown</b>	<b>City of Capitola</b>
<b>Director Rebecca Downing</b>	<b>County of Santa Cruz</b>
<b>Director Shebreh Kalantari-Johnson</b>	<b>City of Santa Cruz</b>
<b>Director Donna Lind</b>	<b>City of Scotts Valley</b>
Director Vanessa Quiroz-Carter	City of Watsonville
Corey Aldridge	CEO/General Manager

**4 ORAL AND WRITTEN COMMUNICATIONS TO THE PERSONNEL/HUMAN RESOURCES STANDING COMMITTEE**

Having none, Director Brown moved to the next agenda item.

**5 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Having none, Director Brown moved to the next agenda item.

**6 REVIEW REQUEST FOR AUTHORIZATION OF BUSINESS SYSTEMS PROGRAMS MANAGER POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT**

Dawn Crummié, Human Resources Director, spoke to this item and requested the Board Members to authorize the funding for a Business Systems Programs Manager and recommend approval to the full Board of Directors on May 17, 2024. Isaac Holly, IT and Intelligent Transportation Systems Director, added that this is a highly specialized position in the administration of the ERP (enterprise resource planning) system. Chuck Farmer, CFO, mentioned that this position will also be responsible for our existing systems in place (e.g., Hastus and Mainstar).

Director Downing asked if this person will be responsible for training others on the ERP system and Director Holly replied "Yes."

There were no public comments.

**MOTION: REQUEST THE FULL BOARD TO AUTHORIZE FUNDING A BUSINESS SYSTEMS PROGRAMS MANAGER POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT**

**MOTION: DIRECTOR KALANTARI-JOHNSON      SECOND: DIRECTOR LIND**

**MOTION PASSED WITH 4 AYES (Directors Brown, Downing, Kalantari-Johnson, and Lind). Director Quiroz-Carter was absent.**

Hearing nothing further, Director Brown moved to the next agenda item.

**7 ADJOURNMENT**

Director Brown adjourned the meeting at 10:38 AM.

Respectfully submitted,

Donna Bauer  
Executive Assistant